

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, December 9, 2025 - 6:00 p.m.

AGENDA

The Public may attend this meeting in person at the District Office located at 766 Main Street, Half Moon Bay or choose to watch and/or participate in the public meeting by joining the meeting through the Zoom Videoconference link provided below. The public may also join the meeting by calling the below listed teleconference phone number. Note that in person meetings are the primary format for the District's Board of Directors meetings. The District desires to accommodate remote participation by the public, therefore as a courtesy and technology permitting, the public will have the opportunity to fully participate in the meeting via Zoom. However, the District cannot guarantee that the public's remote access to any meeting will be uninterrupted before or during a meeting, and technical difficulties may occur from time to time. In those instances, as long as the public may attend the meeting in person, the meeting may be held or continue. Members of the public desiring to provide comments as a part of a Board meeting are encouraged to submit written comments prior to the meeting or to attend the meeting in person."

The meeting will begin at 6:00 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/81277240724?pwd=XJ7TeJrfranJhOfbPSvqFqeIky9RPI.1>

Meeting ID: 812 7724 0724

Passcode: 513540

One tap mobile

+16699006833,,81277240724#,,,,*513540# US (San Jose)

Dial by your location

- +1 669 900 6833 US (San Jose)

Meeting ID: 812 7724 0724

Passcode: 513540

Find your local number: <https://us06web.zoom.us/j/81277240724?pwd=XJ7TeJrfranJhOfbPSvqFqeIky9RPI.1>

Procedures to make a public comment with Zoom Video/Conference – All participants except the Board Members and Staff are muted on entry and video is disabled. Participants may not unmute themselves unless asked to unmute by the Moderator.

- ***From a computer:*** (1) Using the Zoom App. at the bottom of your screen, click on “Participants” and then “Raise Hand”. Participants will be called to comment in the order in which they are received.
- ***From a phone:*** Using your keypad, dial *9, and this will notify the Moderator that you have raised your hand. The Moderator will call on you by stating the last 4 digits of your phone number.

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

This agenda and accompanying materials can be viewed on Coastside County Water District’s website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

1) ROLL CALL

2) PLEDGE OF ALLEGIANCE

3) PUBLIC COMMENT

At this time members of the public may address the Board of Directors on issues not listed on the agenda which are within the purview of the Coastside County Water District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes. Members of the public attending in-person must complete and submit a speaker slip. Members of the public attending via Zoom must first “raise hand” and the Moderator will “ask to unmute”. The President of the Board will recognize each speaker, at which time the speaker can provide their comments to the Board.

4) CONSENT CALENDAR

The following matters before the Board of Directors are recommended for action as stated by the General Manager. All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by

a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Approval of disbursements for the month ending November 30, 2025:
Claims: \$ 1,937,395.35; Payroll: \$ 259,407.00 for a total of \$ 2,196,802.35 ([attachment](#))
November 2025 Monthly Financial Claims reviewed and approved by Director Muller
- B. Acceptance of Financial Reports ([attachment](#))
- C. Approval of Minutes of November 12, 2025, Regular Board of Directors Meeting ([attachment](#))
- D. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- E. Total CCWD Production Report ([attachment](#))
- F. CCWD Monthly Sales by Category Report – November 2025 ([attachment](#))
- G. Leak/Flushing Report – November 2025 ([attachment](#))
- H. Monthly Rainfall Reports ([attachment](#))
- I. Water Service Connection Transfer Report for November 2025 ([attachment](#))
- J. Update to Organization Chart Regarding Maintenance Worker Position ([attachment](#))

5) **MEETINGS ATTENDED / DIRECTOR COMMENTS**

6) **GENERAL BUSINESS**

- A. Authorize the General Manager to Enter into a Professional Services Agreement with Reliable Automation Controls, Inc. for SCADA Integration Services for the Pilarcitos Wellfield Replacement Project ([attachment](#))
- B. Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project - Update #14 ([attachment](#))
- C. Election of Coastside County Water District Board President and Vice-President ([attachment](#))

7) **MONTHLY INFORMATIONAL REPORTS**

- A. General Manager's Report ([attachment](#))
 - Strategic Planning Board Workshop Agenda & Discussion for January 12, 2026, Special Board Meeting
 - Approval Reached by all BAWSCA Agencies on the Amendment to the Amended and Restated Water Supply Agreement Between the City and County of San Francisco and Wholesale Customers in Alameda County, San Mateo County, and Santa Clara County and the Tier 2 Drought Response Implementation Plan
 - Rate Adjustment Mailer
 - Partnership for Coastside's Future
- B. Operations Report ([attachment](#))

8) **DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**

9) **ADJOURNMENT**

**COASTSIDE COUNTY WATER DISTRICT
CLAIMS FOR NOVEMBER 2025**

CHECKS			
CHECK DATE	CHECK NO.	VENDOR	AMOUNT
11/05/2025	35822	ANDREINI BROS. INC.	\$ 22,771.50
11/05/2025	35823	HEALTH BENEFITS ACWA-JPIA	\$ 49,368.14
11/05/2025	35824	TIMOTHY C BOWSER	\$ 7,876.00
11/05/2025	35825	DOANE AND HARTWIG WATER SYSTEMS, INC.	\$ 1,606.76
11/05/2025	35826	DN TANKS LLC	\$ 979,356.90
11/05/2025	35827	GRAINGER, INC.	\$ 559.03
11/05/2025	35828	GRISWOLD INDUSTRIES	\$ 648.27
11/05/2025	35829	GSW CONSTRUCTION INC	\$ 94,252.85
11/05/2025	35830	HMB BLDG. & GARDEN INC.	\$ 316.63
11/05/2025	35831	HERC RENTALS, INC.	\$ 3,023.10
11/05/2025	35832	JAMES FORD, INC.	\$ 1,969.23
11/05/2025	35833	MISSION UNIFORM SERVICES INC.	\$ 141.96
11/05/2025	35834	PACIFIC GAS & ELECTRIC CO.	\$ 38,329.55
11/05/2025	35835	PACE SUPPLY CORP.	\$ 32,963.22
11/05/2025	35836	PAPE MACHINERY EXCHANGE	\$ 3,226.84
11/05/2025	35837	PAULO'S AUTO CARE	\$ 1,314.82
11/05/2025	35838	PSI WATER TECHNOLOGIES, INC	\$ 32,599.91
11/05/2025	35839	REPUBLIC SERVICES	\$ 779.19
11/05/2025	35840	SCAPES, INC	\$ 2,640.00
11/05/2025	35841	STANDARD INSURANCE COMPANY	\$ 618.14
11/05/2025	35842	KGE INDUSTRIES LLC	\$ 101.31
11/05/2025	35843	WATERSMART SOFTWARE, INC	\$ 110.27
11/14/2025	35844	IRENE LORENZO	\$ 60.93
11/14/2025	35845	GLENN LUGLIANI	\$ 57.10
11/14/2025	35846	SOPHIE BARGER	\$ 44.79
11/14/2025	35847	O.C. JONES & SONS INC	\$ 1,028.91
11/14/2025	35848	LEAH DELEON	\$ 33.28
11/14/2025	35849	INGRID SOARES	\$ 5.95
11/14/2025	35850	SHANE MCCLAIN	\$ 51.98
11/14/2025	35851	R. BORGER & A. MEMMO	\$ 790.90
11/14/2025	35852	LINDA PRICE	\$ 448.98
11/14/2025	35853	KIRA FEDERER	\$ 75.00
11/17/2025	35854	ADP, INC.	\$ 868.15
11/17/2025	35855	AMAZON CAPITAL SERVICES, INC.	\$ 179.89
11/17/2025	35856	CARSON ANDERSON	\$ 112.06
11/17/2025	35857	BADGER METER, INC.	\$ 66.00
11/17/2025	35858	BALANCE HYDROLOGICS, INC	\$ 18,355.49
11/17/2025	35859	BAY ALARM COMPANY	\$ 1,143.45
11/17/2025	35860	CALIFORNIA C.A.D. SOLUTIONS, INC	\$ 5,940.00
11/17/2025	35861	CEL ANALYTICAL INC.	\$ 755.00
11/17/2025	35862	CINTAS FIRST AID & SAFETY	\$ 922.95
11/17/2025	35863	RECORDER'S OFFICE	\$ 23.00
11/17/2025	35864	RYAN F. COVALT	\$ 3,245.00
11/17/2025	35865	JAMES COZZOLINO, TRUSTEE	\$ 275.00
11/17/2025	35866	DE LAGE LANDEN FINANCIAL SERVICES, INC.	\$ 2,516.91
11/17/2025	35867	EKI INC.	\$ 44,028.28
11/17/2025	35868	HACH CO., INC.	\$ 1,266.10
11/17/2025	35869	HMB BLDG. & GARDEN INC.	\$ 135.84
11/17/2025	35870	HANSONBRIDGETT. LLP	\$ 12,776.50
11/17/2025	35871	IRON MOUNTAIN	\$ 2,309.76
11/17/2025	35872	IRVINE CONSULTING SERVICES, INC.	\$ 4,725.76
11/17/2025	35873	GLENNA LOMBARDI	\$ 86.00
11/17/2025	35874	TW ASSOCIATES, LLC	\$ 22,793.49

11/17/2025	35875	MONTEREY BAY ANALYTICAL SERVICES, INC.	\$	1,237.00
11/17/2025	35876	MTA PARTS, INC.	\$	4.69
11/17/2025	35877	PACIFIC GAS & ELECTRIC CO.	\$	36.63
11/17/2025	35878	UBEO WEST, LLC	\$	3,266.09
11/17/2025	35879	ROGUE WEB WORKS, LLC	\$	586.00
11/17/2025	35880	SAN MATEO CTY PUBLIC HEALTH LAB	\$	838.00
11/17/2025	35881	HD SUPPLY INC	\$	14.41
11/17/2025	35882	BOSCO OIL COMPANY	\$	2,738.14
11/17/2025	35883	VERIZON CONNECT INC.	\$	394.09
11/17/2025	35884	MARIA ROMERO	\$	5,940.00
11/21/2025	35885	AMAZON CAPITAL SERVICES, INC.	\$	418.24
11/21/2025	35886	ANDREINI BROS. INC.	\$	46.75
11/21/2025	35887	ATLAS/PELLIZZARI ELECTRIC INC.	\$	5,650.00
11/21/2025	35888	AT&T	\$	4,691.99
11/21/2025	35889	BFI OF CALIFORNIA, INC.	\$	1,443.09
11/21/2025	35890	EVAN SKIP BLOOM	\$	1,320.00
11/21/2025	35891	C.H. BULL CO.	\$	7,280.40
11/21/2025	35892	CINTAS FIRST AID & SAFETY	\$	228.06
11/21/2025	35893	DATAPROSE, LLC	\$	4,546.11
11/21/2025	35894	FREYER & LAURETA, INC.	\$	43,661.27
11/21/2025	35895	GRAINGER, INC.	\$	1,303.89
11/21/2025	35896	HACH CO., INC.	\$	1,005.05
11/21/2025	35897	HDR ENGINEERING, INC	\$	15,896.98
11/21/2025	35898	IRVINE CONSULTING SERVICES, INC.	\$	355.64
11/21/2025	35899	MISSION UNIFORM SERVICES INC.	\$	150.62
11/21/2025	35900	MONTEREY BAY ANALYTICAL SERVICES, INC.	\$	162.00
11/21/2025	35901	PACE SUPPLY CORP.	\$	352.92
11/21/2025	35902	PUMP REPAIR SERVICE CO. INC.	\$	5,449.31
11/21/2025	35903	RELIABLE AUTOMATION CONTROLS	\$	39,445.64
11/21/2025	35904	TEAMSTERS LOCAL UNION #856	\$	1,442.00
11/21/2025	35905	THE ADAM-HILL COMPANY	\$	61.85
11/21/2025	35906	TPX COMMUNICATIONS	\$	2,182.74
11/21/2025	35907	TRI COUNTIES BANK	\$	7,058.09
11/21/2025	35908	UNDERWOOD & ROSENBLUM INC	\$	6,620.00
11/26/2025	35909	AMAZON CAPITAL SERVICES, INC.	\$	422.22
11/26/2025	35910	AT&T MOBILTY	\$	126.72
11/26/2025	35911	BADGER METER, INC.	\$	3,750.00
11/26/2025	35912	BKS LAW FIRM, A PROFESSIONAL CORPORATION	\$	345.00
11/26/2025	35913	BAY AREA AIR QUALITY MGMT DIST	\$	1,131.00
11/26/2025	35914	BAY ALARM COMPANY	\$	6,492.27
11/26/2025	35915	THOMAS & KRISTEN BIRGE	\$	114.41
11/26/2025	35916	BORGES & MAHONEY, INC.	\$	543.16
11/26/2025	35917	C.J. BROWN & COMPANY, CPAS	\$	6,408.00
11/26/2025	35918	PETTY CASH	\$	31.10
11/26/2025	35919	RECORDER'S OFFICE	\$	20.00
11/26/2025	35920	GRAINGER, INC.	\$	565.86
11/26/2025	35921	KELLY HOFFMAN-DAVIS	\$	361.44
11/26/2025	35922	HACH CO., INC.	\$	143.10
11/26/2025	35923	HMB BLDG. & GARDEN INC.	\$	692.34
11/26/2025	35924	MIKE MCDERMOTT	\$	317.13
11/26/2025	35925	MONTEREY BAY ANALYTICAL SERVICES, INC.	\$	1,423.00
11/26/2025	35926	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA, A MEDICAL CORP.	\$	296.00
11/26/2025	35927	PACIFICA COMMUNITY TV	\$	300.00
11/26/2025	35928	PACE SUPPLY CORP.	\$	10,196.21
11/26/2025	35929	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	\$	752.56
11/26/2025	35930	THE PITNEY BOWES BANK INC	\$	1,000.00
11/26/2025	35931	SAN FRANCISCO WATER DEPT.	\$	233,760.67
11/26/2025	35932	STATE WATER RESOURCES CONTROL BD	\$	80.00

