

**COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

**SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**Friday, September 26, 2025 - 4:00 p.m.**

**AGENDA**

The Public may attend this meeting in person at the District Office located at 766 Main Street, Half Moon Bay or choose to watch and/or participate in the public meeting by joining the meeting through the Zoom Videoconference link provided below. The public may also join the meeting by calling the below listed teleconference phone number. Note that in person meetings are the primary format for the District's Board of Directors meetings. The District desires to accommodate remote participation by the public, therefore as a courtesy and technology permitting, the public will have the opportunity to fully participate in the meeting via Zoom. However, the District cannot guarantee that the public's remote access to any meeting will be uninterrupted before or during a meeting, and technical difficulties may occur from time to time. In those instances, as long as the public may attend the meeting in person, the meeting may be held or continue. Members of the public desiring to provide comments as a part of a Board meeting are encouraged to submit written comments prior to the meeting or to attend the meeting in person.

*The meeting will begin at 4:00 p.m.*

Join Zoom Meeting

<https://us06web.zoom.us/j/85953929697?pwd=B7dMLYLaUowdeS8qr3kbUeIXcIPRa2.1>

Meeting ID: 859 5392 9697

Passcode: 471154

One tap mobile

+16699006833,,85953929697#,,,,\*471154# US (San Jose)

+16694449171,,85953929697#,,,,\*471154# US

Join instructions

<https://us06web.zoom.us/meetings/85953929697/invitations?signature=HlG3xBn7k7UOHVuZKCaR1eRr-dEuQwyTgKtynsyD5rg>

*Procedures to make a public comment with Zoom Video/Conference – All participants except the Board Members and Staff are muted on entry and video is disabled. Participants may not unmute themselves unless asked to unmute by the Moderator.*

- ***From a computer:*** (1) Using the Zoom App. at the bottom of your screen, click on “Participants” and then “Raise Hand”. Participants will be called to comment in the order in which they are received.
- ***From a phone:*** Using your keypad, dial \*9, and this will notify the Moderator that you have raised your hand. The Moderator will call on you by stating the last 4 digits of your phone number.

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

*This agenda and accompanying materials can be viewed on Coastside County Water District’s website located at: [www.coastsidewater.org](http://www.coastsidewater.org).*

**The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.**

- 1) ROLL CALL**
- 2) PLEDGE OF ALLEGIANCE**
- 3) PUBLIC COMMENT**

*At this time members of the public may address the Board of Directors on issues not listed on the agenda which are within the purview of the Coastside County Water District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes. Members of the public attending in-person must complete and submit a speaker slip. Members of the public attending via Zoom must first “raise hand” and the Moderator will “ask to unmute”. The President of the Board will recognize each speaker, at which time the speaker can provide their comments to the Board.*

- 4) Waive the Procedural Requirements for Sealed Competitive Bids and Authorize the General Manager to Enter Into a Contractual Agreement with GSW Construction, Inc. for the Pilarcitos Creek Road Culvert Replacement Project ([attachment](#))**
- 5) ADJOURNMENT**

## **STAFF REPORT**

**To:** Coastside County Water District Board of Directors

**From:** Mary Rogren, General Manager

**Agenda:** September 26, 2025

**Report Date:** September 25, 2025

**Agenda Title:** Waive the Procedural Requirements for Sealed Competitive Bids and Authorize the General Manager to Enter Into a Contractual Agreement with GSW Construction, Inc. for the Pilarcitos Creek Road Culvert Replacement Project

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### **Recommendation/Motion:**

**Waive the procedural requirements for sealed competitive bids and authorize the General Manager to enter into a contractual time and materials agreement with GSW Construction Inc. for the Pilarcitos Creek Road Culvert Replacement Project for a not-to-exceed amount of \$165,444.**

### **Background:**

During the storm event of December 2022/January 2023, the District sustained considerable damage in Pilarcitos Canyon to the existing road including substantial damage to a culvert crossing. Given recent assessments of the damaged culvert, District staff and the District's engineer have concluded that the District is at imminent risk of the culvert area being unable to withstand a major storm event this upcoming winter. A heavy storm could result in the District being unable to access its raw water pipeline in Pilarcitos Canyon and also could result in damage to the pipeline itself.

The District has a limited window of time when it is able to conduct the repair work in the Canyon given the requirement to work outside of the marbled murrelet breeding season (March-September). The repair work must also be conducted before the rainy season commences. The District has the opportunity to commence repair work as early as next week. The repair work is anticipated to take 2-3 weeks to complete.

The District requested quotes from (3) contractors, and GSW Construction, Inc. ("GSW") only responded. GSW recently completed work for the District on the

Nunes WTP Hypochlorite Room Project and the District has been pleased with their work. GSW also recently completed several projects with SFPUC in the watershed and is familiar with the environmental requirements. GSW's work will be done on a not-to exceed time and materials basis.

Permitting with regulatory agencies will be handled by Environmental Science Associates ("ESA") under EKI Environment and Water, Inc.'s ("EKI") management. (This work was approved at the September 9, 2025 Board of Directors meeting.)

The District will contract for onsite biological monitoring services and reporting by ESA under a professional services agreement with EKI. The District will also contract with Underwood & Rosenblum, Inc. (the District's engineer on the project) for final plans and as-builts and engineering services during construction. (These agreements will fall within the General Manager's signing authority.)

