

**YEAR 1 Operations & Maintenance Budget - FY 2020-2021**

Account Number	Description	Approved 6.9.2020 FY2020/21 Budget	Approved FY 2019/20 Budget	FY20/21 Budget Vs. FY 19/20 Budget \$ Change	FY20/21 Budget Vs. FY 19/20 Budget % % Change	Proj Year End FY19/20	FY 20/21 Budget Vs. FY 19/20 Projected Actual \$ Change	FY 20/21 Budget Vs. FY 19/20 Projected Actual % % Change	YTD Actual FY 19/20 as of May 31, 2020
<b>OPERATING REVENUE</b>									
4120	Water Sales *	\$12,096,000	\$12,300,000	-\$204,000	-1.7%	\$12,300,000	-\$204,000	-1.7%	\$11,388,827
	Water Sales in MG	580 MG	598 MG						
<b>Total Operating Revenue</b>		<b>\$12,096,000</b>	<b>\$12,300,000</b>	<b>-\$204,000</b>	<b>-1.7%</b>	<b>\$12,300,000</b>	<b>-\$204,000</b>	<b>-1.7%</b>	<b>\$11,388,827</b>
<b>NON-OPERATING REVENUE</b>									
4170	Hydrant Sales	\$50,000	\$50,000	\$0	0.0%	\$55,000	-\$5,000	-9.1%	\$53,501
4180	Late Penalty	\$25,000	\$60,000	-\$35,000	-58.3%	\$52,889	-\$27,889	-52.7%	\$52,889
4230	Service Connections	\$10,000	\$10,000	\$0	0.0%	\$10,494	-\$494	-4.7%	\$10,494
4920	Interest Earned	\$56,250	\$6,270	\$49,980	797.1%	\$80,000	-\$23,750	-29.7%	\$87,461
4930	Property Taxes	\$750,000	\$725,000	\$25,000	3.4%	\$860,647	-\$110,647	-12.9%	\$860,647
4950	Miscellaneous	\$7,000	\$25,000	-\$18,000	-72.0%	\$28,863	-\$21,863	-75.7%	\$28,863
4955	Cell Site Lease Income	\$179,000	\$171,300	\$7,700	4.5%	\$171,300	\$7,700	4.5%	\$154,113
4965	ERAF Refund	\$375,000	\$338,000	\$37,000	10.9%	\$501,486	-\$126,486	-25.2%	\$501,487
<b>Total Non-Operating Revenue</b>		<b>\$1,452,250</b>	<b>\$1,385,570</b>	<b>\$66,680</b>	<b>4.8%</b>	<b>\$1,760,679</b>	<b>-\$308,429</b>	<b>-17.5%</b>	<b>\$1,749,455</b>
<b>TOTAL REVENUES</b>		<b>\$13,548,250</b>	<b>\$13,685,570</b>	<b>-\$137,320</b>	<b>-1.0%</b>	<b>\$14,060,679</b>	<b>-\$512,429</b>	<b>-3.6%</b>	<b>\$13,138,282</b>
<b>OPERATING EXPENSES</b>									
5130	Water Purchased	\$ 2,114,940	\$1,771,945	\$342,995	19.4%	\$1,842,720	\$272,220	14.8%	\$1,620,822
5130A	BAWSCA Bond Surcharge	\$226,620	\$170,003	\$56,617	33.3%	\$107,280	\$119,340	111.2%	\$98,340
5230	Electrical Exp. Nunes WTP	\$41,000	\$45,259	-\$4,259	-9.4%	\$39,000	\$2,000	5.1%	\$34,614
5231	Electrical Expenses, CSP	\$350,000	\$357,305	-\$7,305	-2.0%	\$300,000	\$50,000	16.7%	\$256,689
5232	Electrical Expenses/Trans. & Dist.	\$21,000	\$28,584	-\$7,584	-26.5%	\$20,000	\$1,000	5.0%	\$15,680
5233	Elec Exp/Pilarcitos Cyn	\$43,000	\$42,000	\$1,000	2.4%	\$42,000	\$1,000	2.4%	\$32,322
5234	Electrical Exp., Denn	\$110,000	\$137,800	-\$27,800	-20.2%	\$120,000	-\$10,000	-8.3%	\$107,310
5242	CSP - Operation	\$16,500	\$11,128	\$5,372	48.3%	\$16,000	\$500	3.1%	\$14,270
5243	CSP - Maintenance	\$37,000	\$37,000	\$0	0.0%	\$37,000	\$0	0.0%	\$29,419
5246	Nunes WTP Oper	\$90,000	\$80,964	\$9,036	11.2%	\$85,000	\$5,000	5.9%	\$70,857
5247	Nunes WTP Maint	\$125,000	\$122,500	\$2,500	2.0%	\$85,000	\$40,000	47.1%	\$90,365
5248	Denn. WTP Oper.	\$55,000	\$49,000	\$6,000	12.2%	\$60,000	-\$5,000	-8.3%	\$57,829
5249	Denn WTP Maint	\$132,000	\$104,000	\$28,000	26.9%	\$150,000	-\$18,000	-12.0%	\$141,670
5250	Laboratory Expenses	\$75,000	\$75,000	\$0	0.0%	\$75,000	\$0	0.0%	\$54,594
5260	Maintenance Expenses	\$348,500	\$300,000	\$48,500	16.2%	\$335,000	\$13,500	4.0%	\$295,904
5261	Maintenance, Wells	\$30,000	\$40,000	-\$10,000	-25.0%	\$44,630	-\$14,630	-32.8%	\$44,630
5263	Uniforms	\$10,000	\$12,500	-\$2,500	-20.0%	\$10,000	\$0	0.0%	\$5,230
5318	Studies/Surveys/Consulting	\$150,000	\$160,000	-\$10,000	-6.3%	\$125,000	\$25,000	20.0%	\$87,171
5321	Water Resources	\$26,000	\$26,200	-\$200	-0.8%	\$6,000	\$20,000	333.3%	\$3,399
5322	Community Outreach	\$58,400	\$56,900	\$1,500	2.6%	\$55,000	\$3,400	6.2%	\$33,630
5381	Legal	\$100,000	\$100,000	\$0	0.0%	\$145,000	-\$45,000	-31.0%	\$128,985
5382	Engineering	\$66,000	\$62,000	\$4,000	6.5%	\$100,000	-\$34,000	-34.0%	\$74,495
5383	Financial Services	\$22,000	\$22,000	\$0	0.0%	\$22,000	\$0	0.0%	\$11,382
5384	Computer Services	\$211,500	\$167,600	\$43,900	26.2%	\$195,000	\$16,500	8.5%	\$152,638
5410	Salaries, Admin.	\$1,223,311	\$1,179,832	\$43,479	3.7%	\$1,050,000	\$173,311	16.5%	\$922,333
5411	Salaries - Field	\$1,501,399	\$1,461,020	\$40,380	2.8%	\$1,450,000	\$51,399	3.5%	\$1,280,906
5420	Payroll Taxes	\$191,701	\$183,582	\$8,119	4.4%	\$190,000	\$1,701	0.9%	\$163,561
5435	Employee Medical Insurance	\$511,400	\$481,419	\$29,982	6.2%	\$455,000	\$56,400	12.4%	\$410,372
5436	Retiree Medical Insurance	\$69,562	\$55,274	\$14,288	25.8%	\$54,000	\$15,562	28.8%	\$46,335
5440	Employee Retirement	\$496,240	\$619,321	-\$123,082	-19.9%	\$450,000	\$46,240	10.3%	\$398,523

