

**YEAR 1 Operations & Maintenance Budget - FY 2018-2019**

<i>FINAL June 28, 2018</i>		Approved Budget FY 2018/19	Approved FY 17/18 Budget	FY18/19 Budget Vs. FY 17/18 Budget \$ Change	FY18/19 Budget Vs. FY 17/18 Budget % Change	Projected Year End FY 17/18	FY 18/19 Budget Vs. FY 17/18 Actual \$ Change	FY 18/19 Budget Vs. FY 17/18 Actual % Change	YTD Actual FY 17/18 as of February 28. 2018
Account Number	Description								
<b>OPERATING REVENUE</b>									
4120	Water Sales * <i>(in Million Gallons)</i>	\$11,710,500	\$10,805,600	\$904,900	8.4%	\$11,450,000	\$260,500	2.3%	\$7,853,216
		590 MG	560 MG						
<b>Total Operating Revenue</b>		<b>\$11,710,500</b>	<b>\$10,805,600</b>	<b>\$904,900</b>	<b>8.4%</b>	<b>\$11,450,000</b>	<b>\$260,500</b>	<b>2.3%</b>	<b>\$7,853,216</b>
<b>NON-OPERATING REVENUE</b>									
4170	Hydrant Sales	\$50,000	\$50,000	\$0	0.0%	\$50,000	\$0	0.0%	\$40,121
4180	Late Penalty	\$60,000	\$60,000	\$0	0.0%	\$60,000	\$0	0.0%	\$37,088
4230	Service Connections	\$10,000	\$10,000	\$0	0.0%	\$10,000	\$0	0.0%	\$7,999
4920	Interest Earned	\$6,236	\$6,174	\$62	1.0%	\$6,174	\$62	1.0%	\$5,943
4930	Property Taxes	\$725,000	\$700,000	\$25,000	3.6%	\$725,000	\$0	0.0%	\$510,111
4950	Miscellaneous	\$25,000	\$37,000	-\$12,000	-32.4%	\$25,000	\$0	0.0%	\$14,606
4955	Cell Site Lease Income	\$165,000	\$154,000	\$11,000	7.1%	\$154,000	\$11,000	7.1%	\$103,937
4965	ERAF Refund	\$325,000	\$250,000	\$75,000	30.0%	\$366,651	-\$41,651	-11.4%	\$366,651
<b>Total Non-Operating Revenue</b>		<b>\$1,366,236</b>	<b>\$1,267,174</b>	<b>\$99,062</b>	<b>7.8%</b>	<b>\$1,396,825</b>	<b>-\$30,589</b>	<b>-2.2%</b>	<b>\$1,086,456</b>
<b>TOTAL REVENUES</b>		<b>\$13,076,736</b>	<b>\$12,072,774</b>	<b>\$1,003,962</b>	<b>8.3%</b>	<b>\$12,846,825</b>	<b>\$229,911</b>	<b>1.8%</b>	<b>\$8,939,672</b>
<b>OPERATING EXPENSES</b>									
5130	Water Purchased	\$1,900,998	\$2,106,991	-\$205,993	-9.8%	\$1,900,000	\$998	0.1%	\$1,301,837
5230	Electrical Exp. Nunes WTP	\$42,697	\$40,280	\$2,417	6.0%	\$40,280	\$2,417	6.0%	\$24,799
5231	Electrical Expenses, CSP	\$337,080	\$318,000	\$19,080	6.0%	\$318,000	\$19,080	6.0%	\$233,574
5232	Electrical Expenses/Trans. & Dist.	\$26,966	\$25,440	\$1,526	6.0%	\$25,440	\$1,526	6.0%	\$15,390
5233	Elec Exp/Pilarcitos Cyn	\$39,248	\$32,309	\$6,939	21.5%	\$32,309	\$6,939	21.5%	\$19,829
5234	Electrical Exp., Denn	\$130,000	\$92,220	\$37,780	41.0%	\$120,000	\$10,000	8.3%	\$59,983
5242	CSP - Operation	\$10,700	\$10,500	\$200	1.9%	\$10,500	\$200	1.9%	\$6,679
5243	CSP - Maintenance	\$37,000	\$37,000	\$0	0.0%	\$37,000	\$0	0.0%	\$6,154
5246	Nunes WTP Oper	\$77,850	\$72,000	\$5,850	8.1%	\$72,000	\$5,850	8.1%	\$31,867
5247	Nunes WTP Maint	\$122,500	\$122,500	\$0	0.0%	\$122,500	\$0	0.0%	\$78,547
5248	Denn. WTP Oper.	\$47,000	\$34,500	\$12,500	36.2%	\$45,000	\$2,000	4.4%	\$32,789
5249	Denn WTP Maint	\$101,850	\$60,000	\$41,850	69.8%	\$100,000	\$1,850	1.9%	\$61,563
5250	Laboratory Expenses	\$71,450	\$53,000	\$18,450	34.8%	\$59,000	\$12,450	21.1%	\$39,809
5260	Maintenance Expenses	\$291,700	\$291,700	\$0	0.0%	\$291,700	\$0	0.0%	\$184,552
5261	Maintenance, Wells	\$40,000	\$40,000	\$0	0.0%	\$40,000	\$0	0.0%	\$0
5263	Uniforms	\$12,500	\$10,000	\$2,500		\$10,000	\$2,500	25.0%	\$4,764
5318	Studies/Surveys/Consulting	\$160,000	\$160,000	\$0	0.0%	\$160,000	\$0	0.0%	\$52,445
5321	Water Resources	\$25,200	\$37,000	-\$11,800	-31.9%	\$24,000	\$1,200	5.0%	\$9,242
5322	Community Outreach	\$54,700	\$54,700	\$0	0.0%	\$54,700	\$0	0.0%	\$19,550
5381	Legal	\$100,000	\$110,000	-\$10,000	-9.1%	\$100,000	\$0	0.0%	\$30,306
5382	Engineering	\$60,000	\$100,000	-\$40,000	-40.0%	\$60,000	\$0	0.0%	\$24,655
5383	Financial Services	\$20,000	\$20,000	\$0	0.0%	\$20,000	\$0	0.0%	\$13,938
5384	Computer Services	\$163,600	\$144,800	\$18,800	13.0%	\$144,800	\$18,800	13.0%	\$79,319
5410	Salaries, Admin.	\$1,133,881	\$1,150,980	-\$17,099	-1.5%	\$950,000	\$183,881	19.4%	\$573,922
5411	Salaries - Field	\$1,400,532	\$1,266,081	\$134,451	10.6%	\$1,340,000	\$60,532	4.5%	\$876,332
5420	Payroll Taxes	\$177,734	\$170,555	\$7,179	4.2%	\$170,555	\$7,179	4.2%	\$102,743
5435	Employee Medical Insurance	\$444,246	\$447,056	-\$2,809	-0.6%	\$425,000	\$19,246	4.5%	\$260,367
5436	Retiree Medical Insurance	\$50,659	\$47,215	\$3,444	7.3%	\$47,215	\$3,444	7.3%	\$26,580
5440	Employee Retirement	\$598,859	\$544,380	\$54,479	10.0%	\$544,380	\$54,479	10.0%	\$336,119
5445	SIP 401a Plan	\$35,000	\$35,000	\$0	0.0%	\$35,000	\$0	0.0%	\$0
5510	Motor Vehicle Exp.	\$60,000	\$50,700	\$9,300	18.3%	\$60,000	\$0	0.0%	\$48,755

