



Coastside County Water District

Rate and Fee Schedule

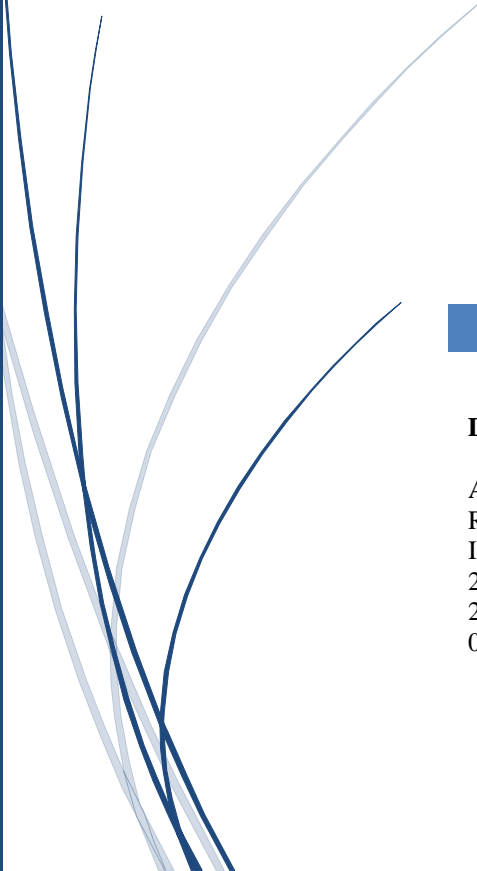


December 13, 2022

Adopted by Resolution No. 658

Recodified as of March 27, 2001, July 25, 2001, and July 9, 2002

Incorporating Amendments made through Resolution No. 2001-03 and 2001-04, 2001-12, 2002-07, 2003-07, 2004-09, 2004-13, 2005-12, 2006-12, 2007-10, 2008-03, 2009-05, 2010-01, 2010-03, 2011-13, 2012-03, 2013-03, 2013-04, 2014-03, 2015-08, 2016-07; 2017-01; 2018-05; 2020-04; 2022-01; 2022-13



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Section 1: Water Consumption Charges

A. Base Charge

The following base charge is the minimum charge to be paid by all customers on a monthly basis. Customers may be billed on a monthly basis depending on type of meter, customer class, service address, or water usage:

Size of Meter	Effective January 19, 2023 Monthly Base Charge	Effective January 18, 2024 Monthly Base Charge
5/8 x 3/4 inch	\$33.78	\$35.81
3/4 inch	\$49.92	\$52.92
1 inch	\$82.17	\$87.10
1-1/2 inch	\$162.82	\$172.59
2 inch	\$259.60	\$275.18
3 inch	\$566.06	\$600.02
4 inch	\$1017.73	\$1078.79

Meters larger than 4 inches will be subject to base charges as determined by the Board of Directors.

B. Quantity Charge

In addition to the base charge set forth in Section 1A, the following quantity charges shall be paid per one hundred cubic feet (hcf) of water delivered:

Residential Customers

Quantity Delivered (During Monthly Billing Period)	Effective January 19, 2023 Monthly Water Consumption Charge per hcf	Effective January 18, 2024 Monthly Water Consumption Charge per hcf
1 - 4 hcf	\$10.75	\$11.40
5 - 8 hcf	\$15.72	\$16.66
9 or more hcf	\$19.02	\$20.16

Definition of Residential Customers: For purposes of Sections 1 and 2, Residential Customers are single family homes, single family homes with one accessory dwelling unit, condominiums, townhouses and all residential buildings with individual meters for separate residential dwelling units. Residential buildings with a single "master meter" measuring consumption within multiple dwelling units are not "Residential Customers" for purposes of Sections 1 and 2 but are classified as "Multi-Family" in Section 3 below.

