

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: November 12, 2024

Date: November 8, 2024

Agenda Title: Waive the District's Procedural Requirements for Sealed Competitive Bids and Authorize the General Manager to Award a Contract to Brush Hog Tree Care Inc. For Eucalyptus Tree Removal and Trimming at the Carter Hill Tank Site

Recommendation/Motion:

Waive the District's competitive bidding requirement of Resolution 2016-09 and authorize the General Manager to award a contract to Brush Hog Tree Care Inc. for eucalyptus tree removal and trimming at the Carter Hill tank site for \$50,000

Background:

At the July 9, 2024 Board of Directors Meeting, the Board awarded DN Tanks, LLC. a contract to construct a new 2.1 million gallon prestressed concrete tank on Carter Hill near the Nunes Water Treatment Plant. Construction is planned to start in the next quarter.

When recently surveying and staking the tank location, staff and the contractor voiced concerns regarding the possible impact of eucalyptus trees located on District property but just outside the fence lines that could impede the construction of the new tank. Staff would like to expedite the removal of the first row of eucalyptus trees next to each of the fence lines and crown trees in the second row in order to:

- Reduce fire danger during construction
- Protect construction workers on scaffolding
- Provide a buffer zone from trees or limbs falling on the construction site (or on the new tank after construction)

Attached is a quote (Exhibit A) from Brush Hog Tree Care Inc. ("Brush Hog") for \$50,000 for the proposed tree work. Brush Hog is a local tree care company that the District has utilized for many years. Brush Hog is specifically equipped and

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experienced in removing wide diameter trees and with disposing of wood either by chipping or hauling off oversized wood.

Determination of Waiving Competitive Bidding Requirements:

Staff is requesting to waive the competitive bidding requirements of Resolution 2016-09 in order to sole source the purchase of tree services from Brush Hog Tree Care Inc. Given Brush Hog's specialized experience in removing wide diameter trees, their ability to accommodate the District's tight schedule, and their long-term experience with the District, staff requests that the Board approve entering into a contract with Brush Hog

Fiscal Impact: \$50,000. (Charged to the CIP Project.)





Brush Hog Tree Care Inc

799 Main Street | Suite P | Half Moon Bay, California 94019
 6504007280 | office@brushhogtreecare.com | www.brushhogtreecare.com

RECIPIENT:

Coastside County Water District

766 Main Street
 Half Moon Bay, CA 9019
 Phone: 6505540007

SERVICE ADDRESS:

Nunes Water Treatment Plant
 500 Lewis Foster Drive
 Half Moon Bay, California 94019

Estimate #3831	
Sent on	Nov 06, 2024
Expiration Date	12/31/2024
Addendum B - 3 Day Right to Cancel	https://drive.google.com/file/d/1Vh1o9-bA_hJrkpBL_QjIUEqtN15-s39D/view?usp=drive_link
Total	\$50,000.00

Product/Service	Description	Qty.	Unit Price	Total
Tree Services	At fence line; Remove first row of Eucalyptus trees as necessary. Selectively crown reduce second row of Eucalyptus trees by up 50% as possible. Chip all brush, leave all chips on site. Haul and dispose oversized wood.	1	\$50,000.00	\$50,000.00*

Total **\$50,000.00**

Price(s) estimated above are contingent upon all line items accepted and scheduled to be completed at the same time. Modification or selection of individual line items will result in additional charges. A change in the scope of work may void any previously offered discounts. When a tree removal permit is required it is the responsibility of the property owner to pay for, obtain, and submit the approved permit to Brush Hog Tree Care Inc (Brush Hog) prior to confirmed scheduling of services. Upon customer request, Brush Hog may provide permit application services for an additional fee, plus the actual cost of the permit(s). Brush Hog is not responsible for any underground utilities, irrigation or low



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Notes Continued...

voltage lines.

A 10% deposit is required to confirm scheduling of work. Please sign, date and return estimate with deposit. Prices are valid for 90 days. Invoices Terms: Due Upon Receipt.

A prorated late charge of 1% interest per month applies if full payment is not received on any invoice within 30 days (12% maximum per year). Partial payments will be deducted from the interest calculation.

See Addendum A and B for other information and terms regarding your agreement with Brush Hog effective as of the date accepted by you below.

* Non-taxable

Signature: _____ Date: _____