**YEAR 1 Operations & Maintenance Budget - FY 2020-2021**

		Approved 6.9.2020 FY2020/21	Approved FY 2019/20	FY20/21 Budget Vs. FY 19/20 Budget	FY20/21 Budget Vs. FY 19/20 Budget %	Proj Year End FY19/20	FY 20/21 Budget Vs. FY 19/20 Projected Actual	FY 20/21 Budget Vs. FY 19/20 Projected Actual %	YTD Actual FY 19/20 as of May 31, 2020	
Account Number	Description	Budget	Budget	\$ Change	% Change		\$ Change	% Change		
5445	SIP 401a Plan	\$35,000	\$35,000	\$0	0.0%	\$35,000	\$0	0.0%	\$0	
5510	Motor Vehicle Exp.	\$75,000	\$63,000	\$12,000	19.0%	\$95,000	-\$20,000	-21.1%	\$88,104	
5620	Office & Facilities Expenses	\$163,500	\$146,219	\$17,281	11.8%	\$170,000	-\$6,500	-3.8%	\$157,203	
5620A	Credit Card/bank Fees & Billing Expenses	\$150,000	\$107,000	\$43,000	40.2%	\$140,000	\$10,000	7.1%	\$122,453	
5620B	Bad Debt Expense	\$50,000	\$10,000	\$40,000	400.0%	\$10,000	\$40,000	400.0%	\$6,424	
5625	Meetings/Training/Seminars	\$33,000	\$27,000	\$6,000	22.2%	\$23,000	\$10,000	43.5%	\$19,940	
5630	Insurance	\$159,000	\$137,000	\$22,000	16.1%	\$135,000	\$24,000	17.8%	\$114,610	
5687	Memberships & Subscriptions	\$85,100	\$78,970	\$6,130	7.8%	\$78,970	\$6,130	7.8%	\$74,035	
5688	Election Expense	\$30,000	\$0	\$30,000		\$0	\$30,000		\$0	
5689	Labor Relations	\$6,000	\$6,000	\$0	0.0%	\$0	\$6,000		\$0	
5700	County Fees	\$25,000	\$24,000	\$1,000	4.2%	\$24,000	\$1,000	4.2%	\$17,349	
5705	State Fees	\$36,500	\$36,500	\$0	0.0%	\$36,500	\$0	0.0%	\$32,453	
<b>Total Operating Expenses</b>		<b>\$9,301,174</b>	<b>\$8,630,824</b>	<b>\$670,351</b>	<b>7.8%</b>	<b>\$8,413,100</b>	<b>\$888,074</b>	<b>10.6%</b>	<b>\$7,316,846</b>	
<b>CAPITAL ACCOUNTS</b>										
5712	Existing Bonds - 2006B	\$0	\$484,831	-\$484,831	-100.0%	\$0	\$0		\$0	
5715	Existing Bond-CIEDB 11-099	\$335,825	\$335,977	-\$152	0.0%	\$335,977	-\$152	0.0%	\$335,977	
5716	CIEDB 16-111	\$323,357	\$323,803	-\$446	-0.1%	\$323,803	-\$446		\$323,803	
5717	Chase-2018 Loan	\$433,567		\$433,567		\$433,567	\$0		\$435,951	
<b>Total Capital Accounts</b>		<b>\$1,092,748</b>	<b>\$1,144,611</b>	<b>-\$51,863</b>	<b>-4.5%</b>	<b>\$1,093,347</b>	<b>-\$598</b>	<b>-0.1%</b>	<b>\$1,095,731</b>	
<b>TOTAL REVENUE LESS TOTAL EXPENSE</b>		<b>\$3,154,327</b>	<b>\$3,910,135</b>	<b>-\$755,808</b>	<b>-19.3%</b>	<b>\$4,554,232</b>	<b>-\$1,399,905</b>	<b>-30.7%</b>	<b>\$4,725,705</b>	
5713	Cont. to CIP & Reserves	\$3,154,327								

% Budgeted Increase

0%

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

Fiscal Year  
2020/21

**Line Item** **Amount**

Acct. No. **4120** Description: **Water Sales**

Actual Amount As Of: 31-May 2020 **11,388,827**

PROJECTED ACTIVITY to END of FY: **911,173**

Projected YEAR END TOTAL: **12,300,000**

<b>PROPOSED Line Item Amount:</b>	<b>\$12,096,000 *</b>
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>\$12,300,000</b>
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% Change Actual Year End compared to Proposed Line item amount. **(1.7%)**

% Change to Previous Year Budget **(1.7%)**

Dollar difference between proposed budget & current budget **-204,000**

### NARRATIVE:

Budget at 580 MG per year

Bay City Flowers closed its doors in November 2019 - and represented 27 MG of business.

Bay City Flowers run rate January-April 2020 = 1/3 of their previous business. Budget assumes

drop of Bay City business and 30% drop of hotel/restaurants/commercial/marine/recreation for the first half of fiscal year 20-21

590 MG 12,271,000

590 MG	12,271,000		
	174,599	@13.06 - commercial tier	10MG
	12,096,401		

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

Fiscal Year  
2020/21

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4170 Description: Hydrant Sales	
Actual Amount As Of: 31-May 2020	53,501
PROJECTED ACTIVITY to END of FY:	1,499
Projected YEAR END TOTAL:	55,000
<b>PROPOSED Line Item Amount:</b>	<b>50,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	50,000
% Change Actual Year End compared to Proposed Line item amount.	(9.1%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

### NARRATIVE:

Water is taken from designated fire hydrants through portable meters for a variety of reasons. The most common use of this water is for new construction (dust control, earth compaction, etc.). Other uses of water through portable meters result in use for temporary irrigation, failed wells, temporary livestock watering, dust control for non construction purposes, festivals, etc. Water can only be supplied to areas within the District Boundary.

## COASTSIDE COUNTY WATER DISTRICT

### Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
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Acct. No.	4180	Description: Late Penalty
Actual Amount As Of:	31-May 2020	52,889
PROJECTED ACTIVITY to END of FY:		0
Projected YEAR END TOTAL:		52,889

<b>PROPOSED Line Item Amount:</b>	<b>25,000</b>
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	60,000
% Change Actual Year End compared to Proposed Line item amount.	(52.7%)
% Change to Previous Year Budget	100.0%
Dollar difference between proposed budget & current budget	-35,000

**NARRATIVE:**

**Reflects drop in late penalty fees due to COVID 19**

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>4230</b> Description: <b>Service Connections</b>	
Actual Amount As Of: 31-May 2020	10,494
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	10,494
<b>PROPOSED Line Item Amount:</b>	<b>10,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	10,000
% Change Actual Year End compared to Proposed Line item amount.	(4.7%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

### NARRATIVE:

The amounts in the account show the labor cost charged to a customer for the installation of a new water service connection. The costs vary with each new installation depending upon the size of the service and how far it is from the distribution pipeline under the street. Cost of materials are not included in this category.

Labor	\$10,000
<b>TOTAL</b>	<b>\$10,000</b>

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

Fiscal Year  
2020/21

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4920 Description: Interest Earned	
Actual Amount As Of: 31-May 2020	87,461
PROJECTED ACTIVITY to END of FY:	12,539
Projected YEAR END TOTAL:	100,000
<b>PROPOSED Line Item Amount:</b>	<b>\$ 56,250</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	6,270
% Change Actual Year End compared to Proposed Line item amount.	(43.8%)
% Change to Previous Year Budget	797.1%
Dollar difference between proposed budget & current budget	49,980

### NARRATIVE:

Interest income is derived from cash on deposit with LAIF.

	Balance						
Cash on Deposit	4,500,000	0	4,500,000	x	1.25%	=	\$ 56,250

## COASTSIDE COUNTY WATER DISTRICT

### Budget Worksheet

**Fiscal Year  
2020/2021**

<u>Line Item</u>	<u>Amount</u>
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Acct. No.	4930	Description:	Property Taxes
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Actual Amount As Of:	31-May	2020	860,647
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PROJECTED ACTIVITY to END of FY:	0
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Projected YEAR END TOTAL:	860,647
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<b>PROPOSED Line Item Amount:</b>	<b>750,000</b>
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	725,000
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% Change Actual Year End compared to Proposed Line item amount.	(12.9%)
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% Change to Previous Year Budget	3.4%
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Dollar difference between proposed budget & current budget	25,000
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### NARRATIVE:

Projected CCWD portion of unsecured/secured Property Tax	\$800,000
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TOTAL	<u><u>\$800,000</u></u>
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Lowered from actual - due to possible reduction in receipts from COVID 19

### Spread:

Jul	Aug	Sep	Oct	Nov	Dec
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Jan	Feb	Mar	Apr	May	Jun
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# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>4950</b> Description: <b>Miscellaneous</b>	
Actual Amount As Of: 31-May 2020	<b>28,863</b>
PROJECTED ACTIVITY to END of FY:	<b>0</b>
Projected YEAR END TOTAL:	<b>28,863</b>
<b>PROPOSED Line Item Amount:</b>	<b>7,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>25,000</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>(75.7%)</b>
% Change to Previous Year Budget	<b>(72.0%)</b>
Dollar difference between proposed budget & current budget	<b>-18,000</b>

### **NARRATIVE:**

Revenue from disposal of excess equipment, vehicles and reimbursement of expense line items, in addition to the identified sources, are entered into the Miscellaneous Sales

FY 2019/20 had a one time item that will not be repeated.

### **Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>4955</b> Description: <b>Cell Site Lease Income</b>	
Actual Amount As Of: 31-May 2020	<b>154,113</b>
PROJECTED ACTIVITY to END of FY:	<b>17,187</b>
Projected YEAR END TOTAL:	<b>171,300</b>
<b>PROPOSED Line Item Amount:</b>	<b>179,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>171,300</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>4.5%</b>
% Change to Previous Year Budget	<b>4.5%</b>
Dollar difference between proposed budget & current budget	<b>7,700</b>

### NARRATIVE:

Revenue from Cell Site Leasing - added 4% inflationary increase

### Sub-Account

### FY20/21

Crown Castle 147386	\$ 33,396
Crown Castle 150104	\$ 33,396
T Mobile (SF71943)	\$ 36,624
T Mobile (SF71842)	\$ 43,860
Verizon (Nunes WTP)	\$ 31,488

178,764

### Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

## COASTSIDE COUNTY WATER DISTRICT

### Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>4965</b> Description: <b>ERAF Refund</b>	
Actual Amount As Of: 31-May 2020	<b>501,486</b>
PROJECTED ACTIVITY to END of FY:	<b>0</b>
Projected YEAR END TOTAL:	<b>501,486</b>
<b>PROPOSED Line Item Amount:</b>	<b>375,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>338,000</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>(25.2%)</b>
% Change to Previous Year Budget	<b>10.9%</b>
Dollar difference between proposed budget & current budget	<b>37,000</b>

#### **NARRATIVE:**

Educational Revenue Augmentation Fund (ERAF). ERAF was established in 1992 to redirect property tax revenues from cities, counties and special districts to public education programs. Once the school districts & programs are paid the maximum allowable under law, the law requires the excess to be refunded to the local taxing jurisdiction that contributed to ERAF.

