# COASTSIDE COUNTY WATER DISTRICT BASIC FINANCIAL STATEMENTS FOR THE YEARS ENDED JUNE 30, 2006 AND 2005



#### COASTSIDE COUNTY WATER DISTRICT BASIC FINANCIAL STATEMENTS For the Years Ended June 30, 2006 and 2005

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#### COASTSIDE COUNTY WATER DISTRICT

## ELECTED OFFICIALS AND ADMINISTRATIVE PERSONNEL

JUNE 30, 2006

#### **BOARD OF DIRECTORS**

Everett Ascher - President Jim Larimer – Vice President Ken Coverdell – Director John Muller - Director Chris Mickelsen - Director

#### MANAGEMENT

Ed Schmidt – General Manager



#### ACCOUNTANCY CORPORATION

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Pleasant Hill, California 94523
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#### INDEPENDENT AUDITOR'S REPORT

Board of Directors Coastside County Water District Half Moon Bay, California

We have audited the basic financial statements of the Coastside County Water District as of and for the years ended June 30, 2006 and 2005, as listed in the table of contents. These basic financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance as to whether the financial statements are free of material misstatement. An audit includes examining on a test basis evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly in all material respects the financial position of the Coastside County Water District at June 30, 2006 and 2005 and the results of its operations and cash flows for the years then ended, in conformity with generally accepted accounting principles in the United States of America.

Management's Discussion and Analysis is required by the Government Accounting Standards Board, but is not part of the basic financial statements. We have applied certain limited procedures to this information, principally inquiries of management regarding the methods of measurement and presentation of this information, but we did not audit this information and we express no opinion on it.

September 22, 2006

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#### MANAGEMENT'S DISCUSSION AND ANALYSIS

The Governmental Accounting Standards Board (GASB) recently issued GASB 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments. GASB 34 establishes financial reporting standards for state and local governments, including states, cities, villages and special purpose governments such as school districts and public utilities. This standard has minor impacts upon the financial reporting and accounting performed by the Coastside County Water District, which includes the addition of this section, entitled Management's Discussion and Analysis (MDA).

The MDA presents management's analysis of the Coastside County Water District's (the District) financial condition and activities as of and for the year ended June 30, 2006. The MDA is intended to serve as an introduction to the District's basic financial statements. In future years, a comparative analysis of prior year information will be presented in this report. Readers are encouraged to consider the information presented here in conjunction with the information contained in the accompanying financial statements.

The information in this MDA is presented in the following order:

- Organization and Overview of Financial Statements
- Financial Analysis
- Capital Assets
- Debt Administration
- Request for Information

#### Organization and Overview of Financial Statements:

The Coastside County Water District is organized under the Water Code provisions of the general laws of the State of California and is governed by a five-member Board of Directors elected at large by the registered voters of the District. The District is located along the Pacific Ocean in San Mateo County; it purchases more than half of its water supply from the San Francisco Water Department. The balance is developed from local sources, including surface diversion and wells. Water is distributed to customers inside and outside the District's boundaries.

The District is a proprietary entity; it uses an enterprise fund format to report its activities for financial statement purposes. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs and expenses, including depreciation, of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

#### Financial Analysis

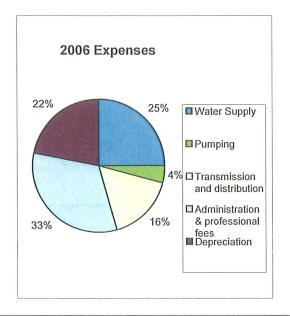
	2006	2005	Increase (Decrease)
Capital assets (treatment plants, pipelines, pump station, etc.)	\$31,289,345	\$29,505,263	\$1,784,082
Cash and investments	13,140,488	8,981,662	4,158,826
Other Assets	943,313	605,924	337,389
Total assets	45,373,146	39,092,849	6,280,297
Noncurrent liabilities (long term debt, accrued expenses)	9,067,273	1,955,560	7,111,713
Current liabilities (accounts payable, accrued expenses)	709,176	1,343,287	(634,111)
Total liabilities	9,776,449	3,298,847	6,477,602
Net assets			
Invested in capital assets	29,249,345	27,570,263	1,679,082
Restricted (Crystal & Unspent Projects)	3,176,345	4,292,398	(1,116,053)
Unrestricted	3,171,007	3,931,341	(760,334)
Total net assets	\$35,596,697	\$35,794,002	(\$197,305)

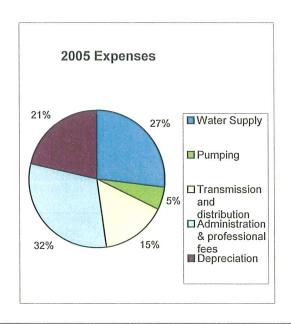
<u>Comparison of fiscal year 2006 to fiscal year 2005:</u> Total assets increased by \$6,280,297 in fiscal year 2006 to \$45,373,146, while total liabilities increased by \$6,477,602, resulting in an overall decrease in net assets of \$197,305.

