



Monthly Budget Report

Account Summary

For Fiscal: 2022-2023 Period Ending: 10/31/2022

	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget	
Revenue										
RevType: 1 - Operating										
<u>1-4120-00</u>	Water Revenue	1,187,300.00	980,714.66	-206,585.34	-17.40 %	4,984,600.00	4,494,059.41	-490,540.59	-9.84 %	12,791,000.00
	Total RevType: 1 - Operating:	1,187,300.00	980,714.66	-206,585.34	-17.40 %	4,984,600.00	4,494,059.41	-490,540.59	-9.84 %	12,791,000.00
RevType: 2 - Non-Operating										
<u>1-4170-00</u>	Water Taken From Hydrants	4,000.00	6,844.17	2,844.17	71.10 %	16,000.00	29,252.96	13,252.96	82.83 %	48,000.00
<u>1-4180-00</u>	Late Notice - 10% Penalty	4,100.00	8,858.89	4,758.89	116.07 %	16,400.00	29,080.33	12,680.33	77.32 %	50,000.00
<u>1-4230-00</u>	Service Connections	1,000.00	3,882.25	2,882.25	288.23 %	4,000.00	7,200.84	3,200.84	80.02 %	10,000.00
<u>1-4920-00</u>	Interest Earned	2,600.00	27,583.23	24,983.23	960.89 %	10,400.00	47,195.12	36,795.12	353.80 %	32,000.00
<u>1-4930-00</u>	Tax Apportionments/County Checks	0.00	2,637.86	2,637.86	0.00 %	0.00	3,508.93	3,508.93	0.00 %	950,000.00
<u>1-4950-00</u>	Miscellaneous Income	1,000.00	-34.00	-1,034.00	-103.40 %	3,000.00	666.00	-2,334.00	-77.80 %	10,000.00
<u>1-4955-00</u>	Cell Site Lease Income	16,000.00	16,261.11	261.11	1.63 %	64,000.00	64,528.69	528.69	0.83 %	192,000.00
<u>1-4965-00</u>	ERAF Refund - County Taxes	0.00	0.00	0.00	0.00 %	250,000.00	298,227.24	48,227.24	19.29 %	500,000.00
	Total RevType: 2 - Non-Operating:	28,700.00	66,033.51	37,333.51	130.08 %	363,800.00	479,660.11	115,860.11	31.85 %	1,792,000.00
	Total Revenue:	1,216,000.00	1,046,748.17	-169,251.83	-13.92 %	5,348,400.00	4,973,719.52	-374,680.48	-7.01 %	14,583,000.00
Expense										
ExpType: 1 - Operating										
<u>1-5130-00</u>	Water Purchased	350,480.00	195,819.84	154,660.16	44.13 %	1,474,734.00	1,066,421.40	408,312.60	27.69 %	2,467,503.00
<u>1-5230-00</u>	Nunes T P Pump Expense	4,000.00	5,473.63	-1,473.63	-36.84 %	16,000.00	20,038.97	-4,038.97	-25.24 %	48,000.00
<u>1-5231-00</u>	CSP Pump Station Pump Expense	50,000.00	60,990.83	-10,990.83	-21.98 %	200,000.00	129,041.08	70,958.92	35.48 %	366,000.00
<u>1-5232-00</u>	Other Trans. & Dist Pump Expense	2,100.00	1,471.48	628.52	29.93 %	8,400.00	8,685.91	-285.91	-3.40 %	25,000.00
<u>1-5233-00</u>	Pilarcitos Canyon Pump Expense	1,000.00	146.10	853.90	85.39 %	2,800.00	1,942.19	857.81	30.64 %	64,000.00
<u>1-5234-00</u>	Denniston T P Pump Expense	2,000.00	8,734.15	-6,734.15	-336.71 %	5,000.00	31,225.08	-26,225.08	-524.50 %	77,000.00
<u>1-5242-00</u>	CSP Pump Station Operations	1,000.00	1,685.32	-685.32	-68.53 %	4,000.00	5,701.87	-1,701.87	-42.55 %	12,000.00
<u>1-5243-00</u>	CSP Pump Station Maintenance	3,000.00	478.62	2,521.38	84.05 %	12,000.00	2,113.07	9,886.93	82.39 %	35,000.00
<u>1-5246-00</u>	Nunes T P Operations - General	8,000.00	8,215.90	-215.90	-2.70 %	32,000.00	46,790.23	-14,790.23	-46.22 %	97,000.00
<u>1-5247-00</u>	Nunes T P Maintenance	10,000.00	10,539.71	-539.71	-5.40 %	39,000.00	22,416.89	16,583.11	42.52 %	119,000.00
<u>1-5248-00</u>	Denniston T P Operations-General	5,000.00	3,318.75	1,681.25	33.63 %	11,000.00	10,486.96	513.04	4.66 %	64,000.00
<u>1-5249-00</u>	Denniston T.P. Maintenance	14,000.00	20,400.82	-6,400.82	-45.72 %	56,000.00	53,544.57	2,455.43	4.38 %	140,000.00
<u>1-5250-00</u>	Laboratory Expenses	7,000.00	4,364.65	2,635.35	37.65 %	26,000.00	18,725.15	7,274.85	27.98 %	77,000.00
<u>1-5260-00</u>	Maintenance - General	31,000.00	43,782.40	-12,782.40	-41.23 %	124,000.00	144,344.36	-20,344.36	-16.41 %	380,000.00
<u>1-5261-00</u>	Maintenance - Well Fields	10,000.00	0.00	10,000.00	100.00 %	18,000.00	0.00	18,000.00	100.00 %	50,000.00
<u>1-5263-00</u>	Uniforms	0.00	316.41	-316.41	0.00 %	0.00	615.12	-615.12	0.00 %	12,000.00
<u>1-5318-00</u>	Studies/Surveys/Consulting	15,000.00	27,205.00	-12,205.00	-81.37 %	55,000.00	62,436.84	-7,436.84	-13.52 %	157,000.00
<u>1-5321-00</u>	Water Resources	2,300.00	1,161.57	1,138.43	49.50 %	9,100.00	2,004.37	7,095.63	77.97 %	26,700.00

