



Coastside County Water District

Monthly Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 11/30/2024

	November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget	
Revenue										
RevType: 1 - Operating										
1-4120-00	Water Revenue	1,103,000.00	1,060,669.58	-42,330.42	-3.84%	6,412,000.00	6,371,732.36	-40,267.64	-0.63%	13,684,409.00
	Total RevType: 1 - Operating:	1,103,000.00	1,060,669.58	-42,330.42	-3.84%	6,412,000.00	6,371,732.36	-40,267.64	-0.63%	13,684,409.00
RevType: 2 - Non-Operating										
1-4170-00	Water Taken From Hydrants	4,000.00	8,400.15	4,400.15	110.00%	27,500.00	45,172.79	17,672.79	64.26%	52,000.00
1-4180-00	Late Notice - 10% Penalty	8,400.00	10,278.99	1,878.99	22.37%	42,000.00	46,046.12	4,046.12	9.63%	100,000.00
1-4230-00	Service Connections	1,300.00	679.64	-620.36	-47.72%	6,500.00	3,051.07	-3,448.93	-53.06%	15,000.00
1-4920-00	Interest Earned	26,000.00	51,243.81	25,243.81	97.09%	154,000.00	233,060.52	79,060.52	51.34%	300,000.00
1-4930-00	Tax Apportionments/County Checks	89,000.00	99,397.23	10,397.23	11.68%	92,000.00	100,118.68	8,118.68	8.82%	1,092,000.00
1-4950-00	Miscellaneous Income	400.00	-80.00	-480.00	-120.00%	2,000.00	948.14	-1,051.86	-52.59%	5,000.00
1-4955-00	Cell Site Lease Income	16,900.00	19,381.68	2,481.68	14.68%	84,500.00	95,950.00	11,450.00	13.55%	203,000.00
1-4965-00	ERAF Refund - County Taxes	0.00	0.00	0.00	0.00%	291,000.00	340,700.20	49,700.20	17.08%	600,000.00
	Total RevType: 2 - Non-Operating:	146,000.00	189,301.50	43,301.50	29.66%	699,500.00	865,047.52	165,547.52	23.67%	2,367,000.00
	Total Revenue:	1,249,000.00	1,249,971.08	971.08	0.08%	7,111,500.00	7,236,779.88	125,279.88	1.76%	16,051,409.00
Expense										
ExpType: 1 - Operating										
1-5130-00	Water Purchased	172,231.00	173,631.48	-1,400.48	-0.81%	1,580,155.00	1,517,323.21	62,831.79	3.98%	2,587,024.00
1-5230-00	Nunes T P Pump Expense	5,000.00	5,289.54	-289.54	-5.79%	25,000.00	26,777.67	-1,777.67	-7.11%	65,550.00
1-5231-00	CSP Pump Station Pump Expense	30,000.00	17,843.14	12,156.86	40.52%	290,000.00	218,511.76	71,488.24	24.65%	500,000.00
1-5232-00	Other Trans. & Dist Pump Expense	2,500.00	2,098.61	401.39	16.06%	12,500.00	13,108.32	-608.32	-4.87%	31,050.00
1-5233-00	Pilarcitos Canyon Pump Expense	12,250.00	10,845.43	1,404.57	11.47%	19,450.00	17,589.03	1,860.97	9.57%	79,350.00
1-5234-00	Denniston T P Pump Expense	7,000.00	861.44	6,138.56	87.69%	63,000.00	39,641.66	23,358.34	37.08%	102,350.00
1-5242-00	CSP Pump Station Operations	1,000.00	948.29	51.71	5.17%	5,800.00	3,914.71	1,885.29	32.51%	13,000.00
1-5243-00	CSP Pump Station Maintenance	3,000.00	2,007.07	992.93	33.10%	18,000.00	12,891.85	5,108.15	28.38%	45,000.00
1-5246-00	Nunes T P Operations - General	9,000.00	1,228.68	7,771.32	86.35%	45,000.00	28,484.42	16,515.58	36.70%	109,000.00
1-5247-00	Nunes T P Maintenance	11,000.00	19,447.07	-8,447.07	-76.79%	55,000.00	62,042.85	-7,042.85	-12.81%	135,000.00
1-5248-00	Denniston T P Operations-General	6,000.00	1,673.64	4,326.36	72.11%	31,000.00	29,234.15	1,765.85	5.70%	78,000.00
1-5249-00	Denniston T.P. Maintenance	13,000.00	29,889.76	-16,889.76	-129.92%	69,000.00	86,050.17	-17,050.17	-24.71%	165,000.00
1-5250-00	Laboratory Expenses	7,000.00	2,818.22	4,181.78	59.74%	35,000.00	31,783.94	3,216.06	9.19%	81,000.00
1-5260-00	Maintenance - General	35,000.00	22,587.39	12,412.61	35.46%	175,000.00	129,732.88	45,267.12	25.87%	421,000.00
1-5261-00	Maintenance - Well Fields	8,000.00	16.84	7,983.16	99.79%	26,000.00	96,564.98	-70,564.98	-271.40%	50,000.00
1-5263-00	Uniforms	1,000.00	0.00	1,000.00	100.00%	7,700.00	14,728.75	-7,028.75	-91.28%	14,700.00
1-5318-00	Studies/Surveys/Consulting	10,000.00	12,975.00	-2,975.00	-29.75%	45,000.00	45,698.80	-698.80	-1.55%	160,000.00
1-5321-00	Water Resources	1,700.00	161.57	1,538.43	90.50%	8,100.00	807.85	7,292.15	90.03%	20,000.00

