

## **STAFF REPORT**

**To:** Coastside County Water District Board of Directors

**From:** Jeffrey Schneider  
Assistant General Manager – Finance & Administration

**Agenda:** May 13, 2025

**Report Date:** May 9 , 2025

**Agenda Title:** Approval of a Professional Services Agreement with Reliable Automation Controls, LLC. for Maintenance and Instrumentation Support of the District's SCADA System

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### **Recommendation / Motion:**

**Authorize the General Manager to enter into a professional services agreement with Reliable Automation Controls, LLC. for maintenance and instrumentation support of the District's SCADA System for a time and materials cost not to exceed \$70,000 for the next twelve months.**

### **Background:**

The District's Supervisory Control and Data Acquisition (SCADA) system has been supported by Calcon Systems, Inc. (Calcon) since 2009 and the District intends to continue its relationship with the firm. In addition to Calcon, the District recommends the establishment of an agreement with a second firm, Reliable Automation Controls, LLC. (RAC), to provide similar services on a time and materials (T&M) basis.

The founder of RAC and the key point of contact for on-going services is Rudy Everett, who has until recently, been employed by Calcon and has functioned for the last 15 years as the District's primary provider of SCADA support services. In his role with his new company, Mr. Everett will continue to serve as the District's primary SCADA resource, with Calcon functioning in a back-up role.

The proposed RAC Scope of Work and related fee schedule is included as Attachment A.

Note: relative to hourly rates from Calcon, the RAC service rates are lower for base hourly, overtime, after-hours, travel and materials.

ATTACHMENT A



Reliable Automation Controls  
Novato CA 94947  
[www.reliableautomationcontrols.com](http://www.reliableautomationcontrols.com)

Annual Services Agreement  
4/17/2025

To  
Coastside County Water District  
766 Main St, Half Moon Bay, CA 94019, USA  
650.726.4405

Subject  
**Annual Service Rates – 2025**

Services Description

Providing maintenance, instrumentation, calibrations, HMI, PLC, SCADA, modifications, system integration and other work performed on a time-and-materials basis.

The following rates apply for the 2025 calendar year up to the annually budgeted amount of 70K.

Billing Rates

Description	Rate
<b>Standard rate:</b> standard business hours, Monday-Friday 7 AM – 6 PM on-site time Labor rate per hour, 4-hour minimum per service call.	\$175.00 per hour
<b>Overtime rate:</b> applies for hours in excess of eight standard hours per day Labor rate per hour <i>*CCWD special overtime rate. Standard rate applies</i>	\$175.00 per hour
<b>After-hours, nights and weekends service call rate:</b> Labor rate per hour, 4-hour minimum per service call. <i>*CCWD special after-hours, nights &amp; weekends service call rate. Standard rate applies for first 24 hours, 250.00/hour thereafter.</i>	\$175.00 per hour
<b>Travel rate:</b> travel and mileage allowance of \$350 per round trip for travel to the district's work sites.	\$350.00 per trip
<b>Materials</b> will be priced/quoted on an as-needed basis at the following markup.	Cost + 20%

Terms

Net 30 Days

This quote is valid for the 2025 calendar year unless otherwise noted above.

X *Rudolph Everett*

Rudy Everett  
Owner

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