June 2020 Update - Note that there is a State Assembly trailer bill that may force a different (and possibly lower allocation) of ERAF than received in recent years

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5130 Description: Water Purchased	
Actual Amount As Of: 31-May 2020	1,719,162
PROJECTED ACTIVITY to END of FY:	230,838
Projected YEAR END TOTAL:	1,950,000
<b>PROPOSED Line Item Amount:</b>	<b>2,341,560</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	1,941,948
% Change Actual Year End compared to Proposed Line item amount.	20.1%
% Change to Previous Year Budget	20.6%
Dollar difference between proposed budget & current budget	399,612

### **NARRATIVE:**

See worksheet 5130 A

The information on this sheet relates directly to Account 4120, water sales. (Water Sales = 596 MG)

- San Francisco Wholesale rates: FY2021 Cost per hcf \$3.71 (\$4.10 less \$.39 treated water discount)  
FY2021 and FY2022 assumes a 0% increase
- BAWSCA Bond Surcharge (\$226,620 - up from \$107,280 in FY2019/20. Change is due to prior year true up.)
- SFPUC Base Charge (\$6,782 per month - no increase over prior years)

NOTE: Due to minimal local rainfall in Winter/Spring of 2020, the District will be unable to use the Denniston water source until the next rainfall in the Winter. (December 2020.) In 2019-2020, the District was able to use local source water all year thus significantly reducing the volume of water purchases from SFPUC.

### **Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Coastside County Water District - FY2020-21 Budget  
Production

In Million Gallons	CCWD Sources									SFPUC Sources											TOTAL PRODUCTION		
	DENNISTON WELLS			DENNISTON RESERVOIR			PILARCITOS WELLS			PILARCITOS LAKE			CRYSTAL SPRINGS RESERVOIR			TOTAL SFPUC SOURCES							
	FY2019 Actual	FY2020	FY2021	FY2019 Actual	FY2020	FY2021	FY2019 Actual	FY2020	FY2021	FY2019	FY2020	FY2021	FY2019	FY2020	FY2021	FY2019	FY2020	FY2021	FY2019	FY2020	FY2021		
JUL	2.36	1.61	0.00	13.98	28.25	0.00	0.00	0.00	0.00	37.74	22.27	22.00	30.90	20.58	44.00	68.64	42.85	66.00	84.98	72.71	66.00		
AUG	0.62	1.44	0.00	3.36	22.18	0.00	0.00	0.00	0.00	27.20	20.20	22.00	36.80	26.36	41.00	64.00	46.56	63.00	67.98	70.18	63.00		
SEPT	0.00	1.43	0.00	0.00	19.67	0.00	0.00	0.00	0.00	30.48	19.19	22.00	39.24	30.98	41.00	69.72	50.17	63.00	69.72	71.27	63.00		
OCT	0.00	0.27	0.00	0.00	5.45	0.00	0.00	0.00	0.00	22.98	9.91	22.00	37.51	48.70	38.00	60.49	58.61	60.00	60.49	64.33	60.00		
NOV	0.00	0.17	0.00	0.00	19.16	0.00	5.78	8.61	6.00	0.00	0.00	20.00	44.10	29.39	29.00	44.10	29.39	49.00	49.88	57.33	55.00		
DEC	1.31	0.02	1.00	11.50	18.87	10.00	14.35	13.91	14.00	7.12	0.00	15.00	2.78	4.10		9.90	4.10	15.00	37.06	36.90	40.00		
JAN	1.97	0.00	2.00	16.07	18.92	15.00	15.84	14.65	15.00	5.30	0.00	6.00	5.57	1.79		10.87	1.79	6.00	44.75	35.36	38.00		
FEB	0.00	1.69	0.00	7.73	27.02	23.00	16.1	12.07	14.00	8.89	1.73		0.10	0.23		8.99	1.96	0.00	32.82	42.74	37.00		
MAR	0.15	0.89	0.00	6.77	18.88	25.00	22.27	13.07	22.00	12.27	3.63		0.09	8.30		12.36	11.93	0.00	41.55	44.77	47.00		
APR	0.14	0.07	0.00	33.31	16.42	25.00	0.00	0.00	0.00	14.02	14.09	20.00	2.83	10.06		16.85	24.15	20.00	50.30	40.64	45.00		
MAY	0.00	0.24	2.00	32.51	18.20	25.00	0.00	0.00	0.00	13.26	0.00	30.00	5.35	41.16		18.61	41.16	30.00	51.12	59.60	57.00		
JUN	1.31	1.35	2.00	35.61	10.60	20.00	0.00	0.00	0.00	19.50	0.00	23.00	5.77	58.81	15.00	25.27	58.81	38.00	62.19	70.76	60.00		
TOTAL	7.86	9.18	7.00	160.84	223.62	143.00	74.34	62.31	71.00	198.76	91.02	202.00	211.04	280.46	208.00	409.79	371.48	410.00	652.83	666.59	631.00		
% TOTAL	1.2%	1.4%	1.1%	24.6%	33.5%	22.7%	11.4%	9.3%	11.3%	30.4%	13.7%	32.0%	32.3%	42.1%	33.0%	62.8%	55.7%	65.0%	100.0%	100.0%	100.0%		

Water Sales	600	580
Water Loss	8.1%	8.1%

In CCF																TOTAL SFPUC SOURCES			Volume Charge SFPUC \$/ccf		Total volume + Base Charge
																FY2019	FY2021	FY2021			FY2021
JUL																91,765	88,235	\$ 327,353			\$ 353,020
AUG																85,561	84,225	\$ 312,473			\$ 338,140
SEPT																93,209	84,225	\$ 312,473			\$ 338,140
OCT																80,869	80,214	\$ 297,594			\$ 323,261
NOV																58,957	65,508	\$ 243,035			\$ 268,702
DEC																13,235	20,053	\$ 74,398			\$ 100,065
JAN																14,528	8,021	\$ 29,759			\$ 55,426
FEB																12,019	-	\$ -			\$ 25,667
MAR																16,519	-	\$ -			\$ 25,667
APR																22,527	26,738	\$ 99,198			\$ 124,865
MAY																24,880	40,107	\$ 148,797			\$ 174,464
JUN																33,783	50,802	\$ 188,476			\$ 214,143
TOTAL																547,851	548,128	\$ 2,033,556			\$ 2,341,560
% TOTAL																0.0%	0.0%				

Does not assume an SFPUC rate increase for FY2020/21  
Budget - Price per ccf 2020/21 \$ 4.10  
Treatment -0.39  
\$ 3.71 per unit

SFPUC Base Charge \$ 6,782.00 per month  
BAWSCA Bond Surcharge = \$ 18,885.00 per month

Reflects 9K/month increase in the BAWSCA Bond Surcharge from FY2019/20

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5230</b> Description: <b>Electrical Exp. Nunes WTP</b>	
Actual Amount As Of: 31-May 2020	<b>34,614</b>
PROJECTED ACTIVITY to END of FY:	<b>4,386</b>
Projected YEAR END TOTAL:	<b>39,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>41,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>45,259</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>5.1%</b>
% Change to Previous Year Budget	<b>(9.4%)</b>
Dollar difference between proposed budget & current budget	<b>-4,259</b>

### NARRATIVE:

The costs shown for this line item are for electrical costs for operating the water treatment plant.

### FY 20/21

PG&E \$41,000

(assumes 5% rate increase)

### Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

## COASTSIDE COUNTY WATER DISTRICT

### Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
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Acct. No.	5231	Description:	Electrical Expenses, CSP
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Actual Amount As Of:	31-May	2020	256,689
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PROJECTED ACTIVITY to END of FY:	43,311
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Projected YEAR END TOTAL:	300,000
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<b>PROPOSED Line Item Amount:</b>	<b>350,000</b>
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	357,305
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% Change Actual Year End compared to Proposed Line item amount.	16.7%
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% Change to Previous Year Budget	(2.0%)
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Dollar difference between proposed budget & current budget	-7,305
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### NARRATIVE:

Assumes 5% PG&E increase.

Reflects increase in use of CSP Pump Station -- will be unable to use Denniston for first half of year due to lack of rainfall

### FY 20/21

PG&E

(assumes 5% rate increase)

### Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year**  
**2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5232</b> Description: <b>Electrical Expenses/Trans. &amp; Dist.</b>	
Actual Amount As Of: 31-May 2020	15,680
PROJECTED ACTIVITY to END of FY:	4,320
Projected YEAR END TOTAL:	20,000
<b>PROPOSED Line Item Amount:</b>	<b>21,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	28,584
% Change Actual Year End compared to Proposed Line item amount.	5.0%
% Change to Previous Year Budget	(26.5%)
Dollar difference between proposed budget & current budget	-7,584

### NARRATIVE:

	<b>FY 20/21</b>
Granada #1	\$4,000
Granada #2	\$4,000
Granada #3	\$4,000
Alves Pump Station	\$8,000
Miramontes Tank	\$1,000
TOTAL	<u>\$21,000</u>

Assumes 5% rate increase.