Monthly Budget Report

For Fiscal: 2022-2023 Period Ending: 10/31/2022

	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget
1-5322-00 Community Outreach	10,000.00	9,581.36	418.64	4.19 %	24,000.00	19,243.74	4,756.26	19.82 %	68,000.00
1-5325-00 Water Shortage Program	6,000.00	3,829.00	2,171.00	36.18 %	30,000.00	3,829.00	26,171.00	87.24 %	50,000.00
1-5381-00 Legal	10,000.00	5,898.00	4,102.00	41.02 %	37,000.00	30,653.00	6,347.00	17.15 %	110,000.00
1-5382-00 Engineering	6,300.00	12,312.54	-6,012.54	-95.44 %	25,200.00	25,943.54	-743.54	-2.95 %	76,000.00
1-5383-00 Financial Services	4,000.00	4,000.00	0.00	0.00 %	13,000.00	11,710.00	1,290.00	9.92 %	23,000.00
1-5384-00 Computer Services	25,000.00	17,463.66	7,536.34	30.15 %	100,000.00	79,021.71	20,978.29	20.98 %	309,025.00
1-5410-00 Salaries/Wages-Administration	102,788.00	85,879.27	16,908.73	16.45 %	416,046.00	351,299.19	64,746.81	15.56 %	1,267,717.00
1-5411-00 Salaries & Wages - Field	143,068.00	142,393.78	674.22	0.47 %	579,084.00	576,212.44	2,871.56	0.50 %	1,764,505.00
1-5420-00 Payroll Tax Expense	18,190.00	12,453.63	5,736.37	31.54 %	73,625.00	62,081.39	11,543.61	15.68 %	224,338.00
1-5435-00 Employee Medical Insurance	41,000.00	39,615.70	1,384.30	3.38 %	164,000.00	158,449.73	5,550.27	3.38 %	505,000.00
1-5436-00 Retiree Medical Insurance	4,200.00	4,125.26	74.74	1.78 %	16,700.00	16,003.27	696.73	4.17 %	52,000.00
1-5440-00 Employees Retirement Plan	48,690.00	46,466.55	2,223.45	4.57 %	197,078.00	195,986.68	1,091.32	0.55 %	600,506.00
1-5445-00 Supplemental Retirement 401a	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	36,000.00
1-5510-00 Motor Vehicle Expense	6,500.00	8,973.57	-2,473.57	-38.05 %	26,000.00	28,165.61	-2,165.61	-8.33 %	80,000.00
1-5620-00 Office & Billing Expenses	31,000.00	44,274.27	-13,274.27	-42.82 %	127,000.00	135,993.37	-8,993.37	-7.08 %	412,500.00
1-5625-00 Meetings / Training / Seminars	2,000.00	3,544.18	-1,544.18	-77.21 %	19,000.00	21,658.58	-2,658.58	-13.99 %	41,000.00
1-5630-00 Insurance	13,000.00	9,534.15	3,465.85	26.66 %	49,000.00	47,249.06	1,750.94	3.57 %	161,000.00