## YEAR 1 Operations &amp; Maintenance Budget - FY 2018-2019

<b>FINAL June 28, 2018</b>		<b>Approved Budget FY 2018/19</b>	<b>Approved FY 17/18 Budget</b>	<b>FY18/19 Budget Vs. FY 17/18 Budget \$ Change</b>	<b>FY18/19 Budget Vs. FY 17/18 Budget % Change</b>	<b>Projected Year End FY 17/18</b>	<b>FY 18/19 Budget Vs. FY 17/18 Actual \$ Change</b>	<b>FY 18/19 Budget Vs. FY 17/18 Actual % Change</b>	<b>YTD Actual FY 17/18 as of February 28. 2018</b>
<b>Account Number</b>	<b>Description</b>								
5620	Office & Billing Expenses	\$261,600	\$225,500	\$36,100	16.0%	\$225,500	\$36,100	16.0%	\$150,527
5625	Meetings/Training/Seminars	\$26,000	\$24,000	\$2,000	8.3%	\$24,000	\$2,000	8.3%	\$16,562
5630	Insurance	\$129,000	\$120,000	\$9,000	7.5%	\$126,000	\$3,000	2.4%	\$85,582
5687	Memberships & Subscriptions	\$75,970	\$75,350	\$620	0.8%	\$75,350	\$620	0.8%	\$54,149
5688	Election Expense	\$25,000	\$0	\$25,000		\$0	\$25,000		\$0
5689	Union Expenses	\$6,000	\$6,000	\$0	0.0%	\$6,000	\$0	0.0%	\$0
5700	County Fees	\$20,000	\$20,000	\$0	0.0%	\$20,000	\$0	0.0%	\$12,856
5705	State Fees	\$36,500	\$24,000	\$12,500	52.1%	\$36,000	\$500	1.4%	\$26,620
<b>Total Operating Expenses</b>		<b>\$8,354,018</b>	<b>\$8,179,756</b>	<b>\$174,262</b>	<b>2.1%</b>	<b>\$7,872,229</b>	<b>\$481,789</b>	<b>6.1%</b>	<b>\$4,902,704</b>
<b>CAPITAL ACCOUNTS</b>									
5712	Existing Bonds - 2006B	\$486,383	\$486,776	-\$393	-0.1%	\$486,776	-\$393	-0.1%	\$362,515
5715	Existing Bond-CIEDB 11-099	\$336,126	\$336,269	-\$143	0.0%	\$336,269	-\$143	0.0%	\$336,269
5716	CIEDB 16-111	\$324,235	\$324,652	-\$417		\$324,652	-\$417		\$324,652
<b>Total Capital Accounts</b>		<b>\$1,146,744</b>	<b>\$1,147,697</b>	<b>-\$953</b>	<b>-0.1%</b>	<b>\$1,147,697</b>	<b>-\$953</b>	<b>-0.1%</b>	<b>\$1,023,436</b>
<b>TOTAL REVENUE LESS TOTAL EXPENSE</b>		<b>\$3,575,974</b>	<b>\$2,745,322</b>	<b>\$830,653</b>	<b>30.3%</b>	<b>\$3,826,899</b>	<b>-\$250,925</b>	<b>-6.6%</b>	<b>\$3,013,532</b>
5713	Cont. to CIP & Reserves	\$3,575,974							

\* Estimated at 590 MG (increase from 560 MG in FY2017/18 budget)  
Includes 2.3% Revenue Increase - Approved at June 28, 2018 Rate Hearing

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;">4120</span> Description: <span style="margin-left: 20px;">Water Sales</span>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	7,853,216
PROJECTED ACTIVITY to END of FY:	3,596,784
Projected YEAR END TOTAL:	11,450,000

<b>PROPOSED Line Item Amount:</b>	<b>\$11,710,500</b> *
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>\$10,805,600</b>
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% Change Actual Year End compared to Proposed Line item amount.	2.3%
% Change to Previous Year Budget	8.4%
Dollar difference between proposed budget & current budget	904,900

**NARRATIVE:**

Budget at 590MG per year (up from 560MG -FY2018 budget)  
**Includes 2.3% Revenue Increase - Approved June 28, 2018**

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;"><b>4170</b></span> <span style="margin-left: 100px;">Description: <b>Hydrant Sales</b></span>	
Actual Amount As Of: <span style="margin-left: 20px;">28-Feb</span> <span style="margin-left: 20px;">2018</span>	<b>40,121</b>
PROJECTED ACTIVITY to END of FY:	<b>9,879</b>
Projected YEAR END TOTAL:	<b>50,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>50,000</b>

Approved Line Item Amount:

<b>PREVIOUS YEAR BUDGET:</b>	<b>50,000</b>
<b>% Change Actual Year End compared to Proposed Line item amount.</b>	<b>0.0%</b>
<b>% Change to Previous Year Budget</b>	<b>0.0%</b>
Dollar difference between proposed budget & current budget	0

**NARRATIVE:**

Water is taken from designated fire hydrants through portable meters for a variety of reasons. The most common use of this water is for new construction (dust control, earth compaction, etc.). Other uses of water through portable meters result in use for temporary irrigation, failed wells, temporary livestock watering, dust control for non construction purposes, festivals, etc. Water can only be supplied to areas within the District Boundary.

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year  
2018/2019

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>4180</b> Description: <b>Late Penalty</b>	
Actual Amount As Of: 28-Feb 2018	<b>37,088</b>
PROJECTED ACTIVITY to END of FY:	<b>22,912</b>
Projected YEAR END TOTAL:	<b>60,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>60,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>60,000</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>0.0%</b>
% Change to Previous Year Budget	<b>100.0%</b>
Dollar difference between proposed budget & current budget	<b>0</b>
<b>NARRATIVE:</b>	

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="float: right;">4230</span> Description: <span style="float: right;">Service Connections</span>	
Actual Amount As Of: <span style="float: right;">28-Feb 2018</span>	7,999
PROJECTED ACTIVITY to END of FY:	2,001
Projected YEAR END TOTAL:	10,000
<b>PROPOSED Line Item Amount:</b>	<b>10,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	10,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

**NARRATIVE:**

The amounts in the account show the labor cost charged to a customer for the installation of a new water service connection. The costs vary with each new installation depending upon the size of the service and how far it is from the distribution pipeline under the street. Cost of materials are not included in this category.

Labor	\$10,000
<b>TOTAL</b>	<b>\$10,000</b>

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="float: right;">4920</span> Description: <span style="float: right;">Interest Earned</span>	
Actual Amount As Of: <span style="float: right;">28-Feb 2018</span>	5,943
PROJECTED ACTIVITY to END of FY:	231
Projected YEAR END TOTAL:	6,174
<b>PROPOSED Line Item Amount:</b>	<b>\$ 6,236</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	6,174
% Change Actual Year End compared to Proposed Line item amount.	1.0%
% Change to Previous Year Budget	1.0%
Dollar difference between proposed budget & current budget	62

**NARRATIVE:**

Interest income is derived from cash on deposit with LAIF.

Cash on Deposit	Balance							
	1,039,396	0	1,039,396	x	0.60%	=	\$ 6,236	

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2017/2018**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;"><b>4930</b></span> Description: <b>Property Taxes</b>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	<b>510,111</b>
PROJECTED ACTIVITY to END of FY:	<b>214,889</b>
Projected YEAR END TOTAL:	<b>725,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>725,000</b>

Approved Line Item Amount:

<b>PREVIOUS YEAR BUDGET:</b>	<b>700,000</b>
<b>% Change Actual Year End compared to Proposed Line item amount.</b>	<b>0.0%</b>
<b>% Change to Previous Year Budget</b>	<b>3.6%</b>
Dollar difference between proposed budget & current budget	25,000

**NARRATIVE:**

Projected CCWD portion of unsecured/secured Property Tax	\$725,000
TOTAL	<u><u>\$725,000</u></u>

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun



**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;">4950</span> <span style="margin-left: 100px;">Description: <b>Miscellaneous</b></span>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	14,606
PROJECTED ACTIVITY to END of FY:	10,394
Projected YEAR END TOTAL:	25,000
<b>PROPOSED Line Item Amount:</b>	<b>25,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	37,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	(32.4%)
Dollar difference between proposed budget & current budget	-12,000

**NARRATIVE:**

Revenue from disposal of excess equipment, vehicles and reimbursement of expense line items, in addition to the identified sources, are entered into the Miscellaneous Sales account line item, such as: returned check fees, re-connect fees, copies of documents, reimbursement of repairs., etc...)  
(Formerly included reimbursements from Skylawn for electricity -- now recorded as offsets to electricity expense.)

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;"><b>4955</b></span> <span style="margin-left: 100px;">Description: <b>Cell Site Lease Income</b></span>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	<b>103,937</b>
PROJECTED ACTIVITY to END of FY:	<b>50,063</b>
Projected YEAR END TOTAL:	<b>154,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>165,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>154,000</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>7.1%</b>
% Change to Previous Year Budget	<b>7.1%</b>
Dollar difference between proposed budget & current budget	<b>11,000</b>

**NARRATIVE:**

Revenue from Cell Site Leasing

<u>Sub-Account</u>	<u>FY 18/19</u>
Sprint Spectrum Lease (Carter Hill)	\$ 29,992
Sprint Spectrum Lease (Alves Tank)	\$ 29,992
Metro PCS (Miramontes Tank)	\$ 32,561
Metro PCS (Miramar Tank)	\$ 32,561
Verizon (Nunes WTP)	\$ 29,351
January 2018 Amendment to Alves	10,200
	<u>164,657</u>

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="float: right;">4965</span> Description: <span style="float: right;">ERAF Refund</span>	
Actual Amount As Of: <span style="float: right;">28-Feb 2018</span>	366,651
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	366,651
<b>PROPOSED Line Item Amount:</b>	<b>325,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	250,000
<b>% Change Actual Year End compared to Proposed Line item amount.</b>	<b>(11.4%)</b>
<b>% Change to Previous Year Budget</b>	<b>30.0%</b>
Dollar difference between proposed budget & current budget	75,000

**NARRATIVE:**

Educational Revenue Augmentation Fund (ERAF). ERAF was established in 1992 to redirect property tax revenues from cities, counties and special districts to public education programs. Once the school districts & programs are paid the maximum allowable under law, the law requires the excess to be refunded to the local taxing jurisdiction that contributed to ERAF.