FY2020/2021 budget has been adjusted to reflect recent historical use



# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5233</b> Description: <b>Elec Exp/Pilarcitos Cyn</b>	
Actual Amount As Of: 31-May 2020	<b>32,322</b>
PROJECTED ACTIVITY to END of FY:	<b>9,678</b>
Projected YEAR END TOTAL:	<b>42,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>43,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>42,000</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>2.4%</b>
% Change to Previous Year Budget	<b>2.4%</b>
Dollar difference between proposed budget & current budget	<b>1,000</b>

### NARRATIVE:

Assumes that we will focus on well production more so than in the past. Assumes a 5% rate increase.

### FY 20/21

Well #1	\$ 7,000	Well #4	\$ 3,000
Well #3	\$ 7,000	Well #4A	\$ 11,000
Well #3A	\$ 1,000	Well #5	\$ 7,000
Carter Hill	\$ 6,000	Telemetry	\$ 1,000
<b>TOTAL</b>			

<b>Total</b>	<b>\$ 43,000</b>
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# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5234</b> Description: <b>Electrical Exp., Denn</b>	
Actual Amount As Of: 31-May 2020	107,309
PROJECTED ACTIVITY to END of FY:	12,691
Projected YEAR END TOTAL:	120,000
<b>PROPOSED Line Item Amount:</b>	<b>110,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	137,800
% Change Actual Year End compared to Proposed Line item amount.	(8.3%)
% Change to Previous Year Budget	(20.2%)
Dollar difference between proposed budget & current budget	-27,800

### NARRATIVE:

Reflects increased electrical costs due to new booster pump station being on line and higher WTP electricity to increase production levels from the plant.  
Includes 5% rate increase from PG&E.

	<b>FY 20/21</b>
Denn Pump Station/Booster Station	\$100,000
Denniston Wells	\$8,000
Denn WTP	\$25,000
TOTAL	<u>\$133,000</u>

Reduced use due to Denniston  
being offline due to no available water 110000  
July-November 2020

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5242</b> Description: <b>CSP - Operation</b>	
Actual Amount As Of: 31-May 2020	<b>14,270</b>
PROJECTED ACTIVITY to END of FY:	<b>1,730</b>
Projected YEAR END TOTAL:	<b>16,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>16,500</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>11,128</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>3.1%</b>
% Change to Previous Year Budget	<b>48.3%</b>
Dollar difference between proposed budget & current budget	<b>5,372</b>

### NARRATIVE:

### FY 20/21

Telephone & Telemetry/IT	\$13,000
Alarm Co. (Bay Alarm)	\$3,500

TOTAL	<u><u>\$16,500</u></u>
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# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5246</b> Description: <b>Nunes WTP Oper</b>	
Actual Amount As Of: 31-May 2020	<b>70,857</b>
PROJECTED ACTIVITY to END of FY:	<b>14,143</b>
Projected YEAR END TOTAL:	<b>85,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>90,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>80,964</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>5.9%</b>
% Change to Previous Year Budget	<b>11.2%</b>
Dollar difference between proposed budget & current budget	<b>9,036</b>

### NARRATIVE:

Telephone/DSL	\$16,500
Alarm System	<u>\$5,000</u>
Sub total	\$21,500

<b>Chemicals</b>	
Caustic	\$23,000
Alum	\$28,500
Salt	\$12,000
Other	\$5,000
Sub Total	\$68,500

<b>FY20/21</b>	<b><u>\$90,000</u></b>
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# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5247</b> Description: <b>Nunes WTP Maint</b>	
Actual Amount As Of: 31-May 2020	<b>90,365</b>
PROJECTED ACTIVITY to END of FY:	<b>32,135</b>
Projected YEAR END TOTAL:	<b>122,500</b>
<b>PROPOSED Line Item Amount:</b>	<b>125,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>122,500</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>2.0%</b>
% Change to Previous Year Budget	<b>2.0%</b>
Dollar difference between proposed budget & current budget	<b>2,500</b>

### **NARRATIVE:**

	<b>FY 20/21</b>
Hach Service & Certification	\$7,000
Generator Service Contract	\$3,000
Sludge Removal	\$10,000
Electrical	\$7,000
Instrumentation/Controls	\$20,000
Tools	\$8,000
Motor & Pump Replacement	\$5,000
Filter Surveillance	\$10,000
Filter Rehab/Media	\$0
Pump Service	\$8,000
Paving Repairs	\$20,000
Trees / Landscape	\$22,000
Misc. Expenses / Office Supplies	\$5,000
	<b>\$125,000</b>

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5248</b> Description: <b>Denn. WTP Oper.</b>	
Actual Amount As Of: 31-May 2020	<b>57,829</b>
PROJECTED ACTIVITY to END of FY:	<b>2,171</b>
Projected YEAR END TOTAL:	<b>60,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>55,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>49,000</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>(8.3%)</b>
% Change to Previous Year Budget	<b>12.2%</b>
Dollar difference between proposed budget & current budget	<b>6,000</b>

### NARRATIVE:

<b>ADMIN</b>	<b>CHEMICALS</b>	
Telephone/DSL	\$7,200 Caustic	\$13,000
Alarm System	\$3,500 917	\$13,500
	Salt	\$7,000
	Other	\$10,800

<b>FY20/21</b>	<b>\$55,000</b>
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# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year**  
**2020/21**

<u>Line Item</u>	<u>Amount</u>
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Acct. No.	5243	Description:	CSP - Maintenance
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Actual Amount As Of:	31-May	2020	29,419
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PROJECTED ACTIVITY to END of FY:	7,581
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Projected YEAR END TOTAL:	37,000
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<b>PROPOSED Line Item Amount:</b>	<b>37,000</b>
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	37,000
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% Change Actual Year End compared to Proposed Line item amount.	0.0%
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% Change to Previous Year Budget	0.0%
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Dollar difference between proposed budget & current budget	0
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### NARRATIVE:

	<b>FY 20/21</b>
Electrical Testing (ETI)	\$ 7,500
Electrical Repair	\$ 6,000
Misc. Equipment & Repair	\$ 9,000
Telemetry & Alarms	\$ 4,500
Pump Maintenance	\$ 10,000

<u>\$37,000</u>
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Planned greater use of CSP in FY2020-2021

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

Fiscal Year  
2020/21

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5249</b> Description: <b>Denn WTP Maint</b>	
Actual Amount As Of: 31-May 2020	141,670
PROJECTED ACTIVITY to END of FY:	8,330
Projected YEAR END TOTAL:	150,000

<b>PROPOSED Line Item Amount:</b>	<b>132,000</b>
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	104,000
% Change Actual Year End compared to Proposed Line item amount.	(12.0%)
% Change to Previous Year Budget	26.9%
Dollar difference between proposed budget & current budget	28,000

### NARRATIVE:

	FY 20/21
Misc Expenses/Office Supplies	\$ 5,000
Misc. Plumbing & Parts	\$ 16,000
Sludge Removal	\$ 6,500
Filter Surveillance	\$ 10,000
Treework	\$ 15,000
Inst. Controls	\$ 30,000
Dredging	\$ 36,500
Hach Service	\$ 3,000
Other	\$ 10,000
<b>TOTAL</b>	<b>\$ 132,000</b>

### Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun



# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5250</b> Description: <b>Laboratory Expenses</b>	
Actual Amount As Of: 31-May 2020	<b>54,594</b>
PROJECTED ACTIVITY to END of FY:	<b>20,406</b>
Projected YEAR END TOTAL:	<b>75,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>75,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>75,000</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>0.0%</b>
% Change to Previous Year Budget	<b>0.0%</b>
Dollar difference between proposed budget & current budget	<b>0</b>

### NARRATIVE:

Laboratory Costs associated with water sampling throughout distribution system, source waters and Treatment Plants.

Laboratory Costs associated with water sampling throughout distribution system, source waters and Treatment Plants.

