

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, October 14, 2025 - 7:00 p.m.

AGENDA

The Public may attend this meeting in person at the District Office located at 766 Main Street, Half Moon Bay or choose to watch and/or participate in the public meeting by joining the meeting through the Zoom Videoconference link provided below. The public may also join the meeting by calling the below listed teleconference phone number. Note that in person meetings are the primary format for the District's Board of Directors meetings. The District desires to accommodate remote participation by the public, therefore as a courtesy and technology permitting, the public will have the opportunity to fully participate in the meeting via Zoom. However, the District cannot guarantee that the public's remote access to any meeting will be uninterrupted before or during a meeting, and technical difficulties may occur from time to time. In those instances, as long as the public may attend the meeting in person, the meeting may be held or continue. Members of the public desiring to provide comments as a part of a Board meeting are encouraged to submit written comments prior to the meeting or to attend the meeting in person."

The meeting will begin at 7:00 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/81277240724?pwd=XJ7TeJrfranJhOfbPSvqFqeIky9RPI.1>

Meeting ID: 812 7724 0724

Passcode: 513540

One tap mobile

+16699006833,,81277240724#,,,,*513540# US (San Jose)

Dial by your location

- +1 669 900 6833 US (San Jose)

Meeting ID: 812 7724 0724

Passcode: 513540

Find your local number: <https://us06web.zoom.us/j/81277240724?pwd=XJ7TeJrfranJhOfbPSvqFqeIky9RPI.1>

Procedures to make a public comment with Zoom Video/Conference – All participants except the Board Members and Staff are muted on entry and video is disabled. Participants may not unmute themselves unless asked to unmute by the Moderator.

- ***From a computer:*** (1) Using the Zoom App. at the bottom of your screen, click on “Participants” and then “Raise Hand”. Participants will be called to comment in the order in which they are received.
- ***From a phone:*** Using your keypad, dial *9, and this will notify the Moderator that you have raised your hand. The Moderator will call on you by stating the last 4 digits of your phone number.

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

This agenda and accompanying materials can be viewed on Coastside County Water District’s website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

- 1) ROLL CALL**
- 2) PLEDGE OF ALLEGIANCE**
- 3) PUBLIC COMMENT**

At this time members of the public may address the Board of Directors on issues not listed on the agenda which are within the purview of the Coastside County Water District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes. Members of the public attending in-person must complete and submit a speaker slip. Members of the public attending via Zoom must first “raise hand” and the Moderator will “ask to unmute”. The President of the Board will recognize each speaker, at which time the speaker can provide their comments to the Board.

- 4) CONSENT CALENDAR**

The following matters before the Board of Directors are recommended for action as stated by the General Manager. All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the

Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Approval of disbursements for the month ending September 30, 2025:
Claims: \$ 2,405,851.75; Payroll: \$ 247,127.84 for a total of \$ 2,652,979.59 ([attachment](#))
September 2025 Monthly Financial Claims reviewed and approved by Director Mickelsen
- B. Acceptance of Financial Reports ([attachment](#))
- C. Approval of Minutes of September 9, 2025, Regular Board of Directors Meeting ([attachment](#))
- D. Approval of Minutes of September 26, 2025, Special Board of Directors Meeting ([attachment](#))
- E. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- F. Total CCWD Production Report ([attachment](#))
- G. CCWD Monthly Sales by Category Report – September 2025 ([attachment](#))
- H. Leak/Flushing Report – September 2025 ([attachment](#))
- I. Monthly Rainfall Reports ([attachment](#))
- J. SFPUC Hydrological Conditions Report – August 2025 and September 2025 ([attachment](#))
- K. Water Service Connection Transfer Report for September 2025 ([attachment](#))

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

6) GENERAL BUSINESS

- A. Approval of Communications Site License Agreement with the Half Moon Bay Amateur Radio Club to Install a Ham Radio Repeater at El Granada Tank #3 Site ([attachment](#))
- B. Award of Contract to GSW Construction, Inc. for the Pilarcitos Wellfield Replacement Project ([attachment](#))
- C. Approval of Change Order #3 for the Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project ([attachment](#))
- D. Purchase of Hydrants from Underground Republic Water Works, Inc. ([attachment](#))
- E. Quarterly Financial Review ([attachment](#))
- F. Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project - Update #12 ([attachment](#))

7) MONTHLY INFORMATIONAL REPORTS

- A. General Manager's Report ([attachment](#))
 - Possible Change to Board Meeting Start time
 - Director Muller Re-election to ACWA Region 5 Board of Directors
 - Strategic/Long-Term Planning Workshop
- B. Operations Report ([attachment](#))

8) DIRECTOR AGENDA ITEMS – REQUESTS FOR FUTURE BOARD MEETINGS

9) ADJOURNMENT

**COASTSIDE COUNTY WATER DISTRICT
CLAIMS FOR SEPTEMBER 2025**

CHECKS			
CHECK DATE	CHECK NO.	VENDOR	AMOUNT
09/08/2025	35580	HEALTH BENEFITS ACWA-JPIA	\$ 46,801.81
09/08/2025	35581	BADGER METER, INC.	\$ 66.00
09/08/2025	35582	CALCON SYSTEMS, INC.	\$ 1,228.13
09/08/2025	35583	CECIL & CECIL ENTERPRISES, INC	\$ 23,792.00
09/08/2025	35584	CINTAS FIRST AID & SAFETY	\$ 155.10
09/08/2025	35585	COMCAST	\$ 220.31
09/08/2025	35586	RECORDER'S OFFICE	\$ 23.00
09/08/2025	35587	RYAN F. COVALT	\$ 3,245.00
09/08/2025	35588	CUSTOM TOPS, INC	\$ 2,294.33
09/08/2025	35589	GRAINGER, INC.	\$ 1,111.83
09/08/2025	35590	HDR ENGINEERING, INC	\$ 8,980.59
09/08/2025	35591	IRON MOUNTAIN	\$ 904.35
09/08/2025	35592	IRVINE CONSULTING SERVICES, INC.	\$ 812.81
09/08/2025	35593	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA, A MEDICAL CORP.	\$ 74.00
09/08/2025	35594	PACIFIC GAS & ELECTRIC CO.	\$ 104.30
09/08/2025	35595	PACIFIC GAS & ELECTRIC CO.	\$ 67,762.30
09/08/2025	35596	PRINCETON WELDING , INC.	\$ 2,000.00
09/08/2025	35597	REPUBLIC SERVICES	\$ 654.19
09/08/2025	35598	ROGUE WEB WORKS, LLC	\$ 766.00
09/08/2025	35599	SERRAMONTE FORD, INC.	\$ 48,430.50
09/08/2025	35600	STANDARD INSURANCE COMPANY	\$ 596.28
09/08/2025	35601	STETSON ENGINEERS, INC.	\$ 5,043.11
09/08/2025	35602	STRAWFLOWER ELECTRONICS	\$ 54.83
09/08/2025	35603	UNDERGROUND REPUBLIC WATER WORKS, INC.	\$ 6,334.90
09/08/2025	35604	USC FOUNDATION OFFICE	\$ 382.75
09/16/2025	35605	PARAWAN RANRON	\$ 40.42
09/16/2025	35606	CHERRY RHODE MENDOZA	\$ 48.62
09/16/2025	35611	SCG HMB, LLC	\$ 7.71
09/16/2025	35612	SCG HMB, LLC	\$ 36.72
09/16/2025	35613	SCG HMB, LLC	\$ 36.72
09/16/2025	35614	SCG HMB, LLC	\$ 17.46
09/17/2025	35615	ADP, INC.	\$ 843.40
09/17/2025	35616	AMAZON CAPITAL SERVICES, INC.	\$ 306.94
09/17/2025	35617	AMAZON WEB SERVICES, INC.	\$ 1,143.66
09/17/2025	35618	ANDREINI BROS. INC.	\$ 3,645.89
09/17/2025	35619	BAY ALARM COMPANY	\$ 1,256.85
09/17/2025	35620	CEL ANALYTICAL INC.	\$ 755.00
09/17/2025	35621	CHEMTRADE CHEMICALS US LLC	\$ 6,719.44
09/17/2025	35622	CINTAS FIRST AID & SAFETY	\$ 966.79
09/17/2025	35623	JAMES COZZOLINO, TRUSTEE	\$ 275.00
09/17/2025	35624	GRAINGER, INC.	\$ 46.23
09/17/2025	35625	HMB BLDG. & GARDEN INC.	\$ 292.78
09/17/2025	35626	HANSONBRIDGETT. LLP	\$ 15,324.50
09/17/2025	35627	HASSETT HARDWARE	\$ 1,936.01
09/17/2025	35628	HDR ENGINEERING, INC	\$ 5,330.40
09/17/2025	35629	IRVINE CONSULTING SERVICES, INC.	\$ 4,305.50
09/17/2025	35630	JOHN'S SALT SERVICE, INC	\$ 7,627.65
09/17/2025	35631	GLENNA LOMBARDI	\$ 86.00
09/17/2025	35632	MISSION UNIFORM SERVICES INC.	\$ 77.74
09/17/2025	35633	MONTEREY BAY ANALYTICAL SERVICES, INC.	\$ 1,729.57
09/17/2025	35634	MTA PARTS, INC.	\$ 42.62
09/17/2025	35635	OCT WATER QUALITY ACADEMY	\$ 1,500.00
09/17/2025	35636	PACIFICA COMMUNITY TV	\$ 300.00

09/17/2025	35637	SAN MATEO CTY PUBLIC HEALTH LAB	\$	1,282.00
09/17/2025	35638	SCAPES, INC	\$	380.00
09/17/2025	35639	TPX COMMUNICATIONS	\$	2,144.10
09/17/2025	35640	UNDERGROUND REPUBLIC WATER WORKS, INC.	\$	174.39
09/17/2025	35641	UPS STORE	\$	189.60
09/17/2025	35642	VERIZON CONNECT INC.	\$	378.00
09/17/2025	35643	WAGNER & BONSIGNORE CONSULTING CIVIL ENGINEERS, A CORPORATION	\$	889.25
09/17/2025	35644	WATER RESEARCH FOUNDATION	\$	1,353.45
09/17/2025	35645	WEST YOST ASSOCIATES, INC	\$	1,119.00
09/17/2025	35646	WIENHOFF & ASSOCIATES, INC.	\$	170.00
09/19/2025	35647	AMAZON CAPITAL SERVICES, INC.	\$	145.46
09/19/2025	35648	BKS LAW FIRM, A PROFESSIONAL CORPORATION	\$	19,972.16
09/19/2025	35649	JPMORGAN CHASE BANK, N.A.	\$	393,556.46
09/19/2025	35650	FREYER & LAURETA, INC.	\$	48,168.68
09/19/2025	35651	MONTEREY BAY ANALYTICAL SERVICES, INC.	\$	1,148.00
09/19/2025	35652	NEARMAP US, INC	\$	8,447.50
09/19/2025	35653	SAN FRANCISCO WATER DEPT.	\$	316,338.17
09/19/2025	35654	TRI COUNTIES BANK	\$	10,864.31
09/24/2025	35655	A-1 RHINO LININGS	\$	1,218.28
09/24/2025	35656	AMAZON CAPITAL SERVICES, INC.	\$	321.46
09/24/2025	35657	AT&T MOBILTY	\$	126.72
09/24/2025	35658	BAY ALARM COMPANY	\$	1,268.76
09/24/2025	35659	BRUSH HOG TREE CARE, INC.	\$	1,500.00
09/24/2025	35660	CALCON SYSTEMS, INC.	\$	54.69
09/24/2025	35661	PETTY CASH	\$	461.43
09/24/2025	35662	DATAPROSE, LLC	\$	4,545.19
09/24/2025	35663	GSW CONSTRUCTION INC	\$	10,340.06
09/24/2025	35664	HACH CO., INC.	\$	1,842.10
09/24/2025	35665	HERC RENTALS, INC.	\$	462.86
09/24/2025	35666	JAMES FORD, INC.	\$	18.84
09/24/2025	35667	JOHNSON CONTROLS US HOLDINGS INC	\$	1,738.07
09/24/2025	35668	MISSION UNIFORM SERVICES INC.	\$	171.54
09/24/2025	35669	MONTEREY BAY ANALYTICAL SERVICES, INC.	\$	5,097.00
09/24/2025	35670	REDWOOD TRADING POST	\$	764.59
09/24/2025	35671	HD SUPPLY INC	\$	303.64
09/24/2025	35672	BOSCO OIL COMPANY	\$	2,794.60
09/29/2025	35673	RECORDER'S OFFICE	\$	50.00
09/30/2025	35674	CA SF REGIONAL WATER QUALITY CNT BD	\$	4,212.00
09/30/2025	35675	AMAZON CAPITAL SERVICES, INC.	\$	359.06
09/30/2025	35676	CALCON SYSTEMS, INC.	\$	328.13
09/30/2025	35677	COMCAST	\$	220.31
09/30/2025	35678	DN TANKS LLC	\$	1,081,830.10
09/30/2025	35679	EKI INC.	\$	37,196.25
09/30/2025	35680	GOLDEN STATE CONSTRUCTION & UTILITY INC	\$	92,094.96
09/30/2025	35681	GRAINGER, INC.	\$	161.36
09/30/2025	35682	HMB BLDG. & GARDEN INC.	\$	14.21
09/30/2025	35683	MONTEREY BAY ANALYTICAL SERVICES, INC.	\$	1,504.00
09/30/2025	35684	PINE PACIFIC SERVICES, LLC	\$	800.00
09/30/2025	35685	STATE WATER RESOURCES CONTROL BD	\$	65.00
09/30/2025	35686	TEAMSTERS LOCAL UNION #856	\$	1,316.00
09/30/2025	35687	VERIZON WIRELESS	\$	3,198.30
09/30/2025	35688	WATERSMART SOFTWARE, INC	\$	179.28
09/30/2025	35689	MARIA ROMERO	\$	2,970.00
SUBTOTAL CLAIMS FOR MONTH			\$	2,342,787.36

WIRE PAYMENTS				
09/19/2025	DFT0000672	EMPOWER RETIREMENT, LLC	\$	1,225.00
09/19/2025	DFT0000673	PUB. EMP. RETIRE SYSTEM	\$	20,191.10
09/19/2025	DFT0000674	VALIC	\$	6,284.20
09/30/2025	DFT0000675	EMPOWER RETIREMENT, LLC	\$	1,225.00
09/30/2025	DFT0000676	PUB. EMP. RETIRE SYSTEM	\$	20,247.08
09/30/2025	DFT0000677	VALIC	\$	6,284.20
09/30/2025	DFT0000678	P & A ADMINISTRATIVE SERVICES, INC	\$	125.00
09/30/2025		BANK AND CREDIT CARD FEES	\$	7,482.81
SUBTOTAL WIRE PAYMENTS FOR MONTH			\$	63,064.39
TOTAL CLAIMS FOR THE MONTH				\$ 2,405,851.75



Coastside County Water District

Monthly Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 09/30/2025

		September Budget	September Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget
Revenue										
RevType: 1 - Operating										
1-4120-00	Water Revenue	1,534,000.00	1,344,693.71	-189,306.29	-12.34%	4,541,800.00	4,319,030.60	-222,769.40	-4.90%	15,862,300.00
	Total RevType: 1 - Operating:	1,534,000.00	1,344,693.71	-189,306.29	-12.34%	4,541,800.00	4,319,030.60	-222,769.40	-4.90%	15,862,300.00
RevType: 2 - Non-Operating										
1-4170-00	Water Taken From Hydrants	6,000.00	7,653.23	1,653.23	27.55%	18,000.00	21,488.16	3,488.16	19.38%	60,000.00
1-4180-00	Late Notice - 10% Penalty	8,400.00	9,215.05	815.05	9.70%	25,200.00	25,466.41	266.41	1.06%	100,000.00
1-4230-00	Service Connections	1,300.00	956.30	-343.70	-26.44%	3,900.00	2,560.48	-1,339.52	-34.35%	15,000.00
1-4920-00	Interest Earned	42,000.00	56,934.95	14,934.95	35.56%	140,000.00	182,275.40	42,275.40	30.20%	385,000.00
1-4930-00	Tax Apportionments/County Checks	1,000.00	1,382.17	382.17	38.22%	1,000.00	1,382.17	382.17	38.22%	1,231,000.00
1-4950-00	Miscellaneous Income	400.00	2,815.84	2,415.84	603.96%	1,200.00	5,180.96	3,980.96	331.75%	5,000.00
1-4955-00	Cell Site Lease Income	19,910.00	19,930.75	20.75	0.10%	59,730.00	59,093.38	-636.62	-1.07%	239,000.00
1-4965-00	ERAF Refund - County Taxes	0.00	0.00	0.00	0.00%	294,000.00	365,405.11	71,405.11	24.29%	600,000.00
	Total RevType: 2 - Non-Operating:	79,010.00	98,888.29	19,878.29	25.16%	543,030.00	662,852.07	119,822.07	22.07%	2,635,000.00
	Total Revenue:	1,613,010.00	1,443,582.00	-169,428.00	-10.50%	5,084,830.00	4,981,882.67	-102,947.33	-2.02%	18,497,300.00
Expense										
ExpType: 1 - Operating										
1-5130-00	Water Purchased	372,422.00	270,338.94	102,083.06	27.41%	1,095,666.00	891,988.60	203,677.40	18.59%	2,873,340.00
1-5230-00	Nunes T P Pump Expense	5,900.00	5,060.12	839.88	14.24%	17,700.00	16,432.28	1,267.72	7.16%	72,100.00
1-5231-00	CSP Pump Station Pump Expense	68,800.00	31,106.69	37,693.31	54.79%	183,400.00	132,460.61	50,939.39	27.78%	500,000.00
1-5232-00	Other Trans. & Dist Pump Expense	2,900.00	2,885.92	14.08	0.49%	9,600.00	9,385.95	214.05	2.23%	38,300.00
1-5233-00	Pilarcitos Canyon Pump Expense	2,600.00	7,141.35	-4,541.35	-174.67%	6,300.00	11,981.90	-5,681.90	-90.19%	87,000.00
1-5234-00	Denniston T P Pump Expense	11,700.00	10,973.15	726.85	6.21%	39,400.00	39,594.65	-194.65	-0.49%	112,650.00
1-5242-00	CSP Pump Station Operations	910.00	2,432.89	-1,522.89	-167.35%	2,730.00	3,902.15	-1,172.15	-42.94%	11,000.00
1-5243-00	CSP Pump Station Maintenance	4,150.00	11,000.00	-6,850.00	-165.06%	12,450.00	16,000.00	-3,550.00	-28.51%	50,000.00
1-5246-00	Nunes T P Operations - General	7,400.00	4,649.08	2,750.92	37.17%	22,200.00	16,724.74	5,475.26	24.66%	89,500.00
1-5247-00	Nunes T P Maintenance	11,600.00	9,925.11	1,674.89	14.44%	34,800.00	19,169.37	15,630.63	44.92%	140,000.00
1-5248-00	Denniston T P Operations-General	6,100.00	4,983.33	1,116.67	18.31%	18,100.00	29,812.88	-11,712.88	-64.71%	73,000.00
1-5249-00	Denniston T.P. Maintenance	14,300.00	24,866.39	-10,566.39	-73.89%	42,700.00	30,619.20	12,080.80	28.29%	171,400.00
1-5250-00	Laboratory Expenses	7,100.00	7,337.00	-237.00	-3.34%	21,100.00	19,885.19	1,214.81	5.76%	85,000.00
1-5260-00	Maintenance - General	33,400.00	29,697.23	3,702.77	11.09%	100,200.00	79,633.01	20,566.99	20.53%	400,000.00
1-5263-00	Uniforms	4,000.00	98.86	3,901.14	97.53%	9,000.00	14,356.92	-5,356.92	-59.52%	15,000.00
1-5318-00	Studies/Surveys/Consulting	13,350.00	6,119.00	7,231.00	54.16%	22,350.00	6,873.25	15,476.75	69.25%	160,000.00
1-5321-00	Water Resources	1,500.00	484.71	1,015.29	67.69%	4,500.00	484.71	4,015.29	89.23%	18,000.00
1-5322-00	Community Outreach	2,340.00	762.86	1,577.14	67.40%	7,020.00	1,062.86	5,957.14	84.86%	63,500.00

Monthly Budget Report

For Fiscal: 2025-2026 Period Ending: 09/30/2025

		September Budget	September Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget
1-5381-00	Legal	10,400.00	10,473.50	-73.50	-0.71%	31,200.00	30,072.50	1,127.50	3.61%	125,000.00
1-5382-00	Engineering	8,400.00	8,555.31	-155.31	-1.85%	25,200.00	23,239.99	1,960.01	7.78%	100,000.00
1-5383-00	Financial Services	0.00	1,000.00	-1,000.00	0.00%	7,000.00	6,487.00	513.00	7.33%	21,000.00
1-5384-00	Computer Services	31,192.00	27,440.50	3,751.50	12.03%	96,742.00	77,503.25	19,238.75	19.89%	375,000.00
1-5410-00	Salaries/Wages-Administration	137,410.00	126,218.57	11,191.43	8.14%	412,230.00	366,074.61	46,155.39	11.20%	1,630,182.00
1-5411-00	Salaries & Wages - Field	189,327.00	169,926.59	19,400.41	10.25%	567,980.00	501,880.54	66,099.46	11.64%	2,246,102.00
1-5420-00	Payroll Tax Expense	24,995.00	21,067.58	3,927.42	15.71%	74,985.00	62,831.93	12,153.07	16.21%	292,382.00
1-5435-00	Employee Medical Insurance	44,260.00	42,232.63	2,027.37	4.58%	132,780.00	128,610.12	4,169.88	3.14%	568,967.00
1-5436-00	Retiree Medical Insurance	7,054.00	4,719.77	2,334.23	33.09%	21,162.00	15,445.48	5,716.52	27.01%	84,648.00
1-5440-00	Employees Retirement Plan	65,581.00	60,350.05	5,230.95	7.98%	196,743.00	183,041.68	13,701.32	6.96%	786,968.00
1-5445-00	Supplemental Retirement 401a	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	41,472.00
1-5510-00	Motor Vehicle Expense	6,660.00	7,760.48	-1,100.48	-16.52%	19,980.00	19,730.46	249.54	1.25%	80,000.00
1-5620-00	Office & Billing Expenses	33,300.00	29,202.39	4,097.61	12.31%	99,900.00	84,478.01	15,421.99	15.44%	400,000.00
1-5625-00	Meetings / Training / Seminars	4,400.00	7,313.27	-2,913.27	-66.21%	13,200.00	16,322.63	-3,122.63	-23.66%	52,900.00
1-5630-00	Insurance	25,316.00	25,669.03	-353.03	-1.39%	75,950.00	77,007.09	-1,057.09	-1.39%	314,900.00
1-5687-00	Membership, Dues, Subscript.	6,517.00	5,227.25	1,289.75	19.79%	31,722.00	28,563.00	3,159.00	9.96%	126,900.00
1-5689-00	Labor Relations	500.00	0.00	500.00	100.00%	1,500.00	0.00	1,500.00	100.00%	6,000.00
1-5700-00	San Mateo County Fees	2,900.00	1,110.42	1,789.58	61.71%	8,700.00	6,148.26	2,551.74	29.33%	33,900.00
1-5705-00	State Fees	4,325.00	0.00	4,325.00	100.00%	12,975.00	1,189.09	11,785.91	90.84%	51,900.00
1-5799-00	Cost of issuance	0.00	0.00	0.00	0.00%	0.00	9,092.51	-9,092.51	0.00%	0.00
Total ExpType: 1 - Operating:		1,173,009.00	978,129.97	194,879.03	16.61%	3,479,165.00	2,978,086.42	501,078.58	14.40%	12,298,011.00
ExpType: 4 - Capital Related										
1-5715-00	Debt Service/CIEDB 11-099	0.00	0.00	0.00	0.00%	280,621.00	280,620.60	0.40	0.00%	334,998.00
1-5716-00	Debt Service/CIEDB 2016	0.00	0.00	0.00	0.00%	244,747.00	244,747.37	-0.37	0.00%	320,883.00
1-5717-00	Debt Service-Chase Bank - 2018 Loan	393,556.00	393,556.46	-0.46	0.00%	393,556.00	393,556.46	-0.46	0.00%	432,880.00
1-5718-00	Debt Service-First Foundation Bank - 20...	0.00	0.00	0.00	0.00%	351,624.00	351,624.20	-0.20	0.00%	417,365.00
1-5719-00	Debt Service-2025 COP Issuance	0.00	0.00	0.00	0.00%	352,788.00	343,505.38	9,282.62	2.63%	530,813.00
Total ExpType: 4 - Capital Related:		393,556.00	393,556.46	-0.46	0.00%	1,623,336.00	1,614,054.01	9,281.99	0.57%	2,036,939.00
Total Expense:		1,566,565.00	1,371,686.43	194,878.57	12.44%	5,102,501.00	4,592,140.43	510,360.57	10.00%	14,334,950.00
Report Total:		46,445.00	71,895.57	25,450.57		-17,671.00	389,742.24	407,413.24		4,162,350.00

**COASTSIDE COUNTY WATER DISTRICT
MONTHLY INVESTMENT REPORT
September 30, 2025**

<u>RESERVE BALANCES</u>	Current Year as of 09/30/2025	Prior Year as of 09/30/2024
CAPITAL AND OPERATING RESERVE	\$13,471,244.12	\$11,614,740.37
RATE STABILIZATION RESERVE	\$250,000.00	\$250,000.00
TOTAL DISTRICT RESERVES	\$13,721,244.12	\$11,864,740.37

ACCOUNT DETAIL

ACCOUNTS WITH TRI COUNTIES BANK		
CHECKING ACCOUNT	\$1,785,377.76	\$1,997,899.15
CSP T & S ACCOUNT	\$549,786.33	\$668,772.45
MONEY MARKET (CARTER HILL - DN TANK FINANCING)	\$3,777,952.43	\$19,883.16
LOCAL AGENCY INVESTMENT FUND (LAIF) BALANCE	\$7,607,327.60	\$9,177,385.61
DISTRICT CASH ON HAND	\$800.00	\$800.00
TOTAL ACCOUNT BALANCES	\$13,721,244.12	\$11,864,740.37

This report is in conformity with CCWD's Investment Policy.