All Other Customers

	Water Rate Quantity Charge Per Unit	
Customer Type	Effective January 19, 2023	Effective January 18, 2024
Multi-Family	\$14.33	\$15.19
All Other Customers	\$15.27	\$16.19

Section 2: Fees and Charges To Establish Water Service

A. Transmission and Storage Fee

The transmission and storage fee is determined by the number and size of service connections required to provide water service to a customer, as follows:

Size of Service Connection	Fee**
5/8 x 3/4 inch	\$16,030
3/4 inch	\$24,045
1 inch	\$40,075
1-1/2 inch	\$80,151
2 inch	\$128,241
3 inch	\$280,528
4 inch	\$480,903

Service connections larger than 4 inches will be subject to transmission and storage fees as determined by the Board of Directors.

*** In accordance with Resolution 2013-03, Effective July 15, 2013, July 1, 2014 and August 15, 2015, the Transmission and Storage Fee will be adjusted in accordance with the Engineering News Record Construction Cost Index (ENR CCI) for January of the current year. The new Transmission and Storage Fee for each connection size will be calculated by multiplying the then current Transmission and Storage Fee by the ratio of the current year January ENR CCI to the ENR CCI for January of the previous year.*

Applicants for water service (including fire protection service) shall be charged the actual cost of labor and materials incurred by the District in installing the connection. The material costs shall include the then-current costs of corporation stops, copper tubing, meter stops, water meters, meter boxes, meter couplings, trench backfill import material, re-paving materials, off-site disposal, and any other materials utilized or out-of-pocket expenses incurred by the District in installing the connection. Labor costs shall be based on the fully burdened hourly rate for District employees who perform work directly connected to the installation.

The applicant shall be furnished a cost estimate prepared by the District, such estimate to be based on the service size and location, as shown on the application. The applicant shall deposit with the District the full amount of the cost estimate shown as attributable to the applicant before the District begins work. If the actual cost is less than the deposit, the unused balance will be refunded. If the actual cost exceeds the deposit, the applicant must pay the balance due before water service is activated.

B. Deposit for Establishment of Credit

To establish credit with the District prior to provision of water service each customer shall pay a cash deposit of seventy-five dollars (\$75.00) or the amount which the General Manager estimates will equal an average monthly bill, whichever is larger. The deposit, less the amount of any unpaid water bill, will be refunded on discontinuance of service or after the deposit has been held for 12 consecutive months during which time continuous water service has been received and all bills for such service have been paid without being delinquent.

Section 3: Other Fees, Charges and Deposits

A. Reconnection Fee

Prior to the restoration of water service to premises where such service has been discontinued because of nonpayment or other violation of the District's regulations, the customer shall pay a Reconnection Fee. If the service is restored during normal business hours (8:00 a.m. to 5:00 p.m., Monday-Friday, except for holidays) this fee shall be \$50.00. If the service is restored other than during normal business hours, the fee shall be \$150.00

B. Returned Check Charge

If a customer's check is returned dishonored by the financial institution on which it is drawn, the customer shall pay an additional charge of \$25.00.

C. Meter Test Deposit

Prior to conducting a test of the accuracy of a water meter at the customer's request, the District shall require the customer to deposit the following sum:

Size of Meter	Deposit
5/8 x 3/4 inch	\$35.00
1 inch and larger	Estimated Actual Cost of Test

D. Portable Meters

Customers requesting water service through portable meters shall pay:

- 1. a deposit in an amount, as estimated by the General Manager, equal to the replacement cost of the meter:***
- 2.a. effective January 19, 2023, a monthly rental charge of \$106.00***
- 2.b. effective January 18, 2024, a monthly rental charge of \$112.36***
- 3.a. effective January 19, 2023, a consumption charge of \$15.27 per hcf of water delivered.***
- 3.b. effective January 18, 2024, a consumption charge of \$16.19 per hcf of water delivered.***

E. Fire Service Charge

Effective January 19, 2023, monthly service charge for a fire service is \$7.56 per inch of service line size. Effective January 18, 2024, the monthly service charge for a fire service is \$8.01 per inch of service line size. In addition, the customer must pay the actual cost of installation of the fire service. The estimated cost of installation must be deposited prior to commencement of work.

