

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: November 12, 2025

Report Date: November 7, 2025

Agenda/Title: Notice of Completion – Pilarcitos Creek Road Culvert Replacement Project

Recommendation:

That the Board of Directors take the following actions:

- (1) Accept the Pilarcitos Creek Road Culvert Replacement Project as complete.**
- (2) Authorize the Notice of Completion to be filed with the County of San Mateo.**
- (3) Authorize the release of the retention funds when the Notice of Completion has been recorded and returned to the District.**

Background

Coastside County Water District entered into a contract with GSW Construction, Inc. on September 26, 2025, for the Pilarcitos Creek Road Culvert Replacement Project.

The work consisted of replacement of existing culvert.

The site of the work is located within property owned by the District in Pilarcitos Creek, off of Pilarcitos Creek Road, 1.5 miles North of Highway 92, Half Moon Bay, California (Assessor Parcel Number 056-370-080).

The work was completed on October 16, 2025, in accordance with District specifications.

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

Name
Street
Address
City &
State

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CA 94019

SPACE ABOVE THIS LINE FOR RECORDER'S USE

RECORD WITHOUT FEE Govt. Code § 6103 & 27383

NOTICE OF COMPLETION

1. The undersigned is an owner of an interest or estate in the hereafter described real property, the nature of which is: Fee Title

2. The full name and address of the undersigned is:

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CALIFORNIA 94019

3. On the 12th day of November 2025, there was completed upon the hereinafter described real property a work of improvement as a whole named Pilarcitos Creek Road Culvert Replacement Project, consisting of replacement of an existing culvert.

4. The name of the original contractor for the work of improvement as a whole was: GSW Construction, Inc., 101 The Embarcadero, Suite 123, San Francisco, CA 94105.

5. The real property herein referred to is situated in the unincorporated area of County of San Mateo, State of California, and described as follows:

The work is located within property owned by the District in Pilarcitos Creek, off of Pilarcitos Creek Road, 1.5 miles North of Highway 92, Half Moon Bay, California (Assessor Parcel Number 056-370-080).

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

COASTSIDE COUNTY WATER DISTRICT

BY: _____
Mary Rogren, Secretary

VERIFICATION

I, Mary Rogren, declare that I am the Secretary of the Coastside County Water District and am authorized to make this verification for that reason. I have read said Notice of Completion and know the contents thereof to be true and correct.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on November 12, 2025, at Half Moon Bay, California
(Date) (Place where signed)

By: _____
Mary Rogren,
Secretary of the District