

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, September 8, 2026 - 6:00 p.m.

AGENDA

The Public may attend this meeting in person at the District Office located at 766 Main Street, Half Moon Bay or choose to watch and/or participate in the public meeting by joining the meeting through the Zoom Videoconference link provided below. The public may also join the meeting by calling the below listed teleconference phone number. Note that in person meetings are the primary format for the District's Board of Directors meetings. The District desires to accommodate remote participation by the public, therefore as a courtesy and technology permitting, the public will have the opportunity to fully participate in the meeting via Zoom. However, the District cannot guarantee that the public's remote access to any meeting will be uninterrupted before or during a meeting, and technical difficulties may occur from time to time. In those instances, as long as the public may attend the meeting in person, the meeting may be held or continue. Members of the public desiring to provide comments as a part of a Board meeting are encouraged to submit written comments prior to the meeting or to attend the meeting in person.

The meeting will begin at 6:00 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/84224363283?pwd=tdIHhJkLpFfYcJN84jIyiHQAZlZGlo.1>

Meeting ID: 842 2436 3283

Passcode: 320538

One tap mobile

+16699006833,,84224363283#,,,,*320538# US (San Jose)

+16694449171,,84224363283#,,,,*320538# US

Join instructions

<https://us06web.zoom.us/join/84224363283/invitations?signature=HF-fySa64lGbnJ9H6ZyNc0CeojRbDoFrIq-P1k08mgQ>

Procedures to make a public comment with Zoom Video/Conference – All participants except the Board Members and Staff are muted on entry and video is disabled. Participants may not unmute themselves unless asked to unmute by the Moderator.

- **From a computer:** (1) Using the Zoom App. at the bottom of your screen, click on "Participants" and then "Raise Hand". Participants will be called to comment in the order in which they are received.
- **From a phone:** Using your keypad, dial *9, and this will notify the Moderator that you have raised your hand. The Moderator will call on you by stating the last 4 digits of your phone number.

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

1) ROLL CALL

2) PLEDGE OF ALLEGIANCE

3) PUBLIC COMMENT

At this time members of the public may address the Board of Directors on issues not listed on the agenda which are within the purview of the Coastside County Water District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes. Members of the public attending in-person must complete and submit a speaker slip. Members of the public attending via Zoom must first "raise hand" and the Moderator will "ask to unmute". The President of the Board will recognize each speaker, at which time the speaker can provide their comments to the Board.

4) CONSENT CALENDAR

The following matters before the Board of Directors are recommended for action as stated by the General Manager. All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Approval of disbursements for the month ending August 31, 2026:
Claims: \$3,103,179.22; Payroll: \$283,800.61 for a total of \$3,386,979.83 ([attachment](#))
August 2026 Monthly Financial Claims reviewed and approved by Director Coverdell
- B. Acceptance of Financial Reports ([attachment](#))
- C. Approval of Minutes of August 11, 2026, Regular Board of Directors Meeting ([attachment](#))
- D. Approval of Minutes of August 20, 2026, Special Board of Directors Meeting ([attachment](#))

- E. Approval of Minutes of August 27, 2026, Special Board of Directors Meeting ([attachment](#))
- F. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- G. Total CCWD Production Report ([attachment](#))
- H. CCWD Monthly Sales by Category Report – August 2026 ([attachment](#))
- I. Leak/Flushing Report – August 2026 ([attachment](#))
- J. Monthly Rainfall Reports ([attachment](#))
- K. SFPUC Hydrological Conditions Report – August 2026 ([attachment](#))
- L. Water Service Connection Transfer Report for August 2026 ([attachment](#))

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

6) GENERAL BUSINESS

- A. Approval of Professional Services Agreement with EKI Environment and Water, Inc. for Engineering Design and Bid Support Services for the Half Moon Bay Tank #2 Project ([attachment](#))
- B. Approval of Professional Services Agreement with Balance Hydrologics, Inc. for Denniston/San Vicente Stream Gaging, Groundwater Monitoring, and Data Collection ([attachment](#))
- C. Purchase of Hydrants from Underground Republic Water Works, Inc. ([attachment](#))
- D. Appoint Agency Designated Representative(s) for Labor Negotiations between the District and new General Manager ([attachment](#))

7) MONTHLY INFORMATIONAL REPORTS

- A. General Manager's Report ([attachment](#))
- B. Operations Report ([attachment](#))

8) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETING

9) CLOSED SESSION

- A. Conference with Real Property Negotiators
Pursuant to California Government Code Section 54956.8
Property: Permanent easement along access road to the District's Nunes Water Tank Site in the City of Half Moon Bay, CA [APN 056-310-420 and 056-310-050]
Agency Negotiator: Mary Rogren, General Manager
Negotiating Parties: Dovercrest, LLC Properties, Keet Nerhan
Under Negotiation: Price and Terms of Payment
- B. Conference with Labor Negotiators
Pursuant to California Government Code Section 54957.6
Agency Designated Negotiators: To Be Determined by Open Session Above
Unrepresented Employees: General Manager

10) RECONVENE TO OPEN SESSION

Public Reports on Closed Session Actions

11) ADJOURNMENT

**COASTSIDE COUNTY WATER DISTRICT
CLAIMS FOR AUGUST 2026**

CHECKS			
CHECK DATE	CHECK NO.	VENDOR	AMOUNT
08/14/2026	36957	CECIL & CECIL ENTERPRISES, INC	\$ 42,699.50
08/14/2026	36958	CHEMTRADE CHEMICALS US LLC	\$ 6,113.73
08/14/2026	36959	EKI INC.	\$ 99,637.54
08/14/2026	36960	GSW CONSTRUCTION INC	\$ 906,278.62
08/14/2026	36961	MONTEREY BAY ANALYTICAL SERVICES, INC.	\$ 1,459.00
08/14/2026	36962	RELIABLE AUTOMATION CONTROLS	\$ 78,461.44
08/14/2026	36963	SOUTHWEST VALVE, LLC	\$ 3,272.91
08/14/2026	36964	VERIZON WIRELESS	\$ 6,778.85
08/14/2026	36965	WEST YOST ASSOCIATES, INC	\$ 3,909.64
08/14/2026	36966	ADP, INC.	\$ 914.60
08/14/2026	36967	ALLIANCE RESOURCE CONSULTING LLC	\$ 10,667.00
08/14/2026	36968	AMAZON CAPITAL SERVICES, INC.	\$ 231.80
08/14/2026	36969	AMAZON WEB SERVICES, INC.	\$ 1,756.71
08/14/2026	36970	HEALTH BENEFITS ACWA-JPIA	\$ 55,082.30
08/14/2026	36971	AT&T MOBILTY	\$ 128.22
08/14/2026	36972	BADGER METER, INC.	\$ 69.30
08/14/2026	36973	BAY AREA AIR QUALITY MGMT DIST	\$ 623.00
08/14/2026	36974	BAY ALARM COMPANY	\$ 1,933.47
08/14/2026	36975	CALCON SYSTEMS, INC.	\$ 329.63
08/14/2026	36976	CINTAS FIRST AID & SAFETY	\$ 982.28
08/14/2026	36977	CLARK PEST CONTROL OF STOCKTON, INC.	\$ 120.00
08/14/2026	36978	COMCAST	\$ 228.61
08/14/2026	36979	DE LAGE LANDEN FINANCIAL SERVICES, INC.	\$ 838.97
08/14/2026	36980	DN TANKS LLC	\$ 44,355.36
08/14/2026	36981	GRAINGER, INC.	\$ 256.18
08/14/2026	36982	KELLY HOFFMAN-DAVIS	\$ 2,216.25
08/14/2026	36983	GRISWOLD INDUSTRIES	\$ 236.46
08/14/2026	36984	HACH CO., INC.	\$ 1,643.15
08/14/2026	36985	HANSONBRIDGETT. LLP	\$ 16,901.50
08/14/2026	36986	HASSETT HARDWARE	\$ 2,803.75
08/14/2026	36987	HERC RENTALS, INC.	\$ 6,462.14
08/14/2026	36988	INTEGRATED ID SYSTEMS, INC	\$ 37.97
08/14/2026	36989	IRON MOUNTAIN	\$ 955.34
08/14/2026	36990	IRVINE CONSULTING SERVICES, INC.	\$ 4,845.23
08/14/2026	36991	DUSTIN JAHNS	\$ 2,216.33
08/14/2026	36992	MISSION UNIFORM SERVICES INC.	\$ 86.58
08/14/2026	36993	MONTEREY BAY ANALYTICAL SERVICES, INC.	\$ 2,583.02
08/14/2026	36994	PACIFIC GAS & ELECTRIC CO.	\$ 92.88
08/14/2026	36995	PACIFIC GAS & ELECTRIC CO.	\$ 72,866.07
08/14/2026	37000	STATE WATER RESOURCES CONTROL BD	\$ 60.00
08/14/2026	37001	STANDARD INSURANCE COMPANY	\$ 517.00
08/14/2026	37002	TPX COMMUNICATIONS	\$ 816.79
08/14/2026	37003	TRI COUNTIES BANK	\$ 6,926.15
08/14/2026	37004	UNITED RENTALS (NORTH AMERICA), INC.	\$ 3,120.05
08/14/2026	37005	UNIVAR SOLUTIONS USA INC.	\$ 2,659.44
08/14/2026	37006	HD SUPPLY INC	\$ 257.48
08/14/2026	37007	VERIZON CONNECT INC.	\$ 342.60
08/14/2026	37008	US BANK NA	\$ 949.15
08/14/2026	37009	WATERSMART SOFTWARE, INC	\$ 120.11
08/18/2026	37010	MARIA CHIAPPE	\$ 10.12
08/18/2026	37011	DAMON HOUGLAND	\$ 290.65
08/18/2026	37012	JOHN BODIE	\$ 100.00
08/18/2026	37013	ECKERT REALTY	\$ 221.53
08/18/2026	37014	ECKERT REALTY	\$ 10.12

08/18/2026	37015	ETHAN MILLER	\$	109.46
08/18/2026	37016	REX/AMY GEITNER	\$	113.44
08/18/2026	37017	REX/AMY GEITNER	\$	15.18
08/18/2026	37018	STARCREEK LAND STEWARDS, INC.	\$	1,038.30
08/18/2026	37019	DAVID MOSSA EXCAVATION	\$	4,452.88
08/18/2026	37020	SBAY CONSTRUCTION INC	\$	1,008.49
08/18/2026	37021	SIGOURNEY JELLINS	\$	15.77
08/18/2026	37022	MARINUS LAMPRECHT	\$	6,640.34
08/20/2026	37023	AMAZON CAPITAL SERVICES, INC.	\$	245.26
08/20/2026	37024	AMERICAN PORTABLES	\$	2,643.89
08/20/2026	37025	BKS LAW FIRM, A PROFESSIONAL CORPORATION	\$	2,197.50
08/20/2026	37026	BAY ALARM COMPANY	\$	1,222.35
08/20/2026	37027	RECORDER'S OFFICE	\$	23.00
08/20/2026	37028	MATT DAMROSCH	\$	47.24
08/20/2026	37029	FIRST FOUNDATION PUBLIC FINANCE	\$	354,776.75
08/20/2026	37030	FREYER & LAURETA, INC.	\$	11,201.00
08/20/2026	37031	GRAINGER, INC.	\$	177.43
08/20/2026	37032	IRVINE CONSULTING SERVICES, INC.	\$	6,502.50
08/20/2026	37033	IRVINE CONSULTING SERVICES, INC.	\$	3,729.22
08/20/2026	37034	MONTEREY BAY ANALYTICAL SERVICES, INC.	\$	1,131.00
08/20/2026	37035	PACIFICA COMMUNITY TV	\$	300.00
08/20/2026	37036	PAULO'S AUTO CARE	\$	107.11
08/20/2026	37037	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	\$	752.56
08/20/2026	37038	FERGUSON ENTERPRISES, INC.	\$	26,350.22
08/20/2026	37039	SAN FRANCISCO WATER DEPT.	\$	390,260.14
08/20/2026	37040	SOUTHWEST VALVE, LLC	\$	309.79
08/20/2026	37041	MARIA ROMERO	\$	3,300.00
08/26/2026	37042	AMAZON CAPITAL SERVICES, INC.	\$	1,008.98
08/26/2026	37043	ANDREINI BROS. INC.	\$	24,795.00
08/26/2026	37044	AQUATIC INFORMATICS INC	\$	9,608.59
08/26/2026	37045	AT&T	\$	3,619.33
08/26/2026	37046	EMMA RODRIGUEZ	\$	1,832.77
08/26/2026	37047	CECIL & CECIL ENTERPRISES, INC	\$	34,524.63
08/26/2026	37048	PETTY CASH	\$	27.81
08/26/2026	37049	COMCAST	\$	228.61
08/26/2026	37050	JAMES COZZOLINO, TRUSTEE	\$	275.00
08/26/2026	37051	DATAPROSE, LLC	\$	4,676.31
08/26/2026	37052	GRAINGER, INC.	\$	809.99
08/26/2026	37053	GSW CONSTRUCTION INC	\$	112,427.27
08/26/2026	37054	IRVINE CONSULTING SERVICES, INC.	\$	9,027.00
08/26/2026	37055	LAUNCH! CONSULTING, INC.	\$	20,408.00
08/26/2026	37056	GLENNA LOMBARDI	\$	115.00
08/26/2026	37057	MISSION UNIFORM SERVICES INC.	\$	86.58
08/26/2026	37058	MTA PARTS, INC.	\$	21.85
08/26/2026	37059	PACE SUPPLY CORP.	\$	8,803.59
08/26/2026	37060	FERGUSON ENTERPRISES, INC.	\$	977.89
08/26/2026	37061	PSI WATER TECHNOLOGIES, INC	\$	7,414.50
08/26/2026	37062	MULTI SERVICE TECHNOLOGY SOLUTIONS, INC.	\$	480.62
08/26/2026	37063	REPUBLIC SERVICES	\$	1,177.58
08/26/2026	37064	ROGUE WEB WORKS, LLC	\$	628.00
08/26/2026	37065	SAN MATEO CTY PUBLIC HEALTH LAB	\$	2,243.64
08/26/2026	37066	SM CTY ENVIRONMENTAL HEALTH	\$	3,020.00
08/26/2026	37067	SCAPES, INC	\$	400.00
08/26/2026	37068	SOUTHWEST VALVE, LLC	\$	2,128.44
08/26/2026	37069	STATE WATER RESOURCES CONTROL BD	\$	60.00
08/26/2026	37070	TEAMSTERS LOCAL UNION #856	\$	1,630.00
08/26/2026	37071	UNDERWOOD & ROSENBLUM INC	\$	945.00
08/26/2026	37072	UNITED RENTALS (NORTH AMERICA), INC.	\$	4,995.54
08/26/2026	37073	HDR ENGINEERING, INC	\$	13,535.72
08/27/2026	37074	TOM KO	\$	40.48

08/28/2026	37075	WFG NATIONAL TITLE INSURANCE CO	\$	500.00
08/28/2026	37076	WFG NATIONAL TITLE INSURANCE CO	\$	500.00
08/28/2026	37077	WFG NATIONAL TITLE INSURANCE CO	\$	500.00
08/28/2026	37078	WFG NATIONAL TITLE INSURANCE CO	\$	500.00
08/31/2026	37079	AMAZON CAPITAL SERVICES, INC.	\$	1,099.90
08/31/2026	37080	ANDREINI BROS. INC.	\$	4,463.62
08/31/2026	37081	BEARING ENGINEERING COMPANY	\$	1,589.96
08/31/2026	37082	CALIFORNIA SURVEYING & DRAFTING SUPPLY INC.	\$	1,300.00
08/31/2026	37083	CECIL & CECIL ENTERPRISES, INC	\$	30,608.00
08/31/2026	37084	CINTAS FIRST AID & SAFETY	\$	788.40
08/31/2026	37085	CORRPRO COMPANIES, INC.	\$	3,725.00
08/31/2026	37086	COZZOLINO INDUSTRIES, INC	\$	275.00
08/31/2026	37087	EKI INC.	\$	60,416.99
08/31/2026	37088	NICOLAS GARCIA	\$	497.55
08/31/2026	37089	KELLY HOFFMAN-DAVIS	\$	648.44
08/31/2026	37090	HASSETT HARDWARE	\$	2,168.31
08/31/2026	37091	JOHNSON CONTROLS US HOLDINGS INC	\$	1,512.77
08/31/2026	37092	GLENNA LOMBARDI	\$	115.00
08/31/2026	37093	MONTEREY BAY ANALYTICAL SERVICES, INC.	\$	1,853.00
08/31/2026	37094	REPUBLIC SERVICES	\$	1,400.56
08/31/2026	37095	VERIZON WIRELESS	\$	2,988.17
08/31/2026	37096	US BANK NA	\$	886.70
SUBTOTAL CLAIMS FOR MONTH			\$	2,606,458.43

WIRE PAYMENTS

08/10/2026	MISC001601	U.S. BANK TRUST N.A.	\$	428,025.00
08/14/2026	DFT0000756	EMPOWER RETIREMENT, LLC	\$	1,225.00
08/14/2026	DFT0000757	MISSION SQUARE - 106154	\$	144.00
08/14/2026	DFT0000758	VALIC	\$	6,469.52
08/20/2026	DFT0000759	PUB. EMP. RETIRE SYSTEM	\$	22,280.10
08/28/2026	DFT0000760	EMPOWER RETIREMENT, LLC	\$	1,225.00
08/28/2026	DFT0000761	PUB. EMP. RETIRE SYSTEM	\$	22,422.75
08/28/2026	DFT0000762	VALIC	\$	6,469.52
08/31/2026		BANK AND CREDIT CARD FEES	\$	8,459.90
SUBTOTAL WIRE PAYMENTS FOR MONTH			\$	496,720.79

TOTAL CLAIMS FOR THE MONTH \$ 3,103,179.22



Coastside County Water District

Monthly Budget Report

Account Summary

For Fiscal: 2026-2027 Period Ending: 08/31/2026

		August Budget	August Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget
Revenue										
RevType: 1 - Operating										
1-4120-00	Water Revenue	1,587,800.00	1,677,555.79	89,755.79	5.65%	3,199,600.00	3,254,853.36	55,253.36	1.73%	16,238,800.00
	Total RevType: 1 - Operating:	1,587,800.00	1,677,555.79	89,755.79	5.65%	3,199,600.00	3,254,853.36	55,253.36	1.73%	16,238,800.00
RevType: 2 - Non-Operating										
1-4170-00	Water Taken From Hydrants	6,000.00	7,613.56	1,613.56	26.89%	12,000.00	11,235.09	-764.91	-6.37%	60,000.00
1-4180-00	Late Notice - 10% Penalty	8,400.00	10,218.81	1,818.81	21.65%	16,800.00	19,509.73	2,709.73	16.13%	100,000.00
1-4230-00	Service Connections	1,300.00	1,159.16	-140.84	-10.83%	2,600.00	1,159.16	-1,440.84	-55.42%	15,000.00
1-4920-00	Interest Earned	19,200.00	19,504.09	304.09	1.58%	39,500.00	41,075.10	1,575.10	3.99%	225,000.00
1-4930-00	Tax Apportionments/County Checks	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	1,300,000.00
1-4950-00	Miscellaneous Income	400.00	960.00	560.00	140.00%	800.00	960.00	160.00	20.00%	5,000.00
1-4955-00	Cell Site Lease Income	20,391.00	20,299.28	-91.72	-0.45%	40,782.00	40,506.06	-275.94	-0.68%	244,700.00
1-4965-00	ERAF Refund - County Taxes	318,500.00	393,723.20	75,223.20	23.62%	318,500.00	393,723.20	75,223.20	23.62%	650,000.00
	Total RevType: 2 - Non-Operating:	374,191.00	453,478.10	79,287.10	21.19%	430,982.00	508,168.34	77,186.34	17.91%	2,599,700.00
	Total Revenue:	1,961,991.00	2,131,033.89	169,042.89	8.62%	3,630,582.00	3,763,021.70	132,439.70	3.65%	18,838,500.00
Expense										
ExpType: 1 - Operating										
1-5130-00	Water Purchased	372,746.00	392,935.14	-20,189.14	-5.42%	753,233.00	735,977.71	17,255.29	2.29%	2,746,787.00
1-5230-00	Nunes T P Pump Expense	5,900.00	6,007.00	-107.00	-1.81%	12,500.00	11,988.04	511.96	4.10%	75,900.00
1-5231-00	CSP Pump Station Pump Expense	63,000.00	55,188.00	7,812.00	12.40%	114,600.00	111,889.10	2,710.90	2.37%	500,000.00
1-5232-00	Other Trans. & Dist Pump Expense	3,600.00	2,810.00	790.00	21.94%	7,200.00	5,409.23	1,790.77	24.87%	41,400.00
1-5233-00	Pilarcitos Canyon Pump Expense	2,400.00	916.88	1,483.12	61.80%	6,000.00	1,864.78	4,135.22	68.92%	95,100.00
1-5234-00	Denniston T P Pump Expense	16,200.00	14,293.00	1,907.00	11.77%	31,500.00	27,803.37	3,696.63	11.74%	131,500.00
1-5242-00	CSP Pump Station Operations	1,460.00	1,493.39	-33.39	-2.29%	2,920.00	2,276.34	643.66	22.04%	17,649.00
1-5243-00	CSP Pump Station Maintenance	4,050.00	2,512.77	1,537.23	37.96%	8,100.00	5,512.77	2,587.23	31.94%	50,000.00
1-5246-00	Nunes T P Operations - General	4,645.00	3,210.49	1,434.51	30.88%	9,290.00	11,185.47	-1,895.47	-20.40%	111,500.00
1-5247-00	Nunes T P Maintenance	11,667.00	7,929.93	3,737.07	32.03%	23,334.00	14,283.16	9,050.84	38.79%	140,000.00
1-5248-00	Denniston T P Operations-General	2,442.00	284.51	2,157.49	88.35%	4,884.00	3,622.16	1,261.84	25.84%	75,000.00
1-5249-00	Denniston T.P. Maintenance	8,457.00	7,209.31	1,247.69	14.75%	16,914.00	14,966.54	1,947.46	11.51%	164,754.00
1-5250-00	Laboratory Expenses	7,600.00	5,713.04	1,886.96	24.83%	15,200.00	9,953.70	5,246.30	34.52%	91,200.00
1-5260-00	Maintenance - General	50,291.00	50,571.74	-280.74	-0.56%	82,082.00	74,065.09	8,016.91	9.77%	400,000.00
1-5263-00	Uniforms	4,000.00	3,000.00	1,000.00	25.00%	5,000.00	3,000.00	2,000.00	40.00%	16,000.00
1-5318-00	Studies/Surveys/Consulting	12,803.00	20,387.10	-7,584.10	-59.24%	23,331.00	31,054.10	-7,723.10	-33.10%	160,000.00
1-5321-00	Water Resources	579.00	161.57	417.43	72.09%	1,158.00	323.14	834.86	72.09%	10,618.00
1-5322-00	Community Outreach	550.00	-2,729.07	3,279.07	596.19%	1,100.00	300.00	800.00	72.73%	72,670.00