F. Copying Charges

- 1. The charge for providing copies of District records is \$0.06 per page, except as provided in Section F.2.***
- 2. If a person requests no more than three copies (e.g., three copies of one page or one copy of a three-page document), he or she shall be provided these copies without charge. A person may not make use of this small request exception from copying charges more than one time per year.***
- 3. If a certified copy is requested, there will be an additional charge of \$1.00 for each document certified.***

G. Transfer Requests for Water Service Connections

Property owners requesting the transfer of an uninstalled water service connection from one parcel to another shall submit to the District an initial deposit of \$600.00 to cover the District's administrative and legal costs for reviewing and processing the request. If the actual cost is less than the deposit, then the unused balance will be refunded. If the actual cost exceeds the deposit, then the applicant must pay the balance. Payment of all fees required by this section shall be received before the transferee parcel will be permitted to physically connect to the water system.

H. Boundary Change Request Fee

Any person who requests a change in the District Boundaries which gives rise to required filings of statements, map and/or plats pursuant to the Government Code shall be responsible for payment of the associated filing fees.

I. Relocation of Water Service Connection

When a customer requests that a water service connection be relocated to another portion of the property to which water service is already being provided, the customer shall pay the actual cost of relocating the service.

J. Reinstallation of a Water Meter Assembly

When a water meter is reinstalled in a vacant meter box, the actual cost of labor and materials, including but not limited to a new water meter and plumbing appurtenances, will be the basis for the charge for reinstallation.

K. [Deleted Section]

L. Unauthorized Connection to District Water Service

It is unlawful for any person to turn on water without authorization or consent from the District. A \$150 penalty will be imposed for each violation. If the District's facilities or property are damaged as a result of an unauthorized turn-on, the party will be charged the actual cost of labor and materials to repair the damage to the District's facilities and property.

M. Delinquency Notice Fee

A fee in the amount of 10% of the amount past due shall be added to the bill of any customer that receives the notice set forth in Subsection 1 of Section K "Termination of Service" of the General Regulations Regarding Water Service and the total of said amounts shall thereafter be paid in full in order to avoid termination of service.

N. Shut-Off Warning Notice Fee

A Shut-Off Warning Notice fee of \$15 will be charged when a 48-hour Shut-Off Warning Notice due to non-payment is provided to the customer.

O. Water Shortage Rates

To ensure that the District receives sufficient revenues to cover its cost of providing water service when consumption decreases due to a Board declared water shortage situation such as a drought, natural disaster, or other water supply interruption, the Board of Directors, at its discretion, may implement Water Shortage Rates (formerly called Water Shortage Contingency Stage Rates.). Water Shortage Rates are set up incrementally to reflect the stages of a water shortage that the District has defined in its Urban Water Management Plan, specifically the Water Shortage Contingency Plan. The Water Shortage Rates show the maximum rate levels that could be charged PER UNIT during each of the six (6) Water Shortage Stages when the District’s Board of Directors activates the Water Shortage Contingency Plan.

There are two actions by the Board of Directors and one additional notice that must take place before the Water Shortage Rates are implemented:

1. First, a Water Shortage Stage must be declared by the Board of Directors.
2. Second, the Board of Directors must take action to implement the Water Shortage Rates.
3. Third, a written notice must be mailed to all customers at least 30 days prior to implementing the Water Shortage Rates.

If a higher water shortage stage is declared by the Board, the Board may choose to increase the Water Shortage Rates up to the maximum level of the declared stage, and upon 30 days advance written notice to all customers. If a lower water shortage stage is declared by the Board, the Board will adjust the Water Shortage Rates to no more than the maximum level of the lower stage. The Water Shortage Rates would be repealed when the Water Shortage situation is declared to be over by the Board of Directors.

