

**COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Tuesday, June 9, 2026 - 6:00 p.m.**

**AGENDA**

The Public may attend this meeting in person at the District Office located at 766 Main Street, Half Moon Bay or choose to watch and/or participate in the public meeting by joining the meeting through the Zoom Videoconference link provided below. The public may also join the meeting by calling the below listed teleconference phone number. Note that in person meetings are the primary format for the District's Board of Directors meetings. The District desires to accommodate remote participation by the public, therefore as a courtesy and technology permitting, the public will have the opportunity to fully participate in the meeting via Zoom. However, the District cannot guarantee that the public's remote access to any meeting will be uninterrupted before or during a meeting, and technical difficulties may occur from time to time. In those instances, as long as the public may attend the meeting in person, the meeting may be held or continue. Members of the public desiring to provide comments as a part of a Board meeting are encouraged to submit written comments prior to the meeting or to attend the meeting in person.

*The meeting will begin at 6:00 p.m.*

Join Zoom Meeting

<https://us06web.zoom.us/j/84224363283?pwd=tdIHhjkLpFfYcJN84jIyiHQAZIzGlo.1>

Meeting ID: 842 2436 3283

Passcode: 320538

One tap mobile

+16699006833,,84224363283#,,,,\*320538# US (San Jose)

+16694449171,,84224363283#,,,,\*320538# US

Join instructions

<https://us06web.zoom.us/join/84224363283/invitations?signature=HF-fySa64lGbnJ9H6ZyNc0CeojRbDoFrIq-P1k08mgQ>

*Procedures to make a public comment with Zoom Video/Conference – All participants except the Board Members and Staff are muted on entry and video is disabled. Participants may not unmute themselves unless asked to unmute by the Moderator.*

- **From a computer:** (1) Using the Zoom App. at the bottom of your screen, click on "Participants" and then "Raise Hand". Participants will be called to comment in the order in which they are received.

- **From a phone:** Using your keypad, dial \*9, and this will notify the Moderator that you have raised your hand. The Moderator will call on you by stating the last 4 digits of your phone number.

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

*This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: [www.coastsidewater.org](http://www.coastsidewater.org).*

**The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.**

- 1) **ROLL CALL**
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **MOMENT OF SILENCE - IN MEMORY OF AL ADREVENO**
- 4) **PUBLIC COMMENT**

*At this time members of the public may address the Board of Directors on issues not listed on the agenda which are within the purview of the Coastside County Water District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes. Members of the public attending in-person must complete and submit a speaker slip. Members of the public attending via Zoom must first "raise hand" and the Moderator will "ask to unmute". The President of the Board will recognize each speaker, at which time the speaker can provide their comments to the Board.*

- 5) **CONSENT CALENDAR**

The following matters before the Board of Directors are recommended for action as stated by the General Manager. All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Approval of disbursements for the month ending May 31, 2026:

Claims: \$1,298,029.03; Payroll: \$ 260,096.04 for a total of \$1,558,125.07 ([attachment](#))  
*May 2026 Monthly Financial Claims reviewed and approved by Director Dickson*

- B. Acceptance of Financial Reports ([attachment](#))
- C. Approval of Minutes of May 12, 2026, Regular Board of Directors Meeting ([attachment](#))
- D. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- E. Total CCWD Production Report ([attachment](#))
- F. CCWD Monthly Sales by Category Report – May 2026 ([attachment](#))
- G. Leak/Flushing Report – May 2026 ([attachment](#))
- H. Monthly Rainfall Reports ([attachment](#))
- I. SFPUC Hydrological Conditions Report – April 2026 and May 2026 ([attachment](#))
- J. Water Service Connection Transfer Report for May 2026 ([attachment](#))

**6) MEETINGS ATTENDED / DIRECTOR COMMENTS**

**7) GENERAL BUSINESS**

- A. PUBLIC HEARING ([attachment](#))  
To Allow Community Input on Coastside County Water District’s 2025 Urban Water Management Plan
  - 1. Update to the District’s 2025 Urban Water Management Plan
    - A. Open Public Hearing
    - B. Staff Presentation of District’s 2025 Urban Water Management Plan
    - C. Public Comments
    - D. Close Public Hearing
    - E. Board Comments
  - B. Consider Approval of Resolution 2026-05 Adopting the 2025 Urban Water Management Plan ([attachment](#))
- C. PUBLIC HEARING ([attachment](#))
  - 1. Status of Vacancies, Recruitment and Retention Efforts (AB 2561)
    - A. Open Public Hearing
    - B. Staff Presentation pursuant to AB 2561 on Status of District Vacancies, Recruitment, and Retention Efforts
    - C. Public Comment
    - D. Close Public Hearing
    - E. Board Comments
- D. Approval of Salary Schedule with a Cost-of-Living Adjustment for Fiscal Year 2026-2027, Effective July 1, 2026 ([attachment](#))
- E. Approval of Fiscal Year 2026-2027 Operations and Maintenance Budget and Fiscal Year 2026-2027 to Fiscal Year 2035-2036 Capital Improvement Program ([attachment](#))
- F. Resolution 2026-06 Calling for an Election to be held on Tuesday, November 3, 2026 and Requesting the County Elections Department to Conduct this Election ([attachment](#))
- G. Approval of a Contract Change Order #8 with DN Tanks, LLC. for Added Paving to the Nunes Water Treatment Plant Access Road ([attachment](#))
- H. Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project - Update #20 ([attachment](#))

- 8) **MONTHLY INFORMATIONAL REPORTS**
  - A. General Manager's Report ([attachment](#))
  - B. Operations Report ([attachment](#))
- 9) **DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**
- 10) **ADJOURNMENT**

**COASTSIDE COUNTY WATER DISTRICT  
CLAIMS FOR MAY 2026**

CHECKS			
CHECK DATE	CHECK NO.	VENDOR	AMOUNT
05/08/2026	36560	CALIFORNIA DEPT OF FISH & WILDLIFE	\$ 850.00
05/08/2026	36561	SAN MATEO COUNTY	\$ 6,906.42
05/08/2026	36562	STATE WATER RESOURCES CONTROL BOARD	\$ 1,846.00
05/08/2026	36563	MAHSUNI KAYA	\$ 10.42
05/08/2026	36564	KEVIN STEVENS	\$ 87.02
05/08/2026	36565	BUCK MOORE	\$ 19.40
05/08/2026	36566	TIM DOOLEY	\$ 53.10
05/08/2026	36567	KIRA FEDERER	\$ 75.00
05/12/2026	36568	ACLARA TECHNOLOGIES, LLC	\$ 43,305.00
05/12/2026	36569	ADP, INC.	\$ 919.00
05/12/2026	36570	AMAZON CAPITAL SERVICES, INC.	\$ 220.60
05/12/2026	36571	ANDREINI BROS. INC.	\$ 7,195.90
05/12/2026	36572	HEALTH BENEFITS ACWA-JPIA	\$ 55,721.88
05/12/2026	36573	EMMA RODRIGUEZ	\$ 185.31
05/12/2026	36574	BAY AREA WATER SUPPLY &	\$ 2,880.00
05/12/2026	36575	BAY ALARM COMPANY	\$ 2,626.92
05/12/2026	36576	TIMOTHY C BOWSER	\$ 2,700.00
05/12/2026	36577	C.J. BROWN & COMPANY, CPAS	\$ 225.00
05/12/2026	36578	CLARK PEST CONTROL OF STOCKTON, INC.	\$ 120.00
05/12/2026	36579	DN TANKS LLC	\$ 627,680.62
05/12/2026	36580	EKI INC.	\$ 92,903.14
05/12/2026	36581	FREYER & LAURETA, INC.	\$ 44,695.50
05/12/2026	36582	GRAINGER, INC.	\$ 776.66
05/12/2026	36583	GSW CONSTRUCTION INC	\$ 10,382.10
05/12/2026	36584	HACH CO., INC.	\$ 13,431.10
05/12/2026	36585	IRON MOUNTAIN	\$ 158.33
05/12/2026	36586	IRVINE CONSULTING SERVICES, INC.	\$ 9,562.50
05/12/2026	36587	LAUNCH! CONSULTING, INC.	\$ 4,561.20
05/12/2026	36588	MISSION UNIFORM SERVICES INC.	\$ 154.01
05/12/2026	36589	JOHN MULLER	\$ 274.50
05/12/2026	36590	CURT MYERS	\$ 2,300.00
05/12/2026	36591	PACIFIC GAS & ELECTRIC CO.	\$ 36,841.87
05/12/2026	36592	PACIFIC GAS & ELECTRIC CO.	\$ 91.23
05/12/2026	36593	PACIFICA COMMUNITY TV	\$ 600.00
05/12/2026	36594	HENRY PASTORINO	\$ 250.00
05/12/2026	36595	FERGUSON ENTERPRISES, INC.	\$ 204.96
05/12/2026	36596	REPUBLIC SERVICES	\$ 918.88
05/12/2026	36597	DENNIS CELONI	\$ 148.66
05/12/2026	36598	SAN MATEO CTY PUBLIC HEALTH LAB	\$ 1,054.00
05/12/2026	36599	SCAPES, INC	\$ 400.00
05/12/2026	36600	THERMA LLC	\$ 27,802.00
05/12/2026	36601	TPX COMMUNICATIONS	\$ 2,357.32
05/12/2026	36602	UNDERGROUND REPUBLIC WATER WORKS, INC.	\$ 13,342.19
05/12/2026	36603	UNDERWOOD & ROSENBLUM INC	\$ 3,800.00
05/12/2026	36604	BOSCO OIL COMPANY	\$ 3,895.78
05/12/2026	36605	WEST YOST ASSOCIATES, INC	\$ 4,541.00
05/12/2026	36606	RAYMOND WINCH	\$ 498.22
05/12/2026	36607	YOUNG'S AUTO SUPPLY CENTER LLC	\$ 64.30
05/22/2026	36608	AMAZON CAPITAL SERVICES, INC.	\$ 677.38
05/22/2026	36609	AT&T MOBILTY	\$ 128.22
05/22/2026	36610	AT&T	\$ 2,105.14
05/22/2026	36611	BADGER METER, INC.	\$ 69.30
05/22/2026	36612	BKS LAW FIRM, A PROFESSIONAL CORPORATION	\$ 3,943.33
05/22/2026	36613	BAY ALARM COMPANY	\$ 450.00

05/22/2026	36614	CEL ANALYTICAL INC.	\$	815.00
05/22/2026	36615	CINTAS FIRST AID & SAFETY	\$	1,699.54
05/22/2026	36616	RECORDER'S OFFICE	\$	23.00
05/22/2026	36617	RECORDER'S OFFICE	\$	23.00
05/22/2026	36618	RECORDER'S OFFICE	\$	29.00
05/22/2026	36619	RECORDER'S OFFICE	\$	23.00
05/22/2026	36620	DATAPROSE, LLC	\$	4,538.78
05/22/2026	36621	DATA BUSINESS EQUIPMENT, INC.	\$	497.00
05/22/2026	36622	DE LAGE LANDEN FINANCIAL SERVICES, INC.	\$	772.69
05/22/2026	36623	GRAINGER, INC.	\$	719.66
05/22/2026	36624	HMB BLDG. & GARDEN INC.	\$	332.06
05/22/2026	36625	HANSONBRIDGETT. LLP	\$	25,518.50
05/22/2026	36626	HYDROSCIENCE ENGINEERS, INC.	\$	10,085.00
05/22/2026	36627	IRON MOUNTAIN	\$	819.36
05/22/2026	36628	JACK HENRY & ASSOCIATES, INC.	\$	2,697.27
05/22/2026	36629	DUSTIN JAHNS	\$	198.80
05/22/2026	36630	JAMES FORD, INC.	\$	16.81
05/22/2026	36631	JOHN'S SALT SERVICE, INC	\$	7,899.18
05/22/2026	36632	JOHNSON CONTROLS US HOLDINGS INC	\$	900.00
05/22/2026	36633	MONTEREY BAY ANALYTICAL SERVICES, INC.	\$	385.16
05/22/2026	36634	PAULO'S AUTO CARE	\$	50.40
05/22/2026	36635	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	\$	124.02
05/22/2026	36636	FERGUSON ENTERPRISES, INC.	\$	319.30
05/22/2026	36637	SAN FRANCISCO WATER DEPT.	\$	88,357.79
05/22/2026	36638	SMDJ LLC	\$	3,360.00
05/22/2026	36639	STANDARD INSURANCE COMPANY	\$	510.80
05/22/2026	36640	DARIN STURDIVAN	\$	200.00
05/22/2026	36641	KGE INDUSTRIES LLC	\$	124.90
05/22/2026	36642	TEAMSTERS LOCAL UNION #856	\$	1,630.00
05/22/2026	36643	TRI COUNTIES BANK	\$	7,175.75
05/22/2026	36644	UNDERGROUND REPUBLIC WATER WORKS, INC.	\$	750.28
05/22/2026	36645	MARK VASHON	\$	300.00
05/22/2026	36646	VERIZON CONNECT INC.	\$	342.60
05/22/2026	36647	WAGNER & BONSIGNORE CONSULTING CIVIL ENGINEERS	\$	3,400.00
05/22/2026	36648	MARIA ROMERO	\$	2,970.00
05/22/2026	36649	SWIFTCOMPLY US OPCO, INC	\$	9,224.00
05/27/2026	36650	DOROTHY L. CORDELL TRUST	\$	189.42
05/27/2026	36651	RECORDER'S OFFICE	\$	20.00
05/27/2026	36652	GLENNA LOMBARDI	\$	86.00
05/27/2026	36653	CHERRY RHOSE MENDOZA	\$	48.62
05/27/2026	36654	ABODE SERVICES	\$	191.32
05/29/2026	36655	AMAZON CAPITAL SERVICES, INC.	\$	418.79
05/29/2026	36656	TIMOTHY C BOWSER	\$	3,780.00
05/29/2026	36657	PETTY CASH	\$	48.46
05/29/2026	36658	COMCAST	\$	228.61
05/29/2026	36659	COUNTY OF SAN MATEO	\$	305.00
05/29/2026	36660	SEAN DONOVAN	\$	50.00
05/29/2026	36661	GRAINGER, INC.	\$	156.82
05/29/2026	36662	HMB BLDG. & GARDEN INC.	\$	402.62
05/29/2026	36663	JOSE DE JESUS MACIAS	\$	50.00
05/29/2026	36664	MTA PARTS, INC.	\$	57.40
05/29/2026	36665	CIMPRESS USA INCORPORATED	\$	2,419.29
05/29/2026	36666	UBEO WEST, LLC	\$	166.91
05/29/2026	36667	STATE WATER RESOURCES CONTROL BD	\$	105.00
05/29/2026	36668	DARIN STURDIVAN	\$	221.83
05/29/2026	36669	UGSI CHEMICAL FEED, INC.	\$	1,257.41
05/29/2026	36670	UNDERGROUND REPUBLIC WATER WORKS, INC.	\$	1,102.67
05/29/2026	36671	US BANK NA	\$	1,964.17
				<hr/>
			SUBTOTAL CLAIMS FOR MONTH	\$ 1,227,113.40

**WIRE PAYMENTS**

05/12/2026	DFT0000727	EMPOWER RETIREMENT, LLC	\$	1,225.00
05/12/2026	DFT0000728	PUB. EMP. RETIRE SYSTEM	\$	23,700.00
05/12/2026	DFT0000729	VALIC	\$	6,469.52
05/29/2026	DFT0000731	EMPOWER RETIREMENT, LLC	\$	1,225.00
05/29/2026	DFT0000732	PUB. EMP. RETIRE SYSTEM	\$	24,032.95
05/29/2026	DFT0000733	VALIC	\$	6,469.52
05/31/2026		BANK AND CREDIT CARD FEES	\$	7,793.64
		SUBTOTAL WIRE PAYMENTS FOR MONTH	\$	70,915.63

**TOTAL CLAIMS FOR THE MONTH \$ 1,298,029.03**



Coastside County Water District

# Monthly Budget Report

## Account Summary

For Fiscal: 2025-2026 Period Ending: 05/31/2026

	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget	
<b>Revenue</b>										
<b>RevType: 1 - Operating</b>										
<a href="#">1-4120-00</a>	Water Revenue	1,540,300.00	1,216,668.76	-323,631.24	-21.01%	14,241,000.00	13,110,546.35	-1,130,453.65	-7.94%	15,862,300.00
	<b>Total RevType: 1 - Operating:</b>	<b>1,540,300.00</b>	<b>1,216,668.76</b>	<b>-323,631.24</b>	<b>-21.01%</b>	<b>14,241,000.00</b>	<b>13,110,546.35</b>	<b>-1,130,453.65</b>	<b>-7.94%</b>	<b>15,862,300.00</b>
<b>RevType: 2 - Non-Operating</b>										
<a href="#">1-4170-00</a>	Water Taken From Hydrants	5,000.00	6,862.92	1,862.92	37.26%	54,000.00	55,509.22	1,509.22	2.79%	60,000.00
<a href="#">1-4180-00</a>	Late Notice - 10% Penalty	8,400.00	9,281.94	881.94	10.50%	91,600.00	90,081.13	-1,518.87	-1.66%	100,000.00
<a href="#">1-4230-00</a>	Service Connections	1,300.00	0.00	-1,300.00	-100.00%	13,700.00	11,299.80	-2,400.20	-17.52%	15,000.00
<a href="#">1-4920-00</a>	Interest Earned	19,000.00	35,541.28	16,541.28	87.06%	369,000.00	473,873.38	104,873.38	28.42%	385,000.00
<a href="#">1-4930-00</a>	Tax Apportionments/County Checks	5,000.00	6,593.47	1,593.47	31.87%	1,101,000.00	1,131,148.94	30,148.94	2.74%	1,231,000.00
<a href="#">1-4950-00</a>	Miscellaneous Income	500.00	-529.27	-1,029.27	-205.85%	4,500.00	137,228.83	132,728.83	2,949.53%	5,000.00
<a href="#">1-4955-00</a>	Cell Site Lease Income	19,920.00	20,206.78	286.78	1.44%	219,080.00	219,732.72	652.72	0.30%	239,000.00
<a href="#">1-4965-00</a>	ERAF Refund - County Taxes	0.00	0.00	0.00	0.00%	600,000.00	755,525.92	155,525.92	25.92%	600,000.00
	<b>Total RevType: 2 - Non-Operating:</b>	<b>59,120.00</b>	<b>77,957.12</b>	<b>18,837.12</b>	<b>31.86%</b>	<b>2,452,880.00</b>	<b>2,874,399.94</b>	<b>421,519.94</b>	<b>17.18%</b>	<b>2,635,000.00</b>
	<b>Total Revenue:</b>	<b>1,599,420.00</b>	<b>1,294,625.88</b>	<b>-304,794.12</b>	<b>-19.06%</b>	<b>16,693,880.00</b>	<b>15,984,946.29</b>	<b>-708,933.71</b>	<b>-4.25%</b>	<b>18,497,300.00</b>
<b>Expense</b>										
<b>ExpType: 1 - Operating</b>										
<a href="#">1-5130-00</a>	Water Purchased	270,022.00	175,571.79	94,450.21	34.98%	2,589,042.00	1,756,132.37	832,909.63	32.17%	2,873,340.00
<a href="#">1-5230-00</a>	Nunes T P Pump Expense	6,100.00	4,339.00	1,761.00	28.87%	65,900.00	54,245.67	11,654.33	17.68%	72,100.00
<a href="#">1-5231-00</a>	CSP Pump Station Pump Expense	51,600.00	14,593.00	37,007.00	71.72%	448,400.00	229,612.91	218,787.09	48.79%	500,000.00
<a href="#">1-5232-00</a>	Other Trans. & Dist Pump Expense	3,200.00	2,369.00	831.00	25.97%	31,300.00	28,216.10	3,083.90	9.85%	38,300.00
<a href="#">1-5233-00</a>	Pilarcitos Canyon Pump Expense	1,600.00	3,152.23	-1,552.23	-97.01%	83,700.00	71,736.93	11,963.07	14.29%	87,000.00
<a href="#">1-5234-00</a>	Denniston T P Pump Expense	9,500.00	14,819.00	-5,319.00	-55.99%	98,500.00	120,755.68	-22,255.68	-22.59%	112,650.00
<a href="#">1-5242-00</a>	CSP Pump Station Operations	920.00	2,388.87	-1,468.87	-159.66%	10,080.00	47,312.09	-37,232.09	-369.37%	11,000.00
<a href="#">1-5243-00</a>	CSP Pump Station Maintenance	4,200.00	2,681.44	1,518.56	36.16%	45,800.00	22,350.37	23,449.63	51.20%	50,000.00
<a href="#">1-5246-00</a>	Nunes T P Operations - General	7,500.00	4,450.49	3,049.51	40.66%	82,000.00	54,357.59	27,642.41	33.71%	89,500.00
<a href="#">1-5247-00</a>	Nunes T P Maintenance	11,700.00	2,051.92	9,648.08	82.46%	128,300.00	64,815.74	63,484.26	49.48%	140,000.00
<a href="#">1-5248-00</a>	Denniston T P Operations-General	6,100.00	3,973.89	2,126.11	34.85%	66,900.00	94,401.60	-27,501.60	-41.11%	73,000.00
<a href="#">1-5249-00</a>	Denniston T.P. Maintenance	14,300.00	9,895.41	4,404.59	30.80%	157,100.00	124,053.75	33,046.25	21.04%	171,400.00
<a href="#">1-5250-00</a>	Laboratory Expenses	7,100.00	6,819.99	280.01	3.94%	77,900.00	84,295.01	-6,395.01	-8.21%	85,000.00
<a href="#">1-5260-00</a>	Maintenance - General	33,300.00	14,627.87	18,672.13	56.07%	366,700.00	281,601.95	85,098.05	23.21%	400,000.00
<a href="#">1-5261-00</a>	Maintenance - Well Fields	0.00	0.00	0.00	0.00%	0.00	7,800.00	-7,800.00	0.00%	0.00
<a href="#">1-5263-00</a>	Uniforms	300.00	0.00	300.00	100.00%	14,800.00	18,985.76	-4,185.76	-28.28%	15,000.00
<a href="#">1-5318-00</a>	Studies/Surveys/Consulting	15,000.00	14,428.40	571.60	3.81%	143,750.00	109,114.70	34,635.30	24.09%	160,000.00
<a href="#">1-5321-00</a>	Water Resources	1,500.00	3,041.57	-1,541.57	-102.77%	16,500.00	6,471.83	10,028.17	60.78%	18,000.00

Monthly Budget Report

For Fiscal: 2025-2026 Period Ending: 05/31/2026

	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget	
<a href="#">1-5322-00</a>	Community Outreach	12,430.00	18,316.35	-5,886.35	-47.36%	46,070.00	46,913.06	-843.06	-1.83%	63,500.00
<a href="#">1-5381-00</a>	Legal	10,500.00	18,868.00	-8,368.00	-79.70%	114,500.00	135,406.02	-20,906.02	-18.26%	125,000.00
<a href="#">1-5382-00</a>	Engineering	8,300.00	7,449.22	850.78	10.25%	91,700.00	104,563.63	-12,863.63	-14.03%	100,000.00
<a href="#">1-5383-00</a>	Financial Services	0.00	454.17	-454.17	0.00%	20,000.00	16,865.68	3,134.32	15.67%	21,000.00
<a href="#">1-5384-00</a>	Computer Services	29,674.00	32,474.49	-2,800.49	-9.44%	345,326.00	407,204.99	-61,878.99	-17.92%	375,000.00
<a href="#">1-5410-00</a>	Salaries/Wages-Administration	131,164.00	122,306.63	8,857.37	6.75%	1,492,772.00	1,392,960.44	99,811.56	6.69%	1,630,182.00
<a href="#">1-5411-00</a>	Salaries & Wages - Field	180,721.00	166,453.88	14,267.12	7.89%	2,056,776.00	1,843,863.35	212,912.65	10.35%	2,246,102.00
<a href="#">1-5420-00</a>	Payroll Tax Expense	22,476.00	21,975.74	500.26	2.23%	268,771.00	233,497.21	35,273.79	13.12%	292,382.00
<a href="#">1-5435-00</a>	Employee Medical Insurance	49,218.00	50,008.98	-790.98	-1.61%	519,750.00	513,735.60	6,014.40	1.16%	568,967.00
<a href="#">1-5436-00</a>	Retiree Medical Insurance	7,054.00	5,556.09	1,497.91	21.23%	77,594.00	60,138.85	17,455.15	22.50%	84,648.00
<a href="#">1-5440-00</a>	Employees Retirement Plan	65,580.00	64,147.40	1,432.60	2.18%	721,388.00	690,004.30	31,383.70	4.35%	786,968.00
<a href="#">1-5445-00</a>	Supplemental Retirement 401a	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	41,472.00
<a href="#">1-5510-00</a>	Motor Vehicle Expense	6,670.00	2,268.18	4,401.82	65.99%	73,330.00	76,293.29	-2,963.29	-4.04%	80,000.00
<a href="#">1-5620-00</a>	Office & Billing Expenses	33,400.00	25,522.90	7,877.10	23.58%	366,600.00	363,920.18	2,679.82	0.73%	400,000.00
<a href="#">1-5625-00</a>	Meetings / Training / Seminars	4,400.00	1,405.34	2,994.66	68.06%	48,400.00	45,550.89	2,849.11	5.89%	52,900.00
<a href="#">1-5630-00</a>	Insurance	26,550.00	27,953.57	-1,403.57	-5.29%	288,350.00	287,730.63	619.37	0.21%	314,900.00
<a href="#">1-5687-00</a>	Membership, Dues, Subscript.	6,517.00	5,343.79	1,173.21	18.00%	120,383.00	109,587.77	10,795.23	8.97%	126,900.00
<a href="#">1-5689-00</a>	Labor Relations	500.00	0.00	500.00	100.00%	5,500.00	0.00	5,500.00	100.00%	6,000.00
<a href="#">1-5700-00</a>	San Mateo County Fees	2,800.00	1,110.42	1,689.58	60.34%	31,100.00	16,922.78	14,177.22	45.59%	33,900.00
<a href="#">1-5705-00</a>	State Fees	4,325.00	3,656.66	668.34	15.45%	47,575.00	48,228.95	-653.95	-1.37%	51,900.00
	<b>Total ExpType: 1 - Operating:</b>	<b>1,046,221.00</b>	<b>854,475.68</b>	<b>191,745.32</b>	<b>18.33%</b>	<b>11,162,557.00</b>	<b>9,569,647.67</b>	<b>1,592,909.33</b>	<b>14.27%</b>	<b>12,298,011.00</b>
	<b>ExpType: 4 - Capital Related</b>									
<a href="#">1-5715-00</a>	Debt Service/CIEDB 11-099	0.00	0.00	0.00	0.00%	334,998.00	334,998.13	-0.13	0.00%	334,998.00
<a href="#">1-5716-00</a>	Debt Service/CIEDB 2016	0.00	0.00	0.00	0.00%	320,883.00	320,883.44	-0.44	0.00%	320,883.00
<a href="#">1-5717-00</a>	Debt Service-Chase Bank - 2018 Loan	0.00	0.00	0.00	0.00%	432,880.00	432,880.02	-0.02	0.00%	432,880.00
<a href="#">1-5718-00</a>	Debt Service-First Foundation Bank - 20...	0.00	0.00	0.00	0.00%	417,365.00	417,364.95	0.05	0.00%	417,365.00
<a href="#">1-5719-00</a>	Debt Service-2025 COP Issuance	0.00	0.00	0.00	0.00%	530,813.00	530,622.89	190.11	0.04%	530,813.00
	<b>Total ExpType: 4 - Capital Related:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>2,036,939.00</b>	<b>2,036,749.43</b>	<b>189.57</b>	<b>0.01%</b>	<b>2,036,939.00</b>
	<b>Total Expense:</b>	<b>1,046,221.00</b>	<b>854,475.68</b>	<b>191,745.32</b>	<b>18.33%</b>	<b>13,199,496.00</b>	<b>11,606,397.10</b>	<b>1,593,098.90</b>	<b>12.07%</b>	<b>14,334,950.00</b>
	<b>Report Total:</b>	<b>553,199.00</b>	<b>440,150.20</b>	<b>-113,048.80</b>		<b>3,494,384.00</b>	<b>4,378,549.19</b>	<b>884,165.19</b>		<b>4,162,350.00</b>