Monthly Budget Report

For Fiscal: 2026-2027 Period Ending: 08/31/2026

		August Budget	August Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget
1-5381-00	Legal	12,500.00	10,447.00	2,053.00	16.42%	25,000.00	20,447.00	4,553.00	18.21%	150,000.00
1-5382-00	Engineering	8,400.00	11,292.59	-2,892.59	-34.44%	16,800.00	21,292.59	-4,492.59	-26.74%	100,000.00
1-5383-00	Financial Services	7,229.00	229.17	6,999.83	96.83%	7,458.00	458.34	6,999.66	93.85%	23,750.00
1-5384-00	Computer Services	41,293.00	37,424.50	3,868.50	9.37%	71,675.00	64,712.41	6,962.59	9.71%	416,300.00
1-5410-00	Salaries/Wages-Administration	132,395.00	121,194.22	11,200.78	8.46%	280,690.00	255,729.71	24,960.29	8.89%	1,726,695.00
1-5411-00	Salaries & Wages - Field	184,074.00	179,633.74	4,440.26	2.41%	375,099.00	366,162.07	8,936.93	2.38%	2,275,133.00
1-5420-00	Payroll Tax Expense	23,007.00	22,442.49	564.51	2.45%	47,675.00	46,975.14	699.86	1.47%	290,932.00
1-5435-00	Employee Medical Insurance	50,177.00	50,019.42	157.58	0.31%	102,641.00	100,549.41	2,091.59	2.04%	637,590.00
1-5436-00	Retiree Medical Insurance	5,836.00	5,252.41	583.59	10.00%	11,672.00	8,638.03	3,033.97	25.99%	81,207.00
1-5440-00	Employees Retirement Plan	70,607.00	66,882.04	3,724.96	5.28%	141,314.00	136,449.42	4,864.58	3.44%	847,382.00
1-5445-00	Supplemental Retirement 401a	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	41,472.00
1-5510-00	Motor Vehicle Expense	7,240.00	2,907.49	4,332.51	59.84%	14,480.00	7,827.77	6,652.23	45.94%	86,880.00
1-5620-00	Office & Billing Expenses	33,300.00	24,668.31	8,631.69	25.92%	66,600.00	70,785.07	-4,185.07	-6.28%	400,000.00
1-5625-00	Meetings / Training / Seminars	4,410.00	4,668.89	-258.89	-5.87%	8,820.00	4,803.89	4,016.11	45.53%	52,900.00
1-5630-00	Insurance	29,190.00	27,972.66	1,217.34	4.17%	58,380.00	55,945.32	2,434.68	4.17%	363,600.00
1-5687-00	Membership, Dues, Subscript.	6,205.00	5,421.34	783.66	12.63%	24,459.00	24,021.93	437.07	1.79%	120,000.00
1-5688-00	Election Expenses	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	20,000.00
1-5689-00	Labor Relations	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	6,000.00
1-5700-00	San Mateo County Fees	2,900.00	4,364.67	-1,464.67	-50.51%	5,800.00	5,929.34	-129.34	-2.23%	34,800.00
1-5705-00	State Fees	5,000.00	623.00	4,377.00	87.54%	10,000.00	1,445.75	8,554.25	85.54%	60,000.00
Total ExpType: 1 - Operating:		1,196,153.00	1,147,338.74	48,814.26	4.08%	2,386,909.00	2,257,647.89	129,261.11	5.42%	12,634,719.00
ExpType: 4 - Capital Related										
1-5715-00	Debt Service/CIEDB 11-099	0.00	0.00	0.00	0.00%	283,183.82	283,183.82	0.00	0.00%	334,818.64
1-5716-00	Debt Service/CIEDB 2016	0.00	0.00	0.00	0.00%	246,909.40	246,909.40	0.00	0.00%	320,336.58
1-5717-00	Debt Service-Chase Bank - 2018 Loan	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	437,180.17
1-5718-00	Debt Service-First Foundation Bank - 20...	354,776.75	354,776.75	0.00	0.00%	354,776.75	354,776.75	0.00	0.00%	417,294.74
1-5719-00	Debt Service-2025 COP Issuance	428,025.00	428,025.00	0.00	0.00%	428,025.00	428,025.00	0.00	0.00%	599,800.00
Total ExpType: 4 - Capital Related:		782,801.75	782,801.75	0.00	0.00%	1,312,894.97	1,312,894.97	0.00	0.00%	2,109,430.13
Total Expense:		1,978,954.75	1,930,140.49	48,814.26	2.47%	3,699,803.97	3,570,542.86	129,261.11	3.49%	14,744,149.13
Report Total:		-16,963.75	200,893.40	217,857.15		-69,221.97	192,478.84	261,700.81		4,094,350.87

COASTSIDE COUNTY WATER DISTRICT
MONTHLY INVESTMENT REPORT
August 31, 2026

<u>RESERVE BALANCES</u>	Current Year as of 8/31/2026	Prior Year as of 8/31/2025
CAPITAL AND OPERATING RESERVE	\$5,631,755.33	\$14,224,529.00
RATE STABILIZATION RESERVE	\$250,000.00	\$250,000.00
TOTAL DISTRICT RESERVES	\$5,881,755.33	\$14,474,529.00

ACCOUNT DETAIL

ACCOUNTS WITH TRI COUNTIES BANK		
CHECKING ACCOUNT	\$2,758,669.74	\$1,827,404.64
CSP T & S ACCOUNT	\$53,908.96	\$548,222.86
MONEY MARKET	\$181,789.60	\$4,479,386.11
LOCAL AGENCY INVESTMENT FUND (LAIF) BALANCE	\$2,886,587.03	\$7,618,715.39
DISTRICT CASH ON HAND	\$800.00	\$800.00
TOTAL ACCOUNT BALANCES	\$5,881,755.33	\$14,474,529.00

This report is in conformity with CCWD's Investment Policy.

COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS - STATUS REPORT
FISCAL YEAR TO DATE 2026/2027 - August 2026

9/8/2026

8/31/2026

* Approved June 2026

Status	Approved* CIP Budget FY26/27	Actual To Date FY26/27	Projected FY26/27	Variance vs. Budget	% Completed	Project Status/ Comments
--------	------------------------------------	------------------------------	----------------------	------------------------	----------------	-----------------------------

Equipment Purchases & Replacement

99-02	Vehicle Fleet Replacement	Ongoing	\$ 50,000		\$ 50,000	\$ -		
-------	---------------------------	---------	-----------	--	-----------	------	--	--

Facilities & Maintenance

09-09	Fire Hydrant Upgrades and Replacement	Ongoing	\$ 140,000	\$ 26,350	\$ 140,000	\$ -		
26-07	Piilarcitos Canyon Slide Repairs Project	Design	\$ 100,000	\$ 2,075	\$ 100,000	\$ -		
27-02	District Shop/Corporation Yard Upgrade Feasibility/Concept	Concept	\$ 250,000		\$ 250,000	\$ -		
27-03	Nunes Office Trailer	Concept	\$ 150,000		\$ 150,000	\$ -		
27-04	Mobile Generator (for Pilarcitos Wells; Backup)	Construction	\$ 160,000		\$ 160,000	\$ -		

Pipeline Projects

26-01	Highway 92 Treated Water Pipeline Replacement Project - Phase 2 (replacement of welded steel pipe)	Design	\$ 200,000	\$ 21,402	\$ 200,000	\$ -		
21-01	Pipeline Replacement Projects: Miramar neighborhood at Santa Rosa Avenue and Alcatraz Avenue	Construction	\$ 500,000	\$ 46,258	\$ 500,000	\$ -		
27-05	Miramar Dead-end Looping Project at Alameda Avenue/PRV	Design	\$ 100,000		\$ 100,000	\$ -		
27-07	Pipeline Assessment Study (Raw Water line/Other older pipelines)	Concept	\$ 50,000		\$ 50,000	\$ -		

Pump Stations / Tanks / Wells

27-08	Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project: "HMB Tank #2"	Concept	\$ 692,000		\$ 692,000	\$ -		
08-14	Alves/Miramontes Tank & Pump Station Replacement Project	Concept	\$ 325,000		\$ 325,000	\$ -		
27-09	El Granada Master Tank Plan	Concept	\$ 50,000		\$ 50,000	\$ -		
08-16	Cahill Tank Exterior Recoat	Concept	\$ 50,000		\$ 50,000	\$ -		
25-02	Upper Pilarcitos Well Field Replacements	Construction	\$ 500,000	\$ 172,007	\$ 500,000	\$ -		
16-08	Denniston Well Field Replacements	Feasibility	\$ 100,000		\$ 100,000	\$ -		
27-11	CSP Controls Upgrades and Documentation Project	Concept	\$ 50,000		\$ 50,000	\$ -		

Water Supply Development

14-25	San Vicente/Denniston Water Supply Development	Ongoing	\$ 300,000	\$ 10,000	\$ 300,000	\$ -		
-------	--	---------	------------	-----------	------------	------	--	--

Water Treatment Plants

23-06	Sedimentation Basin Rehabilitation	Design	\$ 50,000	\$ 8,435	\$ 50,000	\$ -		
27-13	Nunes WTP - Crystal Springs Treatability Improvement Project	Feasibility	\$ 50,000		\$ 50,000	\$ -		
27-14	Denniston Water Treatment Plant Improvement Project	Concept	\$ 200,000		\$ 200,000	\$ -		

UNSCHEDULED/NEW CIP ITEMS FOR CURRENT FISCAL YEAR 2025/2026

NN-00	Unscheduled CIP		\$ 100,000		\$ 100,000	\$ -		
71-2609	Nunes Access Road Improvements			\$ 945	\$ 945	\$ (945)		

FY2026/2027 CIP TOTAL	\$ 4,167,000	\$ 287,473	\$ 4,167,945	\$ (945)
------------------------------	---------------------	-------------------	---------------------	-----------------

COASTSIDE COUNTY WATER DISTRICT
 CAPITAL IMPROVEMENT PROJECTS - STATUS REPORT
 FISCAL YEAR TO DATE 2026/2027 - August 2026

9/8/2026

8/31/2026

* Approved June 2026

Status	Approved* CIP Budget FY26/27	Actual To Date FY26/27	Projected FY26/27	Variance vs. Budget	% Completed	Project Status/ Comments
--------	------------------------------------	------------------------------	----------------------	------------------------	----------------	-----------------------------

FY2025/2026 CARRYOVER PROJECTS

21-07	Carter Hill Tank Improvement Project	Complete		\$ 14,821	\$ 14,821	\$ (14,821)	100%
78-2505	Potable Water Master Tank Plan	Complete		\$ 4,017	\$ 4,017	\$ (4,017)	100%
78-2506	Monoclor Residual Control System EG Tank #3	Complete		\$ 7,415	\$ 7,415	\$ (7,415)	100%

TOTAL - FY 2026/2027 CIP + PRIOR YEAR CARRYOVER

Green = approved by the Board/construction in process

\$ 4,167,000 \$ 313,726 \$ 4,194,198 \$ (27,198)

Legal Cost Tracking Report
12 Months At-A-Glance

Acct. No.5681
Patrick Miyaki - HansonBridgett, LLP
Legal

Month	Admin (General Legal Fees)	Water Supply Development	Recycled Water	Uninstalled Connection Transfer Program	Capital Improvement Projects	Labor & Employment	Cell Tower Leases	Public Records Requests	Litigation	Non CIP / Infrastructure (Project Review) <i>Reimbursable</i>	Total
Sep-25	5,580			3,277	4,655		1,814				15,325
Oct-25	8,333			120		3,348	977				12,777
Nov-25	6,045			1,663	2,348		5,694				15,750
Dec-25	7,749			1,029	1,302	1,116	465				11,661
Jan-26	9,051			1,335		1,907					12,293
Feb-26	12,691						392				13,083
Mar-26	12,250			718							12,968
Apr-26	15,204			427	2,352		4,704				22,687
May-26	14,959			564	3,087	3,577	3,332				25,519
Jun-26	7,455			1,628	784		490				10,357
Jul-26	9,149			543	1,862		2,401				13,955
Aug-26	10,693			672	3,969		588			980	16,902
TOTAL	119,158	0	0	11,973	20,358	9,948	20,856	0	0	980	183,272

EKI Environment & Water
Engineering Services Billed FY 2023-2024 to FY 2025-2026
Billed through 8/31/2026

8.31.2026

	Contract Date	Not to Exceed Budget	Status	FY 2024-2025	FY 2025-2026	FY 2026-2027
CIP Project Management						
Fiscal Year 2025-2026-Capital Improvement Management	1.13.2026	\$ 100,000.00	Open		\$ 48,830.86	\$ 10,519.60
Fiscal Year 2025-2026-Capital Improvement Management	10.9.2024	\$ 100,000.00	Complete	\$ 77,991.67	\$ 21,992.46	
Fiscal Year 2024-2025-Capital Improvement Management	1.9.2024	\$ 100,000.00	Complete	\$ 37,520.86		
Fiscal Year 2026-2027- Non-Complex Main line Extension Services	8.3.2026	\$ 25,000.00	Open			\$ 4,460.04
Fiscal Year 2025-2026- Non-Complex Main line Extension Services	6.30.2025	\$ 25,000.00	Complete	\$ 2,522.00	\$ 22,201.66	
Fiscal Year 2023-2024 - Non-Complex Main line Extension Services	12.12.2023	\$ 25,000.00	Complete	\$ 13,840.06		
Sub Total - CIP Project Management Services		\$ 25,000.00		\$ 131,874.59	\$ 93,024.98	\$ 14,979.64

Projects:

Highway 92 Potable Water Pipeline Phase 2 (2025) Predesign	26-01	8.13.2025	\$ 85,500.00	Open		\$ 32,301.86	\$ 11,402.28
Nunes WTP Sedimentation Basin Rehabilitation Design	23-06	8.13.2025	\$ 236,600.00	Open		\$ 157,021.24	\$ 8,434.96
Alcatraz Ave, Santa Rosa Ave, and Ocean Colony Pipeline Projects	21-01	1.9.2024	\$ 66,200.00	Complete	\$ 11,268.66		
Alcatraz Ave, Santa Rosa Ave and Alto	21-01	1.14.2026	\$ 66,000.00	Open		\$ 31,733.10	\$ 6,257.94
Pilarcitos Wellfield Replacement Project	25-02	10.9.2024	\$ 378,300.00	Open	\$ 279,724.08	\$ 101,190.80	
Pilarcitos Wellfield & Slide Repair Environmental Services	25-02/23-13	5.13.2025	\$ 268,760.00	Open	\$ 39,570.75	\$ 237,100.88	\$ 4,315.72
Pilarcitos Creek Road Pipeline Replacement Project	26-07	7.14.2026	\$ 146,000.00	Open			\$ 2,075.32
Pilarcitos Creek Road Bank Stabilization & Culvert Project	23-13	10.9.2024	\$ 44,800.00	Open	\$ 49,419.93	\$ 71,953.06	
Pilarcitos Slide Pipeline Feasibility Study	26-07	12.3.2025	\$ 28,700.00	Open		\$ 28,628.70	
Potable Water Storage Master Plan	25-05	5.13.2025	\$ 170,400.00	Open	\$ 2,315.30	\$ 174,907.35	\$ 4,017.20
Coastal Interagency Supply Resiliency Study	5382	8.13.2025	\$ 32,000.00	Complete		\$ 31,988.58	
SFPUC Pilarcitos Dam and Reservoir Improvement Project	5382	10.9.2024	\$ 18,000.00	Complete	\$ 6,913.66		
Denniston/San Vicente Project - Environmental Services	14-25	2.4.2026	\$ 29,700.00	Complete		\$ 38,219.94	
San Vicente Pipeline Project - Phase A	14-25	1.14.2025	\$ 82,200.00	Complete	\$ 27,017.20	\$ 1,586.52	
Carter Hill Tank Replacement Project Support	21-07	9.1.2024	\$ 50,000.00	Complete	\$ 39,886.64	\$ 2,979.08	
EG Tank #1 - Pre-design for New Pump Station	19-01	6.13.2023	\$ 25,000.00	Complete			
Highway 92 Potable Water Pipeline Phase 1 (2023)	14-01	6.13.2023	\$ 135,400.00	Complete	\$ 31,148.61	\$ 7,508.54	
Highway 92 Potable Water Pipeline Emergency Restoration-Design	23-10	3.15.2023	\$ 247,600.00	Complete	\$ 43,473.18	\$ 23,239.58	
Highway 92 Environmental Services During Construction	14-01	1.8.2025	\$ 166,700.00	Complete	\$ 83,484.07	\$ 40,532.61	\$ 8,933.73
Miramar Deadends Project - Biological Resources Assessment	22-07	5.24.2023	\$ 18,200.00	Complete	\$ 21,712.00		
Medio Creek and Magellan Pipeline/Miramar Deadends Design	22-07	3.15.2023	\$ 138,900.00	Complete	\$ 7,782.58		
Highway 92 Environmental Permitting - Emergency Restoration	23-10	3.15.2023	\$ 73,800.00	Complete	\$ 19,833.49		

Total - All Services

\$ 795,424.74 \$ 1,073,916.82 \$ 60,416.79

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, August 11, 2026 - 6:00 p.m.

AGENDA

The Public was able to participate in the public meeting by joining the meeting in person or through the Zoom Video Conference link provided. The public was also able to join the meeting by calling a provided teleconference phone number.

- 1) **ROLL CALL** – President Feldman called the meeting to order at 6:00 p.m. Present at roll call in person in the Boardroom: Vice President John Muller, Director Ken Coverdell, Director David Dickson and Director Chris Mickelsen

Also present: Mary Rogren, General Manager, Jeffrey Schneider, Asst. General Manager Finance/ Administration, Patrick Miyaki, Legal Counsel, Sean Donovan, Water Treatment Plant Operations Manager, Darin Sturdivan, Water Distribution Operations Manager, Gina Brazil, Administrative Services Manager and Ingrid Anderson, Administrative Analyst

- 1) **ROLL CALL**
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **PUBLIC COMMENT**

There was no public comment.

- 4) **CONSENT CALENDAR**

- A. Approval of disbursements for the month ending July 31, 2026:
Claims: \$2,723,147.19; Payroll: \$391,467.81 for a total of \$3,114,615.00
July 2026 Monthly Financial Claims reviewed and approved by Director Feldman
- B. Acceptance of Financial Reports
- C. Approval of Minutes of July 14, 2026, Regular Board of Directors Meeting

- D. Installed Water Connection Capacity and Water Meters Report
- E. Total CCWD Production Report
- F. CCWD Monthly Sales by Category Report – July 2026
- G. Leak/Flushing Report – July 2026
- H. Monthly Rainfall Reports
- I. Water Service Connection Transfer Report for July 2026

Director Mickelsen stated that he reviewed the financial claims and found them to be in order.

ON MOTION BY Director Dickson and seconded by Vice President Muller, the Board voted by roll call vote to approve the Consent Calendar:

Director Coverdell	Aye
Director Dickson	Aye
Director Mickelsen	Aye
Vice-President Muller	Aye
President Feldman	Aye

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

- Director Mickelson attended a meeting with Tom Smegal, CEO and General Manager of the Bay Area Water Supply & Conservation Agency.
- Vice President Muller thanked staff for their efforts in organizing and hosting the Half Moon Bay Tank Celebration and Ribbon Cutting Ceremony held on July 29, 2026.