#### **Results of Operations**

Revenues & Expenses June 30, 2006 and 2005

			Increase	% Increase
	2006	2005	(Decrease)	(Decrease)
Operating revenue	\$4,130,532	\$3,926,905	\$203,627	5.19%
Operating expenses				
Water Supply	1,301,777	1,320,617	(18,840)	-1.43%
Pumping	212,529	262,680	(50,151)	-19.09%
Transmission and distribution	848,724	759,720	89,004	11.72%
Administration & professional fees	1,700,408	1,512,779	187,629	12.40%
Depreciation	1,133,961	1,050,816	83,145	7.91%
Total operating expenses	5,197,399	4,906,612	290,787	5.93%
Operating income (loss)	(\$1,066,867)	(\$979,707)	(\$87,160)	8.90%
,				



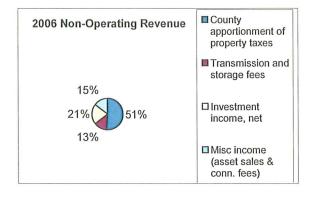


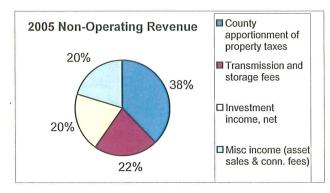
<u>Comparison of fiscal year 2006 to fiscal year 2005</u>: Operating revenue increased by \$203,627 in fiscal year 2006, while expenses increased by \$290,787, resulting in an overall \$87,160 decrease in operating income during fiscal year 2006.

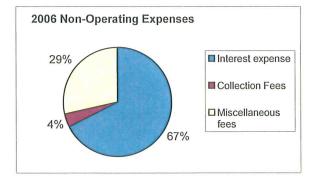
#### **Non-Operating Revenues & Expenditures**

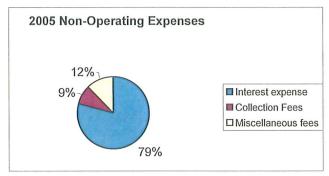
The governmental accounting standards divided Revenue and Expenses for agencies between "Operating" and "Non-Operating" sources. The Non-Operating sources are summarized below:

			\$ Change	
	2006	2005	Increase/ (Decrease)	% Change
	2000		(Beereuse)	70 Change
County apportionment of property taxes	\$524,975	\$328,876	\$196,099	59.6%
Transmission and storage fees	134,593	192,643	(58,050)	-30.1%
Investment income, net	212,876	175,032	37,844	21.6%
Misc income (asset sales & conn. fees)	152,115	176,996	(24,881)	-14.1%
Total non-operating revenue	1,024,559	873,547	151,012	17.3%
Interest expense	104,603	111,367	(6,764)	-6.1%
Collection Fees	6,161	12,408	(6,247)	-50.3%
Miscellaneous fees	44,233	17,134	27,099	158.2%
Total non-operating expense	154,997	140,909	14,088	10.0%
Net from non-operating	\$869,562	\$732,638	\$136,924	18.7%









#### Non-Operating Revenues & Expenditures (continued)

Comparison of fiscal year 2006 to fiscal year 2005: Non-operating revenue increased by \$151,012 while non-operating expense increased by \$14,088, resulting in an overall increase of \$136,924 during fiscal year 2006.

**Capital Assets** 

Utility plant and construction in progress balances and activity are summarized below:

	Balance		
	Beginning of	Additions and	Balance End of
_	Year	Transfers, net	Year
Utility Plant in Service:			
Land	\$160,612		\$160,612
Buildings	608,640		608,640
Furniture & Equipment	662,821	\$60,587	723,408
Vehicles	618,958	28,933	647,891
Treatment plants, pipelines			
wells, pump stations	19,135,186	346,426	19,481,612
Crystal Springs Project			
West pipeline	2,746,355	1,379,917	4,126,272
Nunes treatment plant	3,296,713		3,296,713
East pipeline	3,197,786		3,197,786
Pump station	7,738,337		7,738,337
Casa Del Mar pipeline	873,745		873,745
Carter Hill Tank pipeline	50,000		50,000
Design, engineering and			
intangible costs	3,261,360	4,106	3,265,466
_			
Utility plant at cost	42,350,513	\$1,819,969	44,170,482
Less accumulated depreciation	(14,325,907)	(\$1,133,961)	(15,459,868)
-			
Utility plant, net	\$28,024,606		\$28,710,614
Construction in progress	\$1,480,657	\$1,098,074	\$2,578,731
constitution in progress	\$1,.00,007	+ -, -, -, -, -, -, -, -, -, -, -, -, -,	

#### **Debt Administration**

On May 12, 1998 the District issued ABAG Water and Wastewater Revenue Refunding Bonds, Series 1998A in an original principal amount of \$2,855,000. Proceeds of the 1998 Bonds were placed in an irrevocable trust to advance refund the outstanding balance of the Water Revenue Refunding Bond, Series 1993; a portion was also used to finance water pipeline replacements. The remaining balance of the 1993 Bonds was paid off as of June 30, 2004.

All revenues generated by the Utility Plant and a debt service insurance policy serving as a reserve fund are pledged for the repayment of the 1998 Bonds. The 1998 Bonds bear interest at 3.75% to 5.3% and require semiannual interest payments on October 1 and April 1 and annual principal payments on October 1. A final installment is due October 1, 2013.

Any 1998 Bonds maturing on or after October 1, 2009 may be redeemed at par plus a 2% premium on or after October 1, 2008. The premium decreases 1% each year until October 1, 2010 at which time the 1998 Bonds may be redeemed at par. 1998 Bonds maturing on or after October 1, 2010 and 2021 are subject to mandatory annual redemption commencing October 1, 2006 and 2011, respectively, at par.

2006B Bonds bear interest at 3.50% to 4.75% and require semiannual interest payments on October 1 and April 1 and annual principal payments on October 1, beginning October 1, 2007. A final installment is due October 1, 2032.