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS - STATUS REPORT
FISCAL YEAR TO DATE 2025/2026 - September 2025**

10/6/2025

9/30/2025

* Approved June 2025

Status	Approved* CIP Budget FY25/26	Actual To Date FY25/26	Projected FY25/26	Variance vs. Budget	% Completed	Project Status/ Comments
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Equipment Purchases & Replacement

06-03	SCADA/Telemetry/Electrical Controls Replacement	ongoing	\$ 50,000		\$ 50,000	\$ -	n/a	
99-02	Vehicle Fleet Replacement	Complete	\$ 50,000	\$ 48,431	\$ 48,431	\$ 1,570	100%	

Facilities & Maintenance

09-09	Fire Hydrant Replacement	ongoing	\$ 140,000	\$ 8,469	\$ 140,000	\$ -	0%	
23-13	Pilarcitos Canyon Culvert Replacement	Construction	\$ 100,000	\$ 34,212	\$ 250,000	\$ (150,000)	0%	
99-01	Meters	ongoing	\$ 10,000		\$ 10,000	\$ -	n/a	

Pipeline Projects

14-01/26-01	Highway 92 Potable Water Pipeline Emergency Restoration Project	Complete	\$ 700,000	\$ 159,449	\$ 350,000	\$ 350,000	100%	FY2025-26 includes predesign for Phase 2
21-01	Pipeline Replacement Projects: Alcatraz and Santa Cruz Aves/Redondo Beach Loop/Ocean Colony	In design	\$ 100,000		\$ 100,000	\$ -	0%	
21-09	Upper Miramar Pipeline Replacement	In design	\$ 50,000		\$ 50,000	\$ -	0%	

Pump Stations / Tanks / Wells

21-07	Carter Hill Tank Improvement Project	Construction	\$ 9,000,000	\$3,657,970	\$ 9,000,000	\$ -	45%	
19-01	El Granada #1 Tank Site Pump Station Replacement Project	Design	\$ 100,000		\$ 100,000			
25-02	Upper Pilarcitos Well Field Replacements	Ready for Bid	\$ 2,000,000	\$ 43,104	\$ 3,000,000	\$ (1,000,000)	0%	
19-05/25-06	Tanks - THM Control	Ongoing	\$ 200,000	\$ 32,600	\$ 200,000	\$ -	0%	

Water Supply Development

14-25	San Vicente/Denniston Water Supply Development	ongoing	\$ 2,200,000	\$ 75,439	\$ 400,000	\$ 1,800,000	n/a	construction delayed
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Water Treatment Plants

23-06	Sedimentation Basin Rehabilitation	Design	\$ 250,000	\$ 730	\$ 250,000	\$ -	0%	
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UNSCHEDULED/NEW CIP ITEMS FOR CURRENT FISCAL YEAR 2025/2026

25-05	Potable Water Master Plan	Feasibility		\$ 9,539	\$ 170,000	\$ (170,000)	0%	
26-03	Denniston WTP Pump #1 - 6-Stage Bowl Replacement	Complete		\$ 21,251	\$ 21,251	\$ (21,251)	100%	
NN-00	Unscheduled CIP		\$ 100,000		\$ 100,000	\$ -	0%	

FY2025/2026 CIP TOTAL	\$ 15,050,000	\$4,091,193	\$ 14,239,681	\$ 810,319
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FY2024/2025 CARRYOVER PROJECTS

23-09	Denniston Tank Roof Coating Project	Complete		\$ 18,750	\$ 18,750	\$ (18,750)	100%	
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Green = approved by the Board/in process

TOTAL - FY 2025/2026 CIP + PRIOR YEAR CARRYOVER	\$ 15,050,000	\$4,109,943	\$ 14,258,431	\$ 791,569
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Legal Cost Tracking Report
12 Months At-A-Glance

Acct. No.5681
Patrick Miyaki - HansonBridgett, LLP
Legal

Month	Admin (General Legal Fees)	Water Supply Development	Recycled Water	Uninstalled Connection Transfer Program	Capital Improvement Projects	Labor & Employment	Cell Tower Leases	Public Records Requests	Litigation	Non CIP / Infrastructure (Project Review) <i>Reimbursable</i>	Total
Oct-24	2,848			589	21,488	12,683	134				37,741
Nov-24	5,365				9,041	24,680	757				39,842
Dec-24	15,547			267	3,649	8,811	89				28,363
Jan-25	5,029			767	4,628	4,228	579				15,229
Feb-25	12,041			769	3,999	7,115	1,256				25,179
Mar-25	7,347	977		1,049	233		698				10,303
Apr-25	5,580	419		571	1,116	2,604	186			884	11,359
May-25	7,394			1,497	419	2,522	419			1,117	13,366
Jun-25	6,831						47			884	7,761
Jul-25	8,206	93		1,923	224	3,312	558				14,314
Aug-25	2,372				6,428	372	47				9,218
Sep-25	5,580			3,277	4,655		1,814				15,325
TOTAL	84,138	1,488	0	10,707	55,877	66,325	6,580	0	0	2,884	227,997

EKI Environment & Water
Engineering Services Billed FY 2023-2024 to FY 2025-2026
Billed through 9/30/2025

	Contract Date	Not to Exceed Budget	Status	FY 2023-2024	FY 2024-2025	FY 2025-2026
CIP Project Management						
Fiscal Year 2025-2026-Capital Improvement Management	10.9.2024	\$ 100,000.00	Open		\$ 77,991.67	\$ 9,799.40
Fiscal Year 2024-2025-Capital Improvement Management	1.9.2024	\$ 100,000.00	Complete	\$ 62,469.90	\$ 37,520.86	
Fiscal Year 2025-2026- Non-Complex Main line Extension Services	6.30.2025	\$ 25,000.00	Open		\$ 2,522.00	\$ 3,409.64
Fiscal Year 2023-2024 - Non-Complex Main line Extension Services	12.12.2023	\$ 25,000.00	Complete	\$ 11,801.40	\$ 13,840.06	
Fiscal Year 2021-2022 - Non-Complex Main line Extension Services	10.15.2021	\$ 25,000.00	Complete	\$ 4,201.34		
Fiscal Year 2022-2023 - Capital Improvement Management	4.20.2022	\$ 117,000.00	Complete	\$ 34,038.14		
Sub Total - CIP Project Management Services		\$ 167,000.00		\$ 112,510.78	\$ 131,874.59	\$ 13,209.04

Highway 92 Potable Water Pipeline Phase 1 (2023)	14-01	6.13.2023	\$ 135,400.00	Open	\$ 70,887.84	\$ 31,148.61	\$ 4,255.68
Highway 92 Potable Water Pipeline Emergency Restoration-Design	23-10	3.15.2023	\$ 247,600.00	Open	\$ 125,635.28	\$ 43,473.18	\$ 9,295.52
Highway 92 Potable Water Pipeline Future Phases Geotechnical	14-01	3.3.2023	\$ 54,200.00	Open	\$ 23,313.72		
Highway 92 Environmental Services During Construction	14-01	1.8.2025	\$ 166,700.00	Open		\$ 83,484.07	\$ 267.54
Highway 92 Potable Water Pipeline Phase 2 (2025) Predesign	26-01	8.13.2025	\$ 85,500.00	Open			\$ 425.88
Nunes WTP Sedimentation Basin Rehabilitation Design	23-06	8.13.2025	\$ 236,600.00	Open			\$ 730.08
Miramontes Point Road Water Main Replacement	22-01	7.14.2021	\$ 177,300.00	Open			
Medio Creek and Magellan Pipeline/Miramar Deadends Design	22-07	3.15.2023	\$ 138,900.00	Open	\$ 50,313.73	\$ 7,782.58	
Miramar Deadends Project - Biological Resources Assessment	22-07	5.24.2023	\$ 18,200.00	Open	\$ 17,581.46	\$ 21,712.00	
Alcatraz Ave, Santa Rosa Ave, and Ocean Colony Pipeline Projects	21-01	1.9.2024	\$ 66,200.00	Open	\$ 41,027.74	\$ 11,268.66	
Carter Hill Tank Replacement Project Support	21-07	9.1.2024	\$ 50,000.00	Open		\$ 39,886.64	\$ 1,302.60
Pilarcitos Wellfield Replacement Project	25-02	10.9.2024	\$ 378,300.00	Open		\$ 279,724.08	\$ 18,054.10
Pilarcitos Wellfield & Slide Repair Environmental Services	25-02/23-13	5.13.2025	\$ 268,760.00	Open		\$ 36,196.64	
Potable Water Storage Master Plan	25-05	5.13.2025	\$ 170,400.00	Open		\$ 2,315.30	\$ 8,012.68
SFPUC Pilarcitos Dam and Reservoir Improvement Project	5382	10.9.2024	\$ 18,000.00	Open		\$ 6,913.66	
Pilarcitos Creek Road Bank Stabilization Project	23-13	10.9.2024	\$ 44,800.00	Open		\$ 49,419.93	
San Vicente Pipeline Project - Phase A	14-25	1.14.2025	\$ 82,200.00	Open		\$ 27,017.20	\$ 1,586.52
EG Tank #1 - Pre-design for New Pump Station	19-01	6.13.2023	\$ 25,000.00	Complete	\$ 23,917.66		
Highway 92 - Environmental Permitting Strategies	23-10	5.24.2023	\$ 29,700.00	Complete	\$ 28,207.05		
Highway 92 - 2017 Easements Land Description Packages	14-01	8.18.2023	\$ 14,000.00	Complete	\$ 14,000.00		
Highway 92 Environmental Permitting - Emergency Restoration	23-10	3.15.2023	\$ 73,800.00	Complete	\$ 47,121.55	\$ 19,833.49	
Poplar Street Water Main Replacement Project	23-02	10.3.2022	\$ 29,200.00	Complete	\$ 6,199.05		

Total - All Services

\$ 560,715.86 \$ 792,050.63 \$ 57,139.64

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, September 9, 2025

The Public was able to participate in the public meeting by joining the meeting in person or through the Zoom Video Conference link provided. The public was also able to join the meeting by calling a provided teleconference phone number.

- 1) **ROLL CALL** – President Reynolds called the meeting to order at 7:00 p.m. Present at roll call in person in the Board room: Vice President Bob Feldman, Director Ken Coverdell, Director Chris Mickelsen, and Director John Muller.

Also present: Jeffrey Schneider, Asst. General Manager Finance/Admin., Patrick Miyaki, Legal Counsel, Gina Brazil, Administrative Services Manager, Darin Sturdivan, Water Distribution Operations Manager, Sean Donovan, Treatment Plant Operations Manager and Lisa Sulzinger, Administrative Analyst.

- 2) **PLEDGE OF ALLEGIANCE**
- 3) **PUBLIC COMMENT** – There were no public comments.
- 4) **CONSENT CALENDAR**

- A. Approval of disbursements for the month ending August 31, 2025:
Claims: \$ 3,860,250.87; Payroll: \$ 360,218.06 for a total of \$ 4,220,468.93
August 2025 Monthly Financial Claims reviewed and approved by Director Feldman
- B. Acceptance of Financial Reports
- C. Approval of Minutes of August 12, 2025, Special Board of Directors Meeting
- D. Approval of Minutes of August 12, 2025, Regular Board of Directors Meeting
- E. Approval of Minutes of August 27, 2025, Special Board of Directors Meeting
- F. Installed Water Connection Capacity and Water Meters Report
- G. Total CCWD Production Report
- H. CCWD Monthly Sales by Category Report – August 2025
- I. Leak/Flushing Report – August 2025
- J. Monthly Rainfall Reports
- K. Water Service Connection Transfer Report for August 2025

Director Feldman stated he reviewed the financial claims and found them to be in order.

Director Muller inquired about the Coastsides Estates LLC payment. Mr. Schneider stated it was related to the Seymore Line Extension, a refund of their original deposit.

ON MOTION BY Director Mickelsen and seconded by Director Coverdell, the Board voted by roll call vote to approve the Consent Calendar:

Director Coverdell	Aye
Director Mickelsen	Aye
Director Muller	Aye
Vice-President Feldman	Aye
President Reynolds	Aye

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

- There were no meetings reported.

6) GENERAL BUSINESS

A. Approval of Professional Services Agreement with Balance Hydrologics, Inc. for Denniston/San Vicente Stream Gaging, Groundwater Monitoring, and Data Collection.

Mr. Schneider explained that quantifying the amount of water available for diversion from Denniston Creek and San Vicente Creek is important to the District's efforts to secure its waters rights on these streams. Balance Hydrologics, Inc. has been providing the stream gaging, groundwater monitoring and data collection since Water Year 2011.

ON MOTION BY Director Coverdell and seconded by Director Mickelsen, the Board voted by roll call vote to authorize the General Manager to enter into a professional services agreement with Balance Hydrologics, Inc. for water year 2026 stream gaging, groundwater monitoring, and data analysis for the Denniston Creek and San Vicente Creek watersheds for an estimated time-and-materials cost of \$105,454.

Director Coverdell	Aye
Director Mickelsen	Aye
Director Muller	Aye
Vice-President Feldman	Aye
President Reynolds	Aye

B. Approval of Professional Services Agreement with EKI Environment and Water, Inc. for Continued Environmental Services Related to the Pilarcitos Creek Road Culvert Replacement Project

Mr. Schneider summarized that during the December 2022/January 2023 storm event the District sustained considerable damage in Pilarcitos Canyon to the existing road, including multiple slides and damage to a culvert crossing. In October 2024, the District engaged EKI and their subconsultant, Environmental Science Associates (ESA) to develop an environmental permitting strategy (Task 1) for the Pilarcitos Road Stabilization Project including the Pilarcitos Slide Repairs and Culvert Replacement Project. EKI and staff recommend pursuing the Culvert Replacement Project as the next phase. ESA will provide additional environmental services, with a specific focus on obtaining the necessary permitting and environmental compliance for the Pilarcitos Road Culvert Replacement Project.

ON MOTION BY Director Muller and seconded by Director Mickelsen, the Board voted by roll call vote to authorize the General Manager to enter into an amendment to a professional services agreement with EKI Environment and Water, Inc. for environmental services related to the Pilarcitos Creek Road Culvert Replacement Project for \$69,740.

Director Coverdell	Aye
Director Mickelsen	Aye
Director Muller	Aye
Vice-President Feldman	Aye
President Reynolds	Aye

C. Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project - Update #11

Mr. Donovan provided an update on the progress made on the Carter Hill Prestressed Tank and Seismic Upgrades Project during August 2025.

7) MONTHLY INFORMATIONAL REPORTS

A. Operations Report

Mr. Donovan summarized the Operation Highlights for the month of August 2025.

8) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS

There were no requests for future agenda items.

9) ADJOURNMENT - Board Meeting Adjourned at 7:36 p.m.

Respectfully submitted,

Mary Rogren, General Manager
Secretary to the District

Glenn Reynolds, President
Board of Directors

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

Friday, September 26, 2025

The Public was able to participate in the public meeting by joining the meeting in person or through the Zoom Video Conference link provided. The public was also able to join the meeting by calling a provided teleconference phone number.

- 1) **ROLL CALL** – President Reynolds called the meeting to order at 4:12 p.m. Present at roll call: Vice President Feldman and Director John Muller.
Director Ken Coverdell and Director Chris Mickelsen were both absent.

Also present: Mary Rogren, General Manager; Jeffery Schneider, Assistant General Manager of Finance and Administration; Darin Sturdivan, Water Distribution Operations Manager; and Lisa Sulzinger, Administrative Analyst

Also participating: Jonathan Sutter, EKI Environment & Water, Inc.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENT** – There were no public comments.

- 4) **Waive the Procedural Requirements for Sealed Competitive Bids and Authorize the General Manager to Enter into a Contractual Agreement with GSW Construction, Inc. for the Pilarcitos Creek Road Culvert Replacement Project**

Ms. Rogren summarized that during the December 2022/January 2023 storm event, the District sustained considerable damage to the existing road in Pilarcitos Canyon including damage to a culvert crossing. District staff and the District's engineer have concluded that the District is at imminent risk of the culvert area being unable to withstand a major storm event this upcoming winter. A heavy storm could result in the District being unable to access the District's raw water pipeline and could also result in damage to the pipeline itself. The culvert replacement must be completed before the rainy season commences. The District requested quotes from three contractors. GSW Construction Inc. was the only responder and is available to commence work during the week of September 29. Environmental Science Associates (contracted through EKI

Environment and Water, Inc.) will handle the necessary environmental permitting and will also provide the biological monitoring services.

ON MOTION BY Director Muller and seconded by Vice President Feldman, the Board voted by roll call vote to waive the procedural requirements for sealed competitive bids and authorize the General Manager to enter into a contractual time and materials agreement with GSW Construction, Inc, for the Pilarcitos Creek Road Culvert Replacement Project for a not-to-exceed amount of \$165,444.14

Director Coverdell	Absent
Director Mickelsen	Absent
Director Muller	Aye
Vice-President Feldman	Aye
President Reynolds	Aye

5) ADJOURNMENT - Special Board Meeting Adjourned at 4:20 p.m.

Respectfully submitted,

Mary Rogren, General Manager
Secretary to the District

Glenn Reynolds, President
Board of Directors

TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2026

	CCWD Sources			SFPUC Sources		RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
	DENNISTON WELLS	DENNISTON RESERVOIR	PILARCITOS WELLS	PILARCITOS LAKE	CRYSTAL SPRINGS RESERVOIR			
JUL	0.00	17.60	0.00	26.99	11.50	56.09	4.04	52.05
AUG	0.00	15.80	0.00	29.56	11.56	56.92	4.37	52.55
SEPT	0.00	13.00	0.00	26.69	7.77	47.46	2.84	44.62
OCT						0.00		0.00
NOV						0.00		0.00
DEC						0.00		0.00
JAN						0.00		0.00
FEB						0.00		0.00
MAR						0.00		0.00
APR						0.00		0.00
MAY						0.00		0.00
JUN						0.00		0.00
TOTAL	0.00	46.40	0.00	83.24	30.83	160.47	11.25	149.22
% MONTHLY TOTAL	0.0%	31.4%	0.0%	48.1%	20.5%	100.0%	7.2%	92.8%
% ANNUAL TO DATE TOTAL	0.0%	28.9%	0.0%	51.9%	19.2%	100.0%	7.0%	93.0%