11/26/2025	35933	CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION	\$	1,039.60
11/26/2025	35934	STATE WATER RESOURCES CONTROL BD	\$	2,007.00
11/26/2025	35935	THE ADAM-HILL COMPANY	\$	23.55
11/26/2025	35936	OVERLAND, PACIFIC & CULTER, A DIVISON OF TRANSYSTEMS	\$	22,651.98
11/26/2025	35937	UNDERGROUND REPUBLIC WATER WORKS, INC.	\$	9,016.50
11/26/2025	35938	UNIVAR SOLUTIONS USA INC.	\$	2,428.16
11/26/2025	35939	WAGNER & BONSIGNORE CONSULTING CIVIL ENGINEERS, A CORPORATION	\$	1,170.00
11/26/2025	35940	WATERSMART SOFTWARE, INC	\$	89.90
11/26/2025	35941	WIENHOFF & ASSOCIATES, INC.	\$	1,280.00
11/26/2025	35942	RACHEL BECK	\$	13.30
11/26/2025	35943	VORTEX	\$	1,029.24
11/26/2025	35944	SURVIVORS TR OF THE LEROY E WOLFE AND LYNN SUNDAY FAM TR	\$	28.97
SUBTOTAL CLAIMS FOR MONTH			\$	1,875,574.15

WIRE PAYMENTS

11/17/2025	DFT0000685	CALPERS	\$	160.00
11/26/2025	DFT0000686	EMPOWER RETIREMENT, LLC	\$	1,225.00
11/26/2025	DFT0000687	EMPOWER RETIREMENT, LLC	\$	1,225.00
11/26/2025	DFT0000688	PUB. EMP. RETIRE SYSTEM	\$	19,040.91
11/26/2025	DFT0000689	PUB. EMP. RETIRE SYSTEM	\$	19,420.32
11/26/2025	DFT0000690	VALIC	\$	6,503.72
11/26/2025	DFT0000691	VALIC	\$	6,503.72
11/30/2025		BANK AND CREDIT CARD FEES	\$	7,742.53
SUBTOTAL WIRE PAYMENTS FOR MONTH			\$	61,821.20

TOTAL CLAIMS FOR THE MONTH \$ 1,937,395.35



Coastside County Water District

Monthly Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 11/30/2025

		November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget
Revenue										
RevType: 1 - Operating										
1-4120-00	Water Revenue	1,287,600.00	1,081,224.74	-206,375.26	-16.03%	7,290,500.00	6,483,690.04	-806,809.96	-11.07%	15,862,300.00
	Total RevType: 1 - Operating:	1,287,600.00	1,081,224.74	-206,375.26	-16.03%	7,290,500.00	6,483,690.04	-806,809.96	-11.07%	15,862,300.00
RevType: 2 - Non-Operating										
1-4170-00	Water Taken From Hydrants	5,000.00	5,316.21	316.21	6.32%	29,000.00	31,215.05	2,215.05	7.64%	60,000.00
1-4180-00	Late Notice - 10% Penalty	8,400.00	9,134.20	734.20	8.74%	42,000.00	42,078.16	78.16	0.19%	100,000.00
1-4230-00	Service Connections	1,300.00	0.00	-1,300.00	-100.00%	6,500.00	3,961.90	-2,538.10	-39.05%	15,000.00
1-4920-00	Interest Earned	36,000.00	42,279.50	6,279.50	17.44%	214,000.00	253,521.58	39,521.58	18.47%	385,000.00
1-4930-00	Tax Apportionments/County Checks	100,000.00	106,174.20	6,174.20	6.17%	103,000.00	108,142.90	5,142.90	4.99%	1,231,000.00
1-4950-00	Miscellaneous Income	400.00	210.75	-189.25	-47.31%	2,000.00	92,791.71	90,791.71	4,539.59%	5,000.00
1-4955-00	Cell Site Lease Income	19,920.00	20,003.80	83.80	0.42%	99,560.00	99,100.98	-459.02	-0.46%	239,000.00
1-4965-00	ERAF Refund - County Taxes	0.00	0.00	0.00	0.00%	294,000.00	365,405.11	71,405.11	24.29%	600,000.00
	Total RevType: 2 - Non-Operating:	171,020.00	183,118.66	12,098.66	7.07%	790,060.00	996,217.39	206,157.39	26.09%	2,635,000.00
	Total Revenue:	1,458,620.00	1,264,343.40	-194,276.60	-13.32%	8,080,560.00	7,479,907.43	-600,652.57	-7.43%	18,497,300.00
Expense										
ExpType: 1 - Operating										
1-5130-00	Water Purchased	220,522.00	86,559.67	133,962.33	60.75%	1,659,710.00	1,237,989.00	421,721.00	25.41%	2,873,340.00
1-5230-00	Nunes T P Pump Expense	5,900.00	4,916.77	983.23	16.66%	29,500.00	26,216.81	3,283.19	11.13%	72,100.00
1-5231-00	CSP Pump Station Pump Expense	24,100.00	13,828.59	10,271.41	42.62%	276,300.00	165,327.19	110,972.81	40.16%	500,000.00
1-5232-00	Other Trans. & Dist Pump Expense	2,300.00	2,565.96	-265.96	-11.56%	14,400.00	14,240.25	159.75	1.11%	38,300.00
1-5233-00	Pilarcitos Canyon Pump Expense	11,900.00	9,935.20	1,964.80	16.51%	19,300.00	22,583.24	-3,283.24	-17.01%	87,000.00
1-5234-00	Denniston T P Pump Expense	6,800.00	9,326.20	-2,526.20	-37.15%	53,300.00	54,761.96	-1,461.96	-2.74%	112,650.00
1-5242-00	CSP Pump Station Operations	920.00	20,615.98	-19,695.98	-2,140.87%	4,560.00	25,383.05	-20,823.05	-456.65%	11,000.00
1-5243-00	CSP Pump Station Maintenance	4,150.00	2,000.00	2,150.00	51.81%	20,750.00	25,299.65	-4,549.65	-21.93%	50,000.00
1-5246-00	Nunes T P Operations - General	7,400.00	6,841.39	558.61	7.55%	37,000.00	27,764.63	9,235.37	24.96%	89,500.00
1-5247-00	Nunes T P Maintenance	11,700.00	7,180.02	4,519.98	38.63%	58,100.00	38,327.55	19,772.45	34.03%	140,000.00
1-5248-00	Denniston T P Operations-General	6,100.00	20,733.11	-14,633.11	-239.89%	30,300.00	56,766.90	-26,466.90	-87.35%	73,000.00
1-5249-00	Denniston T.P. Maintenance	14,300.00	10,433.80	3,866.20	27.04%	71,300.00	85,858.25	-14,558.25	-20.42%	171,400.00
1-5250-00	Laboratory Expenses	7,100.00	5,860.03	1,239.97	17.46%	35,300.00	32,526.22	2,773.78	7.86%	85,000.00
1-5260-00	Maintenance - General	33,300.00	20,497.31	12,802.69	38.45%	166,900.00	121,146.31	45,753.69	27.41%	400,000.00
1-5263-00	Uniforms	1,000.00	0.00	1,000.00	100.00%	13,000.00	14,356.92	-1,356.92	-10.44%	15,000.00
1-5318-00	Studies/Surveys/Consulting	12,100.00	4,157.50	7,942.50	65.64%	46,550.00	8,572.50	37,977.50	81.58%	160,000.00
1-5321-00	Water Resources	1,500.00	161.57	1,338.43	89.23%	7,500.00	807.85	6,692.15	89.23%	18,000.00
1-5322-00	Community Outreach	2,340.00	300.00	2,040.00	87.18%	11,700.00	1,662.86	10,037.14	85.79%	63,500.00

Monthly Budget Report

For Fiscal: 2025-2026 Period Ending: 11/30/2025

		November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget
1-5381-00	Legal	10,400.00	9,000.00	1,400.00	13.46%	52,000.00	48,988.25	3,011.75	5.79%	125,000.00
1-5382-00	Engineering	8,300.00	9,759.13	-1,459.13	-17.58%	41,900.00	40,837.62	1,062.38	2.54%	100,000.00
1-5383-00	Financial Services	7,000.00	4,408.00	2,592.00	37.03%	14,000.00	11,895.00	2,105.00	15.04%	21,000.00
1-5384-00	Computer Services	31,324.00	31,609.46	-285.46	-0.91%	159,257.00	145,366.09	13,890.91	8.72%	375,000.00
1-5410-00	Salaries/Wages-Administration	124,918.00	115,095.11	9,822.89	7.86%	680,804.00	610,988.47	69,815.53	10.25%	1,630,182.00
1-5411-00	Salaries & Wages - Field	172,115.00	161,354.13	10,760.87	6.25%	938,027.00	839,185.04	98,841.96	10.54%	2,246,102.00
1-5420-00	Payroll Tax Expense	22,723.00	17,182.67	5,540.33	24.38%	123,839.00	100,617.89	23,221.11	18.75%	292,382.00
1-5435-00	Employee Medical Insurance	46,960.00	44,171.48	2,788.52	5.94%	226,700.00	214,889.23	11,810.77	5.21%	568,967.00
1-5436-00	Retiree Medical Insurance	7,054.00	5,900.80	1,153.20	16.35%	35,270.00	26,734.63	8,535.37	24.20%	84,648.00
1-5440-00	Employees Retirement Plan	65,581.00	59,662.56	5,918.44	9.02%	327,905.00	302,160.23	25,744.77	7.85%	786,968.00
1-5445-00	Supplemental Retirement 401a	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	41,472.00
1-5510-00	Motor Vehicle Expense	6,670.00	4,972.87	1,697.13	25.44%	33,310.00	36,918.07	-3,608.07	-10.83%	80,000.00
1-5620-00	Office & Billing Expenses	33,300.00	34,219.62	-919.62	-2.76%	166,500.00	160,697.71	5,802.29	3.48%	400,000.00
1-5625-00	Meetings / Training / Seminars	4,400.00	3,382.39	1,017.61	23.13%	22,000.00	23,286.09	-1,286.09	-5.85%	52,900.00
1-5630-00	Insurance	26,550.00	28,053.53	-1,503.53	-5.66%	129,050.00	138,202.14	-9,152.14	-7.09%	314,900.00
1-5687-00	Membership, Dues, Subscript.	6,517.00	5,048.62	1,468.38	22.53%	56,931.00	50,986.33	5,944.67	10.44%	126,900.00
1-5689-00	Labor Relations	500.00	0.00	500.00	100.00%	2,500.00	0.00	2,500.00	100.00%	6,000.00
1-5700-00	San Mateo County Fees	2,800.00	1,110.42	1,689.58	60.34%	14,300.00	10,260.26	4,039.74	28.25%	33,900.00
1-5705-00	State Fees	4,325.00	4,177.60	147.40	3.41%	21,625.00	5,366.69	16,258.31	75.18%	51,900.00
Total ExpType: 1 - Operating:		954,869.00	765,021.49	189,847.51	19.88%	5,601,388.00	4,726,970.88	874,417.12	15.61%	12,298,011.00
ExpType: 4 - Capital Related										
1-5715-00	Debt Service/CIEDB 11-099	0.00	0.00	0.00	0.00%	280,621.00	280,620.60	0.40	0.00%	334,998.00
1-5716-00	Debt Service/CIEDB 2016	0.00	0.00	0.00	0.00%	244,747.00	244,747.37	-0.37	0.00%	320,883.00
1-5717-00	Debt Service-Chase Bank - 2018 Loan	0.00	0.00	0.00	0.00%	393,556.00	393,556.46	-0.46	0.00%	432,880.00
1-5718-00	Debt Service-First Foundation Bank - 20...	0.00	0.00	0.00	0.00%	351,624.00	351,624.20	-0.20	0.00%	417,365.00
1-5719-00	Debt Service-2025 COP Issuance	0.00	0.00	0.00	0.00%	352,788.00	352,597.89	190.11	0.05%	530,813.00
Total ExpType: 4 - Capital Related:		0.00	0.00	0.00	0.00%	1,623,336.00	1,623,146.52	189.48	0.01%	2,036,939.00
Total Expense:		954,869.00	765,021.49	189,847.51	19.88%	7,224,724.00	6,350,117.40	874,606.60	12.11%	14,334,950.00
Report Total:		503,751.00	499,321.91	-4,429.09		855,836.00	1,129,790.03	273,954.03		4,162,350.00

**COASTSIDE COUNTY WATER DISTRICT
MONTHLY INVESTMENT REPORT
November 30, 2025**

<u>RESERVE BALANCES</u>	Current Year as of 11/30/2025	Prior Year as of 11/30/2024
CAPITAL AND OPERATING RESERVE	\$13,053,287.20	\$11,985,885.07
RATE STABILIZATION RESERVE	\$250,000.00	\$250,000.00
TOTAL DISTRICT RESERVES	\$13,303,287.20	\$12,235,885.07

ACCOUNT DETAIL

ACCOUNTS WITH TRI COUNTIES BANK		
CHECKING ACCOUNT	\$3,475,697.83	\$2,249,716.98
CSP T & S ACCOUNT	\$552,725.64	\$673,792.71
MONEY MARKET (CARTER HILL - DN TANK FINANCING)	\$1,579,627.40	\$20,002.36
LOCAL AGENCY INVESTMENT FUND (LAIF) BALANCE	\$7,694,436.33	\$9,291,573.02
DISTRICT CASH ON HAND	\$800.00	\$800.00
TOTAL ACCOUNT BALANCES	\$13,303,287.20	\$12,235,885.07

This report is in conformity with CCWD's Investment Policy.