Monthly Budget Report

For Fiscal: 2024-2025 Period Ending: 11/30/2024

		November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget
1-5322-00	Community Outreach	15,000.00	81.99	14,918.01	99.45%	29,000.00	26,327.66	2,672.34	9.21%	68,000.00
1-5381-00	Legal	9,700.00	74,421.94	-64,721.94	-667.24%	48,500.00	117,748.44	-69,248.44	-142.78%	116,000.00
1-5382-00	Engineering	7,500.00	35,166.61	-27,666.61	-368.89%	37,500.00	66,264.67	-28,764.67	-76.71%	90,000.00
1-5383-00	Financial Services	0.00	822.00	-822.00	0.00%	14,000.00	12,544.00	1,456.00	10.40%	24,150.00
1-5384-00	Computer Services	32,000.00	25,910.13	6,089.87	19.03%	157,000.00	153,056.22	3,943.78	2.51%	375,000.00
1-5410-00	Salaries/Wages-Administration	117,859.00	84,621.34	33,237.66	28.20%	611,745.00	547,983.78	63,761.22	10.42%	1,459,211.00
1-5411-00	Salaries & Wages - Field	169,089.00	190,648.34	-21,559.34	-12.75%	877,651.00	850,177.63	27,473.37	3.13%	2,093,480.00
1-5420-00	Payroll Tax Expense	20,548.00	12,674.38	7,873.62	38.32%	106,654.00	90,636.82	16,017.18	15.02%	254,404.00
1-5435-00	Employee Medical Insurance	40,375.00	42,684.54	-2,309.54	-5.72%	201,875.00	197,767.65	4,107.35	2.03%	520,835.00
1-5436-00	Retiree Medical Insurance	4,840.00	5,592.38	-752.38	-15.55%	24,200.00	25,749.01	-1,549.01	-6.40%	62,407.00
1-5440-00	Employees Retirement Plan	58,985.00	53,902.17	5,082.83	8.62%	294,925.00	273,187.19	21,737.81	7.37%	707,803.00
1-5445-00	Supplemental Retirement 401a	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	38,016.00
1-5510-00	Motor Vehicle Expense	7,700.00	1,670.69	6,029.31	78.30%	38,500.00	24,188.62	14,311.38	37.17%	95,000.00
1-5620-00	Office & Billing Expenses	40,000.00	28,247.98	11,752.02	29.38%	174,000.00	148,895.25	25,104.75	14.43%	418,000.00
1-5625-00	Meetings / Training / Seminars	4,400.00	3,292.48	1,107.52	25.17%	22,000.00	12,906.12	9,093.88	41.34%	52,300.00
1-5630-00	Insurance	16,200.00	25,425.37	-9,225.37	-56.95%	81,000.00	108,715.69	-27,715.69	-34.22%	209,000.00
1-5687-00	Membership, Dues, Subscript.	6,458.00	4,342.88	2,115.12	32.75%	56,040.00	49,129.90	6,910.10	12.33%	125,000.00