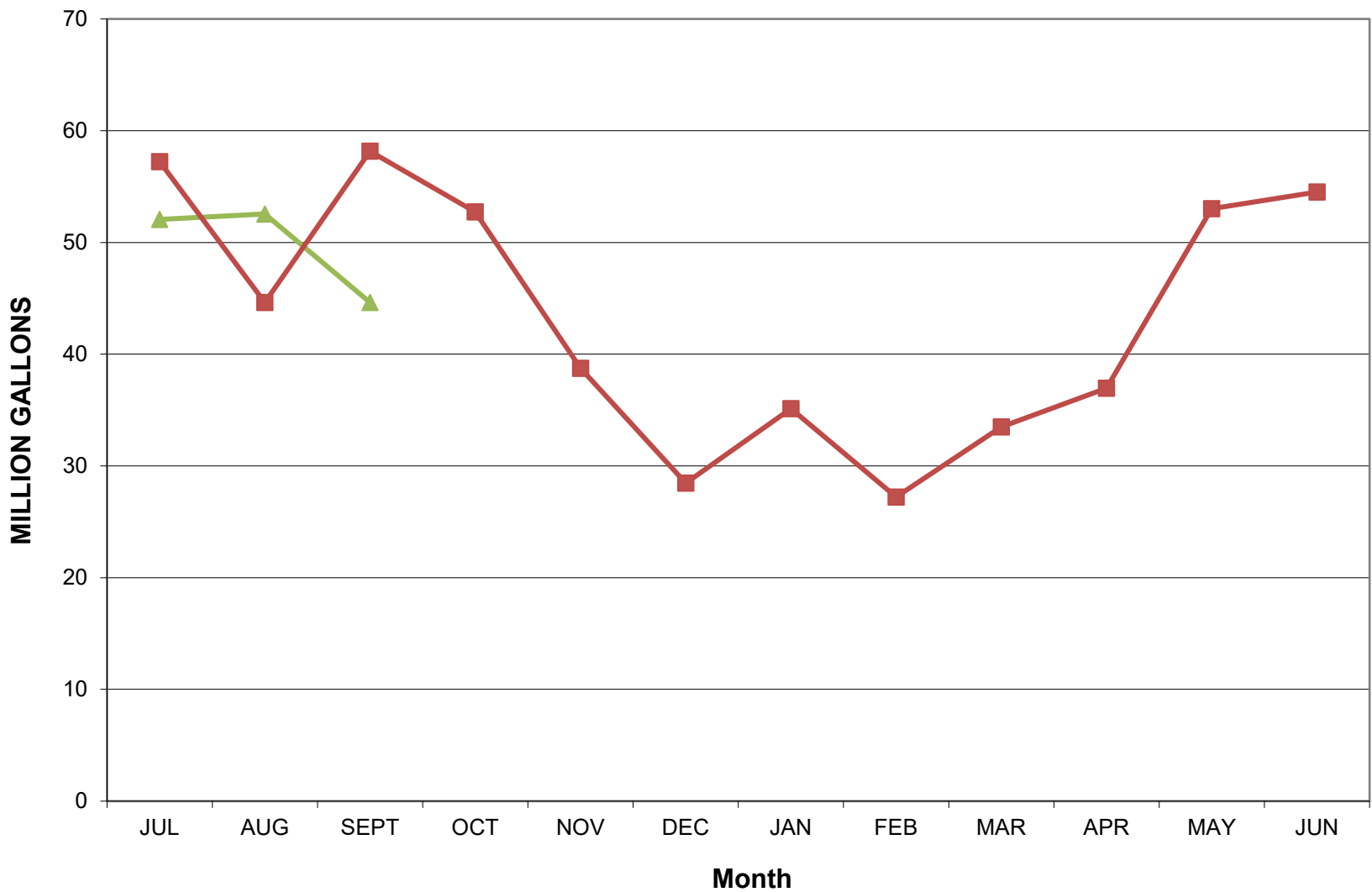
CCWD vs SFPUC- month 31.4%

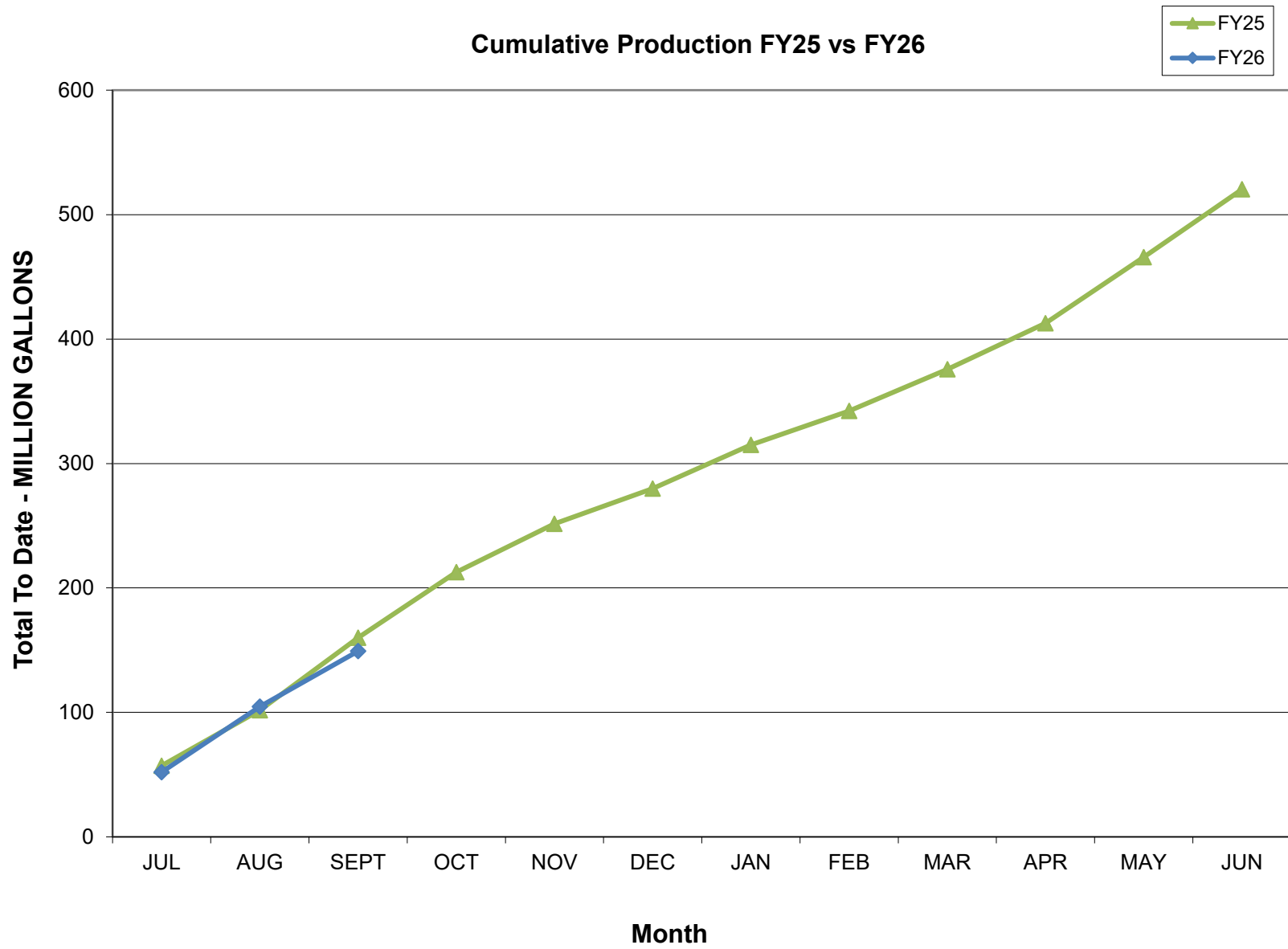
CCWD vs SFPUC- annual 28.9%

TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2025

	CCWD Sources			SFPUC Sources		RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
	DENNISTON WELLS	DENNISTON RESERVOIR	PILARCITOS WELLS	PILARCITOS LAKE	CRYSTAL SPRINGS RESERVOIR			
JUL	0.00	13.20	0.00	26.41	21.34	60.95	3.73	57.22
AUG	0.00	14.60	0.00	9.07	24.80	48.47	3.84	44.63
SEPT	0.00	14.90	0.00	0.00	46.17	61.07	2.91	58.16
OCT	0.00	0.00	0.00	24.84	30.12	54.96	2.24	52.72
NOV	0.00	0.00	17.88	18.89	4.16	40.93	2.21	38.72
DEC	0.00	0.00	16.94	13.76	0.00	30.70	2.24	28.46
JAN	0.00	0.00	19.03	14.88	3.45	37.36	2.23	35.13
FEB	0.00	0.00	16.4	12.83	0.06	29.29	2.07	27.22
MAR	0.00	1.60	17.89	14.08	3.15	36.72	3.22	33.50
APR	0.01	14.20	0.00	22.44	3.44	40.08	3.12	36.96
MAY	0.00	19.50	0.00	28.47	8.08	56.05	3.04	53.01
JUN	0.00	20.10	0.00	29.32	8.96	58.38	3.86	54.52
TOTAL	0.01	98.10	88.14	214.99	153.73	554.97	34.71	520.26
% Annual Total	n/a	17.7%	15.9%	38.7%	27.7%	0.0%	6.3%	93.7%

Monthly Production FY 25 vs 26





Coastside County Water District Monthly Sales By Category (MG) FY2026

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	MG to Date
RESIDENTIAL	26.41	26.56	26.88										79.86
COMMERCIAL	2.98	3.05	3.02										9.05
RESTAURANT	1.60	1.78	1.64										5.02
HOTELS/MOTELS	2.80	2.86	2.73										8.39
SCHOOLS	0.54	0.61	0.49										1.64
MULTI DWELL	2.62	2.65	2.62										7.89
BEACHES/PARKS	0.59	0.72	0.53										1.85
AGRICULTURE	1.41	1.35	1.41										4.16
RECREATIONAL	0.25	0.25	0.25										0.75
MARINE	0.32	0.39	0.49										1.20
RES. IRRIGATION	1.76	1.70	1.73										5.19
DETECTOR CHECKS	0.01	0.02	0.00										0.03
NON-RES. IRRIGATION	2.39	0.43	3.35										6.17
RAW WATER	9.46	9.86	4.75										24.07
PORTABLE METERS	0.25	0.22	0.27										0.74
CONSTRUCTION	0.21	0.22	0.21										0.64
TOTAL - MG	53.59	52.65	50.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	156.64

Non Residential Usage	27.18	26.10	23.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Running 12 Month Total			515.33										
12 mo Residential			281.69										
12 mo Non Residential			233.64										

FY2025

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	MG to Date
RESIDENTIAL	27.94	27.90	26.65	25.55	24.43	21.77	20.74	18.48	19.36	20.52	24.51	26.49	284.32
COMMERCIAL	3.21	3.18	2.97	3.01	3.02	2.75	2.53	2.34	2.45	2.57	2.76	2.75	33.55
RESTAURANT	1.83	1.85	1.63	1.67	1.53	1.27	1.43	1.15	1.38	1.47	1.65	1.65	18.51
HOTELS/MOTELS	2.65	3.14	2.75	2.54	2.44	2.03	2.10	1.84	1.89	2.15	2.41	2.57	28.50
SCHOOLS	0.77	0.70	0.80	0.63	0.36	0.23	0.14	0.21	0.17	0.20	0.29	0.65	5.15
MULTI DWELL	2.72	2.77	2.73	2.52	2.45	2.31	2.26	2.05	2.22	2.40	2.53	2.68	29.64
BEACHES/PARKS	0.85	0.99	0.82	0.48	0.35	0.16	0.21	0.13	0.15	0.21	0.25	0.56	5.16
AGRICULTURE	1.92	2.15	2.19	2.07	1.60	1.30	1.19	1.28	1.96	1.78	1.47	1.43	20.34
RECREATIONAL	0.23	0.25	0.25	0.26	0.30	0.31	0.31	0.28	0.19	0.20	0.23	0.24	3.07
MARINE	0.36	0.38	0.36	0.34	0.29	0.29	0.39	0.28	0.24	0.23	0.29	0.31	3.75
RES. IRRIGATION	1.65	1.68	1.51	1.24	1.07	0.24	0.16	0.25	0.33	0.30	0.97	1.66	11.06
DETECTOR CHECKS	0.02	0.03	0.02	0.01	0.01	0.01	0.01	0.00	0.01	0.00	0.00	0.00	0.14
NON-RES. IRRIGATION	2.48	1.52	3.54	2.25	0.94	0.20	0.13	0.11	0.10	0.14	1.61	4.16	17.17
RAW WATER	4.20	4.98	6.48	7.25	4.17	2.63	0.00	3.23	0.00	2.90	8.31	5.68	49.82
PORTABLE METERS	0.34	0.46	0.32	0.34	0.32	0.07	0.07	0.08	0.06	0.09	0.19	0.27	2.61
CONSTRUCTION	0.38	0.37	0.29	0.27	0.26	0.23	0.21	0.20	0.21	0.21	0.23	0.23	3.11
TOTAL - MG	51.55	52.35	53.31	50.44	43.54	35.82	31.87	31.89	30.73	35.39	47.71	51.32	515.90

Running 12 Month Total			515.90
12 mo Residential			284.32
12 mo Non Residential			231.58

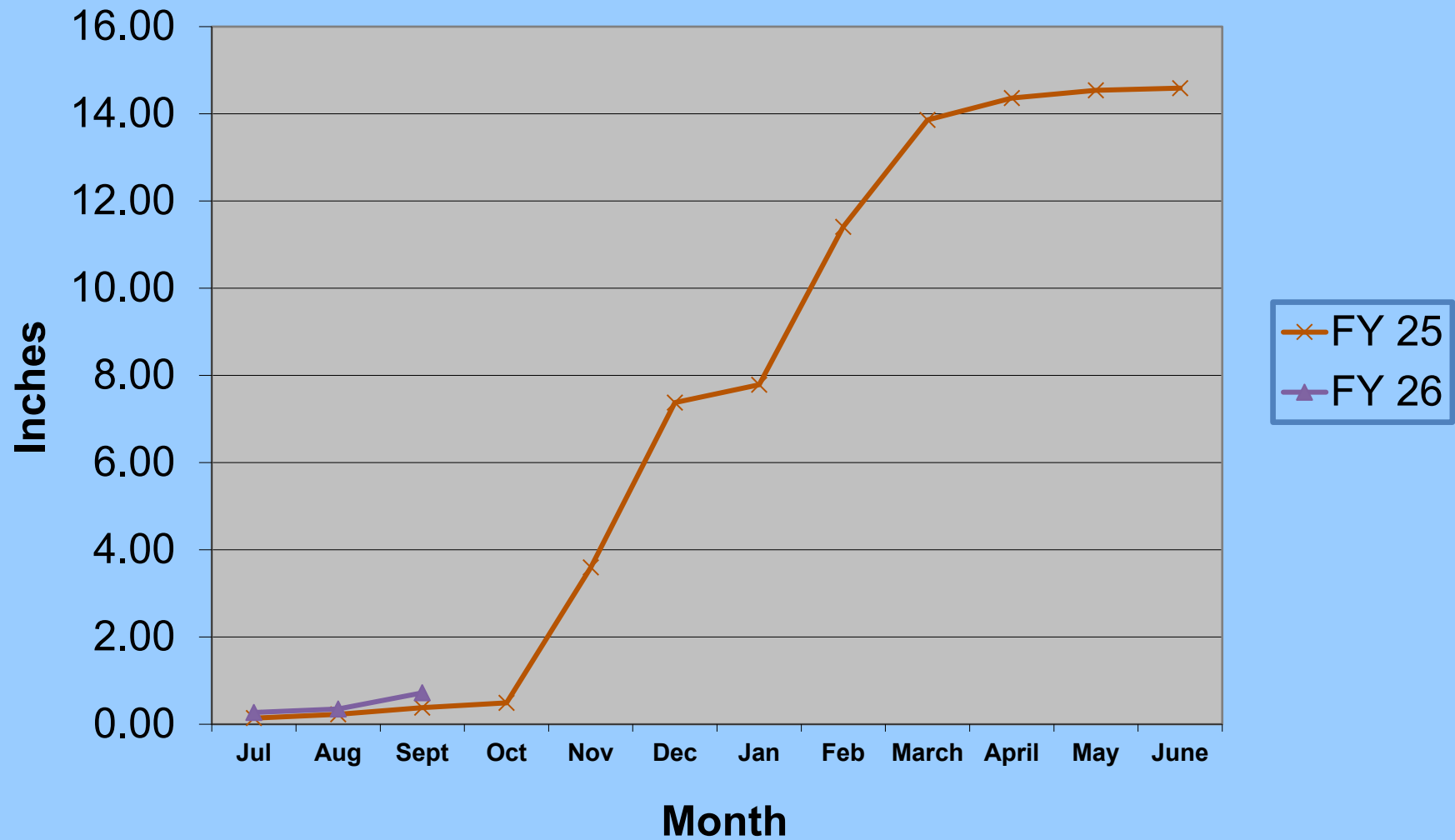
MONTH		September-25									
Coastside County Water District Monthly Discharge Report											
EMERGENCY MAIN AND SERVICE REPAIRS											
C o u n t	Date Reported Discovered	Time Reported	Date Repaired	Time Repaired	Estimated Duration of Leak	(Identifier) Location	Estimated Water Volume Loss (MG)	Class Type	Material Type	Size (Inches)	Work Order Number
1											
2											
3											
4											
5											
6											
7											
8											
						Total	0.000				

OTHER DISCHARGES	
Total Volumes (MG)	
Flushing Program	0.012
Reservoir Cleaning	0.000
Automatic Blowoffs	0.185
Dewatering Operations	0.000
Other (includes flow testing)	0.000
DISCHARGES GRAND TOTAL (MG)	
0.197	

Nunes
Rainfall in Inches

[illegible]

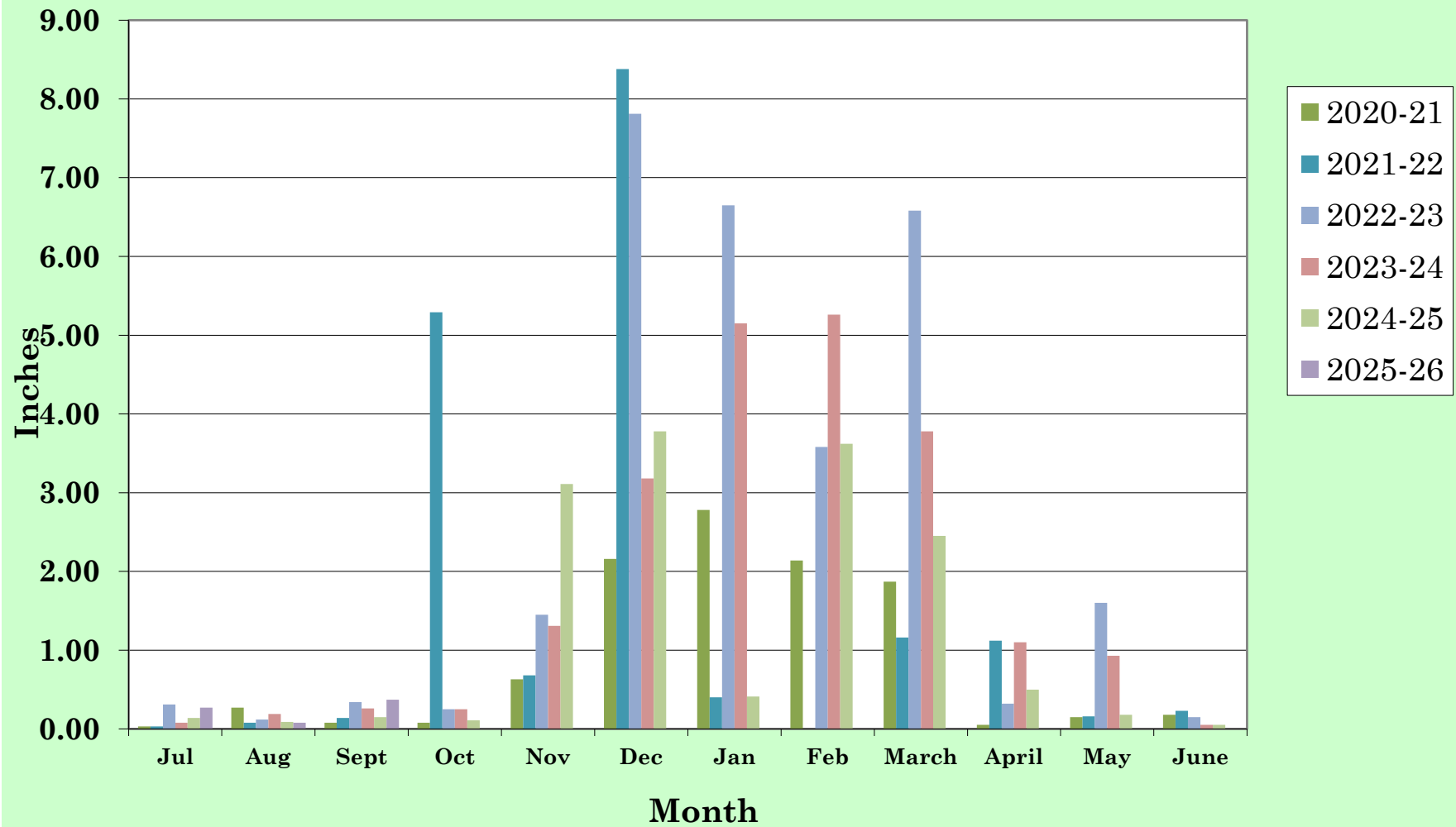
Rainfall Total Comparison Fiscal Years 2025-26 vs. 2024-25



Coastside County Water District

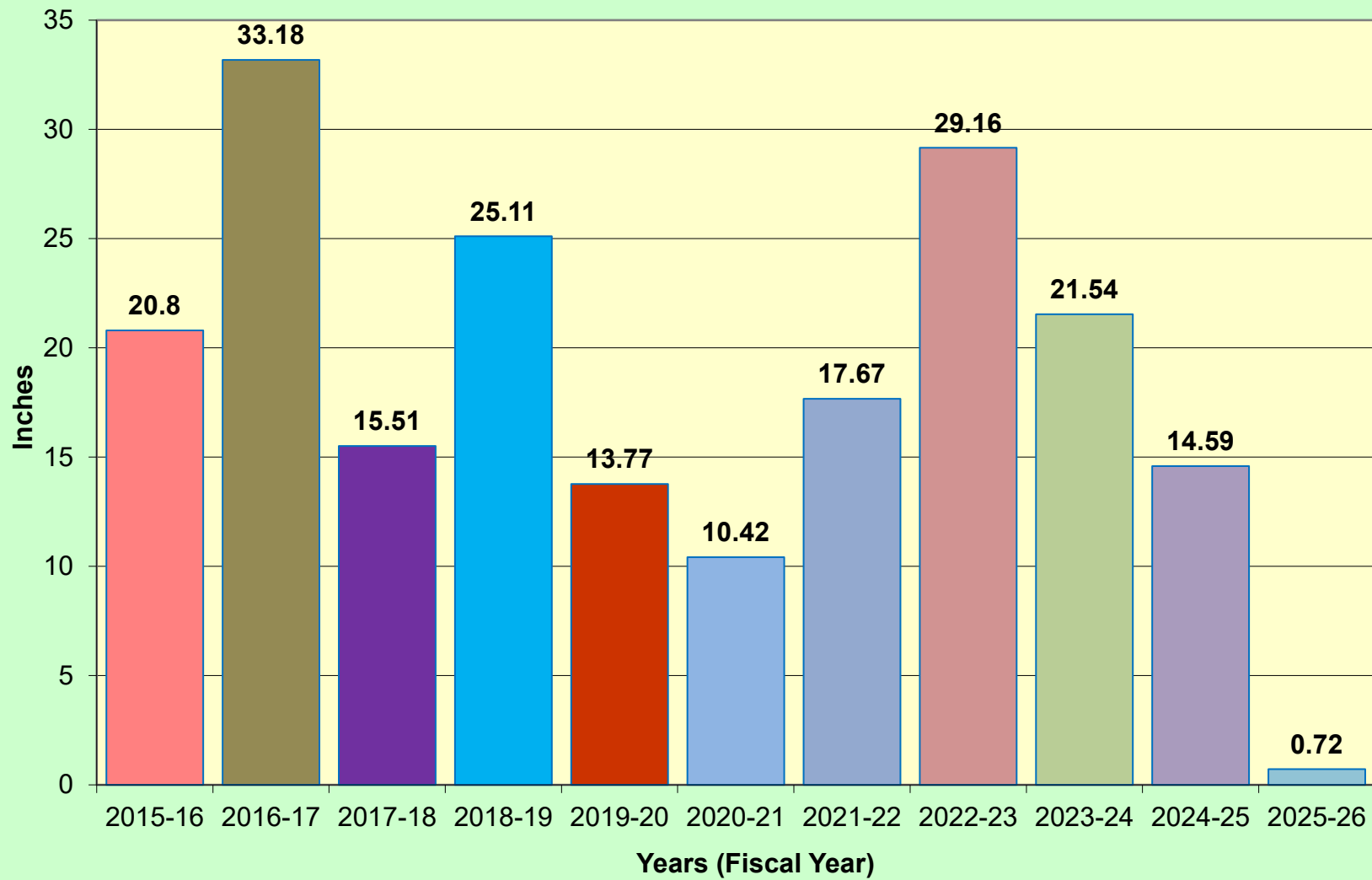
Rainfall by Month

Fiscal Years 2021 - 2026



Rain Totals

Fiscal Years 2016- 2026



San Francisco Public Utilities Commission

Hydrological Conditions Report

August 2025

B. Barry, C. Graham, H. Forrester, L. Stewart
Prepared September 2, 2025



Mount Lyell (elevation: 13,114 feet) in the Upper Tuolumne River Watershed.
Isolated thunderstorms in August generated above normal precipitation for the month.

System Storage

Current Tuolumne System and Local Bay Area storage conditions are summarized in Table 1.

Table 1. Current System Storage as of September 1, 2025							
	Current Storage		Maximum Storage		Available Capacity		Percentage of Maximum Storage
	acre-feet	millions of gallons	acre-feet	millions of gallons	acre-feet	millions of gallons	
Tuolumne System							
Hetch Hetchy Reservoir ¹	307,949		360,360		52,411		85%
Cherry Reservoir ²	242,139		273,345		31,206		89%
Lake Eleanor ³	23,914		27,100		3,186		88%
Water Bank	570,000		570,000		0		100%
Tuolumne Storage	1,144,002		1,230,805		86,803		93%
Local Bay Area Storage							
Calaveras Reservoir	74,461	24,263	96,670	31,500	22,209	7,237	77%
San Antonio Reservoir	48,372	15,762	52,506	17,109	4,134	1,347	92%
Crystal Springs Reservoir	47,605	15,512	68,743	22,400	21,139	6,888	69%
San Andreas Reservoir	15,430	5,028	18,898	6,158	3,468	1,130	82%
Pilarcitos Reservoir	1,808	589	3,118	1,016	1,310	427	58%
Total Local Storage	187,676	61,154	239,935	78,183	52,260	17,029	78%
Total System	1,331,678		1,470,740		139,063		91%

¹ Maximum Hetch Hetchy Reservoir storage with drum gates activated.

² Maximum Cherry Reservoir storage with flashboards installed.

³ Maximum Lake Eleanor storage with flashboards installed.