**COASTSIDE COUNTY WATER DISTRICT  
MONTHLY INVESTMENT REPORT  
May 31, 2026**

<b><u>RESERVE BALANCES</u></b>	<b>Current Year as of 5/31/2026</b>	<b>Prior Year as of 5/31/2025</b>
CAPITAL AND OPERATING RESERVE	\$9,747,590.72	\$18,773,385.85
RATE STABILIZATION RESERVE	\$250,000.00	\$250,000.00
<b>TOTAL DISTRICT RESERVES</b>	<b>\$9,997,590.72</b>	<b>\$19,023,385.85</b>

**ACCOUNT DETAIL**

ACCOUNTS WITH TRI COUNTIES BANK		
CHECKING ACCOUNT	\$4,906,509.44	\$1,732,198.57
CSP T & S ACCOUNT	\$53,578.78	\$727,374.96
MONEY MARKET (CARTER HILL - DN TANK FINANCING)	\$180,525.17	\$7,100,881.04
LOCAL AGENCY INVESTMENT FUND (LAIF) BALANCE	\$4,856,177.33	\$9,462,131.28
DISTRICT CASH ON HAND	\$800.00	\$800.00
<b>TOTAL ACCOUNT BALANCES</b>	<b>\$9,997,590.72</b>	<b>\$19,023,385.85</b>

*This report is in conformity with CCWD's Investment Policy.*

**COASTSIDE COUNTY WATER DISTRICT  
CAPITAL IMPROVEMENT PROJECTS - STATUS REPORT  
FISCAL YEAR TO DATE 2025/2026 - May 2026**

6/3/2026

5/31/2026

\* Approved June 2025

Status	Approved* CIP Budget FY25/26	Actual To Date FY25/26	Projected FY25/26	Variance vs. Budget	% Completed	Project Status/ Comments
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**Equipment Purchases & Replacement**

06-03	SCADA/Telemetry/Electrical Controls Replacement	ongoing	\$ 50,000			\$ 50,000	n/a	Included in specific projects
99-02	Vehicle Fleet Replacement	Complete	\$ 50,000	\$ 101,474	\$ 101,474	\$ (51,474)	100%	Includes replacement vehicle for truck damaged in Dec 2025 storms -received \$44,000 from insurance

**Facilities & Maintenance**

09-09	Fire Hydrant Replacement	ongoing	\$ 140,000	\$ 40,862	\$ 140,000	\$ -	29%	on order
23-13	Pilarcitos Canyon Culvert Replacement	Complete	\$ 100,000	\$ 187,949	\$ 187,949	\$ (87,949)	100%	
99-01	Meters	ongoing	\$ 10,000			\$ 10,000	n/a	

**Pipeline Projects**

14-01/26	Highway 92 Potable Water Pipeline Emergency Restoration Project	Complete	\$ 700,000	\$ 264,557	\$ 300,000	\$ 400,000	100%	FY2025-26 includes predesign for Phase 2
21-01	Pipeline Replacement Projects: Alcatraz and Santa Cruz Aves/Redondo Beach Loop/Ocean Colony	In design	\$ 100,000	\$ 18,823	\$ 25,000	\$ 75,000	0%	Moved to FY2026-2027
21-09	Upper Miramar Pipeline Replacement	In design	\$ 50,000			\$ 50,000	0%	

**Pump Stations / Tanks / Wells**

21-07	Carter Hill Tank Improvement Project	Construction	\$ 9,000,000	\$ 9,660,112	\$ 10,500,000	\$ (1,500,000)	75%	Reflects timing between fiscal years
19-01	El Granada #1 Tank Site Pump Station Replacement Project	Design	\$ 100,000			\$ 100,000	0%	Postponed
25-02	Upper Pilarcitos Well Field Replacements	Construction	\$ 2,000,000	\$ 2,349,234	\$ 3,000,000	\$ (1,000,000)	70%	
19-05/25-	Tanks - THM Control	Ongoing	\$ 200,000	\$ 154,850	\$ 154,850	\$ 45,150	100%	

**Water Supply Development**

14-25	San Vicente/Denniston Water Supply Development	ongoing	\$ 2,200,000	\$ 215,641	\$ 230,000	\$ 1,970,000	n/a	construction delayed
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**Water Treatment Plants**

23-06	Sedimentation Basin Rehabilitation	Design	\$ 250,000	\$ 123,045	\$ 130,000	\$ 120,000	0%	
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**UNSCHEDULED/NEW CIP ITEMS FOR CURRENT FISCAL YEAR 2025/2026**

25-05	Potable Water Master Tank Plan	Feasibility		\$ 157,146	\$ 170,000	\$ (170,000)	70%	
26-03	Denniston WTP Pump #1 - 6-Stage Bowl Replacement	Complete		\$ 21,251	\$ 21,251	\$ (21,251)	100%	
26-04	Denniston WTP Permanganate Pump	Complete		\$ 22,793	\$ 22,793	\$ (22,793)	100%	
26-05	Nunes Generator Roof Project	Complete		\$ 34,300	\$ 34,300	\$ (34,300)	100%	
26-06	Denniston WTP Security Gate	Complete		\$ 19,100	\$ 19,100	\$ (19,100)	100%	
26-07	Pilarcitos Canyon Road Replacement	Design		\$ 6,934	\$ 25,000	\$ (25,000)	0%	
26-08	Nunes WTP Gearbox for Rapid Mixer	Complete		\$ 40,020	\$ 40,020	\$ (40,020)	100%	
26-02	EG Tank #3 - Pump #1 and Motor Replacement	Complete		\$ 33,146	\$ 33,146	\$ (33,146)	100%	
30-01	District Office Server Replacement	Complete		\$ 17,053	\$ 17,053	\$ (17,053)	100%	
30-01	District Office Air Conditioner Replacement	Complete		\$ 27,802	\$ 27,802	\$ (27,802)	100%	
NN-00	Unscheduled CIP		\$ 100,000			\$ 100,000	0%	

COASTSIDE COUNTY WATER DISTRICT  
 CAPITAL IMPROVEMENT PROJECTS - STATUS REPORT  
 FISCAL YEAR TO DATE 2025/2026 - May 2026

6/3/2026

5/31/2026

\* Approved June 2025

Status	Approved* CIP Budget FY25/26	Actual To Date FY25/26	Projected FY25/26	Variance vs. Budget	% Completed	Project Status/ Comments
<b>FY2025/2026 CIP TOTAL</b>						
	<b>\$ 15,050,000</b>	<b>\$ 13,496,092</b>	<b>\$ 15,179,739</b>	<b>\$ (129,739)</b>		

**FY2024/2025 CARRYOVER PROJECTS**

23-09	Denniston Tank Roof Coating Project	Complete	\$ 18,750	\$ 18,750	\$ (18,750)	100%
Green = approved by the Board/in process						

**TOTAL - FY 2025/2026 CIP + PRIOR YEAR CARRYOVER**                      **\$ 15,050,000   \$13,514,842   \$ 15,198,489   \$ (148,489)**

**Legal Cost Tracking Report  
12 Months At-A-Glance**

Acct. No.5681  
Patrick Miyaki - HansonBridgett, LLP  
Legal

Month	Admin (General Legal Fees)	Water Supply Development	Recycled Water	Uninstalled Connection Transfer Program	Capital Improvement Projects	Labor & Employment	Cell Tower Leases	Public Records Requests	Litigation	Non CIP / Infrastructure (Project Review) <i>Reimbursable</i>	Total
Jun-25	6,831						47			884	7,761
Jul-25	8,206	93		1,923	224	3,312	558				14,314
Aug-25	2,372				6,428	372	47				9,218
Sep-25	5,580			3,277	4,655		1,814				15,325
Oct-25	8,333			120		3,348	977				12,777
Nov-25	6,045			1,663	2,348		5,694				15,750
Dec-25	7,749			1,029	1,302	1,116	465				11,661
Jan-26	9,051			1,335		1,907					12,293
Feb-26	12,691						392				13,083
Mar-26	12,250			718							12,968
Apr-26	15,204			427	2,352		4,704				22,687
May-26	14,959			564	3,087	3,577	3,332				25,519
<b>TOTAL</b>	<b>109,270</b>	<b>93</b>	<b>0</b>	<b>11,053</b>	<b>20,394</b>	<b>13,631</b>	<b>18,028</b>	<b>0</b>	<b>0</b>	<b>884</b>	<b>173,352</b>

EKI Environment & Water  
 Engineering Services Billed FY 2023-2024 to FY 2025-2026  
 Billed through 5/31/2026

5/8/2026

	Contract Date	Not to Exceed Budget	Status	FY 2023-2024	FY 2024-2025	FY 2025-2026
<b>CIP Project Management</b>						
Fiscal Year 2025-2026-Capital Improvement Management	1.13.2026	\$ 100,000.00	Open			\$ 35,763.52
Fiscal Year 2025-2026-Capital Improvement Management	10.9.2024	\$ 100,000.00	Complete		\$ 77,991.67	\$ 21,992.46
Fiscal Year 2024-2025-Capital Improvement Management	1.9.2024	\$ 100,000.00	Complete	\$ 62,469.90	\$ 37,520.86	
Fiscal Year 2025-2026- Non-Complex Main line Extension Services	6.30.2025	\$ 25,000.00	Open		\$ 2,522.00	\$ 17,188.86
Fiscal Year 2023-2024 - Non-Complex Main line Extension Services	12.12.2023	\$ 25,000.00	Complete	\$ 11,801.40	\$ 13,840.06	
Fiscal Year 2021-2022 - Non-Complex Main line Extension Services	10.15.2021	\$ 25,000.00	Complete	\$ 4,201.34		
Fiscal Year 2022-2023 - Capital Improvement Management	4.20.2022	\$ 117,000.00	Complete	\$ 34,038.14		
<b>Sub Total - CIP Project Management Services</b>		<b>\$ 167,000.00</b>		<b>\$ 112,510.78</b>	<b>\$ 131,874.59</b>	<b>\$ 74,944.84</b>

**Projects:**

Highway 92 Potable Water Pipeline Phase 2 (2025) Predesign	26-01	8.13.2025	\$ 85,500.00	Open			\$ 9,885.10
Nunes WTP Sedimentation Basin Rehabilitation Design	23-06	8.13.2025	\$ 236,600.00	Open			\$ 123,045.46
Miramontes Point Road Water Main Replacement	22-01	7.14.2021	\$ 177,300.00	Complete			
Medio Creek and Magellan Pipeline/Miramar Deadends Design	22-07	3.15.2023	\$ 138,900.00	Complete	\$ 50,313.73	\$ 7,782.58	
Miramar Deadends Project - Biological Resources Assessment	22-07	5.24.2023	\$ 18,200.00	Complete	\$ 17,581.46	\$ 21,712.00	
Alcatraz Ave, Santa Rosa Ave, and Ocean Colony Pipeline Projects	21-01	1.9.2024	\$ 66,200.00	Open	\$ 41,027.74	\$ 11,268.66	
Alcatraz Ave, Santa Rosa Ave and Alto	21-01	1.14.2026	\$ 66,000.00	Open			\$ 18,822.54
Carter Hill Tank Replacement Project Support	21-07	9.1.2024	\$ 50,000.00	Open		\$ 39,886.64	\$ 2,979.08
Pilarcitos Wellfield Replacement Project	25-02	10.9.2024	\$ 378,300.00	Open		\$ 279,724.08	\$ 101,190.80
Pilarcitos Wellfield & Slide Repair Environmental Services	25-02/23-13	5.13.2025	\$ 268,760.00	Open		\$ 39,570.75	\$ 154,252.05
Pilarcitos Creek Road Bank Stabilization & Culvert Project	23-13	10.9.2024	\$ 44,800.00	Open		\$ 49,419.93	\$ 71,953.06
Pilarcitos Slide Pipeline Feasibility Study	26-07	12.3.2025	\$ 28,700.00	Open			\$ 6,933.78
Potable Water Storage Master Plan	25-05	5.13.2025	\$ 170,400.00	Open		\$ 2,315.30	\$ 155,619.97
Coastal Interagency Supply Resiliency Study	5382	8.13.2025	\$ 24,500.00	Open			\$ 24,479.78
SFPUC Pilarcitos Dam and Reservoir Improvement Project	5382	10.9.2024	\$ 18,000.00	Complete		\$ 6,913.66	
Denniston/San Vicente Project - Environmental Services	14-25	2.4.2026	\$ 29,700.00	Complete			\$ 29,698.20
San Vicente Pipeline Project - Phase A	14-25	1.14.2025	\$ 82,200.00	Complete		\$ 27,017.20	\$ 1,586.52
EG Tank #1 - Pre-design for New Pump Station	19-01	6.13.2023	\$ 25,000.00	Complete	\$ 23,917.66		
Highway 92 Potable Water Pipeline Phase 1 (2023)	14-01	6.13.2023	\$ 135,400.00	Complete	\$ 70,887.84	\$ 31,148.61	\$ 7,508.54
Highway 92 Potable Water Pipeline Emergency Restoration-Design	23-10	3.15.2023	\$ 247,600.00	Complete	\$ 125,635.28	\$ 43,473.18	\$ 23,239.58
Highway 92 Potable Water Pipeline Future Phases Geotechnical	14-01	3.3.2023	\$ 54,200.00	Complete	\$ 23,313.72		
Highway 92 Environmental Services During Construction	14-01	1.8.2025	\$ 166,700.00	Complete		\$ 83,484.07	\$ 40,532.61
Highway 92 - Environmental Permitting Strategies	23-10	5.24.2023	\$ 29,700.00	Complete	\$ 28,207.05		
Highway 92 - 2017 Easements Land Description Packages	14-01	8.18.2023	\$ 14,000.00	Complete	\$ 14,000.00		
Highway 92 Environmental Permitting - Emergency Restoration	23-10	3.15.2023	\$ 73,800.00	Complete	\$ 47,121.55	\$ 19,833.49	
Poplar Street Water Main Replacement Project	23-02	10.3.2022	\$ 29,200.00	Complete	\$ 6,199.05		

Total - All Services

**\$ 560,715.86 \$ 795,424.74 \$ 846,671.91**

**COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Tuesday, May 12, 2026**

The Public was able to participate in the public meeting by joining the meeting in person or through the Zoom Video Conference link provided. The public was also able to join the meeting by calling a provided teleconference phone number.

- 1) **ROLL CALL** – President Feldman called the meeting to order at 6:00 p.m. Present at roll call in person in the Boardroom: Vice President John Muller, Director Ken Coverdell, Director David Dickson and Director Chris Mickelsen

Also present: Mary Rogren, General Manager, Jeffrey Schneider, Asst. General Manager Finance/ Administration, Patrick Miyaki, Legal Counsel, Cathleen Brennan, Water Resources Analyst, Darin Sturdivan, Water Distribution Operations Manager, Gina Brazil, Administrative Services Manager, Ingrid Anderson, Customer Service Specialist II and Lisa Sulzinger, Administrative Analyst

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENT**

There was no public comment.

- 4) **CONSENT CALENDAR**

- A. Approval of disbursements for the month ending April 30, 2026:  
Claims: \$ 2,103,167.85; Payroll: \$ 256,739.32 for a total of \$ 2,359,907.17  
*April 2026 Monthly Financial Claims reviewed and approved by Vice President Muller*
- B. Acceptance of Financial Reports
- C. Approval of Minutes of April 3, 2026, Special Board of Directors Meeting
- D. Approval of Minutes of April 14, 2026, Regular Board of Directors Meeting
- E. Approval of Minutes of April 15, 2026, Special Board of Directors Meeting
- F. Installed Water Connection Capacity and Water Meters Report
- G. Total CCWD Production Report

- H. CCWD Monthly Sales by Category Report – April 2026
- I. Leak/Flushing Report – April 2026
- J. Monthly Rainfall Reports
- K. SFPUC Water Supply Availability Update
- L. Water Service Connection Transfer Report for April 2026

Vice President Muller stated he reviewed the financial claims and found them to be in order.

**ON MOTION BY Director Coverdell and seconded by Director Dickson, the Board voted by roll call vote to approve the Consent Calendar:**

<b>Director Coverdell</b>	<b>Aye</b>
<b>Director Dickson</b>	<b>Aye</b>
<b>Director Mickelsen</b>	<b>Aye</b>
<b>Vice-President Muller</b>	<b>Aye</b>
<b>President Feldman</b>	<b>Aye</b>

**5) MEETINGS ATTENDED / DIRECTOR COMMENTS**

- Vice President Muller reported on attending the ACWA Spring Conference in Sacramento. He also said that he spoke to a group of high school students on leadership at a meeting held at the Half Moon Bay Library.
- President Feldman reported on attending the ACWA Spring Conference in Sacramento.

**6) GENERAL BUSINESS**

**A. PUBLIC HEARING**

**1. To allow community input on Coastside County Water District’s Updated Water Shortage Contingency Plan**

**a. Staff Presentation of the Coastside County Water District’s Updated Water Shortage Contingency Plan**

Ms. Brennan presented a detailed overview of the Updated Water Shortage Contingency Plan (WSCP). The WSCP is a stand-alone document, however it is required to be included in the District’s Urban Water Management Plan. The WSCP is the District’s plan to manage water shortage emergencies whether they are from drought, infrastructure failures, or natural disasters.

**b. Open Public Hearing.** Opened at 6:11pm

**c. Public Comments.** There were no public comments.

**d. Close Public Hearing:** President Feldman closed the public hearing at 6:11pm

**e. Board Comments:** President Feldman asked the Board for comments. The Board commended Ms. Brennan for doing a great job preparing the WSCP. A discussion then ensued.

**B. Consider Approval of Resolution 2026-04 Updating the Water Shortage Contingency Plan.**

Resolution 2026-04 – Adopting an updated Water Shortage Contingency Plan

**ON MOTION BY Director Coverdell and seconded by Director Mickelsen, the Board voted by roll call vote to adopt Resolution 2026-04 updating the Water Shortage Contingency Plan.**

Director Coverdell	Aye
Director Dickson	Aye
Director Mickelsen	Aye
Vice-President Muller	Aye
President Feldman	Aye

**C. Approval of a Contract Change Order #7 with DN Tanks, LLC. for Revisions to the Effluent Piping System and Expansion Joint.**

Ms. Rogren described that during the excavation and installation of the new effluent piping system, the contractor found that the alignment of the existing 12 KV electrical line conflicted with the planned pipeline route. To mitigate the issue, the contractor rerouted the pipeline and implemented a design modification to avoid damaging the high-voltage facility. Also, during installation, it was determined that the expansion joint connection to the high-density polyethylene (HDPE) pipe inside the tank required a design modification to ensure structural integrity.

**ON MOTION BY Director Coverdell and seconded by Director Dickson, the Board voted by roll call vote to authorize the General Manager to approve Change Order #7 with DN Tanks, LLC for revisions to the effluent piping system and expansion joints for a not-to-exceed amount of \$56,906.38**

Director Coverdell	Aye
Director Dickson	Aye
Director Mickelsen	Aye
Vice-President Muller	Aye
President Feldman	Aye

**D. Overview of Draft Capital Improvement Program for Fiscal Years 2026/27 – 2035/36.**

Ms. Rogren provided an overview of the Draft 10-year Capital Improvement Program (CIP) for Fiscal Years 2026/27 through 2035/36. Staff met with the Facilities Committee on February 9, 2026 and April 28, 2026 to discuss the Draft CIP. The Facilities Committee also met with Jon Sutter from EKI Environment and Water, Inc. on January 15, 2026 and March 9, 2026 to discuss the Draft Master Tank Plan. The

Draft Master Tank Plan was presented to the full Board during the Strategic Planning Workshop held April 15, 2026, and assumptions from the Master Tank Plan were incorporated into the CIP. At the June 9, 2026 Regular Board of Directors meeting the Board will be asked to approve the Draft 2026/27 Operations and Maintenance Budget and the CIP for FY 2026/27 – 2035/2036.

**E. Budget Process Timeline.**

Mr. Schneider summarized the Budget Process Timeline.

**F. Selection of Regular Special District Member to San Mateo Local Agency Formation Commission (LAFCo) for Term Ending May 2030.**

Ms. Rogren noted that one Special District Member seat is up for election on the San Mateo Local Agency Formation Commission.

**ON MOTION BY Director Coverdell and seconded by Director Mickelsen, the Board voted by roll call vote to authorize the Board Representative (President Feldman) to cast the District vote for Kati Martin as the Regular Special District Member for the Term Ending May 2030.**

Director Coverdell	Aye
Director Dickson	Aye
Director Mickelsen	Aye
Vice-President Muller	Aye
President Feldman	Aye

**G. Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project - Update #19**

Mr. Sturdivan provided an update on the progress made on the Carter Hill Prestressed Tank and Seismic Upgrades Project during April 2026.

**7) MONTHLY INFORMATIONAL REPORTS**

**A. General Manager's Report**

- Ms. Rogren stated that on April 28, 2026, the San Francisco Public Utilities Commission held a public hearing on the wholesale water rate proposal. The Commission adopted the FY 2026/27 rate increase of 7.4% to be effective 7/1/2026.
- Ms. Rogren also summarized that every 5 years the District participates in an update to San Mateo County's Local Hazard Mitigation Plan (LHMP) which was last updated in 2021. Work began in January, 2026 and will continue through Fall 2026

when staff will request the Board's adoption of the updated LHMP. Participation in the LHMP process enables the District to be eligible for FEMA funding.

**B. Operations Report**

Mr. Sturdivan summarized the Operations highlights for the month of April 2026.

**8) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**

There were no requests for future agenda items.

**9) ADJOURNMENT - Board Meeting Adjourned at 7:08 p.m.**

Respectfully submitted,

---

Mary Rogren, General Manager  
Secretary to the District

---

Bob Feldman, President  
Board of Directors

**COASTSIDE COUNTY WATER DISTRICT**  
**Installed Water Connection Capacity & Water Meters**

**FY 2025 / 2026**

Installed Water Meters	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
<b>HMB Non-Priority</b>													
0.5" capacity increase							1						1
5/8" meter	1		1		2	1			4				9
3/4" meter									1				1
1" meter													0
1 1/2" meter													0
2" meter	1												1
1"													0
<b>HMB Priority</b>													
0.5" capacity increase							1						1
5/8" meter													0
3/4" meter													0
1" meter													0
1 1/2" meter													0
2" meter													0
6" meter													0
<b>County Non-Priority</b>													
0.5" capacity increase													0
5/8" meter				1		1	1		1				4
3/4" meter		1											1
1" meter													0
<b>County Priority</b>													
5/8" meter		1											1
3/4" meter									1				1
1" meter													0
1.5" meter													0
2" meter													0
<b>Totals</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20</b>

5/8" meter = 1.0 connection  
 3/4" meter = 1.5 connections  
 1" meter = 2.5 connections  
 1.5" meter = 5.0 connections  
 2" meter = 8 connections  
 3" meter = 17.5 connections

<b>FY 25/26 Capacity</b> (5/8" connection equivalents)	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Totals
HMB Non-Priority	1.0		1.0		2.0	1.0	0.5		5.5				11.0
HMB Priority							0.5		1.5				2.0
County Non-Priority		0.5		1.0		1.0	1.0		1.0				4.5
County Priority		1.0											1.0
<b>Total</b>	<b>1.0</b>	<b>1.5</b>	<b>1.0</b>	<b>1.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>	<b>8.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>18.5</b>

**TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2026**

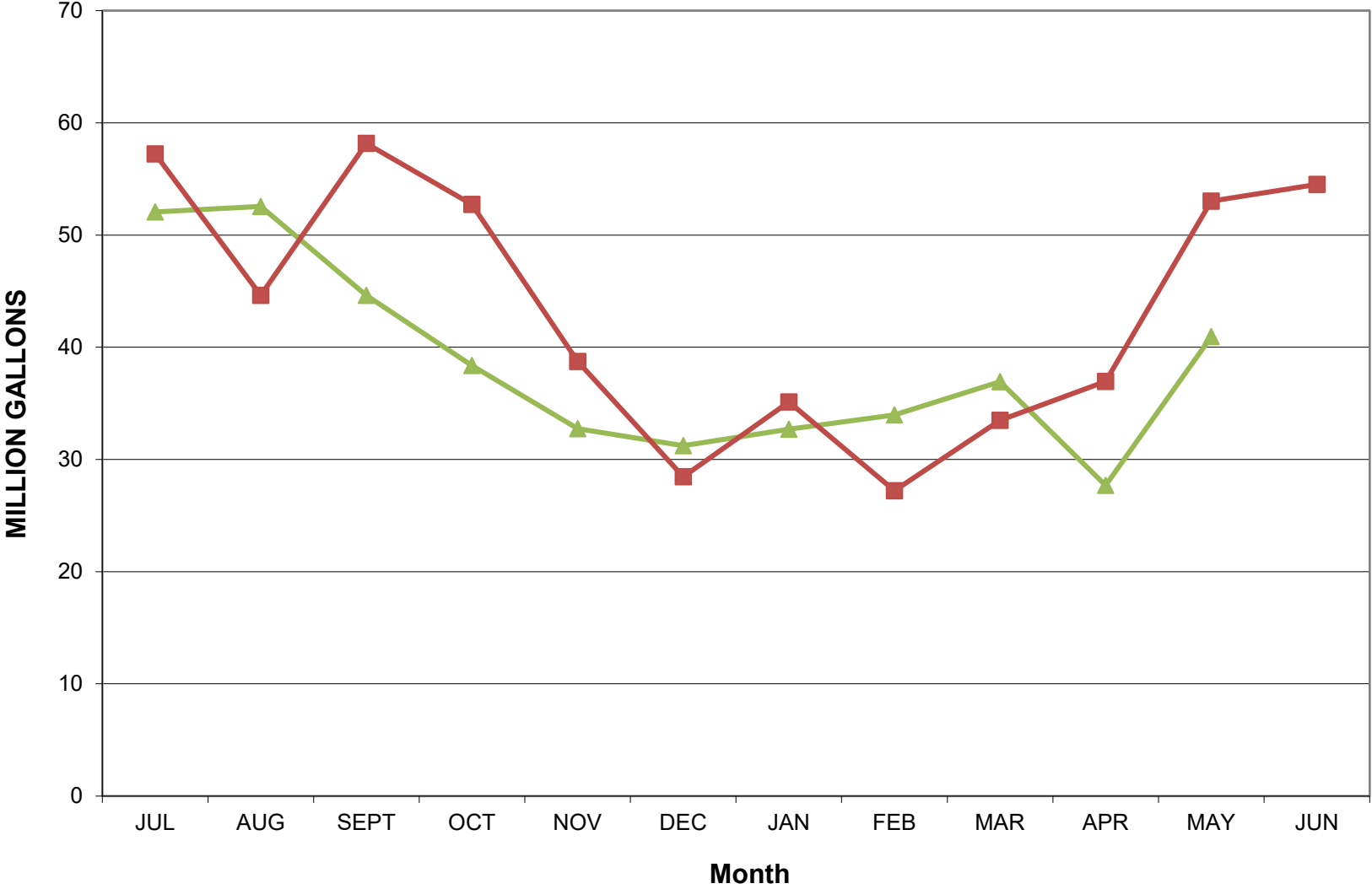
	CCWD Sources			SFPUC Sources		RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
	DENNISTON WELLS	DENNISTON RESERVOIR	PILARCITOS WELLS	PILARCITOS LAKE	CRYSTAL SPRINGS RESERVOIR			
JUL	0.00	17.60	0.00	26.99	11.50	56.09	4.04	52.05
AUG	0.00	15.80	0.00	29.56	11.56	56.92	4.37	52.55
SEPT	0.00	13.00	0.00	26.69	7.77	47.46	2.84	44.62
OCT	0.00	7.60	0.00	24.10	9.28	40.98	2.62	38.36
NOV	0.00	14.30	14.83	5.84	1.08	36.05	3.30	32.75
DEC	0.00	11.50	13.85	9.03	0.00	34.38	3.15	31.23
JAN	0.00	10.40	18.86	6.29	0.00	35.55	2.86	32.69
FEB	0.00	11.60	13.74	8.17	2.20	35.71	1.73	33.98
MAR	0.00	21.30	13.91	1.93	3.78	40.92	4.00	36.92
APR	0.00	26.50	0.00	7.29	0.00	33.79	6.10	27.69
MAY	0.00	23.60	0.00	17.53	4.41	45.54	4.59	40.95
JUN								0.00
<b>TOTAL</b>	0.00	173.20	75.19	163.42	51.58	463.39	39.60	423.79
% MONTHLY TOTAL	0.0%	31.4%	0.0%	48.1%	20.5%	100.0%	7.2%	92.8%
% ANNUAL TO DATE TOTAL	0.0%	37.4%	16.2%	35.3%	11.1%	100.0%	8.5%	91.5%

CCWD vs SFPUC- month 31.4%  
 CCWD vs SFPUC- annual 53.6%

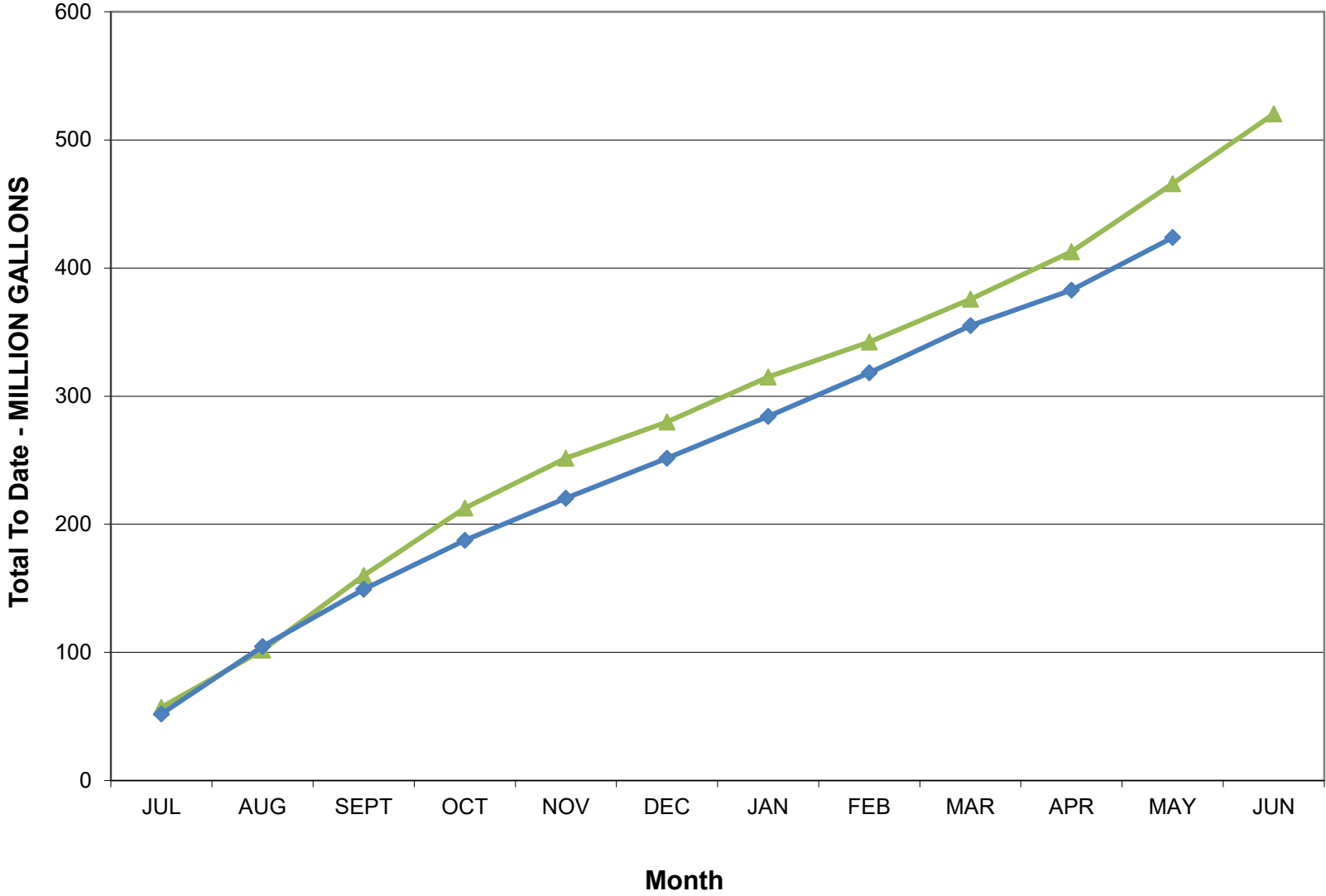
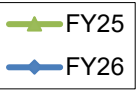
**TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2025**

	CCWD Sources			SFPUC Sources		RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
	DENNISTON WELLS	DENNISTON RESERVOIR	PILARCITOS WELLS	PILARCITOS LAKE	CRYSTAL SPRINGS RESERVOIR			
JUL	0.00	13.20	0.00	26.41	21.34	60.95	3.73	57.22
AUG	0.00	14.60	0.00	9.07	24.80	48.47	3.84	44.63
SEPT	0.00	14.90	0.00	0.00	46.17	61.07	2.91	58.16
OCT	0.00	0.00	0.00	24.84	30.12	54.96	2.24	52.72
NOV	0.00	0.00	17.88	18.89	4.16	40.93	2.21	38.72
DEC	0.00	0.00	16.94	13.76	0.00	30.70	2.24	28.46
JAN	0.00	0.00	19.03	14.88	3.45	37.36	2.23	35.13
FEB	0.00	0.00	16.4	12.83	0.06	29.29	2.07	27.22
MAR	0.00	1.60	17.89	14.08	3.15	36.72	3.22	33.50
APR	0.01	14.20	0.00	22.44	3.44	40.08	3.12	36.96
MAY	0.00	19.50	0.00	28.47	8.08	56.05	3.04	53.01
JUN	0.00	20.10	0.00	29.32	8.96	58.38	3.86	54.52
<b>TOTAL</b>	0.01	98.10	88.14	214.99	153.73	554.97	34.71	520.26
% Annual Total	n/a	17.7%	15.9%	38.7%	27.7%	0.0%	6.3%	93.7%

Monthly Production FY 25 vs 26



Cumulative Production FY25 vs FY26





MONTH		May-26			Coastside County Water District Monthly Discharge Report							
EMERGENCY MAIN AND SERVICE REPAIRS												
C o u n t	Date Reported Discovered	Time Reported	Date Repaired	Time Repaired	Estimated Duration of Leak	(Identifier) Location	Estimated Water Volume Loss (MG)	Class Type	Material Type	Size (Inches)	Work Order Number	
1	5/15/2026	1300	5/15/2026	1630	3.5 Hours	323 Garcia Ave	0.003	Main	CI	6"	9338	
2	5/16/2026	1145	5/16/2026	1545	2 Hours	560 Kelly Ave	0.001	Main	CI	6"	9341	
3												
4												
5												
6												
7												
8												
<b>Total</b>							<b>0.004</b>					

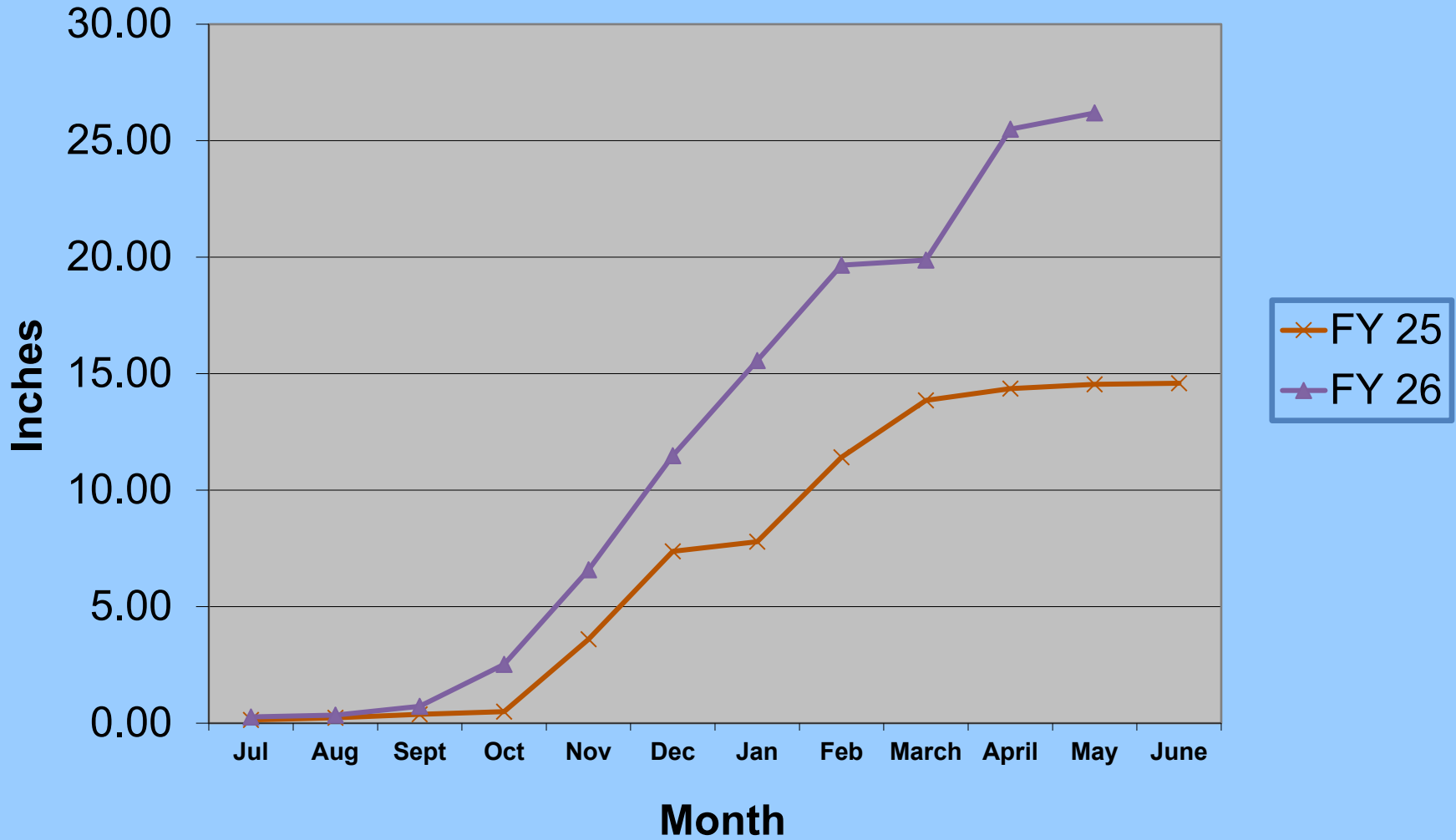
OTHER DISCHARGES	
<b>Total Volumes (MG)</b>	
Flushing Program	0.015
Reservoir Cleaning	0.000
Automatic Blowoffs	0.190
Dewatering Operations	0.265
Other (includes flow testing)	0.020
<b>DISCHARGES GRAND TOTAL (MG)</b>	
<b>0.490</b>	

Coastside County Water District  
 766 Main Street  
 July 2025 - June 2026

Nunes  
 Rainfall in Inches

	2025					2026						
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1	0.01	0.00	0.00	0.02	0.00	0.00	0.70	0.00	0.00	0.90	0.00	
2	0.01	0.02	0.00	0.45	0.00	0.00	0.18	0.00	0.09	0.05	0.00	
3	0.00	0.00	0.00	0.00	0.00	0.00	0.09	0.00	0.00	0.00	0.01	
4	0.00	0.00	0.00	0.00	0.00	0.00	1.30	0.00	0.01	0.00	0.03	
5	0.00	0.00	0.00	0.00	0.06	0.00	1.53	0.00	0.00	0.00	0.09	
6	0.00	0.00	0.00	0.00	0.00	0.00	0.08	0.00	0.00	0.00	0.00	
7	0.00	0.00	0.00	0.00	0.00	0.00	0.07	0.00	0.00	0.00	0.00	
8	0.02	0.00	0.00	0.00	0.00	0.00	0.00	0.03	0.00	0.00	0.00	
9	0.00	0.00	0.01	0.00	0.00	0.00	0.00	0.01	0.00	0.00	0.00	
10	0.00	0.00	0.11	0.00	0.00	0.00	0.00	0.27	0.00	0.82	0.01	
11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.44	0.00	1.17	0.00	
12	0.00	0.00	0.00	0.00	0.01	0.00	0.00	0.04	0.00	0.53	0.02	
13	0.00	0.00	0.00	1.29	1.80	0.00	0.00	0.00	0.00	0.07	0.00	
14	0.00	0.04	0.00	0.00	0.00	0.00	0.00	0.09	0.00	0.00	0.00	
15	0.02	0.00	0.01	0.01	0.24	0.00	0.00	0.26	0.00	0.00	0.00	
16	0.00	0.00	0.00	0.00	0.40	0.00	0.00	1.00	0.00	0.00	0.00	
17	0.01	0.00	0.00	0.00	1.36	0.54	0.00	0.55	0.00	0.00	0.00	
18	0.00	0.00	0.05	0.00	0.02	0.01	0.00	0.26	0.00	0.00	0.00	
19	0.00	0.00	0.00	0.00	0.00	0.28	0.00	0.80	0.00	0.00	0.00	
20	0.00	0.00	0.00	0.00	0.18	0.13	0.00	0.00	0.00	1.25	0.00	
21	0.03	0.00	0.00	0.00	0.00	0.06	0.00	0.00	0.00	0.43	0.00	
22	0.05	0.00	0.00	0.00	0.00	0.75	0.00	0.00	0.00	0.40	0.01	
23	0.00	0.00	0.00	0.00	0.00	0.13	0.00	0.02	0.00	0.00	0.00	
24	0.00	0.00	0.00	0.00	0.00	0.58	0.00	0.19	0.00	0.00	0.00	
25	0.02	0.00	0.10	0.03	0.00	1.57	0.00	0.14	0.00	0.00	0.00	
26	0.03	0.00	0.00	0.00	0.00	0.09	0.00	0.00	0.00	0.00	0.09	
27	0.05	0.00	0.00	0.00	0.00	0.03	0.00	0.00	0.00	0.00	0.00	
28	0.00	0.02	0.04	0.00	0.00	0.00	0.13	0.00	0.00	0.00	0.43	
29	0.00	0.00	0.05	0.00	0.00	0.00	0.00		0.00	0.00	0.00	
30	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	
31	0.02	0.00		0.00		0.72	0.00		0.12		0.00	
Mon.Total	0.27	0.08	0.37	1.80	4.07	4.89	4.08	4.10	0.22	5.62	0.69	0.00
Year Total	0.27	0.35	0.72	2.52	6.59	11.48	15.56	19.66	19.88	25.50	26.19	26.19

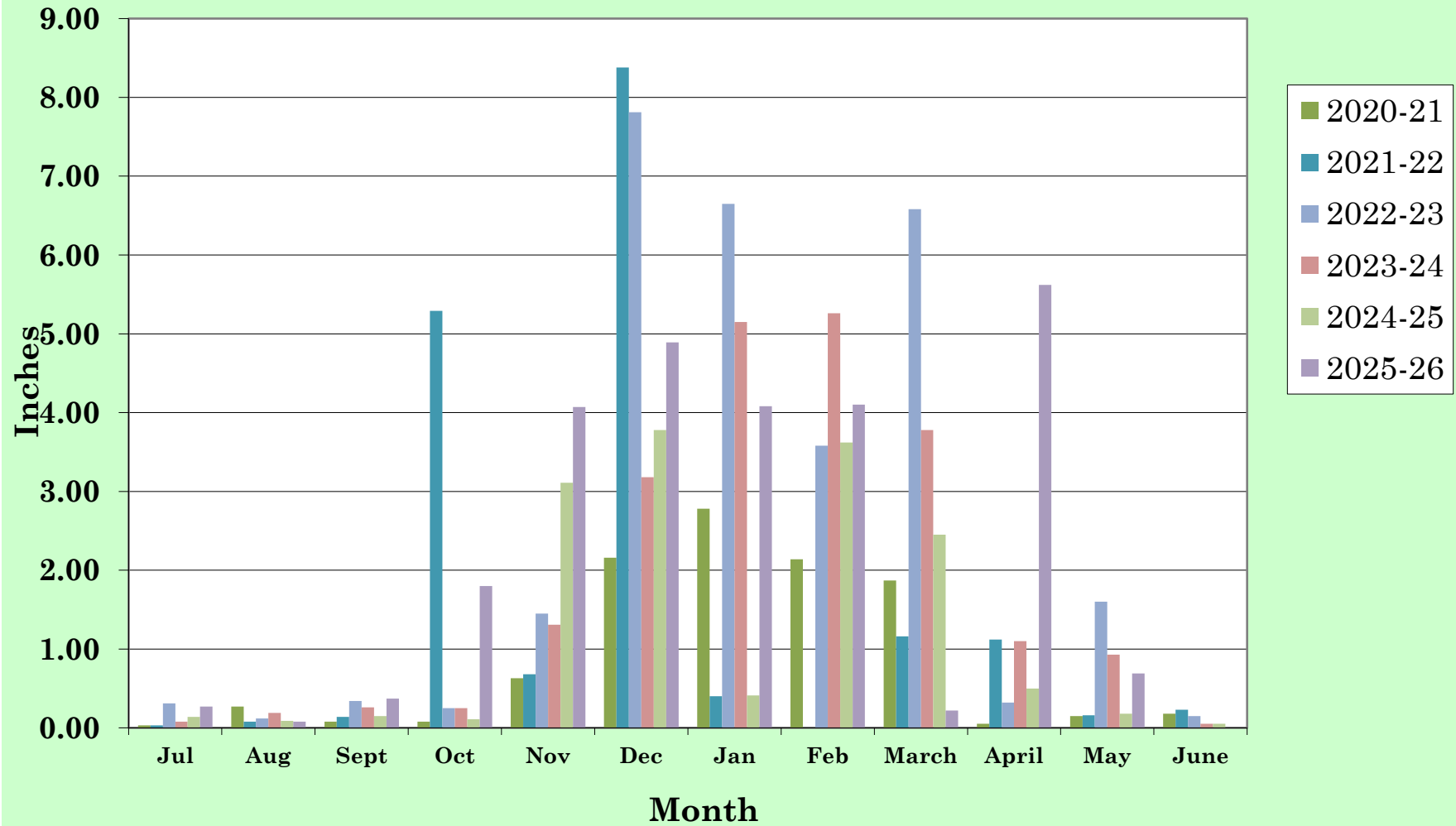
## Rainfall Total Comparison Fiscal Years 2025-26 vs. 2024-25



# Coastside County Water District

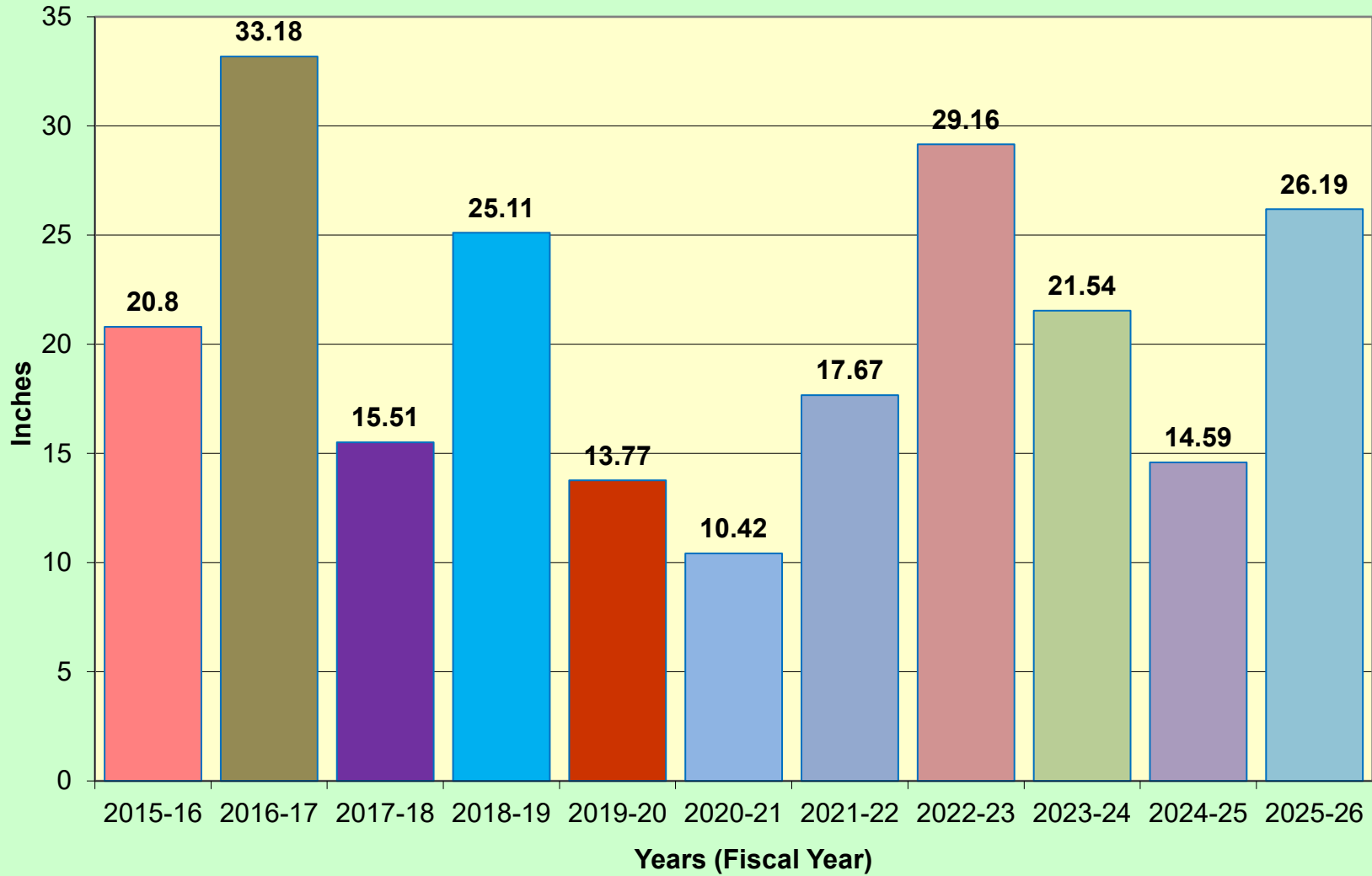
## Rainfall by Month

Fiscal Years 2021 - 2026



# Rain Totals

## Fiscal Years 2016- 2026



# San Francisco Public Utilities Commission

## Hydrological Conditions Report

### April 2026

B. Barry, H. Forrester, L. Stewart, R. Walters  
Prepared May 4, 2026



View of East Fork Cherry Creek looking northeast towards Huckleberry Lake showing waning snow-covered area below approximately 8,000 feet and preferential melt on south-facing slopes. Photo taken May 1, 2026. Persistent cloudy conditions, slightly below normal temperatures, and episodic light to moderate precipitation throughout April have decreased the rate of snowmelt and maintained Tuolumne basin snowpack, particularly at higher elevations.

## System Storage

Current Tuolumne System and Local Bay Area storage conditions are summarized in Table 1.