Future annual repayment requirements are as follows:

For the Years ended June 30:	Principal	Interest	Total
2007	\$185,000	\$194,244	\$379,244
2008	355,000	402,042	757,042
2009	365,000	386,567	751,567
2010	390,000	370,417	760,417
2011	405,000	353,074	758,074
2012-2016	1,740,000	1,496,231	3,236,231
2017-2021	1,225,000	1,214,693	2,439,693
2022-2026	1,540,000	895,624	2,435,624
2027-2031	1,940,000	500,445	2,440,445
2032	910,000	65,313	975,313
Total future repayments due	\$9,055,000	\$5,878,650	\$14,933,650

#### **Request for Information**

This report is designed to provide customers and creditors with a general overview of the District's finances and demonstrate the District's accountability for the monies it receives. If you have any questions about this report or need additional information, you may contact Ed Schmidt, General Manager, or Gina Brazil, Office Manager at (650) 726-4405. By mail, you may contact: Coastside County Water District, 766 Main Street, Half Moon Bay, CA 94019.

#### COASTSIDE COUNTY WATER DISTRICT COMPARATIVE STATEMENTS OF NET ASSETS JUNE 30, 2006 AND 2005

ASSETS	2006	2005
Utility plant (Note 3) Less: accumulated depreciation	\$44,170,482 (15,459,868)	\$42,350,513 (14,325,907)
Utility plant, net	28,710,614	28,024,606
Construction in progress (Note 3)	2,578,731	1,480,657
Restricted cash and investments (Note 2)	10,191,345	4,356,007
Current assets Cash and temporary investments (Note 2) Accounts receivable from customers Taxes receivable Interest receivable Prepaid expenses Materials and supplies Unamortized bond issuance costs (Note 1H)  Total current assets Total assets	2,949,143 391,198 12,033 57,313 20,966 127,677 334,126  3,892,456 45,373,146	4,625,655 329,147 11,403 56,352 26,679 119,460 62,883 5,231,579 39,092,849
LIABILITIES		
Noncurrent liabilities		
Long term debt (Note 5) Accrued vacation and sick leave (Note 1G)	8,870,000 197,273	1,760,000 195,560
Total noncurrent liabilities	9,067,273	1,955,560
Current liabilities Due to Crystal Springs Assessment District (Note 4) Accounts payable and accrued liabilities Customer deposits Accrued payroll Deferred revenue Current portion of long-term debt (Note 5)	66,120 248,921 52,100 25,289 131,746 185,000	302,869 616,340 50,920 44,454 153,704 175,000
Total current liabilities	709,176	1,343,287
Total liabilities	9,776,449	3,298,847
NET ASSETS		
Invested in capital assets, net of related debt (Note 8)	29,249,345	27,570,263
Restricted for Crystal Springs Project: Transmission and storage fees-Crystal Springs Project District contribution to Crystal Springs Project Total restricted	2,941,191 235,154 3,176,345	4,053,138 239,260 4,292,398
Unrestricted (board designations) Operating capital Emergency and contingency Capital expenditures Unrestricted, undesignated by Board	300,000 700,000 1,652,354 518,653	300,000 700,000 2,433,747 497,594
Total unrestricted	3,171,007	3,931,341
Net Assets	\$35,596,697	\$35,794,002

See accompanying notes to financial statements

#### COASTSIDE COUNTY WATER DISTRICT COMPARATIVE STATEMENTS OF REVENUES AND EXPENSES FOR THE YEARS ENDED JUNE 30, 2006 AND 2005

		2006		2005
			Variance	
	Original and		Favorable	4 1 1
OPERATENCE DEVENIES	Final Budget	Actual	(Unfavorable)	Actual
OPERATING REVENUES Water sales	¢4 540 954	¢4 120 522	(\$410,322)	\$3,926,905
water sales	\$4,540,854	\$4,130,532	(\$410,322)	\$3,920,903
OPERATING EXPENSES				
Source of supply	1,209,500	1,301,777	(92,277)	1,320,617
Pumping	366,500	212,529	153,971	262,680
Transmission and distribution	910,200	848,724	61,476	759,720
Administrative and general	1,647,100	1,700,408	(53,308)	1,512,779
Depreciation	637,354	1,133,961	(496,607)	1,050,816
Total Operating Expenses	4,770,654	5,197,399	(426,745)	4,906,612
OPERATING LOSS	(229,800)	(1,066,867)	(837,067)	(979,707)
NONORED ATENC REVENILIES (EVRENISES)				
NONOPERATING REVENUES (EXPENSES)  County apportionment of property taxes		524,975	524,975	766,904
Less: ERAF shift		324,973	324,773	(438,028)
Transmission and storage fees	225,000	134,593	(90,407)	192,643
Investment income, net	73,800	212,876	139,076	175,032
Connection fees	75,000	40,147	40,147	40,147
Interest expense	(94,000)	(104,603)	(10,603)	(111,367)
Collection fees	(13,000)	(6,161)	6,839	(12,408)
Miscellaneous fees	(34,000)	(44,233)	(10,233)	(17,134)
Miscellaneous income	72,000	111,968	39,968	136,849
		10		
Net Nonoperating Revenues (Expenses)	229,800	869,562	639,762	732,638
Net Income (Loss)		(\$197,305)	(\$197,305)	(\$247,069)
Net Income (Loss)		(Ψ177,303)	(Ψ177,303)	(Ψ217,007)

See accompanying notes to financial statements

## COASTSIDE COUNTY WATER DISTRICT COMPARATIVE STATEMENTS OF CHANGES IN NET ASSETS FOR THE YEARS ENDED JUNE 30, 2006 AND 2005