WATER SHORTAGE RATES - QUANTITY CHARGE (Monthly Rates) Effective January 19, 2023

Table 1A shows the incremental Monthly Water Shortage Rate Quantity Charge per UNIT* by Water Shortage Stage.

Customer Type	Baseline*	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 6
Residential							
Tier 1 1 - 4 units	\$0.00	\$2.47	\$4.37	\$6.14	\$8.52	\$12.85	\$25.42
Tier 2 5 - 8 units	\$0.00	\$3.60	\$6.39	\$8.98	\$12.46	\$18.79	\$37.16
Tier 3 9+ units	\$0.00	\$4.36	\$7.73	\$10.87	\$15.07	\$22.73	\$44.97
Multi-Family	\$0.00	\$3.29	\$5.82	\$8.19	\$11.36	\$17.12	\$33.88
Non-Residential	\$0.00	\$3.50	\$6.21	\$8.73	\$12.10	\$18.25	\$36.10

Table 1B shows the combined Monthly **Baseline Quantity Charge** (rates in effect January 19, 2023) **plus the Water Shortage Rate Quantity Charge** per UNIT by Water Shortage Stage.

Customer Type	Baseline*	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 6
Residential							
Tier 1 1 - 4 units	\$10.75	\$13.22	\$15.12	\$16.89	\$19.27	\$23.60	\$36.17
Tier 2 5 - 8 units	\$15.72	\$19.32	\$22.11	\$24.70	\$28.18	\$34.51	\$52.88
Tier 3 9+ units	\$19.02	\$23.38	\$26.75	\$29.89	\$34.09	\$41.75	\$63.99
Multi-Family	\$14.33	\$17.62	\$20.15	\$22.52	\$25.69	\$31.45	\$48.21
Non-Residential	\$15.27	\$18.77	\$21.48	\$24.00	\$27.37	\$33.52	\$51.37

* Baseline - Quantity Charge effective 1/19/2023
 1 Unit = 1 hcf (hundred cubic feet) = 748 gallons

**WATER SHORTAGE RATES - QUANTITY CHARGE (Monthly Rates)
 Effective January 18, 2024**

Table 2A shows the incremental Monthly **Water Shortage Rate Quantity Charge** per UNIT* by Water Shortage Stage.

Customer Type	Baseline*	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 6
Residential							
Tier 1 1 - 4 units	\$0.00	\$2.57	\$4.58	\$6.48	\$9.03	\$13.67	\$27.17
Tier 2 5 - 8 units	\$0.00	\$3.75	\$6.69	\$9.47	\$13.20	\$19.98	\$39.71
Tier 3 9+ units	\$0.00	\$4.53	\$8.10	\$11.46	\$15.97	\$24.18	\$48.05
Multi-Family	\$0.00	\$3.42	\$6.10	\$8.64	\$12.03	\$18.22	\$36.20
Non-Residential	\$0.00	\$3.64	\$6.50	\$9.21	\$12.83	\$19.42	\$38.59

Table 2B shows the combined Monthly **Baseline Quantity Charge** (rates in effect January 18, 2024) **plus the Water Shortage Rate Quantity Charge** per UNIT by Water Shortage Stage.

Customer Type	Baseline*	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 6
Residential							
Tier 1 1 - 4 units	\$11.40	\$13.97	\$15.98	\$17.88	\$20.43	\$25.07	\$38.57
Tier 2 5 - 8 units	\$16.66	\$20.41	\$23.35	\$26.13	\$29.86	\$36.64	\$56.37
Tier 3 9+ units	\$20.16	\$24.69	\$28.26	\$31.62	\$36.13	\$44.34	\$68.21
Multi-Family	\$15.19	\$18.61	\$21.29	\$23.83	\$27.22	\$33.41	\$51.39
Non-Residential	\$16.19	\$19.83	\$22.69	\$25.40	\$29.02	\$35.61	\$54.78

* Baseline - Quantity Charge effective 1/18/2024
1 Unit = 1 hcf (hundred cubic feet) = 748 gallons

Table 3 shows the six (6) **Water Shortages Stages** outlined in the District’s Water Shortage Contingency Plan.

