

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, March 10, 2026

The Public was able to participate in the public meeting by joining the meeting in person or through the Zoom Video Conference link provided. The public was also able to join the meeting by calling a provided teleconference phone number.

- 1) **ROLL CALL** - President Feldman called the meeting to order at 6:00 p.m. Present at roll call in person in the Board room: Vice President John Muller, Director Ken Coverdell, and Director Chris Mickelsen

Also present: Mary Rogren, General Manager, Jeffrey Schneider, Asst. General Manager Finance/ Administration, Patrick Miyaki, Legal Counsel, Sean Donovan, Water Treatment Plant Operations Manager, Darin Sturdivan, Water Distribution Operations Manager, Gina Brazil, Administrative Services Manager, and Lisa Sulzinger, Administrative Analyst

Also present:

Steve Richie, Assistant General Manager, Water, SFPUC and Allison Kastama, BAWSCA and Wholesale Customer Liaison, SFPUC
Former Director Glenn Reynolds

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENT**

There was no public comment.

- 4) **CONSENT CALENDAR**

- A. Approval of disbursements for the month ending February 28, 2026:
Claims: \$ 1,325,232.84; Payroll: \$ 261,513.02 for a total of \$ 1,586,745.86
February 2026 Monthly Financial Claims reviewed and approved by Director Mickelsen
- B. Acceptance of Financial Reports

- C. Approval of Minutes of February 10, 2026, Regular Board of Directors Meeting
- D. Installed Water Connection Capacity and Water Meters Report
- E. Total CCWD Production Report
- F. CCWD Monthly Sales by Category Report – February 2026
- G. Leak/Flushing Report – February 2026
- H. Monthly Rainfall Reports
- I. SFPUC Hydrological Conditions Report – January 2026
- J. Water Service Connection Transfer Report for February 2026
Acceptance of Water Utility System Improvement 390 Redondo Beach Road, Half Moon Bay – Jerome and Adrienne Schnell

Director Mickelsen stated he reviewed the financial claims and found them to be in order.

ON MOTION BY Director Coverdell and seconded by Director Mickelsen, the Board voted by roll call vote to approve the Consent Calendar:

Director Coverdell	Aye
Director Mickelsen	Aye
Vice-President Muller	Aye
President Feldman	Aye

5) **MEETINGS ATTENDED / DIRECTOR COMMENTS**

- Director Coverdell reported that he and Director Mickelsen attended the Facilities Committee Meeting on March 9, 2026.

6) **GENERAL BUSINESS**

A. Recognize Former Director Glenn Reynolds for his Leadership and Dedicated Service on the Coastside County Water District Board of Directors.

Ms. Rogren recognized former Director Reynolds for his 14 years of service as a Board Member and expressed appreciation and acknowledged his numerous contributions to the District. Former Director Reynolds expressed his appreciation to Ms. Rogren for her kind words and thanked the Board members for the mutual respect shared among them, noting it had been an honor to serve alongside them.

Each Board member, in turn, expressed their gratitude to former Director Reynolds for his leadership and dedication to the District.

B. Pilarcitos Dam and Reservoir Improvements Project: Status Update – Presentation by San Francisco Public Utilities Commission.

President Feldman introduced Mr. Steve Richie, Assistant General Manager, Water, San Francisco Public Utilities Commission (SFPUC) and Allison Kastama, BAWSCA and Wholesale Customer Liaison, SFPUC.

Mr. Ritchie presented an overview of the Pilarcitos Dam and Reservoir Improvements Project, including concerns raised by the Division of Safety of Dams (DSOD) and options for addressing those concerns. He noted that on October 9, 2025, the SFPUC met with DSOD to discuss the proposed Capital Improvement Plan (CIP) for the regional dams. An updated CIP plan letter was submitted to DSOD on February 2, 2025, and site visits to the three regional dams are scheduled for April 2026.

He also reviewed the updated implementation schedule, including interim upgrades to the Pilarcitos Dam facilities, long-term improvements, and current operations.

C. Authorize the General Manager to Procure a Hurricane 200 Blower for Half Moon Bay Tank 1.

Ms. Rogren reported that the new Carter Hill prestressed concrete tank is nearing completion and that staff recommends proceeding with the purchase of a blower/ventilation system for THM control, to be installed on the tank roof. She then turned the presentation over to Mr. Donovan, who explained that the primary purpose of the blower is to continuously evacuate air from the tank headspace – between the water surface and the roof – working in conjunction with the tank mixer to reduce the formation of disinfection byproducts, particularly trihalomethanes (TTHMs).

Staff obtained quotes for two comparable blower/ventilation systems, with the Hurricane 200 Blower identified as the lower-cost option. Mr. Donovan then responded to questions from the Board.

ON MOTION BY Director Coverdell and seconded by Vice President Muller, the Board voted by roll call vote to authorize the General Manager to purchase a Hurricane 200 Blower for Half Moon Bay Tank #1 from Doane & Hartwig Water Systems, Inc., for \$37,270.

Director Coverdell	Aye
Director Mickelsen	Aye
Vice-President Muller	Aye
President Feldman	Aye

D. Consider Resolution 2026-02 Concurring in Nomination of John H. Weed of the Alameda County Water District to the California Water Insurance Fund Board of the Association of California Water Agencies Joint Powers Insurance Authority ("ACWA-JPIA").

ACWA-JPIA has invited member agencies to submit nominations to fill two vacancies on the ACWA-JPIA California Water Insurance Fund Board. John H. Weed of the Alameda County Water District has requested the Districts' support of his nomination by submitting a concurring resolution.

ON MOTION BY Vice President Muller and seconded by Director Mickelsen, the Board voted by roll call vote to adopt resolution 2026-02 concurring in nomination of John H. Weed of Alameda County Water District to the California Water Insurance Fund Board of the Association of California Water Agencies Joint Powers Insurance Authority ("ACWA-JPIA").

Director Coverdell	Aye
Director Mickelsen	Aye
Vice-President Muller	Aye
President Feldman	Aye

E. Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project - Update #17

Mr. Donovan provided an update on the progress made on the Carter Hill Prestressed Tank and Seismic Upgrades Project during February 2026.

7) MONTHLY INFORMATIONAL REPORTS

A. General Manager's Report

- Ms. Rogren summarized that at the SFPUC annual Wholesale Meeting on February 19, 2026, SFPUC staff reported the preliminary estimated SFPUC rate increase is 7.4% to be effective July 1, 2026.
- Ms. Rogren reported that on March 2, 2026, the District received a second update to the Water Supply Availability Estimate from SFPUC. She noted that a final update is expected in early April following the last snow survey of the year. Current conditions indicate a reasonable probability that SFPUC will be able to meet full customer demand this year.

B. Operations Report

Mr. Sturdivan summarized the operation highlights for the month of February 2026.

8) **DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**

There were no requests for future agenda items.

9) **ADJOURNMENT - Board Meeting Adjourned at 7:17 p.m.**

Respectfully submitted,



Mary Rogren, General Manager
Secretary to the District



Bob Feldman, President
Board of Directors