1-5688-00	Election Expenses	30,000.00	0.00	30,000.00	100.00%	30,000.00	0.00	30,000.00	100.00%	30,000.00
1-5689-00	Labor Relations	500.00	0.00	500.00	100.00%	2,500.00	0.00	2,500.00	100.00%	6,000.00
1-5700-00	San Mateo County Fees	2,750.00	990.00	1,760.00	64.00%	13,750.00	12,004.02	1,745.98	12.70%	33,000.00
1-5705-00	State Fees	1,500.00	2,147.60	-647.60	-43.17%	3,000.00	3,407.91	-407.91	-13.60%	50,600.00
	Total ExpType: 1 - Operating:	920,085.00	896,965.99	23,119.01	2.51%	5,334,545.00	5,095,577.58	238,967.42	4.48%	11,485,230.00
	ExpType: 4 - Capital Related									
1-5715-00	Debt Service/CIEDB 11-099	0.00	0.00	0.00	0.00%	278,127.00	278,126.96	0.04	0.00%	335,173.00
1-5716-00	Debt Service/CIEDB 2016	0.00	0.00	0.00	0.00%	242,657.00	242,657.22	-0.22	0.00%	321,412.00
1-5717-00	Chase Bank - 2018 Loan	0.00	0.00	0.00	0.00%	388,521.00	388,520.67	0.33	0.00%	432,821.00
1-5718-00	First Foundation Bank - 2022	0.00	0.00	0.00	0.00%	348,541.00	348,540.88	0.12	0.00%	417,434.00
	Total ExpType: 4 - Capital Related:	0.00	0.00	0.00	0.00%	1,257,846.00	1,257,845.73	0.27	0.00%	1,506,840.00
	Total Expense:	920,085.00	896,965.99	23,119.01	2.51%	6,592,391.00	6,353,423.31	238,967.69	3.62%	12,992,070.00
	Report Total:	328,915.00	353,005.09	24,090.09		519,109.00	883,356.57	364,247.57		3,059,339.00

**COASTSIDE COUNTY WATER DISTRICT
MONTHLY INVESTMENT REPORT
November 30, 2024**

<u>RESERVE BALANCES</u>	Current Year as of 11/30/2024	Prior Year as of 11/30/2023
CAPITAL AND OPERATING RESERVE	\$12,225,177.35	\$12,339,613.23
RATE STABILIZATION RESERVE	\$250,000.00	\$250,000.00
TOTAL DISTRICT RESERVES	\$12,475,177.35	\$12,589,613.23

ACCOUNT DETAIL

ACCOUNTS WITH TRI COUNTIES BANK		
CHECKING ACCOUNT	\$2,489,009.26	\$1,211,402.70
CSP T & S ACCOUNT	\$673,792.71	\$192,343.03
MONEY MARKET GEN. FUND (Opened 7/20/17)	\$20,002.36	\$19,808.05
LOCAL AGENCY INVESTMENT FUND (LAIF) BALANCE	\$9,291,573.02	\$11,165,259.45
DISTRICT CASH ON HAND	\$800.00	\$800.00
TOTAL ACCOUNT BALANCES	\$12,475,177.35	\$12,589,613.23

This report is in conformity with CCWD's Investment Policy.