1-5687-00 Membership, Dues, Subscript.	8,000.00	28,784.47	-20,784.47	-259.81 %	32,000.00	52,556.37	-20,556.37	-64.24 %	99,975.00
1-5688-00 Election Expenses	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	20,000.00
1-5689-00 Labor Relations	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	6,000.00
1-5700-00 San Mateo County Fees	3,000.00	4,241.51	-1,241.51	-41.38 %	9,000.00	8,663.02	336.98	3.74 %	31,400.00
1-5705-00 State Fees	1,000.00	0.00	1,000.00	100.00 %	3,000.00	566.00	2,434.00	81.13 %	42,000.00
Total ExpType: 1 - Operating:	999,616.00	877,476.08	122,139.92	12.22 %	4,033,767.00	3,451,819.76	581,947.24	14.43 %	10,197,169.00
ExpType: 4 - Capital Related									
1-5715-00 Debt Service/CIEDB 11-099	0.00	0.00	0.00	0.00 %	273,341.00	273,340.92	0.08	0.00 %	335,508.00
1-5716-00 Debt Service/CIEDB 2016	0.00	0.00	0.00	0.00 %	238,683.00	238,683.17	-0.17	0.00 %	322,417.00
1-5717-00 Chase Bank - 2018 Loan	0.00	0.00	0.00	0.00 %	382,128.00	382,127.53	0.47	0.00 %	436,027.00
1-5718-00 First Foundation Bank - 2022	0.00	0.00	0.00	0.00 %	420,517.00	420,517.07	-0.07	0.00 %	495,510.00
Total ExpType: 4 - Capital Related:	0.00	0.00	0.00	0.00 %	1,314,669.00	1,314,668.69	0.31	0.00 %	1,589,462.00
Total Expense:	999,616.00	877,476.08	122,139.92	12.22 %	5,348,436.00	4,766,488.45	581,947.55	10.88 %	11,786,631.00
Report Total:	216,384.00	169,272.09	-47,111.91		-36.00	207,231.07	207,267.07		2,796,369.00

**COASTSIDE COUNTY WATER DISTRICT
MONTHLY INVESTMENT REPORT
October 31, 2022**

<u>RESERVE BALANCES</u>	Current Year as of 10/31/2022	Prior Year as of 10/31/2021
CAPITAL AND OPERATING RESERVE	\$14,922,191.89	\$10,317,201.07
RATE STABILIZATION RESERVE	\$250,000.00	\$250,000.00
TOTAL DISTRICT RESERVES	\$15,172,191.89	\$10,567,201.07

ACCOUNT DETAIL

ACCOUNTS WITH TRI COUNTIES BANK		
CHECKING ACCOUNT	\$2,616,746.63	\$5,225,224.45
CSP T & S ACCOUNT	\$200,395.21	\$48,112.12
MONEY MARKET GEN. FUND (Opened 7/20/17)	\$2,019,764.06	\$19,449.84
LOCAL AGENCY INVESTMENT FUND (LAIF) BALANCE	\$10,334,485.99	\$5,273,614.66
DISTRICT CASH ON HAND	\$800.00	\$800.00
TOTAL ACCOUNT BALANCES	\$15,172,191.89	\$10,567,201.07

This report is in conformity with CCWD's Investment Policy.