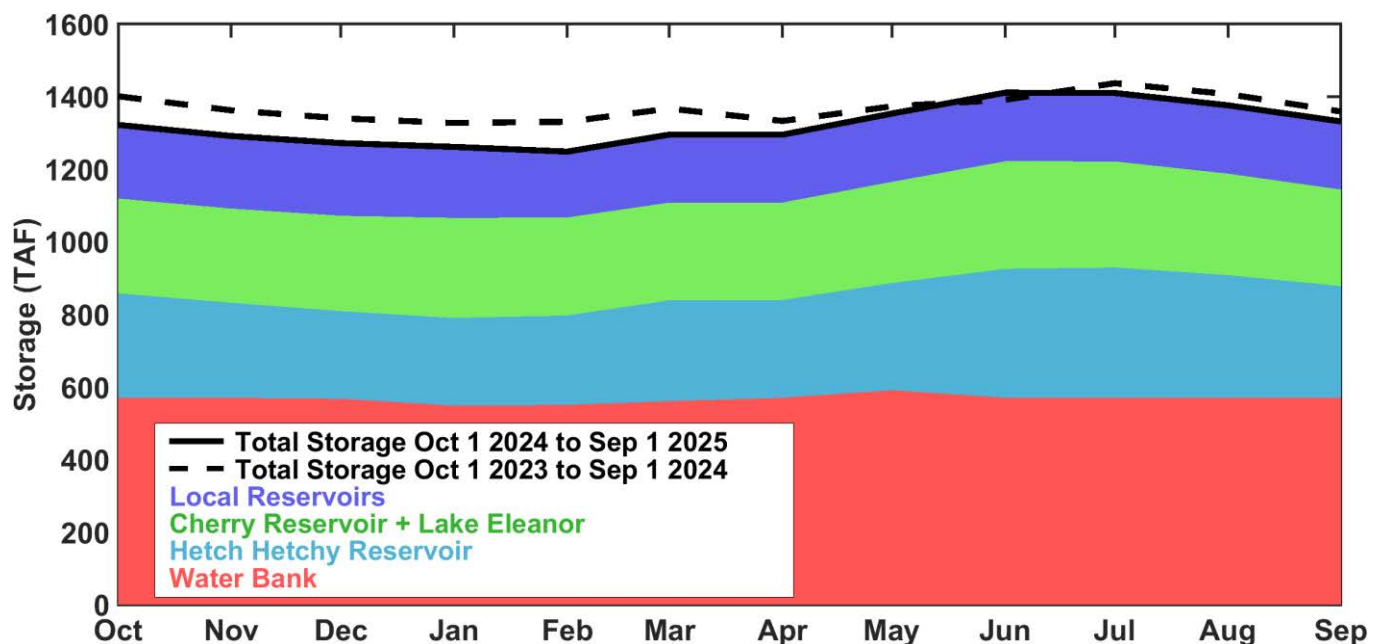


Figure 1: Local and Upcountry Reservoir storage. Color bands show contributions to total system storage. Solid black line shows total system storage for the past 12 months. Dashed black line shows total system storage the previous 12 months.

Hetch Hetchy System Precipitation Index

Current Month: The August 2025 six-station precipitation index was 0.19 inches.

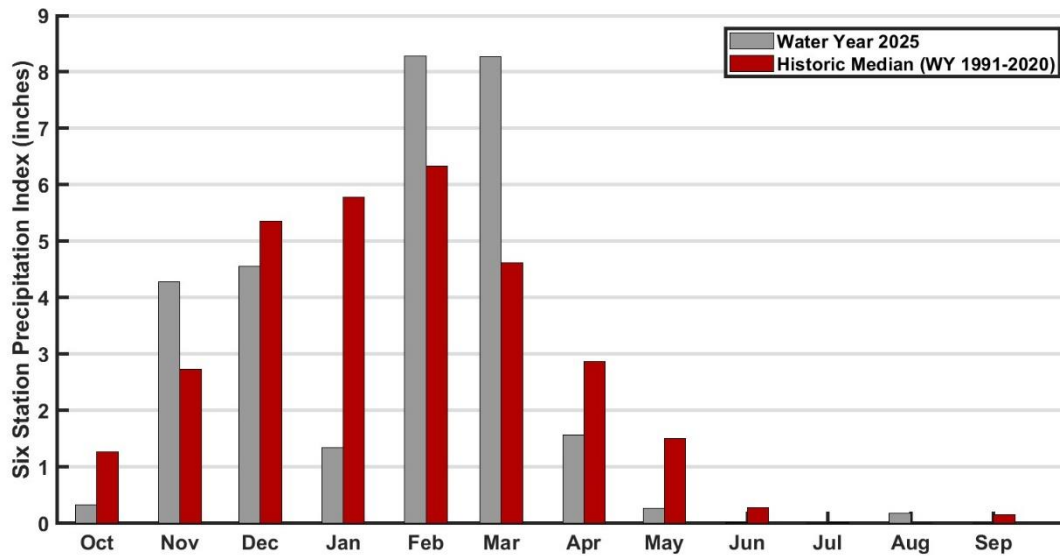


Figure 2: Monthly distribution of the six-station precipitation index relative to the monthly precipitation medians as of September 1. The precipitation index is computed as the average of six Sierra precipitation stations and is an indicator of the overall basin wetness.

Cumulative Precipitation to Date: The cumulative six-station precipitation index for Water Year (WY) 2025 is 29.06 inches, which is 94% of the median to-date. The Hetch Hetchy Weather Station received 0.17 inches of precipitation in August resulting in a total of 29.76 inches for WY 2025, or 86% of the WY to-date median. The cumulative WY 2025 Hetch Hetchy Weather Station precipitation is shown in Figure 3 in red.

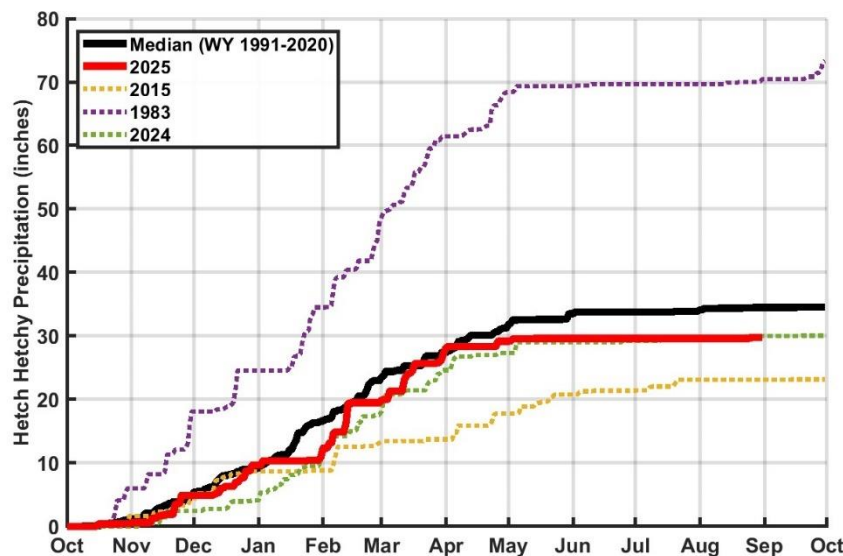


Figure 3: Water Year 2025 cumulative precipitation measured at Hetch Hetchy Weather Station as of September 1. Median cumulative precipitation measured at Hetch Hetchy Weather Station and example wet and dry years are included with Water Year 2025 for comparison purposes.

Tuolumne Basin Unimpaired Inflow

Unimpaired inflow to SFPUC reservoirs and the Tuolumne River at La Grange for August 2025 and Water Year 2025 is summarized below in Table 2.

Table 2. Calculated reservoir inflows and Water Available to City								
All flows are in acre-feet ¹	August, 2025				October 1, 2024 through August 31, 2025			
	Observed Flow	Median ¹	Mean ¹	Percent of Mean	Observed Flow	Median ¹	Mean ¹	Percent of Mean
Inflow to Hetch Hetchy Reservoir	1,061	5,262	13,011	8%	549,972	701,700	756,455	73%
Inflow to Cherry Lake and Lake Eleanor	383	2,325	4,561	8%	368,146	464,076	503,655	73%
Tuolumne River at LaGrange	14,456	16,872	28,918	50%	1,341,444	1,653,577	1,930,331	69%
Water Available to City	0	0	1,636	0%	378,561	580,260	870,168	44%

¹Hydrologic Record: 1991-2020

Hetch Hetchy System Operations

Water deliveries via the San Joaquin Pipeline (SJPL) increased from 245 MGD to 248 MGD on August 5.

Hetch Hetchy Reservoir power draft and stream releases totaled 31,240 acre-feet during the month of August. Required minimum instream release during August was 110 cfs (Year Type B). The required minimum instream release during September is 80 cfs (Year Type B).

Cherry Reservoir power draft and stream releases totaled 12,823 acre-feet during the month of August. The required minimum instream release from Cherry Reservoir from July 1 until September 30 is 15 cfs.

Lake Eleanor stream releases totaled 1,311 acre-feet during the month of August. No water was transferred to Cherry Reservoir via the Cherry-Eleanor pumping station. Required minimum instream release from April 15 through September 15 is 20 cfs. Required minimum stream release will reduce to 10 cfs on September 16.

Regional System Treatment Plant Production

The Harry Tracy Water Treatment Plant production rate for the month was 32 MGD. The Sunol Valley Water Treatment Plant was offline for the entire month.

Regional System Water Delivery

The average August delivery rate was 226 MGD which is a 3.1% increase compared to the July delivery rate of 219 MGD.

Local Precipitation

The rainfall summary for August 2025 and Water Year 2025 is presented in Table 3.

Weather Station Location	August 2025		October 1, 2024 through August 31, 2025	
	Total (inches)	Percent of Mean for the Month	Total (inches)	Percent of Mean for the Year-To-Date
Pilarcitos Reservoir	0.02	67%	35.18	105%
Lower Crystal Springs Reservoir	0.00	100%	22.05	100%
Calaveras Reservoir	0.00	100%	18.36	102%

*Mean Period = WY 1991-2020

Snowpack, Water Supply and Planned Water Supply Management

Above-average air temperatures persisted in the Tuolumne River Basin throughout much of August. Widespread thunderstorm activity and associated episodic runoff occurred during the end of the month. Otherwise, dry conditions continued and inflows at all upcountry reservoirs receded to baseflow conditions. No Water Available to the City (WAC) was observed in August (Figure 4), and no additional WAC is expected for the remainder of WY 2025.

Hetch Hetchy Reservoir is drafting via SJPL deliveries, Moccasin Fish Hatchery flows and minimum instream releases. Cherry Reservoir is drafting via minimum instream releases. Scheduled recreational releases ended on Labor Day, and Holm Powerhouse is now scheduled offline until an increase in reservoir inflows occurs. The Cherry-Eleanor Pumps were activated September 2. Lake Eleanor is drafting via minimum instream releases. Water Bank is expected to remain nearly full until significant runoff occurs, as minimum stream releases meet or exceed Districts' Entitlements.

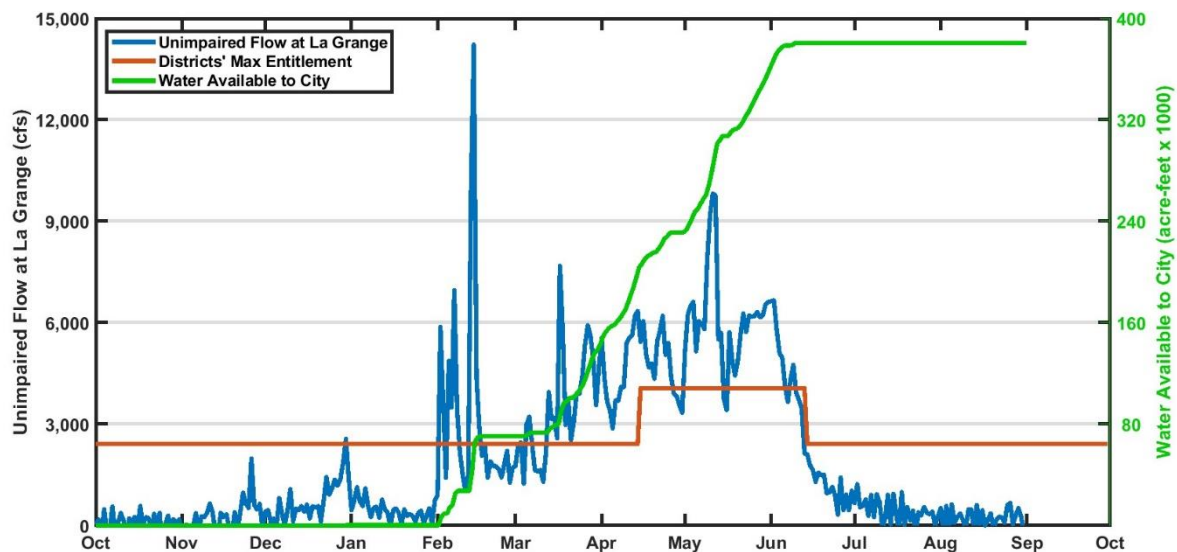


Figure 4: Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City.

San Francisco Public Utilities Commission

Hydrological Conditions Report

September 2025

B. Barry, H. Forrester, L. Stewart, R. Walters
Prepared October 1, 2025



Storm clouds over Hetch Hetchy Reservoir. Widespread thunderstorms in September generated above normal precipitation for the month.

System Storage

Current Tuolumne System and Local Bay Area storage conditions are summarized in Table 1.

Table 1. Current System Storage as of October 1, 2025							
	Current Storage		Maximum Storage		Available Capacity		Percentage of Maximum Storage
	acre-feet	millions of gallons	acre-feet	millions of gallons	acre-feet	millions of gallons	
Tuolumne System							
Hetch Hetchy Reservoir ¹	281,986		360,360		78,374		78%
Cherry Reservoir ²	244,541		273,345		28,804		89%
Lake Eleanor ³	18,428		27,100		8,672		68%
Water Bank	570,000		570,000		0		100%
Tuolumne Storage	1,114,955		1,230,805		115,850		91%
Local Bay Area Storage							
Calaveras Reservoir	73,341	23,898	96,670	31,500	23,329	7,602	76%
San Antonio Reservoir	47,970	15,631	52,506	17,109	4,536	1,478	91%
Crystal Springs Reservoir	49,087	15,995	68,743	22,400	19,656	6,405	71%
San Andreas Reservoir	15,707	5,118	18,898	6,158	3,192	1,040	83%
Pilarcitos Reservoir	1,746	569	3,118	1,016	1,372	447	56%
Total Local Storage	187,851	61,211	239,935	78,183	52,085	16,972	78%
Total System	1,302,806		1,470,740		254,913		89%

¹ Maximum Hetch Hetchy Reservoir storage with drum gates activated.

² Maximum Cherry Reservoir storage with flashboards installed.

³ Maximum Lake Eleanor storage with flashboards installed.

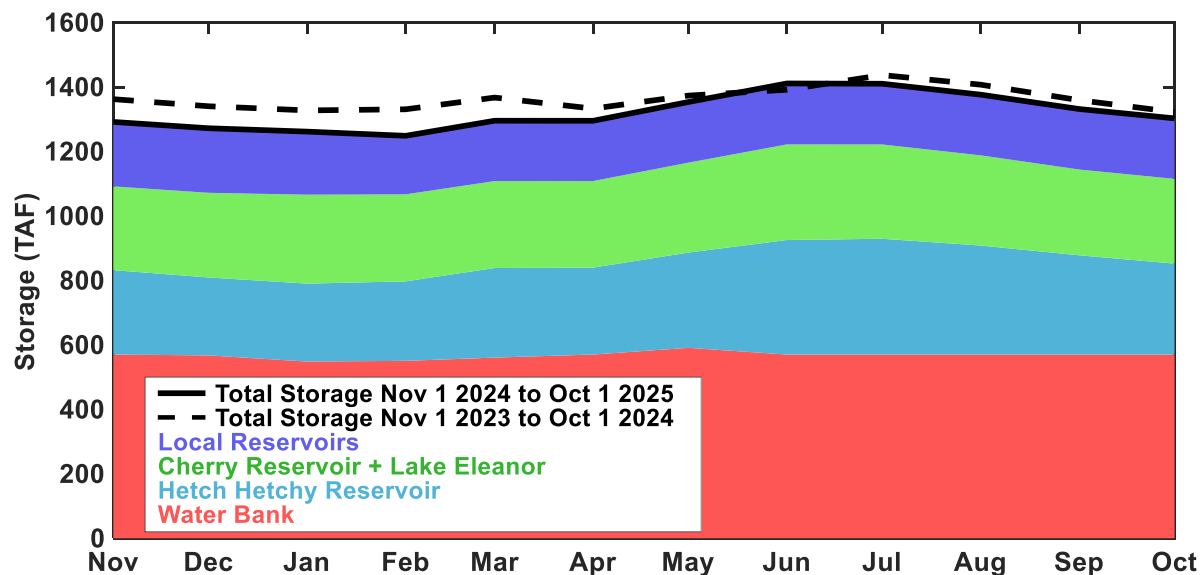


Figure 1: Local and Upcountry Reservoir storage. Color bands show contributions to total system storage. Solid black line shows total system storage for the past 12 months. Dashed black line shows total system storage the previous 12 months.

Hetch Hetchy System Precipitation Index

Current Month: The September 2025 six-station precipitation index was 0.43 inches.

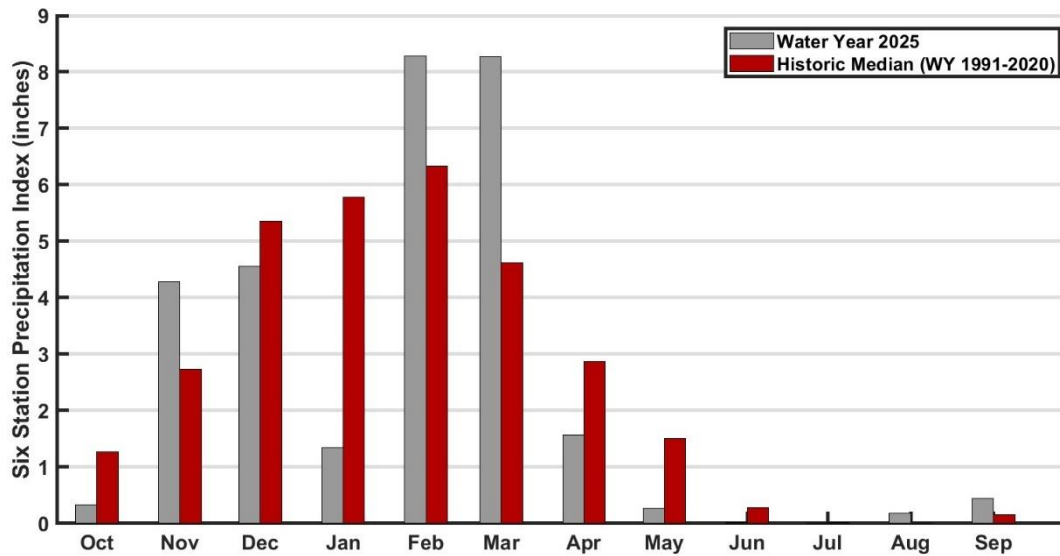


Figure 2: Monthly distribution of the six-station precipitation index relative to the monthly precipitation medians as of October 1. The precipitation index is computed as the average of six Sierra precipitation stations and is an indicator of the overall basin wetness.

Cumulative Precipitation to Date: The cumulative six-station precipitation index for Water Year (WY) 2025 is 29.49 inches, which is 95% of the median to-date. The Hetch Hetchy Weather Station received 0.55 inches of precipitation in September resulting in a total of 30.31 inches for WY 2025, or 88% of the WY median. The cumulative WY 2025 Hetch Hetchy Weather Station precipitation is shown in Figure 3 in red.

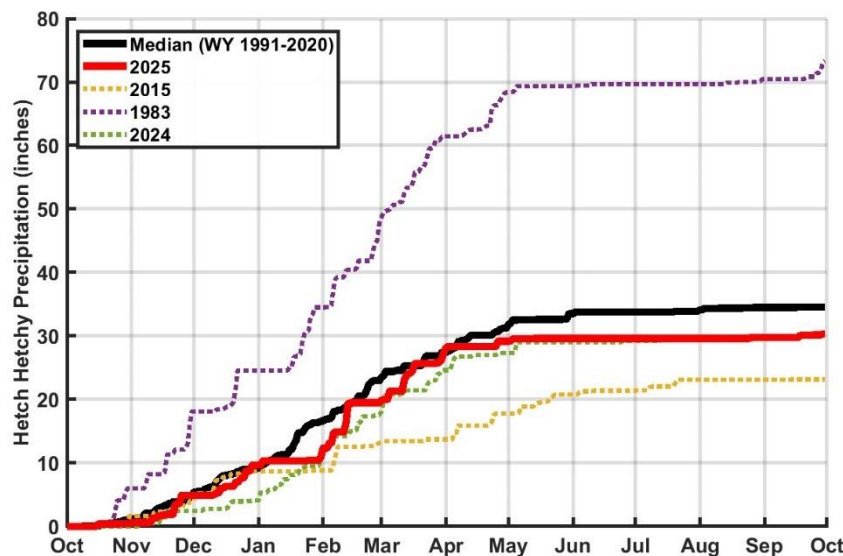


Figure 3: Water Year 2025 cumulative precipitation measured at Hetch Hetchy Weather Station as of October 1. Median cumulative precipitation measured at Hetch Hetchy Weather Station and example wet and dry years are included with Water Year 2025 for comparison purposes.

Tuolumne Basin Unimpaired Inflow

Unimpaired inflow to SFPUC reservoirs and the Tuolumne River at La Grange for September 2025 and Water Year 2025 is summarized below in Table 2.

Table 2. Calculated reservoir inflows and Water Available to City								
All flows are in acre-feet ¹	September, 2025				October 1, 2024 through September 30, 2025			
	Observed Flow	Median ¹	Mean ¹	Percent of Mean	Observed Flow	Median ¹	Mean ¹	Percent of Mean
Inflow to Hetch Hetchy Reservoir	926	1,669	3,314	28%	550,898	703,970	762,304	72%
Inflow to Cherry Lake and Lake Eleanor	100	1,537	1,969	5%	368,246	465,619	508,322	72%
Tuolumne River at LaGrange	11,576	8,681	12,079	96%	1,353,020	1,664,299	1,942,410	70%
Water Available to City	0	0	5	0%	378,561	580,260	870,173	44%

¹Hydrologic Record: 1991-2020

Hetch Hetchy System Operations

Water deliveries via the San Joaquin Pipeline (SJPL) decreased from 248 MGD to 227 MGD on September 18.

Hetch Hetchy Reservoir power draft and stream releases totaled 26,888 acre-feet during the month of September. Required minimum instream releases were 80 cfs from September 1st to 14th and 65 cfs from September 15th to 30th (Year Type B). The required minimum instream release during October is 50 cfs (Year Type B).

Cherry Reservoir power draft and stream releases totaled 1,595 acre-feet during the month of September. The required minimum instream release from Cherry Reservoir from July 1 until September 30 is 15 cfs. The required minimum instream release from October 1 to June 30 is 5 cfs.

Lake Eleanor stream releases totaled 978 acre-feet during the month of September. 4,532 acre-feet of water was transferred to Cherry Reservoir via the Cherry-Eleanor pumping station. Required minimum instream release from April 15 through September 15 was 20 cfs. Minimum instream release decreased to 10 cfs on September 16 and will remain there throughout October.

Regional System Treatment Plant Production

The Harry Tracy Water Treatment Plant production rate for the month was 32 MGD. The Sunol Valley Water Treatment Plant was offline for the entire month.

Regional System Water Delivery

The average September delivery rate was 217 MGD which is a 4.2% decrease compared to the August delivery rate of 226 MGD.

Local Precipitation

The rainfall summary for September 2025 and Water Year 2025 is presented in Table 3.

Weather Station Location	September 2025		October 1, 2024 through September 30, 2025	
	Total (inches)	Percent of Mean for the Month	Total (inches)	Percent of Mean for the Year-To-Date
Pilarcitos Reservoir	0.60	600%	35.78	106%
Lower Crystal Springs Reservoir	0.46	1533%	22.51	102%
Calaveras Reservoir	0.03	300%	18.39	102%

*Mean Period = WY 1991-2020

Snowpack, Water Supply and Planned Water Supply Management

Above-average air temperatures persisted in the Tuolumne River Basin throughout much of September. Episodic thunderstorm activity and associated wildfire and runoff occurred throughout the month. Otherwise, dry conditions continued and inflows at all upcountry reservoirs remained near baseflow conditions. No Water Available to the City (WAC) was observed in September (Figure 4), and no additional WAC is expected until significant runoff occurs during WY 2026.

Hetch Hetchy Reservoir is drafting via SJPL deliveries, Moccasin Fish Hatchery flows and minimum instream releases. Cherry Reservoir is drafting via minimum instream releases. Holm Powerhouse is scheduled offline until an increase in reservoir inflows occurs. The Cherry-Eleanor Pumps were intermittently active during September. Additional pumping transfer is planned during October. Lake Eleanor is drafting via minimum instream releases. Water Bank is expected to remain nearly full until significant runoff occurs, as minimum stream releases meet or exceed Districts' Entitlements.