Water Shortage Stage	Shortage Level	Shortage Description
Stage 1	Up to 10%	Water Shortage Advisory
Stage 2	Up to 20%	Water Shortage Emergency Warning
Stage 3	Up to 30%	Water Shortage Emergency
Stage 4	Up to 40%	Water Shortage Severe Emergency
Stage 5	Up to 50%	Water Shortage Extreme Emergency
Stage 6	Up to 60%	Water Shortage Catastrophic Emergency

P. SFPUC Pass-Through Wholesale Water Shortage Rates or Surcharges

If San Francisco Public Utilities Commission (SFPUC) implements an additional unit wholesale charge to the cost of water as a result of a water shortage, the District may pass through this per unit wholesale charge to their customers based on the percentage of the District’s total water supply purchased from SFPUC. The District’s only other source of water is local surface and groundwater which does not require any additional water supply costs to obtain. Therefore, the proportion of the pass-through charge will be a direct proportion of how much SFPUC water is purchased to meet demand versus how much water is locally sourced. The equation below shows an example of how the SFPUC per unit wholesale charge related to a water shortage will be passed through when SFPUC is charging an additional \$0.50 per unit of water (hcf) and the District is purchasing 90% of its water from SFPUC and using 10% local water sources to meet the rest of demand.

Example:

\$0.50 per hcf SFPUC additional cost x 90% SFPUC water purchases = \$0.45 pass-through charges to commodity rates

The District's Board of Directors must take action to implement an SFPUC Pass-Through Wholesale Water Shortage Rate or Surcharges. The SFPUC Pass-Through Wholesale Water Shortage Rates or Surcharges may be implemented upon at least 30 days written notice to District customers. SFPUC Pass-Through Wholesale Water Shortage Rates or Surcharges would cease when the SFPUC no longer charges the District the additional unit wholesale charge to the cost of water as a result of a water shortage.

Section 4: Fees and Deposits Applicable To Projects Involving Extensions of Water System

A. Initial Filing Fee

Prior to processing of the initial submittal, the Developer shall submit a filing fee with the District. This filing fee is not a deposit, and it is not subject to return to the Developer if the project is abandoned. Filing fees shall be as follows:

- 1. For subdivisions of under 300 lots, the filing fee is \$5.00 per lot; for subdivisions of 300 lots or more, the fee is \$3.00 per lot. The fee will be based on the number of lots shown on the subdivision map regardless of the date of proposed construction. The minimum fee is \$250.00.***
- 2. For land not subdivided or in the process of being subdivided, the filing fee is \$25.00 per gross acre. If this land is later subdivided, full credit for the gross acreage fees will be given towards any additional fee required based on the number of lots. No refunds will be given.***
- 3. For industrial or commercial areas, motels, trailer parks, multiple dwelling units, and other areas not covered in the above, the initial and minimum filing fee will be \$500.00. The Developer will be billed for any additional District costs incurred in reviewing the initial submittal in excess of this amount. District costs are defined as all costs incurred by the District including engineering, legal, and administrative.***
- 4. For complex projects involving any combination of residential lots, apartments, commercial areas, etc., the filing fee will be computed as the sum of the individual types of land use as shown above.***

The District reserves the right to reduce the minimum fees for projects involving only a single residential, multiple dwelling, commercial, or industrial unit for which the review is of a non-complex nature.

B. Fee for Plan Checking and Construction Inspection

After approval of the amount of the construction cost estimate, the Developer shall file with the District a fee as required in the Subdivision Agreement. This fee is to cover the cost of plan checking, construction inspection, modification of water system maps, and administrative, legal and auditing costs. The fee shall be a percentage of the approved construction cost estimate for the water system facilities: 5% for the first \$200,000 of construction costs, 3% for the

incremental amounts over \$200,000. An additional 1 % fee will be charged for plan checking for each re-submittal incorporating major project modifications. The minimum fee shall be \$250.00.