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS - STATUS REPORT
FISCAL YEAR 2022/2023**

10/31/2022

* Approved June 2022

Status	Approved* CIP Budget FY22/23	Actual To Date FY22/23	Projected FY22/23	Variance vs. Budget	% Completed	Project Status/ Comments
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Equipment Purchases & Replacement

06-03	SCADA/Telemetry/Electrical Controls Replacement	ongoing	\$ 50,000		\$ 50,000	\$ -	0%	
99-02	Vehicle Fleet Replacement	ongoing	\$ 40,000		\$ 40,000	\$ -	0%	

Facilities & Maintenance

09-09	Fire Hydrant Replacement	ongoing	\$ 140,000		\$ 140,000	\$ -	0%	Proposal to Board November 2022
	Pilarcitos Canyon Culvert Replacement	TBD	\$ 40,000		\$ 40,000	\$ -	0%	Likely June 2022
99-01	Meter Change Program	ongoing	\$ 10,000		\$ 10,000	\$ -	0%	

Pipeline Projects

20-08	Grandview Pipeline Replacement Project	Construction	\$ 1,650,000	\$ 335,424	\$ 1,650,000	\$ -	20%	Awarded in June 2022; Construction started in 10/2022
13-02	Pipeline Replacement Under Creek at Pilarcitos Ave/Strawflower	Construction	\$ 400,000	\$ 375,998	\$ 400,000	\$ -	95%	Completed September 2022
14-01	Highway 92 - Replacement of Welded Steel Line	In design	\$ 700,000	\$ 14,941	\$ 150,000	\$ 550,000	0%	Moved construction to FY2023/24

Pump Stations / Tanks / Wells

21-07	Carter Hill Tank Improvement Project	In design	\$ 200,000	\$ 49,527	\$ 200,000	\$ -	0%	At 100% design
09-18	Denniston Well Field Replacements	TBD	\$ 500,000		\$ 100,000	\$ 400,000	0%	Consulting work in 2022-23; construction pushed to 2023-2024
23-03	CSP Fire Sprinklers	TBD	\$ 150,000		\$ 150,000	\$ -	0%	
19-05	Tanks - THM Control	Ongoing	\$ 50,000		\$ 50,000	\$ -	0%	

Water Supply Development

14-25	San Vicente/Denniston Water Supply Development	ongoing	\$ 300,000	\$ 53,572	\$ 300,000	\$ -	n/a	
17-12	Recycled Water Project Development	ongoing	\$ 100,000		\$ 100,000	\$ -	n/a	

Water Treatment Plants

20-14	Nunes Water Treatment Plant Improvement Project	Construction	\$ 3,500,000	\$ 503,778	\$ 2,750,000	\$ 750,000	53%	Construction started August 2021; To be completed in FY 2023/2024; moved \$750M to FY2023/2024 given construction delays
23-05	Sodium Hypochlorite Generator Replacement (Nunes)	TBD	\$ 200,000		\$ 200,000		0%	
23-09	Denniston Contact Clarifier Hatch Replacements	TBD	\$ 75,000	\$ 10,525	\$ 75,000		0%	

UNSCHEDULED/NEW CIP ITEMS FOR CURRENT FISCAL YEAR 2021/2022

23-08	Nunes Magnetic Meter Project	in process		\$ 84,961	\$ 150,000	\$ (150,000)	57%	Planned for FY2023-24 - moved up to FY2022/23
	CSP Screens/Valves - Project TBD	TBD			\$ 250,000			
NN-00	Unscheduled CIP		\$ 100,000		\$ 100,000	\$ -	0%	
	Poplar Avenue Pipeline Replacement				\$ 400,000	\$ (400,000)		Move up Poplar Ave Pipeline Replacement to FY2022/2023 due to City project

