

## **STAFF REPORT**

**To:** Coastside County Water District Board of Directors

**From:** Mary Rogren, General Manager

**Agenda:** June 9, 2026

**Report Date:** June 5, 2026

**Agenda Title:** Approval of a Contract Change Order #8 with DN Tanks, LLC. for Added Paving to the Nunes Water Treatment Plant Access Road

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### **Recommendation / Motion:**

**Authorize the General Manager to approve Change Order #8 with DN Tanks, LLC for the Carter Hill Prestressed Concrete Tank & Seismic Upgrades Project for added paving to the Nunes Water Treatment Plant Access Road for a not-to-exceed amount of \$49,000.**

### **Background:**

The Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project (Tank Project) includes 40,000 square feet of paving to be completed at the conclusion of the Tank Project, including paving around the tank site and repaving the Nunes Access Road to address wear and tear resulting from construction activities. This paving work commenced in May, 2026.

The roadway on the south side of the Nunes Water Treatment Plant (WTP) building (see Exhibit A - purple area) sustained significant deterioration given heavy construction traffic entering from the private road behind the District property during the Tank Project. The purple area was not included in the paving scope of work for the Tank Project.

The Tank Project, however, included paving the turnout area in its scope (see Exhibit A - pink area). In early 2025, the District repaved the turnout area ahead of the Tank Project given the substantial deterioration of the pavement. The turnout area paving remains in good condition and is not in need of replacement.

This change order (Exhibit B) reflects paving the roadway on the south side of the Nunes WTP (Exhibit A - purple area) in lieu of the turnaround area (Exhibit A - pink area.) The net differential is an additional 3,950 square feet at a net cost of \$49,000.

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Given that the paving subcontractor was already mobilized in May, 2026, the General Manager consulted with President Feldman and Director Mickelsen to move forward with the change order (Exhibit B).

At the April 8, 2025 Board of Directors' meeting, the Board authorized the General Manager to approve a cumulative level of change orders up to \$200,000 on the Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project, and to subsequently bring the change order requests to the Board of Directors for review and approval.

**Financial Impact:** \$49,000

See below for a summary of change orders.



<b>Base Contract</b>	\$ 10,968,951
Total Approved Change Orders Added to Date	\$ 202,088
<i>Approved Change Orders Added as a %</i>	1.84%
Approved Additional Work Added to Date*	\$ 285,578
<b>Change Order #8 - Additional Work*</b>	<b>\$ 49,000</b>
Total Additional Work Added*	\$ 334,578
<i>Additional Work Added as a %</i>	3.05%
<b>Total Contract</b>	<b>\$ 11,505,617</b>

\*Work not included in original scope

# Exhibit A

## CLARIFICATION NO.14 ADDITIONAL PAVING EXHIBIT OVERVIEW

### LEGEND

-  PAVING AREA SUBTRACTED FROM ORIGINAL SCOPE
-  ADDITIONAL PAVING AREA

NET CHANGE IN SQUARE FEET = 3,950



Note: "Paving Area Subtracted from Original Scope" ---- This area was paved by the District in FY2025 given significant construction wear and tear from the Nunes WTP Improvement Project (FY2021-2024). This pavement area is in good condition and is not in need of replacement.

# Exhibit B

## Contract Change Order (CCO) No. 8

Date of Issuance: May 12, 2026

Project: <u>Carter Hill Prestressed Concrete Tank &amp; Seismic Upgrades Project</u>	Owner: <u>Coastside County Water District (CCWD)</u>	Owner's Contract No.: <u>CIP Number 21-07</u>
Contractor: <u>DN Tanks, LLC</u>		Date of Contract: <u>July 21, 2024</u>


### The Contract Documents are modified as follows upon execution of this Change Order:

Adjustment of Contract Price and Contract Duration per information below and attached.

### Attachments (list documents supporting change):

- Potential Change Order (PCO) log
- PCOs included herein include: PCO #33. Each PCO Letter is included herein as an attachment.

<u>CHANGE IN CONTRACT PRICE:</u>	<u>CHANGE IN CONTRACT DURATION:</u>
Base Contract plus Previous Change Orders: \$ <u>11,456,617.05</u>	Original Contract Time: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar Days Notice to Proceed Date: <u>January 21, 2025</u> Contract Duration including Previous Change Orders: <u>568.5 Calendar Days</u>
Increase of this Change Order: \$ <u>49,000.00</u>	Increase of this Change Order: <u>4 Calendar Days</u>
Contract Price incorporating this Change Order: \$ <u>11,505,617.05</u>	Contract Duration incorporating this Change Order: <u>572.5 Calendar Days</u>

<u>APPROVED:</u>	<u>APPROVED:</u>	<u>EXECUTED:</u>
By: <u></u>	By: _____	By: _____
Josh Kimbrell, P.E., QSD/P, LEED Green Associate Construction Manager/Vice President Freyer & Laureta, Inc.	Mary Rogren General Manager Coastside County Water District	Chris Esbah, P.Eng , M. Eng Project Manager DN Tanks, LLC

Mary Rogren  
General Manager  
Coastside County Water District  
766 Main Street  
Half Moon Bay, CA 94019  
mrogren@coastsidewater.org

**RE: Carter Hill Prestressed Concrete Tank & Seismic Upgrades Project  
DN Tanks, LLC  
Contract Change Order #8**

Dear Mary,

Herein please find Contract Change Order (CCO) #8 package for DN Tank’s construction contract for the Carter Hill Prestressed Concrete Tank & Seismic Upgrades project. We have reviewed the attached change order package and recommend that CCWD proceed with execution of contract amendment in the amount listed below. Please note that the Potential Change Orders (PCOs) comprising this Change Order have previously been agreed to by CCWD in our construction progress meetings or via email correspondence.