<b>FY20/21</b>	<b>\$ 75,000</b>

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5260</b> Description: <b>Maintenance Expenses</b>	
Actual Amount As Of: 31-May 2020	<b>294,404</b>
PROJECTED ACTIVITY to END of FY:	<b>40,596</b>
Projected YEAR END TOTAL:	<b>335,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>348,500</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>300,000</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>4.0%</b>
% Change to Previous Year Budget	<b>16.2%</b>
Dollar difference between proposed budget & current budget	<b>48,500</b>

### **NARRATIVE:**

<b>ACCT 5260</b>		Equipment Rental	\$2,000
Laundry	\$1,500	Radio Repair/PM	\$2,000
Supplies Shop/Breakroom	\$1,250	Landscape Maint	\$7,500
Service Products	\$2,500	Cathodic Protection	\$10,500
Pump Repair	\$10,000	Misc. tools, etc.	\$10,000
USA	\$500	Calcon - Instrumentation	\$30,000
Backfill	\$5,000	Waste Services	\$3,000
Hydrant Repair	\$2,800	Fence Repairs	\$2,000
Tank Maintenance	\$4,000	Raising Valves (City/County)	\$15,000
Generator services	\$8,950	Building Maintenance	\$10,000
Safety Supplies	\$2,500	ESRI/Cityworks	\$ 25,500
DMV/Pre-employment Physical	\$1,000	<b>Acct 5260-10</b>	
Tree Removal	\$20,000	Emergency ML Repairs	\$85,000
Inventory	\$20,000	<b>Acct 5260-11</b>	
Materials	\$16,000	Paving	\$50,000

<b>FY2020/21</b>	<b>\$348,500</b>

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

**Line Item** **Amount**

Acct. No. 5261 Description: Maintenance, Wells

Actual Amount As Of: 31-May 2020 44,630

PROJECTED ACTIVITY to END of FY:

Projected YEAR END TOTAL: 44,630

**PROPOSED Line Item Amount: 30,000**

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: 40,000

% Change Actual Year End compared to Proposed Line item amount. (32.8%)

% Change to Previous Year Budget (25.0%)

Dollar difference between proposed budget & current budget -10,000

### NARRATIVE:

Ongoing maintenance of Pilarcitos and Denniston Wells including pump equipment, parts, electrical.

<b>FY20/21</b>	<b>30000</b>

Reflects repairs only

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

**Line Item** **Amount**

Acct. No. **5263** Description: **Uniforms**

Actual Amount As Of: 31-May 2020 **5,230**

PROJECTED ACTIVITY to END of FY: **4,770**

Projected YEAR END TOTAL: **10,000**

**PROPOSED Line Item Amount: 10,000**

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **12,500**

% Change Actual Year End compared to Proposed Line item amount. **0.0%**

% Change to Previous Year Budget **(20.0%)**

Dollar difference between proposed budget & current budget **-2,500**

### NARRATIVE:

Field Operation Uniforms (8 pants, 12 shirts, 1 Winter & 1 Summer Jacket)

### Spread:

Jul Aug Sep Oct Nov Dec

Jan Feb Mar Apr May Jun

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5318</b>	Description: <b>Studies/Surveys/Consulting</b>
Actual Amount As Of: 31-May 2020	<b>87,170</b>
PROJECTED ACTIVITY to END of FY:	<b>37,830</b>
Projected YEAR END TOTAL:	<b>125,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>\$150,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>160,000</b>
<b>% Change Actual Year End compared to Proposed Line item amount.</b>	<b>20.0%</b>
<b>% Change to Previous Year Budget</b>	<b>(6.3%)</b>
Dollar difference between proposed budget & current budget	<b>-10,000</b>

### Narrative:

#### FY 20/21

#### Consulting studies to include:

Rate Study/Cost of Service Analysis	
Annual Water Loss Audit Validation	\$ 10,000
Making Water Conservation a Way of Life (state mandate)	
2020 Urban Water Management Plan	\$ 60,000
Seismic Risk Assessment (CWC§10632.5) 2020 UWMP	\$ 20,000
2020 Update for Water Shortage Contingency Plan	\$ 10,000
Update to Regulations for PUDs and SubDivision	
Risk & Resiliency Assessment/ERP	\$ 50,000
Other Studies	
	<hr/>
	\$ 150,000

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5321</b>	Description: <b>Water Resources</b>
Actual Amount As Of: 31-May 2020	<b>3,399</b>
PROJECTED ACTIVITY to END of FY:	<b>2,601</b>
Projected YEAR END TOTAL:	<b>6,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>26,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>26,200</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>333.3%</b>
% Change to Previous Year Budget	<b>(0.8%)</b>
Dollar difference between proposed budget & current budget	<b>-200</b>

<b>NARRATIVE:</b>	<b>FY 20/21</b>
Pilarcitos Creek Intergrated Watershed Management Plan Support	\$ 6,000.00
BAWSCA - Database hosting/Admin Fees	\$ 1,000.00
Rebate Program	\$ -
High Efficiency Fixture Devices	\$ 1,000.00
School Education Programs	\$ 8,000.00
Public Information / Outreach Programs	\$ 10,000.00
	<b>\$ 26,000.00</b>

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5322</b>	Description: <b>Community Outreach</b>
Actual Amount As Of: 31-May 2020	<b>33,629</b>
PROJECTED ACTIVITY to END of FY:	<b>21,371</b>
Projected YEAR END TOTAL*:	<b>55,000</b>

<b>PROPOSED Line Item Amount:</b>	<b>58,400</b>
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>56,900</b>
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% Change Actual Year End compared to Proposed Line item amount.	<b>6.2%</b>
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% Change to Previous Year Budget	<b>2.6%</b>
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Dollar difference between proposed budget & current budget	<b>1,500</b>
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### NARRATIVE:

For community outreach between CCWD and our customers.

**FY20/21**

Pacifica Coast Television - Recording meetings(14 @ \$300)	\$ 4,200
Montara Fog - Darin Boville (14 @ \$300)	\$ 4,200
Prop 218/Other Public Notices (Printing/HMB Review/Mailing Services)	\$ 10,000
Postage for Public Outreach	\$ 6,000
Design/Printing Annual Reports (Consumer Confidence Report; Translation & Postage Fees)	\$ 28,000
Graphic Artist/Photography	\$ 2,000
Pumpkin Festival	\$ 500
Pens for Give Away	\$ 1,500
Advertisements HMB Review	\$ 1,000
<b>Direct Mailers</b>	\$ 1,000
75th Anniversary Celebration Planning	

Total	<b>\$ 58,400</b>
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\* Costs generally occur later in the year - Prop 218 Notices

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5381</b>	Description: <b>Legal</b>
Actual Amount As Of: 31-May 2020	<b>128,985</b>
PROJECTED ACTIVITY to END of FY:	<b>16,015</b>
Projected YEAR END TOTAL:	<b>145,000</b>

<b>PROPOSED Line Item Amount:</b>	<b>100,000</b>
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>100,000</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>(31.0%)</b>
% Change to Previous Year Budget	<b>0.0%</b>
Dollar difference between proposed budget & current budget	<b>0</b>

### NARRATIVE:

This account is for the Legal Counsel General District business that is not included in capital projects or reimbursable projects. The legal costs for capital projects and reimbursable projects whether the work is performed by District Counsel or other counsel

	<b>FY20/21</b>
HansonBridgett	\$90,000
Bartkiewicz (Water Rights)	\$10,000
<b>Total</b>	<b>\$100,000</b>



# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
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Acct. No.	5382	Description:	Engineering
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Actual Amount As Of:	31-May	2020	68,011
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PROJECTED ACTIVITY to END of FY:	31,989
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Projected YEAR END TOTAL:	100,000
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<b>PROPOSED Line Item Amount:</b>	<b>66,000</b>
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	62,000
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% Change Actual Year End compared to Proposed Line item amount.	(34.0%)
---	---------

% Change to Previous Year Budget	6.5%
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Dollar difference between proposed budget & current budget	4,000
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### NARRATIVE:

This account is to cover the costs of an outside engineering firm (EKI Environmental) to project manage the District's Capital Improvement Program as well as maintaining the District's hydraulic model. (\$180,000/year)

Also includes a \$6,000 retainer for James Teter, for District Engineering services.

	<b>FY20/21</b>
EKI Consulting	\$60,000
James Teter	\$6,000
	<hr/>
	<b>\$66,000</b>

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5383</b>	Description: <b>Financial Services</b>
Actual Amount As Of: 31-May 2020	<b>11,382</b>
PROJECTED ACTIVITY to END of FY:	<b>10,618</b>
Projected YEAR END TOTAL:	<b>22,000</b>

<b>PROPOSED Line Item Amount:</b>	<b>22,000</b>
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>22,000</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>0.0%</b>
% Change to Previous Year Budget	<b>0.0%</b>
Dollar difference between proposed budget & current budget	<b>0</b>

### NARRATIVE:

Annual auditing services performed by Fedak & Brown, CPA (per proposal) and  
Other misc services

	<b>FY 20/21</b>
Financial Audit Service	\$17,000
Accounting/Actuarial Services (OPEB)	\$5,000
Total	<b>\$22,000</b>

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5384	Description: Computer Services
Actual Amount As Of:	31-May 2020	152,638
PROJECTED ACTIVITY to END of FY:		42,362
Projected YEAR END TOTAL:		195,000
<b>PROPOSED Line Item Amount:</b>		<b>211,500</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	167,600
% Change Actual Year End compared to Proposed Line item amount.	8.5%
% Change to previous year budget:	26.2%
Dollar difference between proposed budget & current budget	43,900