6) GENERAL BUSINESS

A. Authorize the General Manager to Procure a New Ford F150 4x4 Standard Cab Pickup From Towne Ford

Mr. Sturdivan explained that the District budgets annually for vehicle replacements as a part of its Capital Improvement Program (CIP). The CIP approved by the Board of Directors in June 2026 includes the purchase of one new vehicle for Fiscal Year 2026-2027.

ON MOTION BY Director Coverdell and seconded by Vice President Muller, the Board voted by roll call vote to authorize the General Manager to procure a new 2027 Ford F150 4x4 Standard Cab pickup from Towne Ford for a not-to-exceed amount of \$43,611.19:

Director Coverdell	Aye
Director Dickson	Aye
Director Mickelsen	Aye

Vice-President Muller
President Feldman

Aye
Aye

B. Authorize the General Manager to Procure Peristaltic Pumps and Related Installation and Instrumentation Services Necessary for the Replacement of the Hypochlorite Chemical Feed Infrastructure at the Denniston Water Treatment Plant.

Mr. Donovan explained that the existing hypochlorite feed pumps at the Denniston Water Treatment Plant were installed in 2013 and are now experiencing increasing mechanical issues and downtime. Mr. Donovan recommended replacing the existing pumps with four Watson-Marlow pumps. Although the Watson-Marlow pumps have a lower pumping capacity than the existing pumps, the new configuration provides for operational redundancy and a superior chemical feed turndown ratio. In addition, their modular design allows for easier maintenance at a lower cost and with minimal downtime.

Mr. Donovan also recommended entering into a professional services agreement with Reliable Automation Controls, LLC. (RAC) for the electrical installation and instrumentation services necessary to replace the hypochlorite chemical feed infrastructure.

ON MOTION BY Director Coverdell and seconded by Vice President Muller, the Board voted by roll call vote to authorize the General Manager to (1) purchase of four (4) Watson-Marlow peristaltic pumps from MISCO Water in the amount of \$33,268 as a sole source procurement under Resolution No. 2025-07, and (2) enter into a Professional Services Agreement with Reliable Automation Controls, LLC. for installation and instrumentation services in an amount not-to-exceed \$19,242:

Director Coverdell
Director Dickson
Director Mickelsen
Vice-President Muller
President Feldman

Aye
Aye
Aye
Aye
Aye

C. Authorize the General Manager to Award a Contract with Brush Hog Tree Care Inc. for Tree Maintenance and Removal Services

Mr. Donovan presented an overview of the project which involves critical tree maintenance, pruning, clearing and hazardous tree removal at the Carter Hill tank site and Nunes Water Treatment Plant. The District has utilized Brush Hog Tree Care, Inc. (Brush Hog) on numerous occasions, including for a similar project in November 2024, and has been satisfied with the quality of their work. In addition, Brush Hog has access to specialized equipment, including large cranes capable of operating in constrained areas, which is not readily available from other local tree care contractors.

ON MOTION BY Director Coverdell and seconded by Vice President Muller, the Board voted by roll call vote to authorize the General Manager to award a contract with Brush Hog Tree Care Inc. for targeted tree maintenance, pruning, and hazardous tree removal services at the Carter Hill tank site and Nunes Water Treatment Plant in the amount of \$50,000 for 5 days as a sole source procurement under Resolution No. 2025-07.

Director Coverdell	Aye
Director Dickson	Aye
Director Mickelsen	Aye
Vice-President Muller	Aye
President Feldman	Aye

7) MONTHLY INFORMATIONAL REPORTS

A. General Manager's Report

Ms. Rogren summarized the Half Moon Bay Tank Celebration and Ribbon Cutting Ceremony, noting that more than 90 people attended, including representatives from, City of Half Moon Bay, County of San Mateo, Coastside Fire Protection District, San Mateo County Sheriff's Office, and San Francisco Public Utilities Commission. She also reported that the District received proclamations from Congressman Liccardo's Office, Supervisor Muller's Office, and from Mayor Ruddock on behalf of the City of Half Moon Bay. Director Dickson and Director Mickelsen commented that the celebration was a successful event commemorating the completion of the project.

B. Operations Report

Mr. Donovan summarized the Operations highlights for the month of July 2026.

8) DIRECTOR AGENDA ITEMS – REQUESTS FOR FUTURE BOARD MEETINGS

Director Coverdell acknowledged that the two candidates for the Board of Directors Zone 5 seat were in the audience in the Board room.

9) CLOSED SESSION –at 6:28 p.m.

- A. Pursuant to California Government Code Section 54957
Public Employee Appointment
Title: General Manager

10) RECONVENE TO OPEN SESSION – at 7:09 p.m.

Mr. Miyaki reported that no action was taken.

11) MEETING ADJOURNED – at 7:10 p.m.

Respectfully submitted,

Mary Rogren, General Manager
Secretary to the District

Bob Feldman, President
Board of Directors

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

Thursday, August 20, 2026 – 10:45 a.m.

AGENDA

The Public was able to participate in the public meeting at the District Office. This was an in-person meeting.

- 1) **ROLL CALL** - President Feldman called the meeting to order at 10:45 a.m.
Present at roll call: Vice President Muller, Director Ken Coverdell, Director Chris Mickelsen, and Director Dickson.

Also present: Mary Rogren, General Manager, Ingrid Anderson, Administrative Analyst, Wes Hofman

- 1) **PLEDGE OF ALLEGIANCE**
- 2) **PUBLIC COMMENT**

There were no public comments.

- 3) **CLOSED SESSION** – at 10:47 a.m.

A . Pursuant to California Government Code Section 54957
Public Employee Appointment
Title: General Manager

- 4) **RECONVENE TO OPEN SESSION** – at 11:55 a.m.

President Feldman reported that no action was taken.

- 5) **MEETING ADJOURNED** – at 11:58 a.m.

Respectfully submitted,

Mary Rogren, General Manager
Secretary to the District

Bob Feldman, President
Board of Directors

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

Thursday, August 27, 2026 – 8:30 a.m. – 2:00 p.m.

The Public was able to participate in the public meeting by joining the meeting in person through the Zoom Video Conference link provided. The public was also able to join the meeting by calling a provided teleconference phone number.

- 1) **ROLL CALL** - President Feldman called the meeting to order at 8:30 a.m. Present at roll call: Vice President Muller, Director Ken Coverdell and Director Dickson. Director Chris Mickelsen participated remotely via two-way audiovisual teleconference pursuant to Government Code Section 54953.8 (SB 707) based on just cause provisions. The Director was able to hear, be heard, and participate in all portions of the meeting.

Also present: Mary Rogren, General Manager, Ingrid Anderson, Administrative Analyst, Wesley Herman, Alliance Resource Consulting LLC, Executive Recruiter

- 1) **PLEDGE OF ALLEGIANCE**
- 2) **PUBLIC COMMENT** - There were no public comments.
- 3) **CLOSED SESSION – at 8:32 a.m.**

A . Pursuant to California Government Code Section 54957
Public Employee Appointment
Title: General Manager

- 4) **RECONVENE TO OPEN SESSION** - at 1:55 p.m.

President Feldman reported that no action was taken.

- 5) **MEETING ADJOURNED** – at 1:56 p.m.

Respectfully submitted,

Mary Rogren, General Manager
Secretary to the District

Bob Feldman, President
Board of Directors

FY 2026 / 2027[illegible]

5/8" meter = 1.0 connection
3/4" meter = 1.5 connections
1" meter = 2.5 connections
1.5" meter = 5.0 connections
2" meter = 8 connections
3" meter= 17.5 connections

[illegible]

TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2027

	CCWD Sources			SFPUC Sources		RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
	DENNISTON WELLS	DENNISTON RESERVOIR	PILARCITOS WELLS	PILARCITOS LAKE	CRYSTAL SPRINGS RESERVOIR			
JUL	1.00	15.60	0.00	27.42	12.88	55.90	4.38	51.52
AUG	1.00	12.60	0.00	33.68	13.91	60.19	3.67	56.52
SEPT						0.00		0.00
OCT						0.00		0.00
NOV						0.00		0.00
DEC						0.00		0.00
JAN						0.00		0.00
FEB						0.00		0.00
MAR						0.00		0.00
APR						0.00		0.00
MAY						0.00		0.00
JUN						0.00		0.00
TOTAL	2.00	28.20	0.00	61.10	26.79	116.09	8.05	108.04
% MONTHLY TOTAL	0.0%	27.9%	0.0%	49.1%	23.0%	100.0%	7.8%	92.2%
% ANNUAL TO DATE TOTAL	0.0%	24.3%	0.0%	52.6%	23.1%	100.0%	6.9%	93.1%

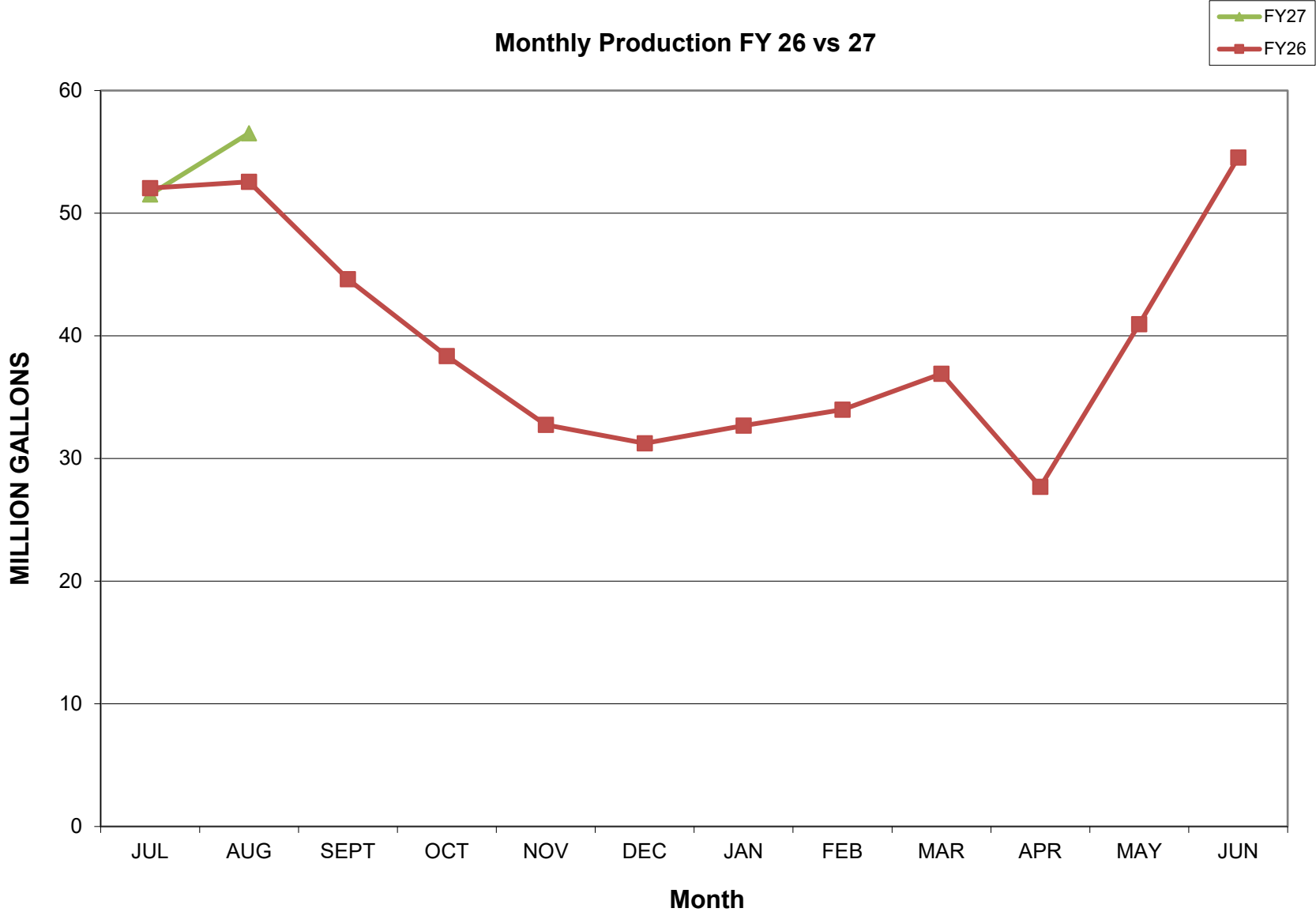
CCWD vs SFPUC- month 27.9%

CCWD vs SFPUC- annual 24.3%

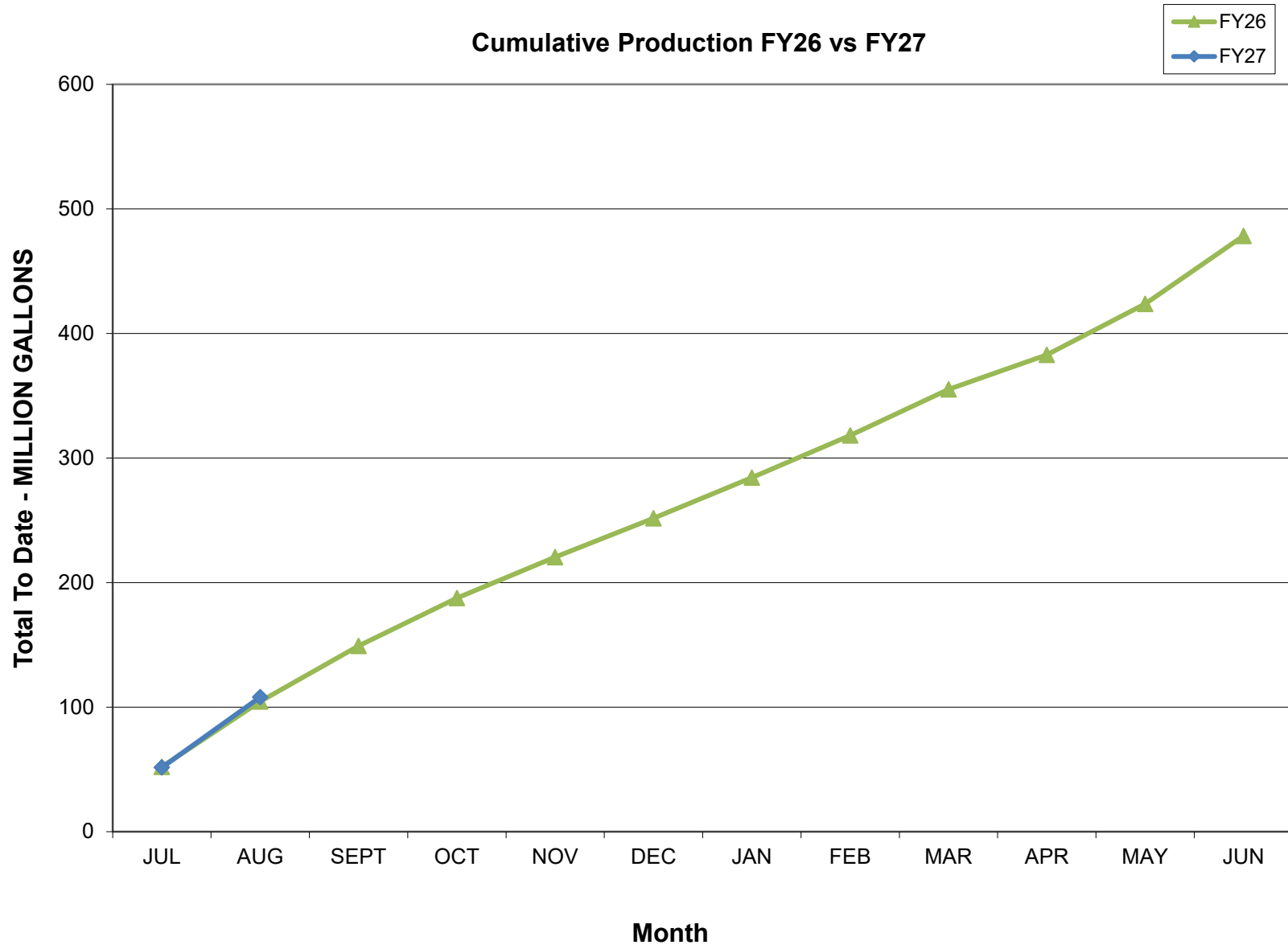
TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2026

	CCWD Sources			SFPUC Sources		RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
	DENNISTON WELLS	DENNISTON RESERVOIR	PILARCITOS WELLS	PILARCITOS LAKE	CRYSTAL SPRINGS RESERVOIR			
JUL	0.00	17.60	0.00	26.99	11.50	56.09	4.04	52.05
AUG	0.00	15.80	0.00	29.56	11.56	56.92	4.37	52.55
SEPT	0.00	13.00	0.00	26.69	7.77	47.46	2.84	44.62
OCT	0.00	7.60	0.00	24.10	9.28	40.98	2.62	38.36
NOV	0.00	14.30	14.83	5.84	1.08	36.05	3.30	32.75
DEC	0.00	11.50	13.85	9.03	0.00	34.38	3.15	31.23
JAN	0.00	10.40	18.86	6.29	0.00	35.55	2.86	32.69
FEB	0.00	11.60	13.74	8.17	2.20	35.71	1.73	33.98
MAR	0.00	21.30	13.91	1.93	3.78	40.92	4.00	36.92
APR	0.00	26.50	0.00	7.29	0.00	33.79	6.10	27.69
MAY	0.00	23.60	0.00	17.53	4.41	45.54	4.59	40.95
JUN	1.00	20.10	0.00	18.16	18.57	56.83	2.29	54.54
TOTAL	1.00	193.30	75.19	181.58	70.15	520.22	41.89	478.33
% Annual Total	n/a	37.2%	14.5%	34.9%	13.5%	0.0%	8.1%	91.9%

Monthly Production FY 26 vs 27



Cumulative Production FY26 vs FY27



Coastside County Water District Monthly Sales By Category (MG)
FY2027

[illegible]

Non Residential Usage	25.33	26.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Running 12 Month Total		495.10									
12 mo Residential		280.67									
12 mo Non Residential		214.43									

FY2026

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	MG to Date
RESIDENTIAL	26.41	26.56	26.88	24.83	21.31	20.72	20.72	19.97	21.54	23.54	22.69	25.09	280.27
COMMERCIAL	2.98	3.05	3.02	3.03	2.69	2.80	2.72	2.71	2.90	2.79	2.69	2.89	34.2
RESTAURANT	1.60	1.78	1.64	1.78	1.43	1.34	1.46	1.35	1.60	1.61	1.48	1.70	18.77
HOTELS/MOTELS	2.80	2.86	2.73	2.67	2.26	2.07	2.19	2.11	2.64	2.75	2.72	2.97	30.78
SCHOOLS	0.54	0.61	0.49	0.50	0.23	0.21	0.15	0.20	0.24	0.24	0.26	0.24	3.89
MULTI DWELL	2.62	2.65	2.62	2.66	2.40	2.35	2.38	2.31	2.57	2.57	2.51	2.57	30.20
BEACHES/PARKS	0.59	0.72	0.53	0.48	0.27	0.17	0.16	0.17	0.22	0.31	0.41	0.76	4.81
AGRICULTURE	1.41	1.35	1.41	1.31	1.12	1.39	1.79	1.02	0.97	1.09	1.09	1.17	15.11
RECREATIONAL	0.25	0.25	0.25	0.24	0.22	0.19	0.21	0.21	0.22	0.23	0.20	0.22	2.69
MARINE	0.32	0.39	0.49	0.35	0.32	0.30	0.42	0.38	0.30	0.32	0.37	0.33	4.28
RES. IRRIGATION	1.76	1.70	1.73	1.10	0.52	0.29	0.16	0.41	0.40	0.81	0.70	1.26	10.84
DETECTOR CHECKS	0.01	0.02	0.00	0.00	0.00	0.00	0.00	0.01	0.00	0.00	0.00	0.00	0.06
NON-RES. IRRIGATION	2.39	0.43	3.35	0.58	0.19	0.11	0.07	0.11	0.10	0.13	0.11	2.15	9.72
RAW WATER	9.46	9.86	4.75	2.27	4.09	0.00	0.00	2.20	1.47	2.30	1.49	8.18	46.07
PORTABLE METERS	0.25	0.22	0.27	0.13	0.16	0.12	0.04	0.09	0.07	0.14	0.22	0.32	2.02
CONSTRUCTION	0.21	0.22	0.21	0.20	0.18	0.17	0.15	0.17	0.19	0.22	0.22	0.26	2.41
TOTAL - MG	53.59	52.65	50.39	42.14	37.39	32.23	32.62	33.44	35.43	39.04	37.15	50.12	496.19

Running 12 Month Total	496.19
12 mo Residential	280.27
12 mo Non Residential	215.92