**Contract Change Order Amount**

The following CCO amount is recommended for CCWD’s execution of contract amendment for DN Tanks.

Base Contract Value	\$10,968,951.00	Contract Duration including Previous Change Orders	568.5 Calendar Days
Previous Contract Change Orders	\$487,666.05	Contract Change Order Amount	4 Calendar Days
Contract Change Order Amount	\$49,000.00	<b>Updated Contract Duration:</b>	<b>572.5 Calendar Days</b>
<b>Updated Contract Value:</b>	<b>\$11,505,617.05</b>	<b>Updated Contract Completion Date</b>	<b>August 16, 2026</b>

Very truly yours,

**FREYER & LAURETA, INC.**



**Joshua R. Kimbrell, P.E., QSD/P, LEED Green Associate  
Construction Manager/Vice President**

**Headquarters**

150 Executive Park Blvd, Ste 4200  
San Francisco, CA 94134  
(415) 534-7070

**North Bay Office**

505 San Marin Dr, Ste A220  
Novato, CA 94945  
(415) 534-7070

**East Bay Office**

825 Washington Street, Ste 237  
Oakland, CA 94607  
(510) 937-2310

**South Bay Office**

20863 Stevens Creek Blvd, Ste 400  
Cupertino, CA 95014  
(408) 516-1090

**Contract Change Order (CCO) #8 Summary**  
**Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project**  
 Coastside County Water District  
 Half Moon Bay, California

Date Revised **24-Apr-26**

PCO No.	Description	RFI or Submittal Numbers Included	Design Clarification Letter Included	Time Extension (Calendar Days)	Cost
33	Access Road Paving	--	--	4	\$49,000.00
<b>Total</b>				<b>4</b>	<b>\$49,000.00</b>

## **POTENTIAL CHANGE ORDER (PCO) #33**

### Access Road Paving

CCWD Carter Hill Prestressed Concrete Tank Project



**BUILT  
FOR THE FUTURE**

May 12, 2026

**Josh Kimbrell**  
*Freyer Laureta Inc.*

Subject: PCO No.33 – Added Paving  
2.10 MG Carter Hill Prestressed Concrete Tank & Seismic Upgrade Project  
Half Moon Bay, CA

Dear Mr. Kimbrell,

We are submitting this PCO to confirm and document the cost impact associated with the revisions to Added Paving. Our subcontractor has provided revised pricing based on the updated scope. A summary of the changes, including applicable markups, is below:

Please refer to the attached supplier quotes for full details of the proposed scope and exclusions. In addition to the subcontractor scope, DN Tanks has included:

Description	Sub. Cost	DN Markup	Total Cost	Schedule Impact	Comments
Added Paving	\$49,000.00	\$0.00	\$49,000.00	4.00	Added 3,950SF of Paving, Including Grading, Granite Seal, Bollards

Total cost impact (with markups): **\$49,000.00**

Please review and inform us if you require any more information. Supporting backup from the subcontractor, including the quotes, is attached.

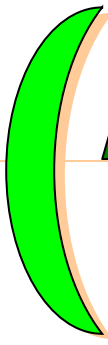
This change order only covers the direct costs for the work shown. It doesn't include any indirect impacts such as added time, extended overhead, or other time-related costs. We reserve the right to address those separately if they come up.

Let us know how you'd like to proceed.

Best regards,  
**Ulysses Sotomayor**  
*Project Engineer*  
619.541.0303  
351 Cypress LN, El Cajon, CA 92020  
[www.dntanks.com](http://www.dntanks.com)



**BUILT  
FOR THE FUTURE**



# ANDREINI BROS. INC.

**Andreini Bros. Inc**  
151 Main St.  
Half Moon Bay, Ca. 94019  
PH. (650) 726-2065  
FAX. (650) 726-7929

## REQUEST FOR PRICING

PROPOSAL SUBMITTED TO <b>DN Tanks</b>		PHONE <b>858-899-1474</b>	DATE <b>05/12/26</b>
STREET <b>Attn: Chris Esbah</b>		JOB NAME CCWD HMB Tank Project	
CITY, STATE AND ZIP CODE		JOB LOCATAION 500 Lewis Foster Drive. Half Moon Bay	
REFERENCE: Added Paving and Bollards at Plant	DATE OF PLANS	REF: D051226A	Email: chris.esbah@dntanks.com

We hereby submit specifications and estimates for:  
 To add additional cost for paving (4" AC/ 8" AB), adding 12 new bollards (material 4" galv, with end cap) around equipment at plant and sealcoat existing ac between new paving. Pricing is as per the following:

1. Add 3,950 SF of 4" asphalt over 8" of C1-II base rock including grading @ \$ 9.00/SF.	Subtotal \$ 35,550.00
2. Seal coat with Granite Seal coating existing asphalt area 6,000 SF @ \$.35/SF.	Subtotal \$ 2,100.00
3. Add 12 each unpainted 4" galv, steel bollard @ \$ 950.00/ each.	Subtotal \$ 11,400.00
	<b>Total \$ 49,000.00</b>

**We Propose** hereby to furnish material and labor – complete the change to contract for the sum of:  
**Add \$ 49,000.00**

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike Manner according to specifications submitted per standard practices. Any alteration or deviation from Above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner will carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. All work relies on expertise of engineers and designers, Andreini Bros. is not responsible for subsidence when work is completed as designed.

**Authorized Signature** \_\_\_\_\_  
 JOHN KOTTMEIER  
 Note: this proposal may be withdrawn by us if not accepted within \_\_\_\_\_30\_\_\_\_\_ days

**Acceptance of Proposal** The above prices, specifications and conditions are satisfactory and are hereby accepted. You are Authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_  
 Date of Acceptance: \_\_\_\_\_