### NARRATIVE:

Includes new licenses for , Accela Planning; AT&T Internet (redundant) Service

### FY 20/21

#### Maintenance/SAAS Agreements

Tyler	\$40,000	New/Upgrades to software/Cust Rpts	\$5,000
Water Smart	\$13,000	Service/Repairs/Parts	\$5,000
Irvine Consulting Srvcs	\$48,000		
Badger	800		
Aclara	\$44,000	Accela License	\$10,000
XC2 Software	\$2,500	AT&T Internet	\$9,000
Remit Plus/Ck Scanner)	\$2,000	Coastside Net	\$1,500
GIS License (CalCAD)	\$5,000	Rogue Web Works (Website Maint.)	\$6,000
Web Filtering (Barracuda)	\$1,400	DCU location rental	\$2,400
CalCad Assessor Update	\$4,000	Spam Filtering	\$900
		Comcast Internet	\$3,000
		CalCAD Annual Application Maint.	\$3,000
		CalCAD Updates	\$5,000
		Subtotal	\$50,800
Subtotal	\$160,700	Grand Total	<b>211,500</b>

## COASTSIDE COUNTY WATER DISTRICT

### Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5410</b>	Description: <b>Salaries, Admin.</b>
Actual Amount As Of: 31-May 2020	<b>922,333</b>
PROJECTED ACTIVITY to END of FY:	<b>127,667</b>
Projected YEAR END TOTAL:	<b>1,050,000</b>

<b>PROPOSED Line Item Amount:</b>	<b>1,223,311</b>
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>1,179,832</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>16.5%</b>
% Change to Previous Year Budget	<b>3.7%</b>
Dollar difference between proposed budget & current budget	<b>43,479</b>

#### **NARRATIVE:**

Admin Salaries include:

\* Reflects a 2.5% COLA adjustment (CPI-W SF area February to February timeframe.) Also includes step increases effective 7/1/2020.

*(See Spreadsheet of Account #5411A for Admin and Board of Directors Salaries)*

## COASTSIDE COUNTY WATER DISTRICT

### Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5411</b> Description: <b>Salaries - Field</b>	
Actual Amount As Of: 31-May 2020	1,280,906
PROJECTED ACTIVITY to END of FY:	169,094
Projected YEAR END TOTAL:	1,450,000
<b>PROPOSED Line Item Amount:</b>	<b>1,501,399</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	1,461,020
% Change Actual Year End compared to Proposed Line item amount.	3.5%
% Change to Previous Year Budget	2.8%
Dollar difference between proposed budget & current budget	40,379

### NARRATIVE:

\* Reflects an estimated 3.8% COLA adjustment (TBD-COLA is based upon the Department of Labor Statistics information for February to February timeframe.) Also includes step increases effective 7/1/2019.

Salaries reflect addition of (1) operator position partially offset by the elimination of temporary staff.

**COASTSIDE COUNTY WATER DISTRICT**  
7/1/2020  
**FY 2019/2020 BUDGET WORKSHEET (5411 A)**  
**SALARY INFORMATION - Accounts 5411 & 5410**

EMPLOYEE	Current Hrly Rate	With Step Due 7/1/2020**	COLA \$ 0.0250	Annual Pay	O T Hours	O T Pay	Cert. Pay	TOTAL
<b>FIELD #5411</b>								
Superintendent	79.928	79.93	\$ 81.9262	170,406			13,200	183,606
Distribution Supervisor	55.190	56.57	\$ 57.9840	120,607	80	6,958	4,800	132,365
WTP Supervisor	70.647	70.65	\$ 72.4132	150,619	140	15,207	9,600	175,426
Sr. WTP Oper.	51.247	52.53	\$ 53.8414	111,990	140	11,307	7,800	131,097
Distribution Operator	35.100	36.88	\$ 37.7989	78,622	140	7,938	4,800	91,359
Distribution Operator (Senior)	45.371	46.51	\$ 47.6679	99,149	140	10,010	9,600	118,760
Treatment Operator (WTP)	42.868	43.94	\$ 45.0382	93,679	140	9,458	8,400	111,537
Distribution Operator	42.779	42.78	\$ 43.8485	91,205	140	9,208	8,400	108,813
Distribution Operator	42.779	42.78	\$ 43.8485	91,205	140	9,208	4,800	105,213
Treatment Operator (WTP)	47.322	47.32	\$ 48.5051	100,891	140	10,186	8,400	119,477
Distribution Operator	41.885	42.779	\$ 43.8485	91,205	140	9,208	4,800	105,213
Distribution Operator	36.881	37.80	\$ 38.7481	80,596	140	8,137	4,800	93,533
Other (Superintendent relocation)								-
Standby Pay for On-Call Employees				25,000				25,000
<b>Sub total, Field</b>				<b>1,305,174</b>		<b>106,825</b>	<b>89,400</b>	<b>1,501,399</b>
<b>ADMIN #5410</b>								
Gen Manager	110.577	110.58	\$ 113.3414	235,750			3,600	239,350
Asst. General Manager	91.710	91.71	\$ 94.0028	195,526			3,600	199,126
Water Resource Analyst	59.636	59.64	\$ 61.1269	127,144	100	9,169	1,200	137,513
Office Mgr	56.324	56.32	\$ 57.7321	120,083	100	8,660		128,743
Admin Assist.	47.000	48.18	\$ 49.3794	102,709	100	7,407	1,200	111,316
Utility Billing Specialist	47.560	47.56	\$ 48.7490	101,398	100	7,312	600	109,310
Customer Service Specialist II	39.058	39.06	\$ 40.0345	83,272	50	3,003		86,274
Customer Service Specialist I	35.405	35.41	\$ 36.2901	75,483	50	2,722		78,205
Customer Service Specialist II	39.058	39.06	\$ 40.0345	83,272	50	3,003		86,274
Water Cons/Outreach				-		-		-
Other - Car Allowance				7,200				7,200
Part-Time Help	20.00			20,000				20,000
Directors				20,000				20,000
<b>Sub total, Admin</b>				<b>1,171,836</b>		<b>41,275</b>	<b>10,200</b>	<b>\$1,223,311</b>
<b>TOTAL</b>				<b>2,477,010</b>				<b>\$2,724,711</b>

General Manager is budgeted at full time.

\*\* Step increases are given annually - 1X per year at 7/1/2018.

## COASTSIDE COUNTY WATER DISTRICT

### Budget Worksheet

**Fiscal Year**  
**2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5420</b> Description: <b>Payroll Taxes</b>	
Actual Amount As Of: 31-May 2020	<b>163,560</b>
PROJECTED ACTIVITY to END of FY:	<b>26,440</b>
Projected YEAR END TOTAL:	<b>190,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>191,701</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>183,582</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>0.9%</b>
% Change to Previous Year Budget	<b>4.4%</b>
Dollar difference between proposed budget & current budget	<b>8,119</b>

#### **NARRATIVE:**

Payroll taxes, i.e. Social Security is a function of salaries. It is applied at a total rate of 7.65% of gross payroll. The final amount will be determined when salaries and employee complement is finalized by the Board.

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

### Line Item

### Amount

Acct. No.

5420

Description:

Payroll Taxes

### CALCULATION FOR PAYROLL TAXES

		SOCIAL SECURITY 6.20%	MEDICARE 1.45%	TOTAL
TOTAL PAYROLL	\$ 2,724,711			
AMOUNT SUBJECT TO SOCIAL SECURITY	\$ 2,454,724	\$ 152,193		\$ 152,193
AMOUNT SUBJECT TO MEDICARE	\$ 2,724,711		\$ 39,508	\$ 39,508
TOTAL				<u>\$ 191,701</u>



# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year**  
**2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5435</b>	Description: <b>Employee Medical Insurance</b>
Actual Amount As Of: 31-May 2020	<b>410,372</b>
PROJECTED ACTIVITY to END of FY:	<b>44,628</b>
Projected YEAR END TOTAL:	<b>455,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>511,400</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>481,419</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>12.4%</b>
% Change to Previous Year Budget	<b>6.2%</b>
Dollar difference between proposed budget & current budget	<b>29,981</b>

**NARRATIVE:** Reflects active employees only. Assumes rate increases effective 1/1/2021  
7% Kaiser and 7% Anthem.

<b>Active Employees:</b>	<b>FY 20/21</b>
Medical	455,309
Dental	29,270
Vision	5,430
Life/AD&D	13,999
LTD	6,799
EAP	594
	<b>511,400 Total</b>

### Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5436</b>	Description: <b>Retiree Medical Insurance</b>
Actual Amount As Of: 31-May 2020	<b>46,336</b>
PROJECTED ACTIVITY to END of FY:	<b>7,664</b>
Projected YEAR END TOTAL:	<b>54,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>69,562</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>55,274</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>28.8%</b>
% Change to Previous Year Budget	<b>25.8%</b>
Dollar difference between proposed budget & current budget	<b>14,288</b>

**NARRATIVE:** Retiree Medical Insurance (see insurance breakdown for more detail)  
Assumes 5% rate increase - Kaiser; 5% Anthem ---- effective 1/1/2021.