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS - STATUS REPORT
FISCAL YEAR TO DATE 2025/2026 - November 2025**

12/2/2025

11/30/2025

* Approved June 2025

Status	Approved* CIP Budget FY25/26	Actual To Date FY25/26	Projected FY25/26	Variance vs. Budget	% Completed	Project Status/ Comments
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Equipment Purchases & Replacement

06-03	SCADA/Telemetry/Electrical Controls Replacement	ongoing	\$ 50,000		\$ 50,000	\$ -	n/a	
99-02	Vehicle Fleet Replacement	Complete	\$ 50,000	\$ 48,431	\$ 48,431	\$ 1,570	100%	

Facilities & Maintenance

09-09	Fire Hydrant Replacement	ongoing	\$ 140,000	\$ 36,079	\$ 140,000	\$ -	26%	
23-13	Pilarcitos Canyon Culvert Replacement	Construction	\$ 100,000	\$ 110,035	\$ 140,000	\$ (40,000)	95%	
99-01	Meters	ongoing	\$ 10,000		\$ 10,000	\$ -	n/a	

Pipeline Projects

14-01/26	Highway 92 Potable Water Pipeline Emergency Restoration Project	Complete	\$ 700,000	\$ 185,829	\$ 350,000	\$ 350,000	100%	FY2025-26 includes predesign for Phase 2
21-01	Pipeline Replacement Projects: Alcatraz and Santa Cruz Aves/Redondo Beach Loop/Ocean Colony	In design	\$ 100,000		\$ 100,000	\$ -	0%	
21-09	Upper Miramar Pipeline Replacement	In design	\$ 50,000		\$ 50,000	\$ -	0%	

Pump Stations / Tanks / Wells

21-07	Carter Hill Tank Improvement Project	Construction	\$ 9,000,000	\$5,141,590	\$ 9,000,000	\$ -	64%	
19-01	El Granada #1 Tank Site Pump Station Replacement Project	Design	\$ 100,000		\$ 100,000			
25-02	Upper Pilarcitos Well Field Replacements	Construction	\$ 2,000,000	\$ 58,409	\$ 3,500,000	\$ (1,500,000)	0%	
19-05/25-	Tanks - THM Control	Ongoing	\$ 200,000	\$ 32,600	\$ 200,000	\$ -	30%	

Water Supply Development

14-25	San Vicente/Denniston Water Supply Development	ongoing	\$ 2,200,000	\$ 100,568	\$ 400,000	\$ 1,800,000	n/a	construction delayed
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Water Treatment Plants

23-06	Sedimentation Basin Rehabilitation	Design	\$ 250,000	\$ 4,888	\$ 250,000	\$ -	0%	
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UNSCHEDULED/NEW CIP ITEMS FOR CURRENT FISCAL YEAR 2025/2026

25-05	Potable Water Master Tank Plan	Feasibility		\$ 42,304	\$ 170,000	\$ (170,000)	0%	
26-03	Denniston WTP Pump #1 - 6-Stage Bowl Replacement	Complete		\$ 21,251	\$ 21,251	\$ (21,251)	100%	
26-04	Denniston WTP Permanganate Pump	Complete		\$ 22,793	\$ 22,793	\$ (22,793)	100%	
NN-00	Unscheduled CIP		\$ 100,000		\$ 100,000	\$ -	0%	

FY2025/2026 CIP TOTAL	\$ 15,050,000	\$5,804,776	\$ 14,652,475	\$ 397,525
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FY2024/2025 CARRYOVER PROJECTS

23-09	Denniston Tank Roof Coating Project	Complete		\$ 18,750	\$ 18,750	\$ (18,750)	100%	
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Green = approved by the Board/in process

COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS - STATUS REPORT
FISCAL YEAR TO DATE 2025/2026 - November 2025

12/2/2025

11/30/2025

* Approved June 2025

Status	Approved* CIP Budget FY25/26	Actual To Date FY25/26	Projected FY25/26	Variance vs. Budget	% Completed	Project Status/ Comments
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TOTAL - FY 2025/2026 CIP + PRIOR YEAR CARRYOVER

\$ 15,050,000 \$5,823,526 \$ 14,671,225 \$ 378,775

Legal Cost Tracking Report
12 Months At-A-Glance

Acct. No.5681
Patrick Miyaki - HansonBridgett, LLP
Legal

Month	Admin (General Legal Fees)	Water Supply Development	Recycled Water	Uninstalled Connection Transfer Program	Capital Improvement Projects	Labor & Employment	Cell Tower Leases	Public Records Requests	Litigation	Non CIP / Infrastructure (Project Review) <i>Reimbursable</i>	Total
Dec-24	15,547			267	3,649	8,811	89				28,363
Jan-25	5,029			767	4,628	4,228	579				15,229
Feb-25	12,041			769	3,999	7,115	1,256				25,179
Mar-25	7,347	977		1,049	233		698				10,303
Apr-25	5,580	419		571	1,116	2,604	186			884	11,359
May-25	7,394			1,497	419	2,522	419			1,117	13,366
Jun-25	6,831						47			884	7,761
Jul-25	8,206	93		1,923	224	3,312	558				14,314
Aug-25	2,372				6,428	372	47				9,218
Sep-25	5,580			3,277	4,655		1,814				15,325
Oct-25	8,333			120		3,348	977				12,777
Nov-25	6,045			1,663	2,348		5,694				15,750
TOTAL	90,302	1,488	0	11,901	27,696	32,311	12,360	0	0	2,884	178,941

EKI Environment & Water
Engineering Services Billed FY 2023-2024 to FY 2025-2026
Billed through 11/30/2025

12/5/2025

	Contract Date	Not to Exceed Budget	Status	FY 2023-2024	FY 2024-2025	FY 2025-2026
CIP Project Management						
Fiscal Year 2025-2026-Capital Improvement Management	10.9.2024	\$ 100,000.00	Open		\$ 77,991.67	\$ 19,253.10
Fiscal Year 2024-2025-Capital Improvement Management	1.9.2024	\$ 100,000.00	Complete	\$ 62,469.90	\$ 37,520.86	
Fiscal Year 2025-2026- Non-Complex Main line Extension Services	6.30.2025	\$ 25,000.00	Open		\$ 2,522.00	\$ 8,314.54
Fiscal Year 2023-2024 - Non-Complex Main line Extension Services	12.12.2023	\$ 25,000.00	Complete	\$ 11,801.40	\$ 13,840.06	
Fiscal Year 2021-2022 - Non-Complex Main line Extension Services	10.15.2021	\$ 25,000.00	Complete	\$ 4,201.34		
Fiscal Year 2022-2023 - Capital Improvement Management	4.20.2022	\$ 117,000.00	Complete	\$ 34,038.14		
Sub Total - CIP Project Management Services		\$ 167,000.00		\$ 112,510.78	\$ 131,874.59	\$ 27,567.64

Highway 92 Potable Water Pipeline Phase 1 (2023)	14-01	6.13.2023	\$ 135,400.00	Open	\$ 70,887.84	\$ 31,148.61	\$ 5,683.34
Highway 92 Potable Water Pipeline Emergency Restoration-Design	23-10	3.15.2023	\$ 247,600.00	Open	\$ 125,635.28	\$ 43,473.18	\$ 15,708.42
Highway 92 Potable Water Pipeline Future Phases Geotechnical	14-01	3.3.2023	\$ 54,200.00	Complete	\$ 23,313.72		
Highway 92 Environmental Services During Construction	14-01	1.8.2025	\$ 166,700.00	Open		\$ 83,484.07	\$ 29,234.52
Highway 92 Potable Water Pipeline Phase 2 (2025) Predesign	26-01	8.13.2025	\$ 85,500.00	Open			\$ 1,034.28
Nunes WTP Sedimentation Basin Rehabilitation Design	23-06	8.13.2025	\$ 236,600.00	Open			\$ 19,919.54
Miramontes Point Road Water Main Replacement	22-01	7.14.2021	\$ 177,300.00	Open			
Medio Creek and Magellan Pipeline/Miramar Deadends Design	22-07	3.15.2023	\$ 138,900.00	Open	\$ 50,313.73	\$ 7,782.58	
Miramar Deadends Project - Biological Resources Assessment	22-07	5.24.2023	\$ 18,200.00	Open	\$ 17,581.46	\$ 21,712.00	
Alcatraz Ave, Santa Rosa Ave, and Ocean Colony Pipeline Projects	21-01	1.9.2024	\$ 66,200.00	Open	\$ 41,027.74	\$ 11,268.66	
Carter Hill Tank Replacement Project Support	21-07	9.1.2024	\$ 50,000.00	Open		\$ 39,886.64	\$ 2,514.72
Pilarcitos Wellfield Replacement Project	25-02	10.9.2024	\$ 378,300.00	Open		\$ 279,724.08	\$ 48,668.80
Pilarcitos Wellfield & Slide Repair Environmental Services	25-02/23-13	5.13.2025	\$ 268,760.00	Open		\$ 36,196.64	\$ 7,033.92
Potable Water Storage Master Plan	25-05	5.13.2025	\$ 170,400.00	Open		\$ 2,315.30	\$ 39,842.75
Coastal Interagency Supply Resiliency Study		8.13.2025	\$ 24,500.00	Open			\$ 2,096.38
SFPUC Pilarcitos Dam and Reservoir Improvement Project	5382	10.9.2024	\$ 18,000.00	Open		\$ 6,913.66	
Pilarcitos Creek Road Bank Stabilization & Culvert Project	23-13	10.9.2024	\$ 44,800.00	Open		\$ 49,419.93	\$ 54,336.05
San Vicente Pipeline Project - Phase A	14-25	1.14.2025	\$ 82,200.00	Open		\$ 27,017.20	\$ 1,586.52
EG Tank #1 - Pre-design for New Pump Station	19-01	6.13.2023	\$ 25,000.00	Complete	\$ 23,917.66		
Highway 92 - Environmental Permitting Strategies	23-10	5.24.2023	\$ 29,700.00	Complete	\$ 28,207.05		
Highway 92 - 2017 Easements Land Description Packages	14-01	8.18.2023	\$ 14,000.00	Complete	\$ 14,000.00		
Highway 92 Environmental Permitting - Emergency Restoration	23-10	3.15.2023	\$ 73,800.00	Complete	\$ 47,121.55	\$ 19,833.49	
Poplar Street Water Main Replacement Project	23-02	10.3.2022	\$ 29,200.00	Complete	\$ 6,199.05		

Total - All Services

\$ 560,715.86 \$ 792,050.63 \$ 255,226.88

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday, November 12, 2025

The Public was able to participate in the public meeting by joining the meeting in person or through the Zoom Video Conference link provided. The public was also able to join the meeting by calling a provided teleconference phone number.

- 1) **ROLL CALL** – President Reynolds called the meeting to order at 7:00 p.m. Present at roll call in person in the Board room: Vice President Bob Feldman, Director Chris Mickelsen, Director John Muller, and Director Ken Coverdell.

Also present: Mary Rogren, General Manager, Jeffrey Schneider, Asst. General Manager Finance/ Administration, Patrick Miyaki, Legal Counsel, Gina Brazil, Administrative Services Manager, Darin Sturdivan, Water Distribution Operations Manager, Sean Donovan, Water Treatment Plant Operations Manager, and Nancy Trujillo, Utility Billing and Accounting Manager,

- 2) **PLEDGE OF ALLEGIANCE**
- 3) **PUBLIC COMMENT** – There were no public comments.
- 4) **CONSENT CALENDAR**

- A. Approval of disbursements for the month ending October 31, 2025:
Claims: \$ 976,578.13; Payroll: \$ 251,248.65 for a total of \$ 1,227,826.78
October 2025 Monthly Financial Claims reviewed and approved by Director Coverdell
- B. Acceptance of Financial Reports
- C. Approval of Minutes of October 14, 2025, Regular Board of Directors Meeting
- D. Installed Water Connection Capacity and Water Meters Report
- E. Total CCWD Production Report
- F. CCWD Monthly Sales by Category Report – October 2025
- G. Leak/Flushing Report – October 2025
- H. Monthly Rainfall Reports
- I. SFPUC Hydrological Conditions Report – October 2025
- J. Water Service Connection Transfer Report for October 2025

- K. Notice of Completion – Denniston Reservoir Maintenance Dredging Project for Year 2025
- L. Notice of Completion – Pilarcitos Creek Road Culvert Replacement Project

Director Coverdell stated he reviewed the financial claims and found them to be in order.

ON MOTION BY Director Coverdell and seconded by Director Mickelsen, the Board voted by roll call vote to approve the Consent Calendar:

Director Coverdell	Aye
Director Mickelsen	Aye
Director Muller	Aye
Vice-President Feldman	Aye
President Reynolds	Aye

5) **MEETINGS ATTENDED / DIRECTOR COMMENTS**

6) **GENERAL BUSINESS**

A. Approval of Additional Scope of Work on the Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project for Installation of a Communications Duct Bank and Appurtenances from the Carter Hill Tank Site up to the Nunes Treatment Plant.

Ms. Rogren summarized that the District currently utilizes radio communications between the Carter Hill tank site and the Nunes Water Treatment Plant. Given the Carter Hill Tank Project construction, District staff recommends making improvements to the District's communication infrastructure to allow for real time data acquisition and continuous communication capabilities with the District's tank infrastructure, the distribution meter located below the tank site, and the Nunes Water Treatment Plant. The proposed duct bank will serve anticipated future fiber optic needs and will include spare conduits to ensure that communication can be maintained or upgraded in the future. Doing the work now will prevent future excavation in the new asphalt surface included in the tank project.

This is an additional scope of work for DN Tanks, LLC ("DN") under change order #4. DN's electrical subcontractor on the tank project, Atlas Pellizzari Electric, Inc. ("Atlas") will manage the work. Atlas will utilize Andreini Bros., Inc. to provide the required trenching and excavation and Northern Directional Drilling, Inc. to provide the directional boring.