C. Special Deposits

When the estimated cost of design, inspection, administration, and construction of required water development, treatment, storage and transmission or fire hydrant and detector check facilities exceeds the amount to be collected by the District in storage and transmission fees, the Developer will be required to make a special deposit to cover the cost of this work. After the construction is completed and approved by the District, the Developer will receive final refund or a statement of the balance due, amounting to the difference between the deposit and actual costs incurred by the District.

D. Non-Complex Pipeline Extensions

The non-refundable fee for processing applications for water service determined by the Manager to be non-complex under Resolution No. 730 is \$500.00.

E. Incorporation of Resolution No. 730

The provisions of Resolution No. 730 "Regulations Regarding Water Service Extensions and Water System Improvements; Engineering and Construction Standards; Approved Materials" are incorporated herein and should be consulted by applicants for new water service.

DERIVATION TABLE

Section	Source
1A	Resolution 633 (amending Resolution 538, Paragraph B.5.); Resolutions 711, 767, 808, 817, 834, 845, 868 and 1999-15, 2001-12, 2002-07, 2003-07, 2004-09, 2005-12, 2006-12, 2007-10, 2008-03, 2009-05, 2010-03, 2011-13, 2012-03, 2013-04, 2014-03, 2015-08; 2016-07; 2018-05; 2020-04; 2022-13
1B	Resolution 633 (amending Resolution 538, Paragraph B.5.), Resolutions 711, 746, 767, 808, 817, 834, 845, 868 and 1999-15, 2001-12, 2002-07, 2003-07, 2004-09, 2005-12, 2006-12, 2007-10, 2008-03, 2009-05, 2010-03, 2011-13, 2012-03, 2013-04, 2014-03, 2015-08; 2016-07; 2017-01; 2018-05; 2020-04; 2022-13
2A	Resolutions 627 (amending Resolution 538, Paragraph B. 1.) and 712, 2010-01, 2013-03
2B	Resolution 830
2C	Resolutions 653, 538 (Paragraph C) and 851, 2004-13
3A	Resolution 653 (amending Resolution 538, Paragraph E.6.), 2004-13, 2015-08
3B	Resolution 653 (amending Resolution 538, Paragraph D, as amended by Resolution 552), 2004-13
3C	Resolution 437(H)
3D	Resolutions 653 (amending Resolution 538, Paragraph B.3., as amended by Resolution 554), 817, 834, 845, 868 and 1999-15, 2001-12, 2002-07, 2003-07, 2004-09, 2005-12, 2006-12, 2007-10, 2008-03, 2009-05, 2010-03, 2011-13, 2012-03, 2013-04, 2014-03, 2015-08; 2016-07; 2017-01; 2018-05; 2020-04; 2022-13
3E	Resolution 538 (Paragraph B.4), 2015-08; 2016-07; 2018-05; 2020-04; 2022-13
3F	Resolutions 653 (amending Resolution 482, Exhibit A, Paragraph C) and 805. Resolution 2001-03 (amending Resolution 653 and 805, Section 3.F.1)
3G	Resolutions 538 (Paragraph D) and 851. Resolution 2001-04 (amending Resolution 538 and 851, Section 3.G.), 2015-08
3H	Resolution 806
3I	Resolution 851 (Section 6)
3J	Resolution 851 (Section 7)
3K	Section deleted
3L	Resolution 851 (Section 9); 2015-08
3M	Resolution 2004-13
3N	Resolution 2015 - 08
3O	Resolution 2022-01; 2022-13
3P	Resolution 2022-01
4A	Resolution 487, Resolution 730
4B	Resolution 487, Resolution 730
4C	Resolution 487, Resolution 730, Resolution 851 (Section 10)
4D	Resolution 487, Paragraph B, as amended by Resolution 630, Resolution 730; 2020-04
4E	Resolution 658, Resolution 730