	Invested in	Restr		
	Capital Assets,	Crystal Spri		
	Net of	Transmission	District	
	Related Debt	& Storage Fees	Contribution	
Balance June 30, 2004	\$25,224,000	\$5,495,004	\$248,597	
Reduction reflecting District expenditures on Crystal Springs Project		(49,361)	(9,337)	
Transmission and Storage Fees		155,002		
Interest on Accumulated Transmission and Storage Fees		73,305		
Net (loss)				
Increase in designation for capital expenditures				
Increase in Utility Plant, net	2,346,263	(1,620,812)		
Balance June 30, 2005	27,570,263	4,053,138	239,260	
Reduction reflecting District expenditures on Crystal Springs Project		(1,318,577)	(4,106)	
Transmission and Storage Fees		121,090		
Interest on Accumulated Transmission and Storage Fees		85,540		
Debt service payment	175,000			
Net income (loss)				
Bond issuance costs	(280,000)			
Unspent bond proceeds restricted for capital projects				
Increase in designation for capital expenditures				
Increase in Utility Plant, net	1,784,082			
Balance June 30, 2006	\$29,249,345	\$2,941,191	\$235,154	

See accompanying notes to basic financial statements

	Unrestricted			
Operating Capital	Emergency and Contingency	Capital Expenditures	Undesignated	
\$300,000	\$700,000	\$3,059,000	\$1,014,470	
			58,698	
			(155,002)	
			(73,305)	
			(247,069)	
		100,198	(100,198)	
		(725,451)		
300,000	700,000	2,433,747	497,594	
			1,322,683	
			(121,090)	
			(85,540)	
			(175,000)	
			(197,305)	
			280,000	
		1,002,689	(1,002,689)	
		(1,784,082)		
\$300,000	\$700,000	\$1,652,354	\$518,653	

See accompanying notes to basic financial statements

#### COASTSIDE COUNTY WATER DISTRICT COMPARATIVE STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2006 AND 2005

	2006	2005
CASH FLOWS FROM OPERATING ACTIVITIES Cash collections from customers Cash payments to vendors Payments to employees	\$4,047,703 (3,253,283) (1,197,530)	\$3,977,384 (2,459,235) (1,041,935)
Cash Flows from Operating Activities	(403,110)	476,214
CASH FLOWS FROM INVESTING ACTIVITIES Interest received on investments	211,915	153,771_
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES Property taxes received County collection fees Miscellaneous receipts Miscellaneous payments	524,345 (6,161) 111,968 (44,233)	328,126 (12,408) 136,849 (17,134)
Cash Flows from Noncapital Financing Activities	585,919	435,433
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES Collection of transmission and storage fees Collection of connection fees Change in restricted cash & investments Acquisition of capital assets Redemption of Crystal Springs Project Bond Proceeds from issuance of long-term debt Principal and interest paid on long-term debt	134,593 40,147 (5,835,338) (3,189,286) (236,749) 7,295,000 (279,603)	192,643 40,147 2,774,459 (3,219,218) (1,394,035) (281,367)
Cash Flows from Capital and Related Financing Activities	(2,071,236)	(1,887,371)
NET CASH FLOWS	(1,676,512)	(821,953)
Cash and investments at beginning of year	4,625,655	5,447,608
Cash and investments at end of year	\$2,949,143	\$4,625,655
		(continued)

## COASTSIDE COUNTY WATER DISTRICT COMPARATIVE STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2006 AND 2005

	2006	2005
RECONCILIATION OF OPERATING INCOME TO		
CASH FLOWS FROM OPERATIONS		
Operating (loss)	(\$1,066,867)	(\$979,707)
Adjustments to reconcile operating loss to cash		
flows from operating activities:		
Depreciation	1,133,961	1,050,816
Decrease (increase) in:		
Accounts receivable from customers	(62,051)	66,807
Prepaid expenses	5,713	(1,138)
Materials and supplies	(8,217)	(10,183)
Increase (decrease) in:		
Due to Crystal Springs Assessment District		2,560
Accounts payable and accrued liabilities	(367,419)	328,509
Customers' deposits	1,180	5,630
Accrued vacation and sick leave	1,713	49,508
Deferred revenue	(21,958)	(21,958)
Accrued payroll	(19,165)	(14,630)
Cash Flows from Operating Activities	(\$403,110)	\$476,214

See accompanying notes to basic financial statements



#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Coastside County Water District is organized under the Water Code provisions of the general laws of the State of California and is governed by a five-member Board of Directors elected at large by the registered voters of the District. The District is located along the Pacific Ocean in San Mateo County; it purchases more than half of its water supply from the San Francisco Water Department. The balance is developed from local sources, including surface diversion and wells. Water is distributed to customers inside and outside the District's boundaries.

#### A. Reporting Entity

The District's financial statements reflect only its own activities; it has no component units (other government units overseen by the District).

#### B. Enterprise Fund Accounting

The District is a proprietary entity; it uses an enterprise fund format to report its activities for financial statement purposes. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs and expenses, including depreciation, of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

An enterprise fund is used to account for activities similar to those in the private sector, where the proper matching of revenues and costs is important and the full accrual basis of accounting is required. With this measurement focus, all assets and all liabilities of the enterprise are recorded on its balance sheet, all revenues are recognized when earned and all expenses, including depreciation, are recognized when incurred. Enterprise fund equity includes retained earnings and contributed capital.

For its proprietary activities, the District does not apply Financial Accounting Standards Board (FASB) statements and interpretations issued after November 30, 1989. The proprietary funds apply all applicable Governmental Accounting Standards Board (GASB) pronouncements as well as statements and interpretations of FASB, Accounting Principles Board Opinions, and Accounting Research Bulletins of the Committee on Accounting Procedure issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

#### C. Utility Plant

Utility plant is stated at cost. Utility plant contributed to the District, including meters, pipelines and mains contributed by contractors, is stated at estimated fair value at the time of contribution. Expenditures which materially increase the value or life of utility plant assets are capitalized and depreciated over the remaining useful life of the asset.