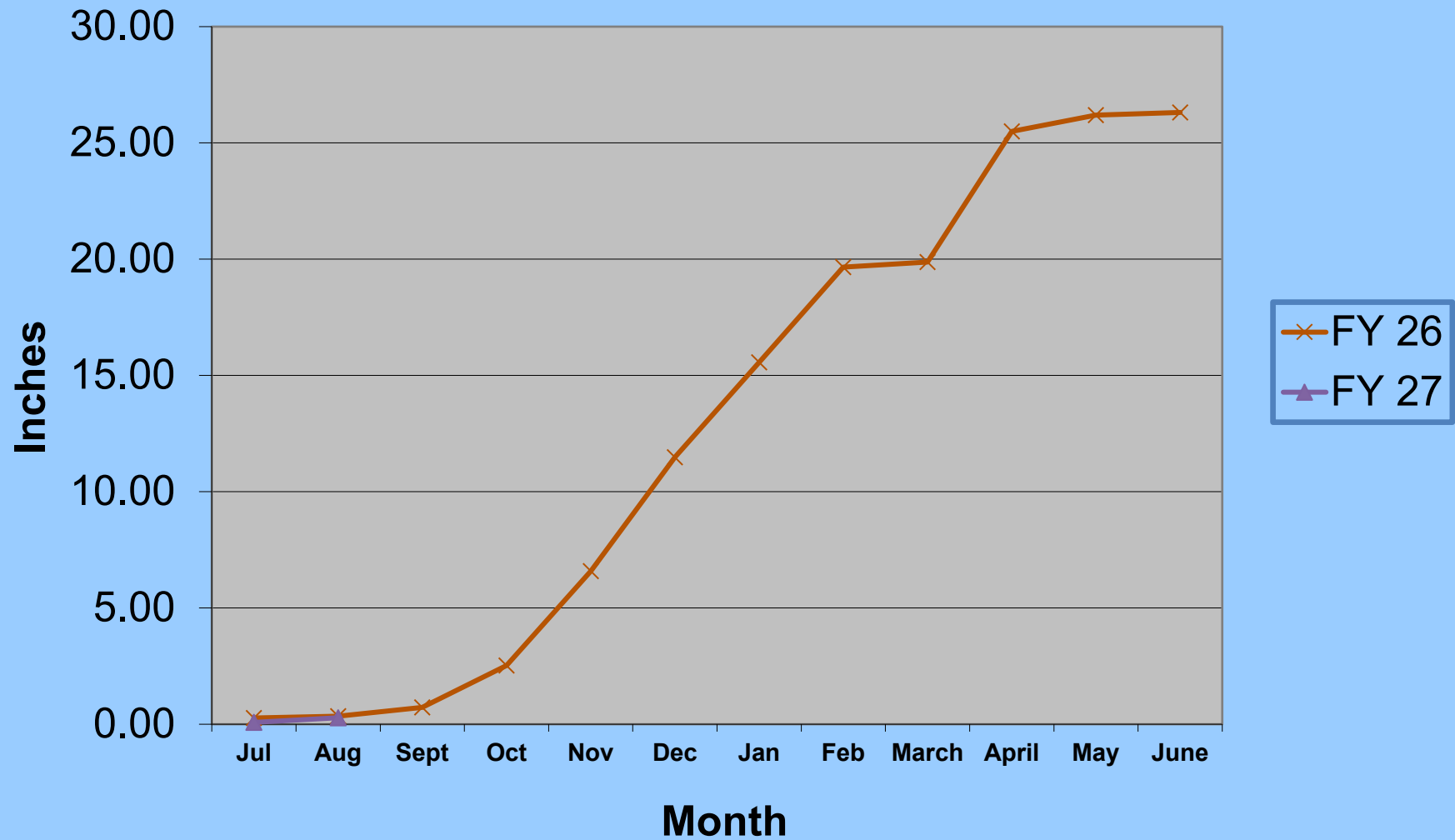
MONTH		August-26									
Coastside County Water District Monthly Discharge Report											
EMERGENCY MAIN AND SERVICE REPAIRS											
C o u n t	Date Reported Discovered	Time Reported	Date Repaired	Time Repaired	Estimated Duration of Leak	(Identifier) Location	Estimated Water Volume Loss (MG)	Class Type	Material Type	Size (Inches)	Work Order Number
1											
2											
3											
4											
5											
6											
7											
8											
						Total	0.000				

OTHER DISCHARGES	
Total Volumes (MG)	
Flushing Program	0.015
Reservoir Cleaning	0.000
Automatic Blowoffs	0.189
Dewatering Operations	0.000
Other (includes flow testing)	0.015
DISCHARGES GRAND TOTAL (MG)	
0.219	

Nunes
Rainfall in Inches

[illegible]

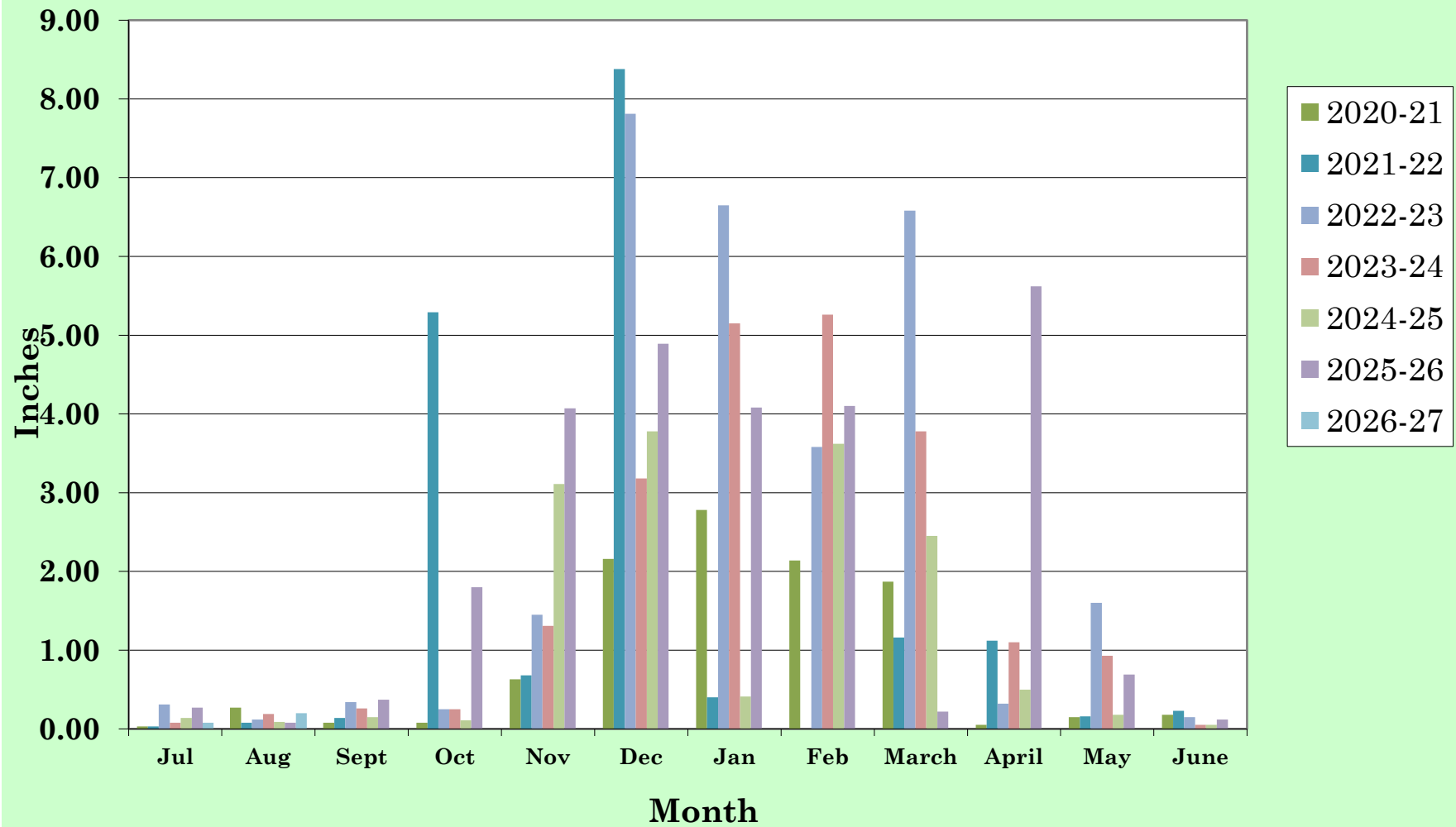
Rainfall Total Comparison Fiscal Years 2025-26 vs. 2026-27



Coastside County Water District

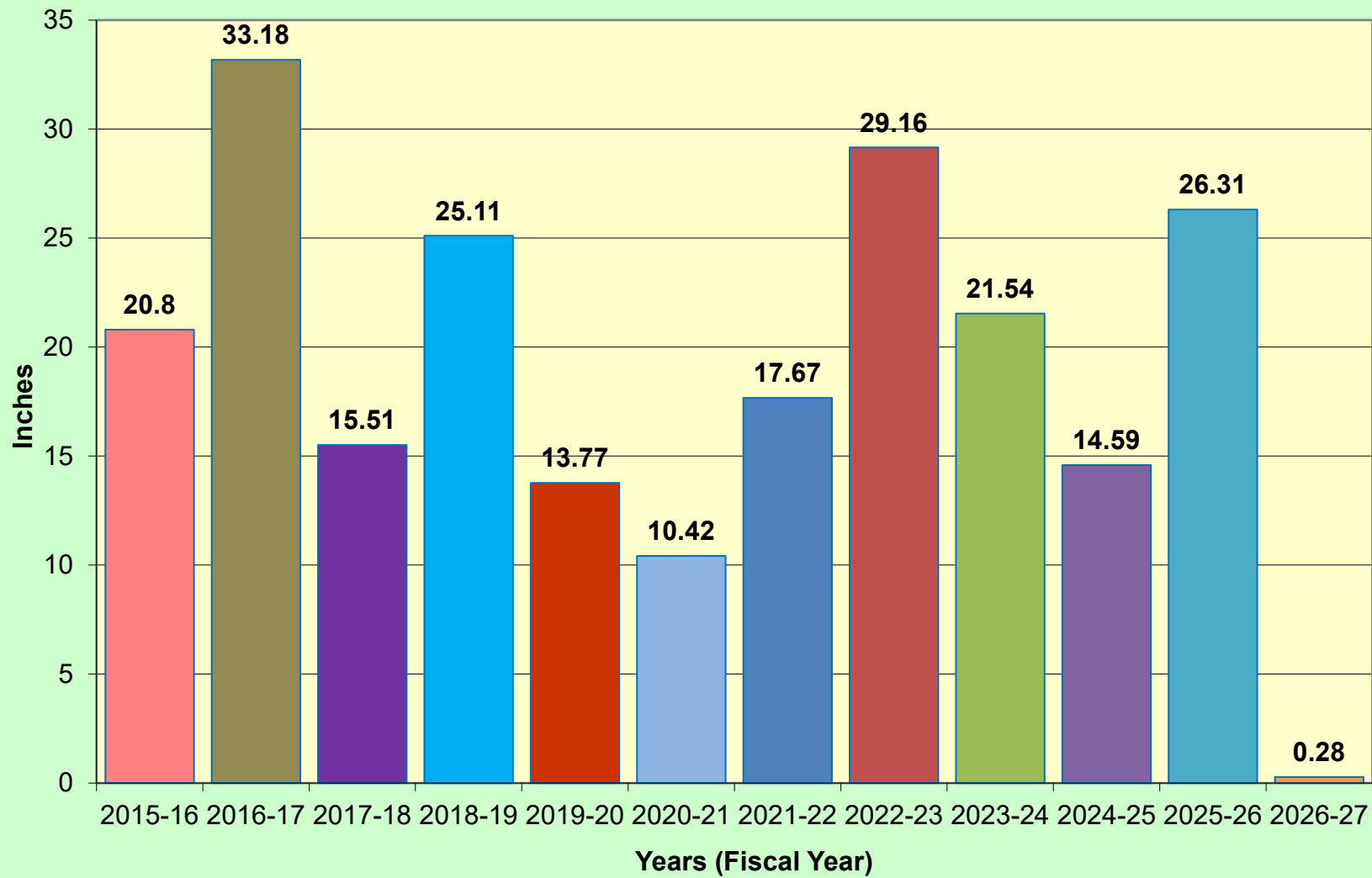
Rainfall by Month

Fiscal Years 2021 - 2027



Rain Totals

Fiscal Years 2016- 2026



San Francisco Public Utilities Commission

Hydrological Conditions Report

July 2026

B. Barry, L. Stewart, R. Walters
Prepared August 3, 2026



Hetch Hetchy Reservoir was at 96% of full capacity near the middle of July 2026 when the above photo was taken. The reservoir drafted to the bottom of the spillway drum gates near the end of July, after which the log boom was removed. The drum gates will be deactivated this month and will remain deactivated until snowmelt runoff occurs in Water Year 2027.

System Storage

Current Tuolumne System and Local Bay Area storage conditions are summarized in Table 1.

Table 1. Current System Storage as of August 1, 2026							
	Current Storage		Maximum Storage		Available Capacity		Percentage of Maximum Storage
	acre-feet	millions of gallons	acre-feet	millions of gallons	acre-feet	millions of gallons	
Tuolumne System							
Hetch Hetchy Reservoir ¹	339,479		360,360		20,881		94%
Cherry Reservoir ²	251,407		268,811		17,404		94%
Lake Eleanor ³	25,030		27,100		2,070		92%
Water Bank ⁴	586,016		586,016		0		100%
Tuolumne Storage	1,201,932		1,242,287		40,355		97%
Local Bay Area Storage							
Calaveras Reservoir	59,365	19,344	96,670	31,500	37,305	12,156	61%
San Antonio Reservoir	43,609	14,210	52,506	17,109	8,897	2,899	83%
Crystal Springs Reservoir	43,066	14,033	68,743	22,400	25,677	8,367	63%
San Andreas Reservoir	15,894	5,179	18,898	6,158	3,004	979	84%
Pilarcitos Reservoir	1,884	614	3,118	1,016	1,234	402	60%
Total Local Storage	163,818	53,380	239,936	78,183	76,118	24,803	68%
Total System	1,365,750		1,482,223		116,473		92%

¹ Maximum Hetch Hetchy Reservoir storage with drum gates activated.

² Maximum Cherry Reservoir storage with flashboards removed.

³ Maximum Lake Eleanor storage with all flashboards installed.

⁴ Additional Water Bank storage is derived from flood storage encroachment in Don Pedro.

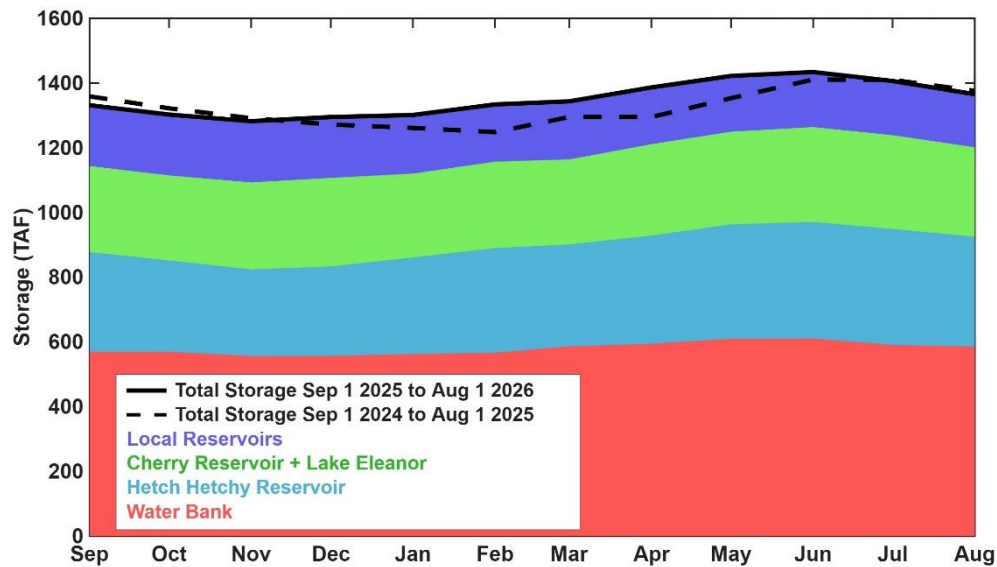


Figure 1: Local and Upcountry Reservoir storage. Color bands show contributions to total system storage. Solid black line shows total system storage for the past 12 months. Dashed black line shows total system storage for the previous 12 months.

Hetch Hetchy System Precipitation Index

Current Month: The July 2026 six-station precipitation index was 0.002 inches, or 7% of the 1991-2020 median July precipitation.

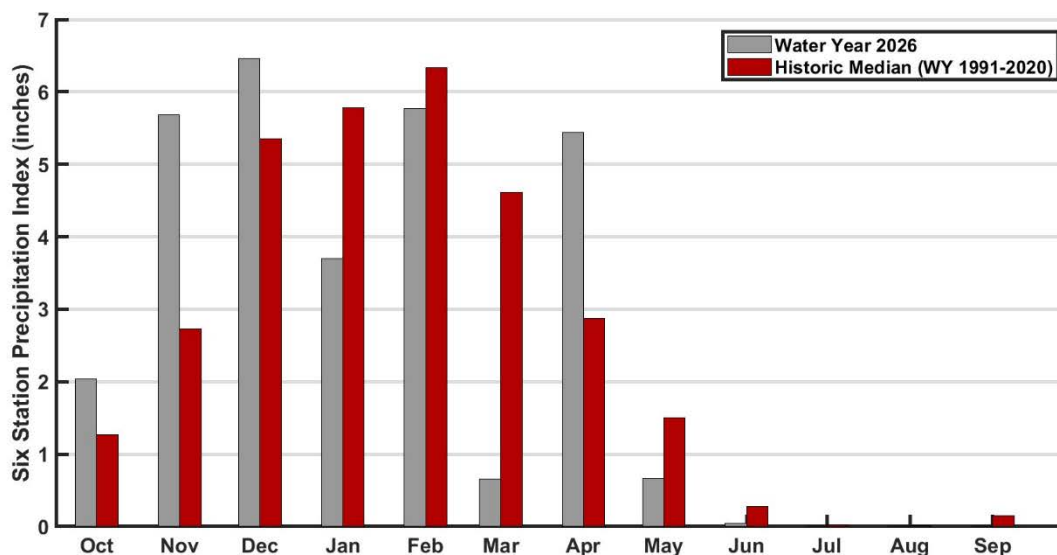


Figure 2: Monthly distribution of the six-station precipitation index relative to the monthly precipitation medians as of August 1. The precipitation index is computed as the average of six Sierra precipitation stations and is an indicator of the overall basin wetness.

Cumulative Precipitation to Date: The cumulative six-station precipitation index for Water Year (WY) 2026 is 30.39 inches, which is 87% of the median to-date. The Hetch Hetchy Weather Station received 0.01 inches of precipitation in July resulting in a total of 31.02 inches for WY 2026, or 91% of the WY median to-date. The cumulative WY 2026 Hetch Hetchy Weather Station precipitation is shown in Figure 3 in red.

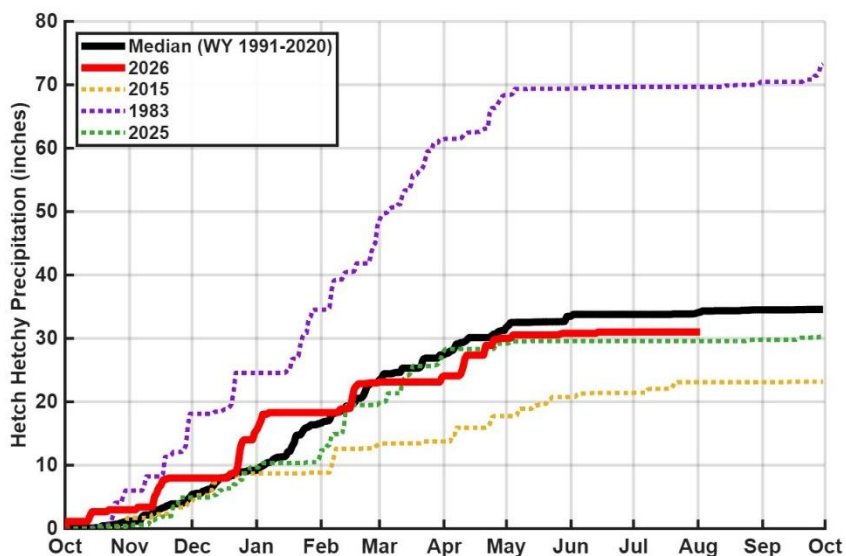


Figure 3: Water Year 2026 cumulative precipitation measured at Hetch Hetchy Weather Station as of August 1. Median cumulative precipitation measured at Hetch Hetchy Weather Station and example wet and dry years are included with Water Year 2025 for comparison purposes.

Tuolumne Basin Unimpaired Inflow

Unimpaired inflow to SFPUC reservoirs and the Tuolumne River at La Grange for July 2026 and Water Year 2026 is summarized below in Table 2.

Table 2. Calculated reservoir inflows and Water Available to City								
All flows are in acre-feet ¹	July, 2026				October 1, 2025 through July 31, 2026			
	Observed Flow	Median ¹	Mean ¹	Percent of Mean	Observed Flow	Median ¹	Mean ¹	Percent of Mean
Inflow to Hetch Hetchy Reservoir	9,741	29,426	78,013	12%	583,033	692,727	744,347	78%
Inflow to Cherry Lake and Lake Eleanor	0	10,474	31,067	0%	403,936	462,114	499,745	81%
Tuolumne River at LaGrange	32,188	55,975	131,032	25%	1,428,744	1,636,705	1,900,776	75%
Water Available to City	0	653	61,127	0%	393,533	579,119	868,533	45%

¹Hydrologic Record: 1991-2020

Hetch Hetchy System Operations

Water deliveries via the San Joaquin Pipeline (SJPL) were 220 MGD throughout the month of July.

