

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, June 9, 2026

The Public was able to participate in the public meeting by joining the meeting in person or through the Zoom Video Conference link provided. The public was also able to join the meeting by calling a provided teleconference phone number.

- 1) **ROLL CALL** - President Feldman called the meeting to order at 6:00 p.m. Present at roll call in person in the Boardroom: Vice President John Muller, Director Ken Coverdell, Director David Dickson and Director Chris Mickelsen

Also present: Mary Rogren, General Manager, Jeffrey Schneider, Asst. General Manager Finance/ Administration, Patrick Miyaki, Legal Counsel, Cathleen Brennan, Water Resources Analyst, Sean Donovan Water Treatment Plant Operations Manager, Gina Brazil, Administrative Services Manager, Ingrid Anderson, Administrative Analyst and Lisa Sulzinger, Administrative Analyst

Also Present: Elizabeth Drayer, West Yost Associates

- 2) **PLEDGE OF ALLEGIANCE**
- 3) **MOMENT OF SILENCE** - In Memory of Al Adreveno who was on the Coastside County Water District Board of Directors from 1982-1994.

- 4) **PUBLIC COMMENT**

There was no public comment.

- 5) **CONSENT CALENDAR**

- A. Approval of disbursements for the month ending May 31, 2026:
Claims: \$1,298,029.03; Payroll: \$ 260,096.04 for a total of \$1,558,125.07
May 2026 Monthly Financial Claims reviewed and approved by Director Dickson
- B. Acceptance of Financial Reports

- c. **Public Comments.** There were no public comments.
- d. **Close Public Hearing:** President Feldman closed the public hearing at 6:32pm
- e. **Board Comments:** President Feldman asked the Board for comments. The Board commended Ms. Brennan for doing a great job on preparing the UWMP. A discussion then ensued.

B. Consider Approval of Resolution 2026-05 Adopting the 2025 Urban Water Management Plan.

Resolution 2026-05 – Adopting the 2025 Urban Water Management Plan.

ON MOTION BY Director Coverdell and seconded by Director Mickelsen, the Board voted by roll call vote to approve Resolution 2026-05 adopting the 2025 Urban Water Management Plan.

Director Coverdell	Aye
Director Dickson	Aye
Director Mickelsen	Aye
Vice-President Muller	Aye
President Feldman	Aye

C. PUBLIC HEARING

Public Hearing on Status of Vacancies, Recruitment and Retention Efforts (AB 2561)

a. **Open Public Hearing:** Opened at 6:34pm

b. **Staff Presentation pursuant to AB 2561 on Status of District Vacancies, Recruitment, and Retention Efforts**

Mr. Schneider summarized that California State Assembly Bill 2561 was signed into law on September 22, 2024, and became effective on January 1, 2025. The intent of AB 2561 is to ensure that public agencies are appropriately staffed and that high vacancy rates do not impact staff turnover and service delivery. The Bill outlines requirements for public agencies to conduct a public hearing each year prior to budget adoption and to report vacancies, recruitment and retention efforts. Mr. Schneider reported that the District's vacancy rate as of June 1, 2006 is 8%. Mr. Schneider also shared the District's recruiting methods and retention efforts.

c. **Public Comment:** No public comments.

d. **Close Public Hearing:** President Feldman closed the public hearing at 6:43pm.

Committee and the Facilities Committee along with Jon Sutter from EKI Environment and Water, Inc. during the preparation of these budgets. Staff presented the draft Operations and Maintenance at the April 14, 2026, Regular Board of Directors Meeting and the draft Fiscal Year 2026/2027 to Fiscal Year 2035/2036 at the May 12, 2026 Regular Board of Directors Meeting.

ON MOTION BY Director Dickson and seconded by Vice President Muller, the Board voted by roll call vote to approve the Fiscal Year 2026-2027 Operations and Maintenance Budget and Fiscal Year 2026-2027 to Fiscal Year 2035-2036 Capital Improvement Program

Director Coverdell	Aye
Director Dickson	Aye
Director Mickelsen	Aye
Vice-President Muller	Aye
President Feldman	Aye

F. Resolution 2026-06 Calling for an Election to be held on Tuesday, November 3, 2026 and Requesting the County Elections Department to Conduct this Election

Ms. Rogren summarized the actions required to conduct the District's November 3, 2026 election, including the adoption of Resolution 2026-06. Two zones are up for election for 4-year terms and are currently held by Director Mickelsen (Zone 2) and President Feldman (Zone 5). Zone 1 is also up for election for a 2-year term; Zone 1 is currently held by Director Dickson. Under state law, the District must submit a formal request to the County Elections Department to perform all services required to conduct the District's election. President Feldman stated that he did not plan to seek reelection, and that he planned to retire from public service. Board members expressed their appreciation for President Feldman's service on the Board.

ON MOTION BY Director Coverdell and seconded by Director Mickelsen, the Board voted by roll call vote to adopt Resolution 2026-06 calling for an election to be held on Tuesday, November 2026 for the election of three (3) Members of the Governing Board representing Zone 1, Zone 2, and Zone 5.

Director Coverdell	Aye
Director Dickson	Aye
Director Mickelsen	Aye
Vice-President Muller	Aye
President Feldman	Aye

G. Approval of Contract Change Order #8 with DN Tanks, LLC for Added Paving to the Nunes Water Treatment Plant Access Road

Mr. Donovan summarized the Operations highlights for the month of May 2026.

9) **DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**

There were no requests for future agenda items.

9) **ADJOURNMENT - Board Meeting Adjourned at 7:33 p.m.**

Respectfully submitted,



Mary Rogren, General Manager
Secretary to the District



Bob Feldman, President
Board of Directors