COASTSIDE COUNTY WATER DISTRICT
 CAPITAL IMPROVEMENT PROJECTS - STATUS REPORT
 FISCAL YEAR TO DATE 2024/2025 - NOVEMBER 30, 2024

11/30/2024

12/6/2024

* Approved June 2024

Status	Approved* CIP Budget FY24/25	Actual To Date FY24/25	Projected FY24/25	Variance vs. Budget	% Completed	Project Status/ Comments
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Equipment Purchases & Replacement

06-03	SCADA/Telemetry/Electrical Controls Replacement	ongoing	\$ 50,000		\$ 50,000	\$ -	n/a	
99-02	Vehicle Fleet Replacement	ongoing	\$ 50,000		\$ 50,000	\$ -	0%	Vehicle is on order

Facilities & Maintenance

09-09	Fire Hydrant Replacement	ongoing	\$ 140,000	\$ 22,529	\$ 140,000	\$ -	16%	
23-13	Pilarcitos Canyon Culvert Replacement	in design	\$ 400,000	\$ 14,798	\$ 400,000	\$ -	0%	Engineering; surveying; geotech in process
99-01	Meters	ongoing	\$ 10,000		\$ 10,000	\$ -	n/a	

Pipeline Projects

14-01/23-10	Highway 92 Potable Water Pipeline Emergency Restoration Project	Bid Ready	\$ 3,000,000	\$ 96,601	\$ 3,000,000	\$ -	0%	
21-01	Pipeline Replacement Projects: Alcatraz and Santa Cruz Aves/Redondo Beach Loop/Ocean Colony	In design	\$ 400,000	\$ 10,570	\$ 400,000	\$ -	100%	

Pump Stations / Tanks / Wells

21-07	Carter Hill Tank Improvement Project	Construction	\$ 4,000,000	\$ 101,529	\$ 4,000,000	\$ -	0%	
16-08	Denniston Well Field Replacements	TBD	\$ 450,000		\$ -	\$ 450,000	0%	Delayed - Efforts are being directed to the Pilarcitos Wells in FY2025-26
23-11	CSP Screens - Intake Valves	Feasibility	\$ 50,000		\$ 50,000	\$ -	0%	
19-05	Tanks - THM Control	Ongoing	\$ 50,000		\$ 50,000	\$ -	0%	

Water Supply Development

14-25	San Vicente/Denniston Water Supply Development	ongoing	\$ 2,000,000	\$ 118,911	\$ 2,000,000	\$ -	n/a	
25-02	Denniston Sluice Gates	TBD	\$ 50,000		\$ 50,000	\$ -	0%	

Water Treatment Plants

23-05	Sodium Hypochlorite Generator Replacement (Nunes)	Construction	\$ 200,000		\$ 200,000	\$ -	50%	
23-06	Existing Sedimentation Basin Rehabilitation	TBD	\$ 300,000		\$ 300,000	\$ -	0%	

UNSCHEDULED/NEW CIP ITEMS FOR CURRENT FISCAL YEAR 2024/2025

25-01	Nunes Water Treatment Plant Paving Project	Construction		\$ 178,557	\$ 350,000	\$ (350,000)	95%	Project awarded in August 2024
25-04	Nunes Water Treatment Plant Roof Replacement	Construction		\$ 166,320	\$ 180,000	\$ (180,000)	95%	
23-09	Denniston Contact Clarifier Hatch Replacements	Construction		\$ 14,308	\$ 350,000	\$ (350,000)	20%	In CIP in future years
25-03	CSP Earthquake Expansion Joints	Construction		\$ 68,627	\$ 75,000	\$ (75,000)	95%	
25-02	Pilarcitos Wellfield Replacement Project	In design		\$ 13,845	\$ 13,845	\$ (13,845)	0%	
NN-00	Unscheduled CIP		\$ 100,000		\$ 100,000	\$ -	0%	

NEW FY2024/2025 CIP TOTAL \$ 11,250,000 \$ 806,594 \$ 11,768,845 \$ (518,845)