COASTSIDE COUNTY WATER DISTRICT
 CAPITAL IMPROVEMENT PROJECTS - STATUS REPORT
 FISCAL YEAR 2022/2023

10/31/2022

* Approved June 2022

Status	Approved* CIP Budget FY22/23	Actual To Date FY22/23	Projected FY22/23	Variance vs. Budget	% Completed	Project Status/ Comments
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NEW FY2022/2023 CIP TOTAL	\$ 8,205,000	\$ 1,428,727	\$ 7,305,000	\$ 1,150,000		
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FY2021/2022 CIP Carryover Projects

22-01	Miramontes Point Road Water Main Replacement	in design	\$ -	\$ 12,016	\$ 40,000	\$ (40,000)	n/a	
22-05	ACCELA Planning Software	in process	\$ -	\$ 8,060	\$ 20,000	\$ (20,000)	80%	
22-06	CSP Pump #2 Replacement (2022)	in process	\$ -	\$ 2,812	\$ 2,812	\$ (2,812)	100%	
22-07	Alameda Ave Crossing at Medio Creek Pipeline Replacement	pre-design	\$ -	\$ 8,600	\$ 400,000	\$ (400,000)	n/a	Move up construction from FY24 to FY23
22-08	WIMS Software Implementation	in process	\$ -		\$ 40,000	\$ (40,000)	20%	

FY2021/2022 CARRYOVER PROJECTS	\$ -	\$ 31,487	\$ 502,812	\$ (502,812)		
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Green = approved by the Board/in process

TOTAL - FY 2022/2023 CIP + PRIOR YEAR CARRYOVER	\$ 8,205,000	\$ 1,460,215	\$ 7,807,812	\$ 647,188		
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**Legal Cost Tracking Report
12 Months At-A-Glance**

**Acct. No.5681
Patrick Miyaki - HansonBridgett, LLP
Legal**

Month	Admin (General Legal Fees)	Water Supply Develpmnt	Recycled Water	Transfer Program	CIP	LABOR & EMPLOYMENT	Election (CVRA)	Litigation	Infrastructure Project Review (Reimbursable)	TOTAL
Oct-21	18,804									18,804
Nov-21	9,818			943	1,739					12,500
Dec-22	5,582			755						6,337
Jan-22	13,699					1,375			751	15,825
Feb-22	15,073				4,810		237			20,120
Mar-22	9,260				1,545					10,804
Apr-22	6,554		3,081	1,185	1,140	3,081				15,040
May-22	4,986	1,580	474		295	6,597				13,932
Jun-22	18,524	2,528								21,052
Jul-22	6,666									6,666
Aug-22	9,090	3,753		706						13,548
Sep-22	4,898	553		919						6,370
TOTAL	122,952	8,414	3,555	4,506	9,528	11,053	237	0	751	160,994

**Engineer Cost Tracking Report
12 Months At-A-Glance**

**Acct. No. 5682
JAMES TETER
Engineer**

Month	Admin & Retainer	CIP	Studies and Non - CIP Project	TOTAL	Reimbursable from Projects
Nov-21	987			987	
Dec-21	480		3,211	3,691	3,211
Jan-22	480	507	507	1,494	507
Feb-22	480	456		936	
Mar-22	480		1,014	1,494	1,014
Apr-22	480		1,859	2,339	1,859
May-22	480		2,366	2,846	2,366
Jun-22	480		1,268	1,748	1,268
Jul-22	480		1,690	2,170	1,690
Aug-22	480		5,714	6,194	5,714
Sep-22	480			480	
Oct-22	480			480	
TOTAL	6,267	963	17,629	24,858	17,629