Hetch Hetchy Reservoir power draft and stream release totaled 29,236 acre-feet during the month of July. The required minimum instream release during July was 110 cfs (Year Type B) and will remain at 110 cfs during August (Year Type B).

Cherry Reservoir power draft and stream release totaled 11,927 acre-feet during the month of July. The required minimum instream release for July was 15 cfs and will remain at 15 cfs for August.

Lake Eleanor stream release totaled 1,307 acre-feet during the month of July. No water was transferred to Cherry Reservoir via the Cherry-Eleanor Pumping Station. The required minimum instream release for July was 20 cfs and will remain at 20 cfs during August.

Regional System Treatment Plant Production

The Harry Tracy Water Treatment Plant production rate for the month was 30 MGD. The Sunol Valley Water Treatment Plant was online for only two days and produced 13 MG.

Regional System Water Delivery

The average July delivery rate was 229 MGD which is a 2.2% increase compared to the June delivery rate of 224 MGD.

Local Precipitation

The rainfall summary for July 2026 and Water Year 2026 is presented in Table 3.

Weather Station Location	July 2026		October 1, 2025 through July 31, 2026	
	Total (inches)	Percent of Mean for the Month	Total (inches)	Percent of Mean for the Year-To-Date
Pilarcitos Reservoir	0.00	100%	37.38	112%
Lower Crystal Springs Reservoir	0.00	100%	29.46	133%
Calaveras Reservoir	0.00	100%	21.81	121%

*Mean Period = WY 1991-2020

Snowpack, Water Supply and Planned Water Supply Management

Temperatures and precipitation were near seasonal average conditions in the Tuolumne River Basin during July. Warm temperatures with low humidity and moderate winds contributed to overall basin dryness in early July. Rolling waves of monsoonal moisture in mid-July brought low-elevation humidity and sporadic high-elevation thunderstorms. Stable hot and dry conditions began to re-establish toward the end of July. Unimpaired flow at La Grange remained below the Districts' maximum entitlement throughout the month. As such, no Water Available to the City (WAC) was observed in July (Figure 4).

Hetch Hetchy Reservoir is drafting via instream releases and Kirkwood Powerhouse power draft to match deliveries to the SJPL and Moccasin fish hatchery. Cherry Reservoir is drafting via minimum instream releases and scheduled Holm Powerhouse power draft to provide recreational releases and meet Fall storage targets. Lake Eleanor is drafting via minimum instream releases. The Cherry-Eleanor Pumps have remained deactivated since June 26th and are planned to be turned on in early August, targeting a Lake Eleanor storage of 22,000 acre-feet to accommodate construction activities. Power draft from Hetch Hetchy Reservoir will continue to match deliveries through the summer and early autumn. Power draft from Cherry Reservoir will decrease significantly after Labor Day. Water Bank is expected to remain full or debit slightly through autumn.

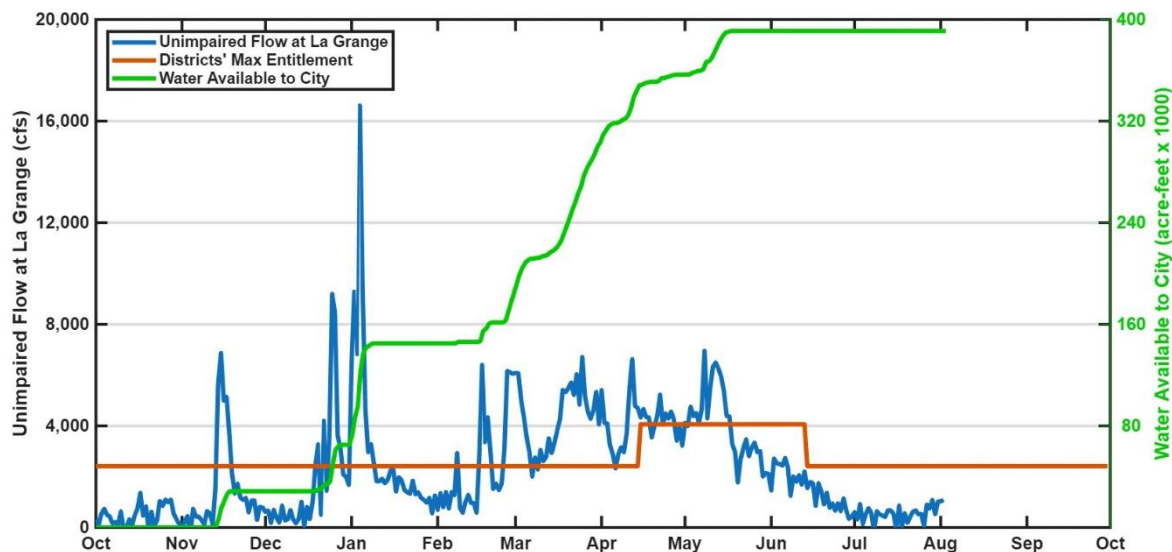


Figure 4: Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City.

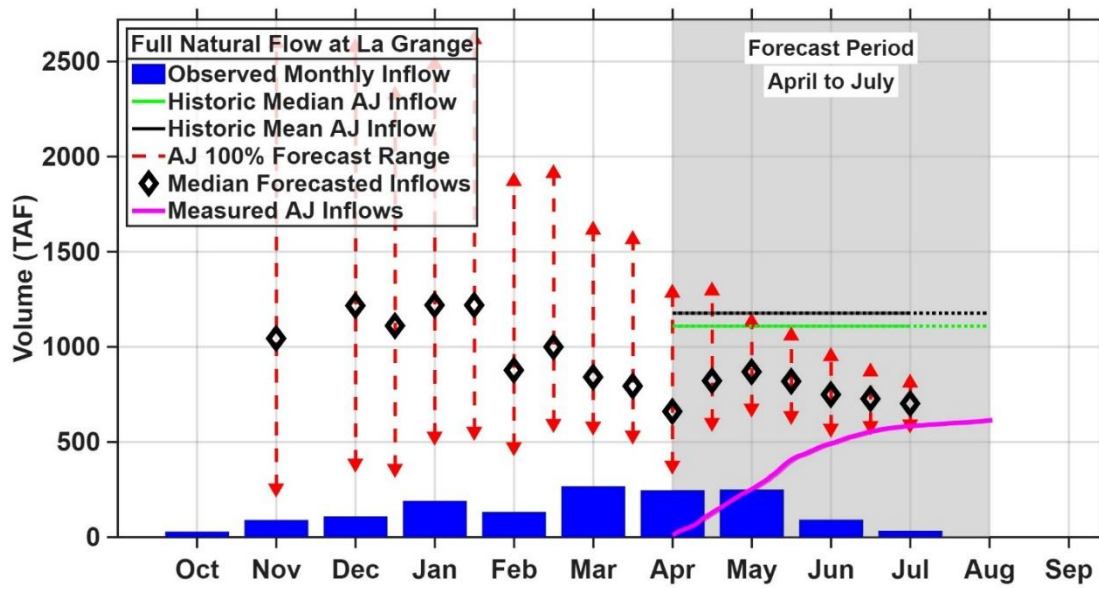


Figure 5: Water Supply Forecast Model of runoff (April to July) on the Tuolumne River at La Grange. This model is driven by precipitation from October to February, and by snow survey data from February through June. The forecast range decreases as time passes due to reduced potential future precipitation.

**WATER SERVICE CONNECTION TRANSFER REPORT
TRANSFERS APPROVED FOR THE MONTH OF JULY 2026**

DONATING APN	PROPERTY OWNER(S)	RECIPIENT APN	PROPERTY OWNER(S)	# OF CONNECTIONS	DATE
056-161-060	Terry Baldwin	064-232-400	Conor French & Caitlin Barnes	one half (.5) 5/8	August 12, 2026

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: September 8, 2026

Date: September 4, 2026

Agenda Title: Approval of Professional Services Agreement with EKI Environment and Water, Inc. for Engineering Design and Bid Support Services for the Half Moon Bay Tank #2 Project

Recommendation/Motion:

Authorize the General Manager to enter into a professional service agreement with EKI Environment and Water, Inc. for engineering design and bid support services for the Half Moon Bay Tank #2 Project for \$636,800.

Background:

In June, 2026, the District completed the construction of a 2.1 million gallon prestressed concrete tank (HMB Tank #1) at the Carter Hill site near the Nunes Water Treatment Plant. EKI Environment and Water, Inc. (EKI) recently completed the District's Potable Water Storage Master Plan and determined that the existing 1.5 million gallon steel tank, constructed in 1963 at the Carter Hill site, should be prioritized for replacement. EKI also confirmed the feasibility of constructing a new 3.0 million gallon prestressed concrete tank (HMB Tank #2) to replace the existing steel tank.

With the successful completion of HMB Tank #1, Staff recommends proceeding with the engineering design and bid support services for HMB Tank #2.

EKI has submitted the attached proposal for engineering design and bid support services for HMB Tank #2, with the goal of positioning the District to enter into a construction contract as early as Fiscal Year 2028/2029. EKI's proposed scope of services includes:

- Project management and coordination
- Geotechnical investigation (Subconsultant: Cleary Consultant, Inc.)
- Site investigation, topographic surveys, and base map development

(Subconsultant: Underwood and Rosenblum, Inc.)

- Civil engineering design
- Structural design (Subconsultant: Peterson Structural Engineers)
- Instrumentation, controls and electrical design (Subconsultant: TJC and Associates)
- Environmental and permitting (Subconsultant: Environmental Science Associates)
- Bid support services

With the exception of Peterson Structural Engineers, the District has worked with all of EKI's proposed subconsultants on previous projects, and they are familiar with the District's standards and specifications.

EKI's proposal (Exhibit A) takes a different approach from the design process used for Half Moon Bay Tank #1. The proposal assumes that the District will utilize DN LLC. (DN Tanks) to construct an AWWA D110 Type I prestressed concrete tank. However, rather than relying on DN Tanks to provide structural engineering for the tank after the construction contract is awarded, EKI proposes to utilize Peterson Structural Engineers (PSE) for the structural engineering services upfront during the design phase.

For HMB Tank #1, the District's design engineer did not provide the structural engineering of the prestressed concrete tank. Instead, the design engineer developed the tank siting, performance specifications and seismic design requirements necessary for DN Tanks to perform the structural engineering. DN Tanks subsequently completed the structural engineering after the construction contract was awarded.

EKI and District staff believe there are significant advantages to having PSE perform the structural engineering during the design phase for HMB Tank #2. This approach will allow the District's preferences and requirements to be incorporated into the tank design upfront and to be clearly reflected in the bid documents. This approach will provide the District with greater control over the final design and reduce the need for potential change orders during construction. In addition, PSE can engineer design features that are not typically included in DN Tanks' standard scope of services. For example, staff recommends incorporating a structural "bridge" between the roofs of the two tanks, a design feature that would not ordinarily be included within DN Tanks' scope.

PSE has designed multiple DN AWWA D110 Type I prestressed concrete tanks throughout the western United States and is well-respected by DN Tanks for its structural engineering expertise. Resumes for PSE's project team are included as Exhibit B.

Staff also sees significant benefits to utilizing EKI to oversee the engineering design for HMB Tank #2. EKI is very familiar with the District's standards, specifications, facilities and previous tank projects. Staff is confident in EKI's ability to provide a high level of service and effectively coordinate the various engineering disciplines and subconsultants required for the project.

Staff has reviewed EKI's proposal and pricing and compared them with the design proposal for HMB Tank #1, which was prepared in 2020. Based on this review, Staff finds EKI's proposed scope of services and pricing to be competitive and recommends moving forward with EKI's agreement for engineering design and bid support services for HMB Tank #2.

Fiscal Impact: \$636,800

(\$692,000 is included in the District's approved Capital Improvement Program for FY2026/2027.)

Attachments:

Exhibit A - EKI Environment and Water, Inc. Proposal

Exhibit B - Peterson Structural Engin

24 August 2026

Ms. Mary Rogren
General Manager
Coastside County Water District
766 Main Street
Half Moon Bay, California 94019

Subject: Proposal for Engineering Services for the Half Moon Bay Tank 2 Project
Coastside County Water District, Half Moon Bay, California
(EKI B80108.59)

Dear Ms. Rogren:

EKI Environment & Water, Inc. (EKI) is pleased to provide this proposal to Coastside County Water District (District) for design and bid support for the Half Moon Bay Tank 2 Project (Project). For this Project, EKI has selected several key partners; EKI will team with Cleary Consultants, Inc. (Cleary) for geotechnical engineering support, Underwood and Rosenblum, Inc. (U&R) for topographic surveying, Peterson Structural Engineers (PSE) for structural engineering support, TJC and Associates (TJCAA) to provide instrumentation, controls, and electrical (ICE) support, and Environmental Science Associates (ESA) for environmental permitting support. This proposal has been prepared in response to the District's request.

PROJECT UNDERSTANDING

The District recently completed construction of a new 2.1 million gallon (MG) prestressed concrete tank, Half Moon Bay (HMB) Tank 1, which replaced two smaller steel tanks. The HMB Tank 1 project included site improvements to facilitate design and construction of a second, larger prestressed concrete tank at the HMB site to replace the existing 1.5 MG steel HMB Tank 3 as part of a second phase. Having finished Phase 1, the District is interested in initiating Phase 2.

This existing 1.5 MG steel tank, built in 1963, is the oldest in the District. The 2019 Condition Assessment Report (TJCAA, 2019) concluded that the HMB Tank 3 has reached its serviceable life and would require major retrofits and rehabilitation to meet current seismic standards. The District investigated the option of retrofitting and rehabilitating the existing steel tank and compared the costs to constructing a new prestressed concrete tank. In the recently prepared Potable Water Storage Master Plan, EKI confirmed the feasibility and benefits of constructing a new 3.0 MG prestressed concrete tank (HMB Tank 2) to replace the existing steel tank, increasing storage at the HMB site to 5.1 MG (EKI, 2026). The site is located near the District's supply source and can supply water to nearly all of the District's service area by gravity.

PROPOSED SCOPE OF WORK

EKI proposes the following tasks as part of this scope of work.

Task 1: Project Management and Coordination

EKI will provide project management, general coordination, quality control reviews of all Project submittals, and as-needed meetings to support permitting. EKl will provide frequent and clear communication with the District throughout the Project to ensure that deadlines and budgets are met. EKl will perform general project management tasks including as-needed communications and general consulting services, budget tracking, invoicing, and schedule updates. Each monthly invoice will include a progress summary report describing the work performed during that month and the next steps for the Project. EKl will set up and maintain a file sharing site for use by the District and the EKl Team. EKl will follow its standard quality control and quality assurance (QA/QC) procedures for each deliverable. For budgeting purposes, QA/QC tasks are included in Tasks 2 through 6.

EKI will coordinate and attend the following meetings:

- The Project Kickoff Meeting;
- Up to two two-hour meetings to present findings and recommendations to the District's Facility Committee and/or Board of Directors; and
- One-hour Bi-weekly progress meetings during the design phase of the Project.

At the kickoff meeting, EKl will provide a preliminary Project schedule, which will be updated and shared during the bi-weekly project meetings throughout the design phase of the Project.

Deliverables:

- Monthly progress summary reports, provided with invoices.
- Agenda and meeting minutes for each meeting, with a list of attendees.
- Project schedule for the design phase of the Project, provided at the kick-off meeting and updated monthly.

EKI Assumptions:

- The BODR Review Meeting and the District Facility Committee/Board of Directors Meetings will be held in person, all other meetings will be held virtually.

Task 2: Geotechnical Investigation

Under this Task, EKl's subconsultant, Cleary, will update their 2019 and 2022 Geotechnical Report to meet current design standards and perform additional geotechnical investigations to determine subsurface

conditions on the northwest portion of the Project site. Specifically, the geotechnical investigation will include the following:

- Review of pertinent geological information for the area;
- Conduct a site visit to perform a geophysical site evaluation using a seismograph/geophones for subsurface seismic imaging. Data will be collected to a depth of at least 100 feet (or to competent material as site conditions permit) with a total survey length of 230 feet;
- Process the seismic data to determine shear-wave velocity profiles and site classification per CBC/ASCE 7;
- Perform a subsurface exploration by means of one exploratory boring on the northwest side of the Project site to a depth of 15-20 feet, or practice drilling refusal;
- Perform laboratory testing on the boring sample to evaluate pertinent engineering properties. The laboratory testing program will include the following tests: moisture content, dry density, plasticity index, gradation and shear strength determinations. The actual number and type of laboratory tests will depend on the type and condition of the sample collected; and
- Perform engineering analysis on the collected data and prepare a supplemental geotechnical investigation report which will include findings and provide discussion of seismic design parameters relevant to the Project. Geohazards will be evaluated and updated and foundation recommendations for support of the new tank will be provided.

The geotechnical report will aid in determining the overall design and structural requirements for the new concrete tank. The budget includes limited coordination during the design phase.

Deliverables:

- PDF file of the Draft and Final Geotechnical Report.

Assumptions:

- The District will review and provide comments on the Draft Geotechnical Report.

Task 3: Document Review, Site Investigation and Topographic Survey, and Base Map Development

Under this task, the EKI team will review the available as-built records and other documentation for the Project site and create a project library.

EKI's subconsultant U&R will perform topographic surveying and mapping to accurately locate existing elevations, improvements, structures, and utilities within the Project extent. EKI will request that the District mark its water mains and call in an Underground Service Alert (USA) to mark the high-power electrical line within the survey limits. EKI understands that the District will pothole the existing PG&E electrical line that runs along the west side of the site prior to field surveying. The surveyor will locate and measure visible surface utility features (water valves, fire hydrants, utility boxes, power poles and boxes, manholes, and invert depths, and underground utility markings).

Once the field investigation and as-built drawing research is complete, EKI will map the Project site in AutoCAD and add the San Mateo County parcels map, utility data from as-built records, and aerial images to the base map.

EKI will visit the site with the District to confirm the base map and key site features.

EKI Assumptions:

- The District will mark their water line, call in the USA ticket, and pothole the high-power electrical lines in the Project extent prior to the field survey visit.
- No boundary survey or the placing of monuments will be completed as part of this scope of work.
- The District will provide CAD and PDF as-built record drawings from the HMB Tank 1 project.

Task 4: Detailed Design

EKI will provide four design submittals corresponding to BODR/30%, 60%, 90%, and Final design.

The BODR/30% Design Submittal will include 30% plans of the Civil, Structural, and ICE drawings and an opinion of probable construction cost (OPC). The BODR will provide details to communicate to the District the Project design so that meaningful discussions can take place and the core Project decisions can be made. The BODR will document the Project surface and subsurface conditions, scope of the proposed Project, key design criteria, constructability and sequencing, evaluation of regulatory requirements for the tank design and construction, demolition requirements, tank piping, appurtenances, ICE requirements, 30% design drawings, and an Association for the Advancement of Cost Engineering (AACE) Class 3 level OPC.

The 60% Submittal will include Civil, Structural, and ICE drawings and details, technical specifications, and an opinion of probable construction cost (OPC). The 90% Design Submittal will include a complete set of Contract Documents including plan sheets, specifications, and an updated OPC. The 90% Design Submittal will also include structural design calculations. The Final Design Submittal will be signed and stamped contract documents suitable for public bidding. The 60% and Final Design Submittals will be submitted to Division of Drinking Water (DDW) for review.

Design review meetings will be held after the District has had time to review the BODR/30%, 60%, and 90% Design Submittals with comments documented and tracked to confirm incorporation into the subsequent Design Submittal.

The anticipated list of contract drawings for the Project is presented in Table 1 below.

Table 1. Anticipated List of Contract Drawings

Sheet No.	Description	Sheet No.	Description
General		Structural	
G-1	Title Sheet, Project Location, and Vicinity Map	S-1	Structural General Notes - 1
G-2	General Notes	S-2	Structural General Notes - 2
G-3	Legend, Abbreviations, and Symbols – 1	S-3	Quality Assurance Plan and Notes - 1
G-4	Legend, Abbreviations, and Symbols – 2	S-4	Quality Assurance Plan and Notes - 2
G-5	Process Flow Diagram	S-5	Tank Foundation Plan
G-6	New Hydraulic Profile	S-6	Tank Roof Plan
G-7	Construction Access Plan	S-7	Tank Section Details
G-8	Survey Points	S-8	Roof Slab Details
G-9	Construction Best Practices	S-9	Reinforcing and Joint Details
Civil		S-10	Prestressed Wall Sections and Details
U-1	Existing Site Plan	S-11	Prestressed Wall Elevation and Details
D-2	Demolition Plan	S-12	Tank Miscellaneous Details and Prestressing Notes
C-1	Temporary Excavation and Staging Plan	S-13	Site Hatch and Overflow Wall Penetration Details
C-2	Final Site Plan	S-14	Foundation and Pipe Block Details
C-3	Final Site Sections	S-15	Interior Ladder and Roof Hatch Details
C-4	Yard Piping Plan	S-16	Reservoir Exterior Staircase Details
C-5	Civil Details - 1	S-17	Tank Bridge Details
C-6	Civil Details - 2		
Mechanical		Instrumentation, Controls, and Electrical	
M-1	Plans	GE-1	Electrical – Legend and Abbreviations
M-2	Sections	GE-2	Electrical Installation Details
M-3	Sections, Elevation, and Details	E-1	Electrical – Single Line Diagram
M-4	Mechanical Details-1	E-2	Electrical – Overall Electrical Site Plan
M-5	Mechanical Details-2	E-3	Electrical – Tank Electrical Plan
		E-4	Electrical – Conduit Schedule and Photos
		GI-1	Instrumentation – Legend and Abbreviations
		GI-2	Instrumentation – Installation Details
		I-1	Instrumentation – Process Piping and Instrumentation Diagram

Deliverables:

- 30% Design Submittal/Basis of Design Report:
 - PDF file of the Basis of Design Report.
- 60% Design Submittal:
 - PDF file of the Final Basis of Design Report;
 - PDF file of the 60% plans;
 - PDF file of the 60% technical specifications;
 - PDF file of the 60% structural design calculations; and
 - PDF file of the 60% OPC.
- 90% Design Submittal:
 - PDF file of the 90% plans;
 - PDF file of the 90% front end and technical specifications;
 - PDF file of the 90% structural design calculations; and
 - PDF file of the 90% OPC.
- Final Design Submittal:
 - PDF file and five (5) 22" x 34" hard copies of the signed and stamped final plans;
 - PDF file and five (5) hard copies of the signed and stamped final specifications;
 - PDF file of the signed and stamped structural design calculation package; and
 - An editable Word file of the Notice to Bidders.
- 30%, 60%, and 90% Design Review Workshop agendas and meeting minutes.

