

## **STAFF REPORT**

**To:** Coastside County Water District Board of Directors

**From:** Jeffrey Schneider  
Assistant General Manager – Finance & Administration

**Agenda:** May 12, 2026

**Report Date:** May 8, 2026

**Agenda Title:** Budget Process Timeline

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### **Recommendation / Motion:**

**Information Only.**

### **Background:**

Staff met with the Finance Committee on March 11, 2026 to review a draft of the FY 2026/27 Operations and Maintenance (O&M) Budget. The Finance Committee's guidance was reflected in the Draft O&M Budget that was presented to the Board of Directors at the April 14, 2026 Board of Directors meeting.

The Board will review the draft FY 2026/27 – FY2035/36 Capital Improvement Program (CIP) Plan at its May 12, 2026 meeting.

At the June 9, 2026 Board of Directors meeting, the Board will be asked to approve the draft Fiscal Year 2026/27 O&M Budget and the draft Fiscal Year 2026/27 to Fiscal Year 2035/36 CIP Plan.

The attached Timeline lists key milestones for the annual Budget process, including Committee and Board reviews of the District's draft Fiscal Year 2026/27 O&M Budget and draft Fiscal Year 2026/27 through Fiscal Year 2035/36 CIP Plan. Key dates are also outlined for the District's on-going planning and reporting in support of the Strategic Priorities that were established at the Board's January 12, 2026 Strategic Planning Workshop.

Budget process updates will be presented at each Regular Board meeting through June.

## FY 2026/27 Budget (O&M and CIP) Process Timeline

Date	Description
January 15, 2026	Facilities Committee - 1 <sup>st</sup> Review of Master Tank Plan
February, 9, 2026	Facilities Committee - Review of Draft FY26/27- FY35/36 Capital Improvement Program (CIP) Budget
March 9, 2026	Facilities Committee - 2 <sup>nd</sup> Review of Master Tank Plan
March 11, 2026	Finance Committee - Review of Draft FY26/27 Operations and Maintenance (O&M) Budget; Review of Draft FY26/27- FY35/36 Capital Improvement Program (CIP) Budget and Draft Long Term Financial Model
April 14, 2026 Regular Board Meeting	Present Draft of FY26/27 O&M Budget for Board Review
April 15, 2026 <i>Special Board Meeting</i>	Strategic Planning Workshop - Presentation of the Draft Master Tank Plan
April 28, 2026	Facilities Committee - Review of Draft FY26/27 - FY35/36 CIP Budget;
May 12, 2026 Regular Board Meeting	Board Presentation of Draft FY26/27 - FY35/36 CIP Budget
May, 2026 TBD (as needed)	Facilities Committee - Review of Draft FY26/27 - FY35/36 CIP Budget
Week of June 1, 2026 TBD	Finance Committee - Review of Draft FY26/27 O&M Budget and Draft FY26/27- FY35/36 CIP Budget and Long Term Financial Model
June 9, 2026 Regular Board Meeting	Board Approval of Draft FY26/27 O&M and Draft FY26/27 - FY35/36 CIP Budgets
July 2026	<i>First semi-annual Status Report - Strategic Priorities</i>