ON MOTION BY Director Coverdell and seconded by Director Muller, the Board voted by roll call vote to authorize the General Manager to approve an additional scope of work for DN Tanks, LLC. on the Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project for

installation of a communications duct bank and appurtenances from the Carter Hill tank site up to the Nunes Water Treatment Plant in the not to exceed amount of \$184,216.44.

Director Coverdell	Aye
Director Mickelsen	Aye
Director Muller	Aye
Vice-President Feldman	Aye
President Reynolds	Aye

B. Authorize the General Manager to Enter into a Professional Services Agreement with Cecil & Cecil Enterprises, Inc. for Construction Inspection Services for the Pilarcitos Wellfield Replacement Project

Ms. Rogren summarized that at the October 14, 2025, Regular Board of Directors meeting, the Board awarded a contract to GSW Construction, Inc. for the Pilarcitos Wellfield Replacement Project. This project includes the construction of six new wells, and modernization of the electrical and SCADA systems for the wells. At the request of the District, Cecil & Cecil Enterprises, Inc. ("Cecil and Cecil") prepared an estimate to provide as-needed construction inspection services for 998 hours per the project specifications. Cecil & Cecil has provided construction inspections for the District on numerous District projects including the recently completed Highway 92 Emergency Pipeline Replacement Project and has consistently come in under budget.

ON MOTION BY Director Muller and seconded by President Reynolds, the Board voted by roll call vote to authorize the General Manager to enter into a professional services agreement with Cecil & Cecil Enterprises, Inc. for construction inspection services for the Pilarcitos Wellfield Replacement Project for a not to exceed amount of \$299,913.

Director Coverdell	Aye
Director Mickelsen	Aye
Director Muller	Aye
Vice-President Feldman	Aye
President Reynolds	Aye

C. Consider Resolution 2025-08 Changing the Start Time of the Coastside County Water District Regular Board of Directors Meeting from 7:00 p.m. to 6:00 p.m. Effective with the December 9, 2025 Regular Board of Directors Meeting

Ms. Rogren summarized that at the October 14, 2025 Regular Board of Directors Meeting, staff was asked to present a resolution (2025-08) for consideration at the November 12, 2025, Board meeting changing the start time of the Regular Board of Directors meetings from 7:00 p.m. to 6:00 p.m. This Resolution 2025-08 also changes the end time to 9:30 p.m. unless extended by the Board of Directors.

ON MOTION BY Director Mickelsen and seconded by Director Muller, the Board voted by roll call vote to adopt Resolution 2025-08 changing the start time of the Coastside County Water District Regular Board of Directors Meeting from 7:00 p.m. to 6:00 p.m. effective with the December 9, 2025, Regular Board of Directors Meeting.

Director Coverdell	Ayr
Director Mickelsen	Aye
Director Muller	Aye
Vice-President Feldman	Aye
President Reynolds	Aye

D. SB 707 – Brown Act Amendments and Other Legislative Updates - Discussion

Mr. Miyaki, the District’s Legal Counsel summarized the Senate Bill 707, Brown Act Amendments and other Legislative Updates on the following:

- Traditional Teleconferencing Requirements
- Alternative Teleconferencing Requirements
- Eligible Legislative Bodies
- Additional Brown Act Updates
- SB 827 – Fiscal and Financial Training
- SB 852 – Filing Form 700 with FPPC.

Mr. Miyaki responded to questions throughout the presentation.

E. Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project – Update #13

Ms. Rogren provided an update on the progress made on the Carter Hill Prestressed Tank and Seismic Upgrades Project during October 2025.

7) MONTHLY INFORMATIONAL REPORTS

A. General Manager’s Report

- Ms. Rogren stated that the District received a check for \$87,500 from the State Water Resources Control Board for a Recycled Water Feasibility Study Grant. District staff submitted the District’s Recycled Water Feasibility Report to the State in Fall, 2024.
- Ms. Rogren stated that on October 16, 2025 (on the day of the “Great Shakeout”) SFPUC held a tabletop emergency exercise for BAWSCA water managers and their teams. 50 staff members from 20+ agencies participated in the exercise. Participates from the District were Mary Rogren, Jeffrey Schneider, Sean Donovan and Darin Sturdivan.

B. Operations Report

Mr. Sturdivan summarized the operation highlights for the month of October 2025.

8) **A. DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**

President Reynolds suggested that a Board training workshop be held in advance of the Strategic Planning Workshop scheduled for January 8, 2026. Discussion ensued amongst the Board, and three Board members stated that they did not want to conduct the training at this time.

9) **ADJOURNMENT - Board Meeting Adjourned at 8:20 p.m.**

Respectfully submitted,

Mary Rogren, General Manager
Secretary to the District

Glenn Reynolds, President
Board of Directors

TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2026

	CCWD Sources			SFPUC Sources		RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
	DENNISTON WELLS	DENNISTON RESERVOIR	PILARCITOS WELLS	PILARCITOS LAKE	CRYSTAL SPRINGS RESERVOIR			
JUL	0.00	17.60	0.00	26.99	11.50	56.09	4.04	52.05
AUG	0.00	15.80	0.00	29.56	11.56	56.92	4.37	52.55
SEPT	0.00	13.00	0.00	26.69	7.77	47.46	2.84	44.62
OCT	0.00	7.60	0.00	24.10	9.28	40.98	2.62	38.36
NOV	0.00	14.30	14.83	5.84	1.08	36.05	3.30	32.75
DEC						0.00		0.00
JAN						0.00		0.00
FEB						0.00		0.00
MAR						0.00		0.00
APR						0.00		0.00
MAY						0.00		0.00
JUN						0.00		0.00
TOTAL	0.00	68.30	14.83	113.18	41.19	237.50	17.17	220.33
% MONTHLY TOTAL	0.0%	31.4%	0.0%	48.1%	20.5%	100.0%	7.2%	92.8%
% ANNUAL TO DATE TOTAL	0.0%	28.8%	6.2%	47.7%	17.3%	100.0%	7.2%	92.8%

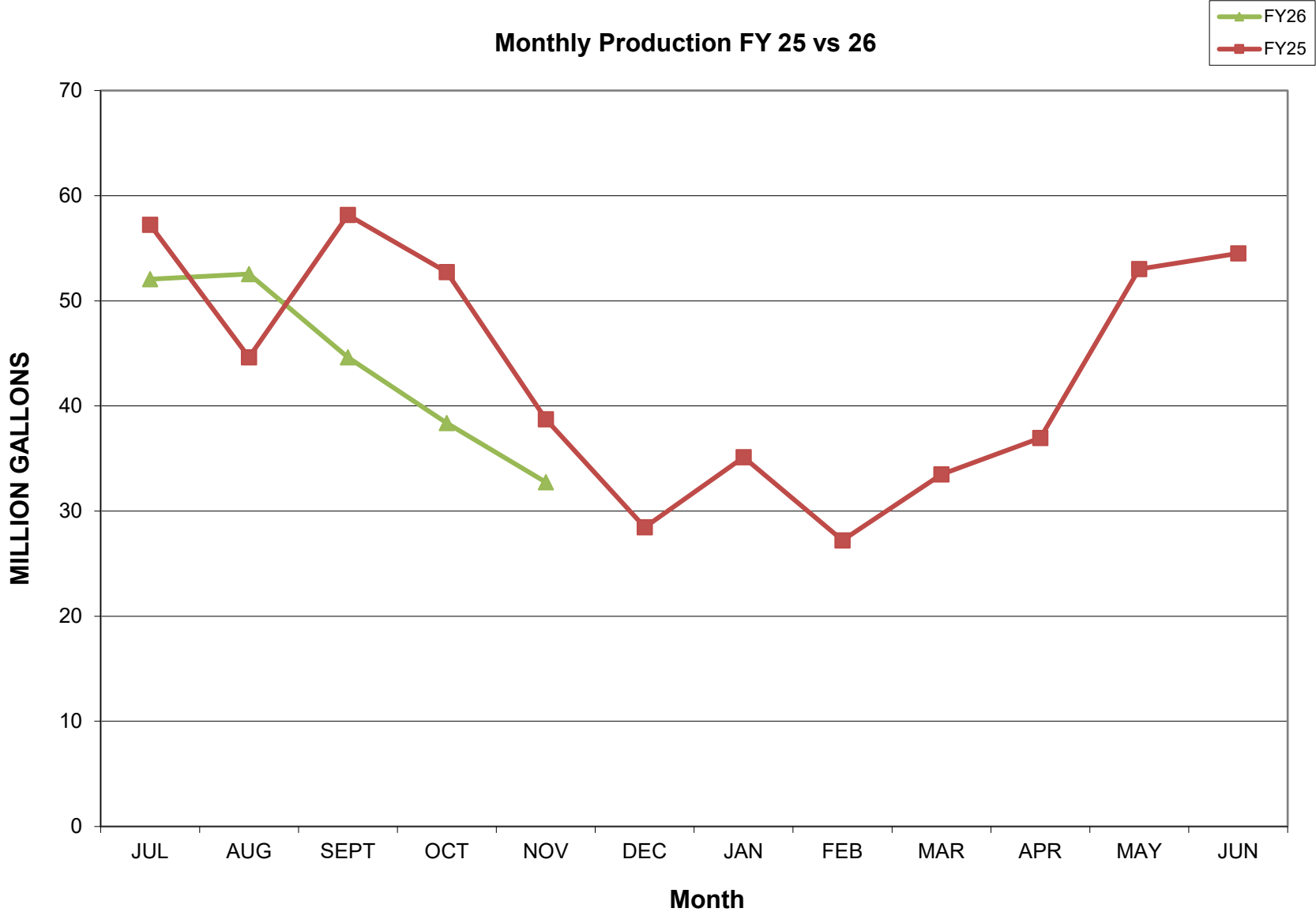
CCWD vs SFPUC- month 31.4%

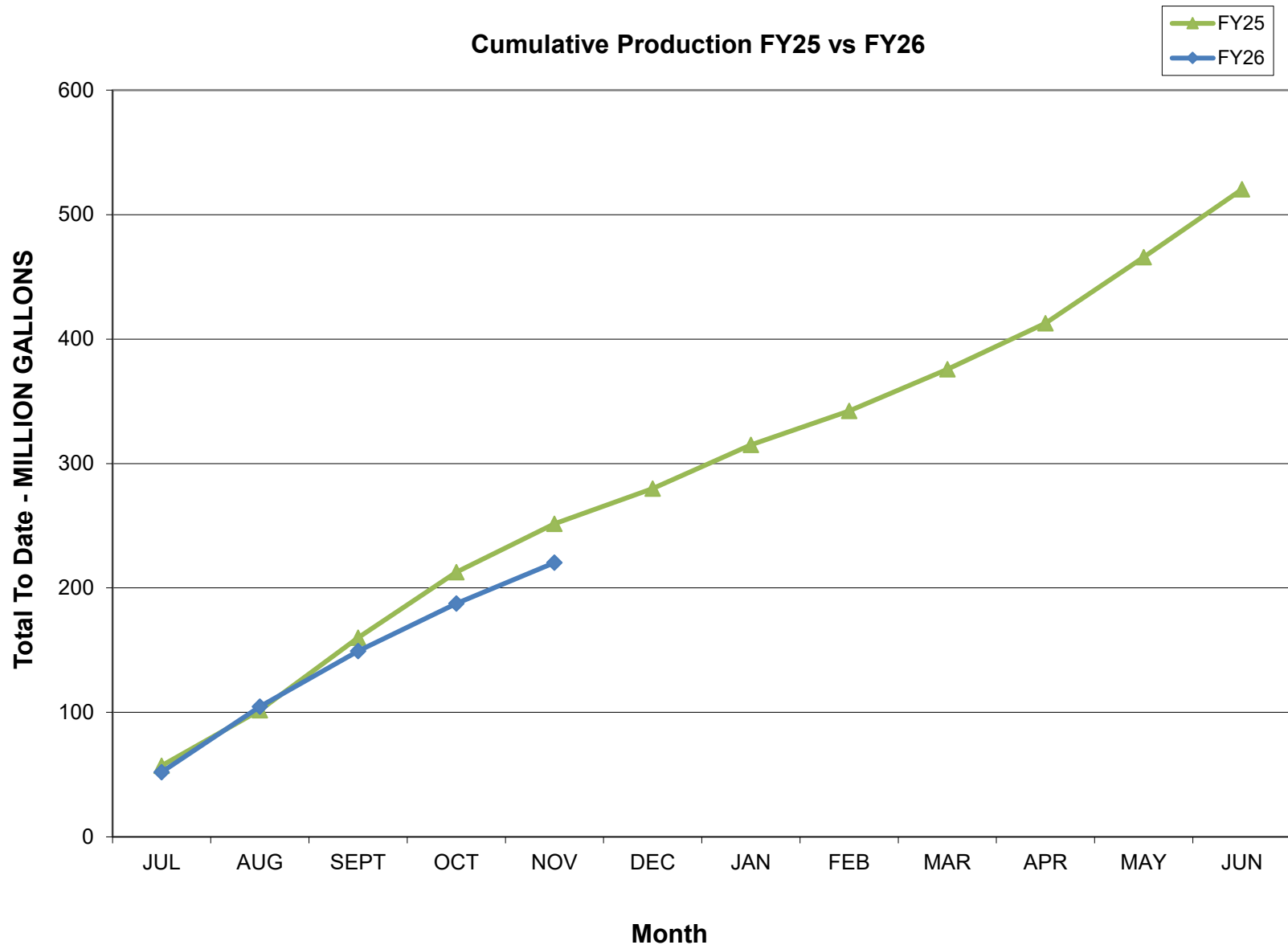
CCWD vs SFPUC- annual 35.0%

TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2025

	CCWD Sources			SFPUC Sources		RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
	DENNISTON WELLS	DENNISTON RESERVOIR	PILARCITOS WELLS	PILARCITOS LAKE	CRYSTAL SPRINGS RESERVOIR			
JUL	0.00	13.20	0.00	26.41	21.34	60.95	3.73	57.22
AUG	0.00	14.60	0.00	9.07	24.80	48.47	3.84	44.63
SEPT	0.00	14.90	0.00	0.00	46.17	61.07	2.91	58.16
OCT	0.00	0.00	0.00	24.84	30.12	54.96	2.24	52.72
NOV	0.00	0.00	17.88	18.89	4.16	40.93	2.21	38.72
DEC	0.00	0.00	16.94	13.76	0.00	30.70	2.24	28.46
JAN	0.00	0.00	19.03	14.88	3.45	37.36	2.23	35.13
FEB	0.00	0.00	16.4	12.83	0.06	29.29	2.07	27.22
MAR	0.00	1.60	17.89	14.08	3.15	36.72	3.22	33.50
APR	0.01	14.20	0.00	22.44	3.44	40.08	3.12	36.96
MAY	0.00	19.50	0.00	28.47	8.08	56.05	3.04	53.01
JUN	0.00	20.10	0.00	29.32	8.96	58.38	3.86	54.52
TOTAL	0.01	98.10	88.14	214.99	153.73	554.97	34.71	520.26
% Annual Total	n/a	17.7%	15.9%	38.7%	27.7%	0.0%	6.3%	93.7%