<b><u>Retirees:</u></b>	<b>FY20/21</b>
Medical	64,981
Dental	2,254
Vision	2,327
	<b>69,562 Total</b>

### Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**ACCOUNT No. 5435 / Insurance Benefits for Active Employees - Current Year 2019/2020**

**ACTIVE EMPLOYEES**

	Kaiser	Blue Cross	Dental	Vision	Life/AD&D	LTD	EAP
July-20	16,960	20,057	2,415	448	1,155	561	49
August-20	16,960	20,057	2,415	448	1,155	561	49
September-20	16,960	20,057	2,415	448	1,155	561	49
October-20	16,960	20,057	2,415	448	1,155	561	49
November-20	16,960	20,057	2,415	448	1,155	561	49
December-20	16,960	20,057	2,415	448	1,155	561	49
January-21	17,808	21,060	2,463	457	1,178	572	50
February-21	17,808	21,060	2,463	457	1,178	572	50
March-21	17,808	21,060	2,463	457	1,178	572	50
April-21	17,808	21,060	2,463	457	1,178	572	50
May-21	17,808	21,060	2,463	457	1,178	572	50
June-21	17,808	21,060	2,463	457	1,178	572	50

Total Active	\$ 208,608	\$ 246,701	\$ 29,270	\$ 5,430	\$ 13,999	\$ 6,799	\$ 594
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Rate increase assumption	5%	5%	2%	2%	2%	2%	2%
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**ACCOUNT No. 5436 / Insurance Benefits for Retirees - Current Year 2019/2020**

**RETIREEES/COBRA**

	Kaiser	Blue Cross	Dental	Vision
July-20	1,106	4,177	186	192
August-20	1,106	4,177	186	192
September-20	1,106	4,177	186	192
October-20	1,106	4,177	186	192
November-20	1,106	4,177	186	192
December-20	1,106	4,177	186	192
January-21	1,161	4,386	190	196
February-21	1,161	4,386	190	196
March-21	1,161	4,386	190	196
April-21	1,161	4,386	190	196
May-21	1,161	4,386	190	196
June-21	1,161	4,386	190	196

Total Retiree	\$ 13,604	\$ 51,377	\$ 2,254	\$ 2,327
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# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5440</b> Description: <b>Employee Retirement</b>	
Actual Amount As Of: 31-May 2020	<b>398,523</b>
PROJECTED ACTIVITY to END of FY:	<b>51,477</b>
Projected YEAR END TOTAL:	<b>450,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>496,240</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>619,321</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>10.3%</b>
% Change to Previous Year Budget	<b>(19.9%)</b>

Dollar difference between proposed budget & current budget -123,081

### **NARRATIVE:**

This line item is a function of salaries and will be determined when salaries and employee complement is set by the Board

<b>2.5% @ 55</b> Employer Rate increased from 12% for FY19/20 to 13.146% in FY20/21. In addition, the amount \$256930 will be added for our unfunded liability. Employees pay 100% of the employee contribution, or (8%).
<b>2% @ 60</b> Employer Rate increased from 8.346% in FY19/20 to 9.332% FY20/21.) In addition \$2,013 will be added to cover this year's contribution to the unfunded liability. Employees pay 100% of the employee contribution, or (7%).
<b>2% @ 62 - New Tier - Effective January 1, 2013 (PERS Pension Reform Act 2013 - PEPRA)</b> Employer rate increase from 7.3% in FY 19/20 to 7.874% in FY20/21. In addition, \$7,344 will be added to cover our unfunded liability. Member Contribution (7.25%) 100% paid by Employee

**Spread:**

## COASTSIDE COUNTY WATER DISTRICT

### Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5445</b> Description: <b>SIP 401a Plan</b>	
Actual Amount As Of: 31-May 2020	0
PROJECTED ACTIVITY to END of FY:	35,000
Projected YEAR END TOTAL:	35,000
<b>PROPOSED Line Item Amount:</b>	<b>35,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	35,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

**NARRATIVE:**

## COASTSIDE COUNTY WATER DISTRICT

### Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5510</b>	Description: <b>Motor Vehicle Exp.</b>
Actual Amount As Of: 31-May 2020	<b>88,104</b>
PROJECTED ACTIVITY to END of FY:	<b>6,896</b>
Projected YEAR END TOTAL:	<b>95,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>75,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>63,000</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>(21.1%)</b>
% Change to Previous Year Budget	<b>19.0%</b>
Dollar difference between proposed budget & current budget	<b>12,000</b>

### NARRATIVE:

	<u>FY 20/21</u>
Fuel	\$32,000
Mobile Phones/Radios	\$20,000
Service & Repairs	\$23,000
	<u>\$75,000</u>
Total	

Jul	Aug	Sept	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

## Budget Worksheet

Fiscal Year  
2020/21

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5620 Description: Office & Billing Expenses	
Actual Amount As Of: 31-May 2020	286,079
PROJECTED ACTIVITY to END of FY:	23,921
Projected YEAR END TOTAL:	310,000
<b>PROPOSED Line Item Amount:</b>	<b>363,500</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	263,219
% Change Actual Year End compared to Proposed Line item amount.	17.3%
% Change to Previous Year Budget	38.1%
Dollar difference between proposed budget & current budget	100,281

### NARRATIVE:

See Sheet 5620 A which details the cost items comprising this line item  
Category was underbudgeted in prior years given recent historical activity.

5620-00	General Office	\$	30,000	
5620-30	Billing & Fulfillment Services	\$	55,000	
5620-31	Payroll	\$	10,000	
5620-32	Equipment Leases/Maint	\$	21,000	
5620-33	Credit Card/Bank Fees	\$	90,000	
5620-34	Office Facilities/Communication	\$	107,500	
5620-35	Bad Debt Expense	\$	50,000	\$ 363,500

**Account 5620 - Detail of Account**

<b>Acct No</b>	<b>Account Name</b>	<b>Description</b>	<b>Amount</b>
5620-00	<b>General Office</b>	Postage/Printing	\$ 10,000
		Office Supplies	\$ 18,000
		Recruitment/HR Related	\$ 2,000
			<b>\$ 30,000</b>
5620-30	<b>Billing Fulfillment Services</b>	Dataprose (reflects move to monthly billing)	<b>\$ 55,000</b>
	Monthly Billing		
	Bill package	6,800 \$ 0.16 \$	1,054.00
	Search & Viewbill	7,500 \$ 0.02 \$	112.50
	NCOALink	50 \$ 0.50 \$	25.00
	Additional Impressions	1,400 \$ 0.04 \$	49.00
	Bill suppression	700 \$ 0.05 \$	35.00
	Oversize surcharge	10 \$ 0.20 \$	2.00
		10 \$ 4.00 \$	40.00
	Postage	6,800 \$ 0.55 \$	3,740.00
	Late package - ADDITION - MONTHLY DELIQUENCY NOTICES		\$ 500.00
	Cost adjustments		\$ 250.00
	Total Monthly - Dataprose		<u>\$ 5,807.50</u>
	Annual		<u><b>\$ 69,690.00</b></u>
5620-31	<b>Payroll</b>	Payroll Processing with ADP	<b>\$ 10,000</b>
5620-32	<b>Leases/Equipment Maint</b>	Pitney Bowes	\$ 3,000
		Ricoh Copy Machine	\$ 12,000
		Office Equipment Repairs	\$ 2,000
		Office Alarms and Security Camera	\$ 4,000
			<b>\$ 21,000</b>
5620-33	<b>Credit Card/Bank Fees</b>	Insite Transaction Fees	\$ 10,000
		Bank Fees	\$ 80,000
			<b>\$ 90,000</b>
5620-34	<b>Office Facilities/Communications</b>	Janitorial Service	\$ 16,000
		Pest Control	\$ 4,000
		Office Building	\$ 5,000
		Iron Mountain - Offsite Storage	\$ 9,000
		Phones - Offsite Use	\$ 5,000
		PG&E - District Office	\$ 9,500
		TPX Communications	\$ 24,000
		AT&T	\$ 35,000
			<b>\$ 107,500</b>
5620-35	<b>Bad Debt Expense (increased due to COVID 19)</b>		<b>\$ 50,000</b>
			<b>\$ 363,500</b>



# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5625</b>	Description: <b>Meetings/Training/Seminars</b>
Actual Amount As Of: 31-May 2020	<b>19,940</b>
PROJECTED ACTIVITY to END of FY:	<b>3,060</b>
Projected YEAR END TOTAL:	<b>23,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>33,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>27,000</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>43.5%</b>
% Change to Previous Year Budget	<b>22.2%</b>
Dollar difference between proposed budget & current budget	<b>6,000</b>

### FY 19/20

#### NARRATIVE:

	<u>Amount</u>
Conferences (District Employees)	\$ 12,000
Conferences/Seminars (Board of Directors)	\$ 3,000
Staff Training/Seminars/Continuing Education	\$ 5,000
Safety Training	\$ 7,000
WTO/WDO Renewal/Application Fees	\$ 2,000
Water Resource Meetings, Training, Seminars	\$ 4,000
<b>TOTAL</b>	<b>\$ 33,000</b>

Lower training \$ in FY2020 due to COVID 19.