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;">5130</span> Description: <span style="margin-left: 20px;">Water Purchased</span>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	1,301,837
PROJECTED ACTIVITY to END of FY:	598,163
Projected YEAR END TOTAL:	1,900,000
<b>PROPOSED Line Item Amount:</b>	<b>1,900,998</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	2,106,991
% Change Actual Year End compared to Proposed Line item amount.	0.1%
% Change to Previous Year Budget	(9.8%)
Dollar difference between proposed budget & current budget:	-205,993

**NARRATIVE:**

See worksheet 5130 A

The information on this sheet relates directly to Account 4120, water sales.

- San Francisco Wholesale rates: FY2019 Cost per hcf \$3.66 (\$4.10 less \$.44 treated water discount)  
FY2019 assumes a 0 increase
- BAWSCA Bond Surcharge (\$163,464 Annual)
- SFPUC Base Charge (\$81,384 annual)

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

PRODUCTION & PUMPING SCHEDULE FY 2018/2019

	Denniston Surface		Denniston Wells		Pilarcitos Wells		SFWD Pilarcitos-Crystal Springs				SFWD Total		TOTAL PRODUCTION		SFWD COST
	FY 17/18 hcf	FY 18/19 hcf	FY 17/18 hcf	FY 18/19 hcf	FY 17/18 hcf	FY 18/19 hcf	Pilarcitos		CSP		FY 17/18 hcf	FY 18/19 hcf	FY 17/18	FY 18/19	**3.66/hcf
							Actual hcf	Plan	Plan						
JUL	34,666	30,000	1,163	1,000	0	0	0	0	61,324	64,000	61,324	64,000	97,153	95,000	\$234,240
AUG	33,275	25,000	3,101	2,400	0	0	0	0	57,299	64,000	57,299	64,000	93,675	91,400	\$234,240
SEP	26,364	22,000	2,954	2,100	0	0	0	0	51,979	55,000	51,979	55,000	81,297	79,100	\$201,300
OCT	21,109	22,000	2,180	1,800	0	0	0	0	66,952	67,000	66,952	67,000	90,241	90,800	\$245,220
NOV	28,797	25,000	6,445	3,900	24,599	25,000	0	0	16,644	20,000	16,644	20,000	76,485	73,900	\$73,200
DEC	29,412	29,000	120	125	19,144	20,000	0	0	13,422	15,000	13,422	15,000	62,098	64,125	\$54,900
JAN	20,989	20,000	0	0	14,973	19,500	0	0	15,200	15,500	15,200	15,500	51,162	55,000	\$56,730
FEB	10,000	10,000	0	0	12,526	25,000	0	0	19,265	17,000	19,265	17,000	41,791	52,000	\$62,220
MAR	10,000	10,000	8,329	2,200	27,968	29,000	0	0	20,628	23,000	20,628	23,000	66,925	64,200	\$84,180
APR	16,500	21,000	1,100	2,200	0	0	32,000	28,000	0	5,000	32,000	33,000	49,600	56,200	\$120,780
MAY	16,500	22,000	1,100	2,200	0	0	24,000	30,000	0	5,000	30,000	35,000	47,600	59,200	\$128,100
JUN	16,500	21,000	1,100	2,200	0	0	39,600	39,000	0	5,000	39,600	44,000	57,200	67,200	\$161,040
hcf Totals	264,112	257,000	27,592	20,125	99,210	118,500	95,600	97,000	322,713	355,500	424,313	452,500	815,227	848,125	\$1,656,150
MG Totals	197.56	192.24	20.64	15.05	74.21	88.64	71.51	72.56	241.39	265.91	317.39	338.47	609.79	634.40	

Base Charge	\$81,384
BAWSCA Bond Surcharge	\$163,464
Grand Total	\$1,900,998

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;"><b>5230</b></span> Description: <span style="margin-left: 20px;"><b>Electrical Exp. Nunes WTP</b></span>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	24,799
PROJECTED ACTIVITY to END of FY:	15,481
Projected YEAR END TOTAL:	40,280
<b>PROPOSED Line Item Amount:</b>	<b>42,697</b>

Approved Line Item Amount:

<b>PREVIOUS YEAR BUDGET:</b>	<b>40,280</b>
<b>% Change Actual Year End compared to Proposed Line item amount.</b>	<b>6.0%</b>
<b>% Change to Previous Year Budget</b>	<b>6.0%</b>
Dollar difference between proposed budget & current budget	2,417

**NARRATIVE:**

The costs shown for this line item are for electrical costs for operating the water treatment plant.

**FY 18/19**

PG&E \$42,697

(assumes 6% rate increase)

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year  
2018/2019

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5231	Description: Electrical Expenses, CSP
Actual Amount As Of:	28-Feb 2018	233,574
PROJECTED ACTIVITY to END of FY:		84,426
Projected YEAR END TOTAL:		318,000

**PROPOSED Line Item Amount: 337,080**

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	318,000
% Change Actual Year End compared to Proposed Line item amount.	6.0%
% Change to Previous Year Budget	6.0%
Dollar difference between proposed budget & current budget	19,080

**NARRATIVE:**

Assumes 6% PG&E increase.

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;"><b>5232</b></span> Description: <b>Electrical Expenses/Trans. &amp; Dist.</b>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	15,390
PROJECTED ACTIVITY to END of FY:	10,050
Projected YEAR END TOTAL:	25,440
<b>PROPOSED Line Item Amount:</b>	<b>26,966</b>

Approved Line Item Amount:

<b>PREVIOUS YEAR BUDGET:</b>	<b>25,440</b>
<b>% Change Actual Year End compared to Proposed Line item amount.</b>	<b>6.0%</b>
<b>% Change to Previous Year Budget</b>	<b>6.0%</b>
Dollar difference between proposed budget & current budget	1,526

**NARRATIVE:**

	<b>FY 18/19</b>
Granada #1	\$7,303
Granada #2	\$6,427
Granada #3	\$3,157
Alves Pump Station	\$9,663
Miramontes Tank	\$416
<b>TOTAL</b>	<b>\$26,966</b>

Assumes 6% rate increase.

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun



**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
TRUE**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;"><b>5233</b></span> <span style="margin-left: 100px;">Description: <b>Elec Exp/Pilarcitos Cyn</b></span>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	<b>19,829</b>
PROJECTED ACTIVITY to END of FY:	<b>12,480</b>
Projected YEAR END TOTAL:	<b>32,309</b>
<b>PROPOSED Line Item Amount:</b>	<b>39,248</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>32,309</b>
<b>% Change Actual Year End compared to Proposed Line item amount.</b>	<b>21.5%</b>
<b>% Change to Previous Year Budget</b>	<b>21.5%</b>
Dollar difference between proposed budget & current budget	<b>6,939</b>

**NARRATIVE:**

Assumes that we will focus on well production more so than in the past. Assumes a 6% rate increase.

**FY 18/19**

Well #1	\$ 5,830	Well #4	\$ 2,714	
Well #3	\$ 583	Well #4A	\$ 8,639	
Well #3A	\$ 10,070	Well #5	\$ 5,512	
Carter Hill	\$ 449	Telemetry	\$ 451	
<b>TOTAL</b>		Other	\$ 5,000	adjustment to recent historical
		<b>Total</b>	<b>\$ 39,248</b>	

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;"><b>5234</b></span> <span style="margin-left: 100px;">Description: <b>Electrical Exp., Denn</b></span>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	<b>59,983</b>
PROJECTED ACTIVITY to END of FY:	<b>65,017</b>
Projected YEAR END TOTAL:	<b>125,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>130,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>92,220</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>4.0%</b>
% Change to Previous Year Budget	<b>41.0%</b>
Dollar difference between proposed budget & current budget	<b>37,780</b>

**NARRATIVE:**

Reflects increased electrical costs due to new booster pump station being on line.  
Includes 6% rate increase from PG&E.

