

## ***STAFF REPORT***

**To:** Coastside County Water District Board of Directors

**From:** Mary Rogren, General Manager

**Agenda:** October 14, 2025

**Report Date:** October 10, 2025

**Agenda Title:** General Manager's Report

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### **For Information and Discussion**

#### **Possible Change to Board Meeting Start Time**

A Board member recently suggested that the District consider changing the starting time of the District's Regular Board of Directors Meeting from 7 PM to 6 PM. Staff would like to give the Board the opportunity to discuss if a time change would be of interest.

In 2006, the Board of Directors voted by Resolution 2006-21 to change the meeting time from 7:30 PM to 7:00 PM with a latest end time of 10:30. To change the time will require enacting a new resolution at a future Regular Board of Directors Meeting.

#### **Director Muller Re-elected to ACWA Region 5 Board of Directors**

Director Muller was recently re-elected to the ACWA Region 5 Board.

The 2026-27 Region 5 Board roster include:

Region 5 Chair: Sarah Palmer (Director – Zone 7 Water Agency)

Region 5 Vice-Chair: John Varela (Director – Santa Clara Valley Water District)

Board Members:

Steve Huber (Director – United Water Conservation District)

Antonio Martinez (Board Vice President – Contra Costa Water District)

John Muller (Director – Coastside County Water District)

John Weed (Director – Alameda County Water District)

Floyd Wicks (Director – Montecito Water District)

## Strategic/Long-Term Planning Workshop

Periodically, staff and the Board of Directors meet to discuss strategic goals and long-term planning. (The last workshop was held in 2021 which focused on a review of local water source alternatives.) Staff has recently met with the President and Vice-President to develop a new approach for conducting the next Strategic/Long-Term Planning Workshop scheduled for Monday, January 12, 2026 from 9:00 – 12:00.

Below is a proposed framework for the upcoming workshop:

- The overarching goal of the workshop is to review progress on prior year priorities and to set new/update both near-term and long-term priorities.
  - *(Given the January timing, this session will help to inform the 10-Year Capital Improvement Program and Financial Model.)*
- The workshop agenda will focus on a discussion of priorities in the following areas *(Note that staff studied 12+ strategic plans from other water agencies and found that strategic goals typically fall into these six areas):*
  - Water Resource Reliability and Resiliency
  - Infrastructure Management and Operational Integrity
  - Organizational Excellence
  - Customer Care, Outreach, and Stakeholder Engagement
  - Financial Management and Sustainability
  - Emergency Preparedness
- In November 2025, staff will provide each Board member with a survey of potential topics for each of the six areas for Board members to rank/prioritize and to provide initial feedback. Board members will also have the opportunity to provide additional topics for discussion.
- In December 2025, staff will meet with the President and Vice-President to finalize the workshop agenda.
- The January 2026 workshop will be held at an offsite location and will be facilitated by the District's General Manager and Assistant General Manager. Invitees may include other staff members and the District's engineering support.
- A desired outcome is that this format can be used for future annually scheduled workshops with the Board.