EKI Assumptions:

- The BODR will be finalized as part of the 60% Design Submittal.
- EKI will submit the 60% and Final Design Submittals to DDW. We are assuming minimal comments because the design will be prepared in accordance with published requirements.
- The Final Design documents will be suitable for public bidding.
- The bid documents will incorporate the tank structural design instead of including the structural design as a deferred submittal.
- HMB Tank 2 will match the floor elevation, overflow height, and roof height of HMB Tank 1.
- Design documents will be based on the District standard front end, technical specifications, and details, with EKI preparing additional technical specifications, as necessary.
- The existing electrical service is adequate to handle loads of new equipment.
- The new tank will include an exterior staircase and bridge for access between tanks at the roof.

- The existing programmable logic controller (PLC) has spare capacity for HMB Tank 2 instrumentation.
- Full-sized plan sheets will be 22" x 34".
- The District will review and provide comments at the BODR/30%, 60%, and 90% level of design.

Task 5: Environmental Permitting Support

For the HMB Tank 1 Project, the District issued a California Environmental Quality Act (CEQA) Notice of Exemption (State Clearinghouse No. 2024030143), and the City of Half Moon Bay (City) issued a Coastal Development Permit (CDP) exemption (Project No. PDP-23-89). Additionally, as part of the CEQA and CDP process, the District prepared a biological resources technical memorandum (SWCA, March 2023) and a cultural resources inventory report (SWCA, September 2023).

ESA assumes that the Project qualifies for the same CEQA and CDP exemptions as the previous phase and that the information contained in the existing studies is generally adequate to cover the Project, with only minimal updates for currentness and to specifically address the Project's disturbance area.

ESA will prepare brief Biological Resources and Cultural Resources Assessment Memoranda to support CEQA and CDP exemption applications.

The Biological Resources Assessment will characterize the biological resources in the Project site. ESA will review and incorporate relevant information from the March 2023 biological resources technical memorandum (TM) and conduct an updated search of State and Federal special-status species databases, review available potential wetlands and water features datasets, and review sensitive natural communities lists maintained by the California Department of Fish and Wildlife (CDFW). A qualified biologist will conduct a site survey to determine whether the March 2023 TM remains accurate. Our team will summarize all work in a brief memorandum.

The Cultural Resources Assessment will characterize the cultural resources of the Project site. ESA will review and incorporate relevant information from the September 2023 cultural resources inventory report and conduct an updated search of the California Historical Resources Information System at the Northwest Information Center. A qualified archeologist will conduct a site survey to determine whether the September 2023 report remains accurate. Our team will also document and evaluate the eligibility of the existing Tank 3 for listing on the National Register of Historic Places and California Register of Historic Resources. Our team will summarize all work in a brief memorandum.

The EKI team will prepare a draft and final Class 2 Categorical Exemption for CEQA, which will summarize the memorandums developed as described above, along with relevant best management practices (BMPs) developed for the Phase 1 project.

The EKI team will prepare a draft and final CDP Exemption Application Package that will contain a completed Planning Permit Application Form, a brief Project description and explanation of the Project needs, a photo log of existing conditions, and justification for the CDP exemption based upon current

Local Coastal Program policies, the CEQA exemption and memoranda, and property ownership, site plans, and elevation drawings.

The EKI team will attend as-needed coordination meetings with District Staff throughout the permitting process.

Deliverables:

- PDF draft and final Biological Resources Assessment Memorandum.
- PDF draft and final Cultural Resources Assessment Memorandum.
- PDF draft and final CEQA Exemption Memorandum.
- PDF draft and final Notice of Exemption Form uploaded to the State Clearinghouse (SCH) via CEQA Submit.
- PDF draft and final CDP Exemption Application.

EKI Assumptions:

- The 60% Design Submittal will be sufficient for the permitting application.
- Native American outreach is not required.
- No archaeological resources will be identified.
- The only cultural resource that will need to be documented and evaluated is the existing HMB Tank 3. HMB Tank 3 is not eligible for the National Register or California Register.
- The EKI team will attend up to 6 environmental permitting coordination meetings that are assumed to be virtual.
- The District will file the final Notice of Exemption with the County of San Mateo.
- The District will pay permitting fees.
- The District will review and provide comments on the memoranda and forms.
- The District will approve the EKI Team to submit documents to SCH.
- A site visit will not be required for the CDP application.

Task 6: Bid Support Services

During the bidding period, EKI will participate in a pre-bid meeting, provide responses to questions from prospective bidders, prepare up to three addenda, and provide a review of bids to determine if bids are responsive and responsible.

Deliverables:

- Responses to bidders' questions.
- Pre-bid meeting agenda and meeting minutes.
- Up to three bid addenda.

- Bid tabulation and review email.

EKI Assumptions:

- EKI will coordinate with Barker Blue to host the Bid Documents. The District will pay any fees directly to Barker Blue.
- Pre-bid meeting will be held in-person.
- Responses to bidder's questions will be transmitted electronically.
- No more than three bid addenda will be required.

PROJECT SCHEDULE

We are prepared to begin work immediately on this Project upon receipt of authorization to proceed. EKI will provide its services throughout the duration of design and bidding. EKI assumes the following Project schedule:

- The Geotechnical Investigation, Site Investigation, and Preliminary Design will begin and be completed in 2026;
- The 60%, 90%, and Final Design will be completed in 2027; and
- Bidding support will be completed in 2028.

COMPENSATION FOR CONSULTING SERVICES

We propose that compensation for consulting services by EKI be on a time and expense reimbursement basis in accordance with our attached current Schedules of Charges, dated 1 January 2026. EKI agrees to continue to use the 1 January 2026 Schedules of Charges through December 2028. Based on the proposed Scope of Work described above, we propose a budget of \$636,800 for the completion of Tasks 1 through 6 as shown by task in Table 2 below and detailed in Table 3, attached. The total budget will not be exceeded without additional authorization.

Table 2. Proposed Cost by Tasks

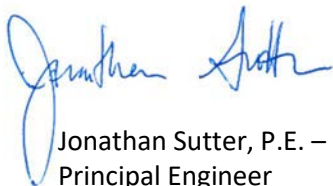
Task	Description	Task Total
1	Project Management and Coordination	\$ 62,100
2	Geotechnical Investigation	\$ 19,400
3	Document Review, Site Investigation and Topographic Survey, and Base Map Development	\$ 27,200
4	Design Services	\$ 441,500
5	Environmental Permitting Support	\$ 57,300
6	Bid Support Services	\$ 29,300
Total Estimated Budget		\$ 636,800

TERMS AND CONDITIONS

Other than the scope of work, budget, and schedule herein, the work will be performed in accordance with our current Agreement. Thank you for the opportunity to work with the District on this project. Please contact Jonathan Sutter at 650-292-9100 with any questions.

Very truly yours,

EKI ENVIRONMENT & WATER, INC.



Jonathan Sutter, P.E. – C 81606
Principal Engineer



Andree Lee
Executive Vice President

Attachments

Table 3 – Proposed Budget

EKI Schedule of Charges, dated 1 January 2026

Table 3. Estimated Fee - Half Moon Bay 2 Tank ProjectCoastside County Water District, Half Moon Bay, California
(EKI B80108.59)

TASKS					LABOR COST (\$)	Cleary Consultants, Inc.	Underwood and Rosenblum, Inc.	SUBS			OTHER DIRECT COSTS					TOTAL DIRECT COSTS	TOTAL		
	G5 Engineer	Jordan Gans, P.E.	Tim Beaman, P.E.	Jonathan Sutter, P.E.				Peterson Structural Engineers	TJC and Associates ICE	Environmental Science Associates	UNIT	QUANTITY	UNIT COST	TOTAL COST	MARKUP ON DIRECT COSTS		TASK BUDGET TOTALS (\$)	ROUNDED BUDGET TOTALS (\$)	
																			10%
Task 1 - Project Management and Coordination																			
General Project Management		52	52	26	\$39,546												\$39,546		
Project Meetings																			
Kick Off Meeting	4	3	2	2	\$2,815							LS	1	\$200	\$200	\$20	\$220	\$2,815	
Facilities/BOD Meetings	8	6	2	6	\$5,650													\$5,870	
Bi-Weekly Progress Meetings During Design		16	16	6	\$11,462													\$11,462	
Communications Fee (EKI Labor Only)													4%	\$59,473			\$2,379	\$2,379	
Task 1 Subtotal	12	77	72	40	\$59,473										\$20	\$2,599	\$62,072	\$62,100	
Task 2 - Geotechnical Investigation																			
Geotechnical Investigation	2	4	4	1	\$3,039	\$14,800										\$1,480	\$16,280	\$19,319	
Communications Fee (EKI Labor Only)													4%	\$2,571			\$103	\$103	
Task 2 Subtotal	2	4	4	1	\$3,039	\$14,800										\$1,480	\$16,383	\$19,422	\$19,400
Task 3 - Document Review, Site Investigation and Topographic Survey, and Basemap Development																			
Document Request and Review	6	2	2	1	\$2,571													\$2,571	
Site Investigation and Topographic Survey	4	4	2	1	\$2,703		\$10,000									\$1,000	\$11,000	\$13,703	
Basemap Development	32	8	5	3	\$10,302													\$10,302	
Communications Fee (EKI Labor Only)													4%	\$15,576		\$1,558	\$623	\$623	
Task 3 Subtotal	42	14	9	5	\$15,576		\$10,000									\$2,558	\$11,623	\$27,199	\$27,200
Task 4 - Detailed Design																			
Develop BODR	40	18	12	8	\$18,278			\$3,647	\$3,528							\$718	\$7,893	\$26,171	
Develop 30% Plans	40	18	12	8	\$18,278			\$5,730	\$5,545							\$1,128	\$12,403	\$30,681	
Develop 30% Opinion of Probable Construction Cost	12	8	6	4	\$7,498			\$1,042	\$1,008							\$205	\$2,255	\$9,753	
QA/QC BODR/30% Design Submittal				6	\$2,118													\$2,118	
Prepare, Conduct, and Document BODR/30% Design Review	6	6	4	4	\$5,280													\$5,280	
Develop 60% Plans	120	80	40	20	\$61,060											\$2,749	\$30,234	\$91,294	
Develop 60% Specifications	60	40	20	8	\$29,824				\$14,599	\$12,887									
Develop 60% Opinion of Probable Construction Cost	32	16	8	4	\$13,612				\$9,290	\$8,201						\$1,749	\$19,240	\$49,064	
Finalize BODR	8	6	2	2	\$4,238				\$2,654	\$2,343						\$500	\$5,497	\$19,109	
QA/QC 60% Design Submittal				12	\$4,236													\$4,236	
Prepare, Conduct, and Document 60% Design Review	4	4	2	2	\$3,056													\$3,056	
Develop 90% Plans	90	50	32	16	\$44,424											\$2,076	\$22,832	\$67,256	
Develop 90% Specifications	40	24	10	8	\$19,038					\$15,387	\$5,369								
Develop 90% Opinion of Probable Construction Cost	12	8	6	4	\$7,498					\$9,792	\$3,417					\$1,321	\$14,530	\$33,568	
QA/QC 90% Design Submittal				8	\$2,824					\$2,798	\$976					\$377	\$4,151	\$11,649	
Prepare, Conduct, and Document 90% Design Review	4	4	2	2	\$3,056													\$3,056	
Develop Final Plans	36	20	15	10	\$19,795						\$7,884	\$3,222				\$1,111	\$12,216	\$32,011	
Develop Final Specifications	36	20	10	6	\$16,668						\$5,017	\$2,050				\$707	\$7,774	\$24,442	
Develop Final Opinion of Probable Construction Cost	10	6	4	2	\$5,274						\$1,434	\$586				\$202	\$2,221	\$7,495	
QA/QC Final Design Submittal				6	\$2,118								LS	1	\$500	\$500	\$50	\$550	\$2,668
Communications Fee (EKI Labor Only)														4%	\$288,173		\$11,527	\$11,527	
Task 4 Subtotal	550	328	185	140	\$288,173				\$79,274	\$49,131						\$12,890	\$153,322	\$441,495	\$441,500
Task 5 - Environmental Permitting Services																			
Biological Resources Assessment Memorandum		1	1	2	\$1,290						\$9,265					\$927	\$10,192	\$11,482	
Cultural Resources Assessment Memorandum		1	1	2	\$1,290						\$12,846					\$1,285	\$14,131	\$15,421	
CEQA Development Permitting Exemption Application		1	1	2	\$1,290						\$9,882					\$988	\$10,870	\$12,160	
CDP Exemption Application		1	1	2	\$1,290						\$8,549					\$855	\$9,404	\$10,694	
Permitting Support Meetings											\$6,703					\$670	\$7,373	\$7,373	
Communications Fee (EKI Labor Only)														4%	\$5,160		\$206	\$206	
Task 5 Subtotal		4	4	8	\$5,160						\$47,245					\$4,724	\$52,175	\$57,335	\$57,300
Task 6 - Bid Support Services																			
Pre-Bid Meeting	8	6	4	4	\$5,630							LS	1	\$250	\$250	\$25	\$275	\$5,905	
Provide Bid Support (respond to questions and issue addenda)	32	8	6	4	\$10,998				\$4,640	\$2,897						\$754	\$8,291	\$19,289	
Bid Open (Attend and Provide Bid Review)	8	2	2	2	\$3,274													\$3,274	
Communications Fee (EKI Labor Only)													4%	\$19,902			\$796	\$796	
Task 6 Subtotal	48	16	12	10	\$19,902				\$4,640	\$2,897						\$779	\$9,362	\$29,264	\$29,300
TOTALS:	654	443	286	204	\$391,323	\$14,800	\$10,000	\$83,914	\$52,028	\$47,245					\$950	\$22,451	\$245,464	\$636,787	\$636,800

Client/Address: Coastside County Water District
766 Main Street, Half Moon Bay, CA 94019



Proposal/Agreement Date: 08/24/2026

EKI Proposal/Project # B80108.59

SCHEDULE OF CHARGES FOR EKI ENVIRONMENT & WATER, INC.

1 January 2026

<u>Personnel Classification</u>	<u>Hourly Rate</u>
Officer and Chief Engineer-Scientist	366
Principal Engineer-Scientist	353
Supervising I, Engineer-Scientist	343
Supervising II, Engineer-Scientist	329
Senior I, Engineer-Scientist	315
Senior II, Engineer-Scientist	304
Associate I, Engineer-Scientist	291
Associate II, Engineer-Scientist	275
Engineer-Scientist, Grade 1	255
Engineer-Scientist, Grade 2	241
Engineer-Scientist, Grade 3	221
Engineer-Scientist, Grade 4	199
Engineer-Scientist, Grade 5	175
Engineer-Scientist, Grade 6	152
Project Assistant	143
Technician	137
Senior GIS / Database Analyst	180
CADD Operator / GIS Analyst	157
Senior Administrative Assistant	172
Administrative Assistant	136
Secretary	114

Direct Expenses

Reimbursement for direct expenses, as listed below, incurred in connection with the work will be at cost plus ten percent (10%) for items such as:

- a. Maps, photographs, reproductions, printing, equipment rental, and special supplies related to the work.
- b. Consultants, soils engineers, surveyors, drillers, laboratories, and contractors.
- c. Rented vehicles, local public transportation and taxis, travel, and subsistence.
- d. Special fees, insurance, permits, and licenses applicable to the work.
- e. Outside computer processing, computation, and proprietary programs purchased for the work.

A Communication charge for e-mail access, web conferencing, cellphone calls, messaging and data access, file sharing, local and long distance telephone calls and conferences, facsimile transmittals, standard delivery U.S. postage, and incidental in-house copying will be charged at a rate of 4% of labor charges. Large volume copying of project documents, e.g., bound reports for distribution or project-specific reference files, will be charged as a project expense as described above.

Reimbursement for company-owned automobiles, except trucks and four-wheel drive vehicles, used in connection with the work will be at the rate of sixty cents (\$0.60) per mile. The rate for company-owned trucks and four-wheel drive vehicles will be seventy-five cents (\$0.75) per mile. There will be an additional charge of thirty dollars (\$30.00) per day for vehicles used for field work. Reimbursement for use of personal vehicles will be at the federally allowed rate plus ten percent (10%).

CADD and other specialized software computer time will be charged at twenty dollars (\$20.00) per hour. In-house material and equipment charges will be in accordance with the current rate schedule or special quotation. Excise taxes, if any, will be added as a direct expense.

Rate for professional staff for legal proceedings or as expert witnesses will be at a rate of one and one-half times the Hourly Rates specified above.

The foregoing Schedule of Charges is incorporated into the Agreement for the Services of EKI Environment & Water, Inc. and may be updated annually.

RACHEL HANKE, PE

Structural Project Manager

Rachel is a licensed Professional Engineer with 11 years of structural engineering experience. Her experience includes a variety of project types, including water- and wastewater-related projects, industrial process equipment, and work for various municipalities. Rachel has served as Project Manager for more than 30 reservoir design, evaluation and improvements projects and has overseen those projects successfully through design and completion of construction. Her fastidious attention to detail, clear communications, and project management acumen ensure that the projects that she has worked on have been efficiently designed, on-time and on-budget.

Relevant Experience

King County Water District No. 49, Burien (3.7 MG) Reservoir, Burien, WA

PSE provided structural design for the construction of this new 3.7 MG Type 1 prestressed concrete water reservoir for King County Water District No. 49. This partially buried tank, located just off the Puget Sound, was limited by jurisdictional height restrictions and included the design of roof to wall seismic cables to resolve the forces imparted on the roof by the slosh wave. Also included in this contract was the design of an 18-ft tall CMU pump station (including a 3,000 lb capacity bridge crane), and backup generator power unit foundation with a cantilevered CMU screen wall. PSE also performed structural services during construction including submittal and RFI review, along with performance of structural observations.

San Jose Water, Miguelito Station (two 0.8 MG) Tanks, San Jose, CA

PSE was contracted to perform the structural design for two new 0.8 MG circular, prestressed concrete potable water storage tanks as part of the Miguelito Station Improvement Project for San Jose Water Company. The two new reservoirs will replace two existing earth embankment reservoirs, whose construction dates back to 1927 and 1962. PSE's design of the new reservoirs included conformance with AWWA D110, ACI 350, the 2025 California Building Code, and owner-specific requirements. PSE's scope also included the design of an interior wall-mounted staircase to facilitate future maintenance access.

North Coast County Water District, Fassler Tank (1.2 MG) Replacement, Pacifica, CA

PSE provided structural design of a new 1.2 MG prestressed concrete tank to replace an existing welded steel tank. During pre-design, PSE worked with the design team to review site constraints and constructibility concerns. The design has advanced to the 90% level and permitting is ongoing.

City of Everett, Reservoir No. 2 Replacement (two 2.5 MG), Everett, WA

PSE provided structural design of two new 2.5 MG AWWA D110 Type 1 tanks to replace Reservoir 2, an aging 10 MG open reservoir on the same project site. Scope also included support for improvements to Reservoir 4, which catches both the overflow and the drain lines from Reservoir 2, as well as a new CMU storage building with a bridge crane. The Reservoir 4 improvements included modifications to the drain line, design for a new soldier pile wall, and trench excavation adjacent to Reservoir 4. PSE also provided support through construction.

Tualatin Valley WD, Taylors Ferry (two 1.75 MG) Reservoir Replacement, Portland, OR

PSE provided structural design for two new 1.75 MG Type 1 prestressed concrete reservoirs and associated auxiliary structures for the Tualatin Valley Water District. The structural scope of this project included the design of the two reservoirs, a new CMU pump station, a new CMU operations building, and an access bridge to span between the reservoirs. All structures in this project were designed to the more stringent requirements of the Willamette Water Supply Program which requires higher than code required seismic loading as well as additional detailing requirements.