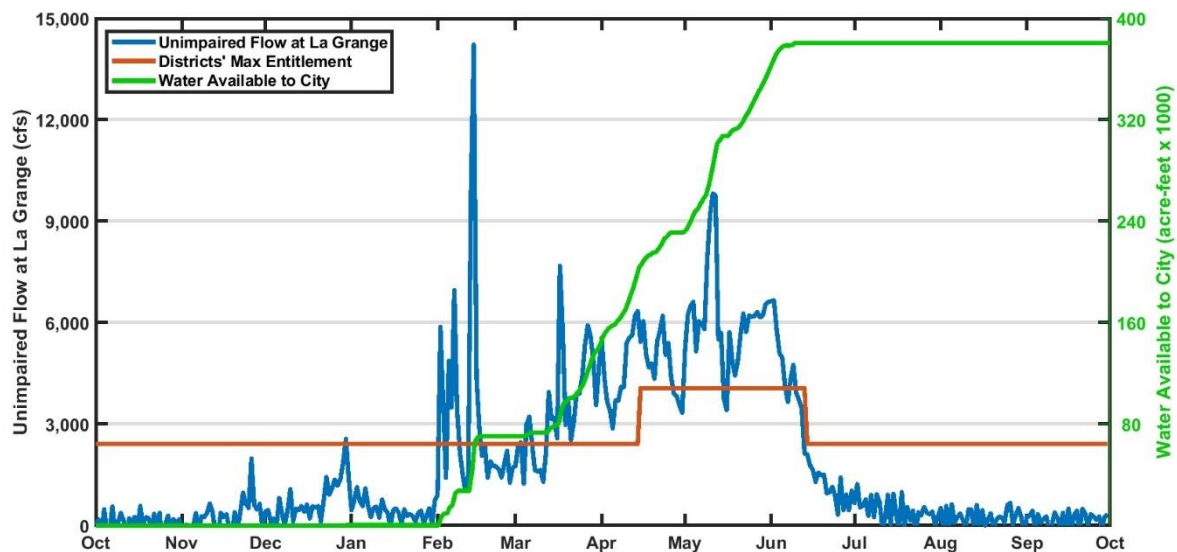


Figure 4: Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City.

**WATER SERVICE CONNECTION TRANSFER REPORT
TRANSFERS APPROVED FOR THE MONTH OF SEPTEMBER 2025**

DONATING APN	PROPERTY OWNER(S)	RECIPIENT APN	PROPERTY OWNER(S)	# OF CONNECTIONS	DATE
047-141-160	Joshua Simpson and Pamela Daniels	048-065-180	Linda Mendiola / IRA Services Trust	one 5/8"	September 3, 2025

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: October 14, 2025

Date: October 10, 2025

Agenda Title: Approval of Communications Site License Agreement with the Half Moon Bay Amateur Radio Club to Install a Ham Radio Repeater at El Granada Tank #3 Site

Recommendation/Motion:

Authorize the General Manager to enter into a communications site license agreement with the Half Moon Bay Amateur Radio Club to install a ham radio repeater at the El Granada Tank #3 site.

Background:

The HAM radio network on the San Mateo Coastsides provides a key communications link during emergencies for the Coastsides CERT ("Community Emergency Response Team") neighborhoods and other emergency responders from Montara to Pescadero. The Half Moon Bay Amateur Radio Club (HMBARC) currently utilizes a repeater operated by the County of San Mateo, however HMBARC may have limited or no access to the County's repeater in extreme emergencies when the County's emergency network takes precedence. HMBARC is therefore seeking a location where they can own and operate a repeater specifically for the HAM radio community and that will be available during Coastsides emergencies.

The HMBARC has identified the El Granada Tank #3 site (located at 712 El Granada Blvd) as an ideal location for its repeater. The footprint for the repeater and associated hardware is relatively small in size. The repeater will be placed on the tank handrailing and a small equipment cabinet will be placed in the building on the tank site. Although HMBARC will need to maintain the equipment, ongoing access requirements should be minimal. (See Attachment A for HMBARC's proposal to the District for the placement of the repeater.)

District staff recommends supporting HMBARC in this effort that will provide significant benefits and resiliency to the Coastside community.

Although the HAM radio network is for the amateur community only and not for commercial use, the District will also have access to this radio network in emergencies. Use of this network could prove to be invaluable in communicating with neighborhood communities and other local agencies in the District quickly when cell service or the internet is down. (Note that the District has its own radio system and frequencies for its daily internal use.)

Hanson-Bridgett assisted the District in preparing the license agreement with HMBARC (Attachment B). Key terms include:

- The District will provide use of the site to HMBARC for the repeater and related equipment. HMBARC is responsible for all costs associated with the installation, operation, and maintenance of the repeater with the exception of electricity. (The District will provide a 120 Volt AC receptacle. Note that electricity use will be minimal.)
- District staff must accompany HMBARC when accessing the premises.
- The agreement is for two years and will automatically renew in two year increments unless terminated by either party at least (30) days prior to the upcoming termination date. The agreement can be terminated by either party for any or no reason with (60) days' notice.
- HMBARC agrees that the District may use the repeater in cases of emergency. In exchange for this service, no license fee will be charged.

Fiscal Impact: none.

Attachments:

Attachment A – HMBRC Proposal

Attachment B – Draft Communication Site License Agreement



November 19, 2023

Mr. Darin Sturdivan
766 Main Street
Half Moon Bay, CA 94019

RE: Proposal to Install Ham Radio Repeater at CCWD Tank #3 Facility

Dear Mr. Sturdivan,

The Half Moon Bay Amateur Radio Club (HMBARC) and its affiliated Amateur Radio Emergency Service® (HMBARES) propose to place a ham radio repeater in El Granada at the Coastside County Water District (CCWD) Tank #3 facility on El Granada Boulevard. We have coordinated this proposal with CCWD staff and believe (1) the proposal is technically feasible, and (2) the repeater would benefit both HMBARC/HMBARES and the CCWD during emergencies.

A repeater is an electronic device that receives a radio signal and retransmits it. Repeaters extend transmissions so that signals can cover longer distances or be received on the other side of obstructions. The purpose of the proposed repeater is to provide communications service to as much of the Coastside as possible during emergencies. The best available location we have found to accomplish this is at the CCWD facility which would provide coverage from the Tom Lantos Tunnels to the south of Half Moon Bay, possibly as far as Pescadero. We propose that the CCWD provide the location for the repeater, and the HMBARC/HMBARES provide the repeater, associated hardware, and assist with the installation. HMBARC/HMBARES will maintain the equipment.

Further background and information related to the proposed repeater system and its installation and operation are included in the attachment.

The purpose of this letter is to request permission from the CCWD to continue working with CCWD staff to implement the proposed repeater. If you have questions or require any clarifications, please do not hesitate to contact me.

Sincerely,

Harry Ysselstein
President, HMBARC
president@hmbarc.org

System Description

Hardware Description

The proposed repeater system consists of a Vertex Standard Model VXR-5000, a set of duplexer filters and an identification module (figure1), a monopole antenna approximately 15 ft tall (figure 2), and coaxial cable between the repeater electronics and the antenna. The repeater is designed to operate on a frequencies of 146 – 148 MHz and will receive and transmit on slightly different frequencies in that band. These items will be enclosed in a secure cabinet (36" x 24") with appropriate climate control. We propose the cabinet to be located in the building on site at CCWD El Granada Tank #3. The system antenna must be mounted high and clear of obstructions in order to be effective. We propose that it be located atop the tank on the northwest side, giving good separation from the CCWD electronics on the northern side, as shown on Figure 4.



Figure 2
Comet GP-9 Antenna



Figure 3
Equipment Cabinet Example



Figure 1
Repeater Hardware



Figure 4
Proposed antenna mounting locations

Interfaces

Power: The repeater electronics will operate on 117 or 220 volts AC. It will consume approximately 30 watts continuously and up to 200 watts when the transmitter is active. We propose a 117 VAC plug-in connection for power.

Antenna and Feedline: We propose the antenna be mounted at the top of the tank on the north side. The area of interest is shown on figure 4. The coaxial feedline would be routed down the tank and into the building using existing, unused conduit. Inside the building, we would provide conduit for the coax line as appropriate.

Climate Control: The repeater electronics is the only unit that dissipates heat. If needed we will provide cooling fan(s) inside the cabinet to exhaust warm air to the exterior. The repeater has relative wide range of operating temperatures (-22F to +140F) however it is best kept to a temperate range around 70F. We don't anticipate any need for heat or air conditioning inside the building.

Electromagnetic Compatibility: The repeater operates in the range of 146-148 MHz. It is currently set up to transmit on 146.955 MHz and receive on 146.355 MHz, however these frequencies are subject to change to eliminate interference with other repeater systems within range. It uses CCTSS tone of 114.8 Hz for access control. Modulation is analog FM less than 25 kHz bandwidth. There are no digital modulation signals used in the system. The repeater transmitter can output up to 25 watts, of which approximately 20 watts will reach the antenna. The proposed antenna has gain of 8.5 dBi.

Installation

We propose to assist CCWD employees with the installation, as directed. Although we haven't done a detailed analysis of installing and checking out the system, two work days is probably adequate.

We propose that the equipment cabinet be wall mounted on the south wall of the building if possible. As we have not selected and purchased the equipment cabinet yet, those details are pending.

Operation

The system is designed to operate continuously, 24 hours/day, 7 days/week with little maintenance required. If a fault is detected we would need access to diagnose and correct the problem. In general this can be addressed with a normal workday schedule, unless the system is actively supporting emergency communications.

Roles/Responsibilities

Half Moon Bay Amateur Radio Club

Maintenance of the repeater equipment is the responsibility of HMBARC and will be performed on an as-needed basis by the Radio Officer, with an assistant, if required. As noted above, the routine maintenance of the repeater system can be scheduled during business hours at the District's convenience.

Repair or replacement of the repeater equipment, antenna, and cabling is the responsibility of HMBARC, including the cost of the equipment.

FCC Licensing and compliance with all FCC regulations is the responsibility of HMBARC.

Coastside County Water District

The location for the repeater will be provided by the District, as noted above, this is an existing structure on the proposed site. The location of the antenna and cabling on the tank will be determined by the District. Installation of the antenna and cabling will be done by the District according to their requirements.

Power (120 V) for the repeater will be provided by the District within the existing structure.

The location and installation of a CCWD approved cabinet provided by HMBARC will be done by the District according to their requirements.

Attachment B

COMMUNICATIONS SITE LICENSE AGREEMENT

This Communications Site License Agreement (this “**Agreement**”) is dated _____, 2025 and is between the Coastside County Water District, (the “**District**”) and The Half Moon Bay Amateur Radio Club, (the “**Licensee**”). The District and Licensee are each referred to in this Agreement as a “**Party**” and collectively as the “**Parties**”.

A. The District owns that certain real property commonly known as El Granada Tank 3 (located at 712 El Granada Blvd,) (the “**Property**”).

B. Licensee desires to license from the District certain ground space on the Property (the “**Premises**”), as further depicted in **Exhibit A**, for the Permitted Use, together with additional non-exclusive license for access and utilities, all as more particularly described and depicted herein.

C. The District agrees to license to Licensee the Premises for the Permitted Use (as defined below) on the terms and conditions in this License.

The District and Licensee therefore agree as follows:

1. **PREMISES**

1.1 **Grant and Scope**

Subject to the terms and conditions in this License, the District licenses to Licensee the right to use the Premises, for only the Permitted Use under this Agreement and for no other purpose whatsoever without the District’s prior written consent, which the District may withhold in its sole and absolute discretion for any or no reason. This Agreement and all Licensee’s rights and/or privileges to use the Premises will remain subject and subordinate to all leases, subleases, licenses, sublicenses, easements, reservations, covenants, conditions, restrictions and exceptions, that existed and were recorded prior to the Effective Date. Notwithstanding the foregoing, the District reserves for itself the right to install, maintain and operate subsurface improvements in the Premises that do not unreasonably interfere with Licensee’s permitted use.

1.2 **Premises Condition**

Except as may be specifically and explicitly provided otherwise in this Agreement, the District makes no warranties or representations whatsoever about the Property’s condition, fitness or suitability for Licensee’s use. Licensee is fully familiar with, and has inspected and approved of, all aspects of the Premises and the Property, including, without limitation, the physical, environmental, title, regulatory and financial condition of the Premises and the Property. Licensee accepts the Premises in its present “**AS-IS**” and “**WITH ALL FAULTS**” condition. Licensee expressly acknowledges and agrees that neither the District nor its Agents made any warranties, representations or promises to Licensee or its Agents about the Property, in whole or in part, the Premises, in whole or in part, or any aspect about the Property or Premises including without

limitation, any structures or improvements, utilities, presence of unauthorized individuals or trespassers, or Hazardous Substances.

1.3 No Right to Record

This Agreement does not create or convey any real property right, title, or interest in the Premises, in whole or in part. Licensee may not record this Agreement or any memorandum or other instrument in reference to this Agreement without the District's prior written consent, which the District may withhold or condition in its sole and absolute discretion.

2. PREMISES: PERMITTED USE

2.1 Permitted Use

Licensee may use the Premises to operate, maintain, remove and repair HAM Radio equipment (the "**Radio Equipment**") to transmit and receive radio communications signals, operated in compliance with all applicable Laws (the "**Permitted Use**"), for purposes reasonably necessary to accomplish the Permitted Use, but for no other purpose whatsoever without the District's prior written consent, which the District may withhold for any or no reason in the District's sole discretion. The Radio Equipment would consist of a repeater system, a set of duplexer filters, an identification module, a monopole antenna (15 feet tall) and associated wiring (similar to or as depicted in Exhibit A.)

2.2 Prohibited Uses

Licensee may use the Premises only for the Permitted Use. Licensee shall not use the Premises in whole or in part in any unlawful manner or for any illegal purpose. Licensee shall not use the Premises in whole or in part in any manner that constitutes a nuisance under either applicable Laws or as determined by the District in its sole discretion. Licensee shall take all precautions to eliminate any nuisances or hazards in connection with its uses and activities on or about the Premises. Licensee acknowledges and agrees that its rights under this Agreement do not authorize Licensee to erect, post or maintain, or permit others to erect, post or maintain, any signs, notices, graphics or advertisements whatsoever on the Premises, except signs that may be required under applicable Laws for site identification and/or public health and safety reasons.

2.3 Access

2.3.1 Licensee Access

Except as may be specifically provided otherwise in this Agreement, Licensee may access the Premises via the Access Route during the District's normal business hours. District staff must accompany the licensee or the licensee's representative to access the premises at all times. Licensee will provide the Licenser with 24 hours' notice to access the Premises during normal business hours. After-hours access in emergencies by the licensee is permitted only in the accompaniment of the District's on-call operator or other designated District staff. Licensee further

acknowledges and agrees that Licensee's access is non-exclusive and the Property is used by the District's employees and contractors and other Licensees of the District.

2.3.2 Entry and Inspection

The District and its Agents may at any time without notice in case of emergency or for any purpose related to protecting the Property, may access the Equipment and inspect the Premises. In an emergency, as determined by the District in its reasonable discretion, the District may enter the Premises by any means. The District's actions under this Section 2.3.2 will not constitute an actual or constructive eviction or relieve Licensee of any obligation with respect to making any repair, replacement, or improvement or complying with any law, order or requirement of any government or other authority. No provision of this Agreement will be construed as obligating the District to perform any maintenance, repairs, alterations or improvements.

2.4 Utilities

Licensor will provide a 120 Volt AC receptacle for Licensee. There is no cost to the Licensee for the power provided by the District for use of this receptacle.

2.5 Premises Modifications; Alterations; Additional Equipment

Licensee may not modify or alter the Radio Equipment or the Premises, or add additional Equipment, in any manner without the District's prior written consent of plans and specifications for such modification, which may be granted or withheld in the District's sole and absolute discretion.

2.6 Licensee's Contractors

Licensee shall use only qualified and trained persons and/or appropriately licensed contractors ("Licensee's Contractors") for all work performed on or about the Premises. Licensee shall provide proof of insurance from all of Licensee's Contractors showing the District as an additional insured on all insurance policies for all work performed on or about the Premises. Additionally, at least ten (10) calendar days before any work commences on or about the Premises that requires the District's prior approval, Licensee shall provide the District a notice by email at customerservice@coastsidewater.org with: (1) a schedule with all activities to be performed in connection with the work; (2) a list with all the names, contractor's license numbers and business addresses for all contractors who will perform the work, and (3) proof of insurance from all of Licensee's contractors showing the District as an additional insured on all insurance policies.

2.7 Labor and Material Costs

Licensee shall be responsible for all direct and indirect costs (labor, materials, and overhead, etc.) in connection with designing, purchasing, and installing all Equipment in accordance with all applicable Laws. Licensee shall timely pay for all labor, materials, Equipment, and all professional services related to the Permitted Use or furnished to the Premises at Licensee's direction or for Licensee's benefit.

3. TERM

3.1 Term

The term of this Agreement is for two years, (the “**Term**”) commencing on _____, 2025 (the “**Effective Date**”). This Agreement will automatically extend for additional two-year increments unless terminated by either party at least thirty (30) calendar days’ notice prior to the upcoming termination date. . Upon termination of the Agreement, the parties shall have no further obligations to each other except only those obligations that accrued prior to such termination and those obligations that expressly survive the termination of this Agreement. Licensee will have no right or privilege whatsoever to use or occupy the Premises in any manner or for any purpose after this Agreement expires or terminates.

4. CONSIDERATION

Licensee agrees that the District may use the radio frequency channels produced by the Radio Equipment in cases of emergency. In exchange for this service, no license fee will be due under this Agreement.

5. MAINTENANCE

5.1 Licensee’s Maintenance Obligations

At all times throughout the Term, Licensee shall maintain, repair, and secure its Radio Equipment and all other personal property and improvements brought onto the Property in clean and safe condition. Licensee shall keep the Premises free of debris, graffiti, or nuisance condition and shall correct any such conditions within fifteen (15) calendar days after notice from the District to Licensee at ro@hmbarc.org or 415-706-6216, such contact information may be updated by written notice the District. Licensee shall keep the Premises free of any dangerous or noxious, condition which would create a hazard or undue vibration, heat, noise or interference, and shall correct any such conditions within 48 hours after notice from the District to Licensee at customerservice@coastsidewater.org or 650-726-4405. If Licensee causes any damage to the Premises, access route, existing facilities or security fencing on the Property, Licensee shall promptly perform District-approved repair of same at Licensee’s sole expense.

5.2 District’s Maintenance Obligations

The District shall not be responsible for repairs to or maintenance of the Premises, or Radio Equipment, or for any associated costs except to the extent caused by the District, its agents or employees.

6. LIENS

Licensee shall keep the Premises free and clear from any and all liens or other Impositions in connection with any work performed, material furnished or obligations incurred by or for Licensee. Licensee will inform all contractors and material suppliers that provide any work, service,

equipment or material to Licensee in connection with the Premises that the Premises is public property not subject to any mechanics' liens or stop notices. If any Licensee contractor or material supplier files any lien or Imposition that attaches to the Premises, then Licensee shall promptly, but in no case later than thirty (30) calendar days after discovery, cause such lien or Imposition to be released. If Licensee does not cause such lien or Imposition to be released within the 30 calendar day period, then the District will have the right, but not the obligation, to cause such lien or Imposition to be released in any manner the District deems proper, which includes without limitation, payment to the lienholder, with or without notice to Licensee. Licensee shall reimburse the District for all costs and expenses incurred to cause such lien or Imposition to be released (which includes without limitation attorneys' fees) within thirty (30) calendar days after Licensee receives a written demand from the District together with reasonable documentation to support such costs and expenses.

7. INDEMNIFICATION

7.1 Licensee's General Indemnification Obligations

Licensee, its members and volunteers, for itself and its successors and assigns, shall indemnify, defend with legal counsel acceptable to the District and hold the Indemnified Parties harmless from and against any and all Claims incurred in connection with or arising in whole or in part from: (1) death or personal injury to any person or property damage or other loss that occurred on or about the Premises and Access Route or arises in connection with Licensee's, or its Agents' or Invitees' authorized or unauthorized uses on or about the Premises; (2) any failure or refusal by Licensee to observe or perform any term, covenant or condition in this Agreement to be observed or performed on Licensee's part; (3) Licensee's, its Agents' or Invitees' uses or occupancy, or manner of use or occupancy, of the Premises; (4) any exposure to radio frequency (RF) emissions or electromagnetic fields (EMFs) from Licensee's Radio Equipment or uses on or about the Premises; (5) the Premises condition or any occurrence on or about the Premises attributable to the events described in clauses (1), (2), (3) or (4) above in this Section 7.1; or (6) any act, omission or negligence of Licensee, its Agents or Invitees in, on or about the Premises; all whether any negligence may be attributed to the Indemnified Parties or not, and all whether liability without fault is imposed or sought to be imposed on the Indemnified Parties, but except to the extent that such Claim(s) arise from the Indemnified Parties' willful misconduct committed in bad faith or gross negligence. Licensee's obligations under this Section 11 include, without limitation, fees, costs and expenses for attorneys, consultants and experts, and the District's costs to investigate any Claim. Licensee's duty to defend is independent of the duty to indemnify and Licensee specifically acknowledges and agrees that it has an immediate and independent obligation to defend the Indemnified Parties from any Claim that actually or potentially falls within this Section 11, even when the allegations in such Claim are groundless, fraudulent or false, and which obligation arises at the time the Indemnified Parties tender such Claim to Licensee and continues at all times until such Claim's final resolution. Licensee's obligations under this Section 11 will survive the expiration or termination of this Licensee.

7.2 Licensee's Indemnification for Personnel Injuries

Licensee acknowledges that (1) the District has delegated to Licensee control over the Premises; and (2) the District is not a co-employer of any employee of Licensee or any employee of Licensee's Agents; and (3) the District shall not be liable for any Claim by Licensee or its Agents or employees. Licensee agrees to fully indemnify, defend and hold the Indemnified Parties harmless in the same manner as provided in Section 7.1 any Claim by any employee of Licensee or its Agents that arises in connection with Licensee's or its Agents' access, uses or other activities on or about the Premises or Access Route. The foregoing indemnity survives expiration or termination of this Agreement.

8. ENVIRONMENTAL PROVISIONS

8.1 Licensee's General Environmental Obligations

Licensee shall manage and conduct its use and activities, and the use and activities of its Agents' and Invitees' activities on or in connection with the Property: (1) in compliance with all applicable Environmental Laws and applicable provisions in this Agreement; (2) in cooperation with the District and the District's efforts to maintain compliance with all applicable Environmental Laws; and (3) in accordance with all Best Management Practices applicable to the Equipment and the Permitted Use. Licensee shall manage its, its Agents' and Invitees' activities on or about the Property, and as may be appropriate, secure the Premises, so as to prevent any noncompliance with any applicable Environmental Law or any applicable environmental provision in this Agreement.

Without limiting any obligations of Licensee under this Agreement, Licensee shall, at its sole cost and expense, comply with all Laws (including Environmental Laws) in connection with the installation, operation, maintenance, repair or handling of any fuel tanks (including emergency generator fuel tanks) located on the Property pursuant to this Agreement. Licensee's compliance as stated in the immediately preceding sentence includes preventing spills and implementing and submitting control plans to applicable governmental authorities with respect to any fuel tanks.

8.2 Hazardous Substances

Licensee, its Agents and Invitees may use only those Hazardous Substances on or about the Property that are normally associated with the Permitted Use, and only in strict compliance with all applicable Environmental Laws. Licensee shall use best efforts to minimize Hazardous Substance use on the Property and, to the extent commercially reasonable, use non-hazardous alternatives in Licensee's operations.

9. INSURANCE

9.1 Licensee's Insurance Obligations

Licensee shall procure and keep in effect at all times during the Term, at Licensee's cost, insurance in the following amounts and coverages: (1) Commercial General Liability insurance (including

premises operations; explosion, collapse and underground hazard; broad form property damage; products/completed operations; contractual liability meeting the indemnification obligations herein; independent contractors; personal injury) with limits of at least \$1 million combined single limit for each occurrence with \$2 million aggregate; (The required limits may be met with a combination of primary or excess umbrella insurance. Licensee's insurance must cover all activities performed by or on behalf of the Licensee on or about the Premises.

10. ASSIGNMENT; SUBLEASE

10.1 Assignment

Licensee shall not assign, transfer, convey, or sell all or any portion of its rights under this Agreement (whether voluntarily, involuntarily, by operation of law or otherwise) at any time without the District's express prior written consent which consent may be withheld in the District's sole and absolute discretion. Any assignment that violates this Section 10.1 shall be deemed void and without any legal effect whatsoever, and the District shall have the right (but not the obligation) to terminate this Agreement upon written notice to Licensee and to exercise any and all rights and remedies under this Agreement, at law or equity.

