

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Jeffrey Schneider, Assistant General Manager

Agenda: November 12, 2024

Report Date: November 8, 2024

Agenda Title: Waive the Procedural Requirements for Sealed Competitive Bids and Authorize the General Manager to Procure a New Ford F150 4x4 Regular Cab Truck from Serramonte Ford, Inc.

Recommendation/Motion:

Waive the procedural requirements for sealed competitive bids and authorize the General Manager to procure a new Ford F150 4x4 regular cab truck from Serramonte Ford, Inc. for a not-to-exceed amount of \$44,745.

Background:

The District budgets annually for vehicle replacements as a part of its Capital Improvement Program (CIP). The CIP budget approved by the Board of Directors in June, 2024 includes \$50,000 per year for the acquisition of 1 new vehicle for each year of the 10 year CIP planning horizon.

Staff obtained three quotes for a Ford F150 4x4 Regular Cab truck which reflect government fleet pricing. Quotes were received from Serramonte Ford, James Ford, and Towne Ford. At \$44,744.11 including sales tax and all applicable fees, the quote from Serramonte Ford is the lowest of the three quotes.

The vehicle requested will be equipped per the District's standard configuration for its typical Ford fleet orders.

Determination of Waiving Competitive Bidding Requirements:

Staff is requesting the Board to waive the formal competitive bidding requirements of Resolution 2016-09 and to purchase a vehicle from Serramonte Ford for a not to exceed amount of \$44,745. Note that staff received quotes from three dealerships.

Fiscal Impact: \$44,745.

Prepared For:
COASTSIDE COUNTY WATER DISTRICT

Date: 10/21/2024

HALF MOON BAY, CA 94019
Ph.

Cell. 650-276-0129



VEHICLE PURCHASE INFORMATION		TRADE INFORMATION
Vehicle:	New 2024 FORD TRKS	(No Trade-in)
Stock No:		
VIN:		
Mileage:	20	
Vehicle Price	\$45,780.00	
Customer Savings	- \$4,994.00	
Selling Price of Vehicle	= \$40,786.00	
Less Rebates(s)	- \$0.00	
Dealer Added Accessories***	+ \$0.00	
Cash Price	= \$40,786.00	
Sales Tax: (estimate)*	+ \$3,831.66	
Total Fees **	+ \$126.75	
Total Cash Price (estimate)	= \$44,744.41	
Payoff balance of Trade(s) (estimate)	+ \$0.00	
Total Charges (estimate)	= \$44,744.41	

*Finance Tax City 0.00000%, Finance Tax County 1.37500%, Finance Tax District 2.00000%, Finance Tax State 6.00000%

**Fees Include: Administration Fee \$85.00, Electronic Filing \$33.00, Tire Fee \$8.75

Retail payments are an estimate and may vary among lending institutions. Tax rules may vary per state. The final terms of your loan may differ depending on the actual terms of the financial institution's acceptance and are negotiable. Retail Net Sales Price is based on 0 down payment. 1st. Payment, security deposit, tax on down payment, license, title and documentation due at delivery.

Customer Approval

Management Approval



Preview Order Y630 - F1L - 4x4 XL Regular Cab: Order Summary Time of Preview: 10/21/2024 13:53:51 Receipt: 10/21/2024

Dealership Name: Serramonte Ford

Sales Code : F72024

Dealer Rep.	Michael Stewart	Type	Fleet	Vehicle Line	F-150	Order Code	Y630
Customer Name	COASTSIDE COU	Priority Code	M1	Model Year	2025	Price Level	530

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 REGULAR CAB XL - 141	\$42365	FRONT LICENSE PLATE BRACKET	\$0
141 INCH WHEELBASE	\$0	BLACK PLATFORM RUNNING BOARDS	\$250
TOTAL BASE VEHICLE	\$42365	SKID PLATES	\$160
OXFORD WHITE	\$0	50 STATE EMISSIONS	\$0
VINYL 40/20/40 FRONT SEAT	\$0	EXTENDED RANGE 36GAL FUEL TANK	\$0
MEDIUM DARK SLATE	\$0	INTEGRATED TRAILER BRAKE CONT	\$275
EQUIPMENT GROUP 101A	\$0	BACKUP ALARM SYSTEM	\$220
.XL SERIES	\$0	FLEET DRL - REPLACE STD DRL	\$45
.17" SILVER STEEL WHEELS	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
2.7L V6 ECOBOOST	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
ELEC TEN-SPEED AUTO TRANS	\$0	FUEL CHARGE	\$0
.265/70R 17 BSW ALL-TERRAIN	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
3.55 ELECTRONIC LOCK RR AXLE	\$470	PRICED DORA	\$0
6450# GVWR PACKAGE	\$0	ADVERTISING ASSESSMENT	\$0
CA NEW MTR VEHICLE BOARD FEES	\$0	DESTINATION & DELIVERY	\$1995
FORD FLEET SPECIAL ADJUSTMENT	\$0		
TOTAL BASE AND OPTIONS			MSRP \$45780
DISCOUNTS			NA
TOTAL			\$45780

ORDERING FIN: QL450 END USER FIN: QL450 PO NUMBER: 00
SHIP TO : F72024
999 Serramonte Blvd., Colma, CA, 94014-3283

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.

This is not an invoice.