COASTSIDE COUNTY WATER DISTRICT
 CAPITAL IMPROVEMENT PROJECTS - STATUS REPORT
 FISCAL YEAR TO DATE 2024/2025 - NOVEMBER 30, 2024

12/6/2024

11/30/2024

* Approved June 2024

Status	Approved* CIP Budget FY24/25	Actual To Date FY24/25	Projected FY24/25	Variance vs. Budget	% Completed	Project Status/ Comments
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FY2023/2024 CIP Carryover Projects

20-14	Nunes Water Treatment Plant Improvement Project	complete	\$ 3,671	\$ 3,671	\$ (3,671)	100%	
22-07	Alameda Ave Crossing at Medio Creek	complete	\$ 5,317	\$ 5,317	\$ (5,317)	100%	
24-01	Myrtle/2nd Ave Valve Replacement	complete	\$ 4,559	\$ 4,559	\$ (4,559)	100%	
23-03	CSP Fire Sprinklers	complete	\$ 23,641	\$ 23,641	\$ (23,641)	100%	

FY2022/2023 CARRYOVER PROJECTS	\$ -	\$ 37,188	\$ 37,188	\$ (37,188)
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Green = approved by the Board/in process

TOTAL - FY 2023/2024 CIP + PRIOR YEAR CARRYOVER	\$ 11,250,000	\$ 843,782	\$ 11,806,033	\$ (556,033)
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Legal Cost Tracking Report
12 Months At-A-Glance

Acct. No.5681
 Patrick Miyaki - HansonBridgett, LLP
 Legal

Month	Admin (General Legal Fees)	Water Supply Development	Recycled Water	Uninstalled Connection Transfer Program	Capital Improvement Projects	Labor & Employment	Cell Tower Leases	Public Records Requests	Litigation	Non CIP / Infrastructure (Project Review) <i>Reimbursable</i>	Total
Dec-23	3,486		2,814	564	4,980		168		2,424		14,436
Jan-24	2,790				624			546	399		4,359
Feb-24	3,783			897	6,398		846		178		12,101
Mar-24	2,622	223		178	1,830		979				5,831
Apr-24	5,485	2,003	356	1,342	3,239		223		89		12,736
May-24	6,817	89		178	11,676	401	846				20,006
Jun-24	4,420	1,691	490		3,821	6,497					16,919
Jul-24	14,688				14,213	1,388	1,495				31,783
Aug-24	6,663			267	10,550	2,359	134				19,972
Sep-24	4,904				25,059	2,448	935		223		33,567
Oct-24	2,848			589	21,488	12,683	134				37,741
Nov-24	5,365				9,041	24,680	757				39,842
TOTAL	63,870	4,005	3,660	4,014	112,917	50,453	6,514	546	3,313	0	249,290

EKI Environment & Water
 Engineering Services Billed FY 2022-2023 to FY 2024-2025
 Billed through 10/31/2024

	Contract Date	Not to Exceed Budget	Status	FY2022-2023	FY 2023-2024	FY 2024-2025
CIP Project Management						
Fiscal Year 2021-2022 - Non-Complex Main line Extension Services	10.15.2021	\$ 25,000.00	Complete	\$ 10,438.74	\$ 4,201.34	
Fiscal Year 2023-2024 - Non-Complex Main line Extension Services			Open		\$ 11,801.40	\$ 5,710.64
Fiscal Year 2024-2025-Capital Improvement Management	1.9.2024	\$ 100,000.00	Complete		\$ 62,469.90	\$ 37,520.86
Fiscal Year 2024-2025-Capital Improvement Management		\$ 60,000.00	Open			\$ 17,418.29
Fiscal Year 2022-2023 - Capital Improvement Management	4.20.2022	\$ 117,000.00	Complete	\$ 71,198.60	\$ 34,038.14	
Fiscal Year 2022-2023 - Emergency Engineering Services	2.10.2023	\$ 28,000.00	Complete	\$ 26,164.58		
Fiscal Year 2022-2023 - Emergency FEMA Grant Application		\$ 15,000.00	Complete	\$ 16,568.76		
Sub Total - CIP Project Management Services		\$ 345,000.00		\$ 124,370.68	\$ 112,510.78	\$ 60,649.79