	<b>FY 18/19</b>
Denn Pump Station/Booster Station	\$102,000
Denn Well #1	\$1,124
Denn Well #2,3,4	\$2,809
Denn Well #5	\$562
Denn Well #9	\$5,618
Denn WTP	\$13,483
WWR System	\$4,404
<b>TOTAL</b>	<b><u><u>\$130,000</u></u></b>

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;"><b>5242</b></span> <span style="margin-left: 100px;">Description: <b>CSP - Operation</b></span>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	<b>6,679</b>
PROJECTED ACTIVITY to END of FY:	<b>3,821</b>
Projected YEAR END TOTAL:	<b>10,500</b>
<b>PROPOSED Line Item Amount:</b>	<b>10,700</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>10,500</b>
<b>% Change Actual Year End compared to Proposed Line item amount.</b>	<b>1.9%</b>
<b>% Change to Previous Year Budget</b>	<b>1.9%</b>
Dollar difference between proposed budget & current budget	200

**NARRATIVE:**

**FY 18/19**

Telephone & Telemetry	\$7,500
Alarm Co. (Bay Alarm / HMB Alarm)	\$1,100
Fire System Maint.	<u>\$2,100</u>
<b>TOTAL</b>	<u><u>\$10,700</u></u>

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;"><b>5243</b></span> <span style="margin-left: 150px;">Description: <b>CSP - Maintenance</b></span>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	<b>6,154</b>
PROJECTED ACTIVITY to END of FY:	<b>30,846</b>
Projected YEAR END TOTAL:	<b>37,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>37,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>37,000</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>0.0%</b>
% Change to Previous Year Budget	<b>0.0%</b>
Dollar difference between proposed budget & current budget	<b>0</b>

**NARRATIVE:**

	<b>FY 18/19</b>
Electrical Testing (ETI)	\$7,500
Electrical Repair	\$6,000
Misc. Equipment & Repair	\$9,000
Telemetry & Alarms	\$4,500
Pump Maintenance	\$10,000
	<u><u>\$37,000</u></u>

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;"><b>5246</b></span> Description: <span style="margin-left: 20px;"><b>Nunes WTP Oper</b></span>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	<b>31,867</b>
PROJECTED ACTIVITY to END of FY:	<b>40,133</b>
Projected YEAR END TOTAL:	<b>72,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>77,850</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>72,000</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>8.1%</b>
% Change to Previous Year Budget	<b>8.1%</b>
Dollar difference between proposed budget & current budget	<b>5,850</b>

**NARRATIVE:**

Telephone/DSL	\$9,500	<b>Chemicals</b>	
Alarm System	<u>\$5,500</u>	Caustic	\$23,000
Sub total	<u>\$15,000</u>	Alum	\$28,350
		Salt	\$9,000
		Other	\$2,500
		Sub Total	\$62,850
		TOTAL	<u><u>\$77,850</u></u>

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;"><b>5247</b></span> Description: <b>Nunes WTP Maint</b>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	<b>78,547</b>
PROJECTED ACTIVITY to END of FY:	<b>43,953</b>
Projected YEAR END TOTAL:	<b>122,500</b>
<b>PROPOSED Line Item Amount:</b>	<b>122,500</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **122,500**

% Change Actual Year End compared to Proposed Line item amount. **0.0%**

% Change to Previous Year Budget **0.0%**

Dollar difference between proposed budget & current budget **0**

**NARRATIVE:**

**FY 18/19**

Hach Service & Certification	\$7,000
Generator Service Contract	\$3,000
Sludge Removal	\$10,000
Electrical	\$7,000
Instrumentation/Controls	\$20,000
Tools	\$8,000
Motor & Pump Replacement	\$5,000
Filter Surveillance	\$0
Filter Rehab/Media	\$0
Pump Service	\$8,000
Paving Repairs	\$20,000
Trees / Landscape	\$24,500
Misc. Expenses / Office Supplies	\$10,000
	<u>\$122,500</u>

**Spread:**

Jul            Aug            Sep            Oct            Nov            Dec

Jan            Feb            Mar            Apr            May            Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;"><b>5248</b></span> <span style="margin-left: 100px;">Description: <b>Denn. WTP Oper.</b></span>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	<b>32,789</b>
PROJECTED ACTIVITY to END of FY:	<b>12,211</b>
Projected YEAR END TOTAL:	<b>45,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>47,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>34,500</b>
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	<b>4.4%</b>
% Change to Previous Year Budget	<b>36.2%</b>
Dollar difference between proposed budget & current budget	<b>12,500</b>

**NARRATIVE:**

Denniston reflects increase over prior year due to increased reliance on Denniston vs. SFPUC sources.

<b>ADMIN</b>		<b>CHEMICALS</b>	
Telephone/DSL	\$4,000	Caustic	\$8,000
Alarm System	\$4,000	917	\$12,500
		Salt	\$2,500
Subtotal	\$8,000	Pot. Perm	\$8,000
		Other	\$8,000
		Subtotal	\$39,000
		<hr/>	
		Total	\$47,000

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="float: right;">5249</span> Description: <span style="float: right;">Denn WTP Maint</span>	
Actual Amount As Of: <span style="float: right;">28-Feb 2018</span>	61,563
PROJECTED ACTIVITY to END of FY:	38,437
Projected YEAR END TOTAL:	100,000

<b>PROPOSED Line Item Amount:</b>	<b>101,850</b>
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	60,000
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% Change Actual Year End compared to Proposed Line item amount.	1.9%
% Change to Previous Year Budget	69.8%
Dollar difference between proposed budget & current budget	41,850

**NARRATIVE:**

FY2018 reflects increased flows from Denniston vs. other sources.

	<b>61563</b>
Misc. Expenses / Office Supplies	\$ 4,750
Misc. Plumbing & Parts	\$ 11,500
Sludge Removal	\$ 6,100
Filter Surveillance	\$ 10,000
Treework	\$ 14,500
Inst. Controls	\$ 24,500
Dredging	\$ 25,000
Hach Service	\$ 2,500
Other	\$ 3,000
<b>TOTAL</b>	<b>\$ 101,850</b>

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun



**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;">5250</span> <span style="margin-left: 100px;">Description: Laboratory Expenses</span>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	39,809
PROJECTED ACTIVITY to END of FY:	19,191
Projected YEAR END TOTAL:	59,000
<b>PROPOSED Line Item Amount:</b>	<b>71,450</b>

Approved Line Item Amount:

<u>PREVIOUS YEAR BUDGET:</u>	<u>53,000</u>
% Change Actual Year End compared to Proposed Line item amount.	21.1%
% Change to Previous Year Budget	34.8%
Dollar difference between proposed budget & current budget	18,450

**NARRATIVE:**

Laboratory Costs associated with water sampling throughout distribution system, source waters and Treatment Plants.

Laboratory Costs associated with water sampling throughout distribution system, source waters and Treatment Plants.

(Additional sampling required for Lead in Schools, UCMR4 and LT2 sampling)

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="float:right">5260</span> Description: <span style="float:right">Maintenance Expenses</span>	
Actual Amount As Of: <span style="float:right">28-Feb 2018</span>	184,552
PROJECTED ACTIVITY to END of FY:	107,148
Projected YEAR END TOTAL:	291,700
<b>PROPOSED Line Item Amount:</b>	<b>291,700</b>

Approved Line Item Amount:

*due to storms.*

PREVIOUS YEAR BUDGET:	291,700
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

**NARRATIVE:**

<b>ACCT 5260</b>		Equipment Rental	\$2,000
Laundry	\$1,200	Radio Repair/PM	\$2,000
Supplies Shop/Breakroom	\$1,250	Landscape Maint	\$7,500
Service Products	\$2,500	Cathodic Protection	\$10,500
Pump Repair	\$10,000	Misc. tools, etc.	\$9,500
USA	\$500	(Welder,Drill,Airtools, Sump Pump, Lrg tools)	
Backfill	\$5,000	Waste Services	\$3,000
Hydrant Repair	\$2,800	Fence Repairs	\$2,000
Tank Maintenance	\$4,000	Raising Valve (City/County)	\$15,000
Generator services	\$8,950	Building Maintenance	\$7,500
Safety Supplies	\$2,500		
DMV/Pre-employment Physical	\$1,000	<b>Acct 5260-10</b>	
Tree Removal	\$20,000	Emergency ML Repairs/Encroachment	\$100,000
Inventory	\$16,500	<b>Acct 5260-11</b> Permits	
Materials	\$6,500	Paving	\$50,000

<b>Spread:</b>	<b>TOTAL</b>	<b>\$291,700</b>
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Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;"><b>5261</b></span> <span style="margin-left: 100px;">Description: <b>Maintenance, Wells</b></span>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	0
PROJECTED ACTIVITY to END of FY:	40,000
Projected YEAR END TOTAL:	40,000
<b>PROPOSED Line Item Amount:</b>	<b>40,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	40,000
<b>% Change Actual Year End compared to Proposed Line item amount.</b>	<b>0.0%</b>
<b>% Change to Previous Year Budget</b>	<b>0.0%</b>
Dollar difference between proposed budget & current budget	0

**NARRATIVE:**

wells and complete upgrades

	<b>FY 18/19</b>
Repairs	\$ 25,000
Electrical PM	\$8,000
Electrical	\$6,800
Plumbing	\$200
	<hr/>
	<b>\$40,000</b>

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year  
2018/2019

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5263	Description: Uniforms
Actual Amount As Of:	28-Feb 2018	4,764
PROJECTED ACTIVITY to END of FY:		5,236
Projected YEAR END TOTAL:		10,000
<b>PROPOSED Line Item Amount:</b>		<b>12,500</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	10,000
% Change Actual Year End compared to Proposed Line item amount.	25.0%
% Change to Previous Year Budget	25.0%
Dollar difference between proposed budget & current budget	2,500

**NARRATIVE:**

Field Operation Uniforms (8 pants, 12 shirts, 1 Winter & 1 Summer Jacket)  
Cost increase reflects - (1) additional employee --- & vendor change.

