

## **STAFF REPORT**

**To:** Coastside County Water District Board of Directors

**From:** Mary Rogren, General Manager

**Agenda:** July 8, 2025

**Report Date:** July 3, 2025

**Agenda Title:** Waive the Procedural Requirements for Sealed Competitive Bids and Authorize the General Manager to Procure a New Ford F150 4x4 Crew Cab Pickup from Serramonte Ford, Inc.

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### **Recommendation/Motion:**

**Waive the procedural requirements for sealed competitive bids and authorize the General Manager to procure a new Ford F150 4x4 Crew Cab pickup from Serramonte Ford, Inc. for a not-to-exceed amount of \$48,430**

### **Background:**

The District budgets annually for vehicle replacements as a part of the Capital Improvement Program (CIP). The CIP approved by the Board of Directors in June 2025 includes the purchase of one new vehicle for Fiscal Year 2025-2026.

Staff obtained three quotes for a Ford F150 4x4 Crew Cab pickup which reflects government fleet pricing. Quotes were received from Serramonte Ford, James Ford and Towne Ford. At \$48,429.51 including sales tax and all applicable fees, the quote from Serramonte Ford is the lowest of the three quotes.

The vehicle requested will be equipped per the District's standard configuration for its typical Ford fleet orders.

### **Determination of Waiving Competitive Bidding Requirements:**

Staff is requesting the Board to waive the formal competitive bidding requirements of Resolution 2016-09 and to purchase a vehicle from Serramonte Ford for a not to exceed the amount of \$48,430. Note that staff received quotes from three dealerships.

**Fiscal Impact: \$48,430**



undefined

Preview Order Y677 - W1L - 4x4 XL SuperCrew: Order Summary Time of Preview: 05/06/2025 11:35:17 Receipt: 5/6/2025

Dealership Name: Serramonte Ford

Sales Code : F72024

Dealer Rep.	Michael Stewart	Type	Fleet	Vehicle Line	F-150	Order Code	Y677
Customer Name	COASTSIDE COU	Priority Code	H1	Model Year	2025	Price Level	560

DESCRIPTION

F150 4X4 SUPERCREW XL - 145  
145 INCH WHEELBASE  
TOTAL BASE VEHICLE  
OXFORD WHITE  
VINYL 40/20/40 FRONT SEAT  
MEDIUM DARK SLATE  
EQUIPMENT GROUP 101A  
.XL SERIES  
.17" SILVER STEEL WHEELS  
2.7L V6 ECOBOOST  
ELEC TEN-SPEED AUTO TRANS  
.265/70R 17 BSW ALL-TERRAIN  
3.55 ELECTRONIC LOCK RR AXLE  
6650# GVWR PACKAGE  
CA NEW MTR VEHICLE BOARD FEES  
FORD FLEET SPECIAL ADJUSTMENT  
JOB #2 ORDER

DESCRIPTION

FRONT LICENSE PLATE BRACKET  
BLACK PLATFORM RUNNING BOARDS  
SKID PLATES  
50 STATE EMISSIONS  
EXTENDED RANGE 36GAL FUEL TANK  
INTEGRATED TRAILER BRAKE CONT  
PRICE CONCESSION INDICATOR  
BACKUP ALARM SYSTEM  
FLEET DRL - REPLACE STD DRL  
SPECIAL DEALER ACCOUNT ADJUSTM  
SPECIAL FLEET ACCOUNT CREDIT  
FUEL CHARGE  
NET INVOICE FLEET OPTION (B4A)  
PRICED DORA  
ADVERTISING ASSESSMENT  
DESTINATION & DELIVERY

Customer Name:	Customer Email:
Customer Address:	Customer Phone:
<div></div>	
Customer Signature	Date

*This order has not been submitted to the order bank.  
This is not an invoice.*

Prepared For:

Coastside County Water District

766 MAIN ST

HALF MOON BAY, CA 94019-1995

Ph. Day: 650-726-2240

Cell. 650-726-2240

Date: 5/6/2025



VEHICLE PURCHASE INFORMATION		TRADE INFORMATION
Vehicle:	New 2025 FORD TRKS	(No Trade-in)
Stock No:		
VIN:		
Mileage:	20	
Vehicle Price	\$51,395.00	
Customer Savings	- \$7,442.00	
Selling Price of Vehicle	= \$43,953.00	
Less Rebates(s)	- \$0.00	
Dealer Added Accessories***	+ \$0.00	
Cash Price	= \$43,953.00	
Sales Tax: (estimate)*	+ \$4,348.76	
Total Fees **	+ \$127.75	
Total Cash Price (estimate)	= \$48,429.51	
Payoff balance of Trade(s) (estimate)	+ \$0.00	
Total Charges (estimate)	= \$48,429.51	

\*Finance Tax City 0.50000%, Finance Tax County 1.25000%, Finance Tax District 2.12500%, Finance Tax State 6.00000%

\*\*Fees Include: Administration Fee \$85.00, Electronic Filing \$34.00, Tire Fee \$8.75

Retail payments are an estimate and may vary among lending institutions. Tax rules may vary per state. The final terms of your loan may differ depending on the actual terms of the financial institution's acceptance and are negotiable. Retail Net Sales Price is based on 0 down payment.

1st. Payment, security deposit, tax on down payment, license, title and documentation due at delivery.

Customer Approval

Management Approval