Highway 92 Potable Water Pipeline Phase 1 (2023)	14-01	6.13.2023	\$ 135,400.00	Open	\$ 22,894.82	\$ 70,887.84	
Highway 92 Environmental Permitting - Emergency Restoration	23-10	3.15.2023	\$ 73,800.00	Open	\$ 321.36	\$ 47,121.55	\$ 8,319.29
Highway 92 Potable Water Pipeline Emergency Geotechnical	23-10	3.3.2023	\$ 63,400.00	Open	\$ 52,946.71		
Highway 92 Potable Water Pipeline Emergency Restoration-Design	23-10	3.15.2023	\$ 247,600.00	Open	\$ 55,017.03	\$ 125,635.28	\$ 4,584.58
Highway 92 Potable Water Pipeline Future Phases Geotechnical	14-01	3.3.2023	\$ 54,200.00	Open	\$ 26,884.03	\$ 23,313.72	
Miramontes Point Road Water Main Replacement	22-01	7.14.2021	\$ 177,300.00	Open	\$ 46,900.62		
Medio Creek and Magellan Pipeline/Miramar Deadends Design	22-07	3.15.2023	\$ 138,900.00	Open	\$ 39,015.39	\$ 50,313.73	\$ 5,317.00
EG Tank #1 - Pre-design for New Pump Station	19-01	6.13.2023	\$ 25,000.00	Open	\$ 1,046.76	\$ 23,917.66	
Highway 92 - Environmental Permitting Strategies	23-10	5.24.2023	\$ 29,700.00	Open		\$ 28,207.05	
Miramar Deadends Project - Biological Resources Assessment	22-07	5.24.2023	\$ 18,200.00	Open		\$ 17,581.46	
Alcatraz Ave, Santa Rosa Ave, and Ocean Colony Pipeline Projects	21-01	1.9.2024	\$ 66,200.00	Open		\$ 41,027.74	\$ 10,569.78
Carter Hill Tank Replacement Project Support	21-07	9.1.2024	\$ 25,000.00	Open			\$ 6,209.58
Pilarcitos Wellfield Replacement Project	25-02	10.9.2024	\$ 378,300.00	Open			\$ 13,842.29
SFPUC Pilarcitos Dam and Reservoir Improvement Project	5382	10.9.2024	\$ 18,000.00				\$ 4,521.66
Pilarcitos Creek Road Bank Stabilization Project	23-13	10.9.2024	\$ 44,800.00				\$ 719.16
Highway 92 - 2017 Easements Land Description Packages	14-01	8.18.2023	\$ 14,000.00	Complete		\$ 14,000.00	
Medio Crossing-Alternatives Evaluation for Pipeline Replacement	22-07	4.25.2022	\$ 20,400.00	Complete	\$ 13,419.12		
Poplar Street Water Main Replacement Project	23-02	10.3.2022	\$ 29,200.00	Complete	\$ 22,944.36	\$ 6,199.05	
Grandview Crossing at Hwy 1	20-08	2.9.2021	\$ 156,500.00	Complete	\$ 32,891.30		
Grandview Crossing at Hwy 1 - Construction Management Services	20-08	9.16.2022	\$ 132,800.00	Complete	\$ 106,755.71		
Pilarcitos Creek Crossing Water Main Replacement Design	13-02	7.14.2020	\$ 99,900.00	Complete	\$ 28,025.40		
Pilarcitos Creek Crossing Water Main Replacement Field Surveys/Land Descriptions	13-02	9.13.2022	\$ 28,600.00	Complete	\$ 4,681.04		
Highway 92 Potable Water Pipeline Replacement Project Design	14-01	7.2.2021	\$ 24,800.00	Complete	\$ 6,631.56		

Total - All Services

\$ 584,745.89 \$ 560,715.86 \$ 114,733.13