

# **COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

## **MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**Monday, April 16, 2018**

- 1) **ROLL CALL** - President Bob Feldman called the special meeting to order at 9:00 a.m. Present at roll call: Directors Chris Mickelsen, Arnie Glassberg and Vice-President Ken Coverdell. Director Glenn Reynolds arrived at 9:31 a.m.

Also present: David Dickson, General Manager; Mary Rogren, Assistant Vice-President; Patrick Miyaki, Legal Counsel; Cathleen Brennan, Water Resources Analyst; Gina Brazil, Office Manager; and Sanjay Gaur of Raftelis Financial Consultants, Inc.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENTS** - There were no public comments.

- 4) **GENERAL BUSINESS**

- A. **Work Session - Draft Fiscal year 2018-2019 and Draft Fiscal Year 2019-2020 Operations Budgets; Draft Fiscal year 2018/2019 to 2027/2028 Capital Improvement Program (CIP); Draft Fiscal Year 2018/2019 to 2022/2023 District Financing Plan; Proposed Rate Increases for Fiscal Years 2018-2019 and 2019-2020; and Draft Cost of Service and Rate Study**

- B. **Schedule a Public Hearing on Proposed Rate Increases for Fiscal Years 2018-2019 and 2019-2020 and Authorize Issuance of a Notice of Public Hearing and Proposed Rate Increases for Fiscal years 2018-2019 and 2019-2020**

Ms. Rogren provided a brief summary of two years of Operations Budgets for Fiscal years 2018-2019 and 2019-2020 and recapped current and projected expense budgets for the next two fiscal years. She also reviewed the purpose of the District's Financing Plan and targeted cash reserve balances.

Ms. Rogren then introduced Mr. Sanjay Gaur, who summarized analysis and results contained in Raftelis' Cost of Service Analysis and Rate Study and answered questions from the Board.

Board discussion ensued, and direction was provided to staff to provide additional information on the District's infrastructure projects with the Proposition 218 rate increase notice.

**ON MOTION BY Director Glassberg and seconded by Director Mickelsen, the Board voted by roll call vote to schedule a public hearing for Tuesday, June 12, 2018 at the regular Board of Directors meeting beginning at 7:00 p.m. on the proposed rate increase for Fiscal years 2018-2019 and 2019-2020 and to authorize staff to issue a Notice of Public Hearing and Proposed Rate Increases for Fiscal Years 2018-2019 and 2019-2020:**

<b>Vice-President Coverdell</b>	<b>Aye</b>
<b>Director Glassberg</b>	<b>Aye</b>
<b>Director Mickelsen</b>	<b>Aye</b>
<b>Director Reynolds</b>	<b>Aye</b>
<b>President Feldman</b>	<b>Aye</b>

5) **ADJOURNMENT** - The meeting was adjourned at 10:32 a.m.

Respectfully submitted,

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David R. Dickson, General Manager  
Secretary to the District

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Robert Feldman, President  
Board of Directors