

# **COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

## **REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Tuesday, July 12, 2016 - 7:00 p.m.**

### **AGENDA**

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

*This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: [www.coastsidewater.org](http://www.coastsidewater.org).*

**The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.**

- 1) ROLL CALL**
  
- 2) PLEDGE OF ALLEGIANCE**
  
- 3) PUBLIC COMMENT**

*At this time members of the public may address the Board of Directors on issues not listed on the agenda which are within the purview of the Coastside County Water District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes and must complete and submit a speaker slip. The President of the Board will recognize each speaker, at which time the speaker should proceed to the podium, give their name and address and provide their comments to the Board.*

#### 4) CONSENT CALENDAR

The following matters before the Board of Directors are recommended for action as stated by the General Manager. All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Approval of disbursements for the month ending June 30, 2016:  
Claims: \$752,166.57; Payroll: \$84,197.87 for a total of \$836,364.44 ([attachment](#))  
➤ *June 2016 Monthly Financial Claims reviewed by Director Coverdell*
- B. Acceptance of Financial Reports ([attachment](#))
- C. Approval of Minutes of June 14, 2016 Regular Board of Directors Meeting ([attachment](#))
- D. Approval of Minutes of June 30, 2016 Special Board of Directors Meeting ([attachment](#))
- E. Monthly Water Transfer Report ([attachment](#))
- F. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- G. Total CCWD Production Report ([attachment](#))
- H. CCWD Monthly Sales by Category Report – June 2016 ([attachment](#))
- I. Monthly Emergency Main & Service Repairs Report and Water Line Flushing Report ([attachment](#))
- J. Rainfall Reports ([attachment](#))

#### 5) MEETINGS ATTENDED / DIRECTOR COMMENTS

#### 6) GENERAL BUSINESS

- A. Award of Contract – El Granada Tank 3 Recoating Project ([attachment](#))
- B. Fiscal Year 2015-2016 Year End – Preliminary Financial Results ([attachment](#))
- C. Amended and Restated Drought Ordinance 2016-01 ([attachment](#))
- D. Meter Change and Advanced Metering Infrastructure Projects ([attachment](#))
- E. Proposed Revisions to Policies and Procedures for Award of Contracts ([attachment](#))
- F. Resolution Requiring Even-Numbered Year Elections for the Board of Directors ([attachment](#))
- G. Approval of Class Specifications for Customer Service Technician and Administrative Services Manager positions; Approval of Salary Schedule ([attachment](#))
- H. Consider approval of Resolution Establishing Appropriations Limit Applicable to District during Fiscal year 2016-2017 ([attachment](#))
- I. Approval of Water Service Agreement – Stoloski Subdivision Project ([attachment](#))
- J. Approval of Water Service Agreement – Churchside Court Subdivision ([attachment](#))

- 7) **GENERAL MANAGER'S REPORT AND MONTHLY INFORMATIONAL REPORTS**  
([attachment](#))
  - A. Operations Report ([attachment](#))
- 8) **DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**
- 9) **ADJOURNMENT**