Monthly Production FY 25 vs 26





Coastside County Water District Monthly Sales By Category (MG) FY2026

[illegible]

Non Residential Usage	27.18	26.10	23.51	17.31	16.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Running 12 Month Total					500.88							
12 mo Residential					277.85							
12 mo Non Residential					223.03							

FY2025

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	MG to Date
RESIDENTIAL	27.94	27.90	26.65	25.55	24.43	21.77	20.74	18.48	19.36	20.52	24.51	26.49	284.32
COMMERCIAL	3.21	3.18	2.97	3.01	3.02	2.75	2.53	2.34	2.45	2.57	2.76	2.75	33.55
RESTAURANT	1.83	1.85	1.63	1.67	1.53	1.27	1.43	1.15	1.38	1.47	1.65	1.65	18.51
HOTELS/MOTELS	2.65	3.14	2.75	2.54	2.44	2.03	2.10	1.84	1.89	2.15	2.41	2.57	28.50
SCHOOLS	0.77	0.70	0.80	0.63	0.36	0.23	0.14	0.21	0.17	0.20	0.29	0.65	5.15
MULTI DWELL	2.72	2.77	2.73	2.52	2.45	2.31	2.26	2.05	2.22	2.40	2.53	2.68	29.64
BEACHES/PARKS	0.85	0.99	0.82	0.48	0.35	0.16	0.21	0.13	0.15	0.21	0.25	0.56	5.16
AGRICULTURE	1.92	2.15	2.19	2.07	1.60	1.30	1.19	1.28	1.96	1.78	1.47	1.43	20.34
RECREATIONAL	0.23	0.25	0.25	0.26	0.30	0.31	0.31	0.28	0.19	0.20	0.23	0.24	3.07
MARINE	0.36	0.38	0.36	0.34	0.29	0.29	0.39	0.28	0.24	0.23	0.29	0.31	3.75
RES. IRRIGATION	1.65	1.68	1.51	1.24	1.07	0.24	0.16	0.25	0.33	0.30	0.97	1.66	11.06
DETECTOR CHECKS	0.02	0.03	0.02	0.01	0.01	0.01	0.01	0.00	0.01	0.00	0.00	0.00	0.14
NON-RES. IRRIGATION	2.48	1.52	3.54	2.25	0.94	0.20	0.13	0.11	0.10	0.14	1.61	4.16	17.17
RAW WATER	4.20	4.98	6.48	7.25	4.17	2.63	0.00	3.23	0.00	2.90	8.31	5.68	49.82
PORTABLE METERS	0.34	0.46	0.32	0.34	0.32	0.07	0.07	0.08	0.06	0.09	0.19	0.27	2.61
CONSTRUCTION	0.38	0.37	0.29	0.27	0.26	0.23	0.21	0.20	0.21	0.21	0.23	0.23	3.11
TOTAL - MG	51.55	52.35	53.31	50.44	43.54	35.82	31.87	31.89	30.73	35.39	47.71	51.32	515.90

Running 12 Month Total	515.90
12 mo Residential	284.32
12 mo Non Residential	231.58

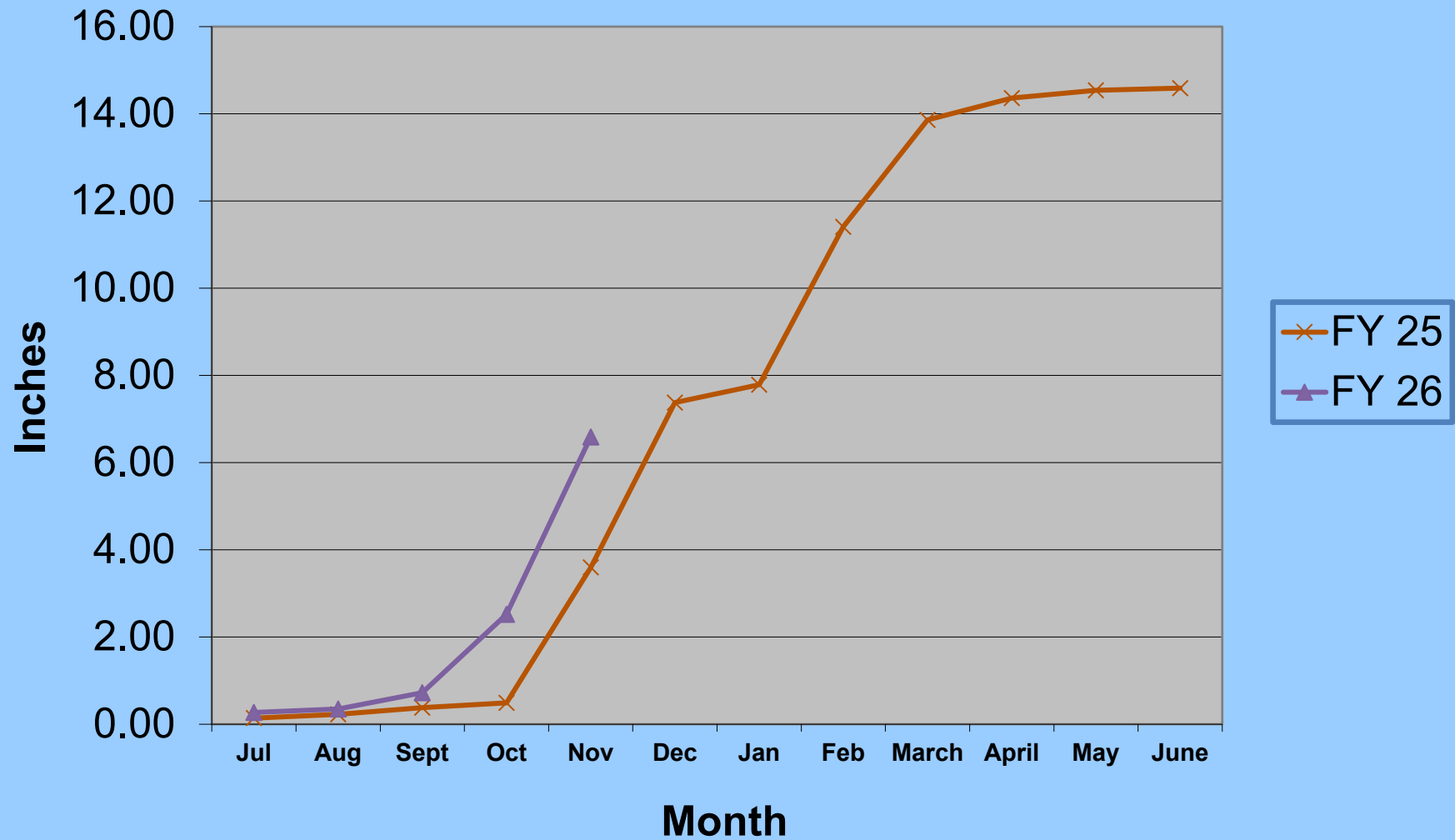
MONTH		November-25									
Coastside County Water District Monthly Discharge Report											
EMERGENCY MAIN AND SERVICE REPAIRS											
C o u n t	Date Reported Discovered	Time Reported	Date Repaired	Time Repaired	Estimated Duration of Leak	(Identifier) Location	Estimated Water Volume Loss (MG)	Class Type	Material Type	Size (Inches)	Work Order Number
1											
2											
3											
4											
5											
6											
7											
8											
						Total	0.000				

OTHER DISCHARGES	
Total Volumes (MG)	
Flushing Program	0.014
Reservoir Cleaning	0.000
Automatic Blowoffs	0.182
Dewatering Operations	0.010
Other (includes flow testing)	0.008
DISCHARGES GRAND TOTAL (MG)	
0.214	

Nunes
Rainfall in Inches

[illegible]

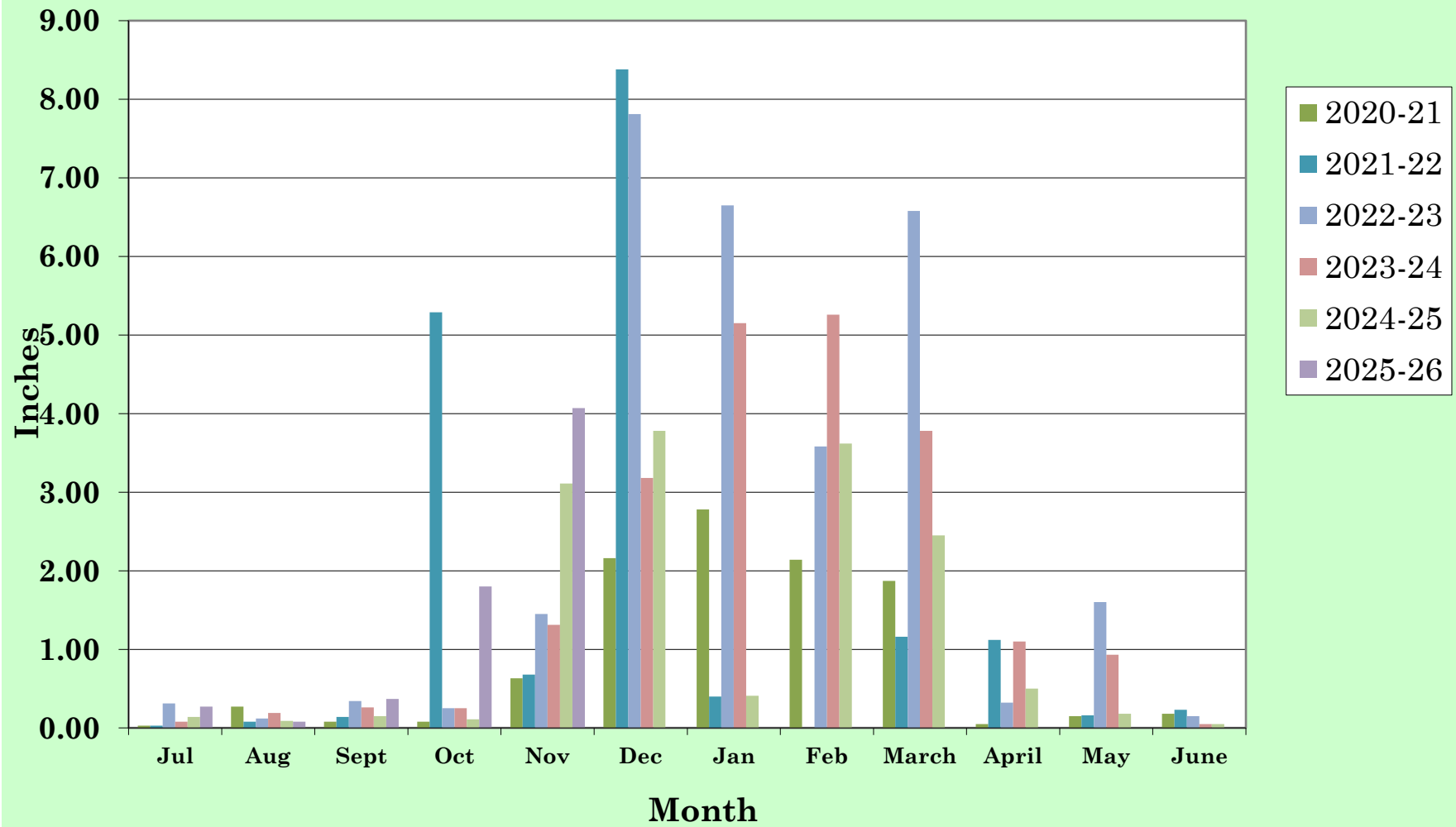
Rainfall Total Comparison Fiscal Years 2025-26 vs. 2024-25