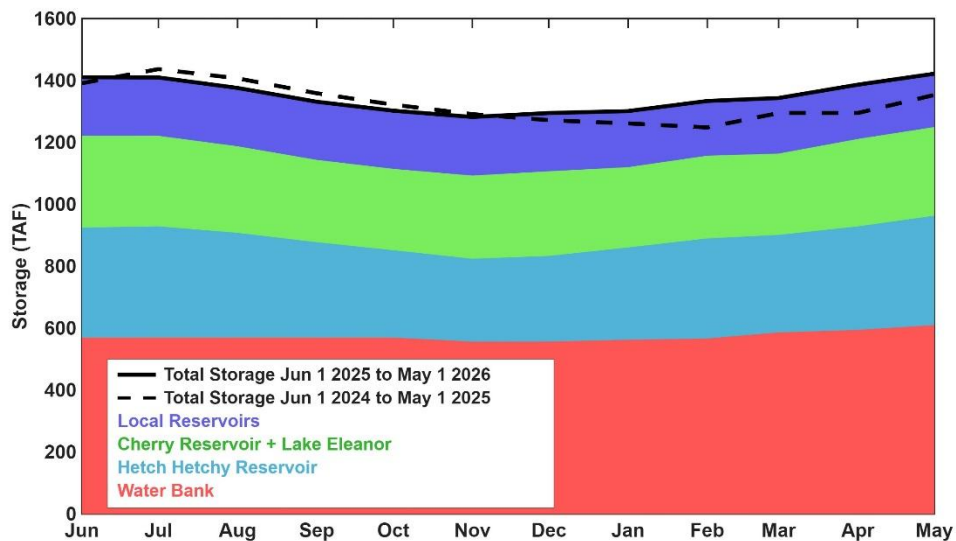
Table 1. Current System Storage as of May 1, 2026							
	Current Storage		Maximum Storage		Available Capacity		Percentage of Maximum Storage
	acre-feet	millions of gallons	acre-feet	millions of gallons	acre-feet	millions of gallons	
<b>Tuolumne System</b>							
Hetch Hetchy Reservoir <sup>1</sup>	353,284		360,360		7,076		98%
Cherry Reservoir <sup>2</sup>	260,900		268,811		7,911		97%
Lake Eleanor <sup>3</sup>	25,681		27,100		1,419		95%
Water Bank <sup>4</sup>	610,172		610,172		0		100%
Tuolumne Storage	1,250,037		1,266,443		16,406		99%
<b>Local Bay Area Storage</b>							
Calaveras Reservoir	63,548	20,707	96,670	31,500	33,122	10,793	66%
San Antonio Reservoir	44,597	14,532	52,506	17,109	7,909	2,577	85%
Crystal Springs Reservoir	46,386	15,115	68,743	22,400	22,357	7,285	68%
San Andreas Reservoir	15,707	5,118	18,898	6,158	3,192	1,040	83%
Pilarcitos Reservoir	1,940	632	3,118	1,016	1,178	384	62%
Total Local Storage	172,178	56,104	239,936	78,183	67,758	22,079	72%
<b>Total System</b>	<b>1,422,215</b>		<b>1,506,379</b>		<b>84,163</b>		<b>94%</b>

<sup>1</sup> Maximum Hetch Hetchy Reservoir storage with drum gates activated.

<sup>2</sup> Maximum Cherry Reservoir storage with flashboards removed.

<sup>3</sup> Maximum Lake Eleanor storage with all flashboards installed.

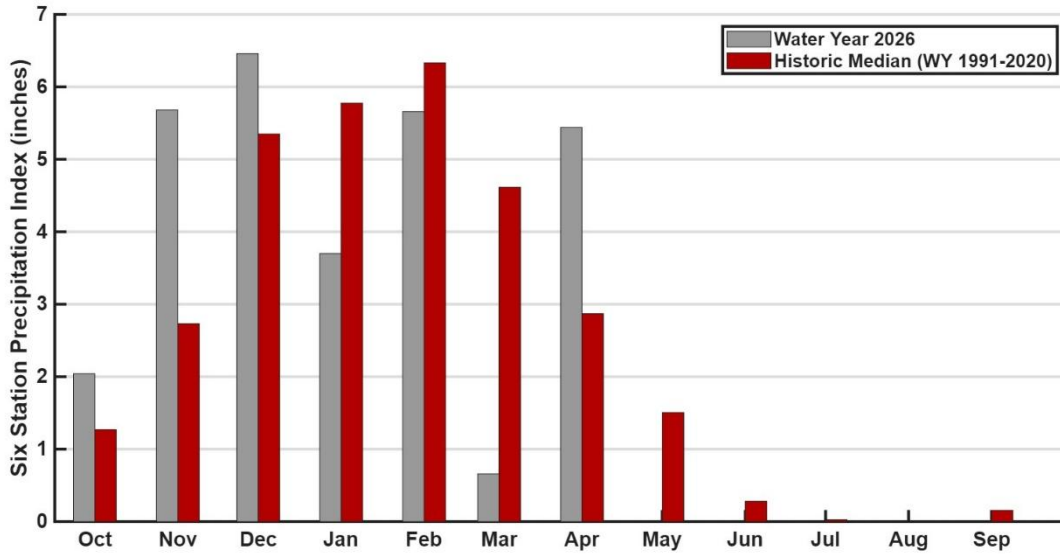
<sup>4</sup> Additional Water Bank storage is derived from flood storage encroachment in Don Pedro.



**Figure 1:** Local and Upcountry Reservoir storage. Color bands show contributions to total system storage. Solid black line shows total system storage for the past 12 months. Dashed black line shows total system storage for the previous 12 months.

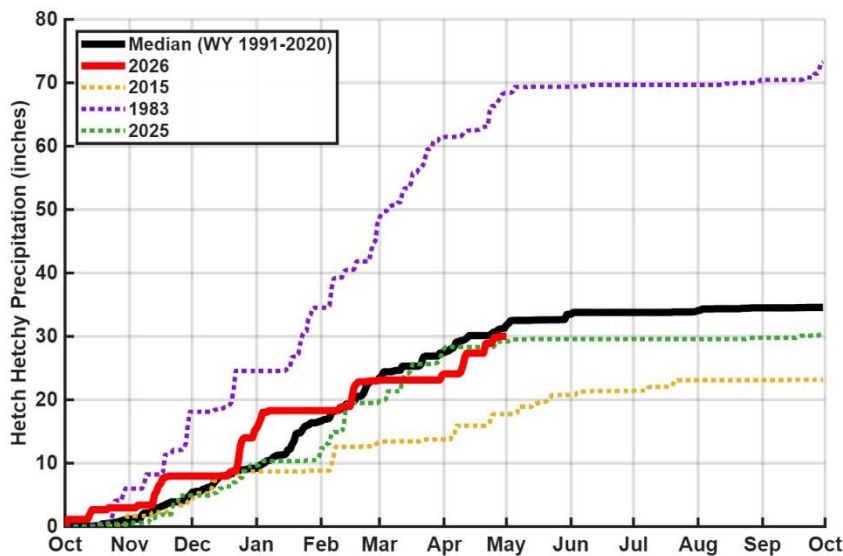
## Hetch Hetchy System Precipitation Index

*Current Month:* The April 2026 six-station precipitation index was 5.43 inches, or 189% of the 1991-2020 April median.



**Figure 2:** Monthly distribution of the six-station precipitation index relative to the monthly precipitation medians as of May 1. The precipitation index is computed as the average of six Sierra precipitation stations and is an indicator of the overall basin wetness.

*Cumulative Precipitation to Date:* The cumulative six-station precipitation index for Water Year (WY) 2026 is 29.57 inches, which is 102% of the median to-date. The Hetch Hetchy Weather Station received 6.13 inches of precipitation in April resulting in a total of 30.01 inches for WY 2026, or 92% of the WY median to-date. The cumulative WY 2026 Hetch Hetchy Weather Station precipitation is shown in Figure 3 in red.



**Figure 3:** Water Year 2026 cumulative precipitation measured at Hetch Hetchy Weather Station as of May 1. Median cumulative precipitation measured at Hetch Hetchy Weather Station and example wet and dry years are included with Water Year 2025 for comparison purposes.

## Tuolumne Basin Unimpaired Inflow

Unimpaired inflow to SFPUC reservoirs and the Tuolumne River at La Grange for April 2026 and Water Year 2026 is summarized below in Table 2.

Table 2. Calculated reservoir inflows and Water Available to City								
All flows are in acre-feet <sup>1</sup>	April, 2026				October 1, 2025 through April 30, 2026			
	Observed Flow	Median <sup>1</sup>	Mean <sup>1</sup>	Percent of Mean	Observed Flow	Median <sup>1</sup>	Mean <sup>1</sup>	Percent of Mean
Inflow to Hetch Hetchy Reservoir	102,422	99,383	102,046	100%	373,061	232,271	247,718	151%
Inflow to Cherry Lake and Lake Eleanor	75,705	85,278	84,860	89%	321,735	238,994	257,647	125%
Tuolumne River at LaGrange	244,911	277,191	298,503	82%	1,057,489	803,288	983,352	108%
Water Available to City	53,256	92,777	116,214	46%	359,105	236,654	402,185	89%

<sup>1</sup>Hydrologic Record: 1991-2020

## Hetch Hetchy System Operations

Water deliveries via the San Joaquin Pipeline (SJPL) remained at 156 MGD throughout April.

Hetch Hetchy Reservoir power draft and stream release totaled 83,417 acre-feet during the month of April. Required minimum instream release during April was 75 cfs (Year Type A) plus 64 cfs when Canyon Tunnel power draft exceeded 920 cfs. The required minimum instream release during May is 100 cfs (Year Type A).

Cherry Reservoir power draft and stream release totaled 47,181 acre-feet during the month of April. The required minimum instream release for April was 5 cfs and remains 5 cfs for May.

Lake Eleanor stream release totaled 24,492 acre-feet during the month of April. 4,721 acre-feet of water was transferred to Cherry Reservoir via the Cherry-Eleanor Pumping Station. Required minimum instream release for April increased from 10 cfs to 20 cfs on April 15 and will remain at 20 cfs during May.

## Regional System Treatment Plant Production

The Harry Tracy Water Treatment Plant production rate for the month was 29 MGD. The Sunol Valley Water Treatment Plant production rate for the month was 32 MGD.

## Regional System Water Delivery

The average April delivery rate was 203 MGD which is a 2.5% increase compared to the March delivery rate of 198 MGD.

## Local Precipitation

The rainfall summary for April 2026 and Water Year 2026 is presented in Table 3.

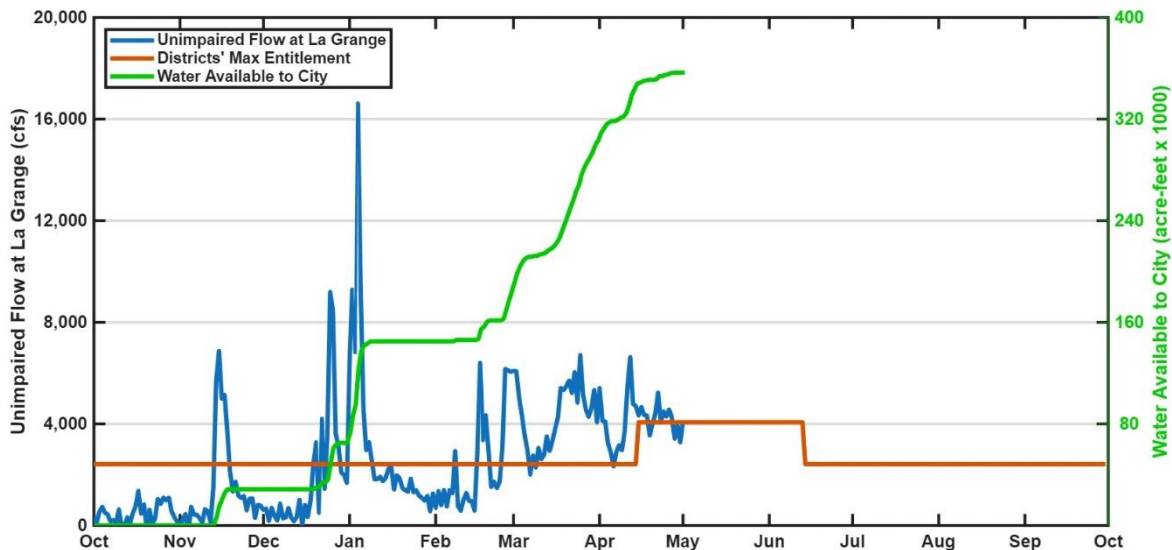
Weather Station Location	April 2026		October 1, 2025 through April 30, 2026	
	Total (inches)	Percent of Mean for the Month	Total (inches)	Percent of Mean for the Year-To-Date
Pilarcitos Reservoir	6.92	236%	36.65	112%
Lower Crystal Springs Reservoir	4.99	287%	26.04	121%
Calaveras Reservoir	3.64	246%	21.41	122%

\*Mean Period = WY 1991-2020

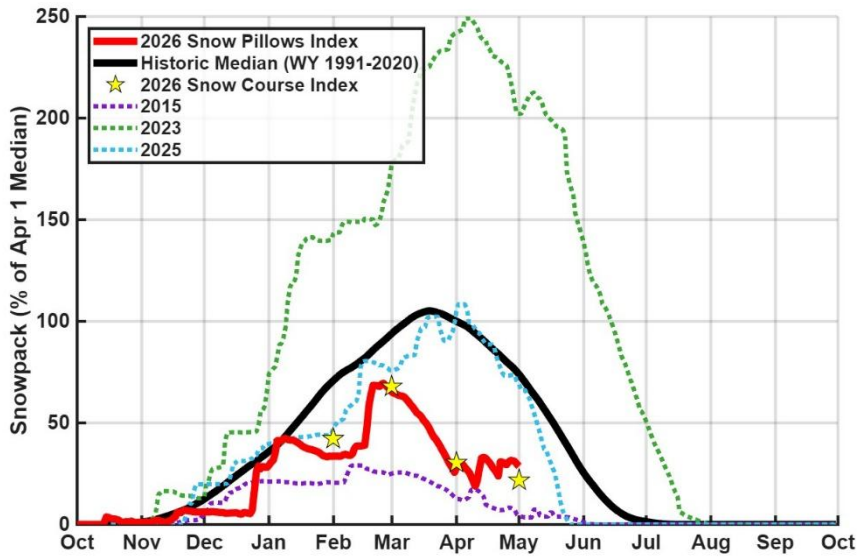
## Snowpack, Water Supply and Planned Water Supply Management

Air temperatures in the Tuolumne River Basin were slightly below normal and precipitation was above normal during April. Four light to moderate storm systems passed over the Tuolumne Basin in April, providing approximately twice the median historical April precipitation. These storms were punctuated by brief periods of clear, warm weather among otherwise cloudy conditions. Due to the persistent cloudy conditions and periodic modest snowfall, the rate of snowmelt runoff and the quantity of upcountry snowpack remained relatively stable throughout April. 53,256 acre-feet of Water Available to the City (WAC) was observed in April (Figure 4).

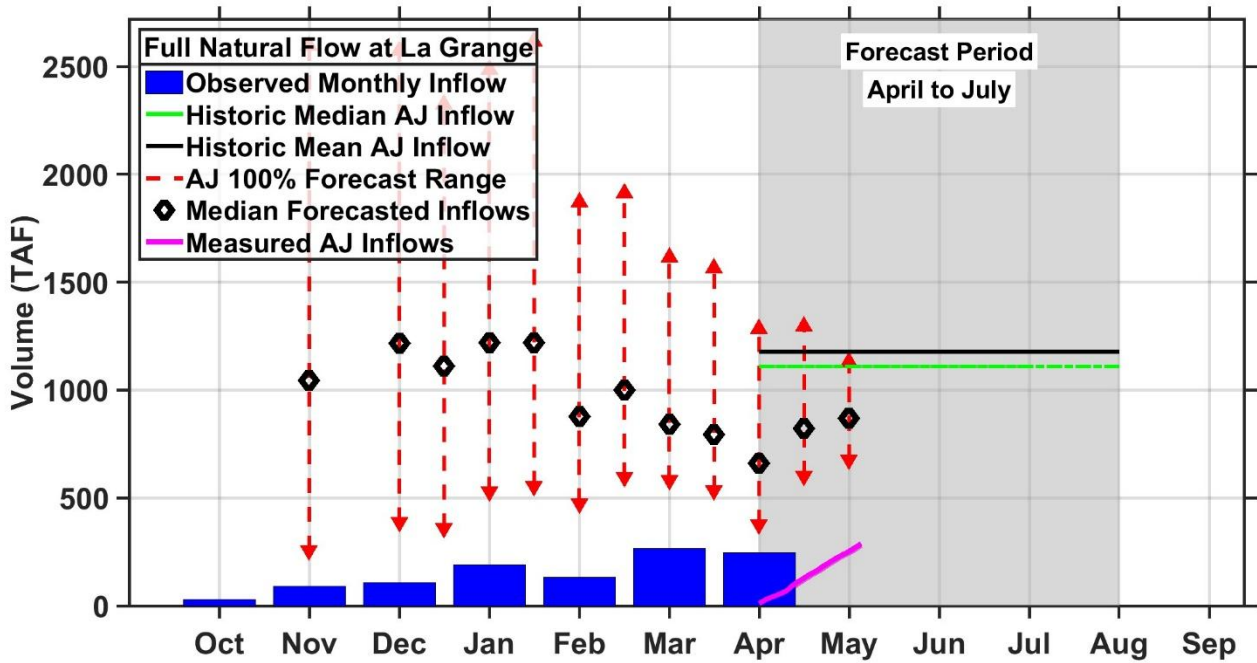
Hetch Hetchy Reservoir is drafting via elevated instream releases and Kirkwood powerdraft to manage the reservoir as it rises to full pool. Cherry Reservoir is drafting via instream releases and elevated Holm powerdraft to manage the reservoir as it rises to full pool. The Cherry-Eleanor Pumps were active April 1<sup>st</sup> to 11<sup>th</sup> and April 15<sup>th</sup> to 19<sup>th</sup>. They are expected to remain off until Cherry Reservoir inflows subside below Holm powerdraft capacity. Powerdraft at all powerhouses is expected to remain elevated throughout the end of runoff in late May or June. All upcountry reservoirs are projected to reach maximum storage by the end of runoff with spill expected from Hetch Hetchy Reservoir and Lake Eleanor. Water Bank is expected to remain full through runoff.



**Figure 4:** Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City.



**Figure 5:** Current water year 10-Station Snow Pillows Index as of May 1 (red line), based on real-time snow water equivalent measurements in the Tuolumne Basin. Historic median, wet and dry years, and previous water year are included for comparison purposes.



**Figure 6:** Water Supply Forecast Model of runoff (April to July) on the Tuolumne River at La Grange. This model is driven by precipitation from October to February, and by snow survey data from February through June. The forecast range decreases as time passes due to reduced potential future precipitation.

# San Francisco Public Utilities Commission Hydrological Conditions Report May 2026

B. Barry, H. Forrester, L. Stewart, R. Walters  
Prepared June 1, 2026



Hetch Hetchy reservoir reached maximum capacity on May 16<sup>th</sup> and maintained spill through the end of May. Warm, clear conditions with waning high elevation snowpack and receding reservoir inflows signal the end of spring runoff is imminent in early June. Photo taken June 1<sup>st</sup>.

## System Storage

Current Tuolumne System and Local Bay Area storage conditions are summarized in Table 1.

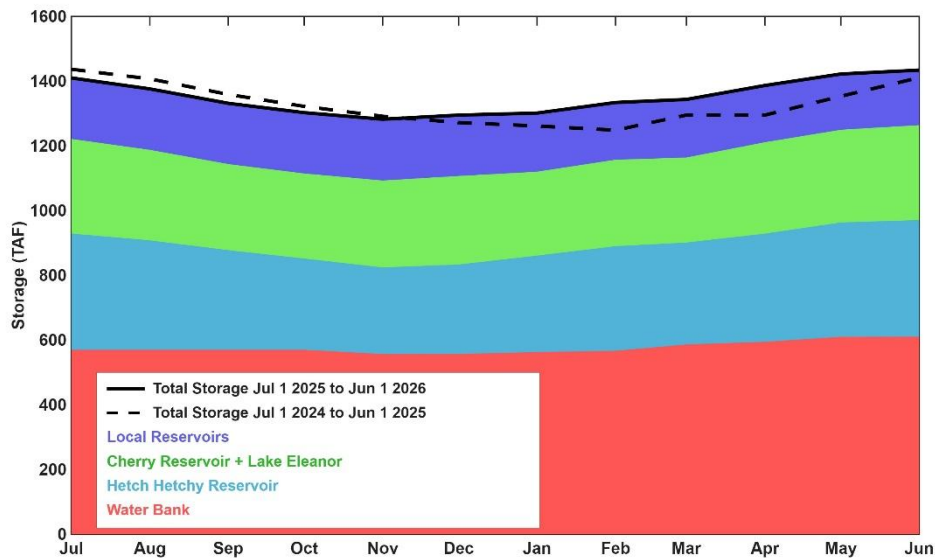
Table 1. Current System Storage as of June 1, 2026							
	Current Storage		Maximum Storage		Available Capacity		Percentage of Maximum Storage
	acre-feet	millions of gallons	acre-feet	millions of gallons	acre-feet	millions of gallons	
<b>Tuolumne System</b>							
Hetch Hetchy Reservoir <sup>1</sup>	360,360		360,360		0		100%
Cherry Reservoir <sup>2</sup>	266,350		268,811		2,461		99%
Lake Eleanor <sup>3</sup>	26,726		27,100		374		98%
Water Bank <sup>4</sup>	610,665		610,665		0		100%
Tuolumne Storage	1,264,101		1,266,936		2,835		100%
<b>Local Bay Area Storage</b>							
Calaveras Reservoir	61,271	19,965	96,670	31,500	35,399	11,535	63%
San Antonio Reservoir	44,444	14,482	52,506	17,109	8,062	2,627	85%
Crystal Springs Reservoir	46,165	15,043	68,743	22,400	22,578	7,357	67%
San Andreas Reservoir	16,173	5,270	18,898	6,158	2,725	888	86%
Pilarcitos Reservoir	1,940	632	3,118	1,016	1,178	384	62%
Total Local Storage	169,993	55,392	239,936	78,183	69,943	22,791	71%
<b>Total System</b>	<b>1,434,094</b>		<b>1,506,872</b>		<b>72,778</b>		<b>95%</b>

<sup>1</sup> Maximum Hetch Hetchy Reservoir storage with drum gates activated.

<sup>2</sup> Maximum Cherry Reservoir storage with flashboards removed.

<sup>3</sup> Maximum Lake Eleanor storage with all flashboards installed.

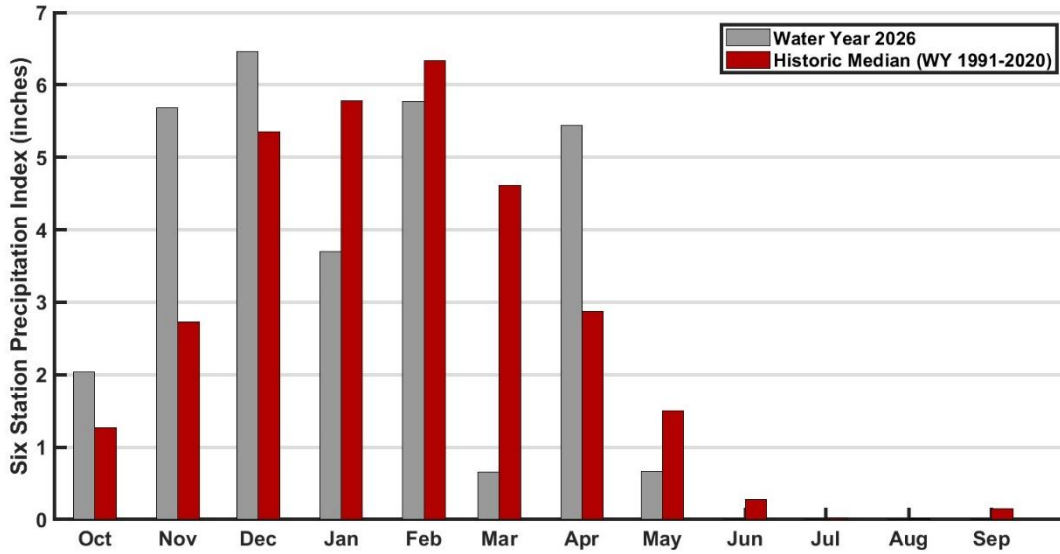
<sup>4</sup> Additional Water Bank storage is derived from flood storage encroachment in Don Pedro.



**Figure 1:** Local and Upcountry Reservoir storage. Color bands show contributions to total system storage. Solid black line shows total system storage for the past 12 months. Dashed black line shows total system storage for the previous 12 months.

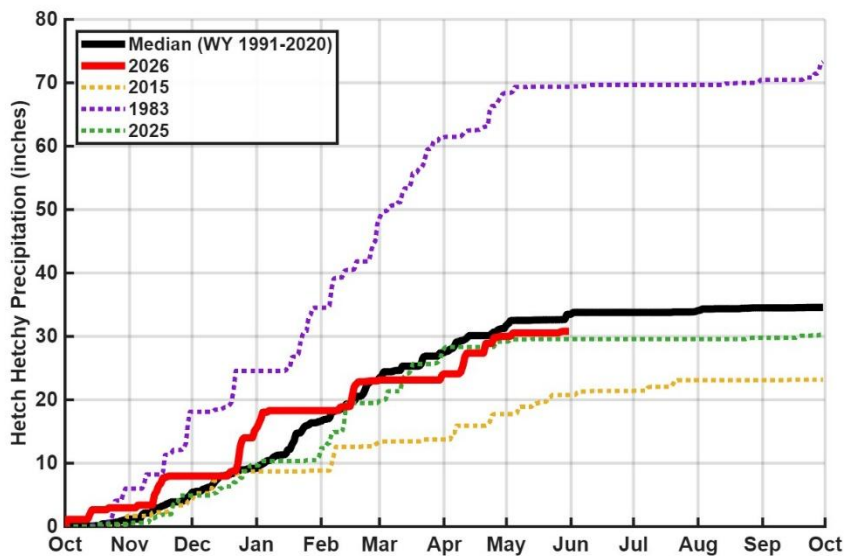
## Hetch Hetchy System Precipitation Index

*Current Month:* The May 2026 six-station precipitation index was 0.65 inches, or 43% of the 1991-2020 median May precipitation.



**Figure 2:** Monthly distribution of the six-station precipitation index relative to the monthly precipitation medians as of June 1. The precipitation index is computed as the average of six Sierra precipitation stations and is an indicator of the overall basin wetness.

*Cumulative Precipitation to Date:* The cumulative six-station precipitation index for Water Year (WY) 2026 is 30.36 inches, which is 89% of the median to-date. The Hetch Hetchy Weather Station received 0.79 inches of precipitation in May resulting in a total of 30.80 inches for WY 2026, or 88% of the WY median to-date. The cumulative WY 2026 Hetch Hetchy Weather Station precipitation is shown in Figure 3 in red.



**Figure 3:** Water Year 2026 cumulative precipitation measured at Hetch Hetchy Weather Station as of June 1. Median cumulative precipitation measured at Hetch Hetchy Weather Station and example wet and dry years are included with Water Year 2025 for comparison purposes.

## Tuolumne Basin Unimpaired Inflow

Unimpaired inflow to SFPUC reservoirs and the Tuolumne River at La Grange for May 2026 and Water Year 2026 is summarized below in Table 2.

Table 2. Calculated reservoir inflows and Water Available to City								
All flows are in acre-feet <sup>1</sup>	May, 2026				October 1, 2025 through May 31, 2026			
	Observed Flow	Median <sup>1</sup>	Mean <sup>1</sup>	Percent of Mean	Observed Flow	Median <sup>1</sup>	Mean <sup>1</sup>	Percent of Mean
Inflow to Hetch Hetchy Reservoir	138,059	214,740	218,132	63%	511,121	462,650	465,850	110%
Inflow to Cherry Lake and Lake Eleanor	66,657	115,014	125,164	53%	388,391	378,983	382,811	101%
Tuolumne River at LaGrange	248,426	400,953	444,403	56%	1,305,915	1,267,528	1,427,755	91%
Water Available to City	34,428	156,297	208,902	16%	393,533	459,193	611,087	64%

<sup>1</sup>Hydrologic Record: 1991-2020

### Hetch Hetchy System Operations

Water deliveries via the San Joaquin Pipeline (SJPL) increased from 156 MGD to 185 MGD on May 11<sup>th</sup>, and again to 220 MGD on May 18<sup>th</sup>.