#### D. Depreciation

The purpose of depreciation is to spread the cost of utility plant assets equitably among all customers over the life of these assets, so that each customer's bill includes a pro rata share of the cost of these assets. The amount charged to depreciation expense each year represents that year's pro rata share of utility plant cost.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Depreciation of all utility plant in service is charged as an expense against operations each year and the total amount of depreciation taken over the years, called accumulated depreciation, is reported on the balance sheet as a reduction in the book value of the utility plant assets.

Depreciation of utility plant in service is provided using the straight-line method, which means the cost of the asset is divided by its expected useful life in years and the result is charged to expense each year until the asset is fully depreciated. The District has assigned the useful lives listed below to utility plant assets:

	Years
Water Treatment Plants and Pipelines	22-50
Buildings	23-33
Furniture and Equipment	10
Vehicles	5

#### E. Cash Flows Defined

For purposes of the statement of cash flows the District defines cash and investments to include unrestricted cash and temporary investments.

#### F. Property Taxes

Property tax revenue is recognized in the fiscal year for which the tax is levied. The County of San Mateo levies, bills and collects property taxes for the District; all material amounts are collected by June 30.

Secured and unsecured property tax is due in two installments on November 1 and February 1, becomes a lien on January 1, and becomes delinquent on December 10 and April 10, respectively. Delinquent accounts are assessed a penalty of 10 percent. Accounts which remain unpaid on June 30 are charged an additional one and one half percent per month. Unsecured property tax is due on July 1 and becomes delinquent on August 31. The penalty percentage rates are the same as secured property tax.

#### G. Accrued Vacation and Sick Leave

The liability for vested vacation pay is recorded as an expense when the vacation is earned. District employees have a vested interest of up to 240 hours of accrued vacation time and up to 120 days of accrued sick time for employees hired prior to December 31, 1990. Employees hired after that date have a vested interest in up to fifty percent of their sick time up to 60 days, based upon time with the District.

#### H. Unamortized Bond Issue Costs

Costs incurred in issuing long-term debt are capitalized and amortized over the life of the debt.

#### NOTE 2 - CASH AND TEMPORARY INVESTMENTS

#### A. Composition

The District's cash and temporary investments are carried at market, and include:

	June 30	), 2006	June 30, 2005
	Current	Restricted	
Cash in Bank:			
Operating Account	\$413,997		\$274,427
Crystal Springs Project Transmission & Storage Account		\$726,577	616,126
Reassessment Redemption Fund			302,869
Reassessment Reserve Fund		66,120	
Cash on hand - Petty Cash	3,947		3,947
Money Market Funds (bond proceeds)		7,015,000	
Local Agency Investment Fund:			
Crystal Springs Project		2,148,494	3,207,089
District contribution to Crystal Springs Project		235,154	239,260
Operating capital reserve	300,000		300,000
Emergency and contingency reserve	700,000		700,000
Capital expenditures reserves	1,531,199		3,059,000
Unallocated			288,281
Total	\$2,949,143	\$10,191,345	\$8,990,999

#### B. Policies

California Law requires banks and savings and loan institutions to pledge government securities with a market value of 110% of the District's cash on deposit or first trust deed mortgage notes with a value of 150% of the District's cash on deposit as collateral for these deposits. Under California Law this collateral is held in an investment pool by an independent financial institution in the District's name and places the District ahead of general creditors of the institution pledging the collateral. The District has waived collateral requirements for the portion of deposits covered by federal deposit insurance.

The District's investments are carried at fair value, as require by generally accepted accounting principles. The District adjusts the carrying value of its investments to reflect their fair value at each fiscal year end, and it includes the effects of these adjustments in income for that fiscal year.

#### C. Investments Authorized by the California Government Code and the District's Investment Policy

The District's Investment Policy and the California Government Code allow the District to invest in the following, provided the credit ratings of the issuers are acceptable to the District and approved percentages and maturities are not exceeded. The table below also identifies certain provisions of the California Government Code, or the District's Investment Policy where the District's Investment Policy is more restrictive.

#### NOTE 2 - CASH AND TEMPORARY INVESTMENTS (Continued)

		Maximum
	Maximum	Percentage of
Authorized Investment Type	Maturity	Portfolio
California Local Agency Investment Fund	N/A	None
U.S. Treasury Obligations	5 years	None
Negotiable Certificates of Deposit	1 year	30%

#### D. Investments Authorized by Debt Agreements

The District must maintain required amounts of cash and investments with trustees or fiscal agents under the terms of certain debt issues. These funds are unexpended bond proceeds or are pledged reserves to be used if the District fails to meet its obligations under these debt issues. The California Government Code requires these funds to be invested in accordance with District resolutions, bond indentures or State statutes. The table below identifies the investment types that are authorized for investments held by fiscal agents. The bond indentures contain no limitations for the maximum investment in any one issuer or the maximum percentage of the portfolio that may be invested in any one investment type. The table also identifies certain provisions of these debt agreements:

Authorized Investment Type	Maximum Maturity	Minimum Credit Quality
U.S Treasury Obligations	N/A	Aaa
U.S Agency Securities	N/A	Aaa
Bankers' Acceptances	30 days	A-1
Commercial Paper	270 days	A-1+
Money Market Funds	N/A	Aam
Pre-Funded Municipal Obligations	N/A	AAA
Repurchase Agreements	270 days	A
State Direct General Obligation	N/A	AA-
Special Revenue Bonds	N/A	AA
California Local Agency Investment Fund	N/A	None

#### E. Interest Rate and Credit Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Normally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates.

