

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: June 11, 2024

Report Date: June 7, 2024

Agenda Title: Approval of Resolution 2024-01 of the Coastside County Water District Calling for an Election to be held on Tuesday, November 5, 2024 for the Election of three (3) Members of the Governing Board Representing Zone 1, Zone 3 and Zone 4

Recommendation/Motion:

Approve Resolution 2024-01 of the Coastside County Water District Calling for an Election to be held on Tuesday, November 5, 2024 for the Election of three (3) Members of the Governing Board Representing Zone 1, Zone 3 and Zone 4.

Background:

The regular District election will be held on November 5, 2024. Three zones (Zone 1, Zone 3, and Zone 4) are up for election (4-year terms). These zones are currently held by Director Glenn Reynolds (Zone 1), Director Ken Coverdell (Zone 3) and Director John Muller (Zone 4). Under state law, the District must submit a formal request to the County Elections Department to perform all of the services required to conduct the District election. Having those services consolidated with other county and statewide elections that may be held on November 5, 2024 results in a substantial cost savings to the District.

Candidate's statements will be included in the ballot materials prepared by the Elections Department. The Board has discretion to determine whether candidate's statements will be a maximum of 200 or 400 words, and whether the cost attributed to the statements will be charged to the District or the candidates. The draft Resolution presented here specifies a 200-word limit to be paid by the candidates themselves, in accordance with past District practice.

Candidate filing for the election will be open July 15, 2024 and close on August 9, 2024. All candidates running for office must file a Form 700 Statement of Economic Interest. Online candidate seminars have been scheduled for Wednesday, June 26, 2024 and Wednesday, July 24, 2024.

Fiscal Impact:

Estimated election expense of \$30,000. is included in the Fiscal Year 2024-2025 budget.

RESOLUTION NO. 2024-01

A RESOLUTION OF THE COASTSIDE COUNTY WATER DISTRICT CALLING FOR AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024 FOR THE ELECTION OF THREE (3) MEMBERS OF THE GOVERNING BOARD REPRESENTING ZONE 1, ZONE 3 AND ZONE 4

The Governing Board of the Coastside County Water District hereby resolves as follows:

WHEREAS, an election has been ordered to be held on Tuesday, November 5, 2024 in the Coastside County Water District for the purpose of electing members of its Governing Board (“Board”); and

WHEREAS, pursuant to Section 1001 of the Elections Code of the State of California, there is an established General Statewide election to be held on the same date; and

WHEREAS, pursuant to Part 3, Consolidation of Elections, and commencing with Section 10400 of the Elections Code of the State of California, an election for members of the Board may be either completely or partially consolidated with another election held on the same day, if in the same territory, or in territory that is part the same; and

WHEREAS, pursuant to Section 1002 of the Elections Code of the State of California, the Board desires to adopt this resolution to request that the Board of Supervisors of the County of San Mateo permit the San Mateo County Chief Elections Officer & Assessor–County Clerk–Recorder (the “Chief Elections Officer”) to render specified services to the Coastside County Water District relating to the conduct of the on Tuesday, November 5, 2024 election.

NOW, THEREFORE, BE IT RESOLVED

Section 1. An election is hereby called to be held in and for the Coastside County Water District on Tuesday, November 5, 2024 to elect three (3) members of the Governing Board representing Zone 1, Zone 3, and Zone 4 for a full term of four (4) years each.

Section 2. Pursuant to Elections Code 10002, the Governing Board of the Coastside County Water District hereby requests the Board of Supervisors of the County of San Mateo to make available the services of the San Mateo County Chief Elections Officer & Assessor – County Clerk – Recorder (the “Chief Elections Officer”) as the County Elections Official for the purpose of rendering services in the conduct of the election to be held on Tuesday, November 5, 2024.

Section 3. The election to be held on Tuesday, November 5, 2024 will be conducted by district. Each governing board member shall reside in the sub district area where she or he seeks to represent and shall be elected by the registered voters of that particular sub district area.

Section 4. Pursuant to Elections Code 10509, not less than 125 days prior to the date of the election, the jurisdiction secretary shall deliver a notice to the Chief Elections Officer. The notice shall bear the secretary's signature and the district seal and shall also contain both of the following:

- (a) The elective offices of the jurisdiction to be filled at the next general district election, specifying which offices, if any, are for the balance of an unexpired term.
- (b) Whether the jurisdiction or the candidate is to pay for the publication of a candidate statement.

Section 5. Pursuant to Elections Code 10522, not less than 125 days prior to the date of the election, the Coastside County Water District shall deliver to the Chief Elections Officer a map showing the boundaries of the jurisdiction and the boundaries of the divisions of the jurisdiction, if any, within the County and a statement indicating in which divisions a member of the Governing Board is to be elected and whether any elective officer is to be elected at large at the next general district election.

Section 6. The General Manager of the Coastside County Water District, or his/her designee, is hereby authorized and directed to enter an Elections Service Agreement with the Chief Elections Officer regarding the election to be held on Tuesday, November 5, 2024 to outline the detailed services to be provided by both the Coastside County Water District and the Chief Elections Officer.

Section 7. The Chief Elections Officer will send an itemized invoice to the Coastside County Water District for all services provided pursuant to the Elections Service Agreement after the election is conducted and all related costs are determined, and the General Manager of the Coastside County Water District, or his/her designee, is hereby authorized and directed to submit payment on the full amount of the invoice to the County of San Mateo within forty-five (45) days of the date of the invoice.

Section 8. Pursuant to Elections Code 13307, each candidate for the Governing Board to be voted in the election to be held on Tuesday, November 5, 2024 may prepare a candidate statement on the appropriate form provided by the Chief Elections Officer. Such statement shall be limited to 200 words. The prorated costs of printing, mailing and translating the statements shall be paid by the Candidate.

I hereby certify the foregoing Resolution was duly and regularly passed and adopted by the Governing Board of the Coastside County Water District at a regular meeting thereof held on this 11 day of June 2024, by the following votes:

AYES:

NOES:

ABSENT:

ATTEST:

Chris Mickelsen, President
Board of Directors

Mary Rogren, General Manager
Secretary of the District