Hetch Hetchy Reservoir power draft and stream release totaled 130,984 acre-feet during the month of May. Required minimum instream release during May was 100 cfs (Year Type A) plus 64 cfs when Canyon Tunnel power draft exceeded 920 cfs. The required minimum instream release during June is 125 cfs (Year Type A).

Cherry Reservoir power draft and stream release totaled 45,227 acre-feet during the month of May. The required minimum instream release for May was 5 cfs and will remain 5 cfs for June.

Lake Eleanor stream release totaled 14,938 acre-feet during the month of May. 3,511 acre-feet of water was transferred to Cherry Reservoir via the Cherry-Eleanor Pumping Station. The required minimum instream release for May was 20 cfs and will remain at 20 cfs during June.

### Regional System Treatment Plant Production

The Harry Tracy Water Treatment Plant production rate for the month was 16 MGD. The Sunol Valley Water Treatment Plant production rate for the month was 21 MGD.

### Regional System Water Delivery

The average May delivery rate was 212 MGD which is a 4.4% increase compared to the April delivery rate of 203 MGD.

## Local Precipitation

The rainfall summary for May 2026 and Water Year 2026 is presented in Table 3.

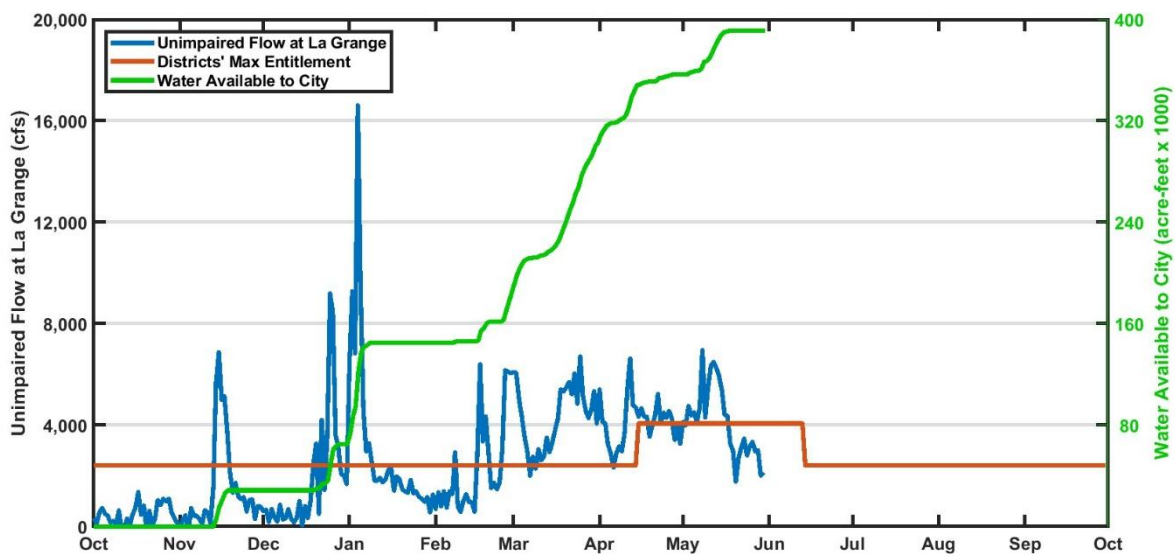
Weather Station Location	May 2026		October 1, 2025 through May 31, 2026	
	Total (inches)	Percent of Mean for the Month	Total (inches)	Percent of Mean for the Year-To-Date
Pilarcitos Reservoir	0.57	86%	37.22	112%
Lower Crystal Springs Reservoir	0.39	87%	29.43	134%
Calaveras Reservoir	0.39	80%	21.80	121%

\*Mean Period = WY 1991-2020

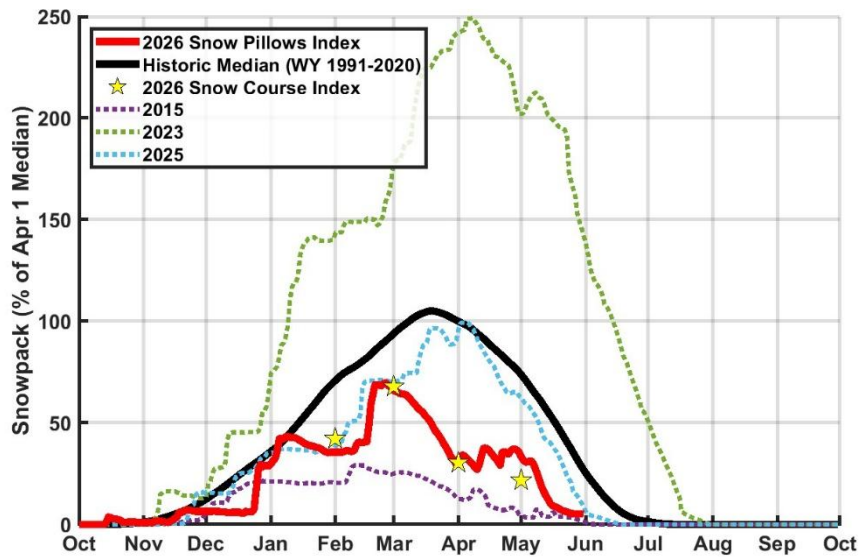
## Snowpack, Water Supply and Planned Water Supply Management

Precipitation was slightly below normal during May. Two brief, seasonally cool low-pressure systems near the beginning and end of the month provided modest precipitation and temporarily slowed snowmelt-driven runoff. Otherwise, conditions through May were clear with air temperatures undulating between seasonal normals and moderate heat waves. A majority of the remaining upcountry snowpack melted during May leaving waning snowpack above approximately 9,500 feet. 34,428 acre-feet of Water Available to the City (WAC) was observed in May (Figure 4).

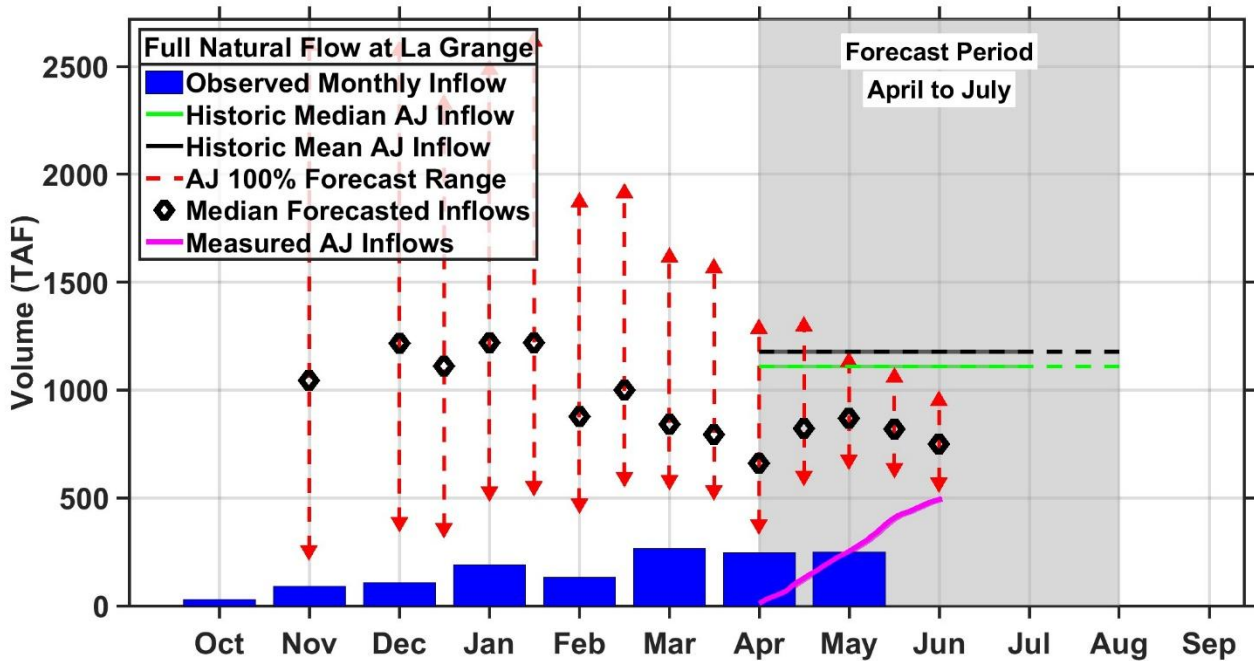
Hetch Hetchy Reservoir is drafting via instream releases and Kirkwood powerdraft to maintain the reservoir at full pool through the end of runoff. Cherry Reservoir is drafting via minimum instream releases and elevated Holm powerdraft to maintain near full pool through the end of runoff. The Cherry-Eleanor Pumps were active from May 19<sup>th</sup> through the end of the month. The pumps are planned to be incrementally deactivated as needed to balance Lake Eleanor inflows and maximize carryover storage. Powerdraft at all powerhouses is expected to remain elevated throughout the end of runoff in June. Water Bank is expected to remain full through the end of runoff. As spring runoff ends, upcountry powerdraft and releases will be adjusted to optimize water conservation. In all Water Bank scenarios, Kirkwood powerdraft will reduce to match San Joaquin Pipeline deliveries, and Holm powerdraft will reduce to target 230,000 acre-feet of Cherry Reservoir storage on October 1<sup>st</sup> while meeting recreational flow needs.



**Figure 4:** Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City.



**Figure 5:** Current water year 10-Station Snow Pillows Index as of June 1 (red line), based on real-time snow water equivalent measurements in the Tuolumne Basin. Historic median, wet and dry years, and previous water year are included for comparison purposes.



**Figure 6:** Water Supply Forecast Model of runoff (April to July) on the Tuolumne River at La Grange. This model is driven by precipitation from October to February, and by snow survey data from February through June. The forecast range decreases as time passes due to reduced potential future precipitation.

**WATER SERVICE CONNECTION TRANSFER REPORT  
TRANSFERS APPROVED FOR THE MONTH OF MAY 2026**

DONATING APN	PROPERTY OWNER(S)	RECIPIENT APN	PROPERTY OWNER(S)	# OF CONNECTIONS	DATE
047-152-040	Frederick G. Campbell	047-055-130	Frank Richard Knowles and Cynthia Kay Newth, Trustees of the Richard Knowles and Cynthia Newth Family Trust, also known as the Frank Richard Knowles and Cynthia Newth Family Trust dated July 6, 2005	1-- 5/8"	May 21, 2026
115-520-170	Charles J. Keenan III (c/o Joyce Yamigiwa)	047-102-130	Amaranto J. and Elena Vitorino	1-- 5/8"	May 21, 2026
047-163-580	Herbert A. Canadas and Deborah G. Bullene	047-207-390	Joe P. and Monica S. Bettencourt	1-- 5/8"	May 21, 2026
047-163-590	Herbert A. Canadas and Deborah G. Bullene	047-207-390	Joe P. and Monica S. Bettencourt	one half (.5) 5/8"	May 21, 2026

**STAFF REPORT**

**To:** Coastside County Water District Board of Directors

**From:** Cathleen Brennan, Water Resource Analyst

**Agenda:** June 9, 2026

**Date of Report:** June 5, 2026

Agenda Title: Consider Adoption of the 2025 Urban Water Management Plan

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**Recommendation/Motion:**

**Approve Resolution 2026-05 adopting the 2025 Urban Water Management Plan.**

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**Background:**

The District is required to prepare and adopt an Urban Water Management Plan (UWMP) every five years and submit it to the California Department of Water Resources (DWR). The UWMP is required to have specific data tables, descriptions, and documentation as described in California Water Code (Section 10610 et seq). The purpose of the UWMP, under the Water Management Planning Act, is to provide a planning tool for the water supplier and any city or county that the water supplier provides water, with the goal of ensuring adequate water supplies to meet existing and future water demands.

A copy of the draft 2025 UWMP can be found on the District’s [website](#).

**Report:**

The 2025 UWMP contains ten chapters along with an executive summary and appendices. There have been no additional reporting requirements since the 2020 UWMP was adopted, so the 2025 UWMP has updated data, tables, figures, and text as suggested by the DWR Guidebook.

The appendices provide supporting data and information to the text of the report. Appendix C has a checklist that lists all the required elements under the Water Code. Besides providing a summary of the 2025 UWMP, the executive summary provides the required lay description of the plan.

The following is a list of the chapters with a brief description.

- Chapter 1 is a concise introduction to the UWMP and its organization.
- Chapter 2 is a description of how the plan was prepared.

- Chapter 3 is a description of the District’s service area. One important topic included in this chapter is a discussion of the Local Coastal Programs and constraints placed on growth.
- Chapter 4 is description of the types of water demand within the District’s service area. It includes projected water demand with active and passive water conservation up to the year 2050. The steady demand reflects the service area’s slow growth and primarily residential customer base.
- Chapter 5 is confirmation that the District met its SBx7-7 targets for 2020, and no additional actions are required.
- Chapter 6 characterizes the District’s normal water year supplies. This chapter describes water supply sources, treatment, and volumes.
- Chapter 7 is a description of the District’s ability to meet water demand under hydrological variability, climate change conditions, and other factors. In this chapter the Bay Delta Plan impacts on the SFPUC water supplies are described, and constraints on local sources are considered. This chapter usually generates the most comments and concerns.
- Chapter 8 has summary tables of the District’s updated Water Shortage Contingency Plan. The Water Shortage Contingency Plan can be found in Appendix G of the UWMP.
- Chapter 9 describes the District’s current approach to water conservation and water efficiency.
- Chapter 10 discusses the adoption and submittal of the UWMP.

The core of the UWMP is in chapter 3 through chapter 7. These are the chapters that will describe the District’s supplies, demand, and reliability.

**Next Steps:**

After the adoption of the plan, staff will need to complete additional outreach in addition to submitting the plan to the state.

- **July 1, 2026:** Submit the UWMP, including the updated WSCP to DWR. The UWMP submittal will be done electronically through the WUE data portal (CWC §10621).
- **30-days after Adoption:** Submit the UWMP to the California State Library, and any city or county within which it supplies water. Copies of any changes or amendments must be submitted within 30 days (CWC §10644(a)).
- **30-days after Submission to DWR:** Provide a copy of the UWMP for public review during normal business hours (CWC §10645) and it will be posted on the District’s website.

It is staff’s objective to publish the District’s 2025 UWMP to ensure that it meets all the regulatory requirements, so that DWR will deem it complete upon its initial review. Elizabeth Drayer V.P. of West Yost Associates has been working with staff to create a 2025 UWMP that meets or exceeds the regulatory requirements.

**Fiscal Impacts:**

The costs of the plan include attorney fees, outreach and publication costs, and consultant costs.

1. West Yost Associates | \$92,030.00 (not to exceed)
2. Outreach and Printing | \$4,900 (to date)

**Attachment:**

- A) Executive Summary
- B) Resolution 2026-05
- C) Online access to Draft 2025 UWMP [website](#)
- D) Presentation Slides

## Executive Summary

### INTRODUCTION

An Urban Water Management Plan (UWMP) helps water suppliers assess the availability and reliability of their water supplies and current and projected water use to help ensure reliable water service under different conditions. This water supply planning is especially critical for California currently, as climate change is resulting in changes in rainfall and snowfall, which in turn impact water supply availability. Development is occurring throughout the State resulting in increased needs for reliable water supplies. The Urban Water Management Planning Act (Act) requires larger water suppliers that provide water to urban users (whether directly or indirectly) to develop UWMPs every five years. UWMPs evaluate conditions for the next 20 years, so these regular updates ensure continued long-term planning.

Since the Coastside County Water District (District) provides water service directly to more than 3,000 connections, it is required to prepare a UWMP.

**This Executive Summary serves as a Lay Description of the District's 2025 UWMP, as required by California Water Code (CWC) §10630.5.**

### CALIFORNIA WATER CODE REQUIREMENTS

The CWC documents specific requirements for California water suppliers. The Act is included in the CWC and specifies the required elements of a UWMP, including discussing an agency's water system and facilities, calculating how much water its customers use (i.e., water demand) and how much it can supply, and detailing how it would respond during a drought or other water supply shortage. Also, a UWMP must describe what specific coordination steps were taken to prepare, review, and adopt the plan.

The Act has been revised over the years. The Water Conservation Act of 2009 (also known as SB X7-7) required retail water agencies to establish water use targets for 2020 that would result in statewide water savings of 20 percent by 2020. In their 2025 UWMPs, retail water agencies (i.e., those distributing water to end users like residences and businesses) are required to report on their compliance with SB X7-7 2020 water use targets.

The 2012-2016 drought led to further revisions to the Act to improve water supply planning for long-term reliability and resilience to drought and climate change. These revisions were formalized in the 2018 Water Conservation Legislation and include:

- **Five Consecutive Dry-Year Water Reliability Assessment:** Analyze water supply reliability for five consecutive dry years over the planning period of this plan (see Chapter 7).
- **Drought Risk Assessment:** Assess water supply reliability for the next five years assuming they are dry years (see Chapter 7).
- **Seismic Risk:** Identify the seismic risk to the agency's water facilities and have a plan to address identified risks (see Chapter 8).
- **Water Shortage Contingency Plan (WSCP):** Update the agency's plan to include an annual process for assessing potential gaps between planned water supply and demands; conform with the State's standard water shortage levels (including a shortage level greater than 50 percent) for consistent messaging and reporting; and provide water shortage responses that are locally appropriate (see Chapter 8).



## Executive Summary

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- **Lay Description:** Provide a lay description of the findings of the UWMP; this Executive Summary serves as the lay description for this plan.

Major components and findings of the District's 2025 UWMP are summarized below.

### DISTRICT WATER SERVICE AREA AND WATER SYSTEM FACILITIES

The District is a special district in San Mateo County formed in 1947 to provide water to customers within its jurisdictional boundaries which include the City of Half Moon Bay, and several unincorporated coastal communities including Moonridge, San Mateo Road, El Granada, Miramar, and Princeton by the Sea. The District's service area encompasses approximately 14 square miles.

Water enters the District's water system from two sources. At the north end of the District's service area, it enters the Denniston Water Treatment Plant from the Denniston Project, near the Half Moon Bay Airport. At Half Moon Bay, it enters the system via the Pilarcitos Pipeline and flows into the Nunes Water Treatment Plant. From there it flows into storage tanks for subsequent use in the system. There are 100 miles of transmission and distribution pipeline in the system. There are also eight treated water storage tanks in the system which have a combined storage capacity of 8.95 million gallons.

### DISTRICT SERVICE AREA POPULATION AND WATER USE

The District currently serves a population of approximately 19,033. It anticipates population growth and future planned development in its water service area. Future service area population is based on projections provided in the Association of Bay Area Governments (ABAG) Plan Bay Area 2050.

Thorough and accurate accounting of current and future water demands is critical for the District's planning efforts. To continue delivering safe and reliable drinking water, the District must know how much water its customers currently use and how much they expect to use in the future.

Projected population from 2030 and 2050 is based on the 2025 BAWSCA Regional Water Demand and Conservation Projections Report (Demand Study; described in further detail in Chapter 4). It is anticipated that District's overall service area population will increase slightly in the future. By 2050, the total population within the District's service area is expected to be 22,825, which represents a less than 1 percent annual growth rate compared to the 2025 population. Additional discussion on the District's historical, current and projected water use is provided in Chapter 4.

### DISTRICT WATER SUPPLIES

The District currently utilizes water from the following sources:

- Imported surface water from the San Francisco Public Utilities Commission (SFPUC)
- Local groundwater basin (Half Moon Bay Terrace Basin)
- Local surface water (Pilarcitos and Denniston Creeks)

Approximately 65 percent of the District's water supply is purchased from the SFPUC. The District is the only customer of the SFPUC that receives raw (untreated) water. The District purchases raw water from two sources owned and operated by the SFPUC: Pilarcitos Reservoir and Upper Crystal Springs Reservoir.



## Executive Summary

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The transmission pipelines from each of these sources interconnect in upper Pilarcitos Canyon. The water supplies purchased from SFPUC are treated at the District's Nunes Water Treatment Plant.

The remaining 35 percent of the District's water supply is produced locally from wells and surface water. The District operates eight groundwater wells in the Denniston Well Field; however, only one well (Well D1) is currently active and used for production. The Denniston Well Field is mostly located to the east of the Half Moon Bay Airport, but there is one well which is to the west of the Half Moon Bay Airport. The District's supplies from the Denniston Well Field and surface water supplies from the Denniston Creek are treated at the District's Denniston Water Treatment Plant. The Pilarcitos Creek wells, owned and operated by the District, are another source of surface water supplies. The Pilarcitos Creek wells are located in Pilarcitos Creek Canyon between Pilarcitos Reservoir and Highway 92 and supplies from the wells are treated at the District's Nunes Water Treatment Plant.

Additional discussion on the District's water supplies is provided in Chapter 6 of this plan.

### CONSERVATION TARGET COMPLIANCE

In its 2015 UWMP, the District confirmed its baseline per capita water use, and established and adopted its water use target of 124 gallons per capita per day (GPCD) for 2020. In its 2020 UWMP, the District verified that it achieved its 2020 water use target in accordance with SB X7-7. The District's per capita water use in 2020 was 97 GPCD, well below the confirmed 2020 water use target of 124 GPCD. This achievement was the result of continued water conservation by the District's customers.

Additional discussion regarding the District's compliance with SB X7-7 is provided in Chapter 5 of this plan.

### WATER SERVICE RELIABILITY

UWMP guidelines ask water suppliers to evaluate their water service reliability by examining the impact of drought on their water supplies and comparing those reduced supplies to water demands. Specifically, agencies should calculate their water supplies during a single dry year and five consecutive dry years using historical records.

As described in this UWMP, the District has sufficient water supply in normal water years to meet existing and projected demand. However, a constraint on the District's water supplies from the SFPUC, as of 2023, is the Water Quality Control Plan for the San Francisco Bay/Sacramento-San Joaquin Delta Estuary (Bay-Delta Plan Amendment). The Bay-Delta Plan Amendment may severely impact the availability of the District's water supplies from the SFPUC in dry years. During single dry year scenarios, the District may experience up to 4 percent water shortages. During multiple dry year scenarios, the District may experience greater than 52 percent water shortages. The implementation of the Bay-Delta Plan Amendment comes with uncertainty due to pending lawsuits and efforts to finalize the Agreements to Support Healthy Rivers and Landscapes. The District continues to work with SFPUC and Bay Area Water Supply and Conservation Agency (BAWSCA) to advocate for reliable water supplies and supports SFPUC's effort to pursue the Agreements to Support Healthy Rivers and Landscapes.

The District will continue to invest in local water supplies and continues to support water conservation and the most efficient uses of water in the District's service area. The District continues to explore recycled water supply options, including direct and indirect potable reuse.

Additional discussion on the District's water supply reliability is provided in Chapter 7 of this plan.



## Executive Summary

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### WATER SHORTAGE CONTINGENCY PLAN

A WSCP describes an agency’s plan for preparing and responding to water shortages. The District updated its WSCP to include its process for assessing potential gaps between planned water supply and demands for current year and the next potentially dry year. It aligned its water service area’s water shortage levels with the State’s standard stages for consistent messaging and reporting and planned for locally appropriate water shortage responses. The WSCP may be used for foreseeable and unforeseeable events.

The updated WSCP, which is described in Chapter 8 and provided in Appendix G of this plan, is adopted by separate resolution so that it may be updated as necessary to adapt to changing conditions.

### UWMP PREPARATION, REVIEW, AND ADOPTION

The District developed this 2025 UWMP in coordination with SFPUC and BAWSCA. While preparing its UWMP and updated WSCP, the District notified other stakeholders (including San Mateo County and the general public) of its preparation, its availability for review, and the public hearings prior to adoption. The District encouraged community participation in the development of the 2025 UWMP and updated WSCP using newspaper advertisements and web-based communication. These public notices included the time and place of the public hearings, as well as the location where the UWMP and updated WSCP would be available for public inspection.

The public hearings provided an opportunity for District water users and the general public to become familiar with the 2025 UWMP and updated WSCP and ask questions about the District’s water supply, its continuing plans for providing a reliable, safe, high-quality water supply, and its plans to address potential water shortages. Following the public hearings, the District Board of Directors adopted the updated WSCP on **MM DD, 2026** and the 2025 UWMP on **MM DD, 2026**. A copy of the adopted 2025 UWMP and updated WSCP was provided to the Department of Water Resources and is available on the District’s website.

Additional discussion on the District’s 2025 UWMP preparation and adoption is provided in Chapters 2 and 10 of this plan.

RESOLUTION 2026-05

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE COASTSIDE COUNTY WATER DISTRICT ADOPTING  
THE COASTSIDE COUNTY WATER DISTRICT 2025 URBAN WATER MANAGEMENT PLAN

**WHEREAS**, the Urban Water Management Planning Act (California Water Code § 10610 et seq.) requires urban water suppliers to prepare and adopt an Urban Water Management Plan to, among other things, report, describe, and evaluate water deliveries, water supply sources, efficient water use, and demand management measures; and

**WHEREAS**, the Urban Water Management Planning Act requires that Urban Water Management Plans are to be prepared every five years by urban water suppliers with 3,000 or more service connections or supplying 3,000 or more acre-feet of water per year; and

**WHEREAS**, Coastside County Water District (“District”) has prepared its Urban Water Management Plan (“UWMP”), which includes the updated Water Shortage Contingency Plan that was adopted by the District on May 12, 2026, as required by the Urban Water Management Planning Act; and

**WHEREAS**, the impacts of the Bay-Delta Plan Amendment on the SFPUC Regional Water System are described in Chapter 7, Appendix I, and Appendix J; and

**WHEREAS**, the District coordinated the preparation of the UWMP with other appropriate agencies in the area; notified the County of San Mateo and City of Half Moon Bay that the District will be reviewing the UWMP and considering its adoption at least 60 days prior to the public hearing; made a copy of the UWMP available on the District’s website and in the District’s lobby; published a notice of the public hearing in the local newspaper once a week for two successive weeks beginning at least fourteen days prior to the public hearing and posted that notice on the District’s website; held a public hearing inviting public input regarding the draft UWMP; and considered all comments received during the public hearing.

**NOW THEREFORE, BE IT RESOLVED** that the Board of Directors of the Coastside County Water District hereby approves and adopts the 2025 Urban Water Management Plan, as presented to the Board.

**BE IT FURTHER RESOLVED** that the Board authorizes the General Manager to incorporate comments from the public hearing as approved by the Board after the close of the public hearing.

**BE IT FURTHER RESOLVED** that the General Manager is authorized and directed to submit a copy of the adopted UWMP to the Department of Water Resources by July 1, 2026, and to the California State Library, the County of San Mateo, and the City of Half Moon Bay, and to post the adopted UWMP on the District’s website and make it available to the public within 30 days of its adoption.