#### NOTE 2 - CASH AND TEMPORARY INVESTMENTS (Continued)

The District is a participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. The District reports its investment in LAIF at the fair value amount provided by LAIF, which is the same as the value of the pool share. The balance available for withdrawal is based on the accounting records maintained by LAIF, which are maintained on an amortized cost basis. Included in LAIF's investment portfolio are collateralized mortgage obligations, mortgage-backed securities, other asset-backed securities, loans to certain state funds, and floating rate securities issued by federal agencies, government-sponsored enterprises, United States Treasury Notes and Bills, and corporations. At June 30, 2006, these investments matured in an average of 152 days.

Money market funds are available for withdrawal on demand and at June 30, 2006, matured in an average of 21 days.

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The District's only investments are in the California Local Agency Investment Fund and in Money Market accounts which are not rated at June 30, 2006.

#### F. Reassessment Redemption Fund

The cash balance in the Reassessment Redemption and Reassessment Reserve Fund accounts represent receipts of the Crystal Springs Assessment District, held by the Water District as the Assessment District's agent as discussed at Note 4.

#### G. District Contribution to Crystal Springs Project

In fiscal 2006, District expenditures of \$4,106 reduced the set aside amount for the Crystal Springs Project to \$235,154, which will be expended on the Project in future years.

#### NOTE 3 - UTILITY PLANT AND CONSTRUCTION IN PROGRESS

Utility plant and construction in progress balances and activity are summarized below:

	Balance		
	Beginning	Additions and	Balance
	of Year	Transfers, net	End of Year
Utility Plant in Service:			
Land	\$160,612		\$160,612
Buildings	608,640		608,640
Furniture & equipment	662,821	\$60,587	723,408
Vehicles	618,958	28,933	647,891
Treatment plants, pipelines,			
wells, pump stations	19,135,186	346,426	19,481,612
Crystal Springs Project:			
West pipeline	2,746,355	1,379,917	4,126,272
Nunes treatment plant	3,296,713		3,296,713
East pipeline	3,197,786		3,197,786
Pump station	7,738,337		7,738,337
Casa Del Mar pipeline	873,745		873,745
Carter Hill Tank pipeline	50,000		50,000
Design, engineering and			
intangible costs	3,261,360	4,106	3,265,466
Utility plant at cost	42,350,513	\$1,819,969	44,170,482
Less accumulated depreciation	(14,325,907)	(\$1,133,961)	(15,459,868)
Utility plant, net	\$28,024,606		\$28,710,614
Construction in progress	\$1,480,657	\$1,098,074	\$2,578,731

Construction in progress at June 30, 2006 consisted primarily of pipeline replacement costs.

#### NOTE 4 - CRYSTAL SPRINGS ASSESSMENT DISTRICT

The Crystal Springs Water Supply Project (CSP) constructed by the Coastside County Water District (Water District) was financed by purchasers of CSP water service connections who either paid cash for their water service connections or have agreed to place their properties in the Crystal Springs Assessment District, which was formed for the sole purpose of providing funding to construct the Project.

At June 30, 2006, the Assessment District had outstanding debt in the amount of \$665,000 comprising the balance of its Limited Obligation Refunding Bonds issued in 1999. Property owners are solely responsible for repayment of these Bonds. Security for the Bonds is provided by a lien against each property to which a CSP water service connection is assigned. The County of San Mateo acts as the agent for the Assessment District, collecting assessments and forwarding bond payments to the Assessment District. The Assessment District is responsible for submitting monies collected by the County to a paying agent, which in turn pays the bond holders. In the event of non-payment of an assessment by a property owner, the Water District is responsible only for initiating foreclosure action on the property encumbered by the CSP assessment.

#### NOTE 4 - CRYSTAL SPRINGS ASSESSMENT DISTRICT (Continued)

Since the Water District has never assumed any legal or moral liability to pay any of the Assessment District's bonded indebtedness, the Water District's financial statements do not include the Assessment District bonds or related balances. However, as the Assessment District's agent, the Water District uses the cash discussed at Note 2 A to make the required payments on the Assessment District Bonds.

#### NOTE 5 – LONG-TERM DEBT

#### A. Long-Term Debt Activity

	Original Issue Amount	Balance June 30, 2005	Additions	Retirements	Balance June 30, 2006	Amount due within one year
1998A ABAG Water and Wastewater Revenue Refunding Bonds, 3.75-5.3%, due 10/01/2013 2006B Water Revenue Bonds	\$2,855,000	\$1,935,000		\$175,000	\$1,760,000	\$185,000
3.5-4.75%, due 10/01/32	7,295,000		\$7,295,000		7,295,000	
Total Long-Term Debt		1,935,000	\$7,295,000	\$175,000	9,055,000	\$185,000
Less: Amount due within one year		(175,000)			(185,000)	
Total Long-Term Debt, net		\$1,760,000			\$8,870,000	

#### B. 1998A ABAG Water and Wastewater Revenue Refunding Bonds

On May 12, 1998 the District issued ABAG Water and Wastewater Revenue Refunding Bonds, Series 1998A in an original principal amount of \$2,855,000. Proceeds of the 1998 Bonds were placed in an irrevocable trust to advance refund the outstanding balance of the Water Revenue Refunding Bonds, Series 1993; a portion was also used to finance water pipeline replacements.

All revenues generated by the Utility Plant and a debt service insurance policy serving as a reserve fund are pledged for the repayment of the 1998 Bonds. The 1998 Bonds bear interest at 3.75% to 5.3% and require semiannual interest payments on October 1 and April 1 and annual principal payments on October 1. A final installment is due October 1, 2013.

