

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

Friday, September 26, 2025

The Public was able to participate in the public meeting by joining the meeting in person or through the Zoom Video Conference link provided. The public was also able to join the meeting by calling a provided teleconference phone number.

- 1) **ROLL CALL** – President Reynolds called the meeting to order at 4:12 p.m. Present at roll call: Vice President Feldman and Director John Muller.
Director Ken Coverdell and Director Chris Mickelsen were both absent.

Also present: Mary Rogren, General Manager; Jeffery Schneider, Assistant General Manager of Finance and Administration; Darin Sturdivan, Water Distribution Operations Manager; and Lisa Sulzinger, Administrative Analyst

Also participating: Jonathan Sutter, EKI Environment & Water, Inc.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENT** – There were no public comments.

- 4) **Waive the Procedural Requirements for Sealed Competitive Bids and Authorize the General Manager to Enter into a Contractual Agreement with GSW Construction, Inc. for the Pilarcitos Creek Road Culvert Replacement Project**

Ms. Rogren summarized that during the December 2022/January 2023 storm event, the District sustained considerable damage to the existing road in Pilarcitos Canyon including damage to a culvert crossing. District staff and the District's engineer have concluded that the District is at imminent risk of the culvert area being unable to withstand a major storm event this upcoming winter. A heavy storm could result in the District being unable to access the District's raw water pipeline and could also result in damage to the pipeline itself. The culvert replacement must be completed before the rainy season commences. The District requested quotes from three contractors. GSW Construction Inc. was the only responder and is available to commence work during the week of September 29. Environmental Science Associates (contracted through EKI

Environment and Water, Inc.) will handle the necessary environmental permitting and will also provide the biological monitoring services.

ON MOTION BY Director Muller and seconded by Vice President Feldman, the Board voted by roll call vote to waive the procedural requirements for sealed competitive bids and authorize the General Manager to enter into a contractual time and materials agreement with GSW Construction, Inc, for the Pilarcitos Creek Road Culvert Replacement Project for a not-to-exceed amount of \$165,444.14

Director Coverdell	Absent
Director Mickelsen	Absent
Director Muller	Aye
Vice-President Feldman	Aye
President Reynolds	Aye

5) ADJOURNMENT - Special Board Meeting Adjourned at 4:20 p.m.

Respectfully submitted,

Mary Rogren, General Manager
Secretary to the District

Glenn Reynolds, President
Board of Directors