EDUCATION

BS, Civil Engineering,
Oregon State University

YEARS EXPERIENCE

11

REGISTRATIONS

Professional Engineer: CA, OR, AL

MEMBERSHIPS

Structural Engineers
Association of Oregon (SEAO)

American Society of Civil
Engineers (ASCE)

City of Redmond, Pressure Zone 1A (4.0 MG) Reservoir, *Redmond, OR*

PSE provided structural engineering design and construction services for a new 4.0 MG prestressed concrete AWWA D110 Type 1 reservoir and CMU pump station. Reservoir design incorporated seismic detailing at the wall base and top, unique to the circular prestressed concrete tank design. Design included a specially reinforced concrete wall and a monoslope roof framed with parallel chord trusses. Design coordination elements included excavation and backfilling to provide a buried structure which best utilized the selected site, seismic design to meet the site-specific design earthquake criteria, as well as specifications to ensure appropriate contractor experience in liquid-tight prestressed concrete tank construction.

City of Daly City, Reservoir 6B (1.5 MG) Seismic Evaluation, *Daly City, CA*

PSE provided the seismic analysis of a 1.5 MG circular, prestressed concrete tank to identify structural deficiencies and associated recommendations for improvements. As part of the project, PSE evaluated the feasibility of options for replacing the existing damaged wood roof. Replacement roof options included a clear-span concrete dome, column supported flat slab roof, or an aluminum geodesic dome or column supported roof.

EWEB, College Hill (two 7.5 MG) Prestressed Reservoirs, *Eugene, OR*

PSE provided structural consulting services for the design of two new 7.5 MG prestressed concrete water storage tanks. The new water tanks were designed to the AWWA D110 standard for wire or strand wound, prestressed concrete tanks and current International Building Code requirements, as amended by the state of Oregon. Project specific design considerations included the anticipated future green roof loading conditions, minor differential backfill across the site, and intentional conservatism beyond current code requirements to accommodate anticipated updates in the next cycle. To address the Owner's maintenance access preference, a stair tower design was included for each reservoir. PSE has also performed construction services through the substantial completion of the tank construction phase, including submittal review, RFI review, and performance of code required structural observations.

City of Petaluma, La Cresta Welded Steel Tank Replacement, *Petaluma, CA*

PSE is providing structural engineering for the design of a 1 MG welded steel tank which will replace two aging tanks on the same project site. PSE's scope consists of the full design of the steel tank, including construction bid drawings and specifications, in conformance with AWWA D100-21 Standard: "Welded Carbon Steel Tanks for Water Storage." In addition, PSE will design a related CMU building with an approximate footprint of 625 SF to be located near the new 1 MG tank. PSE will also provide support through construction, including submittal and RFI review, and performance of structural observations.

City of Beaverton, Cooper Mountain (5.5 MG) Reservoir No. 2 and Pump Station, *Beaverton, OR*

PSE provided structural design for the construction of a new 5.5 MG AWWA D110 Type 1 prestressed concrete reservoir and associated CMU pump station for the City of Beaverton. For this project PSE worked with our civil prime to determine the appropriate dimensions, location on site, and design for the prestressed reservoir and pump stations. The reservoir was designed to client specific design standards and required seismic cables from the top of the wall to the roof in order to contain high slosh pressures. PSE also provided design of both a booster pump station and an aquifer storage recovery building. Both CMU buildings involved piping coordination and complex trench foundation design. In addition, the design called for the construction of special reinforced CMU wall, a BPS and ASR building, and manufactured wood truss roofs. PSE coordinated the roof framing design to accommodate hatches in the roof to be used for future pump installation and maintenance. PSE performed construction services through the completion of the project, including value engineering while coordinating with the contractor.

City of Everett, Reservoir 3 (8.0 MG) Replacement, *Everett, WA*

PSE provided structural design and construction support services for the replacement of the City's 100-year-old, 20 MG concrete reservoir. The existing reservoir is a critical distribution hub for the City and the larger Snohomish County water supply system and was in urgent need of replacement. The first phase included the design and construction of a 218-foot diameter, 8 MG circular prestressed concrete reservoir adjacent to the existing reservoir. The completion of Phase 1 will allow for the decommission and demolition of the existing reservoir to prepare for construction of Phase 2 in its footprint. The Phase 2 prestressed reservoir is estimated to be 15 MG and 294 feet in diameter for a combined capacity of 23 MG.

Clackamas River Water, 152nd Avenue (6.0 MG) Concrete Reservoir, *Clackamas, OR*

PSE provided structural design of a new 6.0 MG base isolated prestressed concrete water reservoir. The new reservoir was designed as an AWWA D110 prestressed concrete reservoir and has a 169' inside diameter with a wall height of 39'. The reservoir is partially buried and required close coordination between PSE and the civil and geotechnical engineers. Challenging geotechnical conditions required design of a mat slab foundation and 3-D finite element modeling of the slab and roof/wall and column interactions. In addition, a new flow control vault structure was designed that is to be cast in place concrete, approximately 500 SF and over 30' in depth. The top of the flow control vault is a concrete slab designed to resist vehicular loads and also supports a CMU control building

TRAVIS MCFERON, PE, SE

Structural Principal-in-Charge

Travis is President and CEO at PSE and has 25 years of experience, much of which is centered on PSE's reservoir and pump station work throughout the West Coast. He has worked on a variety of large-scale projects including essential facilities such as municipal treatment plants, water storage reservoirs, and other essential structures. Travis' tank design experience is extensive, his experience includes over 200 reservoir projects, ranging from new designs to existing tank rehabilitations of various tank types including prestressed concrete, reinforced concrete, welded and bolted steel.

Relevant Experience

Town of Hillsborough, Darrell (2.0 MG) Prestressed Concrete Tank, Hillsborough, CA

PSE was contracted for the design of a new 2 MG prestressed concrete tank to replace two existing, aging 0.5 MG welded steel tanks for the Town of Hillsborough. The new tank is an at-grade prestressed concrete structure (AWWA D110, Type I) located adjacent to the San Andreas Fault. The large seismic accelerations expected at the site resulted in a calculated slosh wave height of 9 feet and required the tank design to incorporate a deep keyway to address global sliding stability. The design required a finite element analysis of the floor slab using SAFE. The new tank is in a residential neighborhood, which limited the overall height of the tank to 24 feet to minimize visibility, requiring tie-down cables between the wall top and roof to address uplift pressure from the slosh wave. The project scope includes work from predesign through construction services.

City of Lynwood, Ham Park (3.0 MG) Reservoir No. 2, Lynwood, CA

PSE provided structural design of the Ham Park Reservoir No. 2 and booster pump station in the City of Lynwood. The reservoir design is a performance specification for a 3 MG fully buried prestressed concrete reservoir in conformance with AWWA D110 Type I. The reservoir design includes details for a rooftop sport court with chain link fencing and perimeter guardrail. The booster pump station is a CMU building with pre-manufactured roof trusses. It features three skylight openings in the roof and contains reinforced concrete foundations for three vertical turbine pumps. PSE has completed design and will provide structural support throughout bidding and construction of the project.

City of Fresno, Southwest Recycled WS Storage (3.0 MG) Tank, Fresno, CA

PSE is providing structural engineering services for the design of a circular, prestressed concrete tank, buried concrete vaults, and pre-engineered metal electrical building for the Southwest Recycled Water System in Fresno, California. The project is part of the City's 2010 Recycled Water Master Plan and interest in expanding the availability of recycled water to their customers for use in open spaces, parks, street medians, and golf courses. PSE generated the preliminary foundation design for the building and prepared the structural design criteria and performance specifications. PSE will review the final design by the building manufacturer for compliance with the structural design criteria and finalize the foundation design. PSE also designed two buried concrete vault structures to support the inlet and outlet valves for the tank. The vaults are designed to support H-20 truck loading.

San Jose Water, Cambrian (two 8.0 MG) Reservoir Replacement, San Jose, CA

PSE provided the structural design for two new water storage tanks for the San Jose Water Company to replace an existing in-ground embankment style reservoir built in 1916. The two new 8 MG tanks are circular, prestressed concrete potable water tanks that meet or exceed the requirements found in American Water Works Association Standard (AWWA) D110, ASCE 7 and ACI 350. The site-specific seismic design parameters are based on ASCE 7, Chapter 21. PSE was responsible for the design of the complete tank structures, including the specialty prestressing operations (circumferential and vertical) specified for the tank. The design also required a finite element model of the floor slab for the total and differential settlements at the site.



EDUCATION

MS, Civil Engineering,
Portland State University

BS, Civil Engineering,
Portland State University

OFFICE LOCATION

Portland Office
9400 SW Barnes Road #100
Portland, OR 97225

YEARS EXPERIENCE

25

REGISTRATIONS

Professional Engineer: CA, OR,
WA, CO, GA, MA, MI, MN, NC, SC,
TX, VA

Structural Engineer: CA, OR, WA,
HI, UT

MEMBERSHIPS

Structural Engineers Association
of Oregon

American Council of Engineering
Companies

American Society of Civil
Engineers

American Water Works
Association

American Institute of Steel
Construction

NCEES Structural Committee

City of Poway, Clearwell Replacement (two 4.0 MG) Concrete Tanks, Poway, CA

PSE was contracted for the design of two 4 MG prestressed concrete tanks to replace an existing 10 MG concrete basin with a floating cover. The new tanks will be at-grade prestressed concrete structures (AWWA D110, Type I) located adjacent to the City's Berglund Water Treatment Plant. The tank dimensions are approximately 210 ft dia and 19 ft wall height. PSE's scope includes preliminary design related to geotechnical investigation field work, construction estimates, technical specifications, and complete structural design details for the new tanks. PSE is also responsible for the structural design of a cast-in-place concrete drain and outlet vault. When completed, the two tanks will provide Poway's water system with redundancy and operational flexibility, allowing one tank to be taken offline for maintenance and repairs without interrupting service.

San Jose Water, Miguelito Station (two 0.8 MG) Tanks, San Jose, CA

PSE was contracted to perform the structural design for two new 0.8 MG circular, prestressed concrete potable water storage tanks as part of the Miguelito Station Improvement Project for San Jose Water Company. The two new reservoirs will replace two existing earth embankment reservoirs, whose construction dates back to 1927 and 1962. PSE's design of the new reservoirs included conformance with AWWA D110, ACI 350, the 2025 California Building Code, and owner-specific requirements. PSE's scope also included the design of an interior wall-mounted staircase to facilitate future maintenance access.

City of Tualatin, SW 108th Avenue Reservoir (2.5 MG) Reservoir & Pump Station, Tualatin, OR

PSE provided structural design for a 2.5 MG prestressed concrete reservoir and a CMU pump station building. Due to hydraulic requirements, the overflow depth was 59'-4", leading to unusually tall walls. PSE utilized a concrete dome roof on the reservoir to avoid oversized tall columns. PSE's expertise in D110 reservoirs and prior experience designing tall tanks contributed to the success and efficiency of this project. PSE is currently providing construction support services, including RFI review, submittal review, and structural observations.

City of Wilsonville, West Side Level B (3.0 MG) Reservoir, Wilsonville, OR

PSE is providing structural engineering services for the design and construction of the City's West Side Level B Reservoir. Currently in construction, the new reservoir will be a 3 MG AWWA D110 circular prestressed concrete tank. PSE's scope includes full structural tank design as well as bidding, permitting, and construction support services throughout the completion of the project. When completed, the reservoir will provide the City with increased capacity for its growing community, as well as increased emergency water supply.

City of Redmond, Pressure Zone 1A (4.0 MG) Reservoir, Redmond, OR

PSE provided structural engineering design and construction services for a new 4.0 MG prestressed concrete AWWA D110 Type 1 reservoir and CMU pump station. Reservoir design incorporated seismic detailing at the wall base and top, unique to the circular prestressed concrete tank design. Design included a specially reinforced concrete wall and a monoslope roof framed with parallel chord trusses. Design coordination elements included excavation and backfilling to provide a buried structure which best utilized the selected site, seismic design to meet the site-specific design earthquake criteria, as well as specifications to ensure appropriate contractor experience in liquid-tight prestressed concrete tank construction.

Clackamas River Water, 152nd Avenue (6.0 MG) Concrete Reservoir, Clackamas, OR

PSE provided structural design of a new 6.0 MG base isolated prestressed concrete water reservoir. The new reservoir was designed as an AWWA D110 prestressed concrete reservoir and has a 169' inside diameter with a wall height of 39'. The reservoir is partially buried and required close coordination between PSE and the civil and geotechnical engineers. Challenging geotechnical conditions required design of a mat slab foundation and 3-D finite element modeling of the slab and roof/wall and column interactions. In addition, a new flow control vault structure was designed that is to be cast in place concrete, approximately 500 SF and over 30' in depth. The top of the flow control vault is a concrete slab designed to resist vehicular loads and also supports a CMU control building.

City of Redmond, Redmond (3.5 MG) Reservoir No. 6, Redmond, OR

PSE provided structural engineering design and construction services for a new 3.5 MG prestressed, concrete reservoir. The reservoir was above grade and included a steel stair tower and a manway hatch in the wall for roof access. The project required close coordination with the geotechnical engineer to resolve help resolve issues related to soft fill on the site.

City of Tigard, Reservoir 18 (4.5 MG) & Pump Station, Tigard, OR

As part of the progressive design-build team, PSE provided structural engineering for the City of Tigard's Reservoir 18. Located in Sunrise Park, the new tank is a 4.5 MG fully buried, prestressed concrete AWWA D110 Type 1 reservoir. PSE provided full structural tank design and standard appurtenance detailing, including roof hatch, roof vent, interior piping supports, pipe blocks, roof guard rail, interior and exterior ladders. PSE also provided construction services including structural observation, submittal review, and RFI review. When completed, Reservoir 18 will support the City's future population growth and better meet peak demand periods. As an added benefit, the fully buried design will leave the space that can be utilized for potential future park use. (NOTE: This was confirmed as PDB, not CMGC)

STAFF REPORT

To: Coastside County Water District Board of Directors
From: Mary Rogren, General Manager
Agenda: September 8, 2026

Report Date: September 4, 2026

Agenda/Title: Approval of Professional Services Agreement with Balance Hydrologics, Inc. for Denniston/San Vicente Stream Gaging, Groundwater Monitoring, and Data Collection

Recommendation/Motion:

Authorize the General Manager to enter into a Professional Services Agreement with Balance Hydrologics, Inc. for Water Year 2027 stream gaging, groundwater monitoring, and data analysis for the Denniston Creek and San Vicente Creek watersheds for an estimated time-and-materials cost of \$109,364.

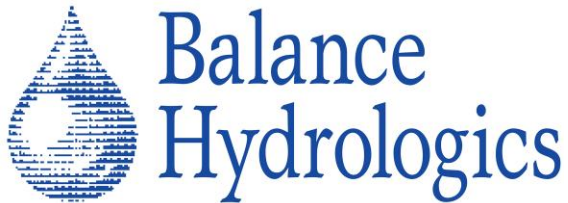
Background:

Quantifying the amount of water available for diversion from Denniston and San Vicente Creeks is vitally important to the District's efforts to secure its water rights on those streams. Balance Hydrologics (Balance) has provided stream gaging, monitoring, and analysis services to the District starting with Water Year 2011 (WY11 - October 1, 2010 to September 30, 2011). Balance's proposal dated August 27, 2026 (Attachment A) covers WY27 continuation of gaging services for stations on Denniston and San Vicente Creeks, and groundwater monitoring. Services to be provided are similar to those provided for WY26.

Fiscal Impact:

Cost of \$109,364 is included in the Capital Improvement Program for Denniston/San Vicente Water Supply Project. (For comparison purposes, the Water Year 2026 agreement was \$105,454. The year-over-year increase includes a 4% increase in labor rates.)

Attachment: Proposal – Balance Hydrologics



800 Bancroft Way • Suite 101 • Berkeley, CA 94710 • (510) 704-1000
931 Mission Street • Santa Cruz, CA 95060 • (831) 457-9900
12020 Donner Pass Road • Unit B1 • Truckee, CA 96161 • (530) 550-9776
www.balancehydro.com • email: office@balancehydro.com

September 1, 2026

Mary Rogren, General Manager
Coastside County Water District
766 Main Street,
Half Moon Bay,
California 94019-1995

RE: Proposal to Gage Denniston and San Vicente Creeks, and Monitor Inactive Wells and Hydrologic Conditions, Water Year 2027

Dear Ms. Rogren:

It is our pleasure to provide you with this letter proposal containing our recommended scope to continue surface-water monitoring in the Denniston and San Vicente Creek watersheds, and groundwater monitoring in associated unconsolidated aquifers. This proposal encompasses continuation of the water year¹ 2011 (WY2011) through WY2026 baseline stream gaging effort through the end of WY2027. Results will extend the flow record, which will help the Coastside County Water District (CCWD) evaluate (a) streamflow availability and (b) meet regulatory staff expectations. Extending the monitoring period for basic streamflow and geomorphic observations will facilitate CCWD's environmental and permitting process and will be beneficial for assessing diversion strategies that meet your expectations for yield and for site-appropriate watershed protection.

During WY2026, we (a) continued monitoring five stream gages, and (b) concurrently monitored water levels (and quarterly measurements of specific conductance) in three wells and the three multi-level piezometers beneath Pillar Point Marsh. Please see attached Figure 1 that shows past and current monitoring locations.

In WY2027, we propose to (a) continue monitoring five stream gages, and (b) concurrently monitor water levels in three wells, three piezometers, and in Pillar Point Marsh (See Work Scope, below).

¹ A "water year" (WY) is defined as the period from October 1st of the preceding year through September 30th of the named year. For example, water year 2027 (WY2027) starts October 1, 2026, and ends September 30, 2027.

Ms. Mary Rogren
September 1, 2026
Page 2

To address the objectives of this work, we present a technical scope of work outlined under the following tasks:

1. *Water year 2027 stream gaging and monitoring, and provide online access to the provisional gage data*
2. *Draft and final water year 2027 data presentation technical memorandum*
3. *Golden Gate National Recreation Area (GGNRA) permit compliance reporting*
4. *Other studies that are not presently part of the scope of work which you may request and authorize.*
5. *Project administration*

The next section elaborates on this proposed approach.

Work Scope

Task 1. Water Year 2027 Monitoring

The water year 2027 monitoring effort will include (a) approximately monthly site visits to the five gaging locations, SVAD (San Vicente Creek above the diversion), SVAE (San Vicente Creek at Etheldore), SVCA (San Vicente Creek at California Street), DCAD (Denniston Creek above the CCWD diversion), and DCBC (Denniston Creek below Capistrano Way) to collect baseline data, (b) approximately quarterly visits to monitor groundwater levels (and specific conductance) at three wells, three piezometers, and in the Pillar Point Marsh, and (c) up to three-to-four additional visits during storms.

Monthly Streamflow Measurements

To the extent possible under dynamic field conditions, measurements conform with the standard of care for the California Division of Water Rights. Monthly visits allow us to calibrate streamflow records at monitoring stations by performing a flow (discharge) measurement and staff plate (gage height) readings over a wide range of streamflow levels. During quarterly visits we will also download data at the San Vicente above diversion gage from the In-Situ LevelTroll 400® and the Solinst Levellogger® and make channel observations (such as new high-water marks, bed/vegetation conditions, and changes in the riffles and/or woodjams and logs which control flow at the various gages, all of which are crucial for calibrating the record of stage and flow), plus perform maintenance and calibration. During winter storms when flows are elevated, we will endeavor to make supplemental field visits to measure flow and make other observations (i.e., identify high-water marks, field-meter measurements, qualitative observations of water quality, when and where logjams form and dissipate, etc.). These visits are used to extend the stage-to-discharge rating curve(s) through the highest flows observed, and to adjust the rating curve (as needed) to account for changes in sedimentation, channel shape, vegetation growth, or debris accumulation. In the office, we will calculate the flow, enter the information into the station log, plot the data on a stage-to-discharge rating curve, add the downloaded data to the station spreadsheet, and reduce the data to daily mean flow values and otherwise meet the standards for continuous flow monitoring. We also check,

Ms. Mary Rogren
September 1, 2026
Page 3

maintain, and service the field equipment owned by CCWD; major service or instrument replacement will be covered under authorization under Task 4, below.

We recommend continuation of the low-flow synoptic measurements at both the station in Denniston Canyon just downstream of the Canyon Field diversion (DCAAD) and the former DCBD (Denniston Creek below the dam) location to characterize potential gains and losses between the reservoir and mouth of Denniston Creek at station DCAD (above Denniston Reservoir, just upstream of the water treatment plant bridge).

Presently, the preliminary station data are made available via our real-time system on the Balance Hydrologics website for the four real-time stations: SVAE, SVCA, DCAD and DCBC. This feature provides real-time information to both the CCWD staff and Balance staff. You have chosen to make the highlights of the information collected at DCBC available to the community at large, such that GGNRA and resource-agency staff as well as residents of the area can come to better understand the local streams. Finally, in addition to CCWD uses of the real-time data portal, having this information available remotely continues to improve the efficiency of winter storm monitoring, warns us of gage malfunctions, and allows us to continue to monitor in a more cost-effective manner.