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;"><b>5318</b></span> Description: <span style="margin-left: 20px;"><b>Studies/Surveys/Consulting</b></span>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	<b>52,445</b>
PROJECTED ACTIVITY to END of FY:	<b>107,555</b>
Projected YEAR END TOTAL:	<b>160,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>\$160,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>160,000</b>
<b>% Change Actual Year End compared to Proposed Line item amount.</b>	<b>0.0%</b>
<b>% Change to Previous Year Budget</b>	<b>0.0%</b>
Dollar difference between proposed budget & current budget	0

**Narrative:**

	<b>FY 18/19</b>
<u>Consulting studies to include:</u>	
Annual Rate Study	\$40,000
Annual Water Loss Audit	\$70,000
Making Water Conservation a Way of Life (state mandate)	\$20,000
Hydraulic Model	\$25,000
Other	\$5,000
	<hr/>
	\$160,000

Move \$ from FY2017/18

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;"><b>5321</b></span> <span style="margin-left: 100px;">Description: <b>Water Resources</b></span>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	<b>9,242</b>
PROJECTED ACTIVITY to END of FY:	<b>14,758</b>
Projected YEAR END TOTAL:	<b>24,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>25,200</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>37,000</b>
<b>% Change Actual Year End compared to Proposed Line item amount.</b>	<b>5.0%</b>
<b>% Change to Previous Year Budget</b>	<b>(31.9%)</b>
Dollar difference between proposed budget & current budget	<b>-11,800</b>

**NARRATIVE:**

**FY 18/19**

BAWSCA - Conservetrack hosting/Admin Fees	\$1,500
High Efficiency Toilets Rebate Program	\$10,200
High Efficiency Fixture Devices	\$1,000
School Education Programs	\$5,200
Public Information / Outreach Programs	\$7,300
	<b>\$25,200</b>

**Total**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;"><b>5322</b></span> Description: <b>Community Outreach</b>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	<b>19,550</b>
PROJECTED ACTIVITY to END of FY:	<b>35,150</b>
Projected YEAR END TOTAL*:	<b>54,700</b>
<b>PROPOSED Line Item Amount:</b>	<b>54,700</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>54,700</b>
<b>% Change Actual Year End compared to Proposed Line item amount.</b>	<b>0.0%</b>
<b>% Change to Previous Year Budget</b>	<b>0.0%</b>
Dollar difference between proposed budget & current budget	<b>0</b>

**NARRATIVE:**

For community outreach between CCWD and our customers.	<b>FY 18/19</b>
Pacifica Coast Television - Recording meetings(14 @ \$250)	\$3,500
Montara Fog (14 @ \$300)	\$4,200
Prop 218/Other Public Notices (Printing/HMB Review/Mailing Services)	\$8,000
Postage for Public Outreach	\$8,000
Design/Printing Annual Reports (Consumer Confidence Report/ Water Supply Evaluation, etc.. Including Translation & Postage fees)	\$25,000
Constant Contact/Email	\$1,000
Graphic Artist/Photography	\$4,000
Pumpkin Festival	\$500
Pens	\$500
<b>TOTAL</b>	<b>54,700</b>

\* Costs generally occur later in the year -- Consumer Confidence Report, Prop 218 Notices

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="float: right;">5381</span> Description: <span style="float: right;">Legal</span>	
Actual Amount As Of: 28-Feb 2018	30,306
PROJECTED ACTIVITY to END of FY:	69,694
Projected YEAR END TOTAL:	100,000
<b>PROPOSED Line Item Amount:</b>	<b>100,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	110,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	(9.1%)
Dollar difference between proposed budget & current budget	-10,000

**NARRATIVE:**

This account is for the Legal Counsel General District business that is not included in capital projects or reimbursable projects. The legal costs for capital projects and reimbursable projects whether the work is performed by District Counsel or other counsel

HansonBridgett	\$90,000
Bartkiewicz (Water Rights)	\$10,000
<b>Total</b>	<b>\$100,000</b>

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun



# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

Fiscal Year  
2018/2019

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5382</b> Description: <b>Engineering</b>	
Actual Amount As Of: 28-Feb 2018	<b>24,655</b>
PROJECTED ACTIVITY to END of FY:	<b>35,345</b>
Projected YEAR END TOTAL:	<b>60,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>60,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>100,000</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>0.0%</b>
% Change to Previous Year Budget	<b>(40.0%)</b>
Dollar difference between proposed budget & current budget	<b>-40,000</b>

### NARRATIVE:

This account is for the District Engineer's monthly retainer and for general District business that is not included in capital projects or reimbursable projects. The engineering costs for capital projects and reimbursable projects whether the work is performed by the District engineer or another engineer are part of the overall project and not an operating expense.

(Reflects decrease from previous year's budget - as engineering costs are generally charged to capital projects.)

### Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="float: right;"><b>5383</b></span> <span style="float: right;">Description: <b>Financial Services</b></span>	
Actual Amount As Of: <span style="float: right;">28-Feb 2018</span>	<b>13,938</b>
PROJECTED ACTIVITY to END of FY:	<b>6,062</b>
Projected YEAR END TOTAL:	<b>20,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>20,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>20,000</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>0.0%</b>
% Change to Previous Year Budget	<b>0.0%</b>
Dollar difference between proposed budget & current budget	<b>0</b>

**NARRATIVE:**

Annual auditing services performed by Fedak & Brown, CPA and  
Other misc services

	<b>FY 18/19</b>
Financial Audit Service	\$16,000
Accounting/Actuarial Services (OPEB)	\$4,000
Total	<u><u><b>\$20,000</b></u></u>

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<b><u>Line Item</u></b>		<b><u>Amount</u></b>
Acct. No.	<b>5384</b>	Description: <b>Computer Services</b>
Actual Amount As Of:	28-Feb 2018	<b>79,319</b>
PROJECTED ACTIVITY to END of FY:		<b>65,481</b>
Projected YEAR END TOTAL:		<b>144,800</b>
<b>PROPOSED Line Item Amount:</b>		<b>163,600</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>144,800</b>
<b>% Change Actual Year End compared to Proposed Line item amount.</b>	<b>13.0%</b>
<b>% Change to previous year budget:</b>	<b>13.0%</b>
Dollar difference between proposed budget & current budget	18,800
Includes addition of Aclara maintenance (AMI) and Tyler software maintenance over prior years actual	

**NARRATIVE:**

**FY 18/19**

<b>Maintenance Agreements</b>		<b>Computer Services</b>	
Tyler	\$25,000	New/Upgrades to software/Cust Rpts	\$5,000
Water Smart	\$13,000	Service/Repairs/Parts	\$10,000
Irvine Consulting Srvcs	\$33,000		
Aclara	\$41,000	Coastside Net	\$1,000
XC2 Software	\$2,500	Rogue Web Works (Website Maint.)	\$7,500
Remit Plus/Ck Scanner)	\$2,100		
GIS License (CalCAD)	\$5,000	Spam Filtering	\$900
Web Filtering (Barracuda)	\$1,400	Comcast Internet	\$2,400
CalCad Assessor Update	\$3,500	CalCAD Annual Application Maint.	\$2,500
		CalCAD Updates	\$10,000
DCU location rental	\$2,400		
Badger	400	Subtotal	\$34,300
Subtotal	\$129,300	Grand Total	<b>\$163,600</b>

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="float:right">5410</span> Description: <b>Salaries, Admin.</b>	
Actual Amount As Of: 28-Feb 2018	573,922
PROJECTED ACTIVITY to END of FY:	376,078
Projected YEAR END TOTAL:	950,000

<b>PROPOSED Line Item Amount:</b>	<b>1,133,881</b>
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	1,150,980
<b>% Change Actual Year End compared to Proposed Line item amount.</b>	<b>19.4%</b>
<b>% Change to Previous Year Budget</b>	<b>(1.5%)</b>
Dollar difference between proposed budget & current budget	-17,099

**NARRATIVE:**

Admin Salaries include:

\* Reflects a 3.8% COLA adjustment (COLA is based upon the Department of Labor Statistics CPI-W San Francisco area - February to February timeframe.) Also includes step increases effective 7/1/2018.