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

**Line Item** **Amount**

Acct. No. **5630** Description: **Insurance**

Actual Amount As Of: 31-May 2020 **114,610**

PROJECTED ACTIVITY to END of FY: **20,390**

Projected YEAR END TOTAL: **135,000**

**PROPOSED Line Item Amount: 159,000**

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **137,000**

% Change Actual Year End compared to Proposed Line item amount. **17.8%**

% Change to Previous Year Budget **16.1%**

Dollar difference between proposed budget & current budget **22,000**

**NARRATIVE: FY 19/20**

Auto/General Liability **\$65,000**

Property Program **\$24,000**

Workers Compensation **\$70,000**

**TOTAL**

**\$159,000**

Note - We received a \$35K credit for savings on our prior years workers comp in FY 2019/20. This was a one time credit.

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
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Acct. No.	5687	Description:	Memberships & Subscriptions
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Actual Amount As Of:	31-May	2020	74,035
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PROJECTED ACTIVITY to END of FY:	7,965
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Projected YEAR END TOTAL:	82,000
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<b>PROPOSED Line Item Amount:</b>	<b>85,100</b>
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	78,970
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% Change Actual Year End compared to Proposed Line item amount.	3.8%
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% Change to Previous Year Budget	7.8%
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Dollar difference between proposed budget & current budget	6,130
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**NARRATIVE:** See attached worksheet for detail of costs

**FY 20/21**  
\$ 85,100

	A	B	C	D
1	Worksheet 5687A			
2			Budget Detail Worksheet	
3	<b>Line Item: Memberships &amp; Subscriptions</b>			<b>Description</b>
4	<b>Acct. No. 5687</b>		<b>Amount</b>	
5				
6	Alliance for Water Efficiency	\$	500	Annual Membership
7	ACWA	\$	19,500	Membership dues/Delta Sustainability
8	AWWA	\$	3,000	Membership dues and technical publications
9	BAWSCA	\$	34,000	Annual assessment & dues
10	California Emergency Utilities	\$	500	Annual Membership
11	California Special Districts	\$	8,000	Annual membership
12	California Water Efficiency Partnership (CalWEP)	\$	3,300	Annual Membership
13	Chamber of Commerce	\$	600	Membership dues
14	Costco	\$	100	Annual Membership
15	Half Moon Bay Review	\$	100	Annual Subscription
16	IAMPO	\$	100	Subscription for Backflow Prevention Magazine
17	IAPMO	\$	200	Subscription for Plumbing and Mechanical Codes
18	Miscellaneous	\$	4,000	Miscellaneous Dues/Memberships/Subscriptions
19	Tyler User Groups	\$	2,000	Tyler Software
20	Underground Service Alert	\$	2,500	Annual Membership
21	Water Education Foundation	\$	1,200	Membership dues and technical publications
22	Water Net	\$	250	Publication & Membership
23	Water Research Foundation	\$	1,200	Annual Membership Dues
24	Water ReUse	\$	700	Annual Association Dues
25	Wellness Program	\$	2,100	Wellness Program
26	West Group (Formally Barclays)	\$	600	Updates on California Code of Regulations regarding construction laws
27	Wienhoff & Associates	\$	650	Consortia Fee
28	TOTAL	\$	85,100	
29				
30				

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5688</b>	Description <b>Election Expense</b>
Actual Amount As Of: 31-May 2020	<b>0</b>
PROJECTED ACTIVITY to END of FY:	<b>0</b>
Projected YEAR END TOTAL:	<b>0</b>

<b>PROPOSED Line Item Amount:</b>	<b>30,000</b>
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>0</b>
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% Change Actual Year End compared to Proposed Line item amount.

% Change to Previous Year Budget

Dollar difference between proposed budget & current budget	30,000
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### NARRATIVE:

Next election is November 2020- County of San Mateo election costs

**FY 20/21**  
**\$ 30,000**

## COASTSIDE COUNTY WATER DISTRICT

### Budget Worksheet

**Fiscal Year  
2020/21**

**Line Item**

**Amount**

Acct. No. **5689** Description: **Labor Relations**

Actual Amount As Of: 31-May 2020 **0**

PROJECTED ACTIVITY to END of FY: **0**

Projected YEAR END TOTAL: **0**

**PROPOSED Line Item Amount: 6,000**

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **6,000**

% Change Actual Year End compared to Proposed Line item amount.

% Change to Previous Year Budget **0.0%**

Dollar difference between proposed budget & current budget **0**

**NARRATIVE:**

Union Consultation

	<b>FY 20/21</b>
	<b>\$ 6,000</b>
<b>TOTAL</b>	<b>\$ 6,000</b>

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5700</b>	Description: <b>County Fees</b>
Actual Amount As Of: 31-May 2020	<b>17,349</b>
PROJECTED ACTIVITY to END of FY:	<b>6,651</b>
Projected YEAR END TOTAL:	<b>24,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>25,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>24,000</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>4.2%</b>
% Change to Previous Year Budget	<b>4.2%</b>
Dollar difference between proposed budget & current budget	<b>1,000</b>

### NARRATIVE:

### FY 20/21

1. The cost of the LAFCo budget, estimated .....	\$10,000
2. Hazardous Material Handling (Nunes & Denniston ) ....	\$6,000
3. Property Taxes	\$1,500
4. Annual Encroachment Permit	\$6,000
5. District Digital Mapping - Secured Master Data	\$1,500
	<hr/>
	\$25,000

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2020/21**

**Line Item** **Amount**

Acct. No. **5705** Description: **State Fees**

Actual Amount As Of: 31-May 2020 **32,453**

PROJECTED ACTIVITY to END of FY: **4,047**

Projected YEAR END TOTAL: **36,500**

**PROPOSED Line Item Amount: 36,500**

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **36,500**

% Change Actual Year End compared to Proposed Line item amount. **0.0%**

% Change to Previous Year Budget **0.0%**

Dollar difference between proposed budget & current budget **0**

### NARRATIVE:

# Large water systems fee - State Water Resource Control Board; plus applications and annual permits/reports on operation of the Nunes & Denniston *Water Treatment Plants*

#2 Water Rights (initialized by SWRCB) for both Pilarcitos & San Vicente

#3 RWQCB NPDES Annual Fee

#4 Bay Area Air Quality Management Dist - Permits to Operate

<b>FY 20/21</b>	<b>#1</b>	<b>\$27,000</b>
	<b>#2</b>	<b>\$2,000</b>
	<b>#3</b>	<b>\$2,000</b>
	<b>#4</b>	<b>\$5,500</b>
		<b>\$36,500</b>



## COASTSIDE COUNTY WATER DISTRICT

### Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
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Acct. No.	5715	Description:	Existing Bond-CIEDB 11-099
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Actual Amount As Of:	31-May	2020	335,977
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PROJECTED ACTIVITY to END of FY:	0
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Projected YEAR END TOTAL:	335,977
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<b>PROPOSED Line Item Amount:</b>	<b>335,825</b>
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	335,977
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% Change Actual Year End compared to Proposed Line item amount.	(0.0%)
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% Change to Previous Year Budget	(0.0%)
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Dollar difference between proposed budget & current budget	-152
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#### **NARRATIVE:**

California Infrastructure & Economic Development Bank (I-Bank) - CIEDB-11-099

#### **FY2020/21**

July 2020 Payment	\$268,811
January 2021 Payment	\$67,014
	<u>\$335,825</u>

#### **FY2021/22**

July 2021 Payment	\$ 271,045
January 2022 Payment	\$ 64,624
	<u>\$ 335,669</u>

## COASTSIDE COUNTY WATER DISTRICT

### Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
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Acct. No.	5716	Description:	CIEDB 16-111
Actual Amount As Of:	31-May	2020	323,803
PROJECTED ACTIVITY to END of FY:			0
Projected YEAR END TOTAL:			323,803

<b>PROPOSED Line Item Amount:</b>	<b>323,357</b>
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	323,803
% Change Actual Year End compared to Proposed Line item amount.	(0.1%)
% Change to Previous Year Budget	(0.1%)
Dollar difference between proposed budget & current budget	-446

#### **NARRATIVE:**

Agreement #ISRF16-111 (2016 Ibank Loan)

#### **FY2020/21**

July 2020 Payment	\$234,969
January 2021 Payment	\$88,388
	<u>\$323,357</u>

#### **FY2021/22**

July 2021 Payment	\$ 236,795
January 2022 Payment	\$ 86,100
	<u>\$ 322,895</u>

## COASTSIDE COUNTY WATER DISTRICT

### Budget Worksheet

**Fiscal Year  
2020/21**

<u>Line Item</u>	<u>Amount</u>
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Acct. No.	5717	Description:	Chase 2018
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Actual Amount As Of:	31-May	2020	435,951
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PROJECTED ACTIVITY to END of FY:	0
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Projected YEAR END TOTAL:	435,951
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<b>PROPOSED Line Item Amount:</b>	<b>433,567</b>
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:

% Change Actual Year End compared to Proposed Line item amount.	(0.5%)
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% Change to Previous Year Budget

Dollar difference between proposed budget & current budget	433,567
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**NARRATIVE:**

Reflects new Ibank loan per loan schedule

**FY2020/21**

September, 2020 Payment	\$370,586
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March 2021 Payment	\$62,980
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<u>\$433,567</u>
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**FY2021/22**

September, 2021 Payment	\$ 376,657
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March 2022 Payment	\$ 58,511
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<u>\$ 435,168</u>
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