**PASSED AND ADOPTED** this 9<sup>th</sup> day of June 2026, by the following vote:

AYES:

NOES

ABSTAIN:

ABSENT:

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Robert Feldman  
President Board of Directors

ATTEST:

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Mary Rogren  
General Manager, Secretary of the District



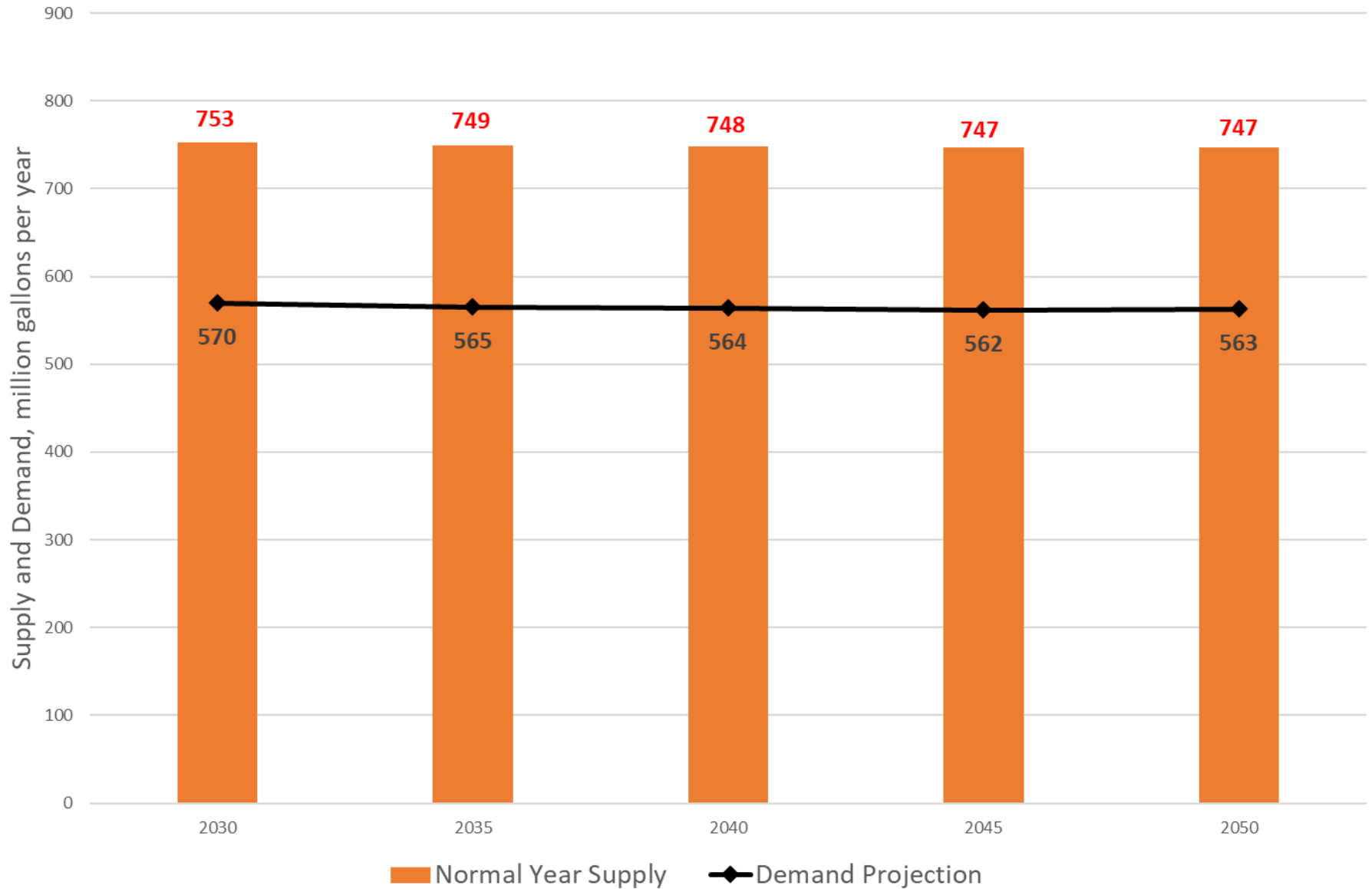
# Coastside County Water District 2025 Urban Water Management Plan



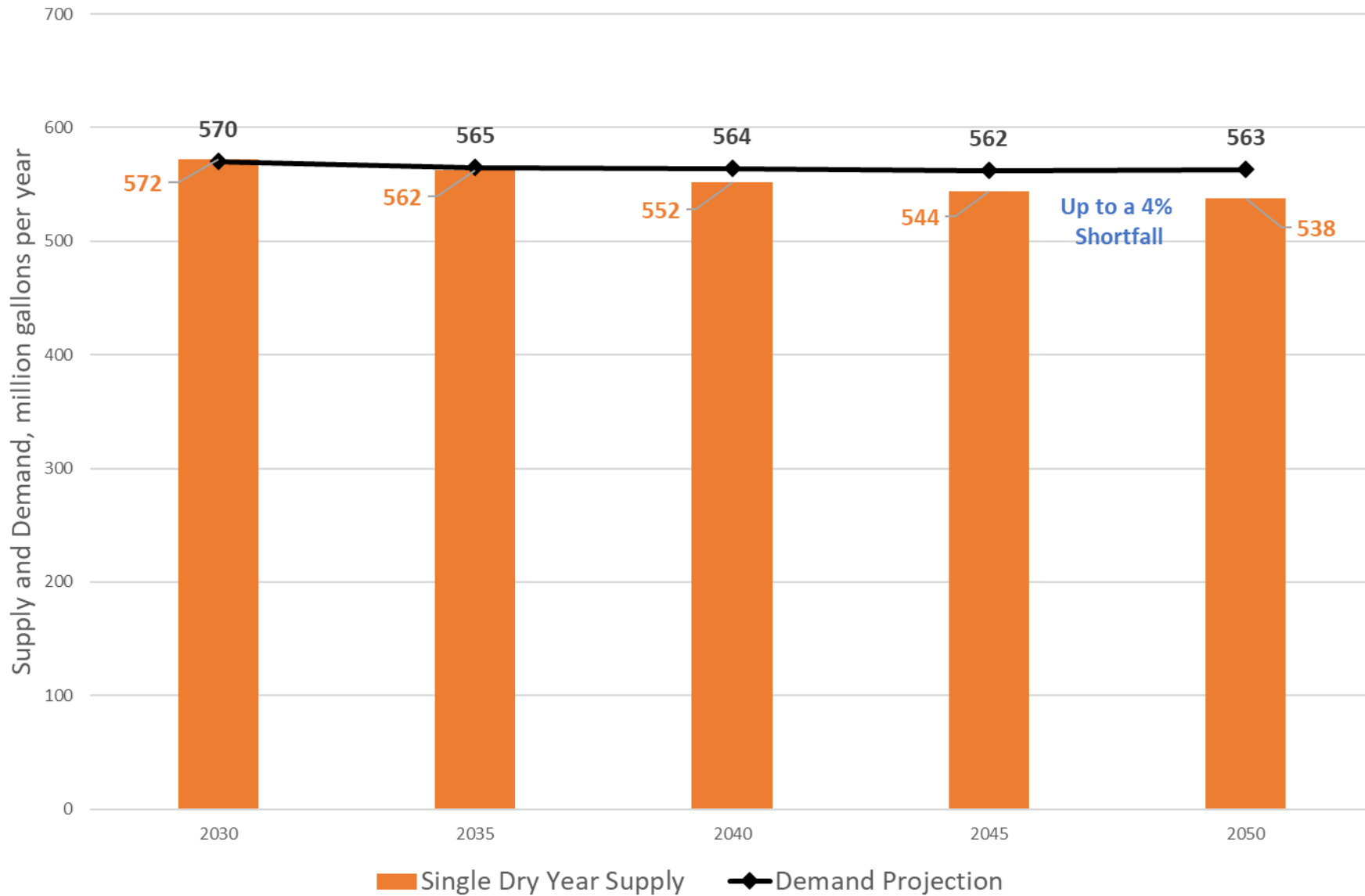
# Public Hearing

# June 9, 2026 | 6:00PM

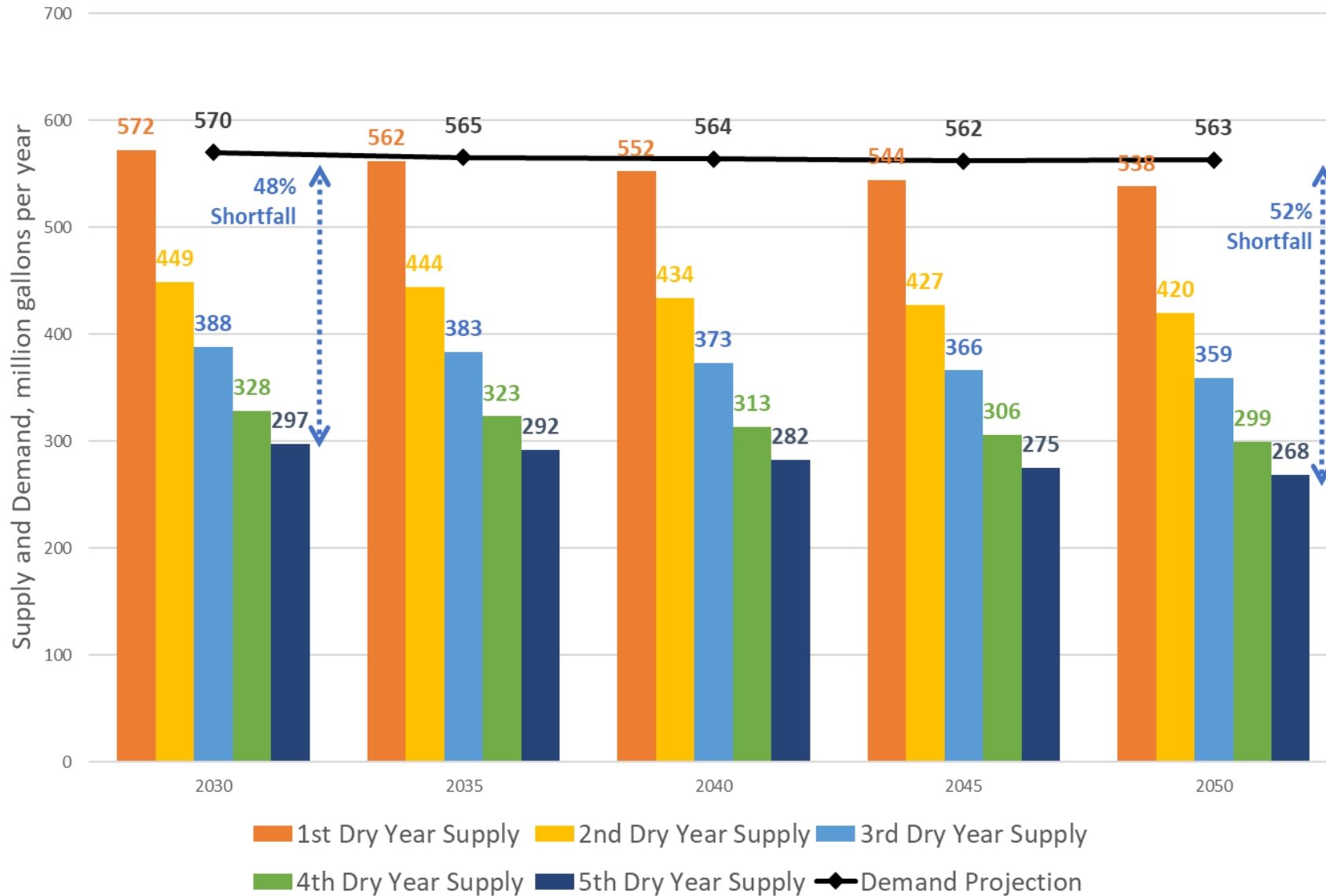
### Projected Demand vs. Normal Year Supplies (includes SFPUC and Local Supplies)



### Projected Demand vs. Single Dry Year Supplies (includes SFPUC and Local Supplies, with Bay-Delta Plan Amendment)



## Projected Demand vs. Multiple Dry Year Supplies (includes SFPUC and Local Supplies, with Bay-Delta Plan Amendment)



<input checked="" type="checkbox"/>	January 2, 2026	Notice of Plan Preparation to City and County and to Other Interested Parties via USPS (60 day minimum)
<input checked="" type="checkbox"/>	March 24, 2026	Nextdoor Posting of Plan Preparation E-Newsletter Delivery via Constant Contact of Plan Preparation
<input checked="" type="checkbox"/>	April 22, 2026	E-Newsletter Delivery via Constant Contact of Public Hearing
<input checked="" type="checkbox"/>	May 15, 2026	Public Hearing Notice Posted District's Bulletin Board and Library
<input checked="" type="checkbox"/>	May 15, 2026	Public Review Period (14 day minimum) District Website and Copy in District Lobby
<input checked="" type="checkbox"/>	May 18, 2026	Public Hearing Notice Delivery by Email via Constant Contact City and County
<input checked="" type="checkbox"/>	May 1, 2026*, May 8, 2026, May 22, 2026, May 29, 2026, June 5, 2026 <i>*English only</i>	Public Hearing Notices Printed in Local Newspaper <u>San Mateo Daily Journal</u> in Spanish and English
<input checked="" type="checkbox"/>	June 5, 2026	Agenda for Public Hearing Posted on District's Website
<input type="checkbox"/>	June 9, 2026	Public Hearing and Consideration of Adoption of 2025 UWMP
	July 1, 2026	Submittal: California Department of Water Resources, State Library, County of San Mateo, and City of Half Moon Bay



## RESOLUTION 2026-05

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COASTSIDE COUNTY WATER DISTRICT ADOPTING THE COASTSIDE COUNTY WATER DISTRICT 2025 URBAN WATER MANAGEMENT PLAN

**WHEREAS**, the Urban Water Management Planning Act (California Water Code § 10610 et seq.) requires urban water suppliers to prepare and adopt an Urban Water Management Plan to, among other things, report, describe, and evaluate water deliveries, water supply sources, efficient water use, and demand management measures; and

**WHEREAS**, the Urban Water Management Planning Act requires that Urban Water Management Plans are to be prepared every five years by urban water suppliers with 3,000 or more service connections or supplying 3,000 or more acre-feet of water per year; and

**WHEREAS**, Coastside County Water District (“District”) has prepared its Urban Water Management Plan (“UWMP”), which includes the updated Water Shortage Contingency Plan that was adopted by the District on May 12, 2026, as required by the Urban Water Management Planning Act; and

**WHEREAS**, the impacts of the Bay-Delta Plan Amendment on the SFPUC Regional Water System are described in Chapter 7, Appendix I, and Appendix J; and

**WHEREAS**, the District coordinated the preparation of the UWMP with other appropriate agencies in the area; notified the County of San Mateo and City of Half Moon Bay that the District will be reviewing the UWMP and considering its adoption at least 60 days prior to the public hearing; made a copy of the UWMP available on the District’s website and in the District’s lobby; published a notice of the public hearing in the local newspaper once a week for two successive weeks beginning at least fourteen days prior to the public hearing and posted that notice on the District’s website; held a public hearing inviting public input regarding the draft UWMP; and considered all comments received during the public hearing.

**NOW THEREFORE, BE IT RESOLVED** that the Board of Directors of the Coastside County Water District hereby approves and adopts the 2025 Urban Water Management Plan, as presented to the Board.

**BE IT FURTHER RESOLVED** that the Board authorizes the General Manager to incorporate comments from the public hearing as approved by the Board after the close of the public hearing.

**BE IT FURTHER RESOLVED** that the General Manager is authorized and directed to submit a copy of the adopted UWMP to the Department of Water Resources by July 1, 2026, and to the California State Library, the County of San Mateo, and the City of Half Moon Bay, and to post the adopted UWMP on the District’s website and make it available to the public within 30 days of its adoption.

**PASSED AND ADOPTED** this 9<sup>th</sup> day of June 2026, by the following vote:

AYES:

NOES

ABSTAIN:

ABSENT:

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Robert Feldman  
President Board of Directors

ATTEST:

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Mary Rogren  
General Manager, Secretary of the District

## ***STAFF REPORT***

**To:** Board of Directors

**From:** Jeffrey Schneider, Assistant General Manager - Finance & Administration

**Agenda:** June 9, 2026

**Report Date:** June 5, 2026

**Agenda Title:** Public Hearing on Status of Vacancies and Recruitment and Retention Efforts (AB 2561)

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### **Recommendation:**

**Hold a Public Hearing pursuant to California State Assembly Bill 2561 (California Government Code 3502.3) report on the status of District vacancies, recruitment and retention efforts.**

### **Background:**

Assembly Bill (AB) 2561 was signed into law September 22, 2024 and became effective January 1, 2025. AB 2561 added section 3502.3 to the section of the CA Government Code known as the Meyers-Milias-Brown Act (which authorized public employees to form/join organizations to represent them for labor relations purposes).

AB 2561 seeks to ensure that public agencies are appropriately staffed and that high vacancy rates do not impact staff turnover and service delivery. The Bill outlines requirements for public agencies to conduct a public hearing each year prior to budget adoption, to report on vacancies, recruitment, and retention efforts.

AB 2561 also provides for recognized employee organizations to have the opportunity to make a presentation to the Board. Teamsters Local 856, the recognized employee organization for represented employees at the District, has been notified of this agenda item and invited to make a related presentation.

At the public hearing, Staff will provide an update on current vacancies within the bargaining unit ("represented staff") as well as for non-represented staff and will comment on the District's recruiting and retention efforts.

## Vacancy Rates:

The District's vacancy rates reflect a stable workforce.

The following chart shows open positions as of June 1, 2026 as compared to the District's FY2025-2026 Budget. On June 1, 2026, the District had two open positions, one represented and the other non-represented. The District's overall vacancy rate is 8%, with 8% rates for both represented and non-represented staff.

At the December 9, 2025, Board of Directors meeting, to provide flexibility in recruiting and hiring, the Board approved an update to the District's organization chart regarding the Maintenance Worker position to allow the District to hire a second Maintenance Worker provided that there is an open Operator position and there is no increase in the total number of authorized positions. In accordance with this change to the organization chart, staff hired a second Maintenance Worker as there was an open Operator position and there would be no increase in the total number of authorized positions. One Operator position remains open at present.

The open Customer Service Specialist I/II was only recently vacated as a result of an internal promotion of a staff member who will be transitioning into the Administrative Analyst position, (the incumbent is retiring in July, 2026). Staff expects this position to be filled through recruiting efforts.

June 1, 2026	FY 2025-26 Budgeted Employee Count	# of Vacancies	Vacancy Rate	Vacant Positions
Represented	13	1	8%	Treatment/Distribution Operator - Assigned to Distribution
Non-Represented	12	1	8%	Customer Service Specialist I/II
Totals	25	2	8%	

## Recruitment Efforts:

The District strives to recruit local talent who are committed to the community and will be available when operational needs arise during off-hours. One of the District's most successful tools is staff referrals, an indication of staff's commitment to the District, the career opportunities that exist here, and satisfaction with how the District is being managed.

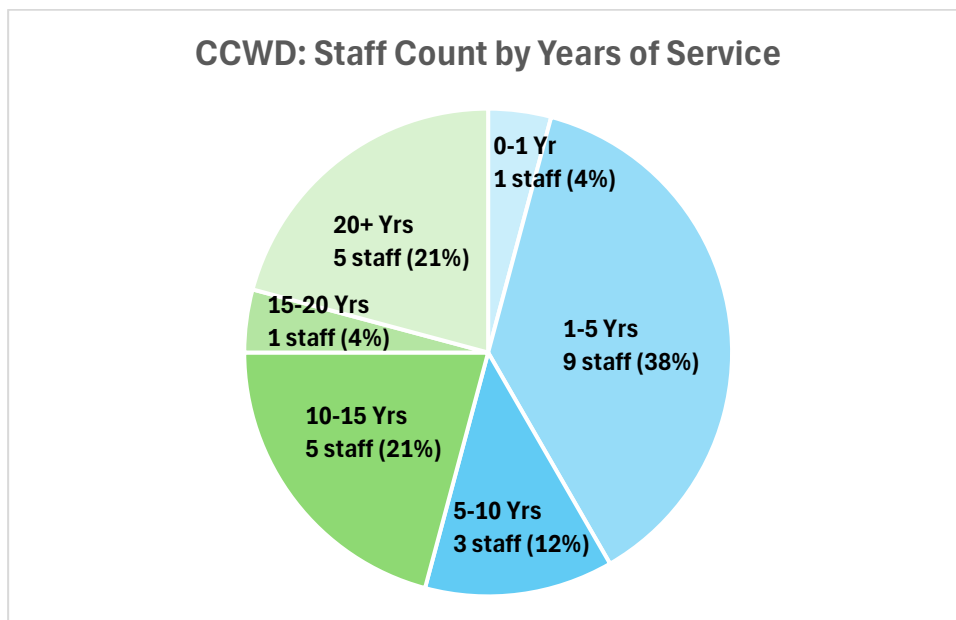
Recruiting methods include posting jobs on the District's website, in The Daily Journal, Pacifica Tribune and various water agency job boards; word-of-mouth / referrals via existing staff; participating in local job fairs conducted by the Chamber of Commerce and local high schools; and posting jobs on local community college jobsites.

### Retention Efforts:

The District is committed to cultivating an environment where employees feel valued and supported, which has led to modest turnover and a tendency for staff to see their roles with the District as opportunities for long-term, stable careers. The District:

- Provides competitive salaries and benefits plans (as validated by the District’s 2024-25 compensation study);
- Offers training and development programs, which include on-going certification and other technical training, and leadership skills;
- Conducts annual performance reviews which call for development plans for all staff;
- Supports succession planning, as evidenced by recent promotions which have affected seven key positions across all District departments.

The following chart documents the years of service for the District’s staff as of June 1, 2026, and illustrates the success of the District in retaining its staff, over 58% of whom have been with the District for at least 5 years:



### Other AB 2561 Requirements

AB 2561 requires employers to identify any necessary changes to policies, procedures, and recruitment activities that could be obstacles in the hiring process. Staff have not identified the need for changes at this time, however, staff will continue to look for opportunities to optimize retention and improve the effectiveness and efficiency of the hiring process.

AB 2561 also requires employers with greater than 20% vacancies in a single bargaining unit, upon the request of the union, to identify opportunities to improve compensation and other working conditions. The District completed a compensation study in fiscal year

2024/25 and no base salary issues were identified for represented positions. In addition, the District's benefits offerings were found to be extremely competitive.

The District also focuses on providing a safe and productive working environment for its field and office staff. Consistently favorable workers' compensation findings support the emphasis on safety.

## **STAFF REPORT**

**To:** Board of Directors

**From:** Jeffrey Schneider, Assistant General Manager - Finance & Administration

**Agenda:** June 9, 2026

**Report Date:** June 5, 2026

**Agenda Title:** Approval of Salary Schedule with a Cost-of-Living Adjustment for Fiscal Year 2026-2027, effective July 1, 2026

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### **Recommendation / Motion:**

**Approve Salary Schedule with a 1.75% cost-of-living adjustment for Fiscal Year (FY) 2026-2027, effective July 1, 2026.**

### **Background:**

CALPERS requires Board approval of the District's salary schedule. The proposed schedule reflects a 1.75% Cost-of-Living Adjustment (COLA) based upon the change in the Consumer Price Index - Urban Wage Earners and Clerical Workers - San Francisco-Oakland-San Jose, CA from February to February.

The adjusted pay rates will be effective with the first pay period ending in July, 2026.

### **New Requirement for FY 2026-2027:**

Pursuant to a recent amendment to the SB 707 Brown Act and Government Code section 54953(d)(3), the District must verbally report the compensation for department heads and similar high level administrative positions. To satisfy this requirement, the table below lists the current and proposed salaries for the General Manager, Assistant General Manager, Water Distribution Operations Manager, and the Water Treatment Plant Operations Manager:

<b>Employee Name</b>	<b>Title</b>	<b>Current Salary</b>	<b>Proposed Salary</b>	<b>% Increase</b>	
Mary Rogren	General Manager	\$283,425	\$288,386	1.75%	COLA only
Jeffrey Schneider	Assistant General Manager of Finance and Administration	\$222,123	\$231,661	4.29%	COLA plus Step
Sean Donovan	Water Treatment Plant Operations Manager	\$199,871	\$208,451	4.29%	COLA plus Step
Darin Sturdivan	Water Distribution Operations Manager	\$176,656	\$184,240	4.29%	COLA plus Step

**Attachment:** Salary Schedule for Fiscal Year 2026-2027

**COASTSIDE COUNTY WATER DISTRICT**  
**Adopted: June \_\_\_\_\_, 2026**  
**EFFECTIVE: July 1, 2026 (once approved)**  
**DRAFT: 6/9/2026**

JOB TITLE
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HOURLY RANGE BOTTOM	ANNUAL	HOURLY RANGE TOP	ANNUAL
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<b>MANAGEMENT</b>
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GENERAL MANAGER
ASSISTANT GENERAL MANAGER - FINANCE / ADMINISTRATION
OPERATIONS MANAGER (TREATMENT AND DISTRIBUTION)

			\$ 288,386
	\$ 196,304		\$ 239,179
	\$ 179,748		\$ 219,007

<b>ADMINISTRATIVE</b>
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ADMINISTRATIVE ANALYST
ADMINISTRATIVE SERVICES MANAGER
ACCOUNTING MANAGER/UTILITY BILLING MANAGER
TEMPORARY - CUSTOMER SERVICE
CUSTOMER SUPPORT SPECIALIST
CUSTOMER SERVICE SPECIALIST I
CUSTOMER SERVICE SPECIALIST II
UTILITY BILLING SPECIALIST
WATER RESOURCE ANALYST

\$ 53.470	\$ 111,218	\$ 65.146	\$ 135,504
\$ 62.904	\$ 130,840	\$ 76.643	\$ 159,417
\$ 62.904	\$ 130,840	\$ 76.643	\$ 159,417
\$ 36.435		\$ 44.394	
\$ 47.318	\$ 98,421	\$ 57.653	\$ 119,918
\$ 36.435	\$ 75,785	\$ 44.394	\$ 92,340
\$ 40.195	\$ 83,606	\$ 48.974	\$ 101,866
\$ 47.318	\$ 98,421	\$ 57.653	\$ 119,918
\$ 62.904	\$ 130,840	\$ 76.643	\$ 159,417

<b>OPERATIONS</b>
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DISTRIBUTION SUPERVISOR
TREATMENT PLANT SUPERVISOR
TEMPORARY - MAINTENANCE WORKER
MAINTENANCE WORKER
MAINTENANCE WORKER II
TREATMENT/DISTRIBUTION OPERATOR (ASSIGNED TO DISTRIBUTION)
TREATMENT/DISTRIBUTION OPERATOR (ASSIGNED TO TREATMENT)
TREATMENT/DISTRIBUTION OPERATOR - LEAD (ASSIGNED TO DISTR)
SENIOR DISTRIBUTION OPERATOR
SENIOR TREATMENT OPERATOR

\$ 64.262	\$ 133,665	\$ 78.299	\$ 162,862
\$ 72.702	\$ 151,220	\$ 88.583	\$ 184,253
\$ 36.435	\$ 75,785	\$ 44.394	\$ 92,340
\$ 36.435	\$ 75,785	\$ 44.394	\$ 92,340
\$ 38.257	\$ 79,575	\$ 46.612	\$ 96,953
\$ 44.025	\$ 91,572	\$ 53.640	\$ 111,571
\$ 48.699	\$ 101,294	\$ 59.336	\$ 123,419
\$ 47.327	\$ 98,440	\$ 57.664	\$ 119,941
\$ 52.828	\$ 109,882	\$ 64.365	\$ 133,879
\$ 59.670	\$ 124,114	\$ 72.702	\$ 151,220

\* Reflects CPI-W - San Francisco-Oakland-Hayward - Feb 2025 to Feb 2026

## ***STAFF REPORT***

**To:** Board of Directors

**From:** Jeffrey Schneider, Assistant General Manager - Finance & Administration

**Agenda:** June 9, 2026

**Report Date:** June 5, 2026

**Agenda Title:** Approval of Fiscal Year 2026-2027 Operations and Maintenance Budget and Fiscal Year 2026-2027 to Fiscal Year 2035-2036 Capital Improvement Program

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### **Recommendation / Motion:**

**Approve the Fiscal Year 2026-2027 Operations and Maintenance Budget and Fiscal Year 2026-2027 to Fiscal Year 2035-2036 Capital Improvement Program.**

### **Background:**

Annually, and prior to the start of the next fiscal year, staff asks the Board to approve the Operations and Maintenance (O&M) Budget and the Capital Improvement Program (CIP) for the upcoming fiscal year. At the June 9, 2026 Board of Directors meeting, staff will ask the Board to approve the draft Fiscal Year 2026-27 O&M Budget and the draft Fiscal Year 2026-27 to Fiscal Year 2035-36 CIP. These plans are used to measure the District's financial performance throughout the upcoming fiscal year.