Any 1998 Bonds maturing on or after October 1, 2009 may be redeemed at par plus a 2% premium on or after October 1, 2008. The premium decreases 1% each year until October 1, 2010 at which time the 1998 Bonds may be redeemed at par. 1998 Bonds maturing on or after October 1, 2010 and 2021 are subject to mandatory annual redemption commencing October 1, 2006 and 2011, respectively, at par.

#### NOTE 5 – LONG TERM DEBT (Continued)

#### C. 2006B Water Revenue Bonds

On June 1, 2006 the District issued Water Revenue Bonds, Series 2006B in an original principal amount of \$7,295,000 to finance and refinance certain public capital improvements. The bonds are payable from revenues of the District. The 2006B Bonds bear interest at 3.50% to 4.75% and require semiannual interest payments on October 1 and April 1 and annual principal payments on October 1, beginning October 1, 2007. A final installment is due October 1, 2032.

#### D. Repayment Schedule

Future annual repayment requirements are as follows:

For The Year Ending June 30	Principal	Interest	Total
2007	\$185,000	\$194,244	\$379,244
2008	355,000	402,042	757,042
2009	365,000	386,567	751,567
2010	390,000	370,417	760,417
2011	405,000	353,074	758,074
2012-2016	1,740,000	1,496,231	3,236,231
2017-2021	1,225,000	1,214,693	2,439,693
2022-2026	1,540,000	895,624	2,435,624
2027-2031	1,940,000	500,445	2,440,445
2032	910,000	65,313	975,313
Total payments due	\$9,055,000	\$5,878,650	\$14,933,650

#### **NOTE 6 - PENSION PLAN**

All employees meeting PERS membership requirements must participate in pension plans offered by California Public Employees Retirement System (CALPERS), an agent multiple employer defined benefit pension plan which acts as a common investment and administrative agent for its participating member employers. CALPERS provides retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. The District's employees participate in the Miscellaneous Employee Plan. Benefit provisions under the Plan are established by State statute and District resolution. Benefits are based on years of credited service, equal to one year of full time employment. Funding contributions for the Plan is determined annually on an actuarial basis as of June 30 by CALPERS; the District must contribute these amounts. The Plans' provisions and benefits in effect at June 30, 2006, are summarized as follows:

	Miscellaneous
Benefit vesting schedule	5 years service
Benefit payments	monthly for life
Retirement age	50
Monthly benefits, as a % of annual salary	2.0% - 2.5%
Required employee contribution rates	8%
Required employer contribution rates	22.662%

#### NOTE 6 - PENSION PLAN (Continued)

The District's labor contracts require it to pay employee contributions as well as its own.

CALPERS determines contribution requirements using a modification of the Entry Age Normal Method. Under this method, the District's total normal benefit cost for each employee from date of hire to date of retirement is expressed as a level percentage of the related total payroll cost. Normal benefit cost under this method is the level amount the District must pay annually to fund an employee's projected retirement benefit. This level percentage of payroll method is used to amortize any unfunded actuarial liabilities. The actuarial assumptions used to compute contribution requirements are also used to compute the pension benefit obligation. The District does not have a net pension obligation since it pays these actuarially required contributions monthly.

CALPERS uses the market related value method of valuing the Plan's assets. An investment rate of return of 7.75% is assumed, including inflation at 3.0%. Annual salary increases are assumed to vary by duration of service. Changes in liability due to plan amendments, changes in actuarial assumptions, or changes in actuarial methods are amortized as a level percentage of payroll on a closed basis over twenty years. Investment gains and losses are accumulated as they are realized and amortized over a rolling thirty year period.

As required by new State law, effective July 1, 2005, the District's Miscellaneous Plan was terminated, and the employees in the plan were required by CALPERS to join new State-wide pools. One of the conditions of entry to these pools was that the District true-up any unfunded liabilities in the former Plans, either by paying cash or by increasing its future contribution rates through a Side Fund offered by CALPERS. The District satisfied its Miscellaneous Plan's unfunded liability of \$1,272,378 by agreeing to contribute that amount to the Side Fund through an addition to its normal contribution rates over the next 13 years.

CALPERS' latest available acturial value (which differs from market value) and funding progress are set forth below at their actuarial valuation of June 30, 2004. Actuarial values for 2002 are not available as the State-wide pool is based on a fresh-start valuation as of June 30, 2004.

bear and the second	Act	tuarial				
	Entry Age		Unfunded		Annual	Unfunded
Valuation	Accrued	Value of	(Overfunded)	Funded	Covered	(Overfunded)
Date	Liability	Assets	Liability	Ratio	Payroll	as % of Payroll
2003	\$317,520,943	\$289,439,549	\$28,081,394	91.2%	\$74,981,463	37.5%
2004	434,267,445	379,807,592	54,459,853	87.5%	97,227,479	56.0%

Audited annual financial statements are available from CALPERS at P.O. Box 942709, Sacramento, CA 94229-2709.

Actuarially required contributions which were equal to net pension costs, for fiscal years 2006, 2005, and 2004 were \$258,530, \$170,510, and \$75,334 respectively. The District made these contributions as required, together with certain immaterial amounts required as the result of the payment of overtime and other additional employee compensation.

#### NOTE 7 - DEFERRED COMPENSATION PLAN

District employees may defer a portion of their compensation under a District sponsored Deferred Compensation Plan created in accordance with Internal Revenue Code Section 457. Under this plan, participants are not taxed on the deferred portion of their compensation until distributed to them; distributions may be made only at termination, retirement, death or in an emergency as defined by the Plan.