Includes 100% salary of General Manager. FY2018/19 reflects reduction of (1) position from FY 2017/18 budget.

*(See Spreadsheet of Account #5411A for Admin and Board of Directors Salaries)*

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="float: right;">5411</span> Description: <span style="float: right;">Salaries - Field</span>	
Actual Amount As Of: <span style="float: right;">28-Feb 2018</span>	876,332
PROJECTED ACTIVITY to END of FY:	463,668
Projected YEAR END TOTAL:	1,340,000
<b>PROPOSED Line Item Amount:</b>	<b>1,400,532</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	1,266,081
% Change Actual Year End compared to Proposed Line item amount.	4.5%
% Change to Previous Year Budget	10.6%
Dollar difference between proposed budget & current budget	134,451

**NARRATIVE:**

\* Reflects a 3.8% COLA adjustment (COLA is based upon the Department of Labor Statistics CPI-W San Francisco area - February to February timeframe.) Also includes step increases effective 7/1/2018.

Salaries reflect addition of (1) operator position partially offset by the elimination of temporary staff.

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**  
7/1/2018  
**FY 2018/2019 BUDGET WORKSHEET (5411 A)**  
**SALARY INFORMATION - Accounts 5411 & 5410**

EMPLOYEE	Current Hrly Rate	With Step Due 7/1/2018**	COLA 3.80%	Annual Pay	O T Hours	O T Pay	Cert. Pay	TOTAL
<b>FIELD #5411</b>								
Superintendent	70.92	72.69	75.45	156,941			13,200	170,141
Distribution Supervisor	58.24	58.24	60.45	125,742	80	7,254	7,200	140,197
WTP Supervisor	65.86	65.86	68.36	142,187	140	14,355	7,200	163,743
Sr. WTP Oper.	45.48	46.61	48.38	100,640	140	10,161	7,800	118,601
Treat/Dist Op	37.39	38.33	39.78	82,746	140	8,354	6,000	97,100
Treat/Dist Op (Senior)	38.40	39.36	40.86	84,981	140	8,580	7,200	100,761
Treat/Dist Op (WTP)	37.20	38.13	39.58	82,320	140	8,311	7,200	97,831
Treat/Dist Op	39.14	39.23	40.72	84,699	140	8,551	6,000	99,250
Treat/Dist Op	39.23	39.23	40.72	84,692	140	8,551	4,800	98,043
Treat/Dist Op (WTP)	43.15	43.15	44.79	93,162	140	9,406	7,200	109,767
Treat/Dist Op	36.56	37.47	38.90	80,906	140	8,168	4,800	93,874
Treat/Dist Op	32.19	32.99	34.25	71,231	140	7,192	4,800	83,223
Other (Superintendent relocation)				8,000				8,000
Standby Pay for On-Call Employees				20,000				20,000
<b>Sub total, Field</b>				<b>1,218,248</b>		<b>98,884</b>	<b>83,400</b>	<b>1,400,532</b>

<b>ADMIN #5410</b>								
Gen Manager	108.44	108.44	112.56	234,124			6,000	240,124
Asst. General Manager	85.53	85.53	88.78	184,661			3,600	188,261
Water Resource Analyst	48.36	48.36	50.20	104,418	100	7,530	1,200	113,148
Office Mgr	47.75	47.75	49.57	103,102	100	7,435		110,537
Admin Assist.	46.15	46.15	47.90	99,636	100	7,185	1,200	108,022
Utility Billing Specialist	40.63	41.65	43.23	89,923	100	6,485	600	97,007
Customer Service Specialist II	36.26	36.41	37.79	78,611	50	2,835		81,445
Customer Service Specialist I	31.60	32.39	33.62	69,940	50	2,522		72,462
Customer Service Specialist II	34.66	35.53	36.88	76,709	50	2,766	1,200	80,675
Water Cons/Outreach				-		-		-
Other - Car Allowance				7,200				7,200
Part-Time Help	20.00			20,000				20,000
Directors				15,000				15,000
<b>Sub total, Admin</b>				<b>1,083,323</b>		<b>36,758</b>	<b>13,800</b>	<b>\$1,133,881</b>

**TOTAL**

**2,301,571**

**\$2,534,412**

General Manager is budgeted at full time.  
\*\* Step increases are given annually - 1X per year at 7/1/2018.

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year  
2018/2019

<u>Line Item</u>	<u>Amount</u>
Acct. No. <b>5420</b> Description: <b>Payroll Taxes</b>	
Actual Amount As Of: 28-Feb 2018	102,743
PROJECTED ACTIVITY to END of FY:	67,812
Projected YEAR END TOTAL:	170,555
<b>PROPOSED Line Item Amount:</b>	<b>177,734</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	170,555
% Change Actual Year End compared to Proposed Line item amount.	4.2%
% Change to Previous Year Budget	4.2%
Dollar difference between proposed budget & current budget	7,179

**NARRATIVE:**

Payroll taxes, i.e. Social Security is a function of salaries. It is applied at a total rate of 7.65% of gross payroll. The final amount will be determined when salaries and employee complement is finalized by the Board.

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

**Line Item**

**Amount**

Acct. No.                    **5420**

Description:

Payroll Taxes

CALCULATION FOR PAYROLL TAXES

		<b>SOCIAL SECURITY 6.20%</b>	<b>MEDICARE 1.45%</b>	<b>TOTAL</b>
TOTAL PAYROLL	<b>\$ 2,534,412</b>			
AMOUNT SUBJECT TO SOCIAL SECURITY	<b>\$ 2,273,946</b>	\$ 140,985		\$ 140,985
AMOUNT SUBJECT TO MEDICARE	<b>\$ 2,534,412</b>		\$ 36,749	\$ 36,749
TOTAL				<b><u>\$ 177,734</u></b>



**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="float: right;">5435</span> Description: <span style="float: right;">Employee Medical Insurance</span>	
Actual Amount As Of: <span style="float: right;">28-Feb 2018</span>	260,367
PROJECTED ACTIVITY to END of FY:	164,633
Projected YEAR END TOTAL:	425,000
<b>PROPOSED Line Item Amount:</b>	<b>444,246</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>447,056</b>
% Change Actual Year End compared to Proposed Line item amount.	4.5%
% Change to Previous Year Budget	(0.6%)
Dollar difference between proposed budget & current budget	-2,810

**NARRATIVE:** Reflects active employees only. Assumes rate increases effective 1/1/2019  
7% Kaiser and 10% Anthem.

<u>Active Employees:</u>	<b>FY 18/19</b>
Medical	400,263
Dental	18,071
Vision	5,430
Life/AD&D	13,211
LTD	6,666
EAP	606
	<b>444,246 Total</b>

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;"><b>5436</b></span> <span style="margin-left: 100px;">Description: <b>Retiree Medical Insurance</b></span>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	<b>26,580</b>
PROJECTED ACTIVITY to END of FY:	<b>19,420</b>
Projected YEAR END TOTAL:	<b>46,000</b>
<b>PROPOSED Line Item Amount:</b>	<b>50,659</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>47,215</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>10.1%</b>
% Change to Previous Year Budget	<b>7.3%</b>
Dollar difference between proposed budget & current budget	<b>3,444</b>

**NARRATIVE:** Retiree Medical Insurance (see insurance breakdown for more detail)  
Assumes 7% rate increase - Kaiser; 10% Anthem ---- effective 1/1/2019.