Coastside County Water District

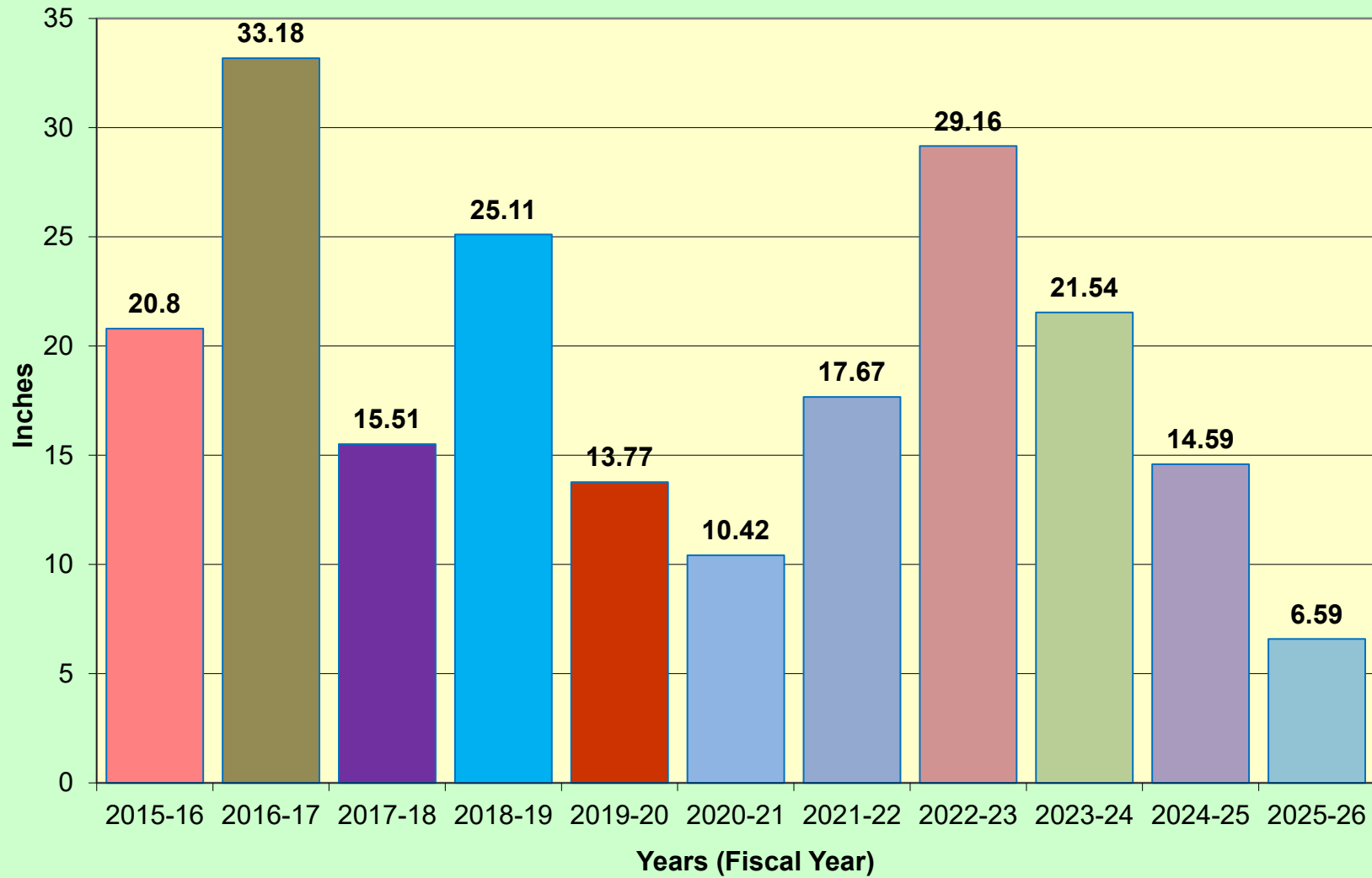
Rainfall by Month

Fiscal Years 2021 - 2026



Rain Totals

Fiscal Years 2016- 2026



**WATER SERVICE CONNECTION TRANSFER REPORT
TRANSFERS APPROVED FOR THE MONTH OF NOVEMBER 2025**

DONATING APN	PROPERTY OWNER(S)	RECIPIENT APN	PROPERTY OWNER(S)	# OF CONNECTIONS	DATE
047-252-290	Paul McGregor	056-135-170	Nicolas & Alison Beltramo	One (1) 5/8"	November 12, 2025
037-320-270	Rama Nair	048-072-230	Stephen D. & Pamela K. Mincey	One (1) 5/8"	November 24, 2025

STAFF REPORT

To: Board of Directors

From: Mary Rogren, General Manager

Agenda: December 9, 2025

Report Date: December 5, 2025

Agenda Title: Update to Organization Chart Regarding Maintenance Worker Position

Recommendation/Motion:

Approval of update to the District's organization chart regarding the Maintenance Worker position.

Background:

Historically, the District has been successful in hiring locally and developing its Operator staff by first hiring entry level Maintenance Worker positions. The District provides the necessary training and oversight with the goal that the Maintenance Worker can obtain the necessary certifications and develop the skills to ultimately be promoted to an Operator when an Operator position becomes available.

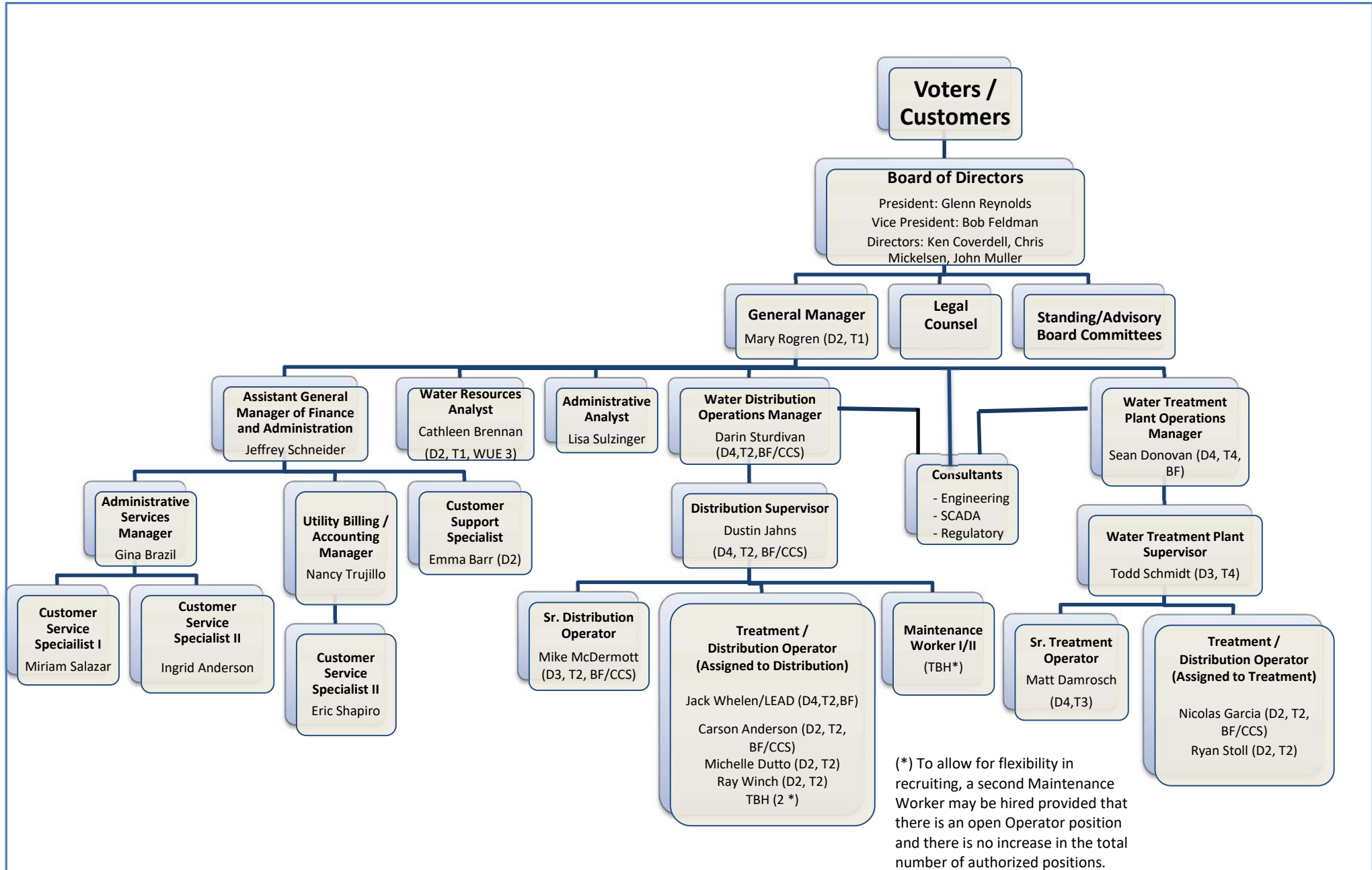
The District's organization chart currently shows (1) open Maintenance Worker position and (2) open Operator positions. Staff would like the flexibility to fill one of the open Operator positions with a Maintenance Worker position.

The following footnote has been added to the organization chart to accommodate staff's recruiting efforts:

(*) To allow for flexibility in recruiting, a second Maintenance Worker may be hired provided that there is an open Operator position and there is no increase in the total number of authorized positions.



COASTSIDE COUNTY WATER DISTRICT ORGANIZATION CHART Updated: December 9, 2025



STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: December 9, 2025

Date: December 5, 2025

Agenda Title: Authorize the General Manager to Enter into a Professional Services Agreement with Reliable Automaton Controls, Inc. for SCADA Integration Services for the Pilarcitos Wellfield Replacement Project

Recommendation/Motion:

Authorize the General Manager to enter into a professional services agreement with Reliable Automation Controls, LLC. for SCADA integration services for the Pilarcitos Wellfield Replacement Project for a not-to-exceed amount of \$163,450.

Background:

At the October 10, 2025 Regular Board of Directors meeting, the Board awarded a contract to GSW Construction, Inc. for the Pilarcitos Wellfield Replacement Project in the amount of \$3,723,560. This Project includes (1) the construction of six new wells “in kind” and associated reinforced concrete pads, piping, valves and appurtenances, and connections to the existing raw water pipeline; (2) destroying five existing production wells; (3) converting one existing production well into a monitoring well; (4) installation of six new submersible pumps; and (5) installation of new electric and controls equipment. Modernizations include adding variable frequency drives (VFDs) at all of the pumps; adding integration with the District’s supervisory control and data acquisition (SCADA) system for remote monitoring and automated control; and adding manual transfer switches for emergency generators. EKI Environment and Water, Inc. (EKI) provided engineering design services and will also provide engineering services during construction. EKI is also coordinating the environmental permitting work by Environmental Sciences Associates. (ESA).

At the District’s request, Reliable Automation Controls, LLC. (“RAC”) prepared the attached proposal (Exhibit A) to provide SCADA integration services for each of the six wells at the Pilarcitos Wellfield site. Integration services will include programming for both radio and cell modems incorporating key parameters, critical alarming, monitoring, data acquisition, and configuration of advanced control capabilities between the wells and the District office SCADA system. In addition, RAC will provide

STAFF REPORT

Agenda: December 9, 2025

Subject: SCADA Integration Services for Pilarcitos Wellfield Replacement Project

Page Two

customized training for District staff on the use of the system. This project is anticipated to take 9-12 months to complete. Cost includes all labor, miscellaneous hardware and travel costs.

The founder of RAC, Rudy Everett, was formerly with Calcon Systems, Inc., and since 2009, Mr. Everett has been the primary SCADA resource for the District.

Fiscal Impact: \$163,450

Exhibit A : Reliable Automation Controls Proposal

Exhibit B : Reliable Automation Controls Billing Rate Sheet

Exhibit A



Quotation

Version: 1.1
11/24/2025

TO:	Darin Sturdivan	Coastside County Water District
FROM:	Rudy Everett	Reliable Automation Controls
CC:		
SUBJECT:	Pilarcitos Wellfield Replacement Project	
Quote Ref #	20251124 Pilarcitos Wellfield Replacement V1.1.pdf	
Customer Contact	Darin Sturdivan Treatment Supervisor Coastside County Water District 650.554.0007 mobile dsturdivan@coastsidewater.org	

Project Description:

RAC is pleased to present the following quotation, Pilarcitos Wellfield Replacement Project, for Coastside County Water District in the city of Half Moon Bay, California.

The Pilarcitos Wellfield Replacements Project general control philosophy employs PLCs at each well site that control individual wells and part of a central SCADA system for supervisory monitoring, alarming and control. Control is provided for the following well pumps: P-100 (Well 1), P-300 (Well 3), P-310 (Well 3A), P-400 (Well 4), P-410 (Well 4A), and P-500 (Well 5). Well 1's PLC provides system wide supervisory control for all these well PLCs.

Cellular modem technology will be used to provide critical Wellfield data to be communicated to the Main Street SCADA system by leveraging internet connectivity. This will allow for critical alarming, monitoring, data collection and operations from the Main Street district offices SCADA node.

Bullet points are shown below for some of the key features from the scope of work deliverables of this project.

The full details of the scope of work for this project are presented in the project design specifications sections for the PCSP:

SECTION 40 61 00 PROCESS INSTRUMENTATION AND CONTROLS

SECTION 40 61 00 - A PAC INPUT/OUTPUT (I/O) LIST

SECTION 40 61 00 – B PROCESS CONTROL DESCRIPTIONS

Key Deliverables:

- Radio programming, network parameters, configuration and optimization will be provided at each Well site
- Cell modem programming, parameters, configuration and startup will be provided between the Well 1 site and the District office Main Street SCADA
- Each of the Wells will have multi-mode capability. Each well can be operated standalone or within an extensive control strategy operating in conjunction with all 6 wells to optimize the overall Wellfield production
- Additionally, the 7th site, Main Street SCADA, will have visibility, supervisory controls, data collection and critical alarm functions with call out capability
- A master Wellfield HMI will be implemented at the Well 1 site, which is the closest and easiest to access for operations staff. This feature will facilitate more efficient data handling between Wells as well as back to SCADA. This architecture will also allow operations to manage every Wells critical Well parameters from the Well 1 site
- Each of the Wells will have their own PLC, HMI and multilayer local control for operational flexibility and maintenance
- With the integration of the existing Main Street SCADA system and the data collection capability, future operational optimization can be achieved through recorded empirical knowledge
- Each of the Wells local HMI's will also provide operations with critical control points, local alarms and alarm history, as well as trends to quickly observe and make any relative operation set point adjustments
- The implementation of these advanced controls and data analysis tools for Wellfield operations provide a highly flexible system with varying degrees of autonomy that can be used to optimize the Wellfield production.
- The advanced control capabilities, SCADA integration and data acquisition will also help operations adapt more easily to the varying levels of available water year over year
- As specified in Section 40 61 00 some customization of the programming requirements and graphic display shall be discussed with the District during coordination workshops after award of the Contract as well as addressing approach, screen graphics and reports
- A customized training will be provided for your operations and management staff as defined by CCWD & RAC in the planned Workshop collaboration
- Complete system functional testing will be completed during the commissioning phase of this Wellfield Replacement Project with CCWD operations and management staff

Project Cost:

(Lump sum NTE Includes all labor, hardware, travel, shipping & taxes) \$163,450.