Calcon T&M Projects Tracking

10/31/2022

Project No.	Name	Status	Proposal Date	Approved Date	Project Budget	Project Actual thru 6/30/22	Project Billings FY2022-2023	
FY 2021-2022 Open Projects:								
	Crystal Springs Solar System Backup			12/20/2021		\$18,739.00		
	Nunes Tank Radio Solar Backup			12/20/2021		\$19,927.00		
	Denniston CC Junction Box				\$9,558.00		\$ 2,000.00	
					Open Projects - Subtotal	<u>\$38,666.00</u>	<u>\$2,000.00</u>	
Other: Monthly Maintenance								
	Tanks							
	Crystal Springs Maintenance							
	Nunes Maintenance							\$ 4,549.72
	Denniston Maintenance							\$ 17,182.85
	Distribution System							\$ 22,510.97
	Wells							
	Cellular Telemetry							\$ 1,312.52
							<u>\$ 45,556.06</u>	
							<u>FINAL TOTAL FY 2022/2023</u>	
							<u>\$47,556.06</u>	

EKI Environment & Water
Engineering Services Billed FY 2020-2021 to FY 2021-2023
Billed through 10/31/2022

	Contract Date	Not to Exceed Budget	Status	FY2020-2021	FY2021-2022	FY2022-2023
CIP Project Management						
Fiscal Year 2019-2020	7.29.2019	\$ 180,000.00	Complete	\$ 1,138.80		
Fiscal Year 2020-2021	8.13.2020	\$ 100,000.00	Complete	\$ 66,805.44	\$ 33,162.48	
Fiscal Year 2021-2022 - Non-Complex Main line Extension Services	10.15.2021	\$ 25,000.00	Open		\$ 10,301.46	\$ 1,791.40
Fiscal Year 2021-2022 - Drought Relief Grant Application	12.2021		Complete		\$ 21,074.82	
Fiscal Year 2022-2023	4/20/2022	\$ 117,000.00	Open		\$ 5,453.76	\$ 23,075.98
Sub Total - CIP Project Management Services		\$ 422,000.00		\$ 67,944.24	\$ 69,992.52	\$ 24,867.38

Denniston Culvert Replacement-Engineering Services during Construction	18-13	7.8.2020	\$ 48,800.00	Complete	\$ 47,647.17		
Pine Willow Oak Water Main Replacement Project	18-01	7.29.2019	\$ 69,700.00	Complete	\$ 4,991.74		
Grandview/Silver/Terrace/Spindrift Under Hwy 1 PreDesign	20-08	10.15.2019	\$ 59,600.00	Complete	\$ 40,597.27		
Grandview Water Main Replacement Project (Design, Bid Support, construction support)	20-08	7.29.2019	\$ 56,100.00	Open	\$ 5,144.36		
Grandview Crossing at Hwy 1	20-08	2.9.2021	\$ 156,500.00	Open	\$ 73,285.99	\$ 37,244.28	\$ 24,959.31
Grandview Crossing at Hwy 1 - Construction Management Services	20-08	9.16.2022	\$ 132,800.00	Open			\$ 574.08
Pilarcitos Creek Crossing Water Main Replacement Preliminary Design	13-02	8.27.2019	\$ 104,600.00	Complete	\$ 1,226.50		
Pilarcitos Creek Crossing Water Main Replacement Design	13-02	7.14.2020	\$ 99,900.00	Complete	\$ 40,191.58	\$ 31,454.78	\$ 26,503.36
Pilarcitos Creek Crossing Water Main Replacement Field Surveys/Land Descriptions	13-02		\$ 28,600.00	Complete		\$ 20,059.82	
Pilarcitos Creek Crossing Water Main Replacement-Engineering Services during construction							\$ 4,681.04
Highway 92 Potable Water Pipeline Replacement Project Design	14-01	7.2.2021	\$ 24,800.00	Open		\$ 18,139.94	\$ 720.98
Miramontes Point Road Water Main Replacement	22-01	7.14.2021	\$ 116,800.00	Open		\$ 92,356.96	\$ 23,040.16
Purisima Way Water Main Replacement	14-29	10.18.2021	\$ 20,400.00	Complete		\$ 19,840.91	
Medio Crossing - Alternatives Evaluation for Pipeline Replacement		4.25.2022	\$ 21,900.00	Open		\$ 8,410.48	\$ 9,471.54

Total - All Services

\$ 281,028.85 \$ 297,499.69 \$ 114,817.85