11. TERMINATION

11.1 Grounds for Termination

In addition to any other provision in this Agreement that authorizes the District or Licensee to terminate this Agreement, this Agreement may be terminated as follows:

- (1) by either the District or Licensee upon thirty (30) calendar days' written notice when the other remains in default beyond any applicable cure period; or
- (2) by either party upon sixty (60) calendar days written notice to the other party at any time after the Commencement Date for any or no reason.

12. REMOVAL AND RESTORATION

Licensee shall remove all Radio Equipment at its sole expense within thirty (30) calendar days following the expiration or termination of this Agreement, including but not limited to facilities used to house Equipment that the District does not elect to retain. Licensee shall repair any damage to the Premises caused by such removal and shall return the Premises to a clean surface condition with no underground equipment, foundations or utilities from Licensee, reasonable wear and tear and damage beyond the control or without the fault or neglect of Licensee excepted.

13. NOTICES

Except as may be specifically provided otherwise in this Agreement, all notices, demands or other correspondence required to be given under this Agreement must be written and delivered through (1) electronic mail at the address(es) specified below; (2) an established national courier service that

maintains delivery records and confirmations; (3) hand delivery; or (4) certified or registered U.S. Mail with prepaid postage and return receipt requested, and addressed as follows:

TO DISTRICT: Coastside County Water District
766 Main Street
Half Moon Bay, CA 94019
Attn: Mary Rogren, General Manager
mrogren@coastsidewater.org
(650) 726-4405

TO LICENSEE: President, Half Moon Bay Amateur Radio Club
P.O. Box 819
Half Moon Bay, CA 94019
president@hmbarc.org
415-706-6216

All notices will be deemed effective on receipt or on attempted delivery when delivery is refused. Telephone, facsimile and email information are provided for convenience and for couriers who may require such information, and any notice given solely through electronic means will not be deemed to be effective notice. Any copies required to be given constitute an administrative step and not actual notice. The parties may change the notice addresses above from time-to-time through written notice to the addresses above or the then-current notice address.

14. MISCELLANEOUS

14.1 Unenforceability; Severability

If a court with competent jurisdiction over this Agreement holds any provision in this Agreement invalid or unenforceable with respect to either the District or Licensee, or any third parties to whom this Agreement may become applicable or enforceable, (1) the valid or enforceable provisions will not be affected whatsoever; (2) the application of such invalid or unenforceable provision to persons or entities other than those as to whom it is held invalid or unenforceable will not be affected; and (3) each provision in this Agreement shall be valid and enforceable to the fullest extent permitted under Law.

14.2 Integration; Entire Agreement

This Agreement contains the entire agreement and understanding between the parties as to the subject matter concerned in this Agreement, and this Agreement supersedes all prior or contemporaneous agreements, commitments, conditions, discussions, instruments, offers, promises and/or proposals between or among the District and Licensee in connection with the Premises, whether oral or written.

14.3 Successors and Assigns

The parties intend and agree that this Agreement will extend to and bind the parties' respective heirs, personal representatives, successors and assigns.

14.4 Amendments or Modifications

All amendments or modifications to this Agreement, if any, must be in a written and fully executed agreement signed by both parties.

14.5 Waivers

No provision in this Agreement may be waived or deemed waived, except in a written waiver signed by the party against whom enforcement of such waiver is attempted. No custom or practice which may develop between the parties in the implementation or administration of the terms of this Agreement will be construed to waive or lessen any right to insist upon strict and/or timely performance of the terms of this Agreement. Any waiver by either party of any provision of this Agreement will not be deemed to constitute a waiver of any other provision, nor will such waiver constitute a continuing waiver.

14.6 Governing Law; Venue; Attorneys' Fees

This Agreement will be governed and construed in accordance with the laws of the State of California without regard to conflicts of laws principles. Sole and exclusive venue for any action or claim between the parties that arises from or in connection with this Agreement will reside exclusively in the Superior Court of San Mateo County (the "**Court**"). All parties will be subject to the Court's jurisdiction and waive all claims whatsoever that would defeat the Court's jurisdiction to hear and adjudicate any action or claim between the parties that arises from or in connection with this Agreement. The prevailing party in any final or non-appealable decision on the merits that arises from or in connection with this Agreement may be entitled to its reasonable attorneys' fees and costs, which includes without limitation reasonable witness, expert and consultant fees, at the Court's sole discretion. With respect to any provision in this Agreement that provides for payment of attorneys' fees, such fees will be deemed to include reasonable fees incurred through any applicable appeal process and will include, but not be limited to, fees attributable to legal services provided by any in-house counsel and staff to the prevailing or indemnified party.

14.7 Government Claims Act

Any claim for money damages by Licensee against the District hereunder will be subject to California Government Code §§ 810 *et seq.* (the "**Government Claims Act**"). The claims presentation provisions in the Government Claims Act are hereby modified such that all claims to be presented to the District will be irrevocably waived if not made within six (6) months after Licensee discovers the facts that either give rise to the claim or would prompt an investigation that, with reasonable diligence, would lead Licensee to facts that would give rise to the claim. Neither the District nor its directors, managers, employees, attorneys, Agents or volunteers will be personally liable to Licensee in the event of any default or breach of the District, or for any amount

which may become due to Licensee or any successor in interest, or for any obligations directly or indirectly incurred under this Agreement.

14.8 Public Records Act Disclosure

Licensee acknowledges that the District is a public entity under the laws of the State of California. Furthermore, the parties acknowledge that this Agreement constitutes a public record that the District must publicly disclose under (i) the California Public Records Act, California Government Code §§ 6250 *et seq.*; (ii) Title 17, California Code of Regulations §§ 91000 *et seq.*; (iii) Article I, § 3, of the California State Constitution; and (iv) any other applicable Law that may require the District to disclose public records.

23.15 Execution; Counterparts

This Agreement may be executed simultaneously or in one or more counterparts. If the parties elect to execute this Agreement in one or more counterparts, Licensee shall execute first, the District shall execute second, each executed counterpart will be deemed to be an original but all counterparts taken together will constitute one and the same agreement.

[Signatures appear on following page.]

The parties are signing this Agreement to be effective as of the Effective Date.

**LICENSEE
HALF MOON BAY AMATEUR RADIO
CLUB**

By: _____
Its:

**COASTSIDE COUNTY WATER
DISTRICT**

By: _____

ATTEST:

Secretary to the Board

EXHIBIT A

DESCRIPTION OF THE PREMISES AND RADIO EQUIPMENT

System Description

Hardware Description

The proposed repeater system consists of a Vertex Standard Model VXR-5000, a set of duplexer filters and an identification module (figure1), a monopole antenna approximately 15 ft tall (figure 2), and coaxial cable between the repeater electronics and the antenna. The repeater is designed to operate on a frequencies of 146 – 148 MHz and will receive and transmit on slightly different frequencies in that band. These items will be enclosed in a secure cabinet (36" x 24") with appropriate climate control. We propose the cabinet to be located in the building on site at CCWD El Granada Tank #3. The system antenna must be mounted high and clear of obstructions in order to be effective. We propose that it be located atop the tank on the northwest side, giving good separation from the CCWD electronics on the northern side, as shown on Figure 4.



Figure 2
Comet GP-9 Antenna



Figure 3
Equipment Cabinet Example



Figure 1
Repeater Hardware



Figure 4
Proposed antenna mounting locations

Interfaces

Power: The repeater electronics will operate on 117 or 220 volts AC. It will consume approximately 30 watts continuously and up to 200 watts when the transmitter is active. We propose a 117 VAC plug-in connection for power.

Antenna and Feedline: We propose the antenna be mounted at the top of the tank on the north side. The area of interest is shown on figure 4. The coaxial feedline would be routed down the tank and into the building using existing, unused conduit. Inside the building, we would provide conduit for the coax line as appropriate.

Climate Control: The repeater electronics is the only unit that dissipates heat. If needed we will provide cooling fan(s) inside the cabinet to exhaust warm air to the exterior. The repeater has relative wide range of operating temperatures (-22F to +140F) however it is best kept to a temperate range around 70F. We don't anticipate any need for heat or air conditioning inside the building.

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Installation

We propose to assist CCWD employees with the installation, as directed. Although we haven't done a detailed analysis of installing and checking out the system, two work days is probably adequate.

We propose that the equipment cabinet be wall mounted on the south wall of the building if possible. As we have not selected and purchased the equipment cabinet yet, those details are pending.

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Roles/Responsibilities

Half Moon Bay Amateur Radio Club

Maintenance of the repeater equipment is the responsibility of HMBARC and will be performed on an as-needed basis by the Radio Officer, with an assistant, if required. As noted above, the routine maintenance of the repeater system can be scheduled during business hours at the District's convenience.

Repair or replacement of the repeater equipment, antenna, and cabling is the responsibility of HMBARC, including the cost of the equipment.

FCC Licensing and compliance with all FCC regulations is the responsibility of HMBARC.

Coastside County Water District

The location for the repeater will be provided by the District, as noted above, this is an existing structure on the proposed site. The location of the antenna and cabling on the tank will be determined by the District. Installation of the antenna and cabling will be done by the District according to their requirements.

Power (120 V) for the repeater will be provided by the District within the existing structure.

The location and installation of a CCWD approved cabinet provided by HMBARC will be done by the District according to their requirements.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: October 14, 2025

Date: October 10, 2025

Agenda Title: Award of Contract to GSW Construction, Inc. for the Pilarcitos Wellfield Replacement Project

Recommendation/Motion:

Authorize the General Manager to enter into a contractual agreement with GSW Construction, Inc. for the Pilarcitos Wellfield Replacement Project for a total cost of \$3,723,560.

Background:

The District has six shallow raw water wells under the influence of surface water located in Pilarcitos Canyon that serve as the points of diversion for the District's surface water rights to Pilarcitos Creek (License for Diversion and Use of Water No. 10598.) Pumping is limited to November 1 through March 31, and the maximum annual diversion volume is 360 acre-feet per year. The District has maximized this water right since the 1960's, supplying approximately 20% of the District's current annual water demands.

Three of the wells were built in the 1960's; two in the 1970's; and one in the 1990's. The condition of these aging wells present operational challenges and increasingly high maintenance costs due to scale buildup, fouling, and corrosion that requires frequent and costly cleaning and pump maintenance. In addition, the existing wells lack modern automation and monitoring capabilities and require manual operation.

This Project includes (1) the construction of six new wells "in kind" and associated reinforced concrete pads, piping, valves and appurtenances, and connections to the existing raw water pipeline; (2) destroying five existing production wells; (3) converting one existing production well into a monitoring well; (4) installation of six new submersible pumps; and (5) installation of new electric and controls equipment. Modernizations include adding variable frequency drives (VFDs) at all of the pumps; adding integration with the District's supervisory control and data acquisition (SCADA) system for remote monitoring and automated control; and adding manual transfer switches for emergency generators. EKI Environment and Water, Inc. (EKI)

STAFF REPORT

Agenda: October 14, 2025

Subject: Award of Contract – GSW Construction, Inc.

Page 2

provided engineering design services and will also provide engineering services during construction. EKI is also coordinating the environmental permitting work by Environmental Sciences Associates. (ESA).

The Bid Opening was held on August 28, 2025, and only one bid was received by GSW Construction, Inc. (GSW) for \$5,196,060. District staff believes that rebidding the project would yield the same results.

District staff and the District's engineer on the project, Jon Sutter, have met with GSW and their subcontractors to look for opportunities to reduce costs in the project. The primary cost differences between the bid and the engineer's estimate of \$2.1M are with the well drilling and the instrumentation, electrical, and controls work. Note that there have been sharp increases in electrical, instrumentation, and mechanical equipment costs in recent months due to tariffs, supply chain issues, and the general construction market. GSW, Jon Sutter, and District staff have looked for areas for cost savings and have been able to reduce the total cost by \$1,472,500 to \$3,723,560. Staff has also involved the Board President in review of the project costs and specifications.

The District is currently working with GSW on the Pilarcitos Creek Road Culvert Replacement Project and is very pleased with their work. GSW also recently completed several projects with SFPUC in the watershed and is familiar with the environmental requirements.

Given that the District has limited time to drill the wells (the work must be done between September 15 – March 15, which is the timeframe outside of the marbled murrelet breeding season), staff recommends awarding the contract to GSW to allow for the new wells to be drilled before March 15, 2026. Note that the old wells will continue to be operational during the November 1, 2025 through March 31, 2026 pumping season. Work will continue on the electrical and instrumentation into the Fall of 2026 with the expectation that the new wells will be operational for the November 1, 2026 – March 31, 2027 pumping season.

In summary, this project is needed to maintain the level of service to District customers at an affordable cost. (Use of these wells reduces the need for the District to purchase water from SFPUC.) This project does not result in an expansion of use, but rather allows the District to continue to operate the wells as it has since the 1960's. In addition, this project modernizes the wells, improves operational resiliency, and improves the District's ability to deliver water supply during emergencies.

Fiscal Impact: Construction costs of \$3,723,560.

Attachment A: GSW Revised Quote

Attachment B: Pilarcitos Wellfield Presentation to SMC Planning Commission

Attachment A

Biditem #	GSW BASE BID SUMMARY_10.8.2025 (Coordination Confirmation)_PILARCITOS WELLFIELD	Bid Quantity	Unit	Bid Price	Bid Total
1	DESTROY EXISTING PRODUCTION WELLS, 5 EACH	5.000	EA	15,700.00	78,500.00
2	IMPLEMENT ENVIRONMENTAL MITIGATION MEASURES AT EACH OF THE 6 WELL SITES	1.000	LS	64,500.00	64,500.00
3	DRILL BOREHOLE AND FURNISH AND INSTALL 22-INCH OD CARBON STEEL CONDUCTOR CASING (EXCLUDED)	0.000	LF	0.00	0.00
4	DRILL BOREHOLES, 15-INCH DIAMETER BY 250 LINEAR FEET	340.000	LF	1,411.76	480,000.00
5	FURNISH AND INSTALL STAINLESS STEEL BLANK WELL CASING, 10-INCH ID BY 110 LINEAR FEET <i>[SUBSTITUTE, PVC]</i>	110.000	LF	390.00	42,900.00
6	FURNISH AND INSTALL STAINLESS STEEL SUPER-FLO LOUVERED WELL SCREEN, 10-INCH ID	230.000	LF	954.70	219,580.00
7	FURNISH AND INSTALL GRAVEL FILL PIPE, 3-INCH ID BY 100 LINEAR FEET	100.000	LF	130.00	13,000.00
8	FURNISH AND INSTALL GRADED SAND FILTER PACK AND BENTONITE TRANSITION SEAL	250.000	LF	40.00	10,000.00
9	FURNISH AND INSTALL SAND- CEMENT ANNULAR SEAL, 90 LINEAR FEET	90.000	LF	470.00	42,300.00
10	CONDUCT PLUMBNESS AND ALIGNMENT TESTING, 6 EACH (1 TEST PER WELL)	6.000	EA	1,290.00	7,740.00
11	CONDUCT WELL DEVELOPMENT USING BAILING, AIRLIFT PUMPING AND/OR SWABBING (16 HOURS PER WELL)	96.000	HR	630.00	60,480.00
12	FURNISH, INSTALL, AND REMOVE DEVELOPMENT PUMP OR PUMPS FOR USE IN EACH OF THE 6 NEW WELLS	1.000	LS	15,400.00	15,400.00
13	CONDUCT DEVELOPMENT PUMPING, 48 HOURS (8 HOURS PER WELL)	48.000	HR	2,020.00	96,960.00
14	CONDUCT DOWNHOLE CASING VIDEO SURVEY, 6 EACH (6 WELLS IN TOTAL)	6.000	EA	5,350.00	32,100.00
15	CONDUCT WELL DISINFECTION, 6 EACH (6 WELLS IN TOTAL)	6.000	EA	20,430.00	122,580.00
16	STANDBY TIME, 48 HOURS (8 HOURS PER WELL, 6 WELLS IN TOTAL) (EXCLUDED FROM BASE SCOPE)	0.000	HR	0.00	0.00
17	FURNISH AND INSTALL PUMP COLUMN ASSEMBLIES (EXCLUDING PUMP LENGTH)	260.000	LF	290.00	75,400.00
18	CONDUCT DEMOLITION AND SITE PREPARATION	1.000	LS	13,200.00	13,200.00
19	CONDUCT FINISHING SITE WORK AND CONCRETE PAD CONSTRUCTION	1.000	LS	209,320.00	209,320.00
20	FURNISH AND INSTALL A PERMANENT WELL PRODUCTION WELL PUMP IN EACH NEW WELL	6.000	EA	36,350.00	218,100.00
21	FURNISH AND INSTALL ABOVE GROUND PIPING, VALVES AND APPURTENANCES AT ALL WELL SITES	1.000	LS	192,000.00	192,000.00
22	FURNISH AND INSTALL BURIED 4- INCH DUCTILE IRON PIPE WATER MAIN	190.000	LF	230.00	43,700.00
23	FURNISH AND INSTALL BURIED 6- INCH DUCTILE IRON PIPE WATER MAIN	10.000	LF	460.00	4,600.00
24	FURNISH AND INSTALL BURIED 4- INCH 45-DEGREE BEND FITTINGS	10.000	EA	810.00	8,100.00
25	FURNISH AND INSTALL BURIED 6- INCH X 4-INCH REDUCER FITTINGS	2.000	EA	960.00	1,920.00
26	FURNISH AND INSTALL BURIED 6- INCH X 4-INCH TEE	1.000	EA	1,900.00	1,900.00
27	FURNISH AND INSTALL BURIED 4- INCH GATE VALVE	1.000	EA	4,510.00	4,510.00
28	CONNECTION TO EXISTING 4-INCH WATER MAIN	7.000	EA	1,320.00	9,240.00
29	FURNISH AND INSTALL ELECTRICAL, INSTRUMENTATION AND CONTROLS EQUIPMENT, WIRING AND APPURTENANCES	1.000	LS	1,655,530.00	1,655,530.00
	<i>*Excludes NETA and Arc Flash Testing. Includes Low Harmonic VFD</i>				
30	FURNISH AND CONDUCT SYSTEM STARTUP AND TESTING (EXCLUDED)	1.000	LS	0.00	0.00
	REVISED WELL SCOPE COORDINATION TOTAL:				3,723,560.00



PILARCITOS WELLFIELD REPLACEMENT PROJECT COASTSIDE COUNTY WATER DISTRICT

13 AUGUST 2025

Presentation by:
Jonathan Sutter, P.E.
jsutter@ekiconsult.com

COASTSIDE COUNTY WATER DISTRICT (CCWD)

- CCWD provides treated water to 18,940 people and businesses in the City of Half Moon Bay and several nearby unincorporated coastal communities in San Mateo County
- CCWD purchases raw (untreated) water from San Francisco Public Utility Commission (SFPUC) (approx. 60-70% of supply)
- CCWD supplements its SFPUC supply with local sources, including **20%** annually in normal years from the **Pilarcitos Wellfield**
- Pilarcitos Wellfield has diverted groundwater under the influence of surface water from Pilarcitos Creek at the current rate since the 1960s

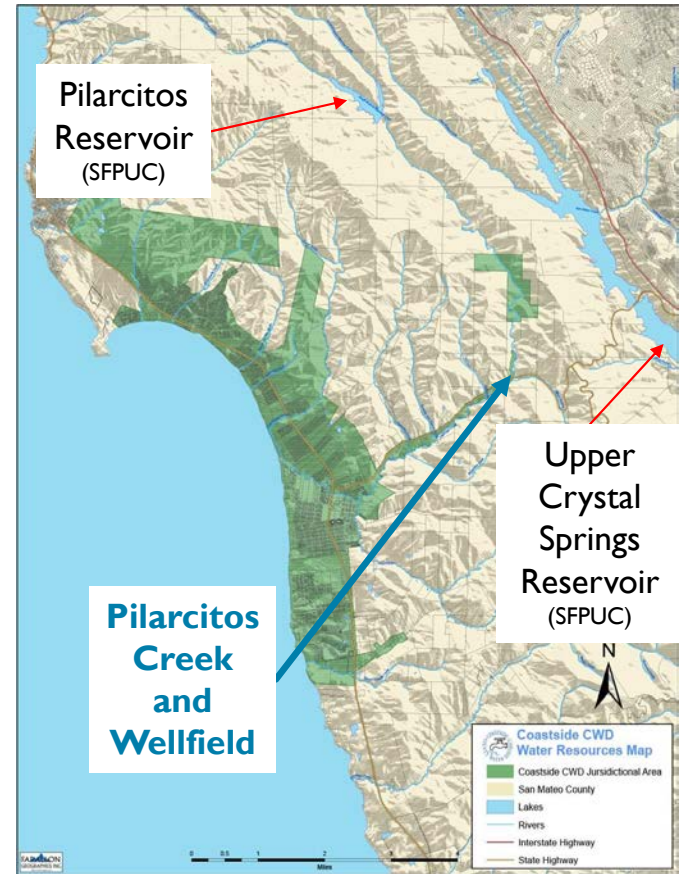
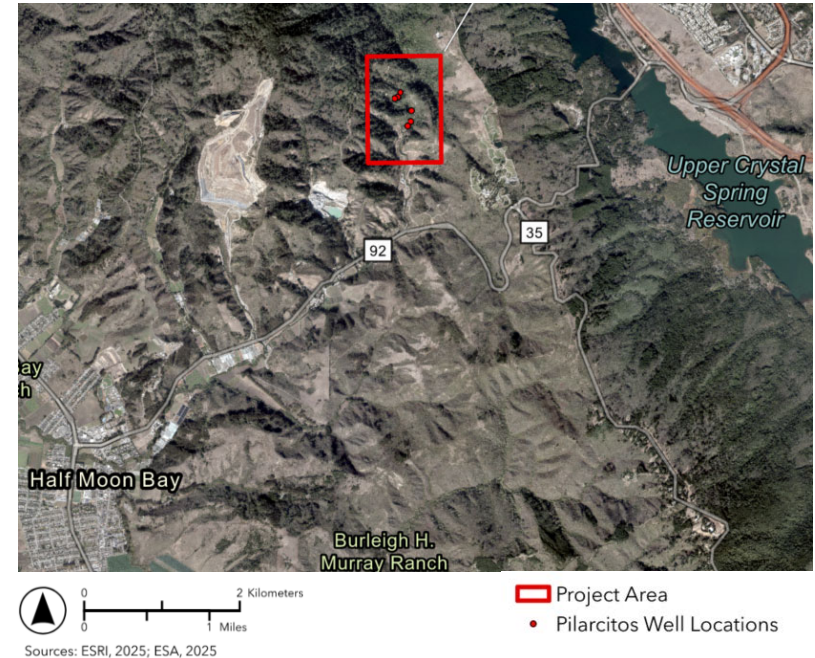


Image Source: [CCWD District Map](#)

PILARCITOS WELLFIELD BACKGROUND

- 6 wells are points of diversion for the District's surface water rights to Pilarcitos Creek (License for Diversion and Use of Water No. 10598)
 - Maximum diversion (total from all wells): 1.5 cubic feet per second (cfs)
 - Maximum annual diversion volume: 360 acre-feet per year (AFY)
 - Pumping is limited to November 1 through March 31
 - District has maximized this water right since the 1960s supplying approximately 20% of the District's current water demands
- Historically the lowest cost supply source to the District and its customers
- Existing wells constructed between 1965 and 1995



PROJECT NEED AND OBJECTIVES

- Condition of aging wells presents operational challenges and increasingly high costs
 - Scale buildup, fouling, and corrosion requires frequent and costly cleaning and pump maintenance
 - Existing wells lack modern automation and remote monitoring, requiring manual operation
 - Wells are becoming prohibitively expensive to maintain and operate
- Proposed Pilarcitos Wellfield Replacement Project will replace all 6 wells in-kind at the same locations
- Objectives:
 - Improve water supply reliability and resiliency in emergencies
 - Reduce operational and maintenance costs and staff resources
 - Modernize well equipment to improve automation, monitoring capabilities, and efficiency
 - Maintain pumping capacity and volumes diverted (no expansion of use)



Scaling build up on existing pump drop pipe, which fouls well pumps and screens

- Replacement of 6 wells in-kind using corrosion-resistant material (stainless steel casing and screens)
- Replacement of all associated concrete pads, piping, valves, appurtenances, and connections to the existing raw water pipeline
- Replace well pumps but maintain current pump sizes and electrical service connections
- Modernizations
 - Add variable frequency drives (VFDs) at all pumps
 - Add integration with the District's supervisory control and data acquisition (SCADA) system for remote monitoring and automated control
 - Add manual transfer switches for emergency generators