The Budget Process Timeline, presented below, lists key milestones for the annual Budget process, including Committee and Board reviews of the District's draft Fiscal Year 2026-27 O&M Budget and draft Fiscal Year 2026-27 through Fiscal Year 2035-36 CIP Plan.

Staff met with the Finance Committee on two occasions, on March 11, 2026 and June 2, 2026, and the Committee's guidance is reflected in the attached drafts of the FY 2026-27 O&M Budget and FY 2026-27 through FY2035-36 CIP. Staff, along with Jon Sutter of EKI Environment and Water, Inc., met four times, from January, 2026 through April, 2026, to review the District's Master Tank Plan, which is a key driver of the overall CIP, as well as the overall CIP. Budget-focused presentations to the Board of Directors included the April 14, 2026 review of the draft O&M Budget, a

Special Board Meeting to review the draft Master Tank Plan on April 15, 2026, and a final review of the draft CIP on May 12, 2026.

The CIP that is included for the Board’s approval is unchanged versus what was reviewed with the Board on May 12<sup>th</sup>, while only modest refinements have been made to the draft O&M Budget.

### FY 2026-27 Budget (O&M and CIP) Process Timeline

Date	Description
January 15, 2026	Facilities Committee – 1 <sup>st</sup> Review of Master Tank Plan
February, 9, 2026	Facilities Committee – Review of Draft FY26/27- FY35/36 Capital Improvement Program (CIP) Budget
March 9, 2026	Facilities Committee – 2 <sup>nd</sup> Review of Master Tank Plan
March 11, 2026	Finance Committee – Review of Draft FY26/27 Operations and Maintenance (O&M) Budget; Review of Draft FY26/27- FY35/36 Capital Improvement Program (CIP) Budget and Draft Long Term Financial Model
April 14, 2026 Regular Board Meeting	Present Draft of FY26/27 O&M Budget for Board Review
April 15, 2026 <i>Special Board Meeting</i>	Strategic Planning Workshop – Presentation of the Draft Master Tank Plan
April 28, 2026	Facilities Committee – Review of Draft FY26/27 – FY35/36 CIP Budget;
May 12, 2026 Regular Board Meeting	Board Presentation of Draft FY26/27 – FY35/36 CIP Budget
June 2, 2026	Finance Committee – Review of Draft FY26/27 O&M Budget and Draft FY26/27- FY35/36 CIP Budget and Long-Term Financial Model
June 9, 2026 Regular Board Meeting	Board Approval of Draft FY26/27 O&M and Draft FY26/27 – FY35/36 CIP Budgets

### Draft Fiscal Year 2026-2027 O&M Budget:

A summary of the Draft Fiscal Year 2026-2027 O&M Budget as compared to the prior year's budget is presented below.

	FY2026/27 Draft Budget	FY2025/26 Approved Budget	Change from Prior Budget	
			\$	%
<b>REVENUE</b>				
<i>Water Sales in Millions of Gallons</i>	504 MG	542 MG	-38 MG	(7.0%)
Water Revenue (*)	\$ 16,238,800	\$ 15,862,300	\$ 376,500	2.4%
Non-Operating Revenue	\$2,599,700	\$2,635,000	(\$35,300)	(1.3%)
<b>Total Revenue</b>	<b>\$ 18,838,500</b>	<b>\$ 18,497,300</b>	<b>\$ 341,200</b>	<b>1.8%</b>
<b>OPERATING EXPENSES</b>	\$ 12,634,719	\$ 12,298,011	\$ 336,709	2.7%
<b>DEBT SERVICE</b>	\$2,109,430	\$ 2,036,939	\$ 72,491	3.6%
<b>CONTRIBUTION TO CIP AND RESERVES</b>	<b>\$ 4,094,351</b>	<b>\$ 4,162,350</b>	<b>\$ (68,000)</b>	<b>(1.6%)</b>

(\*) An 8% rate increase is planned for January 18, 2027 and is reflected in the FY 2026/27 Draft Budget

The **revenue** budget reflects water sales of 504 million gallons (MG), a decrease of 38 MG from the prior year's budget, as projected volumes for the balance of FY 2025-26 and the entire FY 2026-27 Budget reflect flat volumes versus prior year. At \$16,239,000, water revenues are \$377,000 or 2.4%, above this year's budget, and \$1,189,000 or 7.9% above projected results for FY 2025-26. (This increase is solely related to the incorporation of the Board-approved 8% price increase to be implemented in mid-January 2027).

Non-operating revenues will decrease by \$35,000 versus this year's budget, primarily as a result of lower projected interest earnings.

Budgeted **operating expenses** are \$337,000, or 2.7% higher than the prior year's budget primarily due to inflationary increases. Please see Key Assumptions / Notes, below.

**Debt service** will increase by \$72,000, as FY 2026-27 reflects a full year of payments for the District's Certificates of Participation, issued in January, 2025 in support of the Carter Hill Tank project.

The resulting **contribution to CIP and Reserves** of \$4,094,000 is \$68,000 below the prior year's budget. Below is an outline of key assumptions for FY 2026-27 and notes related to variances versus the FY 2025-26 Budget. **Exhibit A** presents the Draft FY 2026-27 O&M Budget and compares it to the Approved Budget for FY 2025-26.

**Key Assumptions / Notes:**

1. Water Sales Rate Increase: 8% effective January 18, 2027
2. Interest Income reduction: \$160,000 below the FY2025/26 Budget and \$271,000 below FY 2025/26 Projections as \$8.0 million of funds raised in January, 2025 to partially finance the Carter Hill Tank project have been exhausted
3. SFPUC water purchases: Includes 7.4% increase in price per unit; Note that the Raw Water discount is increasing from \$0.39 per unit to \$0.44 per unit, which will lower our annual SFPUC expense by \$20,000; 60% of the District's water supply is assumed to come from SFPUC for FY2026/27, which amounts to 317 MG, down from the approved FY2025/26 Budget of 368 MG.
4. Personnel:
  - a. 1.75% COLA is confirmed and will be reflected in salaries in July, 2026
  - b. All but 3 staff will receive 2.5% step increases in July, 2026 following organizational adjustments approved by the Board in FY 2025-26
  - c. Two authorized positions that are currently open are assumed to be filled: Treatment/Distribution Operator - Assigned to Distribution, and Customer Service Specialist I/II.
  - d. 3 months of overlap is assumed for GM (\$78,000 incl salary and benefits)
  - e. Medical and Dental Costs are assumed to increase by 10% and 6% respectively

5. Insurance:

- a. Liability and Property are assumed to increase by 10%; Cybersecurity by 5%, and Workers Compensation by 12%

6. PG&E:

- a. Crystal Springs Pump (CSP) Station is budgeted at \$500,000
- b. PG&E costs at other locations are assumed to increase by 10%

Please see **Exhibit A** for the Draft FY 2026-2027 O&M Budget, which includes a comparison of this draft budget versus the approved FY 2025-2026 Budget.

**Draft Fiscal Year 2026-2027 to 2035-2036 Capital Improvement Program:**

- Draft 5 Year CIP - \$36,805,000
- Draft 10 Year CIP - \$72,985,000
- Prior Year's Approved 10 Year CIP - \$69,770,000

The Draft 2026-27 to Fiscal Year 2035-36 CIP is \$3,215,000 above the prior year's approved CIP. The changes by spending category versus the prior year 10-Year CIP approved in June 2025 are shown below:

**STAFF REPORT**

**Agenda: June 9, 2026**

**Subject: Approval of FY 2026-27 O&M Budget and FY 2026-2027 to FY 2035-2036 CIP**

**Page : 6**

Category	Draft CIP FY2026/27 - FY 2035/36	Approved CIP FY 2025/26 - FY 34/35	Budget Inc/(Decr)	Key Projects	Notes - Changes from Prior Year's CIP
Equipment	\$1,500,000	\$1,850,000	(\$350,000)	1) Addition of Vactor Truck (for safety); 2) Dump Truck Replacement (for air quality compliance); 3) Ongoing District Vehicle Replacements	
Facilities and Maintenance	\$9,500,000	\$2,970,000	\$6,530,000	1) Pilarcitos Canyon Slide Repairs; 2) Improvements to District Facilities (Shop/Office Corp Yard, Nunes); 3) Ongoing Fire Hydrant Replacements; 4) Mobile Generator (Wells, Backup); 5) Future - Meters/AMI Replacements	Includes addition of \$6.5M for improvements to District Facilities (Shop/Office/Corp Yard)
Pipeline Projects	\$17,100,000	\$20,150,000	(\$3,050,000)	Years 1-5: Highway 92 Phase 2; Santa Rosa Alcatraz; Miramar Dead-ends; Redondo Beach/Ocean Colony; PRV Project - Spindrift/Frenchman's Creek; Pipeline Assessment Study Years 5-10: Pine-Willow Oak; Miramar; Poplar; Kehoe	Reflects reclassification of Miramontes Point Road Pipeline Project budget to "Pump Stations/Tanks/Wells" line item below. <i>(This pipeline project is now included as part of the Alves Tank Replacement Project.)</i> *
Pump Stations/Tanks/Wells	\$34,485,000	\$33,100,000	\$1,385,000	1) Carter Hill - HMB Tank #2 Replacement; 2) Alves Tank Replacement; Pump Station; Miramontes Pipeline 3) El Granada Tank Replacement Project (Feasibility/Planning); 4) Cahill Tank Recoating; 5) Upper Pilarcitos Wells - In Progress (Remaining); 6) Denniston Wells - Feasibility/Replacement	<i>(Now reflects the Miramontes Point Road Pipeline Project as part of the Alves Tank Replacement Project - from above \$3M).</i> *
Water Supply Development	\$2,200,000	\$6,300,000	(\$4,100,000)	Reflect ongoing Denniston and San Vicente Creek gaging; Water Rights and other permitting reviews; Environmental studies	Excludes San Vicente Pipeline and Denniston Reservoir Restoration projects included in prior budgets. As water rights and environmental projects are completed, budget placeholders will need to be added back in future planning.
Water Treatment Plants	\$8,200,000	\$5,400,000	\$2,800,000	1) Nunes Sedimentation Basin Rehabilitation; 2) Denniston WTP Improvement Project Engineering/Construction; 3) Nunes Crystal Springs Treatability Improvement Project	Reflects addition of the rehabilitation of the original sedimentation basin at Nunes.
<b>Total</b>	<b>\$72,985,000</b>	<b>\$69,770,000</b>	<b>\$3,215,000</b>		

Please see **Exhibit B**, below, for the Draft CIP details for FY 2026-27 through FY 2035-36.

**Operations & Maintenance Draft Budget - FY 2026-2027**

		DRAFT FY 2026/2027 Budget	Approved FY 2025/2026 Budget	FY26/27 Budget Vs. Approved FY 25/26 Budget	
Account #	Description			\$ Change	% Change
<b>OPERATING REVENUE</b>					
4120	Water Sales (*)	\$ 16,238,800	\$15,862,300	\$ 376,500	2.4%
	Water Sales in MG	504 MG	542 MG	-38 MG	(7.0%)
<b>Total Operating Revenue</b>		<b>\$ 16,238,800</b>	<b>\$15,862,300</b>	<b>376,500</b>	<b>2.4%</b>
<b>NON-OPERATING REVENUE</b>					
4170	Hydrant Sales	\$60,000	\$60,000	\$0	0.0%
4180	Late Penalty	\$100,000	\$100,000	\$0	0.0%
4230	Service Connections	\$15,000	\$15,000	\$0	0.0%
4920	Interest Earned	\$225,000	\$385,000	(\$160,000)	(41.6%)
4930	Property Taxes	\$1,300,000	\$1,231,000	\$69,000	5.6%
4950	Miscellaneous	\$5,000	\$5,000	\$0	0.0%
4955	Cell Site Lease Income	\$244,700	\$239,000	\$5,700	2.4%
4965	ERAF Refund	\$650,000	\$600,000	\$50,000	8.3%
4970	Contributions - Grants	\$0		\$0	-
<b>Total Non-Operating Revenue</b>		<b>\$2,599,700</b>	<b>\$2,635,000</b>	<b>(\$35,300)</b>	<b>(1.3%)</b>
<b>TOTAL REVENUES</b>		<b>\$18,838,500</b>	<b>\$18,497,300</b>	<b>\$341,200</b>	<b>1.8%</b>
<b>OPERATING EXPENSES</b>					
5130	Water Purchased	\$2,537,783	\$2,750,676	(\$212,893)	(7.7%)
5130A	BAWSCA Bond Surcharge	\$209,004	\$122,664	\$86,340	70.4%
5230	Electrical Exp. Nunes WTP	\$75,900	\$72,100	\$3,800	5.3%
5231	Electrical Expenses, CSP	\$500,000	\$500,000	\$0	0.0%
5232	Electrical Expenses/Trans. & Dist.	\$41,400	\$38,300	\$3,100	8.1%
5233	Elec Exp/Pilarcitos Cyn	\$95,100	\$87,000	\$8,100	9.3%
5234	Electrical Exp., Denn	\$131,500	\$112,650	\$18,850	16.7%
5242	CSP - Operation	\$17,649	\$11,000	\$6,649	60.4%
5243	CSP - Maintenance	\$50,000	\$50,000	\$0	0.0%
5246	Nunes WTP Oper	\$111,500	\$89,500	\$22,000	24.6%
5247	Nunes WTP Maint	\$140,000	\$140,000	\$0	0.0%
5248	Denn. WTP Oper.	\$75,000	\$73,000	\$2,000	2.7%
5249	Denn WTP Maint	\$164,754	\$171,400	(\$6,646)	(3.9%)
5250	Laboratory Expenses	\$91,200	\$85,000	\$6,200	7.3%
5260	Maintenance Expenses	\$400,000	\$400,000	(\$0)	(0.0%)
5261	Maintenance, Wells	\$0	\$0	\$0	
5263	Uniforms	\$16,000	\$15,000	\$1,000	6.7%
5318	Studies/Surveys/Consulting	\$160,000	\$160,000	\$0	0.0%
5321	Water Resources	\$10,618	\$18,000	(\$7,382)	(41.0%)
5322	Community Outreach	\$72,670	\$63,500	\$9,170	14.4%
5325	Water Shortage Program	\$0	\$0	\$0	
5381	Legal	\$150,000	\$125,000	\$25,000	20.0%
5382	Engineering	\$100,000	\$100,000	\$0	0.0%
5383	Financial Services	\$23,750	\$21,000	\$2,750	13.1%

**Operations & Maintenance Draft Budget - FY 2026-2027**

Account #	Description	DRAFT FY 2026/2027 Budget	Approved FY 2025/2026 Budget	FY26/27 Budget Vs. Approved FY 25/26 Budget	
				\$ Change	% Change
5384	Computer Services	\$416,300	\$375,000	\$41,300	11.0%
5410	Salaries, Admin.	\$1,726,696	\$1,630,182	\$96,514	5.9%
5411	Salaries - Field	\$2,275,133	\$2,246,102	\$29,031	1.3%
5420	Payroll Taxes	\$290,932	\$292,382	(\$1,451)	(0.5%)
5435	Employee Medical Insurance	\$637,590	\$568,967	\$68,623	12.1%
5436	Retiree Medical Insurance	\$81,207	\$84,648	(\$3,441)	(4.1%)
5440	Employee Retirement	\$847,382	\$786,968	\$60,414	7.7%
5445	SIP 401a Plan	\$41,472	\$41,472	\$0	0.0%
5510	Motor Vehicle Exp.	\$86,880	\$80,000	\$6,880	8.6%
5620	Office, Billing & Facilities Expenses	\$400,000	\$400,000	\$0	0.0%
5625	Meetings/Training/Seminars	\$52,900	\$52,900	\$0	0.0%
5630	Insurance	\$363,600	\$314,900	\$48,700	15.5%
5687	Memberships & Subscriptions	\$120,000	\$126,900	(\$6,900)	(5.4%)
5688	Election Expense	\$20,000	\$0	\$20,000	
5689	Labor Relations	\$6,000	\$6,000	\$0	0.0%
5700	County Fees	\$34,800	\$33,900	\$900	2.7%
5705	State Fees	\$60,000	\$51,900	\$8,100	15.6%
5910	Loss/gain on disposal of assets	\$0	\$0	\$0	-
<b>Total Operating Expenses</b>		<b>\$12,634,719</b>	<b>\$12,298,011</b>	<b>\$336,709</b>	<b>2.7%</b>
<b>CAPITAL ACCOUNTS</b>					
5715	Existing Bond-CIEDB 11-099	\$334,819	\$334,998	(\$179)	(0.1%)
5716	CIEDB 16-111	\$320,337	\$320,883	(\$547)	(0.2%)
5717	Chase-2018 Loan	\$437,180	\$432,880	\$4,300	1.0%
5718	First Foundation Bank - 2022	\$417,295	\$417,365	(\$70)	(0.0%)
5719	Debt Service - 2025 COP Issuance	\$599,800	\$530,813	\$68,987	13.0%
<b>Total Capital Accounts</b>		<b>\$2,109,430</b>	<b>\$2,036,939</b>	<b>\$72,491</b>	<b>3.6%</b>
<b>TOTAL REVENUE LESS TOTAL EXPENSE</b>		<b>\$4,094,351</b>	<b>\$4,162,350</b>	<b>(\$68,000)</b>	

Project #	Project Name	Status	Projected FY 26/27 to FY 35/36 Total	Rank	FY26/27	FY27/28	FY28/29	FY 29/30	FY 30/31	FY 31/32	FY 32/33	FY 33/34	FY 34/35	FY 35/36	Projected FY 26/27 to FY 35/36 Total
<b>Equipment Purchase &amp; Replacement</b>															
	SCADA Upgrades	Ongoing	\$ 100,000	3				\$ 50,000					\$ 50,000		\$ 100,000
15-04	Vactor Truck Fleet Addition	Concept	\$ 750,000	1		\$ 750,000									\$ 750,000
	Dump Truck Replacement	Concept	\$ 150,000	2			\$ 150,000								\$ 150,000
99-02	Vehicle Fleet Replacements	Ongoing	\$ 500,000	2	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 500,000
	<b>Equipment Purchase &amp; Replacement Totals</b>		<b>\$ 1,500,000</b>		<b>\$ 50,000</b>	<b>\$ 800,000</b>	<b>\$ 200,000</b>	<b>\$ 100,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 100,000</b>	<b>\$ 50,000</b>	<b>\$ 1,500,000</b>
<b>Facilities &amp; Maintenance</b>															
09-09	Fire Hydrant Upgrades and Replacements	Ongoing	\$ 1,040,000	1	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 1,040,000
23-13	Pilarcitos Canyon Slide Repairs Project (damaged in January 2023 storms)	Design	\$ 900,000	1	\$ 100,000	\$ 800,000									\$ 900,000
	District Shop/Corporation Yard Upgrade Feasibility/Concept	Concept	\$ 6,500,000	3	\$ 250,000	\$ 250,000	\$ 1,000,000						\$ 5,000,000		\$ 6,500,000
	Nunes Office Trailer	Concept	\$ 150,000	1	\$ 150,000										\$ 150,000
	Mobile Generator (for Pilarcitos Wells; Backup)	Design	\$ 160,000		\$ 160,000										\$ 160,000
99-01	Meter and AMI Replacements	Ongoing	\$ 750,000	4							\$ 50,000	\$ 100,000	\$ 100,000	\$ 500,000	\$ 750,000
	<b>Facilities and Maintenance Totals</b>		<b>\$ 9,500,000</b>		<b>\$ 800,000</b>	<b>\$ 1,190,000</b>	<b>\$ 1,140,000</b>	<b>\$ 140,000</b>	<b>\$ 140,000</b>	<b>\$ 140,000</b>	<b>\$ 100,000</b>	<b>\$ 150,000</b>	<b>\$ 5,150,000</b>	<b>\$ 550,000</b>	<b>\$ 9,500,000</b>
<b>Pipeline Projects</b>															
26-01	Highway 92 Treated Water Pipeline Replacement Project Phase 2 (replacement of welded steel pipe)	Design	\$ 3,400,000	1	\$ 200,000	\$ 200,000	\$ 3,000,000								\$ 3,400,000
21-01	Pipeline Replacements (Miramar neighborhood at Santa Rosa Avenue, and Alcatraz Avenue)	Design	\$ 500,000	1	\$ 500,000										\$ 500,000
	Miramar Dead-end Looping Project at Alameda Avenue/PRV	Design	\$ 600,000	1	\$ 100,000	\$ 500,000									\$ 600,000
	Miramar Neighborhood Pipeline Replacement (replacement of cast iron pipe)	Concept	\$ 1,900,000	4				\$ 100,000				\$ 1,800,000			\$ 1,900,000
18-01	Pine/Willow/Oak Pipeline Replacement Project (replacement of cast iron pipe)	Bid Ready	\$ 3,000,000	3								\$ 3,000,000			\$ 3,000,000
	Redondo Beach Loop/Ocean Colony Pipeline Replacement Project	Bid Ready	\$ 500,000	4		\$ 500,000									\$ 500,000
23-01	PRV Project: Seahaven/Frenchman's Creek Neighborhoods	Concept	\$ 900,000	1		\$ 100,000	\$ 800,000								\$ 900,000
23-02	Poplar Street Pipeline Replacement Project (west side of Hwy 1 - replacement of cast iron pipe)	Concept	\$ 2,000,000	4									\$ 2,000,000		\$ 2,000,000
25-01	Kehoe Neighborhood Pipeline Replacement (replacement of cast iron pipe)	Concept	\$ 3,000,000	4									\$ 3,000,000		\$ 3,000,000
	Pipeline Assessment Study (Raw Water line/Othe older pipelines)	Concept	\$ 300,000	2	\$ 50,000	\$ 250,000									\$ 300,000
NN-00	Unscheduled CIP	Concept	\$ 1,000,000		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,000,000
	<b>Pipeline Projects Totals</b>		<b>\$ 17,100,000</b>		<b>\$ 950,000</b>	<b>\$ 1,650,000</b>	<b>\$ 3,900,000</b>	<b>\$ 200,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 4,900,000</b>	<b>\$ 100,000</b>	<b>\$ 5,100,000</b>	<b>\$ 17,100,000</b>
<b>Pump Stations/Tanks/Wells</b>															
	Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project: Phase II	Concept	\$ 11,821,000	1	\$ 692,000	\$ 441,000	\$ 3,563,000	\$ 7,125,000							\$ 11,821,000
08-14	Alves Tank Rehabilitation/Replacement Project/Aoves Pump Station	Concept	\$ 17,441,000	1	\$ 325,000	\$ 205,000	\$ 309,000	\$ 355,000	\$ 6,017,000	\$ 131,000	\$ 6,733,000	\$ 3,366,000			\$ 17,441,000
	El Granada Tank Plan/Master Tank Plan	Concept	\$ 2,410,000	1	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 450,000			\$ 352,000	\$ 704,000	\$ 704,000	\$ 2,410,000
14-33	Miramar Tank	Concept	\$ 463,000	4					\$ 463,000						\$ 463,000

Project #	Project Name	Status	Projected FY 26/27 to FY 35/36 Total	Rank	FY26/27	FY27/28	FY28/29	FY 29/30	FY 30/31	FY 31/32	FY 32/33	FY 33/34	FY 34/35	FY 35/36	Projected FY 26/27 to FY 35/36 Total
08-16	Cahill Tank Exterior Recoat	Concept	\$ 550,000	4	\$ 50,000						\$ 500,000				\$ 550,000
09-18	Upper Pilarcitos Well Field Replacements	Construction	\$ 500,000	1	\$ 500,000										\$ 500,000
16-08	Denniston Well Field Replacements	Feasibility	\$ 600,000	3	\$ 100,000				\$ 500,000						\$ 600,000
21-03	CSP Pump #3 Replacement	Bid Ready	\$ 250,000	3			\$ 250,000								\$ 250,000
	CSP Controls Upgrades and Documentation Project	Concept	\$ 350,000	1	\$ 50,000	\$ 150,000	\$ 150,000								\$ 350,000
	CSP Tunnel Inspection	Concept	\$ 100,000	2		\$ 100,000									\$ 100,000
	Denniston Tank Rehabilitation	TBD - under study	\$ -												\$ -
															\$ -
	<b>Pump Stations/Tanks/Wells Totals</b>		<b>\$ 34,485,000</b>		<b>\$ 1,767,000</b>	<b>\$ 946,000</b>	<b>\$ 4,322,000</b>	<b>\$ 7,530,000</b>	<b>\$ 7,430,000</b>	<b>\$ 131,000</b>	<b>\$ 7,233,000</b>	<b>\$ 3,718,000</b>	<b>\$ 704,000</b>	<b>\$ 704,000</b>	<b>\$ 34,485,000</b>
<b>Water Supply Development</b>															
14-25	San Vicente/Denniston Water Supply Project	Ongoing	\$ 2,200,000	1	\$ 300,000	\$ 300,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 2,200,000
			\$ -												\$ -
	<b>Water Supply Development Totals</b>		<b>\$ 2,200,000</b>		<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 2,200,000</b>
<b>Water Treatment Plants</b>															
23-06	Sedimentation Basin Rehabilitation	Design	\$ 1,550,000	2	\$ 50,000	\$ 1,500,000									\$ 1,550,000
	Nunes WTP - Crystal Springs Treatability Improvement Project	Feasibility	\$ 250,000	3	\$ 50,000	\$ 200,000									\$ 250,000
NN-00	Denniston Water Treatment Plant Improvement Project	Concept	\$ 6,400,000	3	\$ 200,000	\$ 200,000				\$ 6,000,000					\$ 6,400,000
	<b>Water Treatment Plants Totals</b>		<b>\$ 8,200,000</b>		<b>\$ 300,000</b>	<b>\$ 1,900,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,200,000</b>
<b>GRAND TOTAL</b>															
			<b>\$ 72,985,000</b>		<b>\$ 4,167,000</b>	<b>\$ 6,786,000</b>	<b>\$ 9,762,000</b>	<b>\$ 8,170,000</b>	<b>\$ 7,920,000</b>	<b>\$ 6,621,000</b>	<b>\$ 7,683,000</b>	<b>\$ 9,018,000</b>	<b>\$ 6,254,000</b>	<b>\$ 6,604,000</b>	<b>\$ 72,985,000</b>

## **STAFF REPORT**

**To:** Coastside County Water District Board of Directors

**From:** Mary Rogren, General Manager

**Agenda:** June 9, 2026

**Report Date:** June 5, 2026

**Subject:** Resolution 2026-06 Calling for an Election to be held on Tuesday, November 3, 2026 and Requesting the County Elections Department to Conduct this Election

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### **Recommendation:**

**Adopt Resolution 2026-06 Calling for an Election to be held on Tuesday, November 3, 2026 for the Election of Three (3) Members of the Governing Board Representing Zone 1, Zone 2 and Zone 5.**

### **Background:**

The regular District election will be held on November 3, 2026. Two zones (Zone 2 and Zone 5) are up for election (4-year terms). These zones are currently held by Director Chris Mickelsen (Zone 2) and Director Robert Feldman (Zone 5).