Exclusions/Clarifications:

- All electrical field work, conduit/wire, installation and mounting of panels, installation of field devices, will be provided by others
- RAC will deliver the Radio equipment to the site and/or appropriate subcontractor for installation by others

-
- RAC does not include any commissioning or equipment startup for any equipment, instrumentation or software not included in the scope of work outlined above and detailed in the Wellfield design documents SECTIONS 40 61 00, SECTION 40 61 00 APPENDIX A & SECTION 40 61 00 APPENDIX B

Please note: this quotation is valid for 30 days and pricing may change if the scope of work is altered.

Thank you for the business opportunity. If you have any questions or comments regarding this quote, please give me a call.

Best Regards,

Rudy Everett

Rudy Everett

Reliable Automation Controls

Cell 415.306.1391

RAC@reliableautomationcontrols.com

www.reliableautomationcontrols.com

CCWD - Pilarcitos Wellfield Replacement Project Schedule of Values

<u>Item</u>	<u>Item Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>
1	PLC's, Radio's, Cell modem programming & configuration	1	LS	\$43,750	43,750.00
2	HMI's & SCADA programming	1	LS	\$48,125	48,125.00
3	Startup testing, final commissioning, FAT execution, configurations, parameters & network	1	LS	\$31,500	31,500.00
4	Admin, Project management, Training & Shop setup	1	LS	\$26,250	26,250.00
5	Travel expenses & miscellaneous materials *	1	LS	\$13,825	13,825.00
					163,450.00

* Total materials estimate tax included - \$1,225.

Exhibit B



Reliable Automation Controls
Novato CA 94947
www.reliableautomationcontrols.com

Annual Services Agreement
4/17/2025

To
Coastside County Water District
766 Main St, Half Moon Bay, CA 94019, USA
650.726.4405

Subject
Annual Service Rates – 2025

Services Description

Providing maintenance, instrumentation, calibrations, HMI, PLC, SCADA, modifications, system integration and other work performed on a time-and-materials basis.

The following rates apply for the 2025 calendar year up to the annually budgeted amount of 70K.

Billing Rates

Description	Rate
Standard rate: standard business hours, Monday-Friday 7 AM – 6 PM on-site time	\$175.00 per hour
Labor rate per hour, 4-hour minimum per service call.	
Overtime rate: applies for hours in excess of eight standard hours per day	\$175.00 per hour
Labor rate per hour	
<i>*CCWD special overtime rate. Standard rate applies</i>	
After-hours, nights and weekends service call rate:	\$175.00 per hour
Labor rate per hour, 4-hour minimum per service call.	
<i>*CCWD special after-hours, nights & weekends service call rate. Standard rate applies for first 24 hours, 250.00/hour thereafter.</i>	
Travel rate: travel and mileage allowance of \$350 per round trip for travel to the district's work sites.	\$350.00 per trip
Materials will be priced/quoted on an as-needed basis at the following markup.	Cost + 20%

Terms

Net 30 Days

This quote is valid for the 2025 calendar year unless otherwise noted above.

X Rudolph Everett

Rudy Everett
Owner

Rudy Everett
Reliable Automation Controls
Mobile 415.306.1391
RAC@reliableautomationcontrols.com

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: December 9, 2025

Report Date: December 5, 2025

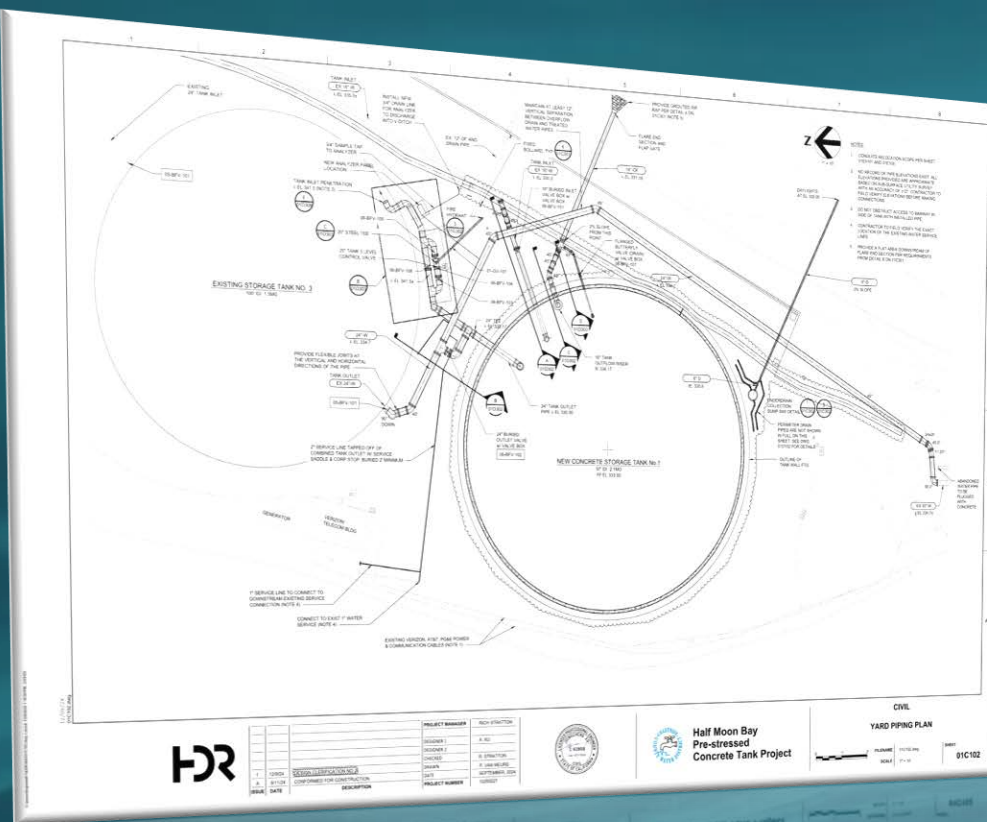
Agenda Title: Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project - Update #14

Informational Item

At the July 9, 2024 Regular Board of Directors Meeting, the Board authorized an award of contract to DN Tanks, LLC. ("DN Tanks") for the construction of the Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project. The District issued the full "notice to proceed" on January 21, 2025. The estimated completion is expected in Spring 2026. This is the fourteenth of several updates staff plans to present to the Board on progress of this project.

Freyer and Laureta, Inc., the Construction Management firm on this project has put together a brief summary of progress to date. See Attachment A.

ATTACHMENT A



Coastside County Water District Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project December 9, 2025 Board Meeting

Contract Data as of Board Meeting Date

Contract Data as of Meeting Date:

Contract Time (Calendar Days)		Contract Value	
Base Contract Duration	480	Base Contract	\$10,968,951.00
<i>Approved Change Order Days Added</i>	72	Approved Change Orders Added	\$114,020.28
<i>Approved Change Order Days Subtracted</i>	0	Approved Change Order %	1.0%
Total Contract Duration ¹	552	Approved Additional Work Added	\$285,577.81
Elapsed (Start Date 1/21/2025)	322	Approved Additional Work %	2.6%
Remaining Days	230	Total Contract Approved	\$11,368,557.09
		Billed to Date ²	\$7,326,487.34
		Remaining Value	\$4,042,069.75

¹ All project work shall be substantially complete within 450 calendar days from the effective Notice to Proceed.

² Billed to date value is the contract work complete including the 5% retention that will be paid to Contractor upon project completion.

Construction Progress Update #14

Progress since Previous Board Meeting:

- Assembly of Prestressing Equipment
- Grind and Patch Inside of Tank.
- Disassembling of Interior Shoring.
- 1st Layer of Wrapping and Shotcrete.
- 2nd Layer of Wrapping and Shotcrete.
- Processing of Contractor Submittals, Requests for Information (RFIs) and Scheduling.

Construction Progress Update #14

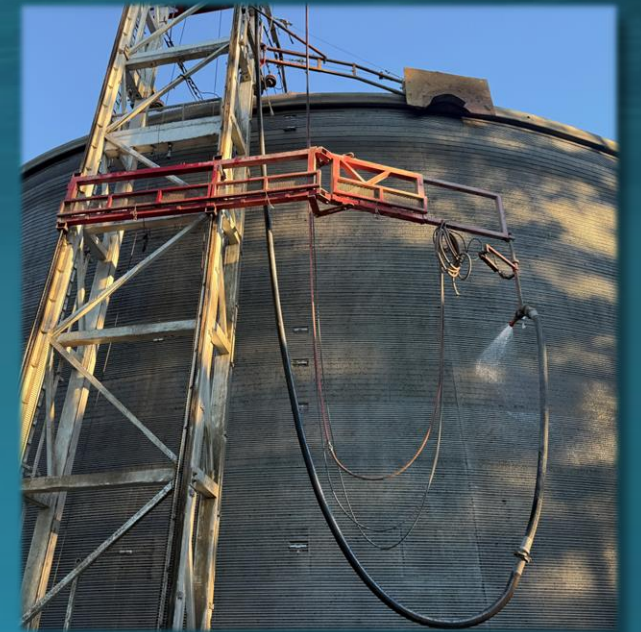
Three-Week Look Ahead Schedule:

Major items of work anticipated over next 3-4 weeks are as follows:

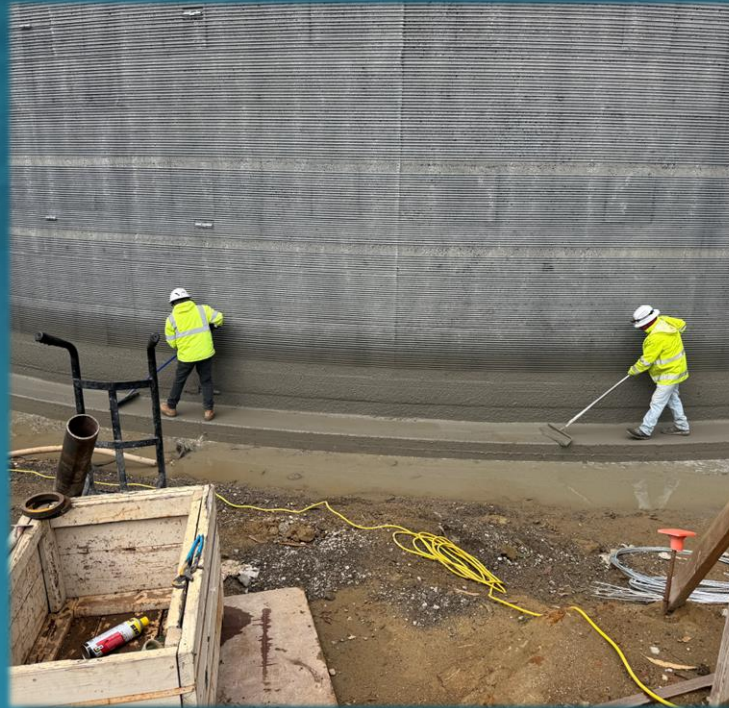
- Disassembly of Stressing Machine.
- Off-Haul of Stressing Machine.
- Final Disassembly of Interior Shoring.
- Off-Haul of Interior Shoring Equipment.
- Exterior Utility Trench Work.
- Processing of Contractor Submittals, Requests for Information (RFIs) and Scheduling.

Overall Project Schedule:

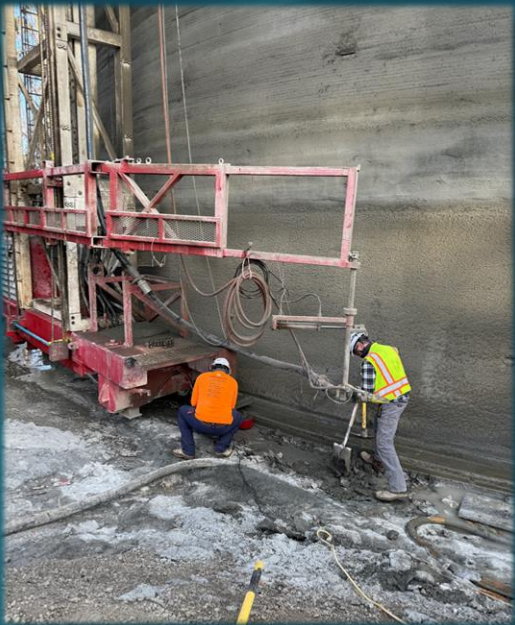
- Anticipated completion in July 2026.



Construction Photos



Construction Photos



Construction Photos

STAFF REPORT

To: Board of Directors

From: Mary Rogren, General Manager

Agenda: December 9, 2025

Report Date: December 5, 2025

Agenda Title: Election of Coastside County Water District Board President and Vice-President

Recommendation/Motion:

Consider election of officers for calendar year 2026.

Background:

Traditionally, the Coastside County Water District Board of Directors considers the election of officers for Board President and Vice-President annually at the December Board meeting.

District staff would like to sincerely thank President Reynolds and Vice-President Feldman for their service during the 2025 calendar year.

