STAFF REPORT

To:	**Coastside County Water District Board of Directors**
From:	**Mary Rogren, General Manager**
Agenda:	**November 10, 2026**
Report Date:	**November 6, 2026**
Agenda/Title:	Notice of Completion – Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project

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Recommendation:

That the Board of Directors take the following actions:

1. **Accept the Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project as complete.**
2. **Authorize the Notice of Completion to be filed with the County of San Mateo.**
3. **Authorize the release of the retention funds when the Notice of Completion has been recorded and returned to the District.**

Background

Coastside County Water District entered into a contract with DN Tanks, LLC on July 12, 2024, for the Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project.

The work consisted of demolition and removal of tanks HMB 1 and HMB 2 and existing yard piping and constructing a new 2.1-million-gallon AWWA D110 Type 1 Prestressed Concrete DN Tank and new yard piping and related infrastructure.

The work was located within parcels of land owned by the Coastside County Water District. The site of the work is located at the Nunes Water Treatment Plant, located at 500 Lewis Foster Drive, in the unincorporated community of Half Moon Bay, California in San Mateo County (Assessor Parcel Number 056-310-270).

The work was completed on October 28, 2026, in accordance with District specifications.

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

Name
Street Address
City & State

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CA 94019

SPACE ABOVE THIS LINE FOR RECORDER'S USE

RECORD WITHOUT FEE Govt. Code § 6103 & 27383

NOTICE OF COMPLETION

1. The undersigned is an owner of an interest or estate in the hereafter described real property, the nature of which is: Fee Title

2. The full name and address of the undersigned is:

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CALIFORNIA 94019

3. On November 10, 2026, there was completed upon the hereinafter described real property as a work of improvement as a whole named Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project. The work consisted of demolition and removal of tanks HMB 1 and HMB 2 and existing yard piping and constructing a new 2.1-million-gallon AWWA D110 Type 1 Prestressed Concrete DN Tank and new yard piping and related infrastructure.

4. The name of the original contractor for the work of improvement as a whole was: DN Tanks, LLC, 11 Teal Road, Wakefield, MA 01880.

5. The real property herein referred to is situated in the County of San Mateo, State of California, and described as follows:

The work was located within parcels of land owned by the Coastside County Water District. The site of the work is located at the Nunes Water Treatment Plant, located at 500 Lewis Foster Drive, in the unincorporated community of Half Moon Bay, California in San Mateo County (Assessor Parcel Number 056-310-270).

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

COASTSIDE COUNTY WATER DISTRICT

BY: _____
Mary Rogren, Secretary

VERIFICATION

I, Mary Rogren, declare that I am the Secretary of the Coastside County Water District and am authorized to make this verification for that reason. I have read said Notice of Completion and know the contents thereof to be true and correct.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on November 10, 2026, at Half Moon Bay, California
(Date) (Place where signed)

By: _____
Mary Rogren,
Secretary of the District