The District's Plan administration agreements require plan assets to be held by a Trust for the exclusive benefit of plan participants and their beneficiaries. Since the assets held under these plans are not the District's property and are not subject to claims by general creditors of the District, they have been excluded from these financial statements.

#### NOTE 8 - NET ASSETS

Net Assets is the excess of all the District's assets over all its liabilities. Net Assets are divided into three captions under GASB Statement 34. These captions apply only to Net Assets, which are described below:

Invested in Capital Assets, net of related debt describes the portion of Net Assets which is represented by the current net book value of the District's capital assets, less the outstanding balance of any debt issued to finance these assets.

Restricted describes the portion of Net Assets which is restricted as to use by the terms and conditions of agreements with outside parties, governmental regulations, laws, or other restrictions which the District cannot unilaterally alter. The Restricted Net Assets are presented below:

Transmission and Storage Fees collected but not yet expended on the Crystal Springs Project, plus interest earned on the balance. These funds have been held in a separate bank account and in LAIF since the inception of the Project.

The District Contribution to Crystal Springs Project, representing the amount pledged by the District at inception of the project, net of subsequent District expenditures on the Project.

*Unrestricted* describes the portion of Net Assets which is not restricted to use. Included here are "Reserves" which the Board can unilaterally alter. Net Assets have been reserved by the Board of Directors for specific uses in the future. These reserves are presented below:

Operating Capital, representing minimum operating cash requirements.

Emergency and Contingencies, to be used in the event of economic uncertainty.

Capital Expenditures, for planned capital expenditures and depreciation expense.

#### NOTE 9 - RISK MANAGEMENT

The District is a member of the Association of California Water Agencies Joint Powers Insurance Authority. ACWAJPIA covers general liability claims in an amount up to \$40,000,000. The District has worker's compensation insurance with ACWAJPIA which provides coverage of worker's compensation claims from the first dollar up to statutory limits. During the fiscal year ended June 30, 2006 the District contributed \$76,205 for current year coverage.

ACWAJPIA is governed by a board consisting of representatives from member municipalities. The board controls ACWAJPIA's operations, including selection of management and approval of operating budgets, independent of any influence by member municipalities beyond their representation on the board.

The District's contributions to ACWAJPIA equal the ratio of the District's payroll to the total payrolls of all entities participating in the same layer of each program, in each program year. Actual surpluses or losses are shared according to a formula developed from overall loss costs and spread to member entities on a percentage basis after a retrospective rating.

ACWAJPIA's audited financial statements may be obtained from them at 5620 Birdcage Street, #200, Citrus Heights, CA 95610-7632.

#### NOTE 10 - COMMITMENT AND CONTINGENT LIABILITY

The District provides certain health care and dental benefits for retired employees. These benefits are provided through insurance companies whose premiums are based on the benefits paid during the year. The District recognizes the cost of providing those benefits by expensing the annual insurance premiums, which was \$65,978 for eligible retirees for the year ended June 30, 2006.



#### COASTSIDE COUNTY WATER DISTRICT MEMORANDUM ON INTERNAL CONTROL STRUCTURE FOR THE YEAR ENDED JUNE 30, 2006



September 22, 2006

#### ACCOUNTANCY CORPORATION

3478 Buskirk Ave. - Suite 215 Pleasant Hill, California 94523 (925) 930-0902 • FAX (925) 930-0135 maze@mazeassociates.com www.mazeassociates.com

To the Board of the Coastside County Water District:

Under generally accepted auditing standards in the United States of America, auditors are encouraged to report various matters concerning an entity's internal control structure noted during an audit, and are required to report certain of those matters. Matters that are required to be reported are significant deficiencies in the design or the operation of the internal control structure that, in the auditor's judgment, could adversely affect the organization's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements.

As part of our audit of the financial statements of the Coastside County Water District for the year ended June 30, 2006, we considered the District's internal control structure in determining the scope of our audit procedures for the purpose of rendering an opinion on the financial statements. While our purpose was not to provide assurances on the internal control structure, certain matters came to our attention that we want to report to you. These matters, along with our recommendations, are described in the accompanying memorandum.

A material weakness is a significant deficiency in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses as defined above. However, none of the deficiencies described in the accompanying memorandum is believed to be a material weakness.

The accompanying memorandum on internal control structure is intended solely for the use of management and the District Board. This restriction is not intended to limit the distribution of this letter and the accompanying memorandum which, upon acceptance by the District Board, are a matter of public record. To the extent that the District Board intends to rely upon this letter and the accompanying memorandum, such reliance should take into account the limited basis on which our recommendations were developed, as described above, and the limitations inherent in the internal control structure. In addition, the District Board should understand that the criteria used by us in considering the internal control structure could differ significantly from the criteria the District Board may be using for its purpose.

We wish to express our appreciation for the courtesies and cooperation extended to our representatives during the course of their work. We would be pleased to discuss these recommendations in greater detail or otherwise assist in their implementation.

Very truly yours,

Mary and Aprociate

## COASTSIDE COUNTY WATER DISTRICT Management Recommendations

#### Purchasing Policy and Proper Approval over Disbursements

During our testing of controls over disbursements, we noted the District does not have a current purchasing policy that delegates authority over purchases and/or when a purchase order is required. In order to have an appropriate level of controls over disbursements and ensure all purchases are properly authorized, we recommend Staff review and update its purchasing policy and procedures.

#### Capital Assets

The District does not currently perform annual physical inventory counts of its capital assets. To ensure capital assets are accounted for and recorded correctly in the general ledger, we recommend the District perform an inventory of its assets annually or bi-annually.