Fiscal Impact:

None.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: December 9, 2025

Report Date: December 5, 2025

Agenda Title: General Manager's Report

For Information and Discussion

Strategic Planning Board Workshop Agenda & Discussion for January 12, 2026, Special Board Meeting

Below is the proposed agenda for the January 12, 2026 Strategic Planning Board Workshop. Jeffrey Schneider, Assistant General Manager of Finance and Administration will serve as Facilitator for the workshop.

Proposed Agenda

January 12, 2026 – 8:45 AM to 12:30 PM

Ted Adcock Center – Sun Room

8:45 AM Breakfast

9:00 AM Welcome!

- Goals/Objectives for the Workshop
- Review Past Accomplishments
- Workshop Planning Survey Results

9:45 AM SWOTT Brainstorming

- District's Strengths
- District's Weaknesses
- Opportunities
- Threats
- Trends

10:30 AM Break

10:45 AM Goal Setting

- Identify/prioritize 3 -5 key goals

12:00 PM Next Steps/Meeting Recap

12:30 PM Meeting Conclusion

Approval Reached by all BAWSCA Agencies on the Amendment to the Amended and Restated Water Supply Agreement Between the City and County of San Francisco and the Wholesale Customers in Alameda County, San Mateo County, and Santa Clara County and the Tier 2 Drought Response Implementation Plan

In June 2025, the District's Board of Directors adopted Resolutions 2025-03 approving an Amendment to the Amended and Restated Water Supply Agreement modifying the Minimum Purchase Requirements, Tier 1 Water Shortage Allocation Plan, and other clauses. The Board also adopted 2025-04 approving an updated Tier 2 Drought Response Implementation Plan.

For these items to be effective, unanimous approval must be obtained from all BAWSCA agencies. As of December, all of the BAWSCA agencies have officially approved these agreements.

Rate Adjustment Mailer

Attached is a rate adjustment mailer that is going out to all of the District's customers in early December, 2025. The mailer includes an overview of the District's Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project and the District's Capital Improvement Plan.

Partnership for Coastside's Future

On December 5, your General Manager attended the "Partnership for Coastside's Future" Workshop conducted by Congressman Sam Liccardi and Supervisor Ray Mueller. The focus was on the Coastal Resiliency Infrastructure Strategic Plan ("CRISP") and identifying key infrastructure for the Coastside from Pacifica to Pescadero.

Coastside County Water District



Formed in 1947, Coastside County Water District is committed to providing our customers with reliable, high-quality drinking water and services, while maintaining its facilities and infrastructure. The goal of the District's capital improvement program (\$70 Million planned for FY2025/26-FY2034/35) is that the District's infrastructure is replaced at the end of its life cycle and upgraded to meet current seismic standards.

Notice of Increase in Water Rates

Effective January 19, 2026

On November 12, 2024, the Coastside County Water District Board of Directors adopted a three-year rate schedule (Resolution No. 2024-07). An 8% increase is to become effective on January 19, 2026. Rates are shown in the tables below.

Rates are designed to recover the District's costs of buying, treating, and distributing water; funding vital infrastructure projects; and maintaining adequate financial reserves. The basis for the increase in rates is described in the Water Rate Study dated July, 2024 and prepared by the District's water rate consultant, Water Resources Economics, LLC. The Water Rate Study, the approved Operations Budget for FY2025-26, the approved Capital Improvement Program for FY2025-26 through FY2034-35, the Proposition 218 Notice of Public Hearing, Resolution No. 2024-07, and the District's Water Shortage Contingency Plan are available at the District office or online at www.coastsidewater.org.

BASE CHARGE: RESIDENTIAL & OTHER CUSTOMERS #		
MONTHLY BASE CHARGE		
Meter Size (inches)	Current - Effective January 20, 2025	Effective January 19, 2026
5/8	\$38.36	\$41.43
3/4	\$53.32	\$57.59
1.0	\$83.26	\$89.93
1.5	\$158.09	\$170.74
2.0	\$247.89	\$267.73
3.0	\$532.27	\$574.86
4.0	\$951.34	\$1,027.45
6.0	\$2,028.96	\$2,191.28

Except Fire Accounts

SINGLE FAMILY RESIDENTIAL - MONTHLY WATER RATE QUANTITY CHARGE PER UNIT*			
Tier	Current Tiers Monthly	Current Charge Per Unit Effective January 20, 2025	Charge Per Unit Effective January 19, 2026
1	1-4 Units	\$12.31	\$13.30
2	5-8 Units	\$18.29	\$19.76
3	9+ Units	\$22.15	\$23.93

ALL OTHER CUSTOMERS - MONTHLY WATER RATE QUANTITY CHARGE PER UNIT*		
Customer Type	Current - Effective January 20, 2025	Effective January 19, 2026
Multi-Family	\$14.69	\$15.87
All Other Customers	\$17.60	\$19.01

*1 Unit = 748 Gallons

MONTHLY FIRE SERVICE BASE CHARGE		
Meter Size (inches)	Current - Effective January 20, 2025	Effective January 19, 2026
3/4	\$8.87	\$9.58
1.0	\$9.37	\$10.12
1.5	\$11.19	\$12.09
2.0	\$14.31	\$15.46
3.0	\$25.52	\$27.57
4.0	\$44.86	\$48.45
6.0	\$114.26	\$123.41
8.0	\$233.97	\$252.69
10.0	\$414.03	\$447.16

PORTABLE (HYDRANT) METERS		
	Current - Effective January 20, 2025	Effective January 19, 2026
Monthly Rental Charge	\$112.36	\$112.36
Consumption Charge Per Unit*	\$17.60	\$19.01

Water Shortage Rates

In the Water Shortage Contingency Plan (required by California Water Code Section 10632), District staff outlined recommended actions and procedures for managing water supply and demand during six water shortage levels described as stages. These stages are:

- 1) Water Shortage Advisory | Up to 10% water shortage
- 2) Water Shortage Emergency Warning | Up to a 20% water shortage
- 3) Water Shortage Emergency | Up to 30% water shortage
- 4) Water Shortage Severe Emergency | Up to 40% water shortage
- 5) Water Shortage Extreme Emergency | Up to 50% water shortage
- 6) Water Shortage Catastrophic Emergency | > 50% water shortage

Water rationing programs result in reduced water sales and increased costs to incorporate changes to the District's water supply sources. Expenditures do not decline in proportion to reduced sales because a large part of expenditures are related to fixed capital costs, maintenance, and operations. The District's Rate and Fee Schedule includes Water Shortage Rates that correspond to the six water shortage stages listed above. **Water shortage rates are not automatically applied during a water shortage or drought. The decision to implement water shortage rates is discretionary and made by the Board of Directors.** The Water Shortage rates show the maximum rate levels that could be charged per unit during the six Water Shortage Emergency Levels. Water Shortage Rates may be implemented after 1) approval of the Board of Directors; and 2) upon 30 day written notice to all customers prior to the effective date during the water shortage emergency situations.

Current Water Shortage Rates Effective 1/20/2025 MONTHLY QUANTITY CHARGE PER UNIT * – by each Water Shortage Stage							
Customer Type	Baseline**	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 6
Single Family							
Tier 1 1-4 units	\$12.31	\$14.17	\$16.73	\$18.97	\$22.81	\$26.44	\$31.89
Tier 2 5-8 units	\$18.29	\$21.06	\$24.86	\$28.18	\$33.89	\$39.28	\$47.37
Tier 3 9+ units	\$22.15	\$25.50	\$30.10	\$34.12	\$41.04	\$47.57	\$57.37
Multi-Family	\$14.69	\$16.91	\$19.96	\$22.63	\$27.22	\$31.55	\$38.05
Non-Residential	\$17.60	\$20.26	\$23.92	\$27.11	\$32.61	\$37.80	\$45.58

Note: Stage Rate equals Baseline plus Water Shortage Rate for each Stage

** Baseline = Quantity Charge effective 1/20/2025

Water Shortage Rates To Be Effective 1/19/2026 MONTHLY QUANTITY CHARGE PER UNIT * – by each Water Shortage Stage							
Customer Type	Baseline***	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 6
Single Family							
Tier 1 1-4 units	\$13.30	\$15.31	\$18.08	\$20.50	\$24.64	\$28.57	\$34.45
Tier 2 5-8 units	\$19.76	\$22.76	\$26.86	\$30.45	\$36.61	\$42.43	\$51.17
Tier 3 9+ units	\$23.93	\$27.55	\$32.52	\$36.86	\$44.34	\$51.39	\$61.97
Multi-Family	\$15.87	\$18.27	\$21.57	\$24.45	\$29.41	\$34.08	\$41.10
Non-Residential	\$19.01	\$21.89	\$25.84	\$29.29	\$35.23	\$40.83	\$49.23

Note: Stage Rate equals Baseline plus Water Shortage Rate for each Stage

*** Baseline = Quantity Charge effective 1/19/2026

*1 Unit = 748 Gallons

COASTSIDE WATER DISTRICT'S CAPITAL IMPROVEMENT PROGRAM

On-Going and Recently Completed Projects

\$12,000,000	Carter Hill Prestressed Concrete Tank and Seismic Upgrades	Spring, 2026
\$10,400,000	Nunes Water Treatment Plant Improvements	June, 2024
\$3,400,000	Highway 92 Emergency Pipeline Replacement	August, 2025
\$1,900,000	Grandview Neighborhood Pipeline Replacements	March, 2023
\$700,000	Fire Hydrant Upgrades/Replacements	On-Going
\$500,000	Poplar Avenue East Pipeline Replacement	December, 2023



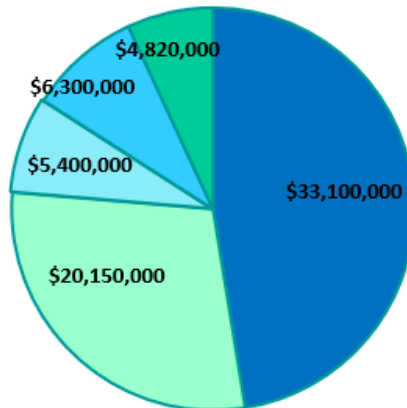
NUNES WATER TREATMENT PLANT IMPROVEMENT PROJECT

This project spanned just over three years of work and cost \$10.4 million to complete, and provided for upgrades to approximately 25% of the Nunes Water Treatment Plant. An additional sedimentation basin was added, and numerous improvements were made to critical components of the plant and its site.



FY2025-2026 to FY2034-2035 10 Year Capital Improvement Program \$70 Million

- Water Tanks/Pump Stations/Wells
- Pipeline Projects
- Water Treatment Plants
- Water Supply Development
- Equipment Purchases and Facility Maintenance



Future Projects- Next Five Years

\$4,300,000	Upper Pilarcitos Well Replacement
\$1,000,000	Miramar Pipeline Replacements
\$1,000,000	Nunes Sedimentation Basin Rehabilitation
\$1,000,000	San Vicente/Denniston Water Supply
\$1,000,000	Pilarcitos Canyon Creek Bank Stabilization
\$800,000	Vactor Truck Fleet Addition
\$500,000	Redondo Beach/ Ocean Colony Pipeline Replacement

FOR MORE INFORMATION VISIT: <https://coastsidewater.org/projects/>

Carter Hill Prestressed Concrete Tank and Seismic Upgrade Project



Original Carter Hill Tanks



Demolition of Steel Tank



New Carter Hill Tank

ESTIMATED PROJECT COST: \$12,000,000

COMPLETION DATE: SPRING, 2026

The Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project replaced two aging 1950s steel tanks—together providing 1 million gallons of storage—with a new 2.1-million-gallon AWWA D110 prestressed concrete water storage tank constructed by DN Tanks, LLC, the world's leading builder of concrete tanks. Leveraging patented construction technology and more than 50 years of specialized experience, DN Tanks builds structures that deliver superior seismic performance and long-term value by significantly reducing maintenance needs. DN utilized local subcontractors including Andreini Bros. Inc., Half Moon Bay Building and Garden, Inc. and Atlas Pelizzari Electric, Inc. in the construction of the project. This new tank is designed to reliably serve our coastal community for the next 80 – 100+ years.



Carter Hill Tanks

Images of new 2.1 million gallon concrete tank with the original 1.5 million gallon steel tank. Two of the original three Carter Hill Tanks were removed.

MONTHLY REPORT

To: Mary Rogren, General Manager

From: Sean Donovan, Water Treatment Operations Manager
Darin Sturdivan, Water Distribution Operations Manager
Todd Schmidt, Water Treatment Supervisor
Dustin Jahns, Distribution Supervisor

Agenda: December 9, 2025
Report
Date: December 5, 2025

Monthly Highlights

- DN Tank site work coordination continued: prestressing completed.
- Drained and cleaned the sedimentation basin at Nunes Water Treatment Plant.
- Andreini Bros. Inc. replaced (2) valves next to Tank 3 in preparation of the new tank going online.
- Denniston electric gate project completed.
- Field staff completed First Aid and CPR class.
- Fire hydrant maintenance.
- Met with City of Half Moon Bay regarding new backflow regulations.
- Preconstruction meeting for Pilarcitos Wells Project.
- Took delivery of Residual Control System.
- Dustin Jahns passed backflow recertification testing.
- Annual fire inspections at Main St office and Crystal Springs Pump Station.

November Sources: Pilarcitos Reservoir, Denniston Creek, Pilarcitos Wells.

Main leaks/service leaks: None.

Projects

- EKI Environment and Water, Inc.
 - Provided peer review of DN Tank project coordination/engineering.
 - Provided bid support for Pilarcitos Wells Project.
 - Continued work on environmental permitting requirements for Pilarcitos Culvert Repair and Pilarcitos Slide Repair Project.
 - Conducted first workshop with District staff on Master Tank Plan.
- HDR, Inc.
 - HDR continued work on DN Tank submittals and plan modifications and coordination of subcontractors.