In addition, a vacancy occurred in Zone 1 with the resignation of Director Glenn Reynolds on February 23, 2026. Because the vacancy occurred in the first half of Director Reynolds' term of office and at least 130 days prior to the next general election, an election must also be held for Zone 1. The person elected to Zone 1 on November 3, 2026, will hold the office for the unexpired balance of Director Reynolds' term of office, which is November 2028. The person appointed to fill the vacancy, Director David Dickson, will hold office until the next general District election on November 3, 2026.

Under state law, the District must submit a formal request to the County Elections Department to perform all of the services required to conduct the District election. Having those services consolidated with other county and statewide elections that may be held on November 3, 2026 results in a substantial cost savings to the District.

Candidate's statements will be included in the ballot materials prepared by the Elections Department. The Board has discretion to determine whether candidate's statements will be a maximum of 200 or 400 words, and whether the cost attributed to the statements will be charged to the District or the candidates. The draft Resolution presented here specifies a 200-word limit to be paid by the candidates themselves, in accordance with past District practice.

Candidate filing for the election will be open July 13, 2026 and close on August 7, 2026. All candidates running for office must file a Form 700 Statement of Economic

Interest. Online candidate seminars have been scheduled for Wednesday, June 24, 2026 at 10:00 a.m. and Wednesday, July 22, 2026 at 10:00 a.m.

**Fiscal Impact:**

Estimated election expense of \$20,000 is included in the Fiscal Year 2026-2027 budget.

**RESOLUTION NO. 2026-06**

**A RESOLUTION OF THE COASTSIDE COUNTY WATER DISTRICT CALLING FOR AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2026 FOR THE ELECTION OF THREE (3) MEMBERS OF THE GOVERNING BOARD REPRESENTING ZONE 1, ZONE 2 AND ZONE 5**

The Governing Board of the Coastside County Water District hereby resolves as follows:

**WHEREAS**, an election has been ordered to be held on Tuesday, November 3, 2026 in the Coastside County Water District for the purpose of electing members of its Governing Board (“Board”); and

**WHEREAS**, pursuant to Section 1001 of the Elections Code of the State of California, there is an established General Statewide election to be held on the same date as the Election; and

**WHEREAS**, pursuant to Part 3, Consolidation of Elections, and commencing with Section 10400 of the Elections Code of the State of California, an election for members of the Board may be either completely or partially consolidated with another election held on the same day, if in the same territory, or in territory that is part the same; and

**WHEREAS**, pursuant to Section 1002 of the Elections Code of the State of California, the Board desires to adopt this resolution to request that the Board of Supervisors of the County of San Mateo permit the County’s Chief Elections Officer & Assessor–County Clerk–Recorder (the “Chief Elections Officer”) to render specified services to the Coastside County Water District relating to the conduct of the Tuesday, November 3, 2026 election.

**NOW, THEREFORE, BE IT RESOLVED**

**Section 1.** An election is hereby called to be held in and for the Coastside County Water District on Tuesday, November 3, 2026 to elect two (2) members of the Governing Board representing Zone 2 and Zone 5 for a full term of four (4) years each; and One (1) member of the Governing Board representing Zone 1 for a short term of two (2) years.

**Section 2.** Pursuant to Elections Code 10002, the Governing Board of the Coastside County Water District hereby requests the Board of Supervisors of the County of San Mateo to make available the services of the San Mateo County Chief Elections Officer & Assessor – County Clerk – Recorder (the “Chief Elections Officer”) as the County Elections Official for the purpose of rendering services in the conduct of the election to be held on Tuesday, November 3, 2026.

**Section 3.** The Election to be held on Tuesday, November 3, 2026 will be conducted by district. Each governing board member shall reside in the sub district area where she or he seeks to represent and shall be elected by the registered voters of that particular sub district area.

**Section 4.** Pursuant to Elections Code 10509, not less than 125 days prior to the date of the election, the jurisdiction secretary shall deliver a notice to the Chief Elections Officer. The notice shall bear the secretary's signature and the district seal and shall also contain both of the following:

- (a) The elective offices of the jurisdiction to be filled at the next general district election, specifying which offices, if any, are for the balance of an unexpired term.
- (b) Whether the jurisdiction or the candidate is to pay for the publication of a candidate statement.

**Section 5.** Pursuant to Elections Code 10522, not less than 125 days prior to the date of the election, the Coastside County Water District shall deliver to the Chief Elections Officer a map showing the boundaries of the jurisdiction and the boundaries of the divisions of the jurisdiction, if any, within the County and a statement indicating in which divisions a member of the Governing Board is to be elected and whether any elective officer is to be elected at large at the next general district election.

**Section 6.** The General Manager of the Coastside County Water District, or his/her designee, is hereby authorized and directed to enter an Elections Service Agreement with the Chief Elections Officer regarding the election to outline the detailed services to be provided by both the Coastside County Water District and the Chief Elections Officer.

**Section 7.** The Chief Elections Officer will send an itemized invoice to the Coastside County Water District for all services provided pursuant to the Elections Service Agreement after the election is conducted and all related costs are determined, and the General Manager of the Coastside County Water District, or his/her designee, is hereby authorized and directed to submit payment on the full amount of the invoice to the County of San Mateo within forty-five (45) days of the date of the invoice.

**Section 8.** Pursuant to Elections Code 13307, each candidate for the Governing Board to be voted in the election may prepare a candidate statement on the appropriate form provided by the Chief Elections Officer. Such statement shall be limited to 200 words. The prorated costs of printing, mailing and translating the statements shall be paid by the Candidate.

*I hereby certify the foregoing Resolution was duly and regularly passed and adopted by the Governing Board of the Coastside County Water District at a regular meeting thereof held on this 9th day of June 2026, by the following votes:*

AYES:

NOES:

ABSENT:

Bob Feldman, President  
Board of Directors

ATTEST:

Mary Rogren, General Manager  
Secretary of the District

## **STAFF REPORT**

**To:** Coastside County Water District Board of Directors

**From:** Mary Rogren, General Manager

**Agenda:** June 9, 2026

**Report Date:** June 5, 2026

**Agenda Title:** Approval of a Contract Change Order #8 with DN Tanks, LLC. for Added Paving to the Nunes Water Treatment Plant Access Road

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### **Recommendation / Motion:**

**Authorize the General Manager to approve Change Order #8 with DN Tanks, LLC for the Carter Hill Prestressed Concrete Tank & Seismic Upgrades Project for added paving to the Nunes Water Treatment Plant Access Road for a not-to-exceed amount of \$49,000.**

### **Background:**

The Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project (Tank Project) includes 40,000 square feet of paving to be completed at the conclusion of the Tank Project, including paving around the tank site and repaving the Nunes Access Road to address wear and tear resulting from construction activities. This paving work commenced in May, 2026.

The roadway on the south side of the Nunes Water Treatment Plant (WTP) building (see Exhibit A - purple area) sustained significant deterioration given heavy construction traffic entering from the private road behind the District property during the Tank Project. The purple area was not included in the paving scope of work for the Tank Project.

The Tank Project, however, included paving the turnout area in its scope (see Exhibit A - pink area). In early 2025, the District repaved the turnout area ahead of the Tank Project given the substantial deterioration of the pavement. The turnout area paving remains in good condition and is not in need of replacement.

This change order (Exhibit B) reflects paving the roadway on the south side of the Nunes WTP (Exhibit A - purple area) in lieu of the turnaround area (Exhibit A - pink area.) The net differential is an additional 3,950 square feet at a net cost of \$49,000.

**STAFF REPORT**

**Agenda: June 9, 2026**

**Subject: DN Tanks Change Order #8**

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Given that the paving subcontractor was already mobilized in May, 2026, the General Manager consulted with President Feldman and Director Mickelsen to move forward with the change order (Exhibit B).

At the April 8, 2025 Board of Directors' meeting, the Board authorized the General Manager to approve a cumulative level of change orders up to \$200,000 on the Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project, and to subsequently bring the change order requests to the Board of Directors for review and approval.

**Financial Impact:** \$49,000

See below for a summary of change orders.

<b>Base Contract</b>	\$ 10,968,951
Total Approved Change Orders Added to Date	\$ 202,088
<i>Approved Change Orders Added as a %</i>	1.84%
Approved Additional Work Added to Date*	\$ 285,578
<b>Change Order #8 - Additional Work*</b>	<b>\$ 49,000</b>
Total Additional Work Added*	\$ 334,578
<i>Additional Work Added as a %</i>	3.05%
<b>Total Contract</b>	<b>\$ 11,505,617</b>

*\*Work not included in original scope*

## Exhibit A



Note: "Paving Area Subtracted from Original Scope" ---- This area was paved by the District in FY2025 given significant construction wear and tear from the Nunes WTP Improvement Project (FY2021-2024). This pavement area is in good condition and is not in need of replacement.

# Exhibit B

## Contract Change Order (CCO) No. 8

Date of Issuance: May 12, 2026

Project: <u>Carter Hill Prestressed Concrete Tank &amp; Seismic Upgrades Project</u>	Owner: <u>Coastside County Water District (CCWD)</u>	Owner's Contract No.: <u>CIP Number 21-07</u>
Contractor: <u>DN Tanks, LLC</u>		Date of Contract: <u>July 21, 2024</u>


**The Contract Documents are modified as follows upon execution of this Change Order:**

Adjustment of Contract Price and Contract Duration per information below and attached.

**Attachments (list documents supporting change):**

- Potential Change Order (PCO) log
- PCOs included herein include: PCO #33. Each PCO Letter is included herein as an attachment.

<u>CHANGE IN CONTRACT PRICE:</u>	<u>CHANGE IN CONTRACT DURATION:</u>
Base Contract plus Previous Change Orders: \$ <u>11,456,617.05</u>	Original Contract Time: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar Days Notice to Proceed Date: <u>January 21, 2025</u> Contract Duration including Previous Change Orders: <u>568.5 Calendar Days</u>
Increase of this Change Order: \$ <u>49,000.00</u>	Increase of this Change Order: <u>4 Calendar Days</u>
Contract Price incorporating this Change Order: \$ <u>11,505,617.05</u>	Contract Duration incorporating this Change Order: <u>572.5 Calendar Days</u>

<u>APPROVED:</u>	<u>APPROVED:</u>	<u>EXECUTED:</u>
By: 	By: _____	By: _____
Josh Kimbrell, P.E., QSD/P, LEED Green Associate Construction Manager/Vice President Freyer & Laureta, Inc.	Mary Rogren General Manager Coastside County Water District	Chris Esbah, P.Eng , M. Eng Project Manager DN Tanks, LLC

Mary Rogren  
General Manager  
Coastside County Water District  
766 Main Street  
Half Moon Bay, CA 94019  
mrogren@coastsidewater.org

**RE: Carter Hill Prestressed Concrete Tank & Seismic Upgrades Project  
DN Tanks, LLC  
Contract Change Order #8**

Dear Mary,

Herein please find Contract Change Order (CCO) #8 package for DN Tank’s construction contract for the Carter Hill Prestressed Concrete Tank & Seismic Upgrades project. We have reviewed the attached change order package and recommend that CCWD proceed with execution of contract amendment in the amount listed below. Please note that the Potential Change Orders (PCOs) comprising this Change Order have previously been agreed to by CCWD in our construction progress meetings or via email correspondence.

**Contract Change Order Amount**

The following CCO amount is recommended for CCWD’s execution of contract amendment for DN Tanks.

Base Contract Value	\$10,968,951.00	Contract Duration including Previous Change Orders	568.5 Calendar Days
Previous Contract Change Orders	\$487,666.05	Contract Change Order Amount	4 Calendar Days
Contract Change Order Amount	\$49,000.00	<b>Updated Contract Duration:</b>	<b>572.5 Calendar Days</b>
<b>Updated Contract Value:</b>	<b>\$11,505,617.05</b>	<b>Updated Contract Completion Date</b>	<b>August 16, 2026</b>

Very truly yours,

**FREYER & LAURETA, INC.**



**Joshua R. Kimbrell, P.E., QSD/P, LEED Green Associate  
Construction Manager/Vice President**

**Headquarters**

150 Executive Park Blvd, Ste 4200  
San Francisco, CA 94134  
(415) 534-7070

**North Bay Office**

505 San Marin Dr, Ste A220  
Novato, CA 94945  
(415) 534-7070

**East Bay Office**

825 Washington Street, Ste 237  
Oakland, CA 94607  
(510) 937-2310

**South Bay Office**

20863 Stevens Creek Blvd, Ste 400  
Cupertino, CA 95014  
(408) 516-1090

**Contract Change Order (CCO) #8 Summary**  
**Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project**  
 Coastside County Water District  
 Half Moon Bay, California

Date Revised **24-Apr-26**

PCO No.	Description	RFI or Submittal Numbers Included	Design Clarification Letter Included	Time Extension (Calendar Days)	Cost
33	Access Road Paving	--	--	4	\$49,000.00
<b>Total</b>				<b>4</b>	<b>\$49,000.00</b>

## **POTENTIAL CHANGE ORDER (PCO) #33**

### Access Road Paving

CCWD Carter Hill Prestressed Concrete Tank Project



**BUILT  
FOR THE FUTURE**

May 12, 2026

**Josh Kimbrell**  
*Freyer Laureta Inc.*

Subject: PCO No.33 – Added Paving  
2.10 MG Carter Hill Prestressed Concrete Tank & Seismic Upgrade Project  
Half Moon Bay, CA

Dear Mr. Kimbrell,

We are submitting this PCO to confirm and document the cost impact associated with the revisions to Added Paving. Our subcontractor has provided revised pricing based on the updated scope. A summary of the changes, including applicable markups, is below:

Please refer to the attached supplier quotes for full details of the proposed scope and exclusions. In addition to the subcontractor scope, DN Tanks has included:

Description	Sub. Cost	DN Markup	Total Cost	Schedule Impact	Comments
Added Paving	\$49,000.00	\$0.00	\$49,000.00	4.00	Added 3,950SF of Paving, Including Grading, Granite Seal, Bollards

Total cost impact (with markups): **\$49,000.00**

Please review and inform us if you require any more information. Supporting backup from the subcontractor, including the quotes, is attached.

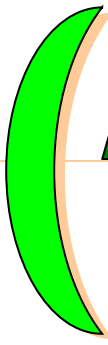
This change order only covers the direct costs for the work shown. It doesn't include any indirect impacts such as added time, extended overhead, or other time-related costs. We reserve the right to address those separately if they come up.

Let us know how you'd like to proceed.

Best regards,  
**Ulysses Sotomayor**  
*Project Engineer*  
619.541.0303  
351 Cypress LN, El Cajon, CA 92020  
[www.dntanks.com](http://www.dntanks.com)



**BUILT  
FOR THE FUTURE**



# ANDREINI BROS. INC.

**Andreini Bros. Inc**  
151 Main St.  
Half Moon Bay, Ca. 94019  
PH. (650) 726-2065  
FAX. (650) 726-7929

## REQUEST FOR PRICING

PROPOSAL SUBMITTED TO <b>DN Tanks</b>		PHONE <b>858-899-1474</b>	DATE <b>05/12/26</b>
STREET <b>Attn: Chris Esbah</b>		JOB NAME CCWD HMB Tank Project	
CITY, STATE AND ZIP CODE		JOB LOCATAION 500 Lewis Foster Drive. Half Moon Bay	
REFERENCE: Added Paving and Bollards at Plant	DATE OF PLANS	REF: D051226A	Email: chris.esbah@dntanks.com

We hereby submit specifications and estimates for:  
 To add additional cost for paving (4" AC/ 8" AB), adding 12 new bollards (material 4" galv, with end cap) around equipment at plant and sealcoat existing ac between new paving. Pricing is as per the following:

1. Add 3,950 SF of 4" asphalt over 8" of C1-II base rock including grading @ \$ 9.00/SF.	Subtotal \$ 35,550.00
2. Seal coat with Granite Seal coating existing asphalt area 6,000 SF @ \$.35/SF.	Subtotal \$ 2,100.00
3. Add 12 each unpainted 4" galv, steel bollard @ \$ 950.00/ each.	<u>Subtotal \$ 11,400.00</u>
	Total \$ 49,000.00

**We Propose** hereby to furnish material and labor – complete the change to contract for the sum of:  
**Add \$ 49,000.00**

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike Manner according to specifications submitted per standard practices. Any alteration or deviation from Above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner will carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. All work relies on expertise of engineers and designers, Andreini Bros. is not responsible for subsidence when work is completed as designed.

**Authorized Signature** \_\_\_\_\_  
 JOHN KOTTMEIER  
 Note: this proposal may be withdrawn by us if not accepted within \_\_\_\_\_30\_\_\_\_\_ days

**Acceptance of Proposal** The above prices, specifications and conditions are satisfactory and are hereby accepted. You are Authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_  
 Date of Acceptance: \_\_\_\_\_

**STAFF REPORT**

**To:** Coastside County Water District Board of Directors

**From:** Mary Rogren, General Manager

**Agenda:** June 9, 2026

**Report Date:** June 5, 2026

**Agenda Title:** Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project - Update #20

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**Informational Item**

At the July 9, 2024 Regular Board of Directors Meeting, the Board authorized an award of contract to DN Tanks, LLC. (“DN Tanks”) for the construction of the Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project. The District issued the full “notice to proceed” on January 21, 2025. The estimated completion is expected in Summer 2026. This is the twentieth of several updates staff plans to present to the Board on progress of this project.

Freyer and Laureta, Inc., the Construction Management firm on this project has put together a brief summary of progress to date. See Attachment A.



# Contract Data as of Board Meeting Date

## Contract Data as of Meeting Date:

Contract Time (Calendar Days)		Contract Value	
Base Contract Duration	480	Base Contract	\$10,968,951.00
<i>Approved Change Order Days Added</i>	92	Approved Change Orders Added	\$202,088.24
<i>Approved Change Order Days Subtracted</i>	0	Approved Change Order %	1.8%
Total Contract Duration <sup>1</sup>	572	Approved Additional Work Added	\$334,577.81
Elapsed (Start Date 1/21/2025)	504	Approved Additional Work %	3.1%
Remaining Days	68	Total Contract Approved	\$11,505,617.05
		Billed to Date <sup>2</sup>	\$11,244,164.97
		Remaining Value	\$261,452.08

<sup>1</sup>All project work shall be substantially complete within 450 calendar days from the effective Notice to Proceed.

<sup>2</sup>Billed to date value is the contract work complete including the 5% retention that will be paid to Contractor upon project completion.

# Construction Progress Update #20

## **Progress since Previous Board Meeting:**

- Backfill and Grading Around Tank.
- Removal of Temporary 24" PVC Distribution Line.
- Installation of Concrete Valley Gutter.
- Installation of Protective Bollards.
- Connection of Tank 3 to New Distribution Line.
- Cement Treatment of Access Road.
- Grading of Access Road and Valley Gutters.
- Installation of Catch Basin to Existing 12" Culvert.
- Demolition and Grading of Access Road Adjacent to Treatment Plant.
- Installation of 20" Shell Nozzle to Tank 3.
- Replacement of Existing PG&E box.
- Processing of Contractor Submittals, Requests for Information (RFIs) and Scheduling.

# Construction Progress Update #20

## **Three-Week Look Ahead Schedule:**

Major items of work anticipated over next 3-4 weeks are as follows:

- Coating of Welded Shell Nozzle.
- Cleaning and Disinfection of Tank 3.
- Filling and Startup of Tank 3.
- Paving of Access Road and around New Tank.
- Patching of Existing Fence around Job Site.
- Installation of Electronic Gate.
- Job Site Clean-Up.
- Processing of Contractor Submittals, Requests for Information (RFIs) and Scheduling.

## **Overall Project Schedule:**

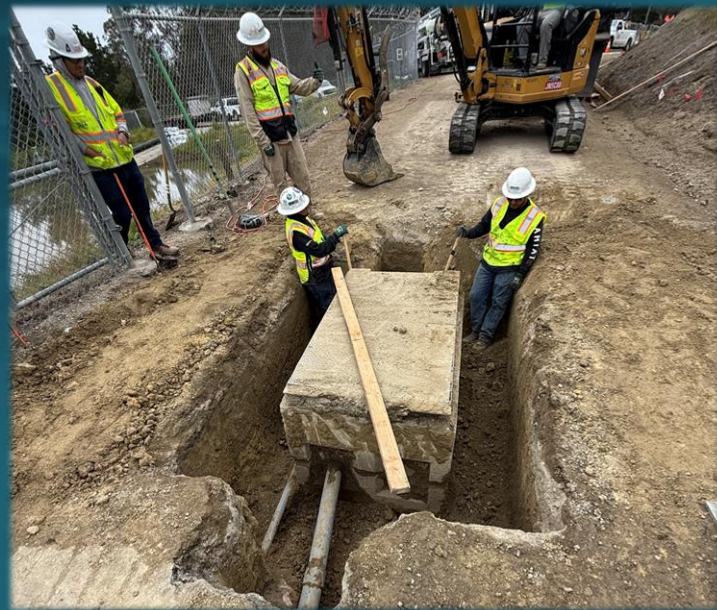
- Anticipated completion in July 2026.



Construction Photos



Construction Photos



Construction Photos

## ***STAFF REPORT***

**To:** Coastside County Water District Board of Directors

**From:** Mary Rogren, General Manager

**Agenda:** June 9, 2026

**Report Date:** June 5, 2026

**Agenda Title:** General Manager's Report

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### **Upcoming Retirement of Lisa Sulzinger and Appointment of New Administrative Analyst/Board Clerk**

After 11 years of dedicated service, Lisa Sulzinger will retire from her position as Administrative Analyst/Board Clerk effective July 31, 2026.

Lisa's dedication, professionalism, and commitment to supporting District operations and governance have been greatly appreciated. She will be missed, and we thank her for her years of service and wish her happiness and success in her well-deserved retirement.

We are pleased to announce the promotion of Ingrid Anderson to the position of Administrative Analyst/Board Clerk. Ingrid joined the District in September 2024 as a Customer Service Representative and has quickly become a valued member of the team. Having grown up in Half Moon Bay, she brings a strong connection to the Coastside community we serve. We congratulate Ingrid on her promotion and look forward to her continued contributions to the District in her new role.

### **General Manager Recruitment Update**

With the General Manager's planned retirement in March 2027, the District has engaged Alliance Resource Consulting LLC to assist with the recruitment and selection of the District's next General Manager. Ms. Sherrill Uyeda will serve as the principal consultant for the recruitment process.

During May, Ms. Uyeda met with the General Manager Recruitment Advisory Committee, individual Board members, and District staff to gather input and develop a candidate profile for the position.

The proposed recruitment timeline is attached for the Board's review.



**COASTSIDE COUNTY WATER DISTRICT**  
**DIRECTOR OF HUMAN RESOURCES & RISK MANAGEMENT**  
**Recruitment Timeline**

**PHASE 1:**

May 11-June 1, 2026	Recruitment Start Meetings
May 29 to June 5, 2026	Alliance creates target list of candidates
June 8, 2026	Draft recruitment brochure submitted to CCWD
June 12, 2026	Recruitment profile reviewed/approved by CCWD

**PHASE 2:**

June 15, 2026	Recruitment Brochure finalized and published
	Recruitment open on ARC and CCWD websites
	Ads placed
June 22 to July 10, 2026	Active recruiting started by Alliance to target list of professionals
July 13, 2026	Resume deadline

**PHASE 3:**

Week of July 20, 2026	Alliance conducts preliminary screening interviews
	Alliance conducts news article and social media checks on candidates
Week of July 27, 2026	Progress Meeting with CCWD to select finalists to interview for 1 <sup>st</sup> round.

**PHASE 4:**

Week of August 10, 2026	1 <sup>st</sup> Round Interviews with CCWD Selection Committee
After 1 <sup>st</sup> Round Interviews	CCWD selects leading candidates for 2 <sup>nd</sup> round interviews
	2 <sup>nd</sup> Round Interviews with CCWD Board (top 2-3 candidates)
The week after	Alliance completes reference checks and background checks
	Offer and negotiations finalized
	Background checks completed

## **MONTHLY REPORT**

**To:** Mary Rogren, General Manager

**From:** Sean Donovan, Water Treatment Operations Manager  
Darin Sturdivan, Water Distribution Operations Manager  
Todd Schmidt, Water Treatment Supervisor  
Dustin Jahns, Distribution Supervisor

**Agenda:** June 9, 2026

**Report**

**Date:** June 5, 2026

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### **Monthly Highlights**

- Replaced drainage culvert at Nunes Water Treatment Plant.
- District backflow testing completed.
- Replaced main line valve for Pilarcitos well 1.
- GSW installed new wells and above ground piping and removed the old wells in preparation for well destruction.
- Annual flow meter calibrations completed at both treatment plants.
- Updated various Standard Operating Procedures at Nunes WTP.
- Main sedimentation basin drained and cleaned.

**May Sources: Pilarcitos Reservoir, Denniston Creek.**

### **Main Breaks:**

- 323 Garcia St.
- 560 Kelly Ave.

### **Hydrants Changed:**

- 438 Sonora Ave

### **Projects:**

EKI Environment and Water, Inc.

- Provided submittal review and tracking and construction support of Pilarcitos Well Replacement Project.
- Continued work on District's Master Tank Plan.
- 50% Design, Nunes Sedimentation Basin Rehabilitation Project.

HDR, Inc.

- HDR continued work on DN Tank submittals and plan modifications and coordination of subcontractors.