

**STAFF REPORT**

**To:** Coastside County Water District Board of Directors

**From:** Mary Rogren, General Manager

**Agenda:** December 10, 2024

**Report Date:** December 6, 2024

**Agenda/Title:** Notice of Completion – Cleaning and Rehabilitation of Pilarcitos Canyon Wells 1, 3, 3A and 4A Project

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**Recommendation:**

That the Board of Directors take the following actions:

- (1) Accept the Cleaning and Rehabilitation of Pilarcitos Canyon Wells 1, 3, 3A and 4A Project as complete.
- (2) Authorize the Notice of Completion to be filed with the County of San Mateo.
- (3) Authorize the release of the retention funds when the Notice of Completion has been recorded and returned to the District.

**Background**

Coastside County Water District entered into two contracts with Pump Repair Service Co., on September 11, 2024, for the Cleaning and Rehabilitation of Pilarcitos Canyon Wells 1, 3A and 4A Project and September 25, 2024, for the Cleaning and Rehabilitation of Pilarcitos Canyon Well 3 Project.

The site of the work was located within District owned property off of Pilarcitos Creek Road, 1.25 miles North of Highway 92, Half Moon Bay, CA 94019.

The work was completed on October 30, 2024, in accordance with District specifications.

**Fiscal Impact:** None.

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

Name  
Street  
Address  
City &  
State

COASTSIDE COUNTY WATER DISTRICT  
766 MAIN STREET  
HALF MOON BAY, CA 94019

SPACE ABOVE THIS LINE FOR RECORDER'S USE

RECORD WITHOUT FEE Govt. Code § 6103 & 27383

### NOTICE OF COMPLETION

1. The undersigned is an owner of an interest or estate in the hereafter described real property, the nature of which is: Fee Title

2. The full name and address of the undersigned is:

COASTSIDE COUNTY WATER DISTRICT  
766 MAIN STREET  
HALF MOON BAY, CALIFORNIA 94019

3. On December 10, 2024, there was completed upon the hereinafter described real property a work of improvement as a whole named Cleaning and Rehabilitation of Pilarcitos Canyon Wells 1, 3, 3A and 4A Project. The work consisted of cleaning and rehabilitation of Pilarcitos Canyon Wells 1, 3, 3A. and 4A.

4. The name of the original contractor for the work of improvement as a whole was: Pump Repair Service Co, P. O. Box 34327, San Francisco, CA 94134.

5. The real property herein referred to is situated in the County of San Mateo, State of California, and described as follows:

*The work is located within District owned property off of Pilarcitos Creek Road, 1.25 miles North of Highway 92, Half Moon Bay, CA 94019.*

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

COASTSIDE COUNTY WATER DISTRICT

BY: \_\_\_\_\_  
Mary Rogren, Secretary

**VERIFICATION**

I, Mary Rogren, declare that I am the Secretary of the Coastside County Water District and am authorized to make this verification for that reason. I have read said Notice of Completion and know the contents thereof to be true and correct.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on December 10, 2024, at Half Moon Bay, California  
(Date) (Place where signed)

By: \_\_\_\_\_  
Mary Rogren,  
Secretary of the District