Storm Streamflow Measurements

Due to the highly mobile sandy beds on both Denniston Creek and San Vicente Creek, gaging these creeks is particularly challenging relative to channels that have more stable bedrock, cobble-boulder, or even gravel beds. To meet this challenge, we will continue to regularly visit the sites, particularly during high-flow events. During WY2027, we will continue to refine the low end of the rating curves, but also refine the high end of the rating curves, getting a better understanding of flow during storm or post-storm runoff, when diversions can most easily be accommodated with minimal environmental effects. As such, we will continue to make regular site visits at intervals of about a month throughout the year, in addition to several planned storm visits.

Measuring Shallow Groundwater and Surface-Groundwater Interaction

Each of the monitoring wells (Inactive wells 4, 7 and 9) are currently equipped with an In-Situ LevelTroll 400® that records water level and temperature every hour. We propose to continue to monitor these wells. In addition, we are proposing to continue to monitor the three-piezometer nest (three co-located piezometers screened at staggered depths) located at the north flank of West Avenue at Pillar Point Marsh and to continue to monitor the Pillar Point Marsh surface water gage. The three piezometers, initially installed in 1989, are each instrumented with an In-Situ LevelTroll 400®. These data can be used in the future to assess the lower boundary condition for the shallow aquifer system adjacent to San Vicente and Denniston Creeks.

This task provides time for us to measure depth-to-water and specific conductance in the three monitoring wells and three Pillar Point Marsh piezometers, measure water level and specific conductance at the Pillar Point Marsh gage, and download data during four quarterly site visits. In the office, we will enter the information into the station log, add the downloaded data to the station spreadsheet, and calibrate and plot

Ms. Mary Rogren
September 1, 2026
Page 4

the hourly data. We will develop graphics that compare the water levels in each of the wells and the rate at which the water table is recharged during storms in the winter or falls during the late summer months.

Deliverables: Provisional real-time data describing current conditions at four stream gages (SVAE, SVCA, DCAD, and DCBC).

Task 2. Draft and Final Water Year 2027 Reporting

Following the agreed upon reporting format implemented in WY2024, we have included budget to support preparation of a brief technical memorandum that will present the flow forms, figures tables, and will summarize precipitation, flow metrics for the water year, and a summary of important maintenance events or changes to the gaging program that occurred during the year (if any).

Data interpretation will not be included, but should the need arise to interpret collected data to answer questions related to CCWD operations, we can assist with those under separate authorization.

The written memo will include a summary form for each station tabulating the daily mean discharge data and identifying station descriptors, plots of the data, and water-surface elevation time series data for the monitoring wells, piezometers, and Pillar Point Marsh water level gage. We will submit the draft report to you and then prepare a final report responding to your comments.

Deliverables: Draft technical memorandum in pdf and Microsoft Word formats, presenting the finalized water level records at 3 wells, 3 piezometers, the Pillar Point Marsh, and flow records at 5 stream gages for WY2027. Final report in pdf format.

Task 3. Permit Compliance Reporting

Since 2016, GGNRA has managed much of San Vicente and Denniston Creek watersheds. CCWD is now required to submit data reports as part of the scientific sampling permit which GGNRA has issued to you. The data reports are submitted for one gage on San Vicente Creek (SVAD) and one gage on Denniston Creek (DCAD), both of which are within or adjacent to GGNRA jurisdiction. We will prepare the annual data forms and submit them on behalf of CCWD.

Deliverable: Draft cover letter for the permit compliance submittal with forms and table attachments.

Task 4. Tasks to be Authorized During the Year, If Any.

It is possible that other work may be needed during the course of the water year. This work may include as-needed assistance with regulatory work, purchasing additional equipment on behalf of CCWD, etc. Should CCWD-owned equipment in the field be damaged or vandalized, Balance would purchase replacement equipment under this task after written authorization from CCWD. This task would be intended to cover unanticipated issues with equipment not covered by stated equipment costs in **Table 2**. You may wish to request additional site or storm visits following a future earthquake swarm or watershed-disturbing rainfall, wildfire or windstorms. If and as you ask for additional services, we will track these as tasks 4a, 4b, etc., so that you have clarity on what these additional assignments may cost, which may also aid in cost recovery.

Ms. Mary Rogren
September 1, 2026
Page 5

Task 5. Project Administration

This task provides time to help schedule and administer the project in a way that best helps you and us regularly track schedule and budget. We aspire to re-invigorate our check-in process to share our observations and listen to your observations and questions. We will target hosting these calls on a 6-month recurring schedule.

Anticipated Costs

Our estimates of staff assignments and level of effort for each task are shown in **Table 1**. The estimated total costs to complete this work are shown at the bottom of **Table 1**. In addition, **Table 2** covers expenses not allocated to individual tasks, such as mileage. The rental fees include modem line fees and equipment fees. As you may recall, we released our new real-time system over the course of Water Year 2023.

We hope that the new, more secure, mobile-friendly, reliable, and more user-friendly interface serves your monitoring and management goals. The new real-time interface allows for more customization; please reach out if you think we may be able to improve your experience. As part of this service, we will continue charging \$90 per month for a single station, which comes to \$360/month for 4 sites and includes a discount for hosting multiple sites. In addition, we pass through modem connection costs at approximately \$50/month.

As is customary for field-related jobs, our costs also include a \$5,000 contingency allowance. The contingency allows for a smoother absorption of additional costs beyond our control (or yours) which inhibit the efficient completion of our work. Examples of situations that might require use of the contingency allowance are labor and materials associated with repair and/or replacement of hydrologic equipment or data damaged by high flows, earthquakes, or other “Acts of God,” changes requested by your staff or a landowner, a very wet year requiring additional visits, or shifts in regulatory requirements as well as lost samples due to lab or shipping company errors. The contingency would only be drawn upon after request to and approval by CCWD. Also, a breakdown of rental costs associated with this project is available upon request. We have also assumed that CCWD will continue to help obtain ready access to the gages and wells.

We have made every effort to minimize the impact of these changes by allocating staff hours in a prudent, technically sound, but cost-effective manner. The monitoring assignment has been spread to more junior staff to conserve costs, while also maintaining sufficient senior staff involvement to maintain oversight and quality. The spread amongst our staff allows work to be mobilized either from our Berkeley or Santa Cruz offices as conditions dictate.

Although we have made our best effort to provide an accurate estimate to you, our work is done on a time-and-expense basis, so costs could be somewhat higher or lower than these estimates.

Ms. Mary Rogren
September 1, 2026
Page 6

Anticipated Schedule

We anticipate drawing from this budget for data collection that takes place after WY2026 ends (Sept. 30, 2026). We will conclude monitoring on or about September 30, 2027. We will provide a completed draft report to the District in a timely manner following the end of the water year. If needed earlier for regulatory purposes, we will attempt to adjust the timeline accordingly.

Proposed Project Staff

Scott Brown will serve as principal-in-charge, and act as senior reviewer. Eric (Donaldson) Gardener will serve as project manager. Emma Goodwin is the lead hydrologist, and she will be supported by hydrologist Anders de Wit, who has been servicing the stream gaging stations and wells and working with the data, as well as other hydrologists out of our Berkeley and Santa Cruz offices. Other staff may be called upon during winter storm flow monitoring. We have assigned more field staff to this project than usual so that storm assignments can be discharged either from Berkeley or Santa Cruz, since access to this part of San Mateo County can be problematic during winter weather.

Closing

Thank you for asking that we prepare this proposal, and we appreciate the opportunity to discuss potential updates to the monitoring program leading up to submittal of this proposal. We always aim to keep our work focused on the necessary questions, and it is helpful for us to revisit that with you annually.

We appreciate the opportunity to continue the streamflow gaging and groundwater monitoring through the next water year and look forward to supporting your water information needs through the ongoing and future work.

Please let us know if you have questions, or suggestions, or if your needs and schedule differ from our assumptions above.

Sincerely,
BALANCE HYDROLOGICS, INC.



Anders de Wit
Hydrologist



Eric Gardener, P.G.
Project Manager

Enclosures: Figure 1. Site map: Past and current gaging locations
Budget Tables 1 and 2 for WY2027



Figure 1. Hydrologic setting and monitoring locations within the Airport Aquifer, Coastside County Water District, San Mateo County, California.

Table 1. Anticipated Staff Hours by Task
227057 Coastside County Water District Hydrologic Monitoring, WY2027

Task Number and Description	Sr. Principal	Principal Hydrologist	Senior Professional Hydrologist	Project Professional Hydrologist	Sr. Staff Professional Hydrologist	Staff Professional	Assistant Professional	GIS/CADD Senior Analyst	Sr. Proj Admin	Sr. Report Specialist	Hydrologic Tech	Labor Costs For Task	
Hourly Rate	\$285	\$265	\$225		\$210	\$205	\$180	\$165	\$155	\$155	\$130	\$110	
Task 1. Water Year 2027 monitoring		30	30			164	164						\$77,840.00
Task 2. Draft and final water year 2027 reporting		4	10			32	12		4		8		\$13,690.00
Task 3. Permit compliance reporting		1	3								1		\$1,070.00
Task 4. Tasks to be authorized during the year, if any						No work presently budgeted							
Task 5. Project administration		1	10				2			12			\$4,735.00
Subtotal Hours		36	53			196	178		4	12	9		
Total Hours		488											

Notes:

TOTAL LABOR \$97,335.00
Expenses from Table 2 \$7,029.00
Contingency from Table 2 \$5,000.00
GRAND TOTAL \$109,364.00

Table 2. Estimated Costs
227057 Coastside County Water District Hydrologic Monitoring, WY2027

Professional Fees	Rate	Hours	Allocation
Sr. Principal	\$285	0	\$0.00
Principal Hydrologist	\$265	36	\$9,540.00
Senior Professional Hydrologist	\$225	53	\$11,925.00
Project Professional Hydrologist	\$210	0	\$0.00
Senior Staff Professional Hydrologist	\$205	196	\$40,180.00
Staff Professional	\$180	178	\$32,040.00
Assistant Professional	\$165	0	\$0.00
Junior Professional	\$145	0	\$0.00
GIS/CADD Senior Analyst	\$155	4	\$620.00
GIS/CADD Analyst	\$150	0	\$0.00
Senior Project Administrator	\$155	12	\$1,860.00
Senior Report Specialist	\$130	9	\$1,170.00
Report Specialist	\$105	0	\$0.00
Hydrologic Technician	\$110	0	\$0.00
Labor Subtotal (Table 1)			\$97,335.00
Expenses			
Direct Expenses			
Mileage	1700 miles @	\$0.77	\$1,309.00
Mileage, 4-Wheel Drive*	miles @		\$0.00
Vehicle Rental			\$0.00
Equipment Rental Fees (Sampling gear during site visits, e.g. flow meter, etc.)			\$800.00
Cell modem fees	\$50/mo for 4 realtime sites		\$600.00
Real-time data access	4 realtime sites @ \$90/mo each		\$4,320.00
Reimbursable Costs			
Other Travel, Subsistence	trips @		\$0.00
Express Mail, Deliveries			\$0.00
Maps and Aerial Photos			\$0.00
Outside Copying, Blueprint			\$0.00
Outside Consultants			\$0.00
Analytical Laboratory Fees			\$0.00
Materials and Supplies			\$0.00
Permits, Licenses or Agency Inspection fees	client responsibility		\$0.00
Printing*			\$0.00
Other			\$0.00
Expenses Subtotal			\$7,029.00
ESTIMATED TOTAL			\$104,364.00
Contingency			\$5,000.00
TOTAL w/ CONTINGENCY			\$109,364.00
<i>Notes</i>			

* 4WD rates apply only if required by site conditions. See Balance policy re 4WD.

+Plotting costs vary according to complexity of design

Project-related expenses will be billed at cost plus 10%; including work by outside consultants and analytical or testing laboratories.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: September 8, 2026

Report Date: September 4, 2026

Agenda Title: Purchase of Hydrants from Underground Republic Water Works, Inc.

Recommendation/Motion:

Authorize the General Manager to procure 27 Clow 2065 bronze wet barrel hydrants for \$138,541.39 from Underground Republic Water Works, Inc.

Background:

The District's Capital Improvement Program (CIP) includes \$140,000 annually for hydrant replacement. The District currently owns and maintains 680 hydrants throughout its service area.

As part of a comprehensive hydrant inventory completed in 2026, staff identified 56 remaining dry barrel hydrants that require replacement. Since 2020, District staff have upgraded just over 200 hydrants as part of the ongoing hydrant replacement program.

To obtain competitive pricing for the hydrants, staff requested quotes from four vendors. At \$4,670.00 per hydrant, Underground Republic Water Works, Inc. submitted the lowest responsive quote.

Fiscal Impact

The District's Capital Improvement Program includes \$140,000 in Fiscal Year 2026-2027 for this purchase.



UNDERGROUND REPUBLIC WATER WORKS
2882 SPRING ST
REDWOOD CITY-, CA 94063
Phone 650-955-7473
Fax XXX-XXX-XXXX



Acknowledgement

ORDER DATE	ORDER NUMBER
08/27/2026	S100065512
UNDERGROUND REPUBLIC WATER WORKS 2882 SPRING ST REDWOOD CITY-, CA 94063 Phone 650-955-7473 Fax XXX-XXX-XXXX	PAGE NO.
	1 of 1

SOLD TO:

SHIP TO:

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CA 94019

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CA 94019

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON		
511	Clow Quote 8/27/26		ALAN NELSON		
WRITER		SHIP VIA	TERMS	SHIP DATE	ORDERED BY
ALAN NELSON		OT OUR TRUCK	Net 30 Days	08/27/2026	Dustin
ORDER QTY	DESCRIPTION			UNIT PRICE	EXT PRICE
27ea	2065 CLOW HYDRANT; (1)2-1/2; (2)4-1/2 *SAFETY YELLOW*			4670.000/ea	126090.00
				Subtotal	126090.00
				S&H Charges	0.00
				Tax	12451.39
				Pymt & Disc	0.00
				Amount Due	138541.39

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: September 8, 2026

Report Date: September 4, 2026

Agenda Title: Appoint Agency Designated Representative(s) for Labor
Negotiations between the District and New General Manager

Recommendation/Motion:

**Designate _____ as the District's Representative(s) for Labor
Negotiations between the District and New General Manager.**

Background:

The District is currently recruiting for a new General Manager in anticipation of the current General Manager's retirement from the District in March 2027. As part of the recruitment process, the District will need to negotiate the terms and conditions of employment with the selected candidate.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: September 8, 2026

Report Date: September 4, 2026

Agenda Title: General Manager's Report

SFPUC's Skyline Watershed Ridge Trail Now Open!

Beginning on August 24, 2026, SFPUC opened the Skyline Watershed Ridge Trail to the public. This new trail stretches 6 miles south of Highway 92 along the SFPUC watershed. An annual permit is required to access the trail.

See the attached for more information.

-



Skyline Watershed Ridge Trail

The Skyline Watershed Ridge Trail is now open! A free annual permit is required. Before your visit, get your permit, review answers to frequently asked questions and use the trail map to plan your trip.

The SFPUC is proud to introduce the Skyline Watershed Ridge Trail, a new 6-mile segment of the Bay Area Ridge Trail located in San Mateo County. This trail provides sweeping views of the Peninsula Watershed's reservoirs, shrublands, and forests.

This new stretch, formerly known during construction as the Southern Skyline Ridge Trail Extension, extends from Highways 35 and 92 to the Phleger Estate boundary, with a future connection planned to Purisima Creek Redwoods Preserve. As part of the larger Bay Area Ridge Trail network, it contributes to a regional vision of a continuous ridgeline trail throughout Bay Area counties that connects people, parks, and open spaces. The Bay Area Ridge Trail Council has been an essential partner in championing and advancing this project.

The Skyline Watershed Ridge Trail welcomes hikers, bikers, runners, and equestrians into the Peninsula Watershed, offering opportunities to learn about the Hetch Hetchy Regional Water System, watershed stewardship, and the diverse species protected within the 23,000-acre landscape.

Permits

Visiting the Skyline Watershed Ridge Trail requires a **free permit** (<https://sfpucwatersheds.recdesk.com/Community/Membership?type=26>) available through a simple application process. Permits will be available for immediate use, valid for the calendar year, and cover up to 6 people in a group.

Hours

Parking lot hours are 6 am to 6 pm.

How to Get There

The **Skyline Watershed Ridge Trail parking area**



(<https://maps.app.goo.gl/n3tJwiE7jPK2ZttN6>) is located on Highway 35 (Skyline Boulevard), just south of the Highway 92 intersection and Skylawn Memorial Park.

The parking area includes 22 standard vehicle spaces, 5 trailer spaces, and 2 ADA-accessible spaces. Parking is free and available on a first-come, first-served basis.

- **From the North:** From the Highway 92 and Highway 35 intersection, travel south on Highway 35 for approximately 0.10 miles. The parking area will be on your left.
- **From the South:** From the Highway 84 and Highway 35 intersection, travel north on Highway 35 for approximately 12.3 miles. The parking area will be on your right.

Plan Your Visit

- **Permit:** A free, **annual permit** (<https://sfpuwatersheds.recdesk.com/Community/Membership?type=26>) is required to visit the trail.
- **Restrooms:** Vault toilets are located near mile markers 2 and 5 and only accessible from the trail. There is no restroom at the trailhead.
- **Water:** No potable water is available on the trail.
- **Pack out all trash:** There are no picnic tables or trash cans along the trail.
- **Parking:** Parking lot gates open at 6 am and close at 6 pm.
- **Learning:** Explore interpretive panels along the trail to learn more about the Regional Water System and Peninsula Watershed.
- **Dogs:** To protect the watershed's natural resources and water quality, no dogs are allowed.
- **Bicyclists:** Motorized vehicles are prohibited, including motorized or electric bikes or scooters. The road surface is crushed rock. Bikes suitable for mountain terrain are recommended.
- **Review the Frequently Asked Questions (/learning/come-visit/peninsula-trails/skyline-watershed-ridge-trail/skyline-watershed-ridge-trail)**

About the Trail

- **Length:** This is an out and back trail with no outlets or connections to neighboring park sites. The trail is 6 miles one way, 12 miles round-trip.
- **Elevation:** From north to south, the trail has a net elevation change of approximately 1,200 feet (total elevation change of 1,800 feet, gain of 1,500 feet and loss of 300 feet).
- **Surface Conditions:** The trail is a 6ft wide, multi-use trail made of crushed rock. Running slope ranges from 6% to maximum 23.5% with a typical cross slope of 2%, 5% maximum.
- **Universal Access:** For those with differing abilities, visit the **[Watershed Discovery Trail \(/learning/come-visit/fifield-cahill-ridge-trail\)](#)**. This half-mile, accessible trail is located just north of Skylawn Memorial Park.
- **Future Connections:** A connection to Purisima Creek Redwoods Preserve North trailhead is in the planning stages. Learn more by contacting the **[Midpeninsula Open Space District \(https://www.openspace.org/get-involved/contact-us\)](https://www.openspace.org/get-involved/contact-us)**.
- **[Access the trail map](#)** 
- **[Access the elevation profile](#)** 

About the Peninsula Watershed



The **[Peninsula Watershed \(/about-us/our-systems/regional-watersheds\)](#)** protects four drinking water reservoirs and is home to some of the Bay Area's most intact native habitats. Located in San Mateo County 13 miles south of San Francisco, the Peninsula Watershed spans 23,000 acres of forested ridges coastal scrub, and native grasslands that harbor over 165 species of birds, 800 species of plants and trees, 50 species of mammals, and 30 species of reptiles and amphibians. The watershed is a State-designated Fish and Game Refuge and a protected area within the UNESCO Golden Gate Biosphere Reserve.

Contact



Questions? Please contact us at **[ridgetrail@sflower.org \(mailto:ridgetrail@sflower.org\)](mailto:ridgetrail@sflower.org)**.

MONTHLY REPORT

To: Mary Rogren, General Manager

From: Sean Donovan, Water Treatment Operations Manager
Darin Sturdivan, Water Distribution Operations Manager
Todd Schmidt, Water Treatment Supervisor
Dustin Jahns, Distribution Supervisor

Agenda: September 8, 2026

Report

Date: September 4, 2026

Monthly Highlights

- State DDW inspections/sanitary survey completed of treatment and distribution facilities.
- Wavecrest mainline extension (City of Half Moon Bay project) is near completion.
- Pilarcitos Wellfield Project.
 - Awaiting shut down from PG&E to complete project.
- Alcatraz and Santa Rosa Pipeline Replacement Project mobilized.
 - Submittals, potholing.
- Cleaned all four filters at Nunes Water Treatment Plant.
- Developed new Standard Operating Procedures at Half Moon Bay Tanks 1 and 3 to achieve various operational outcomes.
- Maintenance Worker Ivan Aguilar passed Treatment 2 exam.

Sources: Pilarcitos Reservoir, Denniston Creek and Crystal Springs Reservoir.

No main breaks.

Services Installed:

- 83 Ventura Ave.
- 1070 San Carlos Ave.
- 142 California Ave.

Hydrants Installed:

- 100 Amesport Landing.
- 81 Inverness Rd.

Projects:

EKI Environment and Water, Inc.

- Provided submittal review and tracking and construction support of Pilarcitos Well Replacement Project.
- Submittals review and construction support of Wavecrest Project. (City of Half Moon Bay)
- Submittals review and construction support of Alcatraz and Santa Rosa Pipeline Project.
- 90% Design review of Sedimentation Basin Rehab Project at Nunes.

HDR, Inc.

- HDR continued work on DN Tank submittals and plan modifications as part of the project final wrap-up.