ENVIRONMENTAL CONSIDERATIONS AND BEST MANAGEMENT PRACTICES

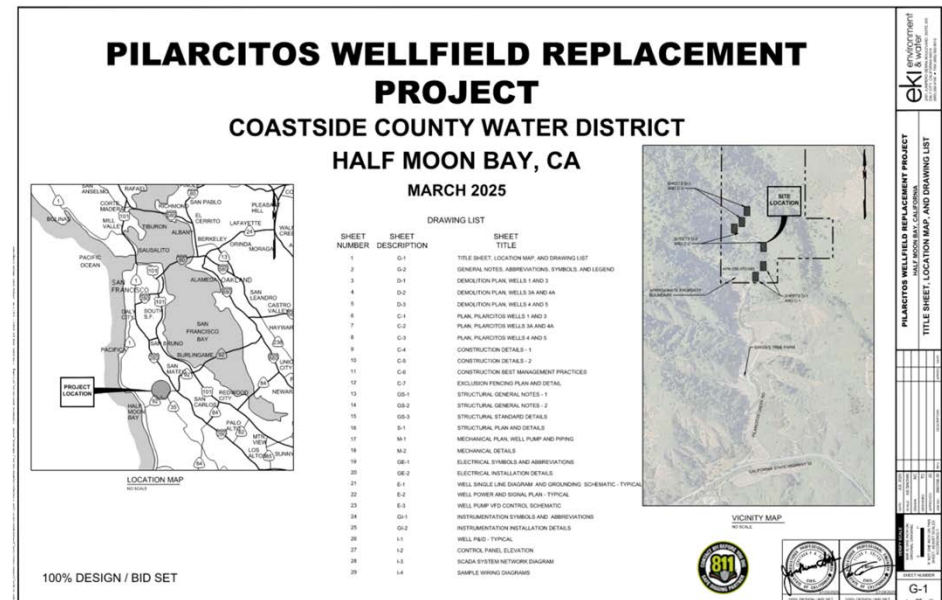
- The Project is not anticipated to have any substantial adverse environmental impacts
- Biological resources analysis identified potential habitat for 3 special-status plant species and 4 special-status animal species in reconnaissance pedestrian survey of Project site
- No cultural resources identified
- No substantial impacts to hydrology or water quality
- Best Management Practices (BMPs) and conservation measures will be implemented to mitigate environmental impact

Best Management Practices

- **Biological Monitor(s) On-Site with Stop-Work Authorization**
- **Wildlife Exclusion Fencing**
- **Conservation Measures During Construction, including erosion control, disturbance restoration, and invasive plant species management**
- **Conservation Measures for Sensitive Plants**
- **Conservation Measures for California Red-Legged Frog**
- **Protection Measures for Nesting Birds**
- **Protection Measures for Marbled Murrelet**
- **Conservation Measures for San Francisco Dusky-Footed Woodrat**
- **Worker Environmental Awareness Program Training**
- **Construction Methods to Avoid Impacts to Creek**

PROJECT SUMMARY

- Needed to maintain level of service to CCWD customers at an affordable cost
- Allows District to continue operating wells as it has since the 1960s
- Will not result in increased yield or capacity (no expansion of use)
- Modernizes wells and will improve operational resiliency
- Will improve ability to delivery water supply during emergencies



STAFF REPORT

To: Board of Directors

From: Mary Rogren, General Manager

Agenda: October 14, 2025

Report Date: October 10, 2025

Agenda Title: Approval of Change Order #3 for the Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project

Recommendation/Motion:

Authorize the General Manager to approve Change Order #3 with DN Tanks, Inc. for \$275,671.90 (comprising of \$101,361.37 for an expansion of scope and \$174,310.53 for seismic, structural and safety improvements) as part of the Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project.

Background:

The contract for construction of the Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project was awarded to DN Tanks, LLC. ("DN") in July, 2024 in the amount of \$10,968,951. The project is now approximately 50% complete. Two change orders have been approved to date totaling a credit of (\$60,282). DN is now requesting that the District authorize a change order of \$275,672 comprised of 1) \$101,361 for an expansion of scope and 2) \$174,311 for identified seismic, structural and safety improvements. Below is a discussion of the PCO's (proposed change orders) that make up Change Order #3.

1) Expansion of Scope

PCO # 19 for \$101,361 includes replacement of 110 linear feet of the 16" main inlet pipeline. This scope of work was already approved by the Board at the July 8, 2025 Board of Directors' meeting as a separate project under an agreement with Andreini Bros, Inc. ("Andreini") for the replacement of the main inlet pipeline and two 16" valves at the Carter Hill tank site. Given that the location of the pipeline replacement is within DN's work site, for liability purposes, DN has requested that the pipeline portion of the work be contracted through DN with Andreini as the sub-contractor to DN. The District's contract with Andreini will be revised to only include the installation of the two new 16" valves.

2) Seismic, Structural, and Safety Improvements

PCO #17 for \$111,419 reflects a combination of changes to piping materials and other changes that were made pursuant to engineering design clarifications during construction and agreed upon between DN, HDR Engineering Inc. ("HDR", the District's design engineer for the project), and the District. These changes are primarily comprised of enhancements for seismic and structural purposes to improve longevity of the tank and will also serve to reduce future maintenance costs.

These changes include:

- Inlet-Outlet Pipe Changes (\$22,715): The purpose of this change was to add custom-fabricated ductile iron pipe spools to get to a lower elevation which takes all three pipes under the foundation instead of through it. HDR specified during construction to add a 24-inch mechanical joint pipe connection raised above the tank floor inside the tank, and flanges on the 16-inch and 6-inch piping for pipe connection feasibility and future maintenance.
- Overflow and Inlet Pipe Changes (\$48,931) : This change accounts for additional cost required for engineering changes to the above-grade 16-inch diameter piping material types and addition of a 16-inch expansion joint spool. Cost increases were mitigated by changing interior tank piping to HDPE. Exterior piping will be coated ductile iron. This change was due to DN's original bid being for fabricated steel pipe for above-ground exterior and tank interior piping, which was deemed to be not of sufficient material quality for long-term sustainability. With this change, the overflow weir and funnel piping will be 316 stainless steel, a superior product that is more suitable for installation on a 100 year asset. (This change was requested by staff due to lessons learned from the Nunes Water Treatment Plant Upgrade Project when evaluating the deterioration of the 40 year old overflow pipe in the clearwell and the required maintenance on the ductile iron pipe.) A pipe expansion joint was also added for seismic durability.
- Pipe Support Changes (\$2,993): This change accounts for additional cost required for two additional pipe supports within the tank to support the 16-inch HDPE pipe. The HDPE pipe is a more flexible material therefore eight supports are needed within the tank instead of six, to mitigate pipe sagging as it is not as self-supporting of a material.

STAFF REPORT**Agenda: October 14, 2025****Subject: DN Tanks, LLC Change Order #3****Page : 3**

- Yard Piping Changes (\$36,780): This change reflects engineering changes to the yard piping including adding 3-feet of depth to the 6-inch diameter and 16-inch diameter overflow pipes, adding 1-foot of depth to the 24-inch diameter interconnection pipe, adding 6-inches of depth to the 16-inch diameter inlet pipe, adding an additional 16-inch flexible restrained joint, adding concrete encasement for the 6-inch drain, and adding batten bars for the liner attachment to the concrete encasement. These changes are required for seismic durability for the pipes, such that the pipes penetrate vertically and run below (and not within) the tank footing, as brought up during construction by DN Tanks and agreed upon by HDR and the District.

PCO #18 for \$62,892 includes roof design changes pursuant to design clarifications between DN, HDR, and the District. The primary cost change includes the extension of hand railing around the entire tank roof for safety purposes. DN's standard design only includes 60 linear feet of railing. This change adds approximately 240 feet of railing to encircle the tank roof.

District staff will need to inspect the tank roof regularly (at least 1-2 times per year) and will require access to all areas on the tank roof. Without additional railing, the District would need to invest in other safety equipment (including rental of lifts) and staff time in order to conduct inspections and maintenance. Costs also include the addition of a 4' x 4' roof opening for a future PAX blower system and installation of Davit arm curbs.

Summary

Excluding the expansion of scope of work previously approved as a separate project with Andreini, change orders to date total \$114,028 (reflecting \$174,311 for PCO#17 and #18 minus (\$60,282) from Change Orders 1&2) or 1% of the project.

Adding the expansion of scope (PCO #19) for a separate project previously contracted with Andreini, total change orders to date are \$215,390 or 2% of the project.

Fiscal Impact:

- 1) \$101,361 for added scope to DN's contract but previously authorized by the Board as a separate project at the July 8, 2025 Board meeting.
- 2) \$174,311 for seismic and structural improvements.

STAFF REPORT

Agenda: October 14, 2025

Subject: DN Tanks, LLC Change Order #3

Page : 4

\$275,671.90 for Change Order #3. Total Change Orders to date equal \$215,389.65.

Attachment A – Change Order 3 Detail.



October 6, 2025

Mary Rogren
General Manager
Coastside County Water District
766 Main Street
Half Moon Bay, CA 94019
mrogren@coastsidewater.org

**RE: Carter Hill Prestressed Concrete Tank & Seismic Upgrades Project
DN Tanks, LLC
Contract Change Order #3**

Dear Mary,

Herein please find Contract Change Order (CCO) #3 package for DN Tank's construction contract for the Carter Hill Prestressed Concrete Tank & Seismic Upgrades project. We have reviewed the attached change order package and recommend that CCWD proceed with execution of contract amendment in the amount listed below. Please note that the Potential Change Orders (PCOs) comprising this Change Order have previously been agreed to by CCWD in our construction progress meetings or via email correspondence.

Contract Change Order Amount

The following CCO amount is recommended for CCWD's execution of contract amendment for DN Tanks.

Base Contract Value	\$10,968,951.00	Contract Duration including Previous Change Orders	493 Calendar Days
Previous Contract Change Orders	(\$60,282.25)	Contract Change Order #3 Amount	44 Calendar Days
Contract Change Order #3 Amount	\$275,671.90	Updated Contract Duration:	537 Calendar Days
Updated Contract Value:	\$11,184,340.65	Updated Contract Completion Date	July 12, 2026

Very truly yours,

FREYER & LAURETA, INC.

**Joshua R. Kimbrell, P.E., QSD/P, LEED Green Associate
Construction Manager/Vice President**

Headquarters

150 Executive Park Blvd, Ste 4200
San Francisco, CA 94134
(415) 534-7070

North Bay Office

505 San Marin Dr, Ste A220
Novato, CA 94945
(415) 534-7070

East Bay Office

825 Washington Street, Ste 237
Oakland, CA 94607
(510) 937-2310

South Bay Office

20863 Stevens Creek Blvd, Ste 400
Cupertino, CA 95014
(408) 516-1090

Contract Change Order (CCO) #3 Summary
Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project
 Coastside County Water District
 Half Moon Bay, California

Date Revised 6-Oct-25

Notes

PCO No.	Description	RFT or Submittal Numbers Included	Design Clarification Letter Included	Time Extension (Calendar Days)	Cost
A 17	Inlet-Outlet, Overflow, and Yard Piping Changes	14, 14.1, 25	6, 8	24	\$111,418.53
B 18	Roof Design Changes	DN-014B		10	\$62,892.00
C 19	Additional 16" Pipe Replacement		9	10	\$101,361.37
	Total			44	\$275,671.90

- A. PCO 17 - Seismic and Structural Improvements (includes maintenance cost benefits)
- B. PCO 18 - Safety (includes safety related cost benefits)
- C. PCO 19 - Reflects addition of scope to DN's contract. This separate project (unrelated to DN's scope) was originally contracted by the District with Andreini Bros., Inc. directly and approved by the Board on July 8, 2025. As the pipe replacement is within DN's work site, for liability reasons, DN requested that this portion of the project be contracted through DN with Andreini as a subcontractor to DN.



September 8, 2025

Chris Esbah, P.Eng., M.Eng
Project Manager
DN Tanks
351 Cypress Lane
El Cajon, CA 92020

RE: CCWD Carter Hill Tank Project – Clarification No. 9: 16-inch Pipeline Replacement Request (PCO No. 19)

Dear Chris:

This letter serves as Clarification No. 9 for the Coastside County Water District's (CCWD) Carter Hill Tank Project. We request that DN Tanks provide a quote for the following scope of work, to be tracked as Potential Change Order (PCO) No. 19.

CCWD would like to request the following extra work to be performed by Andreini Bros. Inc. Please see attached reference drawing (As-Built from 1996).

1. Replacement of approximately 110 linear feet of 16-inch diameter water main per CCWD standard specifications.
2. Removal and off-haul of existing pipe.
3. Final connections, pressure and Bac-T testing per CCWD standard specifications, and temporary asphalt patching. Final road paving to be performed per base contract.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Josh Kimbrell', is written over a light blue circular stamp.

Josh Kimbrell, P.E., QSD/P, LEED Green Associate
Vice President/Construction Manager
(415) 534-7070 (O) | (808) 779-5988 (M)
kimbrell@freyerlaureta.com
FREYER & LAURETA, INC.

Headquarters

150 Executive Park Blvd, Ste 4200
San Francisco, CA 94134
(415) 534-7070

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505 San Marin Dr, Ste A220
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Cupertino, CA 95014
(408) 516-1090



**BUILT
FOR THE FUTURE**

September 22, 2025

Josh Kimbrell

Freyer Laureta Inc.

Subject: PCO No.19 – Main Replacement
2.10 MG Carter Hill Prestressed Concrete Tank & Seismic Upgrade Project Half Moon Bay, CA

Dear Mr. Kimbrell,

Please refer to the attached subcontractor quotes for full details of the proposed scope and exclusions. In addition to the subcontractor scope, DN Tanks has included:

- 30 staff hours for DN Tanks (30 MH @ \$107.17) = \$3,215.10 + 24% markup (\$771.62) → Direct Labor Total \$3,986.72 to manage the added scope of the main replacement.

Description	Reference	Sub. Cost	DN Markup	Direct Labor	Total Cost	Schedule Impact	Comments
Main Replacement	DC #9	\$88,522.41	\$8,852.24	\$3,986.72	\$101,361.37	10.00	To add removal, off haul and replace 110' of existing 16" main with new DIP per CCWD standards.

Total cost impact (with markups): **\$101,361.37**

Please review and inform us if you require any more information. Supporting backup from the subcontractor, including the quotes, is attached.

Exclusions

1. **Compaction Testing** – Compaction testing shall be performed by F&L/Apex; DN will not provide this service.
2. **Surveying** – DN has not been requested to provide surveying services.
3. **Layout and As-Built Documentation** – CCWD shall be responsible for layout coordination and preparation of as-built documentation; this is excluded from DN's scope.
4. **Alignment Coordination** – Coordination with Andreini regarding the adjusted alignment toward the center of the access road is the responsibility of CCWD and is excluded from DN's scope.

Schedule Impact Explanation: This additional work will directly impact the installation of the inlet pipe to new tank structure and the impact will be directly on filling up the tank and leak testing.

This change order only covers the direct costs for the work shown. It doesn't include any indirect impacts such as added time, extended overhead, or other time-related costs. We reserve the right to address those separately if they come up.

Let us know how you'd like to proceed.

Best regards,

Ulysses Sotomayor

Project Engineer

619.541.0303

351 Cypress LN, El Cajon, CA 92020

www.dntanks.com



**BUILT
FOR THE FUTURE**



Andreini Bros. Inc
 151 Main St.
 Half Moon Bay, Ca. 94019
 PH. (650) 726-2065
 FAX. (650) 726-7929

REQUEST FOR PRICING

PROPOSAL SUBMITTED TO DN Tanks		Attn: Chris Esbah	PHONE 858-899-1474	DATE 09/15/25
STREET			JOB NAME CCWD HMB Tank Project	
CITY, STATE AND ZIP CODE			JOB LOCATAION 500 Lewis Foster Drive. Half Moon Bay	
REFERENCE: DC #9 replace existing 16" main	DATE OF PLANS	REF: D091525A	Email: chris.esbah@dntanks.com	

We hereby submit specifications and estimates for:

To add removal, off haul and replace 110' of existing 16" main with new DIP per CCWD standards. Price includes excavation, removal of existing, placement of new, backfill, testing (Bac-T and pressure), final connection, and temporary asphalt patching of road. Price to include the following items:

- | | |
|---|-------------------------------|
| 1. Demolition and off haul 110' of existing pipe. | Add \$ 15,606.50 |
| 2. Labor for excavation, install, backfill, testing and final connection. | Add \$ 44,096.80 |
| 3. Parts and material. | Add \$ 28,819.11 |
| | Total Add \$ 88,522.41 |

We Propose hereby to furnish material and labor – complete the change to contract for the sum of:
Add \$ 88,522.41

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike Manner according to specifications submitted per standard practices. Any alteration or deviation from Above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner will carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. All work relies on expertise of engineers and designers. Andreini Bros. is not responsible for subsidence when work is completed as designed.

**Authorized
Signature** _____

JOHN KOTTMEIER

Note: this proposal may be
 withdrawn by us if not accepted within 30 days

Acceptance of Proposal

The above prices, specifications
 and conditions are satisfactory and are hereby accepted. You are Authorized
 to do the work as specified. Payment will be made as outlined above.

Signature _____

STAFF REPORT**To:** Coastside County Water District Board of Directors**From:** Mary Rogren, General Manager**Agenda:** July 8, 2025**Report Date:** July 3, 2025

Agenda Title: Waive the Procedural Requirements for Sealed Competitive Bids and Authorize the General Manager to Enter Into a Contractual Agreement with Andreini Bros Inc. for the Replacement of the Main Inlet Pipeline and Two 16" Valves at the Carter Hill Tank Site.

Note that the \$88,522.41 for Andreini Bros, Inc. was included as part of this separate project approved by the Board in July, 2025. Given that Andreini will be working in DN Tank's work area for the pipeline, DN requests that DN be the General Contractor for the pipeline portion of the project for liability purposes. The District will manage the valve replacement under its contract with Andreini.

Waive the procedural requirements for sealed competitive bids and authorize the General Manager to enter into a contractual agreement with Andreini Bros. Inc. for the replacement of the main inlet pipeline and two 16" valves at the Carter Hill Tank Site at a not-to-exceed price of \$161,078.

Background:

Staff has identified an opportunity to replace approximately 110 feet of 16" ductile iron pipe, tee, and two 16" valves that currently feed the HMB Tank 3 inlet pipe and historically served as the old bypass if Tank 3 was ever taken off-line.

The current 16" pipe and two 16" valves were originally installed in the roadway next to the Carter Hill tanks as part of the 1980 Nunes Water Treatment Plant Project. As part of the Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project, a portion of the 16" line is being removed and replaced. In addition, a portion of the bypass has already been removed to facilitate construction of the new DN Prestressed Concrete Tank.

Given the age of the pipeline and valves, District staff and the District's engineer, Jon Sutter of EKI Environment and Water, Inc. ("EKI") recommend replacing another 110 foot section of the 16" pipe that extends uphill from the new tank under construction to Tank 3 as well as replacing the two 16" valves. This project was not originally in the scope of the Carter Hill tank project, however given that the contractor is already mobilized and trenching at the site, by doing this work now, the District will save on

Staff Report**Agenda: July 8, 2025****Subject: Replacement of the Main Inlet Pipeline and Two Valves at the Carter Hill Tank Site****Page: 2**

future construction costs (including remobilization) and without having to cut into the newly refurbished concrete base road that is part of the current Carter Hill tank project. Note that when the District replaces HMB Tank #3 in the next few years, the District will have to replace the two existing (circa 1980) 16" gate valves and pipe regardless.

Once complete, the new pipeline and valves will not only serve as the inlet for the new DN Prestressed Concrete Tank but will also serve as the future connection for the Tank 3 replacement.

At the District's request, Andreini Bros. Inc. ("Andreini") prepared the attached proposal (Exhibit A) to demo and off haul the existing pipe, tee, and valves. Andreini will then install a new 16" pipeline, tee and two 16" valves and provide a temporary road patch for construction until the final road improvements are made at the end of the Carter Hill tank project.

Determination of Waiving Competitive Bidding Requirements

Staff is requesting the Board to waive the formal competitive bidding requirements of Resolution 2016-09 in order to sole-source with Andreini. As the subcontractor to DN Tanks Inc. for the underground work, Andreini is already mobilized at the Carter Hill Tank site and will be replacing the portion of the 16" pipe that is included in the current tank project. By using Andreini, the District will save on mobilization costs for the project. In addition, given Andreini's familiarity with the tank project, staff believes that Andreini is in the best position to execute the District's proposed project within the time constraints of the overall Carter Hill tank project.

Fiscal Impact: \$ 161,078.

Exhibit A: Proposal from Andreini Bros. Inc.

Exhibit B: Carter Hill Tank site map showing location of pipe and valves to be replaced.

POTENTIAL CHANGE ORDER (PCO) #17

Inlet-Outlet, Overflow, and Yard Piping Changes

CCWD Carter Hill Prestressed Concrete Tank Project

FREYER & LAURETA, INC.

Civil Engineers · Surveyors · Construction Managers.



**BUILT
FOR THE FUTURE**

October 1, 2025

Josh Kimbrell

Freyer Laureta Inc.

Subject: PCO No.17 – Inlet-Outlet and Overflow and Yard Pipe Changes
2.10 MG Carter Hill Prestressed Concrete Tank & Seismic Upgrade Project Half Moon Bay, CA

Dear Mr. Kimbrell,

We are submitting this PCO to confirm and document the cost impact associated with the revisions to inlet-outlet and Overflow piping. Our subcontractor has provided revised pricing based on the updated scope. A summary of the changes, including applicable markups, is below:

Description	Reference	Sub. Cost	DN Markup	Total Cost	Schedule Impact	Comments
Inlet-Outlet Pipe Change	RFI 14.0, RFI 14.1	\$22,714.67	\$0.00	\$22,714.67	11	24" outlet spool fabrication delayed; other spools arrived 6/6–7 (pour 6/11), 24" spool arrived 6/27 (pour 6/27).
Overflow and Inlet Pipe Change	DC #8	\$44,482.74	\$4,448.27	\$48,931.01	5	Tank will be closed during Overflow Pipe installation, impacting schedule
Pipe Supports Change	DC #8	\$2,602.50	\$390.37	\$2,992.87	4	This is the price shown over the original for the 6 supports (now 8) w/freight
Yard Piping	RFI 25 / DC #6	\$34,162.35	\$2,617.63	\$36,779.98	4	Extra Excavation Needed
Total		\$103,962.26	\$7,456.27	\$111,418.53	24	

Total cost impact (with markups): **\$111,418.53**

Please review and inform us if you require any more information. Supporting backup from the subcontractor, including the quotes, is attached.

This change order only covers the direct costs for the work shown. It doesn't include any indirect impacts such as added time, extended overhead, or other time-related costs. We reserve the right to address those separately if they come up.

Let us know how you'd like to proceed.

Best regards,

Ulysses Sotomayor

Project Engineer

619.541.0303

351 Cypress LN, El Cajon, CA 92020

www.dntanks.com



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FOR THE FUTURE**

POTENTIAL CHANGE ORDER (PCO) #18

Roof Design Changes

CCWD Carter Hill Prestressed Concrete Tank Project

FREYER & LAURETA, INC.

Civil Engineers · Surveyors · Construction Managers.



BUILT FOR THE FUTURE

October 3, 2025

Josh Kimbrell
Freyer Laureta Inc.

Subject: Proposal for Change Order – PCO 18

Dear Mr. Kimbrell,

As requested under DN Submittal 14b and PCO 18, DN Tanks has reviewed the revised design requirements and prepared the following proposal for the requested change order.

DN Tanks has **not** included any costs for the relocation of hatches or the addition of two davit mount curbs, as requested. The original tank roof handrail length was 60 LF, while the revised design requires approximately 300 LF, resulting in significant increases to labor, material, and associated costs.

Scope Summary:

The scope of this change order includes:

- Relocation of the interior ladder from the 4'x8' hatch to the 4'x4' hatch.
- Rotation of the 4'x4' hatch and exterior ladder/platform.
- Installation of a 4'x4' roof opening for future PAX blower system with temporary MDO plywood cover.
- Installation of **Davit arm curbs** at each access hatch (owner-supplied and install mount and cranes).
- Extension of hand railing around the entire tank roof (revised quantity approximately 300 LF vs. original 60 LF).

Exclusions:

- Owner will supply and install the Davit mounts; DN Tanks only provides the concrete curbs.
- Temporary MDO plywood cover cannot be watertight or wind resistant.
- Supply, installation, and all electrical work for the PAX mixer are not included

Below is a detailed breakdown of the proposed costs:

Category	Description	Quantity/Hours	Unit Cost	Subtotal	Markup	Total
Labor	Installation labor	130 MH	\$107	13910	24% (\$3,338)	17248
Material	Handrail 240 LF	240 LF	\$135	32400	15% (\$4,860)	37260
Material	Freight	-	-	1500	-	1500
Equipment	Manlift & Crane, 20 hr	20 hr	\$200	4000	15% (\$600)	4600
Subcontractor	Extra Rebar (CMC)	-	-	2076	10% (\$208)	2284

Total Proposed Change Order Cost: **\$62,892**

Schedule Impact:

The actual schedule impact has not yet been fully assessed; however, the estimated impact is 10 working days. This change order only covers the direct costs for the work shown. It does not include any indirect impacts such as added time, extended overhead, or other time-related costs. DN Tanks reserves the right to address those separately if they come up.

Thank you,
Chris Esbah, PE, P.Eng
Project Manager
858-899-1474 Phone
351 Cypress Lane, El Cajon, CA 92020
www.dnlc.com



**BUILT
FOR THE FUTURE**

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: October 14, 2025

Report Date: October 10, 2025

Agenda Title: Purchase of Hydrants from Underground Republic Water Works, Inc.

Recommendation/Motion:

Authorize the General Manager to procure 28 Clow 2065 bronze wet barrel hydrants for \$135,251.06 from Underground Republic.

Background:

The District's Capital Improvement Program includes \$140,000/year for dry barrel hydrant replacement through FY 33/34. The District has ~660 hydrants throughout the distribution system. Approximately 230 of these are dry barrel hydrants. Dry barrel hydrants are designed for freezing climates and are notoriously problematic to repair and maintain.

Staff recently submitted a request for bids for 28 hydrants from three vendors. Underground Republic was the lowest bidder at \$4,396/per hydrant (before taxes). See Attachment A.

Fiscal Impact

The District's Capital Improvement Program includes \$140,000 in Fiscal Year 2025-2026 for this purchase.



Quotation



UNDERGROUND REPUBLIC WATER WORKS
2882 SPRING ST
REDWOOD CITY-, CA 94063
Phone 650-955-7473
Fax XXX-XXX-XXXX

EXPIRATION DATE	QUOTE NUMBER
09/05/2025	S100041379
UNDERGROUND REPUBLIC WATER WORKS 2882 SPRING ST REDWOOD CITY-, CA 94063 Phone 650-955-7473 Fax XXX-XXX-XXXX	PAGE NO.
	1 of 1

QUOTE TO:

SHIP TO:

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CA 94019

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CA 94019

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
511			ALAN NELSON	
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDERED BY
ALAN NELSON	OT OUR TRUCK	Net 30 Days	09/05/2026	
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
28ea	2065 CLOW HYDRANT; (1)2-1/2; (2)4-1/2 *SAFETY YELLOW*		4396.264/ea	123095.39

Sales tax is not included in this quote.
The URWW terms & conditions are set forth at www.urwaterworks.com
These terms & conditions are incorporated herein, and this quote is
subject to such terms & conditions.

Subtotal	123095.39
Tax	12155.67
Amount Due	135251.06

STAFF REPORT

To: Board of Directors

From: Jeff Schneider, Assistant General Manager
of Finance & Administration

Agenda: October 14, 2025

Report Date: October 10, 2025

Agenda Title: Quarterly Financial Review

Recommendation / Motion:

Information Only.

Background:

The attached Period Budget Analysis summarizes year-to-date revenue and expenses for the first three months of Fiscal Year 2025-26. A summary of Capital Improvement Program (CIP) spend is also included in this staff report.

Highlights include:

- Year-to-date operating revenue is \$4,319,000, which is \$223,000, or 4.9%, below budget; actual water sales volume of 156.6 million gallons (MG), is 7.7 MG, or 4.7% below the year-to-date budget for FY 2025-26.
- Year-to-date non-operating revenue is \$663,000 which is \$120,000 or 22.1% above budget, which includes the following positive variances:
 - \$71,000 in Excess ERAF refunds;
 - \$42,000 of interest income due to higher-than-expected LAIF interest rates and the impact of the remaining COP fund balance;

Total Revenues are thus \$4,982,000, which is \$103,000, or 2.0%, below budget.

- Year-to-date operating expenses of \$2,969,000 are \$510,000 or 14.7%, below budget.

Variances of actual expenses versus budget include:

- \$204,000 in SFPUC water purchase savings as SFPUC volumes were 29.9 MG, or 20.8%, below budget;
 - \$148,000 savings in salaries and benefits as a result of vacancies (2 treatment/distribution operators and 1 customer service specialist II);
 - \$47,000 savings in PG&E expenses, largely due to lower than budgeted use of the Crystal Springs pump station;
 - \$27,000 savings in operation and maintenance expenses;
 - \$19,000 savings in computer services related to project timing.
 - \$65,000 of savings across a collection of operating expense accounts, largely related to timing versus budget assumptions.
 - There are no material, negative variances in actual expenses versus budget to report for the first quarter.
-
- *The net impact of the revenue shortfall and O&M expense savings is a positive variance of \$407,000 for the first quarter of FY2025-26.*

Cash Reserves:

The current cash balance as of September 30, 2025 is \$13,721,000.

Capital Improvement Program (CIP):

Year-to-date CIP spend totaled \$4,110,000 for the first quarter of FY2025-26.

Major project and year-to-date spending included:

- Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project (in construction to be completed Spring 2026) - \$3,658,000
- Highway 92 – Potable Water Pipeline Emergency Restoration Project (complete) - \$159,000
- San Vicente / Denniston Water Supply Development (on-going) - \$75,000
- Vehicle Fleet Replacement (complete) - \$48,000

COASTSIDE COUNTY WATER DISTRICT - PERIOD BUDGET ANALYSIS
Quarter Ending September 30, 2025

ACCOUNT	DESCRIPTION	YTD BUDGET	YTD ACTUAL	Variance Favorable (Unfavorable)	% Variance	Comments
OPERATING REVENUE						
1-0-4120-00	Water Revenue -All Areas	4,541,800.00	4,319,030.60	(222,769.40)	-4.90%	At 157 MG, water volumes are 4.7% below budget and 0.4% below prior year
TOTAL OPERATING REVENUE		4,541,800.00	4,319,030.60	(222,769.40)	-4.90%	
NON-OPERATING REVENUE						
1-0-4170-00	Water Taken From Hydrants	18,000.00	21,488.16	3,488.16	19.38%	Higher-than-expected LAIF interest rates and impact of COP funds
1-0-4180-00	Late Notice -10% Penalty	25,200.00	25,466.41	266.41	1.06%	
1-0-4230-00	Service Connections	3,900.00	2,560.48	(1,339.52)	-34.35%	
1-0-4920-00	Interest Earned	140,000.00	182,275.40	42,275.40	30.20%	
1-0-4930-00	Tax Apportionments/Cnty Checks	1,000.00	1,382.17	382.17	38.22%	
1-0-4950-00	Miscellaneous Income	1,200.00	5,180.96	3,980.96	331.75%	ERAF funds grew 7.3%, well beyond budgeted levels
1-0-4955-00	Cell Site Lease Income	59,730.00	59,093.38	(636.62)	-1.07%	
1-0-4965-00	ERAF REFUND -County Taxes	294,000.00	365,405.11	71,405.11	24.29%	
TOTAL NON-OPERATING REVENUE		543,030.00	662,852.07	119,822.07	22.07%	
TOTAL REVENUES		5,084,830.00	4,981,882.67	(102,947.33)	-2.02%	
OPERATING EXPENSES						
1-1-5130-00	Water Purchased	1,095,666.00	891,988.60	203,677.40	18.59%	Use of SFPUC sources is 20.8% below budget and 11.7% below previous year
1-1-5230-00	Pump Exp, Nunes T P	17,700.00	16,432.28	1,267.72	7.16%	
1-1-5231-00	Pump Exp, CSP Pump Station	183,400.00	132,460.61	50,939.39	27.78%	PG&E usage/expenses have not reached budgeted levels
1-1-5232-00	Pump Exp, Trans. & Dist.	9,600.00	9,385.95	214.05	2.23%	
1-1-5233-00	Pump Exp, Pilarcitos Canyon	6,300.00	11,981.90	(5,681.90)	-90.19%	Exercising the wells in preparation for production in November
1-1-5234-00	Pump Exp. Denniston	39,400.00	39,594.65	(194.65)	-0.49%	
1-1-5242-00	CSP Pump Station Operations	2,730.00	3,902.15	(1,172.15)	-42.94%	Timing of PACL Coagulant purchase
1-1-5243-00	CSP Pump Station Maintenance	12,450.00	16,000.00	(3,550.00)	-28.51%	
1-1-5246-00	Nunes T P Operations	22,200.00	16,724.74	5,475.26	24.66%	
1-1-5247-00	Nunes T P Maintenance	34,800.00	19,169.37	15,630.63	44.92%	
1-1-5248-00	Denniston T.P. Operations	18,100.00	29,812.88	(11,712.88)	-64.71%	
1-1-5249-00	Denniston T.P. Maintenance	42,700.00	30,619.20	12,080.80	28.29%	Urban Water Mgmt effort has been delayed by the state, and other consulting activities have not begun
1-1-5250-00	Laboratory Services	21,100.00	19,885.19	1,214.81	5.76%	
1-1-5260-00	Maintenance -General	100,200.00	79,633.01	20,566.99	20.53%	Timing of project work
1-1-5263-00	Uniforms	9,000.00	14,356.92	(5,356.92)	-59.52%	
1-1-5318-00	Studies/Surveys/Consulting	22,350.00	6,873.25	15,476.75	69.25%	Vacancy in Customer Service (start date October)
1-1-5321-00	Water Resources	4,500.00	484.71	4,015.29	89.23%	
1-1-5322-00	Community Outreach	7,020.00	1,062.86	5,957.14	84.86%	
1-1-5381-00	Legal	31,200.00	30,072.50	1,127.50	3.61%	
1-1-5382-00	Engineering	25,200.00	23,239.99	1,960.01	7.78%	
1-1-5383-00	Financial Services	7,000.00	6,487.00	513.00	7.33%	
1-1-5384-00	Computer Services	96,742.00	77,503.25	19,238.75	19.89%	
1-1-5410-00	Salaries/Wages-Administration	412,230.00	366,074.61	46,155.39	11.20%	

						Comments
ACCOUNT	DESCRIPTION	YTD BUDGET	YTD ACTUAL	Variance Favorable (Unfavorable)	% Variance	
1-1-5411-00	Salaries & Wages -Field	567,980.00	501,880.54	66,099.46	11.64%	Two vacant operator positions
1-1-5420-00	Payroll Tax Expense	74,985.00	62,831.93	12,153.07	16.21%	
1-1-5435-00	Employee Medical Insurance	132,780.00	128,610.12	4,169.88	3.14%	
1-1-5436-00	Retiree Medical Insurance	21,162.00	15,445.48	5,716.52	27.01%	
1-1-5440-00	Employees Retirement Plan	196,743.00	183,041.68	13,701.32	6.96%	
1-1-5445-00	Supplemental Retirement 401a	0.00	0.00	0.00	0.00%	
1-1-5510-00	Motor Vehicle Expense	19,980.00	19,730.46	249.54	1.25%	
1-1-5620-00	Office Supplies & Expense	99,900.00	84,478.01	15,421.99	15.44%	
1-1-5625-00	Meetings / Training / Seminars	13,200.00	16,322.63	(3,122.63)	-23.66%	
1-1-5630-00	Insurance	75,950.00	77,007.09	(1,057.09)	-1.39%	
1-1-5687-00	Membership, Dues, Subscript.	31,722.00	28,563.00	3,159.00	9.96%	Large water system fees w State Water Resources Control Board - timing
1-1-5689-00	Labor Relations	1,500.00	0.00	1,500.00	100.00%	
1-1-5700-00	San Mateo County Fees	8,700.00	6,148.26	2,551.74	29.33%	
1-1-5705-00	State Fees	12,975.00	1,189.09	11,785.91	90.84%	
1-1-5799-00	Cost of Issuance	0.00	0.00	0.00	0.00%	
TOTAL OPERATING EXPENSES		3,479,165.00	2,968,993.91	510,171.09	14.66%	
CAPITAL ACCOUNTS						
1-1-5715-00	Debt Svc/CIEDB 11-099 (I-BANK)	280,621.00	280,620.60	0.40	0.00%	
1-1-5716-00	Debt Svc/CIEDB 2016 (I-BANK)	244,747.00	244,747.37	(0.37)	0.00%	
1-1-5717-00	Chase Bank - 2018 Loan	393,556.00	393,556.46	(0.46)	0.00%	
1-1-5718-00	First Foundation Bank - 2022	351,624.00	351,624.20	(0.20)	0.00%	
1-1-5719-00	Debt Svc-2025 COP Issuance	352,788.00	352,597.89	190.11	0.05%	
TOTAL CAPITAL ACCOUNTS		1,623,336.00	1,623,146.52	189.48	0.01%	
TOTAL EXPENSES		5,102,501.00	4,592,140.43	510,360.57	10.00%	
CONTRIBUTION TO CIP/RESERVES		(17,671.00)	389,742.24			

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: October 14, 2025

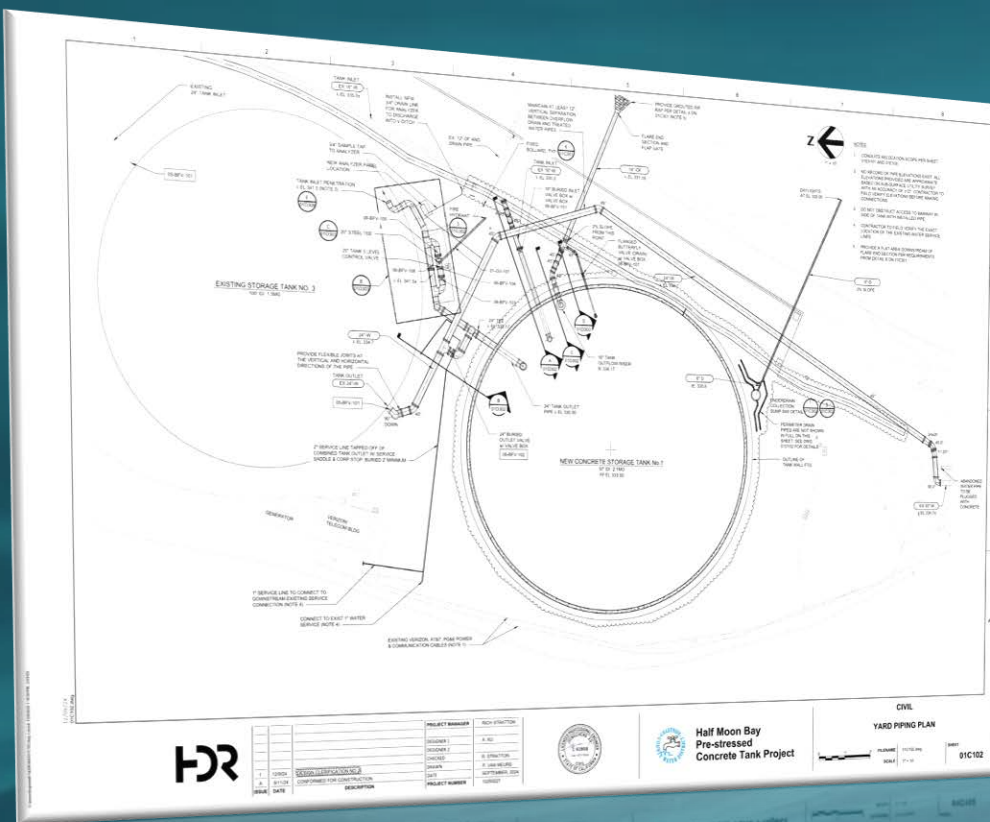
Report Date: October 10, 2025

Agenda Title: Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project - Update #12

Informational Item

At the July 9, 2024 Regular Board of Directors Meeting, the Board authorized an award of contract to DN Tanks, LLC. ("DN Tanks") for the construction of the Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project. The District issued the full "notice to proceed" on January 21, 2025. The contract duration is 480 days with estimated completion in Spring 2026. This is the twelfth of several updates staff plans to present to the Board on progress of this project.

Freyer and Laureta, Inc., the Construction Management firm on this project has put together a brief summary of progress to date. See Attachment A.



Coastside County Water District Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project October 14, 2025 Board Meeting

Contract Data as of Board Meeting Date

Contract Data as of Meeting Date:

Contract Time (Calendar Days)		Contract Value	
Base Contract Duration	480	Base Contract	\$10,968,951.00
<i>Approved Change Order Days Added</i>	13	Approved Change Orders Added	(\$60,728.25)
<i>Approved Change Order Days Subtracted</i>	0	Approved Change Order %	(0.5%)
Total Contract Duration ¹	493	Total Contract Approved	\$10,908,668.75
Elapsed (Start Date 1/21/2025)	266	Billed to Date ²	\$5,782,593.78
Remaining Days	227	Remaining Value	\$5,126,074.97

¹ All project work shall be substantially complete within 450 calendar days from the effective Notice to Proceed.

² Billed to date value is the contract work complete including the 10% retention that will be paid to Contractor upon project completion.

Construction Progress Update #12

Progress since Previous Board Meeting:

- Construction of Tank Walls #6 and #7:
 - Shifting Wall Forms from construction wall section to next Tank Wall.
 - Assembly and Placement of Rebar Curtain Wall with Vertical Tendons.
 - Pour Concrete for Tank Wall.
 - Stripping Wall Form from Tank Wall.
 - Dismantling of wall forms.
- Patching Tie Holes
- Construction of scaffolding (frame/decking)
- Assemble roof layout, installing hatches, and roof curves
- Processing of Contractor Submittals, Requests for Information (RFIs) and Scheduling.

Construction Progress Update #12

Three-Week Look Ahead Schedule:

Major items of work anticipated over next 3-4 weeks are as follows:

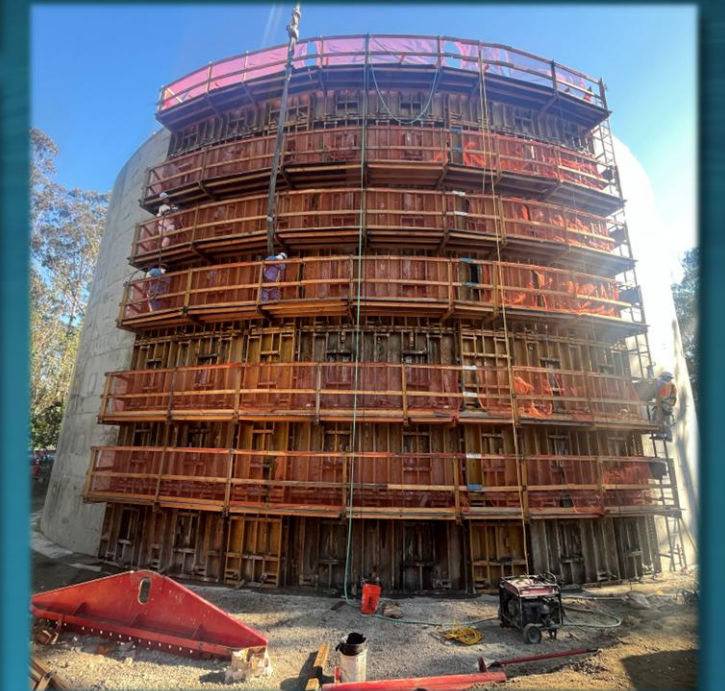
- Vertical Tendon Stressing
- Finishing Shoring
- Patching Wall Tie Holes on Tank Walls.
- Delivery and installment of roof rebar.
- Final touches to roof layout, hatches and curves.
- Processing of Contractor Submittals, Requests for Information (RFIs) and Scheduling.

Overall Project Schedule:

- Anticipated completion in May 2026.



Construction Photos



Construction Photos



Construction Photos

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: October 14, 2025

Report Date: October 10, 2025

Agenda Title: General Manager's Report

For Information and Discussion

Possible Change to Board Meeting Start Time

A Board member recently suggested that the District consider changing the starting time of the District's Regular Board of Directors Meeting from 7 PM to 6 PM. Staff would like to give the Board the opportunity to discuss if a time change would be of interest.

In 2006, the Board of Directors voted by Resolution 2006-21 to change the meeting time from 7:30 PM to 7:00 PM with a latest end time of 10:30. To change the time will require enacting a new resolution at a future Regular Board of Directors Meeting.

Director Muller Re-elected to ACWA Region 5 Board of Directors

Director Muller was recently re-elected to the ACWA Region 5 Board.

The 2026-27 Region 5 Board roster include:

Region 5 Chair: Sarah Palmer (Director – Zone 7 Water Agency)

Region 5 Vice-Chair: John Varela (Director – Santa Clara Valley Water District)

Board Members:

Steve Huber (Director – United Water Conservation District)

Antonio Martinez (Board Vice President – Contra Costa Water District)

John Muller (Director – Coastside County Water District)

John Weed (Director – Alameda County Water District)

Floyd Wicks (Director – Montecito Water District)

Strategic/Long-Term Planning Workshop

Periodically, staff and the Board of Directors meet to discuss strategic goals and long-term planning. (The last workshop was held in 2021 which focused on a review of local water source alternatives.) Staff has recently met with the President and Vice-President to develop a new approach for conducting the next Strategic/Long-Term Planning Workshop scheduled for Monday, January 12, 2026 from 9:00 – 12:00.

Below is a proposed framework for the upcoming workshop:

- The overarching goal of the workshop is to review progress on prior year priorities and to set new/update both near-term and long-term priorities.
 - *(Given the January timing, this session will help to inform the 10-Year Capital Improvement Program and Financial Model.)*
- The workshop agenda will focus on a discussion of priorities in the following areas *(Note that staff studied 12+ strategic plans from other water agencies and found that strategic goals typically fall into these six areas):*
 - Water Resource Reliability and Resiliency
 - Infrastructure Management and Operational Integrity
 - Organizational Excellence
 - Customer Care, Outreach, and Stakeholder Engagement
 - Financial Management and Sustainability
 - Emergency Preparedness
- In November 2025, staff will provide each Board member with a survey of potential topics for each of the six areas for Board members to rank/prioritize and to provide initial feedback. Board members will also have the opportunity to provide additional topics for discussion.
- In December 2025, staff will meet with the President and Vice-President to finalize the workshop agenda.
- The January 2026 workshop will be held at an offsite location and will be facilitated by the District's General Manager and Assistant General Manager. Invitees may include other staff members and the District's engineering support.
- A desired outcome is that this format can be used for future annually scheduled workshops with the Board.

MONTHLY REPORT

To: Mary Rogren, General Manager

From: Sean Donovan, Water Treatment Operations Manager
Darin Sturdivan, Water Distribution Operations Manager
Todd Schmidt, Water Treatment Supervisor
Dustin Jahns, Distribution Supervisor

Agenda: October 14, 2025

Report

Date: October 10, 2025

Monthly Highlights

- DN Tank site work coordination continued in anticipation of roof pour. Wall sections 5-7 were poured to complete the circle.
- Denniston WTP was online the entire month.
- Began work on Denniston electric gate and security camera installation.
- ESRI/Cityworks updating.
- Pickup was delivered.
- Biannual Tank Inspections.
- Distribution Alkalinity samples taken.
- Culvert repair started in Pilarcitos Canyon. (GSW/ESA)
- Dustin Jahns attended leadership training.

September Sources: Pilarcitos Reservoir, Denniston, Crystal Springs

Main leaks/service leaks: None.

Hydrant upgrades: changed out (2) hydrants.

Projects

- EKI Environment and Water, Inc.
 - Provided peer review of DN Tank project coordination/engineering.
 - Provided bid support of Pilarcitos Wells project.
 - Continued work on environmental permitting requirements and design for Pilarcitos Well Replacement Project and Pilarcitos Slide Repair Project.
- HDR, Inc.
 - HDR continued work on DN Tank submittals and plan modifications and coordination of subcontractors.
 - Site visit and progress meeting.