<u>Retirees:</u>	<b>FY 18/19</b>
Medical	48,429
Dental	412
Vision	1,818
	<hr/> <b>50,659 Total</b>

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**ACCOUNT No. 5435 / Insurance Benefits for Active Employees - Current Year 2018/2019**

**ACTIVE EMPLOYEES**

	Kaiser	Blue Cross	Dental	Vision	Life/AD&D	LTD	EAP
July-18	10,018	21,892	1,491	448	1,090	550	50
August-18	10,018	21,892	1,491	448	1,090	550	50
September-18	10,018	21,892	1,491	448	1,090	550	50
October-18	10,018	21,892	1,491	448	1,090	550	50
November-18	10,018	21,892	1,491	448	1,090	550	50
December-18	10,018	21,892	1,491	448	1,090	550	50
January-19	10,719	24,081	1,521	457	1,112	561	51
February-19	10,719	24,081	1,521	457	1,112	561	51
March-19	10,719	24,081	1,521	457	1,112	561	51
April-19	10,719	24,081	1,521	457	1,112	561	51
May-19	10,719	24,081	1,521	457	1,112	561	51
June-19	10,719	24,081	1,521	457	1,112	561	51
<b>Total Active</b>	<b>\$ 124,424</b>	<b>\$ 275,839</b>	<b>\$ 18,071</b>	<b>\$ 5,430</b>	<b>\$ 13,211</b>	<b>\$ 6,666</b>	<b>\$ 606</b>

Rate increase assumption                      7%                      10%                      2%                      2%                      2%                      2%                      2%

**ACCOUNT No. 5436 / Insurance Benefits for Retirees - Current Year 2018/2019**

**RETIREEES/COBRA**

	Kaiser	Blue Cross	Dental	Vision
July-18	731	3,123	34	150
August-18	731	3,123	34	150
September-18	731	3,123	34	150
October-18	731	3,123	34	150
November-18	731	3,123	34	150
December-18	731	3,123	34	150
January-19	782	3,435	35	153
February-19	782	3,435	35	153
March-19	782	3,435	35	153
April-19	782	3,435	35	153
May-19	782	3,435	35	153
June-19	782	3,435	35	153
<b>Total Retiree</b>	<b>\$ 9,079</b>	<b>\$ 39,350</b>	<b>\$ 412</b>	<b>\$ 1,818</b>

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="float:right">5440</span> Description: <span style="float:right">Employee Retirement</span>	
Actual Amount As Of: <span style="float:right">28-Feb 2018</span>	336,119
PROJECTED ACTIVITY to END of FY:	208,261
Projected YEAR END TOTAL:	544,380
<b>PROPOSED Line Item Amount:</b>	<b>598,859</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	544,380
<b>% Change Actual Year End compared to Proposed Line item amount.</b>	<b>10.0%</b>
<b>% Change to Previous Year Budget</b>	<b>10.0%</b>
Dollar difference between proposed budget & current budget	54,479

**NARRATIVE:**

This line item is a function of salaries and will be determined when salaries and employee complement is set by the Board

<p><b>2.5% @ 55</b> Employer Rate increased from 10.848% (FY 17/18) to 11.419% for FY18/19. In addition, the amount \$372,552 will be added for our unfunded liability. <b>(This amount is up \$41K over the prior year's contribution to our unfunded liability.</b> Employees pay 100% of the employee contribution, or (8%).</p>
<p><b>2% @ 60</b> Employer Rate increased from 7.850% (FY 17/18) to 8.346% (FY18/19.) In addition \$642 will be added to cover this year's contribution to the unfunded liability. Employees pay 100% of the employee contribution, or (7%).</p>
<p><b>2% @ 62 - New Tier - Effective January 1, 2013 (PERS Pension Reform Act 2013 - PEPRA)</b> Employer rate increase from 6.908% in FY17/18 to 7.266% in FY 18/19; In addition, \$1,618 will be added to cover our unfunded liability. Member Contribution (6.5%) 100% paid by Employee</p>

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year  
2018/2019

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5445	Description: SIP 401a Plan
Actual Amount As Of:	28-Feb 2018	0
PROJECTED ACTIVITY to END of FY:		35,000
Projected YEAR END TOTAL:		35,000
<b>PROPOSED Line Item Amount:</b>		<b>35,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	35,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="float: right;">5510</span> Description: <span style="float: right;">Motor Vehicle Exp.</span>	
Actual Amount As Of: <span style="float: right;">28-Feb 2018</span>	48,755
PROJECTED ACTIVITY to END of FY:	11,245
Projected YEAR END TOTAL:	60,000
<b>PROPOSED Line Item Amount:</b>	<b>60,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	56,700
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	5.8%
Dollar difference between proposed budget & current budget	3,300

**NARRATIVE:**

	<u>FY 18/19</u>
Fuel	\$30,000
Mobile Phones/Radios	\$15,000
Service & Repairs	\$15,000

	<u><u>\$60,000</u></u>
Total	

Jul	Aug	Sept	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

## Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="float: right;">5620</span> Description: Office & Billing Expenses	
Actual Amount As Of: 28-Feb 2018	150,527
PROJECTED ACTIVITY to END of FY:	74,973
Projected YEAR END TOTAL:	225,500
<b>PROPOSED Line Item Amount:</b>	<b>261,600</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	225,500
% Change Actual Year End compared to Proposed Line item amount.	16.0%
% Change to Previous Year Budget	16.0%
Dollar difference between proposed budget & current budget	36,100

**NARRATIVE:**

See Sheet 5620 A which details the cost items comprising this line item  
Category was underbudgeted in prior years given recent historical activity.

5620-00	General Office	\$ 33,000
5620-30	Billing & Fulfillment Services	\$ 50,000
5620-31	Payroll	\$ 9,000
5620-32	Equipment Leases/Maint	\$ 22,600
5620-33	Credit Card/Bank Fees	\$ 50,000
5620-34	Office Facilities/Communication	\$ 86,000
5620-35	Bad Debt Expense	\$ 11,000
		<u>\$ 261,600</u>

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**Account 5620 - Detail of Account**

<b>Acct No</b>	<b>Account Name</b>	<b>Description</b>	<b>Amount</b>	
5620-00	<b>General Office</b>	Postage/Printing	\$	10,000
		Office Supplies	\$	20,000
		Recruitment/HR Related	\$	3,000
				<b>\$ 33,000</b>
5620-30	<b>Billing Fulfillment Services</b>	Dataprose (reflects move to monthly billing)		<b>\$ 50,000</b>
	Monthly Billing			
	Bill package	\$ 6,800.00 \$	0.16 \$	1,054.00
	Search & Viewbill	\$ 7,500.00 \$	0.02 \$	112.50
	NCOAlink	\$ 50.00 \$	0.50 \$	25.00
	Additional Impressions	\$ 1,400.00 \$	0.04 \$	49.00
	Bill suppression	\$ 700.00 \$	0.05 \$	35.00
	Oversize surcharge	\$ 10.00 \$	0.20 \$	2.00
		\$ 10.00 \$	4.00 \$	40.00
	Postage	\$ 6,800.00 \$	0.40 \$	2,720.00
	Late package			\$ 250.00
	Total Monthly - Dataprose			<u>\$ 4,287.50</u>
	Annual			<u>\$ 51,450.00</u>
5620-31	<b>Payroll</b>	Payroll Processing with ADP		<b>\$ 9,000</b>
5620-32	<b>Leases/Equipment Maint</b>	Pitney Bowes	\$	2,600
		Ricoh Copy Machine	\$	12,000
		Office Equipment Repairs	\$	3,000
		Office Alarms and Security Camera	\$	5,000
				<b>\$ 22,600</b>
5620-33	<b>Credit Card/Bank Fees</b>	Insite Transaction Fees		<b>\$ 50,000</b>
		Bank Fees		
5620-34	<b>Office Facilities/Communications</b>	Janitorial Service	\$	16,800
		Pest Control	\$	3,500
		Office Building	\$	5,000
		Iron Mountain - Offsite Storage	\$	6,500
		Bay Alarm	\$	1,800
		PG&E - District Office	\$	8,400
		TPX Communications	\$	24,000
		AT&T	\$	20,000
				<b>\$ 86,000</b>
5620-35	<b>Bad Debt Expense</b>			<b>\$ 11,000</b>
				<b>\$ 261,600</b>



**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;"><b>5625</b></span> Description: <b>Meetings/Training/Seminars</b>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	<b>16,562</b>
PROJECTED ACTIVITY to END of FY:	<b>7,438</b>
Projected YEAR END TOTAL:	<b>24,000</b>

<b>PROPOSED Line Item Amount:</b>	<b>26,000</b>
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>24,000</b>
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	<b>8.3%</b>
% Change to Previous Year Budget	<b>8.3%</b>
Dollar difference between proposed budget & current budget	<b>2,000</b>