### **Determination of Waiving Competitive Bidding Requirements**

Staff is requesting the Board waive the formal competitive bidding requirements of Resolution 2025-07 in order to contract with GSW. GSW is available to commence the project immediately and is well-qualified to perform this work under sensitive environmental conditions.

**Fiscal Impact:** \$165,444 plus biological monitoring services and engineering support.



## EXTRA WORK ORDER

Project: CCWD Culvert Replacement  
Contractor: GSW Construction, Inc.  
99001  
Description: Replace Culvert Pipe

25-022  
Date: 9.23.2025

LABOR							
Item	\$/hr	Hrs	Total	Item	\$/hr	Hrs	Total
Operator Foreman (ST)	\$ 165.00	120	\$ 19,800.00	Laborer (ST)	\$ 125.00	0	\$ -
Operator Foreman (OT)	\$ 226.00	10	\$ 2,260.00	Laborer (OT)	\$ 169.00	0	\$ -
Operator Foreman (DT)	\$ 287.00		\$ -	Laborer (DT)	\$ 212.00	0	\$ -
Operator(ST)	\$ 160.00	120	\$ 19,200.00		\$ -	0	\$ -
Operator (OT)	\$ 218.00	10	\$ 2,180.00		\$ -	0	\$ -
Operator (DT)	\$ 277.00		\$ -		\$ -	0	\$ -
Laborer (ST)	\$ 125.00	360	\$ 45,000.00	Carpenter (ST)	\$ -	0	\$ -
Laborer (OT)	\$ 169.00	40	\$ 6,760.00	Carpenter (OT)	\$ -	0	\$ -
Laborer (DT)	\$ 212.00		\$ -	Carpenter (DT)	\$ -	0	\$ -
				Managment	\$ 250.00		\$ -
				Principal/Operator	\$ -	0	\$ -
				LABOR SUBTOTAL			\$ 95,200.00
				Labor Surcharge	0%		\$ -
				LABOR TOTAL			\$ 95,200.00

EQUIPMENT							
Item	\$/hr	Hrs	Total	Item	\$/hr	Hrs	Total
CAT 305/Komatsu PC 55	\$39.01		\$ -	CAT 259 Tracked	\$56.06		\$ -
CAT 308/Komatsu PC 88	\$60.36	0	\$ -	Asphalt Roller 36" Double Drum	\$71.49		\$ -
CAT 314C LCR/Komatsu PC 138	\$77.63	120	\$ 9,315.60	CAT 289 Tracked	\$63.21		\$ -
CAT 321C LCR/Komatsu 228	\$141.66	120	\$ 16,999.20	CAT 299 Tracked	\$73.33	120	\$ 8,799.60
CAT 330/Komatsu PC 360	\$238.96		\$ -	Bobtail Dump Truck	\$70.00		\$ -
CAT 349/Komatsu PC 490	\$257.51		\$ -	Compressor 185 CFM	\$23.05	0	\$ -
18", 24" and 36" Compaction Wheel	\$35.00		\$ -	Vac Truck (Add Travel time & Dump Fees	\$230.00		\$ -
Water Buffalo	\$8.00		\$ -	Transport Low Boy	\$175.00	16	\$ 2,800.00
Breaker Small	\$93.75		\$ -	Dump Trailer	\$30.00		\$ -
Breaker Large	\$187.50		\$ -	Nervous Turtle Compactor	\$32.50	120	\$ 3,900.00
CAT 416 BH	\$72.52		\$ -	Light Tower	\$10.25		\$ -
CAT 420	\$77.52		\$ -	Tool Truck F150	\$35.10	0	\$ -
CAT 430E	\$82.56		\$ -	Tool Truck F250	\$54.60	120	\$ 6,552.00
CAT 210/CAT 415 JD	\$81.25		\$ -	Tool Truck F350	\$55.00		\$ -
24" Backhoe Wheel	\$26.25		\$ -	Tool Truck F450	\$60.00		\$ -
Backhoe Breaker	\$80.00		\$ -	Mobilization	\$3,000.00	1	\$ 3,000.00
10K Telehandler	\$56.00		\$ -	Super Dump	\$145.00	24	\$ 3,480.00
				EQUIPMENT SUBTOTAL			\$ 54,846.40
				Equipment Markup	10%		\$ 5,484.64
				EQUIPMENT TOTAL			\$ 60,331.04

Material	Description	QTY	Units	Unit Price	Total
Rip Rap		1	TN	\$ 45.00	\$ 45.00
SWPP Materials	Jute Netting / Straw Wattles	1	LS	\$ 2,500.00	\$ 2,500.00
Concrete	4000 PSI	6	YDS	\$ 300.00	\$ 1,800.00
Rebar/Form Work	#5 Rebar	1	LS	\$ 3,500.00	\$ 3,500.00
		MATERIALS SUBTOTAL			\$ 7,845.00
		Sales Tax		9.88%	\$ 775.09
		Materials Subtotal ( + tax)			\$ 8,620.09
		Markup on Materials		15%	\$ 1,293.01
		TOTAL MATERIALS			\$ 9,913.10

Subcontracts/Trucking		Description	QTY	Units	Unit Price	Total
				LS		\$ -
				LS		\$ -
				LS		\$ -
				LS		\$ -
						\$ -
			SUBCONTRACTORS SUBTOTAL			\$ -
			Markup on Subcontractors	15%		\$ -
			TOTAL SUBCONTRACTORS			\$ -

Total Cost this Change Order \$ 165,444.14