**FY 18/19**

**NARRATIVE:**

	<u>Amount</u>
Conferences (District Employees)	\$ 5,000
Conferences/Seminars (Board of Directors)	\$ 3,000
Staff Training/Seminars/Continuing Education	\$ 4,000
Safety Training (CINTAS)	\$ 9,000
WTO/WDO Renewal/Application Fees	\$ 2,000
Water Resource Meetings, Training, Seminars	\$ 3,000
<hr/> TOTAL	<hr/> <u>\$ 26,000</u>

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="float: right;">5630</span> Description: <span style="float: right;">Insurance</span>	
Actual Amount As Of: <span style="float: right;">28-Feb 2018</span>	85,582
PROJECTED ACTIVITY to END of FY:	42,418
Projected YEAR END TOTAL:	128,000
<b>PROPOSED Line Item Amount:</b>	<b>129,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	120,000
% Change Actual Year End compared to Proposed Line item amount.	0.8%
% Change to Previous Year Budget	7.5%
Dollar difference between proposed budget & current budget	9,000

<b>NARRATIVE:</b>	<b>FY 18/19</b>
Auto/General Liability	\$65,000
Property Program	\$22,000
Workers Compensation	\$42,000
<b>TOTAL</b>	<b>\$129,000</b>

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>			<u>Amount</u>
Acct. No.	5687	Description:	Memberships & Subscriptions
Actual Amount As Of:	28-Feb	2018	54,149
PROJECTED ACTIVITY to END of FY:			21,201
Projected YEAR END TOTAL:			75,350
<b>PROPOSED Line Item Amount:</b>			<b>75,970</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	75,350
% Change Actual Year End compared to Proposed Line item amount.	0.8%
% Change to Previous Year Budget	0.8%
Dollar difference between proposed budget & current budget	620

**NARRATIVE:** See attached worksheet for detail of costs

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Worksheet 5687A			
Budget Detail Worksheet			
<b>Line Item: Memberships &amp; Subscriptions</b>			<b>Description</b>
<b>Acct. No. 5687</b>		<b>Amount</b>	
	Alliance for Water Efficiency	\$ 500	Annual Membership
	ACWA	\$ 15,000	Membership dues/Delta Sustainability
	AWWA	\$ 3,000	Membership dues and technical publications
	BAWSCA	\$ 32,500	Annual assessment & dues
	California Emergency Utilities	\$ 500	Annual Membership
	California Special Districts	\$ 7,000	Annual membership
	California Urban Water Conservation Council	\$ 2,700	Annual Membership
	Chamber of Commerce	\$ 600	Membership dues
	Costco	\$ 110	Annual Membership
	Half Moon Bay Review	\$ 60	Annual Subscription
	IAMPO	\$ 100	Subscription for Backflow Prevention Magazine
	Miscellaneous	\$ 3,500	Miscellaneous Dues/Memberships/Subscriptions
	Tyler User Groups	\$ 2,000	Tyler Software
	Underground Service Alert	\$ 2,000	Annual Membership
	Water Education Foundation	\$ 1,000	Membership dues and technical publications
	Water Net	\$ 250	Publication & Membership
	Water Research Foundation	\$ 1,100	Annual Membership Dues
	Water ReUse	\$ 700	Annual Association Dues
	Wellness Program	\$ 2,100	Wellness Program
	West Group (Formally Barclays)	\$ 600	Updates on California Code of Regulations regarding construction laws
	Wienhoff & Associates	\$ 650	Consortia Fee
	<b>TOTAL</b>	<b>\$ 75,970</b>	

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>		<u>Amount</u>
Acct. No.	<b>5688</b>	Description: <b>Election Expense</b>
Actual Amount As Of:	28-Feb 2018	0
PROJECTED ACTIVITY to END of FY:		0
Projected YEAR END TOTAL:		0
<b>PROPOSED Line Item Amount:</b>		<b>25,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **0**

**% Change Actual Year End compared to Proposed Line item amount.**

**% Change to Previous Year Budget**

Dollar difference between proposed budget & current budget 25,000

**NARRATIVE:**

Next election is November 2018 - County of San Mateo election costs

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

# COASTSIDE COUNTY WATER DISTRICT

## Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="float: right;">5689</span> Description: <span style="float: right;">Union Expenses</span>	
Actual Amount As Of: 28-Feb 2018	0
PROJECTED ACTIVITY to END of FY:	6,000
Projected YEAR END TOTAL:	6,000
<b>PROPOSED Line Item Amount:</b>	<b>6,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	6,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

**NARRATIVE:**

Union Negotiation Services	\$ 6,000
TOTAL	<u>\$ 6,000</u>

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="float: right;">5700</span> Description: <b>County Fees</b>	
Actual Amount As Of: 28-Feb 2018	12,856
PROJECTED ACTIVITY to END of FY:	7,144
Projected YEAR END TOTAL:	20,000
<b>PROPOSED Line Item Amount:</b>	<b>20,000</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	20,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

**NARRATIVE:**

**FY 18/19**

1. The cost of the LAFCo budget, estimated .....	\$7,000
2. Hazardous Material Handling (Nunes & Denniston ) ....	\$4,000
3. Property Taxes	\$1,500
4. Annual Encroachment Permit	\$6,000
5. District Digital Mapping - Secured Master Data	\$1,500
	<u>\$20,000</u>

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="float: right;">5705</span> Description: <span style="float: right;">State Fees</span>	
Actual Amount As Of: 28-Feb 2018	26,620
PROJECTED ACTIVITY to END of FY:	9,380
Projected YEAR END TOTAL:	36,000

<b>PROPOSED Line Item Amount:</b>	<b>36,500</b>
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	24,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	1.4%
% Change to Previous Year Budget	52.1%
Dollar difference between proposed budget & current budget	12,500

**NARRATIVE:**

- # Large water systems fee - State Water Resource Control Board; plus applications and annual permits/reports on operation of the Nunes & Denniston *Water Treatment Plants*
- #2 Water Rights (initialized by SWRCB) for both Pilarcitos & San Vicente
- #3 RWQCB NPDES Annual Fee
- #4 Bay Area Air Quality Management Dist - Permits to Operate

#1	\$27,000
#2	\$2,000
#3	\$2,000
#4	\$5,500
	<hr/>
	\$36,500

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun



**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

**Line Item** **Amount**

Acct. No. **5712** Description: **Existing Bonds - 2006B**

Actual Amount As Of: 28-Feb 2018 **362,515**

PROJECTED ACTIVITY to END of FY: **124,261**

Projected YEAR END TOTAL: **486,776**

<b>PROPOSED Line Item Amount:</b>	<b>486,383</b>
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	<b>486,776</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>(0.1%)</b>
% Change to Previous Year Budget	<b>(0.1%)</b>
Dollar difference between proposed budget & current budget	<b>-393</b>

**NARRATIVE:**

CSCDA Pooled Financing Program Series 2006B

September 2018 Payment	\$366,963
March 2019 Payment	\$116,603
Annual fees (CSCDA/Admin Fees)	\$2,817
	<u>\$486,383</u>

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="float:right">5715</span> Description: Existing Bond-CIEDB 11-099	
Actual Amount As Of: 28-Feb 2018	336,269
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	336,269
<b>PROPOSED Line Item Amount:</b>	<b>336,126</b>

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	336,269
% Change Actual Year End compared to Proposed Line item amount.	(0.0%)
% Change to Previous Year Budget	(0.0%)
Dollar difference between proposed budget & current budget	-143

**NARRATIVE:**

California Infrastructure & Economic Development Bank (I-Bank) - CIEDB-11-099

July 2018 Payment	\$264,524
January 2019 Payment	<u>\$71,602</u>
	\$336,126

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT**

Budget Worksheet

**Fiscal Year  
2018/2019**

<u>Line Item</u>	<u>Amount</u>
Acct. No. <span style="margin-left: 150px;"><b>5716</b></span> Description: <span style="margin-left: 20px;"><b>CIEDB 16-111</b></span>	
Actual Amount As Of: <span style="margin-left: 50px;">28-Feb</span> <span style="margin-left: 50px;">2018</span>	<b>324,652</b>
PROJECTED ACTIVITY to END of FY:	<b>0</b>
Projected YEAR END TOTAL:	<b>324,652</b>
<b>PROPOSED Line Item Amount:</b>	<b>324,235</b>

Approved Line Item Amount:

<b>PREVIOUS YEAR BUDGET:</b>	<b>324,652</b>
% Change Actual Year End compared to Proposed Line item amount.	<b>(0.1%)</b>
% Change to Previous Year Budget	<b>(0.1%)</b>
Dollar difference between proposed budget & current budget	<b>-417</b>

**NARRATIVE:**

Reflects new lbank loan per loan schedule

July 2018 payment	\$231,498
January 2019 payment	<u>\$92,737</u>
	\$324,235

**Spread:**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun