

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, May 11, 2010 - 6:00 p.m.

AGENDA

1) CLOSED SESSION

A. Conference with Legal Counsel

Pursuant to California Government Code Section §54956.9(b)

Anticipated Litigation - Significant Exposure to Litigation: One Case

2) RECONVENE TO OPEN SESSION

Public report of closed session action.

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MEETING OF THE BOARD OF DIRECTORS

Tuesday, May 11, 2010- 7:00 p.m.

AGENDA

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

- 1) ROLL CALL
- 2) PLEDGE OF ALLEGIANCE
- 3) PUBLIC ANNOUNCEMENTS

Any person may address the Board of Directors at the commencement of the meeting on any matter within the jurisdiction of the Board that is not on the agenda for this meeting. Any person may address the Board on an agenda item when that item is called. The Chair requests that each person addressing the Board limits their presentation to three (3) minutes and complete and submit a Speaker Slip.

4) CONSENT CALENDAR

The following matters before the Board of Directors are recommended for action as stated by the General Manager.

All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Requesting the Board to review disbursements for the month Ending April 30, 2010 – Claims: \$491,352.73; Payroll: \$106,016.56 for a total of \$597,369.29 ([attachment](#))
 - B. Acceptance of Financial Reports ([attachment](#))
 - C. Minutes of the April 13, 2010 Board of Directors Meeting ([attachment](#))
 - D. Minutes of April 29, 2010 Special Board Budget Workshop ([attachment](#))
 - E. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
 - F. Total CCWD Production Report ([attachment](#))
 - G. CCWD Monthly Sales by Category Report ([attachment](#))
 - H. April 2010 Leak Report ([attachment](#))
 - I. Rainfall Reports ([attachment](#))
 - J. San Francisco Public Utilities Commission Hydrological Conditions Report for April 2010 ([attachment](#))
 - K. Notice of Completion - Acceptance of Nunes Filter # 3 and #4 Media Replacement Project ([attachment](#))
 - L. Notice of Completion - Acceptance of Denniston Filter Failure Project ([attachment](#))
- 5) **PUBLIC HEARING - Coastside County Water District Ordinance 2010-01 - Indoor Water Use Efficiency Ordinance** ([attachment](#))

Board to conduct a public hearing to receive public comments and consider adoption of Ordinance 2010-01 Establishing Water Conservation Regulations

6) MEETINGS ATTENDED / DIRECTOR COMMENTS

7) GENERAL BUSINESS

- A. Draft Fiscal Year 2010-2011 Revenue and Expense Budget and Capital Improvement Program ([attachment](#))

- 8) **GENERAL MANAGER'S REPORT INCLUDING MONTHLY INFORMATIONAL REPORTS ([attachment](#))**
 - A. Water Shortage and Drought Contingency Plan Update ([attachment](#))
 - B. Operations Report ([attachment](#))

- 9) **DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**

- 10) **ADJOURNMENT**

| <u>Check Number</u> | <u>Vendor No</u> | <u>Vendor Name</u> | <u>Check Date</u> | <u>Void Amount</u> | <u>Check Amount</u> |
|---------------------|------------------|--------------------------------|-------------------|--------------------|---------------------|
| 14530 | ALL04 | ALLIED WASTE SERVICES #925 | 04/02/2010 | 0.00 | 271.98 |
| 14531 | ALV01 | ALVES PETROLEUM, INC. | 04/02/2010 | 0.00 | 1,930.22 |
| 14532 | ATT01 | AT&T MOBILITY | 04/02/2010 | 0.00 | 50.98 |
| 14533 | CAR02 | CAROLYN STANFIELD | 04/02/2010 | 0.00 | 150.00 |
| 14534 | COA 15 | COASTSIDE NET, INC | 04/02/2010 | 0.00 | 59.95 |
| 14535 | HAR03 | HARTFORD LIFE INSURANCE CO. | 04/02/2010 | 0.00 | 2,094.00 |
| 14536 | KGW01 | KG WALTERS CONSTRUCTION CO, IN | 04/02/2010 | 0.00 | 35,228.49 |
| 14537 | PAC02 | PACIFICA CREDIT UNION | 04/02/2010 | 0.00 | 750.00 |
| 14538 | PUB01 | PUB. EMP. RETIRE SYSTEM | 04/02/2010 | 0.00 | 17,661.53 |
| 14539 | TWI01 | STEVE TWITCHELL | 04/02/2010 | 0.00 | 412.79 |
| 14540 | VAL01 | VALIC | 04/02/2010 | 0.00 | 1,320.00 |
| 14541 | ASS01 | HEALTH BENEFITS AUTHORITY (HBA | 04/16/2010 | 0.00 | 18,867.31 |
| 14542 | ASS08 | ASSOC. CALIF. WATER AGENCY | 04/16/2010 | 0.00 | 10,008.00 |
| 14543 | ATT02 | AT&T | 04/16/2010 | 0.00 | 1,283.21 |
| 14544 | BFI02 | BFI OF CALIFORNIA, INC. | 04/16/2010 | 0.00 | 437.00 |
| 14545 | CAL10 | UNIVERSITY ENTERPRISES, INC | 04/16/2010 | 0.00 | 113.04 |
| 14546 | DON02 | SEAN DONOVAN | 04/16/2010 | 0.00 | 112.54 |
| 14547 | GUI01 | JOE GUISTINO | 04/16/2010 | 0.00 | 169.00 |
| 14548 | HAR03 | HARTFORD LIFE INSURANCE CO. | 04/16/2010 | 0.00 | 2,094.00 |
| 14549 | KAI01 | KAISER FOUNDATION HEALTH | 04/16/2010 | 0.00 | 9,054.00 |
| 14550 | PAC01 | PACIFIC GAS & ELECTRIC CO. | 04/16/2010 | 0.00 | 8,488.43 |
| 14551 | PAC02 | PACIFICA CREDIT UNION | 04/16/2010 | 0.00 | 750.00 |
| 14552 | PUB01 | PUB. EMP. RETIRE SYSTEM | 04/16/2010 | 0.00 | 17,621.86 |
| 14553 | ROG01 | ROGUE WEB WORKS, LLC | 04/16/2010 | 0.00 | 1,432.50 |
| 14554 | TEA02 | TEAMSTERS LOCAL UNION #856 | 04/16/2010 | 0.00 | 755.00 |
| 14555 | VAL01 | VALIC | 04/16/2010 | 0.00 | 1,320.00 |
| 14556 | WHE03 | JOANNE WHELEN | 04/16/2010 | 0.00 | 110.04 |
| 14557 | A1001 | A-1 SEPTIC TANK SERVICE | 04/27/2010 | 0.00 | 525.00 |
| 14558 | ABR01 | DAVE ABREVAYA | 04/27/2010 | 0.00 | 150.00 |
| 14559 | ADP01 | ADP, INC. | 04/27/2010 | 0.00 | 501.35 |
| 14560 | ALI01 | ALIFANO TECHNOLOGIES LLC | 04/27/2010 | 0.00 | 1,250.57 |
| 14561 | AMC01 | AM CONSERVATION GROUP | 04/27/2010 | 0.00 | 893.76 |
| 14562 | AME09 | AMERICAN WATER WORKS ASSOC. | 04/27/2010 | 0.00 | 1,780.00 |
| 14563 | AND01 | ANDREINI BROS. INC. | 04/27/2010 | 0.00 | 924.00 |
| 14564 | ASS05 | ACWA HEALTH BENEFITS AUTHORITY | 04/27/2010 | 0.00 | 60.18 |
| 14565 | ATT03 | AT&T LONG DISTANCE | 04/27/2010 | 0.00 | 41.98 |
| 14566 | AZT01 | AZTEC GARDENS, INC. | 04/27/2010 | 0.00 | 190.00 |
| 14567 | BAR01 | BARTKIEWICZ, KRONICK & SHANAHA | 04/27/2010 | 0.00 | 47.47 |
| 14568 | BAS01 | BASIC CHEMICAL SOLUTION, LLC | 04/27/2010 | 0.00 | 4,724.09 |
| 14569 | BAY01 | BAY AREA AIR QUALITY MGMT DIST | 04/27/2010 | 0.00 | 389.00 |
| 14570 | BAY05 | BAY AREA WATER SUPPLY & | 04/27/2010 | 0.00 | 5,746.00 |
| 14571 | BIG01 | BIG CREEK LUMBER | 04/27/2010 | 0.00 | 51.62 |
| 14572 | BIO01 | BIOVIR LABORATORIES, INC. | 04/27/2010 | 0.00 | 870.00 |
| 14573 | BLU02 | GREGORY BLUME | 04/27/2010 | 0.00 | 773.58 |
| 14574 | BOR01 | BORGES & MAHONEY, INC. | 04/27/2010 | 0.00 | 8,303.00 |
| 14575 | CAL07 | CALIFORNIA TANK LINES, INC | 04/27/2010 | 0.00 | 514.32 |
| 14576 | CAL08 | CALCON SYSTEMS, INC. | 04/27/2010 | 0.00 | 5,798.62 |
| 14577 | CAR02 | CAROLYN STANFIELD | 04/27/2010 | 0.00 | 485.00 |
| 14578 | COA 14 | COASTSIDE CARPET CLEANERS | 04/27/2010 | 0.00 | 495.00 |
| 14579 | COA19 | COASTSIDE COUNTY WATER DIST. | 04/27/2010 | 0.00 | 76.51 |
| 14580 | COM01 | COMMUNICATION LEASING SERVICES | 04/27/2010 | 0.00 | 2,253.65 |
| 14581 | CSG01 | CSG SYSTEMS, INC | 04/27/2010 | 0.00 | 2,642.57 |
| 14582 | CSI01 | CSI SERVICES, INC. | 04/27/2010 | 0.00 | 4,192.00 |
| 14583 | DAL01 | DAL PORTO ELECTRIC | 04/27/2010 | 0.00 | 2,500.00 |
| 14584 | DEP07 | DEPARTMENT OF PUBLIC HEALTH | 04/27/2010 | 0.00 | 4,650.00 |
| 14585 | DON02 | SEAN DONOVAN | 04/27/2010 | 0.00 | 793.83 |
| 14586 | DUF01 | LOGAN DUFFY | 04/27/2010 | 0.00 | 50.00 |
| 14587 | DUF02 | JOHN DUFF | 04/27/2010 | 0.00 | 150.00 |
| 14588 | EKI01 | EKI INC. | 04/27/2010 | 0.00 | 8,893.96 |
| 14589 | ELE01 | ELECSYS INTERNATIONAL CORP | 04/27/2010 | 0.00 | 2,530.80 |
| 14590 | ENR01 | ENRIQUEZ MD, JOSEFINA | 04/27/2010 | 0.00 | 125.00 |
| 14591 | EWI01 | EWING IRRIGATION PRODUCTS | 04/27/2010 | 0.00 | 40.67 |

| <u>Check Number</u> | <u>Vendor No</u> | <u>Vendor Name</u> | <u>Check Date</u> | <u>Void Amount</u> | <u>Check Amount</u> |
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| 14592 | FIR06 | FIRST NATIONAL BANK | 04/27/2010 | 0.00 | 4,034.58 |
| 14593 | FRI01 | FRISCH ENGINEERING, INC | 04/27/2010 | 0.00 | 17,060.00 |
| 14594 | GAR07 | GARDINI ELECTRIC CO., INC. | 04/27/2010 | 0.00 | 1,108.64 |
| 14595 | GRA01 | GRANDFLOW, INC. | 04/27/2010 | 0.00 | 297.54 |
| 14596 | GRA03 | GRAINGER, INC. | 04/27/2010 | 0.00 | 1,587.95 |
| 14597 | HAC01 | HACH CO., INC. | 04/27/2010 | 0.00 | 626.02 |
| 14598 | HAL01 | HMB BLDG. & GARDEN INC. | 04/27/2010 | 0.00 | 81.99 |
| 14599 | HAL04 | HALF MOON BAY REVIEW | 04/27/2010 | 0.00 | 1,837.50 |
| 14600 | HAL24 | H.M.B.AUTO PARTS | 04/27/2010 | 0.00 | 55.36 |
| 14601 | HAN01 | HANSONBRIDGETT. LLP | 04/27/2010 | 0.00 | 11,410.60 |
| 14602 | IED01 | IEDA, INC. | 04/27/2010 | 0.00 | 1,000.00 |
| 14603 | IRO01 | IRON MOUNTAIN | 04/27/2010 | 0.00 | 350.04 |
| 14604 | IRV01 | IRVINE CONSULTING SERVICES, IN | 04/27/2010 | 0.00 | 3,650.00 |
| 14605 | IRV02 | IRVINE CONSULTING SERVICES, IN | 04/27/2010 | 0.00 | 408.27 |
| 14606 | JAM01 | JAMES FORD, INC. | 04/27/2010 | 0.00 | 1,005.45 |
| 14607 | JMT01 | JM TURNER ENGINEERING, INC | 04/27/2010 | 0.00 | 3,615.00 |
| 14608 | JSC01 | J. SCOTT COMPANY | 04/27/2010 | 0.00 | 1,161.16 |
| 14609 | KEN03 | KENNEDY/JENKS CONSULTANTS | 04/27/2010 | 0.00 | 52,070.12 |
| 14610 | LAB01 | LAB SAFETY SUPPLY, INC. | 04/27/2010 | 0.00 | 144.25 |
| 14611 | LOM01 | GLENNA LOMBARDI | 04/27/2010 | 0.00 | 99.00 |
| 14612 | MCT01 | MCTV6 | 04/27/2010 | 0.00 | 375.00 |
| 14613 | MET06 | METLIFE SBC | 04/27/2010 | 0.00 | 1,410.63 |
| 14614 | MIS01 | MISSION UNIFORM SERVICES INC. | 04/27/2010 | 0.00 | 141.48 |
| 14615 | MON07 | MONTEREY COUNTY LAB | 04/27/2010 | 0.00 | 15,917.50 |
| 14616 | MOO01 | ROBERT MOORE | 04/27/2010 | 0.00 | 88.00 |
| 14617 | MWH01 | MWH AMERICAS, INC | 04/27/2010 | 0.00 | 2,184.61 |
| 14618 | OCE04 | OCEAN SHORE CO. | 04/27/2010 | 0.00 | 787.26 |
| 14619 | OFF01 | OFFICE DEPOT | 04/27/2010 | 0.00 | 631.17 |
| 14620 | ONL01 | ONLINE RESOURCES | 04/27/2010 | 0.00 | 150.00 |
| 14621 | ONT01 | ONTRAC | 04/27/2010 | 0.00 | 444.80 |
| 14622 | PIT02 | PITNEY BOWES INC. | 04/27/2010 | 0.00 | 139.26 |
| 14623 | PIT04 | PITNEY BOWES | 04/27/2010 | 0.00 | 231.00 |
| 14624 | REJ01 | R.E. JEFFS & ASSOCIATES, INC. | 04/27/2010 | 0.00 | 25,276.87 |
| 14625 | RIC01 | RICOH AMERICAS CORPORATION | 04/27/2010 | 0.00 | 500.12 |
| 14626 | RIC02 | RICOH AMERICAS CORP | 04/27/2010 | 0.00 | 788.15 |
| 14627 | ROB01 | ROBERTS & BRUNE CO. | 04/27/2010 | 0.00 | 15,087.37 |
| 14628 | SAN03 | SAN FRANCISCO WATER DEPT. | 04/27/2010 | 0.00 | 87,358.10 |
| 14629 | SAN05 | SAN MATEO CTY PUBLIC HEALTH LA | 04/27/2010 | 0.00 | 600.00 |
| 14630 | SAN24 | SAN MATEO COUNTY | 04/27/2010 | 0.00 | 450.45 |
| 14631 | SER03 | SERVICE PRESS | 04/27/2010 | 0.00 | 452.07 |
| 14632 | SEW01 | SEWER AUTH. MID- COASTSIDE | 04/27/2010 | 0.00 | 570.00 |
| 14633 | SLO01 | STEVEN SLOMKA | 04/27/2010 | 0.00 | 450.00 |
| 14634 | SOF01 | JULES SOFER | 04/27/2010 | 0.00 | 150.00 |
| 14635 | SPR04 | SPRINGBROOK SOFTWARE, INC | 04/27/2010 | 0.00 | 9,732.03 |
| 14636 | STA03 | CA DPH DRINKING WATER PROGRAM | 04/27/2010 | 0.00 | 90.00 |
| 14637 | STR02 | STRAWFLOWER ELECTRONICS | 04/27/2010 | 0.00 | 28.35 |
| 14638 | T&T01 | T & T VALVE AND INSTRUMENT, IN | 04/27/2010 | 0.00 | 87.99 |
| 14639 | TET01 | JAMES TETER | 04/27/2010 | 0.00 | 2,591.00 |
| 14640 | TJC01 | TJC AND ASSOCIATES, INC | 04/27/2010 | 0.00 | 858.00 |
| 14641 | TUR04 | SUSAN TURGEON | 04/27/2010 | 0.00 | 70.39 |
| 14642 | UB*00758 | JACK WARREN | 04/27/2010 | 0.00 | 23.20 |
| 14643 | UB*00759 | RONALD MAFRICI JR. | 04/27/2010 | 0.00 | 32.54 |
| 14644 | UB*00760 | NANCY CHASE | 04/27/2010 | 0.00 | 34.66 |
| 14645 | UB*00761 | SHELLY PARKER | 04/27/2010 | 0.00 | 30.73 |
| 14646 | UB*00762 | MARILYN HYATT | 04/27/2010 | 0.00 | 31.45 |
| 14647 | UB*00763 | DAVID ABREVAYA | 04/27/2010 | 0.00 | 61.85 |
| 14648 | UB*00764 | RICHARD JOSLIN | 04/27/2010 | 0.00 | 27.60 |
| 14649 | UB*00765 | BAY AREA REO c/o PACIFIC UNION | 04/27/2010 | 0.00 | 75.00 |
| 14650 | UB*00766 | AMANDA MORGAN | 04/27/2010 | 0.00 | 39.39 |
| 14651 | UNI07 | UNITED STATES POSTAL SERV. | 04/27/2010 | 0.00 | 600.00 |
| 14652 | UNI12 | UNION BANK OF CALIFORNIA | 04/27/2010 | 0.00 | 2,286.02 |
| 14653 | UPS01 | UPS STORE | 04/27/2010 | 0.00 | 9.83 |

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| 14654 | VAZ05 | FRANK VAZ | 04/27/2010 | 0.00 | 88.00 |
| 14655 | VER02 | VERIZON WIRELESS | 04/27/2010 | 0.00 | 446.98 |
| 14656 | WES11 | WEST COAST AGGREGATES, INC. | 04/27/2010 | 0.00 | 596.79 |
| 14657 | WHE01 | VIRGINIA WHELEN | 04/27/2010 | 0.00 | 195.00 |
| 14658 | HAR03 | HARTFORD LIFE INSURANCE CO. | 04/30/2010 | 0.00 | 2,094.00 |
| 14659 | PAC02 | PACIFICA CREDIT UNION | 04/30/2010 | 0.00 | 750.00 |
| 14660 | PUB01 | PUB. EMP. RETIRE SYSTEM | 04/30/2010 | 0.00 | 17,405.22 |
| 14661 | VAL01 | VALIC | 04/30/2010 | 0.00 | 1,320.00 |
| Report Total: | | | | 0.00 | 491,352.73 |

COASTSIDE COUNTY WATER DISTRICT - PERIOD BUDGET ANALYSIS
30-Apr-10

| ACCOUNT | DESCRIPTION | CURRENT ACTUAL | CURRENT BUDGET | B/(W) VARIANCE | B/(W) % VAR | YTD ACTUAL | YTD BUDGET | B/(W) VARIANCE | B/(W) % VAR |
|-----------------------|--------------------------------|---------------------------|---------------------------|---------------------------|------------------------|-----------------------|-----------------------|---------------------------|------------------------|
| REVENUE | | | | | | | | | |
| 1-0-4120-00 | Water Revenue -All Areas | 373,607 | 316,219 | 57,388 | 18.1% | 4,548,467 | 4,701,065 | (152,598) | (3.2%) |
| 1-0-4170-00 | Water Taken From Hydrants | 594 | 2,083 | (1,490) | (71.5%) | 12,043 | 20,833 | (8,791) | (42.2%) |
| 1-0-4180-00 | Late Notice -10% Penalty | 3,019 | 4,167 | (1,147) | (27.5%) | 40,985 | 41,667 | (682) | (1.6%) |
| 1-0-4230-00 | Service Connections | 871 | 667 | 204 | 30.6% | 4,181 | 456,667 | (452,485) | (99.1%) |
| 1-0-4235-00 | CSP Connection T & S Fees | 97,580 | 0 | 97,580 | 0.0% | 101,065 | 0 | 101,065 | 0.0% |
| 1-0-4920-00 | Interest Earned | 0 | 16,387 | (16,387) | 0.0% | 23,455 | 65,549 | (42,094) | (64.2%) |
| 1-0-4925-00 | Interest Revenue T&S Fees | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0.0% |
| 1-0-4927-00 | Inerest Revenue Bond Funds | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0.0% |
| 1-0-4930-00 | Tax Apportionments/Cnty Checks | 201,780 | 100,000 | 101,780 | 0.0% | 594,937 | 250,000 | 344,937 | 138.0% |
| 1-0-4950-00 | Miscellaneous Income | 891 | 3,083 | (2,193) | (71.1%) | 80,382 | 30,833 | 49,549 | 160.7% |
| 1-0-4955-00 | Cell Site Lease Income | 9,324 | 6,850 | 2,474 | 36.1% | 89,421 | 68,500 | 20,921 | 30.5% |
| 1-0-4960-00 | CSP Assm. Dist. Processing Fee | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0.0% |
| 1-0-4965-00 | ERAF REFUND -County Taxes | 0 | 0 | 0 | 0.0% | 305,752 | 100,000 | 205,752 | 205.8% |
| 1-0-4970-00 | Wavecrest Reserve Conn. Fees | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0.0% |
| REVENUE TOTALS | | 687,666 | 449,456 | 238,209.52 | 53.0% | 5,800,689 | 5,735,114 | 65,575 | 1.1% |
| EXPENSES | | | | | | | | | |
| 1-1-5130-00 | Water Purchased | 87,358 | 132,182 | 44,824 | 33.9% | 1,238,022 | 1,302,020 | 63,998 | 4.9% |
| 1-1-5230-00 | Pump Exp, Nunes T P | 1,820 | 1,583 | (237) | (15.0%) | 16,109 | 15,833 | (276) | (1.7%) |
| 1-1-5231-00 | Pump Exp, CSP Pump Station | 381 | 250 | (131) | (52.5%) | 238,858 | 206,071 | (32,787) | (15.9%) |
| 1-1-5232-00 | Pump Exp, Trans. & Dist. | 964 | 1,905 | 941 | 49.4% | 10,104 | 17,192 | 7,088 | 41.2% |
| 1-1-5233-00 | Pump Exp, Pilarcitos Can. | 3,772 | 120 | (3,652) | (3043.1%) | 14,734 | 9,776 | (4,958) | (50.7%) |
| 1-1-5234-00 | Pump Exp. Denniston Proj. | 802 | 8,005 | 7,203 | 90.0% | 9,041 | 33,923 | 24,882 | 73.3% |
| 1-1-5235-00 | Denniston T.P. Operations | 1,054 | 4,552 | 3,498 | 0.0% | 5,765 | 19,052 | 13,287 | 69.7% |
| 1-1-5236-00 | Denniston T.P. Maintenance | 4,302 | 2,111 | (2,191) | (103.8%) | 20,778 | 38,777 | 17,999 | 46.4% |
| 1-1-5240-00 | Nunes T P Operations | 5,135 | 5,220 | 85 | 1.6% | 64,754 | 53,233 | (11,521) | (21.6%) |
| 1-1-5241-00 | Nunes T P Maintenance | 6,510 | 3,165 | (3,345) | (105.7%) | 49,982 | 31,662 | (18,320) | (57.9%) |
| 1-1-5242-00 | CSP Pump Station Operations | 589 | 708 | 119 | 16.9% | 6,704 | 7,080 | 376 | 5.3% |
| 1-1-5243-00 | CSP Pump Station Maintenance | 5,668 | 12,500 | 6,832 | 54.7% | 35,850 | 53,691 | 17,842 | 33.2% |
| 1-1-5250-00 | Laboratory Services | 17,853 | 6,250 | (11,603) | (185.6%) | 50,961 | 62,500 | 11,539 | 18.5% |
| 1-1-5318-00 | Studies/Surveys/Consulting | 2,254 | 1,879 | (375) | (20.0%) | 45,304 | 18,787 | (26,517) | (141.1%) |
| 1-1-5321-00 | Water Conservation | 4,389 | 5,054 | 665 | 13.2% | 52,720 | 50,542 | (2,178) | (4.3%) |
| 1-1-5322-00 | Community Outreach | 1,075 | 2,392 | 1,316 | 55.0% | 15,158 | 23,917 | 8,759 | 36.6% |
| 1-1-5411-00 | Salaries & Wages -Field | 101,902 | 104,732 | 2,830 | 2.7% | 757,352 | 768,032 | 10,680 | 1.4% |
| 1-1-5412-00 | Maintenance -General | 7,659 | 11,708 | 4,049 | 34.6% | 115,488 | 158,080 | 42,592 | 26.9% |

| ACCOUNT | DESCRIPTION | CURRENT ACTUAL | CURRENT BUDGET | B/(W) VARIANCE | B/(W) % VAR | YTD ACTUAL | YTD BUDGET | B/(W) VARIANCE | B/(W) % VAR |
|-----------------------|--------------------------------|-------------------|-------------------|-------------------|----------------|------------------|------------------|-------------------|----------------|
| 1-1-5414-00 | Motor Vehicle Expense | 3,509 | 3,958 | 450 | 11.4% | 38,713 | 39,583 | 870 | 2.2% |
| 1-1-5415-00 | Maintenance -Well Fields | 1,109 | 1,250 | 141 | 11.3% | 3,822 | 12,500 | 8,678 | 69.4% |
| 1-1-5610-00 | Salaries/Wages-Administration | 70,295 | 74,609 | 4,313 | 5.8% | 513,892 | 547,129 | 33,237 | 6.1% |
| 1-1-5620-00 | Office Supplies & Expense | 12,555 | 10,929 | (1,625) | (14.9%) | 99,550 | 109,292 | 9,742 | 8.9% |
| 1-1-5621-00 | Computer Services | 19,139 | 3,988 | (15,152) | (380.0%) | 58,667 | 53,675 | (4,992) | (9.3%) |
| 1-1-5625-00 | Meetings / Training / Seminars | 3,239 | 1,667 | (1,573) | (94.4%) | 19,894 | 16,667 | (3,227) | (19.4%) |
| 1-1-5630-00 | Insurance | 42,995 | 43,819 | 824 | 1.9% | 426,880 | 438,192 | 11,312 | 2.6% |
| 1-1-5640-00 | Employees Retirement Plan | 51,073 | 51,663 | 591 | 1.1% | 356,330 | 378,865 | 22,536 | 5.9% |
| 1-1-5645-00 | SIP 401K Plan | 0 | 1,667 | 1,667 | 100.0% | 0 | 16,667 | 16,667 | 100.0% |
| 1-1-5681-00 | Legal | 4,391 | 4,333 | (58) | (1.3%) | 45,400 | 43,333 | (2,066) | (4.8%) |
| 1-1-5682-00 | Engineering | 848 | 1,250 | 402 | 32.2% | 10,130 | 12,500 | 2,370 | 19.0% |
| 1-1-5683-00 | Financial Services | 0 | 2,583 | 2,583 | 100.0% | 19,863 | 25,833 | 5,971 | 23.1% |
| 1-1-5684-00 | Payroll Tax Expense | 13,186 | 12,940 | (247) | (1.9%) | 91,428 | 94,893 | 3,465 | 3.7% |
| 1-1-5687-00 | Membership, Dues, Subscript. | 7,527 | 7,485 | (42) | (0.6%) | 41,287 | 50,346 | 9,058 | 18.0% |
| 1-1-5688-00 | Election Expenses | 0 | 0 | 0 | 0.0% | 24,358 | 15,000 | (9,358) | 0.0% |
| 1-1-5689-00 | Labor Relations | 1,000 | 1,000 | 0 | 0.0% | 10,000 | 10,000 | 0 | 0.0% |
| 1-1-5700-00 | San Mateo County Fees | 0 | 0 | 0 | 0.0% | 7,531 | 10,800 | 3,269 | 30.3% |
| 1-1-5705-00 | State Fees | 5,039 | 0 | (5,039) | 0.0% | 13,708 | 10,500 | (3,208) | (30.6%) |
| 1-1-5711-00 | Debt Srvc/Existing Bonds 1998A | 2,286 | 0 | (2,286) | 0.0% | 273,130 | 270,845 | (2,285) | (0.8%) |
| 1-1-5712-00 | Debt Srvc/Existing Bonds 2006B | 0 | 0 | 0 | 0.0% | 489,296 | 486,401 | (2,895) | (0.6%) |
| 1-1-5713-00 | Contribution to CIP & Reserves | 43,121 | 43,121 | 0 | 0.0% | 431,214 | 431,214 | 0 | 0.0% |
| 1-1-5745-00 | CSP Connect. Reserve Contribu. | 97,580 | 0 | (97,580) | 0.0% | 101,065 | 0 | (101,065) | 0.0% |
| 1-1-5746-00 | Wavecrest CSP Connt. Reserve | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0.0% |
| EXPENSE TOTALS | | 632,379 | 570,577 | (61,802) | (10.8%) | 5,823,838 | 5,944,401 | 120,564 | 2.0% |
| NET INCOME | | 55,286 | (121,121) | 176,408 | | (23,149) | (209,288) | 186,139 | |

**COASTSIDE COUNTY WATER DISTRICT
INVESTMENT REPORT
April 30, 2010**

| | | <i>Restricted</i> | <i>Restricted</i> | <i>Restricted for CSP CIP Projects</i> | | |
|---|--|-------------------------------|---------------------------------|--|-------------------------|-----------------------|
| | CASH FLOW & OPERATING RESERVE | EMERGENCY RESERVES | CAPITAL EXPENDITURES | DISTRICT CSP CONTRIBUTION | CSP T&S FEES | TOTAL |
| DISTRICT BALANCES | | | | | | |
| <u>CASH IN FIRST NATIONAL BANK</u> | | | | | | |
| OPERATING ACCOUNT | | | \$455,374.41 | | | \$455,374.41 |
| CSP T&S ACCOUNT | | | | | \$124,057.32 | \$124,057.32 |
| TOTAL FIRST NATIONAL BANK | \$0.00 | \$0.00 | \$455,374.41 | \$0.00 | \$124,057.32 | \$579,431.73 |
| CASH WITH L.A.I.F | \$297,900.00 | \$1,740,663.00 | \$606,844.31 | \$0.00 | \$20,897.20 | \$2,666,304.51 |
| UNION BANK - Project Fund Balance | | | \$1,445,146.01 | | | \$1,445,146.01 |
| CASH ON HAND | \$1,930.00 | | | | | \$1,930.00 |
| TOTAL DISTRICT CASH BALANCES | \$299,830.00 | \$1,740,663.00 | \$2,507,364.73 | \$0.00 | \$144,954.52 | \$4,692,812.25 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| ASSESSMENT DISTRICT BALANCES | | | | | | |
| <u>CASH IN FIRST NATIONAL BANK</u> | | | | | | |
| REDEMPTION ACCOUNT | | \$ 87,480.26 | | | | |
| RESERVE ACCOUNT (Closed Account 8-4-04) | | \$ - | | | | |
| TOTAL ASSESSMENT DISTRICT CASH | | \$ 87,480.26 | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

This report is in conformity with CCWD's Investment Policy and there are sufficient funds to meet CCWD's expenditure requirements for the next three months.

**COASTSIDE COUNTY WATER DISTRICT
APPROVED CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2009-2010**

30-Apr-10

| Approved CIP Budget FY 09/10 | Actual To Date FY 09/10 | Projected Year-End FY 09/10 | Projected vs. Budget Variance | Project Status/ Comments |
|------------------------------------|-------------------------------|-----------------------------------|-------------------------------------|-----------------------------|
|------------------------------------|-------------------------------|-----------------------------------|-------------------------------------|-----------------------------|

PIPELINE PROJECTS

| | | | | | | |
|-------|-------------------------------------|-----------|--|------|-----------|--------------------|
| 05-01 | Main Street/Hwy 92 Widening Project | \$ 20,000 | | \$ - | \$ 20,000 | Project completed. |
|-------|-------------------------------------|-----------|--|------|-----------|--------------------|

WATER TREATMENT PLANTS

| | | | | | | |
|-------|-------------------------------------|------------|-----------|-----------|-----------|---|
| 99-05 | Denniston Intake Maintenance | \$ 80,000 | \$ 81,395 | \$ 76,232 | \$ 3,768 | Denniston dredging project completed |
| 09 | Denniston WTP - Intake Construction | \$ 100,000 | \$ 4,888 | \$ 25,000 | \$ 75,000 | Completed design for intake modifications. Evaluating required permitting. Possible in-house project. |
| 10-04 | Nunes - Floc Drive Repair | \$ 50,000 | \$ 40,569 | \$ 45,000 | \$ 5,000 | Drives received. Installation to be complete by April 30. |
| 07-01 | Nunes Filter Media Replacement | \$ 50,000 | \$ 46,589 | \$ 50,000 | \$ - | Completed |

FACILITIES & MAINTENANCE

| | | | | | | |
|-------|--------------------------------|------------|------------|------------|-------------|--|
| 09-06 | District Space Planning | \$ 25,000 | | | \$ 25,000 | No plans to pursue this effort this year. |
| 09-07 | AMR Program | \$ 400,000 | \$ 5,908 | | \$ 400,000 | Need to present business case to facilities committee and Board |
| 08-08 | PRV Valves Replacement Project | \$ 20,000 | \$ 20,639 | \$ 20,639 | \$ (639) | On-going program |
| 99-01 | Meter Change Program | \$ 18,000 | \$ 40,861 | \$ 39,900 | \$ (21,900) | On-going program |
| 09-09 | Fire Hydrant Replacement | \$ 40,000 | \$ 10,289 | \$ 20,000 | \$ 20,000 | Planned flushing program will reduce in-house resources available for fire hydrant replacement |
| 09-11 | Pilarcitos Culvert Repair | \$ 200,000 | \$ 113,068 | \$ 113,068 | \$ 86,932 | Completed |

EQUIPMENT PURCHASE & REPLACEMENT

| | | | | | | |
|-------|-------------------------------------|------------|-----------|------------|-----------|---|
| 99-02 | Vehicle Replacement | \$ 28,000 | | \$ - | \$ 28,000 | We will not be replacing any vehicles this year. |
| 99-03 | Computer System | \$ 5,000 | \$ 2,386 | \$ 5,000 | \$ - | |
| 99-04 | Office Equipment/Furniture | \$ 3,000 | | \$ 3,000 | \$ - | |
| 06-03 | SCADA/Telemetry/electrical controls | \$ 250,000 | \$ 76,536 | \$ 200,000 | \$ 50,000 | 90% design documents complete. Target going to bid by end of March. |

PUMP STATIONS / TANKS / WELLS

| | | | | | | |
|-------|--|------------|----------|------|------------|---|
| 08-14 | Alves Tank Recoating (Interior/Exterior) | \$ 300,000 | \$ 1,577 | \$ - | \$ 300,000 | Flow/pressure testing shows that shutting down tank will require installation of temporary pump station. Have decided to coat exterior in FY11, delay interior to FY15. |
|-------|--|------------|----------|------|------------|---|

**COASTSIDE COUNTY WATER DISTRICT
APPROVED CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2009-2010**

30-Apr-10

| | | Approved CIP Budget FY 09/10 | Actual To Date FY 09/10 | Projected Year-End FY 09/10 | Projected vs. Budget Variance | Project Status/ Comments |
|-------|--|---|--|--|--|--|
| 10-06 | Cahill Tank Ladder Replacement | \$ 15,000 | | \$ 15,000 | \$ - | Obtaining quotes now. |
| 10-01 | Crystal Springs Check Valve Repair/Replacement | \$ 100,000 | \$ 46,912 | \$ 100,000 | \$ - | Board approved purchase of valve. Now proceeding with re-design of vault lid required before work can be done. |
| 09-12 | Crystal Springs Re-roof and Paint | \$ 50,000 | | \$ 50,000 | \$ - | Obtaining quotes. Target completion by FY end. |
| 09-13 | Crystal Springs Soft Starts 1 & 3 | \$ 25,000 | \$ 35,924 | \$ 35,924 | \$ (10,924) | Completed |
| 10-08 | EG Tank #1 Pump Station Pump Replacement | \$ 23,000 | | \$ 23,000 | \$ - | Board approved award of contracts 3/9/10. |
| 10-07 | EG Tank #1 Security Fence | \$ 20,000 | | \$ 20,000 | \$ - | |
| 10-05 | Hazen's Tank Fence Upgrade | \$ 10,000 | | \$ 10,000 | \$ - | |
| 08-15 | Miramar Tank Interior Recoating/Mixing | \$ 230,000 | \$ 238,098 | \$ 300,000 | \$ (70,000) | Work in progress, will be completed by April Condition of tank required change orders. |
| 09-18 | New Pilarcitos Well | \$ 25,000 | | \$ 10,000 | \$ 15,000 | Retained Balance Hydrologics to recommend siting of new well. |
| 09-19 | Pilarcitos Canyon Blending Station | \$ 100,000 | | \$ 100,000 | \$ - | Design complete. Will go to bid by end of March. |
| 06-05 | Well Rehabilitation | \$ 40,000 | \$ 12,380 | \$ 12,380 | \$ 27,620 | Decided to defer further rehab |

\$ -
\$ -

NUNES/ DENNISTON WTP PRIORITY (SHORT-TERM) IMPROVEMENTS

| | | | | | | |
|-------|--|------------|-----------|------------|------------|---|
| 08-24 | Nunes / Denniston Short Term WTP Modifications | \$ 600,000 | \$ 95,744 | \$ 300,000 | \$ 300,000 | We have awarded contracts totalling about \$1.4 million for this project. Contractor's schedule will limit cash flow in current FY. |
|-------|--|------------|-----------|------------|------------|---|

\$ -

DENNISTON WTP (LONG-TERM) IMPROVEMENTS (MEMBRANE FILTRATION)

| | | | | | | |
|-------|-------------------------------------|------------|-----------|------------|------------|--|
| 08-22 | Denniston Pre/Post Treatment Design | \$ 350,000 | \$ 61,779 | \$ 200,000 | \$ 150,000 | KJ preparing 30% design at cost of about \$100K. We will bring final design contract to Board in January-February. |
|-------|-------------------------------------|------------|-----------|------------|------------|--|

NUNES WTP (LONG-TERM) IMPROVEMENTS (UV DISINFECTION)

| | | | | | | |
|-------|---|-----------|--|--|-----------|---------------------------------------|
| 08-27 | Modify Filters for Rate of Flow Control | \$ 10,000 | | | \$ 10,000 | Evaluating the need for this project. |
|-------|---|-----------|--|--|-----------|---------------------------------------|

\$ -

WATER SUPPLY DEVELOPMENT

| | | | | | | |
|-------|------------------------------|------------|-----------|-----------|-----------|---|
| 09-21 | Reclamation Project Planning | \$ 100,000 | \$ 35,323 | \$ 50,000 | \$ 50,000 | Timing of expenditures difficult to estimate due to slow progress in reaching agreement with SAM for recycling. |
|-------|------------------------------|------------|-----------|-----------|-----------|---|

**COASTSIDE COUNTY WATER DISTRICT
APPROVED CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2009-2010**

30-Apr-10

| | | Approved CIP Budget FY 09/10 | Actual To Date FY 09/10 | Projected Year-End FY 09/10 | Projected vs. Budget Variance | Project Status/ Comments |
|-------|--------------------------------------|------------------------------------|-------------------------------|-----------------------------------|-------------------------------------|---|
| 09-22 | Water Supply Alternatives Evaluation | \$ 50,000 | \$ 18,148 | \$ 50,000 | \$ - | Propose dedicating this budget to Water Supply Master Plan effort and Urban Water Management Plan. Will bring proposal to Board |

TOTALS \$ 3,337,000 \$ 989,013 \$ 1,874,143 \$ 1,462,857

FY 08/09 CIP Projects - paid in FY 09/10

| | | |
|---|-----------|-----------|
| Office Equipment - Furniture | \$ 7,566 | \$ 7,566 |
| Denniston Storage Tank Modification Project | \$ 74 | \$ 54,569 |
| Nunes (was Denniston) Cl2/ph Analyzer | \$ 7,421 | \$ 7,421 |
| Skylights | \$ 11,688 | \$ 11,286 |
| El Granada Pipeline P3 | \$ 20,403 | \$ 14,990 |
| | \$ 47,153 | \$ 95,833 |

NON-BUDGETED ITEMS (CAPITAL EXPENDITURES) FOR CURRENT FISCAL YEAR 09/10

| | | |
|--|------------|-----------|
| Nunes - Generator Radiator | \$ 17,774 | \$ 17,500 |
| Installation of Base Stations (3) & Replacment at Dist. Office | \$ 10,506 | \$ 9,529 |
| Denniston Filter Media | \$ 76,595 | \$ 50,000 |
| Nunes Filter Drain System | \$ 1,398 | |
| Denniston Water Supply Development | \$ 11,710 | |
| Avenue Cabrillo - Pipeline Replacement | \$ 3,025 | |
| | \$ 121,008 | \$ 77,029 |

TOTALS \$ 1,157,174 \$ 2,047,005

**Legal Cost Tracking Report
12 Months At-A-Glance**

**Acct. No.5681
Patrick Miyaki - HansonBridgett, LLP
Legal**

| Month | Admin (General Legal Fees) | Recycle Water Analysis | Transfer Program | CIP | Water Conservation | Personnel | Lawsuits | Infrastructure Project Review (Reimbursable) | TOTAL |
|--------------|---|---------------------------------------|-----------------------------|------------|-------------------------------|------------------|-----------------|--|--------------|
|--------------|---|---------------------------------------|-----------------------------|------------|-------------------------------|------------------|-----------------|--|--------------|

| | | | | | | | | | |
|---------------|--------|-------|-------|-------|-------|--|--|-------|--------|
| May-09 | 3,210 | 1,300 | | 3,000 | | | | 442 | 7,952 |
| Jun-09 | 7,454 | 2,002 | 182 | 52 | | | | | 9,690 |
| Jul-09 | 15,556 | 3,250 | 1,222 | 364 | | | | 234 | 20,626 |
| Aug-09 | 4,661 | 2,574 | 312 | 312 | | | | 1,084 | 8,943 |
| Sep-09 | 4,389 | | 130 | 130 | | | | 1,872 | 6,521 |
| Oct-09 | 4,196 | | 234 | 1,300 | | | | | 5,730 |
| Nov-09 | 6,156 | | 234 | 598 | | | | 676 | 7,664 |
| Dec-09 | 4,940 | | 598 | 26 | | | | 910 | 6,474 |
| Jan-10 | 3,406 | 234 | 2,132 | | | | | 52 | 5,824 |
| Feb-10 | 5,334 | 754 | 78 | | 2,663 | | | | 8,829 |
| Mar-10 | 7,316 | 79 | | 4,210 | 236 | | | | 11,840 |
| Apr-10 | 7,219 | 262 | | 3,563 | 236 | | | 131 | 11,411 |

| | | | | | | | | | |
|--------------|---------------|---------------|--------------|---------------|--|----------|----------|--------------|----------------|
| TOTAL | 73,837 | 10,455 | 5,122 | 13,554 | | 0 | 0 | 5,401 | 111,503 |
|--------------|---------------|---------------|--------------|---------------|--|----------|----------|--------------|----------------|

**Engineer Cost Tracking Report
12 Months At-A-Glance**

**Acct. No. 5682
JAMES TETER
Engineer**

| Month | Admin & Retainer | Phase 3 EG Pipeline | CIP | Short Term WTP Imprv. | Studies & Projects | TOTAL | Reimbursable from Projects |
|---------------|---------------------------------|--------------------------------|--------------|--------------------------------------|-----------------------------------|---------------|---|
| May-09 | 1,526 | | 2,774 | 1,940 | 5,915 | 12,154 | 5,915 |
| Jun-09 | 480 | 322 | 2,496 | | 7,420 | 10,718 | 7,420 |
| Jul-09 | 1,379 | | | 6,010 | 2,490 | 9,879 | 2,490 |
| Aug-09 | 1,642 | | | 5,459 | 1,660 | 8,761 | 1,660 |
| Sep-09 | 1,507 | | | 4,946 | 4,111 | 10,564 | 4,111 |
| Oct-09 | 480 | | | | 2,140 | 2,620 | 2,140 |
| Nov-09 | 1,347 | | | 701 | 1,841 | 3,889 | 1,841 |
| Dec-09 | | | | | | 0 | |
| Jan-10 | 646 | | 3,025 | 1,743 | 664 | 6,078 | 664 |
| Feb-10 | 1,137 | | | 3,320 | 1,909 | 6,366 | 1,909 |
| Mar-10 | 1,144 | | 1,577 | 581 | | 3,302 | |
| Apr-10 | 848 | | | 1,411 | 332 | 2,591 | 332 |
| TOTAL | 12,136 | 322 | 9,871 | 26,110 | 28,483 | 76,922 | 28,482 |

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING

Tuesday, April 13, 2010

- 1) **ROLL CALL** - The Closed Session convened at 6:00 p.m. Present at roll call: President Mickelsen, Vice-President Feldman and Directors Ken Coverdell and Jim Larimer. Also present: David Dickson, General Manager.
 - A. **Conference with Labor Negotiators**
Pursuant to California Government Code §54957.6)
Agency Designated Representatives: General Manager, IEDA
Employee Organization: Teamsters Union, Local 856
 - B. **Conference with Legal Counsel**
Pursuant to California Government Code Section §54956.9(b)
Anticipated Litigation - Significant Exposure to Litigation: One Case

Patrick Miyaki, District Legal Council arrived at approximately 6:35 p.m. to participate in the discussion of Item 1B.
- 2) **RECONVENE TO OPEN SESSION** - The Closed Session concluded at approximately 7:00 p.m., immediately prior to commencement of the regular meeting, at which time President Mickelsen announced that no action was taken during the closed session on either item.

**COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CA 94019**

MINUTES OF THE BOARD OF DIRECTORS MEETING

Tuesday, April 13, 2010

- 1) **ROLL CALL:** President Chris Mickelsen called the meeting to order at 7:19 p.m. Present at roll call: Vice-President Bob Feldman, and Directors Ken Coverdell, and Jim Larimer.

Also present were: David Dickson, General Manager; Patrick Miyaki, Legal Counsel; Joe Guistino, Superintendent of Operations; Cathleen Brennan, Public Outreach/Program Development /Water Resources Analyst; JoAnne Whelen, Administrative Assistant/Recording Secretary; and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC ANNOUNCEMENTS:** There were no public announcements.

- 4) **CONSENT CALENDAR**

- A. Requesting the Board to review disbursements for the month Ending March 31, 2010 - Claims: \$669,121.07; Payroll: \$73,210.89; for a total of \$742,331.96
- B. Acceptance of Financial Reports
- C. Minutes of the March 9, 2010 Board of Directors Meeting
- D. Installed Water Connection Capacity and Water Meters Report
- E. Total CCWD Production Report
- F. CCWD Monthly Sales by Category Report
- G. March 2010 Leak Report
- H. Rainfall Reports
- I. San Francisco Public Utilities Commission Hydrological Conditions Report for March 2010
- J. Acceptance of 311 Church Street Non- Complex Pipeline Extension Project

Director Larimer reported that he had reviewed the monthly financial claims and found all to be in order.

ON MOTION BY Director Coverdell and seconded by President Mickelsen, the Board voted as follows, to accept the Consent Calendar in its entirety:

| | |
|------------------------|--------|
| Director Coverdell | Aye |
| Vice-President Feldman | Aye |
| Director Larimer | Aye |
| Director Donovan | Absent |
| President Mickelsen | Aye |

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

Director Coverdell reported highlights from the recent March Bay Area Water Supply and Conservation Agency (BAWSCA) Board of Directors meeting, including progress with the San Francisco Public Utilities Commission retrofit projects and the Delta restoration projects.

Director Larimer reminded the Board of the upcoming meeting of the San Mateo County Chapter of the California Special Districts Association and the scheduled election of a representative to serve on the Local Agency Formation Commission (LAFCo) and requested that this matter be agendaized for the April 29, 2010 CCWD Special Meeting of the Board of Directors.

6) GENERAL BUSINESS

A. Priority Connection Purchase Agreement for Low-Income Senior Housing

Mr. Dickson provided the background of this agenda item, explaining that Senior Coastsiders, Inc. and the Coastside Adult Day Health Center are working with Lesley Senior Communities, Inc. to develop low-income senior housing, as well as facilities for their activities, on a parcel located at 925 Main Street in Half Moon Bay. He explained some issues with the City of Half Moon Bay and the California Coastal Commission related to the project and advised that District staff needs additional time to resolve a discrepancy and to ensure that the District complies with Coastal Development Permit conditions related to priority connections.

Mr. Dickson also reviewed a letter agreement drafted by the District acknowledging the application, which allows the District to execute the purchase agreement and deliver the connections by January 1, 2011. Board discussion ensued, with Mr. Dickson and Mr. Miyaki addressing questions and comments from the Board.

ON MOTION BY Director Coverdell and seconded by President Mickelsen, the Board voted as follows, by roll call vote, to revise the term contained in the letter agreement from January 1, 2011 to January 1, 2012, with a sixth month extension on the expiration date extended to July 1, 2012:

| | |
|------------------------|--------|
| Director Coverdell | Aye |
| Vice-President Feldman | Aye |
| Director Larimer | Aye |
| Director Donovan | Absent |
| President Mickelsen | Aye |

B. Coastside County Water District Indoor Water Use Efficiency Ordinance

Mr. Dickson introduced Cathleen Brennan, Public Outreach/Program Development /Water Resources Analyst, to discuss the proposed ordinance with the Board. Utilizing a power-point presentation, Ms. Brennan reviewed the various aspects of the proposed ordinance, including the background, description, enforcement, effective date, economic impact, and fiscal impact. Ms. Brennan provided answers to several questions from the Board members.

ON MOTION BY Director Larimer and seconded by President Mickelsen, the Board voted as follows, to schedule a public hearing for this proposed ordinance to be presented again at the May 11, 2010 regular meeting of the Board of Directors.

| | |
|------------------------|--------|
| Director Coverdell | Aye |
| Vice-President Feldman | Aye |
| Director Larimer | Aye |
| Director Donovan | Absent |
| President Mickelsen | Aye |

C. Draft Fiscal Year 2010-2011 Budget and Draft Fiscal Year 2010-2011 to 2019-2020 Capital Improvement Program

Mr. Dickson stated that although this is the first public presentation of the Draft Fiscal year 2010-2011 Budget and Draft Fiscal Year 2010/2011 Capital Improvement Program (CIP), the Facilities Committee members have previously reviewed the CIP and the Finance Committee members have recently reviewed both the CIP and the draft budget. He informed the Board of the process, including the scheduling of a Special Budget Workshop meeting on Thursday, April 29, 2010 at 2:00 p.m., followed by the scheduling of a public hearing and the approval of the notice of the proposed rate increase at the regular May 11, 2010 Board meeting, and a final public hearing to approve the budget and the rate increase scheduled for June 29, 2010, with the new rates to be effective on July 1, 2010.

Mr. Dickson then reviewed some of the highlighted key figures contained within the budget and the CIP and addressed questions and comments from the Board. Director Coverdell stated that in all of his years that he has been involved in reviewing the financial condition of the District, he felt this was the most complete, realistic, professional, and sophisticated analysis that has ever been performed. He also encouraged the public to participate in the budget process. President Mickelsen reminded the public that a special Board budget workshop has been scheduled for April 29, 2010 at 2:00 p.m.

D. Pilarcitos Canyon Blending Station Valve

Mr. Guistino addressed the details of this agenda item, advising the Board that staff is seeking authorization to award a contract to Pump Repair Services for the purchase of a twelve inch electronically operated globe style control valve for use at the Pilarcitos Canyon Blending Station. He explained that this valve will be installed as part of a larger blending station project, designed by Kennedy Jenks, which will go out to bid soon.

ON MOTION BY Director Coverdell and seconded by President Mickelsen, the Board voted as follows, by roll call vote, to authorize Staff to award contract to Pump Repair Services for the purchase of a 12-inch electronically operated globe style control valve for the cost of \$26,323.42:

| | |
|-------------------------------|---------------|
| Director Coverdell | Aye |
| Vice-President Feldman | Aye |
| Director Larimer | Aye |
| Director Donovan | Absent |
| President Mickelsen | Aye |

7) GENERAL MANAGER'S REPORT INCLUDING MONTHLY INFORMATIONAL REPORTS

Mr. Dickson reviewed the highlights of the General Manager's report, including details of the upcoming San Francisco Public Utilities Commission (SFPUC) rate study to determine whether CCWD should receive a lower rate for untreated water. He advised that the initial meeting with SFPUC and their rate consultants has been scheduled.

Mr. Dickson also informed the Board that there is no progress to report with regard to developing a recycled water agreement between the Sewer Authority Mid-Coastside (SAM) and CCWD, and that CCWD is waiting for SAM to respond to the principles of agreement that the CCWD Board had approved in February 2010.

A. Water Shortage and Drought Contingency Plan Update

The Board had no questions or comments on the Water Shortage and Drought Contingency Plan.

B. Operations Report

Mr. Guistino reported on the recent completion of the unidirectional flushing program that took place in the El Granada area. He also informed the Board that Steve Twitchell, Water Treatment Plant Supervisor and Sean Donovan, Water Treatment Plant Operator recently participated as a team, along with Jeff Page, with Montara Water & Sanitary District, in the Top Ops contest at the American Water Works Association (AWWA) convention and won third place in the competition.

8) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS

There were no Director comments.

9) ADJOURNMENT

The meeting was adjourned at 8:49 p.m. The next regular meeting of the Coastside County Water District's Board of Directors is scheduled for Tuesday, May 11, 2010.

Respectfully submitted

David R. Dickson, General Manager
Secretary of the Board

Chris R. Mickelsen, President
Board of Directors

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING

Thursday, April 29, 2010

1) **ROLL CALL:** President Chris Mickelsen called the meeting to order at 2:02 p.m. Present at roll call were Vice-President Bob Feldman and Director Donovan. Director Larimer arrived at 2:04 p.m. and Director Coverdell arrived at 2:06 p.m.

2) **PLEDGE OF ALLEGIANCE**

3) **PUBLIC ANNOUNCEMENTS** - There were no public announcements.

4) **GENERAL BUSINESS**

A. **Call for Nominations: Special District Selection Committee to Elect Special District Member on San Mateo Local Agency Formation Commission (LAFCo)**

Mr. Dickson provided the background of this agenda item, explaining that the nomination period is now open for the candidates to fill the independent special district regular term and that the nominations are due by 5:00 p.m. on May 24. He also explained that staff recommends that the Board comply with the request from LAFCo to provide authorization to transmit the Special District Selection Committee Ballot by Electronic Mail. The Board briefly discussed the process and their interest in the nomination of a specific candidate.

ON MOTION BY Vice-President Feldman and seconded by President Mickelsen, the Board voted as follows, to nominate Mr. David Altscher as a candidate to be included on the ballot to the independent special district regular upcoming term ending May 2014 to serve on the Local Agency Formation Commission and provide Board authorization to transmit the Special District Selection Committee Ballot by Electronic Mail to the CCWD General Manager, David Dickson:

| | |
|-------------------------------|----------------|
| Director Coverdell | Aye |
| Vice-President Feldman | Aye |
| Director Larimer | Aye |
| Director Donovan | Abstain |
| President Mickelsen | Aye |

5) **BUDGET WORKSHOP**

A. **Draft Fiscal year 2010-2011 Budget and Draft Fiscal year 2010/2011 to 2019/2020 Capital Improvement Program**

B. **District Financing Plan**

Mr. Dickson presented, for the Board's discussion, the Draft Fiscal Year 2010-2011 Budget and Draft Fiscal year 2010/2011 to 2019/2020 Capital Improvement Program. He highlighted a few items from the budget, including a significant change in the non-operating revenue section regarding the sale of service connections, the unexpected increase in anticipated tax share revenue projections, and a significant increase in cell site leasing income. He also noted that the District had received a larger than expected Education Revenue Augmentation Fund Refund (ERAF) in this years' budget.

Mr. Dickson addressed questions regarding the non-operating revenue figure of \$458,000 in the approved fiscal year 2009-2010 budget column and the \$503,310 amount listed under the projected year end column, representing the sale of service connections. There were no additional questions from the Board on the non-operating revenue portion of the budget.

Mr. Dickson then reviewed details of the operating expense section of the budget, advising that the proposed operating expense budget for fiscal year 2010-2011 is \$5,756,622, representing an increase of approximately 1.2 % over the current years' budget and about 2 ½% over the projected current year actual expenditures, pointing out that the net increase in total operating expenses is approximately \$69,000.00. He also informed the Board that there will be an increase of 15.2% in the cost of water obtained from the San Francisco Public Utilities Commission (SFPUC).

Vice-President Feldman informed the Board that the Finance Committee had reviewed the draft budget at two separate committee meetings and that staff had made the appropriate adjustments based on the Committee's recommendations.

Brief discussion ensued on various aspects and options regarding the operating expense portion of the proposed budget, with direction given to staff to schedule a meeting of the Human Resources Committee to further review staff salaries and related matters. Upon conclusion of the discussion of the operating expense portion of the budget, Mr. Dickson distributed updates for the Fiscal Year 2010-2011 Water Sales Projections and the Water Production and Pumping Schedule.

Utilizing the District's financing plan model, Mr. Dickson then engaged the Board in discussion of the District's proposed rate increase and demonstrated how changes in assumptions or in the Capital Improvement Program could affect the required series of rate increases. Various options and scenarios were explored, with Mr. Dickson addressing questions and suggestions from the Board. Mr. Dickson advised the Board that they will have another opportunity to review the budget documents and schedule the public hearing for the rate increase at the next regular Board meeting on May 11, 2010. Director Coverdell thanked Staff and the Finance and Facilities Committee members for their excellent work on the budget preparation and complimented Mr. Dickson on the comprehensive budget presentation.

6) ADJOURNMENT

The meeting was adjourned at 3:56 p.m. The next regular meeting of the Coastside County Water District's Board of Directors is scheduled for Tuesday, May 11, 2010.

Respectfully submitted

David R. Dickson, General Manager
Secretary of the Board

Chris R. Mickelsen, President
Board of Directors

2010 Water Service Installations

2010 Water Service Installations

| APN | Name | Install Address | City/Community | Meter Size | Type | Date Installed | Notes |
|-------------|-------------------------|-------------------|----------------|------------|--------------|----------------|----------------------|
| 056-161-100 | Cameron Jeffs | 311 Church Street | HMB | 5/8" | Non-Priority | 6-Jan-10 | 1" DC also installed |
| 047-112-230 | Jerry Lane | 225 Navarra Ave | EG | 1" | fire | 11-Feb-10 | fire only |
| 056-104-090 | Brian and Lisa Lewis | 221 Garcia | HMB | 1 1/2" | fire | 18-Feb-10 | fire only |
| 047-042-060 | Peter & Jennifer Iacopi | 121 Presideo Ave. | EG | 5/8" | Priority | 03-May-10 | failed well |

added capacity

TOTAL CCWD PRODUCTION (MG) ALL SOURCES-2010

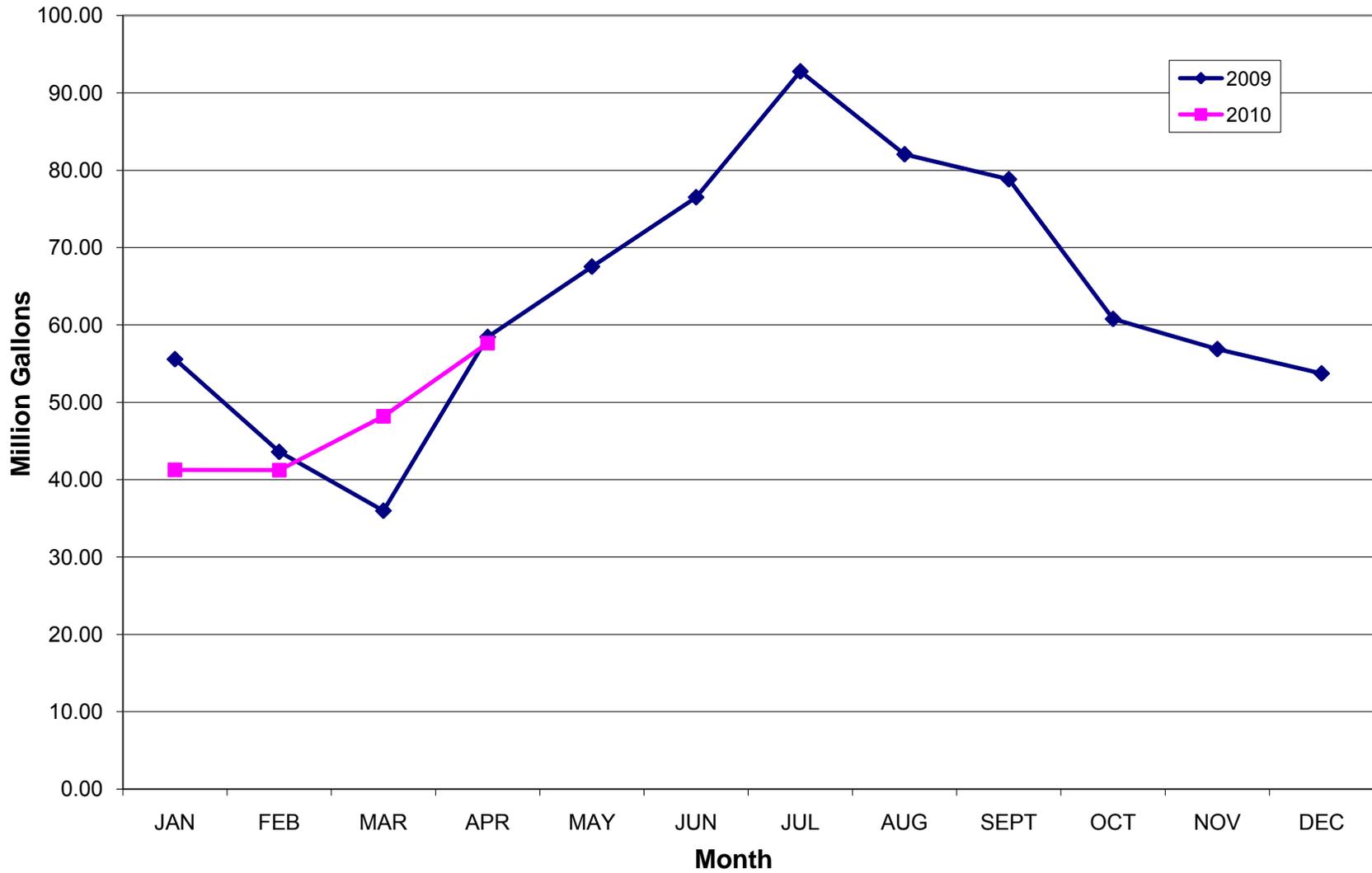
| | PILARCITOS WELLS | PILARCITOS LAKE | DENNISTONW ELLS | DENNISTON RESERVOIR | CRYSTAL SPRINGS RESERVOIR | RAW WATER TOTAL | UNMETERED WATER | TREATED TOTAL |
|----------------|------------------|-----------------|-----------------|---------------------|---------------------------|-----------------|-----------------|---------------|
| JAN | 9.51 | 6.60 | 0.00 | 0.00 | 25.35 | 41.46 | 0.19 | 41.27 |
| FEB | 9.93 | 30.99 | 0.00 | 0.00 | 0.00 | 40.92 | -0.32 | 41.24 |
| MAR | 11.65 | 37.69 | 0.00 | 0.00 | 0.00 | 49.34 | 1.16 | 48.18 |
| APR | 0.00 | 52.741 | 1.92 | 3.45 | 0.18 | 58.29 | 0.64 | 57.65 |
| MAY | | | | | | | | |
| JUN | | | | | | | | |
| JUL | | | | | | | | |
| AUG | | | | | | | | |
| SEPT | | | | | | | | |
| OCT | | | | | | | | |
| NOV | | | | | | | | |
| DEC | | | | | | | | |
| TOTAL | 31.09 | 128.02 | 1.92 | 3.45 | 25.53 | 190.01 | 1.676 | 188.33 |
| % TOTAL | 16.4% | 67.4% | 1.0% | 1.8% | 13.4% | 100.0% | 0.88% | 99.1% |

12 Month Running Treated Total 755.29

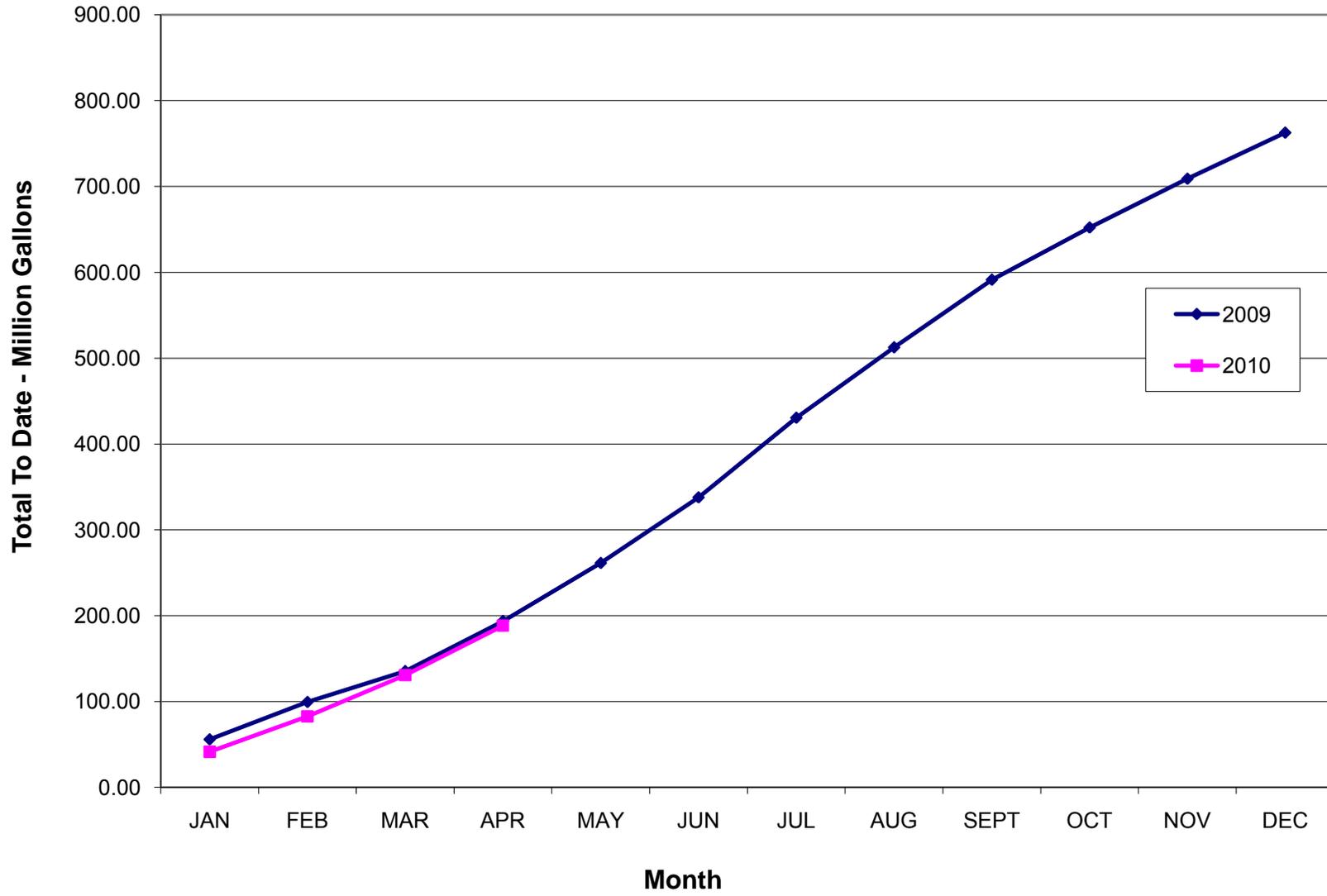
TOTAL CCWD PRODUCTION (MG) ALL SOURCES-2009

| | PILARCITOS WELLS | PILARCITOS LAKE | DENNISTONW ELLS | DENNISTON RESERVOIR | CRYSTAL SPRINGS RESERVOIR | RAW WATER TOTAL | UNMETERED WATER | TREATED TOTAL |
|----------------|------------------|-----------------|-----------------|---------------------|---------------------------|-----------------|-----------------|---------------|
| JAN | 1.56 | 0.00 | 0.00 | 0.78 | 52.21 | 54.55 | -0.96 | 55.51 |
| FEB | 4.19 | 5.11 | 0.00 | 0.00 | 33.52 | 42.82 | -0.76 | 43.58 |
| MAR | 1.12 | 35.08 | 0.00 | 0.00 | 0.00 | 36.20 | 0.24 | 35.96 |
| APR | 0.00 | 58.566 | 0.30 | 0.76 | 0.00 | 59.63 | 1.23 | 58.40 |
| MAY | 0.00 | 49.27 | 2.43 | 12.46 | 3.77 | 67.93 | 0.45 | 67.48 |
| JUN | 0.00 | 57.09 | 2.38 | 11.07 | 5.84 | 76.38 | -0.10 | 76.48 |
| JUL | 0.00 | 1.78 | 0.00 | 1.27 | 90.10 | 93.15 | 0.42 | 92.73 |
| AUG | 0.00 | 0.00 | 0.00 | 0.00 | 82.30 | 82.30 | 0.33 | 81.97 |
| SEPT | 0.00 | 0.00 | 0.00 | 0.00 | 78.74 | 78.74 | -0.07 | 78.81 |
| OCT | 0.00 | 0.00 | 0.00 | 0.00 | 60.48 | 60.48 | -0.26 | 60.74 |
| NOV | 5.14 | 0.00 | 0.69 | 2.85 | 48.00 | 56.68 | -0.15 | 56.83 |
| DEC | 7.93 | 0.00 | 0.6 | 3.07 | 40.13 | 51.73 | -0.185 | 51.92 |
| TOTAL | 19.94 | 206.90 | 6.40 | 32.26 | 495.09 | 760.59 | 0.190 | 760.40 |
| % TOTAL | 2.6% | 27.2% | 0.8% | 4.2% | 65.1% | 100.0% | 0.02% | 100.0% |

Monthly Production 2010 vs. 2009



Cumulative Production 2010 vs. 2009



**Coastside County Water District Monthly Sales By Category (MG)
2010**

| | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEPT | OCT | NOV | DEC | MG to Date |
|-------------------|--------------|--------------|--------------|--------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------|
| RESIDENTIAL | 20.466 | 32.739 | 17.123 | 57.740 | | | | | | | | | 128.07 |
| COMMERCIAL | 5.336 | 1.055 | 5.677 | 1.046 | | | | | | | | | 13.11 |
| RESTAURANT | 2.192 | 0.239 | 2.512 | 0.369 | | | | | | | | | 5.31 |
| HOTELS/MOTELS | 2.699 | 1.872 | 2.512 | 2.582 | | | | | | | | | 9.67 |
| SCHOOLS | 0.347 | 0.233 | 0.367 | 0.630 | | | | | | | | | 1.58 |
| MULTI DWELL | 2.431 | 1.722 | 2.215 | 3.590 | | | | | | | | | 9.96 |
| BEACHES/PARKS | 0.436 | 0.004 | 0.599 | 0.039 | | | | | | | | | 1.08 |
| FLORAL | 5.243 | 6.738 | 7.648 | 14.798 | | | | | | | | | 34.43 |
| RECREATIONAL | 0.025 | 0.228 | 0.018 | 0.324 | | | | | | | | | 0.60 |
| MARINE | 0.975 | 0.000 | 0.779 | 0.000 | | | | | | | | | 1.75 |
| IRRIGATION | 0.120 | 0.653 | 0.046 | 1.164 | | | | | | | | | 1.98 |
| Portable Meters | 0.000 | 1.429 | 0.000 | 2.639 | | | | | | | | | 4.07 |
| TOTAL - MG | 40.27 | 46.91 | 39.50 | 84.92 | 0.00 | 211.60 |

Running 12 Month Total

741.93

**Coastside County Water District Monthly Sales By Category (MG)
2009**

| | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEPT | OCT | NOV | DEC | MG to Date |
|-----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|
| RESIDENTIAL | 23.097 | 35.336 | 18.88 | 37.224 | 23.718 | 48.096 | 29.420 | 55.001 | 29.038 | 48.765 | 22.031 | 34.135 | 404.74 |
| COMMERCIAL | 5.456 | 0.952 | 4.953 | 1.188 | 5.552 | 1.217 | 6.815 | 1.275 | 6.710 | 1.512 | 5.317 | 1.047 | 41.99 |
| RESTAURANT | 2.623 | 0.123 | 2.585 | 0.12 | 2.872 | 0.126 | 3.196 | 0.337 | 3.279 | 0.313 | 2.527 | 0.272 | 18.37 |
| HOTELS/MOTELS | 3.755 | 0.085 | 3.39 | 0.088 | 3.928 | 0.115 | 4.721 | 2.061 | 4.029 | 1.735 | 3.473 | 1.291 | 28.67 |
| SCHOOLS | 0.737 | 0.034 | 0.509 | 0.043 | 1.615 | 0.12 | 2.884 | 1.989 | 1.966 | 1.490 | 1.079 | 0.525 | 12.99 |
| MULTI DWELL | 1.863 | 1.331 | 2.533 | 1.277 | 2.441 | 1.435 | 2.872 | 3.378 | 3.531 | 2.424 | 2.055 | 2.254 | 27.39 |
| BEACHES/PARKS | 0.405 | 0.017 | 0.305 | 0.052 | 0.818 | 0.101 | 1.049 | 0.146 | 1.180 | 0.074 | 0.563 | 0.014 | 4.72 |
| FLORAL | 9.622 | 0.242 | 11.549 | 0.241 | 16.427 | 0.158 | 13.865 | 7.366 | 9.049 | 7.344 | 8.228 | 5.018 | 89.11 |
| RECREATIONAL | 0 | 0.17 | 0.046 | 0.221 | 0.055 | 0.203 | 0.070 | 0.260 | 0.080 | 0.194 | 0.026 | 0.203 | 1.53 |
| MARINE | 1.006 | 0 | 0.812 | 0 | 0.802 | 0 | 0.966 | 0.000 | 1.233 | 0.000 | 1.184 | 0.000 | 6.00 |
| IRRIGATION | 2.042 | 1.247 | 1.076 | 1.213 | 0.728 | 2.418 | 17.384 | 15.809 | 11.340 | 8.194 | 3.227 | 3.234 | 67.91 |
| PORTABLE METERS | 0 | 0.371 | 0 | 0.193 | 0 | 0.362 | 0.000 | 1.739 | 0.000 | 1.676 | 0.000 | 1.563 | |
| MG | 50.61 | 39.91 | 46.64 | 41.86 | 58.96 | 54.35 | 83.24 | 89.36 | 71.44 | 73.72 | 49.71 | 49.56 | 709.34 |

Coastside County Water District
Monthly Leak Report
April 2010

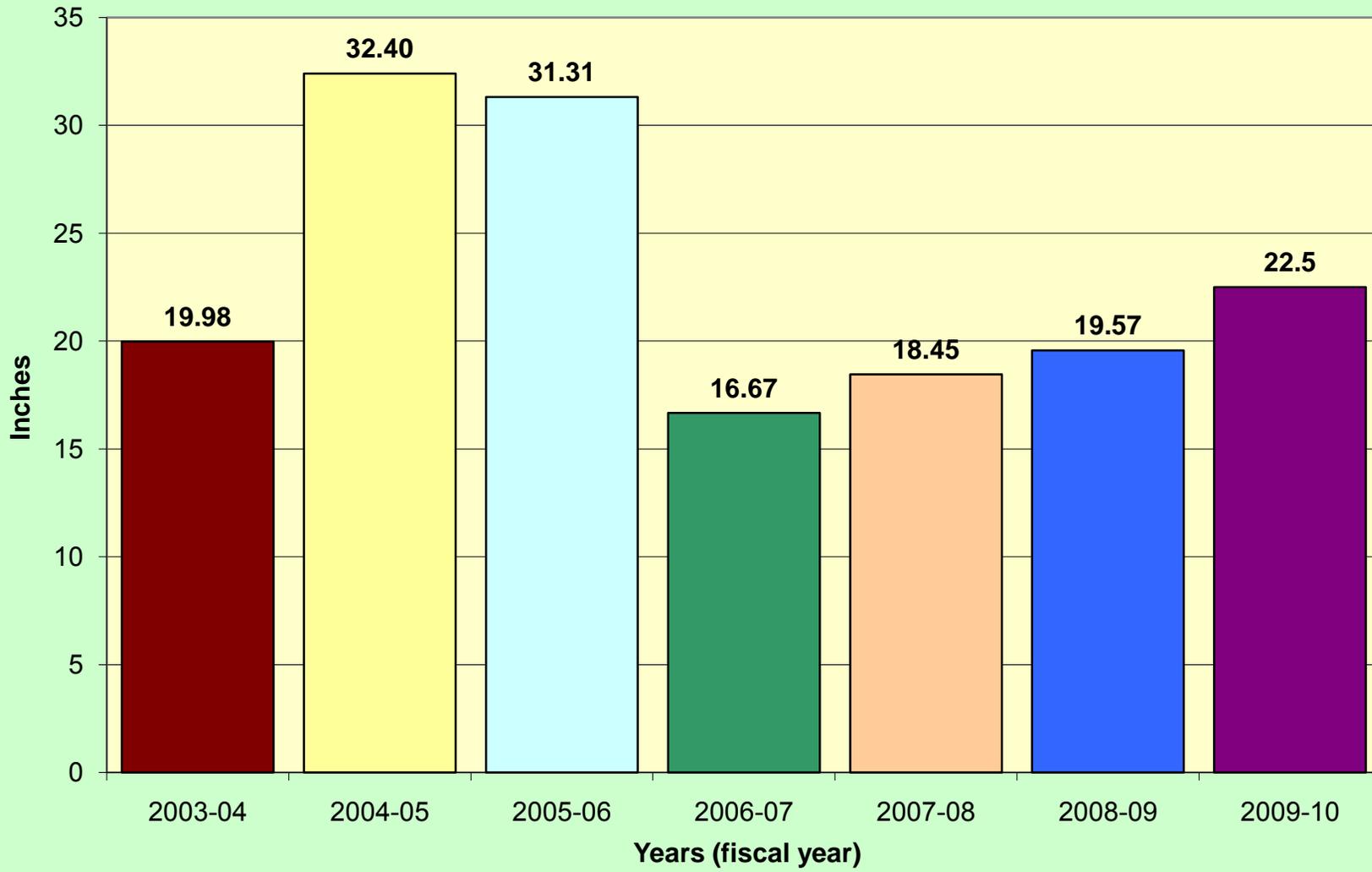
| Date | Location | City | Pipe Type/Size | Repair Material | Estimated Water Loss (gallons) | Repair Material Costs | Manpower and Equipment Costs | Estimated Cost of Repair (dollars) |
|--------------|---------------------|-------------|-----------------------|--|---|----------------------------------|---|---|
| 02-Apr-10 | 314 Sonora | EG | 6" CI | 1 - 6" x 7.5" full circle / 4 ton rock | 4,000 | \$162.38 | \$850 | \$1,012 |
| 13-Apr-10 | 955 Miramontes | HMB | 6" WS | 1 - steel plug / 4 tons rock | 3,500 | \$77.53 | \$1,000.00 | \$1,078 |
| 20-Apr-10 | Highway 92 @ winery | HMB | 12 WS | 1 - 12" full circle | 4,000 | \$105.49 | \$4,919 | \$5,024 |
| 23-Apr-10 | 860 1st Street | HMB | 1" blue plastic | 1 - 1" half clamp / 1 ton rock | 1,000 | \$25.99 | \$700 | \$726 |
| 27-Apr-10 | 761 Kelly Ave | HMB | 3/4" galv service | 1 - 3/4" dayton/ 3' - 3/4" copper / 4 ton rock | 3,000 | \$98.98 | \$1,600 | \$1,699 |
| TOTAL | | | | | 11,500.00 | 470.37 | 6,769.00 | 9,539.37 |

Coastside County Water District
 766 Main Street
 July 2009 - June 2010

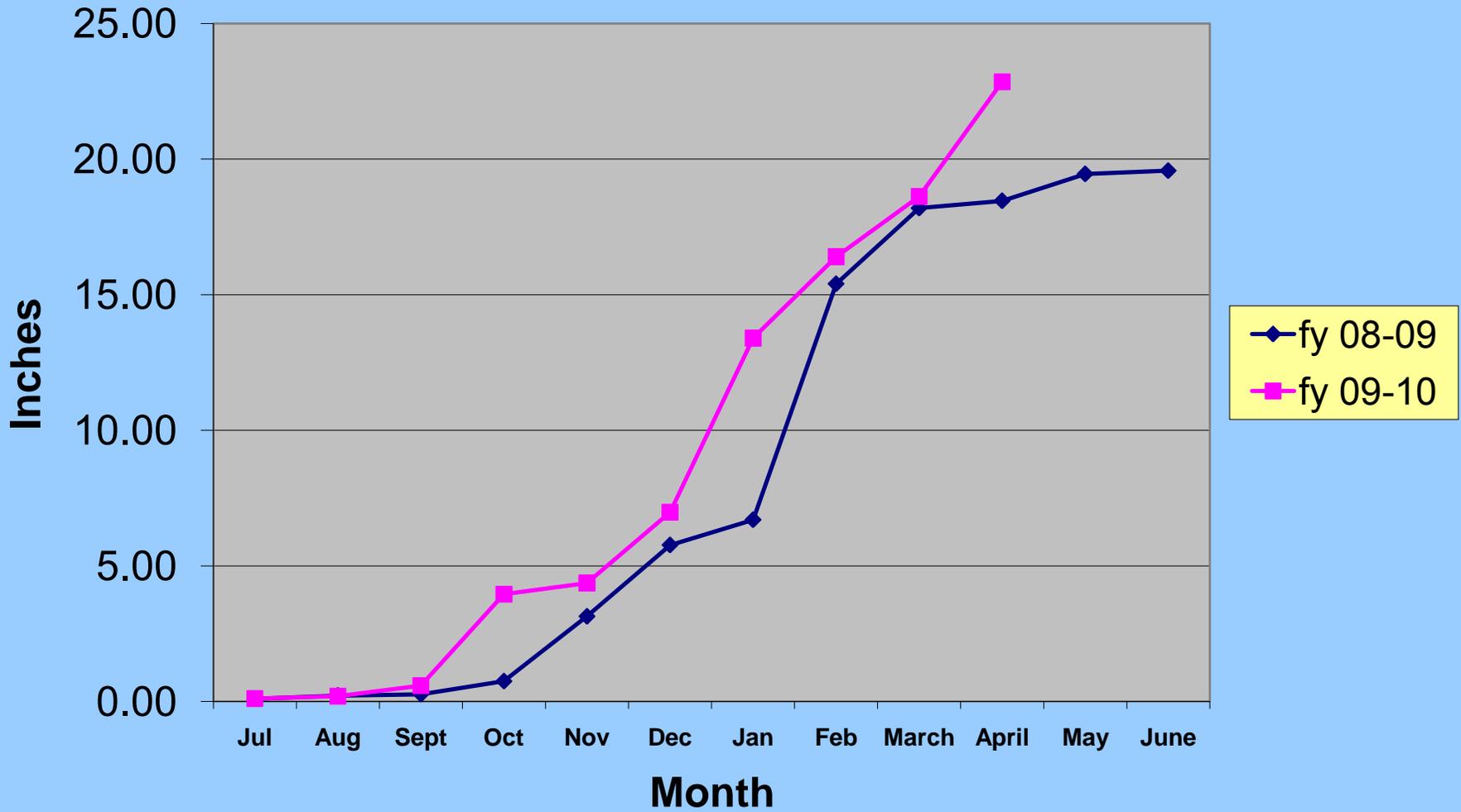
District Office
 Rainfall in Inches

| | 2009 | | | | | | 2010 | | | | | |
|------------|------|------|------|------|------|------|-------|-------|-------|-------|-------|-------|
| | Jul | Aug | Sept | Oct | Nov | Dec | Jan | Feb | March | April | May | June |
| 1 | 0 | 0.01 | 0 | 0 | 0.01 | 0 | 0.01 | 0 | 0.01 | 0.68 | | |
| 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0.01 | 0 | 0.42 | 0.37 | | |
| 3 | 0 | 0.02 | 0 | 0 | 0 | 0 | 0 | 0 | 0.42 | 0.24 | | |
| 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.27 | 0.01 | 0.15 | | |
| 5 | 0 | 0.01 | 0.01 | 0 | 0 | 0 | 0 | 0 | 0 | 0.07 | | |
| 6 | 0 | 0.04 | 0.01 | 0 | 0.15 | 0.27 | 0 | 0.08 | 0 | 0 | | |
| 7 | 0 | 0 | 0.01 | 0 | 0.01 | 0.24 | 0 | 0.01 | 0 | 0 | | |
| 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.09 | 0.13 | 0 | | |
| 9 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.4 | 0.02 | 0 | | |
| 10 | 0 | 0 | 0 | 0 | 0 | 0.09 | 0 | 0.01 | 0.02 | 0 | | |
| 11 | 0 | 0.01 | 0 | 0 | 0 | 0.25 | 0 | 0 | 0 | 1.18 | | |
| 12 | 0 | 0 | 0 | 0 | 0 | 0.53 | 0.42 | 0.04 | 0.81 | 0.29 | | |
| 13 | 0 | 0 | 0.32 | 3.21 | 0 | 0.21 | 0.01 | 0.01 | 0.01 | 0.01 | | |
| 14 | 0 | 0 | 0 | 0.01 | 0.04 | 0 | 0.01 | 0.01 | 0 | 0 | | |
| 15 | 0 | 0 | 0.01 | 0 | 0 | 0 | 0 | 0.01 | 0 | 0 | | |
| 16 | 0.01 | 0 | 0 | 0 | 0.01 | 0.11 | 0.18 | 0 | 0 | 0 | | |
| 17 | 0 | 0 | 0 | 0.01 | 0.03 | 0.01 | 0.37 | 0.01 | 0 | 0 | | |
| 18 | 0 | 0 | 0 | 0 | 0.01 | 0 | 0.85 | 0.02 | 0 | 0 | | |
| 19 | 0 | 0 | 0.01 | 0.09 | 0 | 0 | 1.34 | 0.02 | 0 | 0 | | |
| 20 | 0 | 0 | 0 | 0.01 | 0.07 | 0 | 1.47 | 0.04 | 0 | 0.81 | | |
| 21 | 0 | 0 | 0 | 0 | 0.01 | 0.12 | 0.48 | 0.27 | 0 | 0 | | |
| 22 | 0.01 | 0 | 0 | 0.01 | 0 | 0.01 | 0.36 | 0.01 | 0 | 0 | | |
| 23 | 0.02 | 0 | 0 | 0.01 | 0 | 0 | 0.26 | 0.57 | 0.01 | 0 | | |
| 24 | 0.01 | 0 | 0 | 0 | 0 | 0 | 0.01 | 0.18 | 0.13 | 0 | | |
| 25 | 0.01 | 0 | 0 | 0.01 | 0 | 0 | 0.19 | 0 | 0.02 | 0 | | |
| 26 | 0 | 0 | 0 | 0.01 | 0 | 0.59 | 0.04 | 0.59 | 0 | 0 | | |
| 27 | 0.01 | 0 | 0.01 | 0 | 0.07 | 0 | 0 | 0.36 | 0 | 0.23 | | |
| 28 | 0.01 | 0 | 0.01 | 0 | 0 | 0 | 0 | 0 | 0 | 0.2 | | |
| 29 | 0.01 | 0 | 0 | 0 | 0 | 0.16 | 0.39 | | 0.08 | 0 | | |
| 30 | 0.01 | 0 | 0 | 0 | 0 | 0.02 | 0.01 | | 0.11 | 0 | | |
| 31 | 0.01 | 0 | | 0 | | 0 | 0.01 | | 0.02 | | | |
| Mon.Total | 0.11 | 0.09 | 0.39 | 3.37 | 0.41 | 2.61 | 6.42 | 3.00 | 2.22 | 4.23 | 0.00 | 0.00 |
| Year Total | 0.11 | 0.20 | 0.59 | 3.96 | 4.37 | 6.98 | 13.40 | 16.40 | 18.62 | 22.85 | 22.85 | 22.85 |

Rain Totals



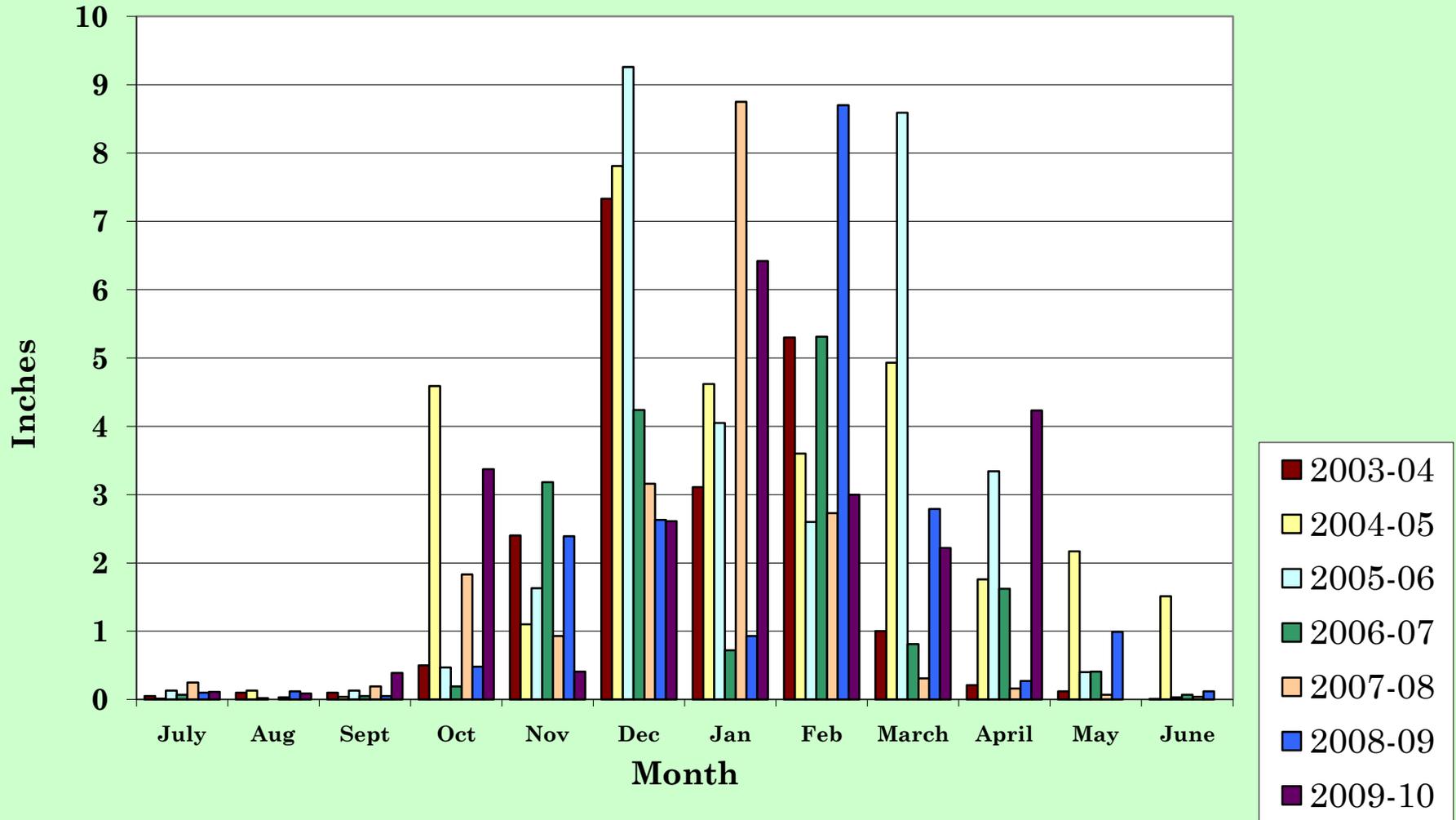
Rainfall Totals fy 09 - 10



Coastside County Water District

Rainfall by Month

July '09 thru Jun '10



MONTHLY CLIMATOLOGICAL SUMMARY for APR. 2010

NAME: Office CITY: Half Moon Bay STATE: CA ELEV: 80 LAT: 37 38' 00" LONG: 122 25'59"

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

| DAY | MEAN TEMP | HIGH | TIME | LOW | TIME | HEAT DEG DAYS | COOL DEG DAYS | RAIN | AVG WIND SPEED | HIGH | TIME | DOM DIR |
|-------|-----------|------|--------|------|--------|---------------|---------------|---------------------|----------------|------|--------|---------|
| 1 | 51.0 | 59.2 | 3:00p | 41.5 | 5:00a | 14.0 | 0.0 | 0.02 0.5 | 2.1 | 14.0 | 2:00p | WSW |
| 2 | 52.5 | 63.8 | 11:30a | 43.5 | 3:30a | 12.5 | 0.0 | 0.02 0.3 | 2.3 | 19.0 | 12:00p | SE |
| 3 | 49.6 | 58.7 | 12:30p | 41.2 | 6:00a | 15.4 | 0.0 | 0.01 0.2 | 1.4 | 11.0 | 1:00p | SSW |
| 4 | 51.7 | 61.7 | 10:30a | 43.2 | 2:30a | 13.3 | 0.0 | 0.01 0.3 | 2.8 | 23.0 | 12:00p | SE |
| 5 | 51.7 | 59.9 | 3:00p | 43.5 | 11:30p | 13.3 | 0.0 | 0.07 | 1.3 | 11.0 | 11:00a | SSW |
| 6 | 50.3 | 59.6 | 3:00p | 40.6 | 6:00a | 14.7 | 0.0 | 0.00 | 1.9 | 16.0 | 2:30p | NNE |
| 7 | 53.7 | 63.5 | 4:00p | 43.1 | 3:30a | 11.3 | 0.0 | 0.00 | 1.9 | 12.0 | 3:00p | N |
| 8 | 53.6 | 59.3 | 1:00p | 44.7 | 12:00m | 11.4 | 0.0 | 0.00 | 2.5 | 18.0 | 12:00p | NW |
| 9 | 54.7 | 68.3 | 3:00p | 41.9 | 4:30a | 10.4 | 0.1 | 0.00 | 2.0 | 13.0 | 11:00a | NNE |
| 10 | 57.7 | 68.0 | 2:00p | 50.2 | 2:00a | 7.4 | 0.1 | 0.00 | 3.8 | 21.0 | 12:00m | S |
| 11 | 55.3 | 59.5 | 7:30a | 50.0 | 2:00p | 9.7 | 0.0 | 1.18 | 6.4 | 29.0 | 9:30a | SE |
| 12 | 56.4 | 65.2 | 1:00p | 51.5 | 2:30a | 8.6 | 0.0 | 0.29 | 2.1 | 14.0 | 2:00a | S |
| 13 | 55.1 | 62.0 | 11:00a | 46.5 | 12:00m | 9.9 | 0.0 | 0.01 | 1.4 | 12.0 | 4:00p | NW |
| 14 | 53.1 | 62.5 | 2:30p | 44.5 | 6:00a | 11.9 | 0.0 | 0.00 | 1.3 | 11.0 | 1:30p | SSW |
| 15 | 54.2 | 64.7 | 2:00p | 43.8 | 4:30a | 10.8 | 0.0 | 0.00 | 1.9 | 13.0 | 8:30a | SW |
| 16 | 57.5 | 68.6 | 3:30p | 48.1 | 5:30a | 7.7 | 0.3 | 0.00 | 1.2 | 9.0 | 10:30a | SSW |
| 17 | 58.5 | 67.4 | 2:00p | 47.3 | 12:00m | 6.5 | 0.0 | 0.00 | 1.7 | 17.0 | 2:30p | SSW |
| 18 | 56.3 | 66.4 | 4:00p | 44.3 | 4:30a | 8.8 | 0.0 | 0.00 | 1.2 | 13.0 | 7:30a | SW |
| 19 | 61.9 | 72.9 | 3:00p | 53.2 | 4:30a | 4.1 | 1.0 | 0.00 | 3.4 | 16.0 | 5:00p | S |
| 20 | 55.4 | 63.4 | 2:00p | 50.1 | 5:00a | 9.6 | 0.0 | 0.81 | 3.2 | 21.0 | 12:00m | NNW |
| 21 | 52.5 | 57.8 | 4:30p | 48.3 | 11:30p | 12.5 | 0.0 | 0.00 | 6.1 | 31.0 | 3:30p | NNW |
| 22 | 53.5 | 63.2 | 3:00p | 43.5 | 5:30a | 11.5 | 0.0 | 0.00 | 1.1 | 13.0 | 1:00p | WNW |
| 23 | 55.4 | 65.3 | 10:30a | 46.6 | 4:30a | 9.6 | 0.0 | 0.00 | 1.4 | 12.0 | 4:00p | SW |
| 24 | 56.3 | 63.2 | 3:00p | 47.7 | 12:00m | 8.7 | 0.0 | 0.00 | 1.9 | 13.0 | 12:00p | SW |
| 25 | 55.4 | 66.5 | 1:00p | 44.3 | 5:30a | 9.7 | 0.1 | 0.00 | 0.9 | 10.0 | 2:00p | SSW |
| 26 | 55.8 | 66.6 | 3:00p | 45.3 | 4:00a | 9.2 | 0.0 | 0.00 | 1.3 | 10.0 | 11:00a | SSW |
| 27 | 59.8 | 70.6 | 1:00p | 53.0 | 10:30p | 5.5 | 0.2 | 0.23 | 3.5 | 18.0 | 1:30p | SSW |
| 28 | 55.2 | 64.1 | 11:00a | 49.4 | 4:00a | 9.8 | 0.0 | 0.20 | 2.3 | 16.0 | 6:30p | SSW |
| 29 | 52.7 | 59.0 | 2:00p | 48.4 | 6:00a | 12.3 | 0.0 | 0.00 | 4.5 | 23.0 | 12:30p | NNW |
| 30 | 51.9 | 60.8 | 1:30p | 41.6 | 5:30a | 13.1 | 0.0 | 0.00 | 2.4 | 16.0 | 3:30p | NNW |
| ----- | | | | | | | | | | | | |
| | 54.6 | 72.9 | 19 | 40.6 | 6 | 313.0 | 1.8 | 2.85 | 2.4 | 31.0 | 21 | SSW |

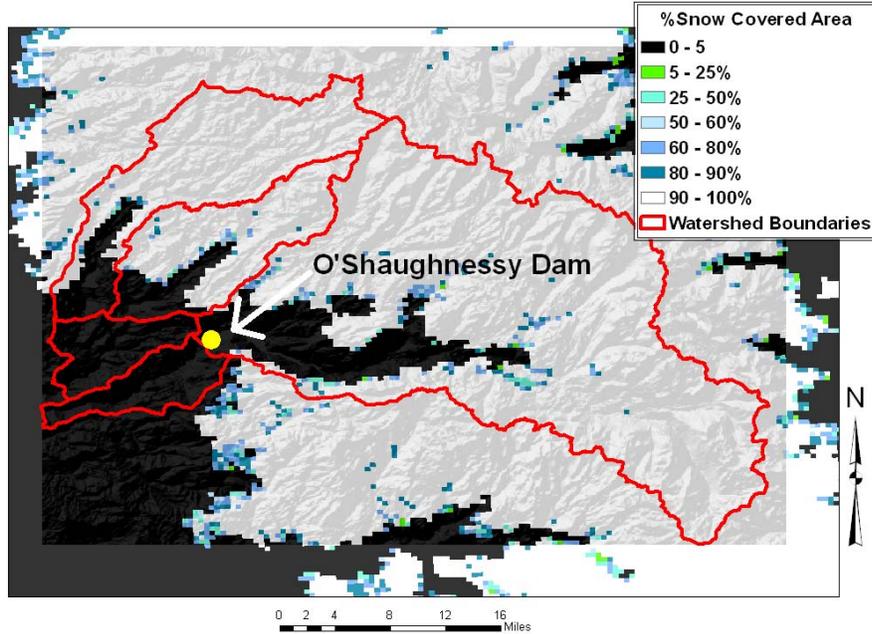
Max >= 90.0: 0
 Max <= 32.0: 0
 Min <= 32.0: 0
 Min <= 0.0: 0
 Max Rain: 1.18 ON 4/11/10
 Days of Rain: 8 (>.01 in) 5 (>.1 in) 1 (>1 in)
 Heat Base: 65.0 Cool Base: 65.0 Method: Integration

* DATA FROM NINES RAW GAUGE
 DUE TO DISTRICT CENTER GAUGE MALFUNCTION

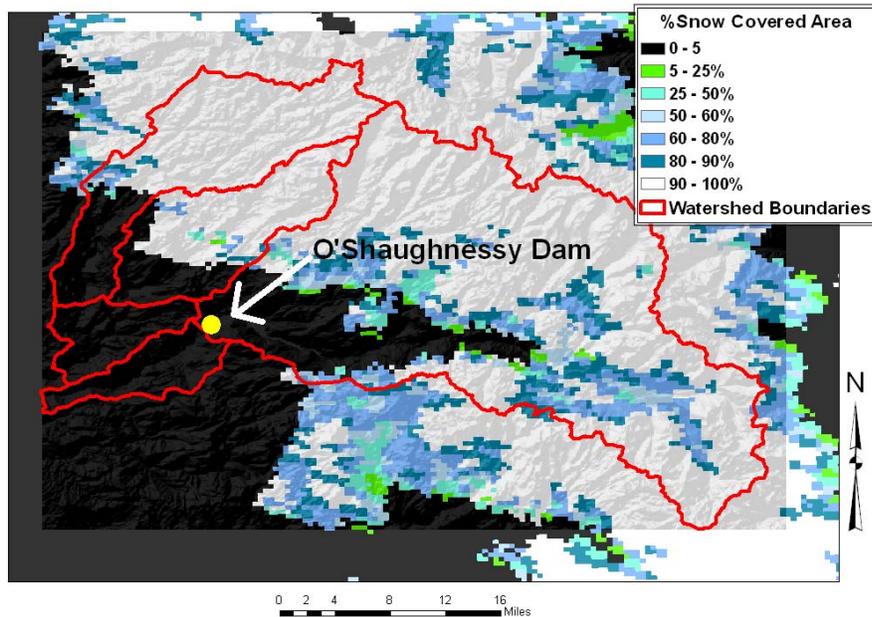
San Francisco Public Utilities Commission Hydrological Conditions Report For April 2010

J. Chester, B. McGurk, A. Mazurkiewicz, & M. Tsang, May 4, 2010

April 25, 2010 Fractional Snow Covered Area



April 23, 2009 Fractional Snow Covered Area



Snow Covered Area (SCA) data products are publicly available courtesy of the NASA MODIS satellite mission. Spectral data measured by the MODIS instrument, onboard the Terra satellite, of the Earth's surface reflection provides an estimate of the amount of snow coverage within the Up-Country watersheds. These two images compare 2010 and 2009, and show a larger snow extent this year. For more information and other products see: <http://modis.gsfc.nasa.gov/>

Current Tuolumne System and Local Bay Area storage conditions are summarized in Table 1.

| Table 1 Current Storage As of May 1, 2010 | | | | | | | |
|---|------------------|---------------------|------------------|---------------------|--------------------|---------------------|----------------------------|
| Reservoir | Current Storage | | Maximum Storage | | Available Capacity | | Percent of Maximum Storage |
| | Acre-Feet | Millions of Gallons | Acre-Feet | Millions of Gallons | Acre-Feet | Millions of Gallons | |
| Tuolumne System | | | | | | | |
| Hetch Hetchy ^{1/} | 265,544 | | 360,360 | | 94,816 | | 73.7% |
| Cherry ^{2/} | 228,897 | | 273,340 | | 44,443 | | 83.7% |
| Lake Eleanor ^{3/} | 23,076 | | 25,030 | | 1,954 | | 92.2% |
| Water Bank | 594,377 | | 570,000 | | 0 | | 100% |
| Tuolumne Storage | 1,111,864 | | 1,228,730 | | 141,213 | | 90.5% |
| Local Bay Area Storage | | | | | | | |
| Calaveras ^{4/} | 53,307 | 17,370 | 96,824 | 31,550 | 43,517 | 14,180 | 55.1% |
| San Antonio | 49,692 | 16,192 | 50,496 | 16,454 | 804 | 262 | 98.4% |
| Crystal Springs | 55,359 | 18,039 | 58,377 | 19,022 | 3,018 | 983 | 94.8% |
| San Andreas | 17,913 | 5,837 | 18,996 | 6,190 | 1,083 | 353 | 94.3% |
| Pilarcitos | 2,916 | 950 | 2,995 | 976 | 79 | 26 | 97.4% |
| Total Local Storage | 179,187 | 58,388 | 227,688 | 74,192 | 48,501 | 15,804 | 78.7% |
| Total System | 1,291,051 | | 1,456,418 | | 165,367 | | 88.6% |

^{1/} Maximum Hetch Hetchy Reservoir storage with drum gates activated.

^{2/} Maximum Cherry Reservoir storage with all flash-boards in.

^{3/} Maximum Lake Eleanor storage with all flash-boards in.

^{4/} Available capacity does not take into account current DSOD storage restrictions.

Hetch Hetchy System Precipitation Index ^{5/}

Current Month: Precipitation during the month of April was exceptional, with numerous storm systems bringing rainfall across the region. The month's precipitation matched the El Nino characteristic of wet spring months. The April six-station precipitation index is 6.7 inches, or 222.6% of the average index for the month. The precipitation gauge at Hetch Hetchy received 6.25 inches of precipitation.

Cumulative Precipitation to Date: The accumulated six-station precipitation index for water year 2010 is 36.8 inches, which is 103.4% of the average annual water year total, or 113.5% of the season-to-date precipitation. The water year cumulative precipitation for the Hetch Hetchy gauge is shown in Figure 1 in red, and is above the median line.

^{5/}The precipitation index is computed using six Sierra precipitation stations and is an indicator of the wetness of the basin for the water year to date. The index is computed as the average of the six stations and is expressed in inches and in percent.

Precipitation at Hetch Hetchy: Water Year 2010

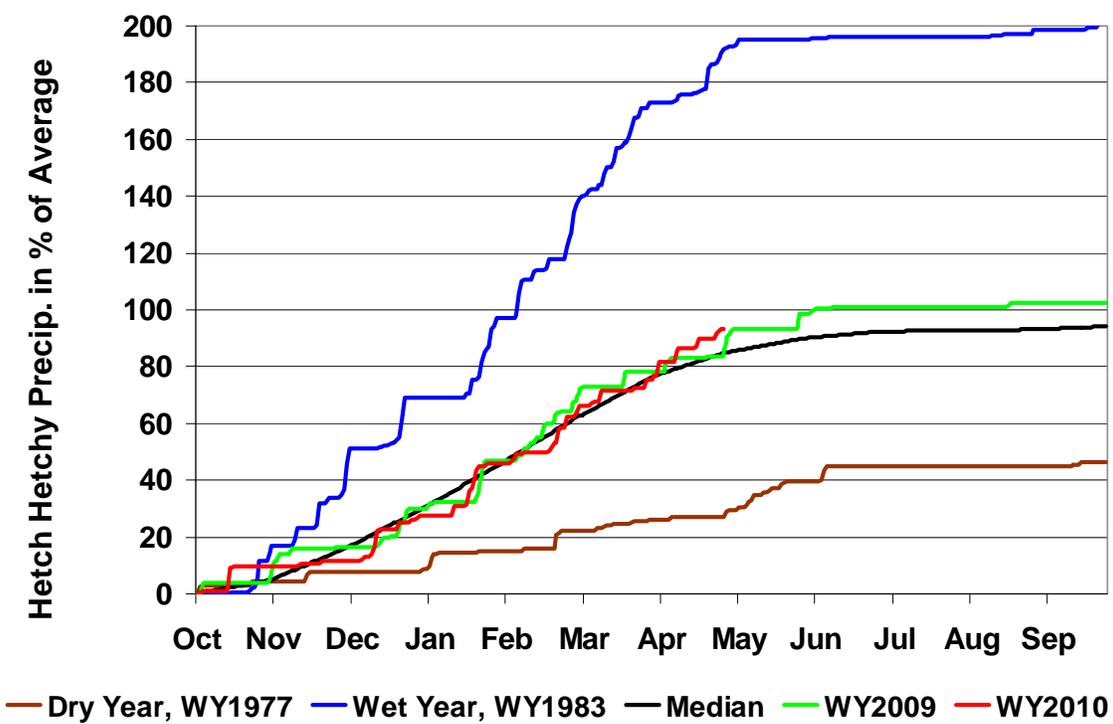


Figure 1: Water year 2010 cumulative precipitation received at Hetch Hetchy Reservoir through the end-of-month April. Precipitation curves for wet, dry, median, and WY 2009 years for the station at Hetch Hetchy are included for comparison purposes.

Tuolumne Basin Unimpaired Inflow

Unimpaired inflow to SFPUC reservoirs and the Tuolumne River at La Grange as of April 30th is summarized below in Table 2. The April inflows to all reservoirs lagged slightly below normal conditions. This was due to the relatively cool weather, but the delayed runoff will occur in the coming months.

| | April 2010 | | | | October 1, 2009 through April 30, 2010 | | | |
|---|---------------|---------------------|----------------------|--------------------|--|---------------------|----------------------|--------------------|
| | Observed Flow | Median ⁶ | Average ⁶ | Percent of Average | Observed Flow | Median ⁶ | Average ⁶ | Percent of Average |
| Inflow to Hetch Hetchy Reservoir | 76,943 | 88,560 | 90,389 | 85.1% | 202,679 | 210,783 | 221,393 | 91.5% |
| Inflow to Cherry Reservoir and Lake Eleanor | 61,730 | 72,601 | 72,783 | 84.8% | 185,622 | 195,960 | 208,637 | 89.0% |
| Tuolumne River at La Grange | 253,249 | 267,607 | 273,505 | 92.6% | 712,498 | 799,899 | 884,725 | 80.5% |
| Water Available to the City | 61,376 | 85,789 | 95,158 | 64.5% | 132,674 | 246,836 | 326,876 | 40.6% |

⁶ Hydrologic Record: 1919 – 2005.

Hetch Hetchy System Operations

Due to the January and February SJPL shutdown, slightly below-normal monthly inflow for the past few months, and low SJPL demands, Hetch Hetchy storage is relatively high for this time of year. Draft from Hetch Hetchy Reservoir in April totaled 74,832 acre-feet of water. In addition to draft made to support minimum streamflow releases and SJPL deliveries, power draft was made in order to reduce the projected spring runoff spill and increase available storage capacity.

During the last two weeks of April variations in releases from Hetch Hetchy were made for ecological research and to increase storage capacity. This research work will continue during May to evaluate the ecological and geomorphic effects of different flow magnitudes.

A total of 56,991 acre-feet of power draft was made at Cherry Reservoir to increase available storage to capture spring snowmelt runoff. Power draft made from Cherry Reservoir in April supported the City's Municipal load, District Class 1, other loads or accounts, and sales. Pumping from Eleanor to Cherry ceased in mid-April, and only 6,873 acre-feet of water was transferred from Eleanor to Cherry in April. Pumping was discontinued due to the forecast that both reservoirs would reach capacity during snowmelt runoff. Approximately 700 cfs is currently being released from Lake Eleanor using valves in the dam and the lower portion of the spillway.

Local System Operations

The Sunol Valley Water Treatment Plant was off-line for 14 days in April to accommodate routine maintenance and WSIP project construction, so the average production rate for the month was only 12 MGD. The Harry Tracy Treatment Plant rate averaged 32 MGD.

Local System Water Delivery

April water delivery rates were lower than expected due in part to cool and wet weather throughout the month. April deliveries averaged 183 MGD, only a 2% increase over the March delivery rate of 179 MGD.

Local Precipitation

Unseasonably wet weather persisted throughout the Bay Area during the month of April. Precipitation across the East Bay and Peninsula watersheds was 220% of average for the month. Precipitation totals are presented in Table 3.

| Table 3 Precipitation Totals At Three Local Area Reservoirs For April 2010 | | | | |
|---|---------------------------------|---|---|---|
| Reservoir | Month Total (inches) | Percentage of Normal for the Month | Year To Date ⁷ (inches) | Percentage of Normal for the Year-to-Date ⁷ |
| Pilarcitos | 6.04 | 208 % | 37.31 | 98 % |
| Lower Crystal Springs | 4.32 | 211% | 25.99 | 99 % |
| Calaveras | 4.58 | 242 % | 24.10 | 115 % |

⁷ Since July 1 2009

A graphical version of Table 3 is shown in Figure 2.

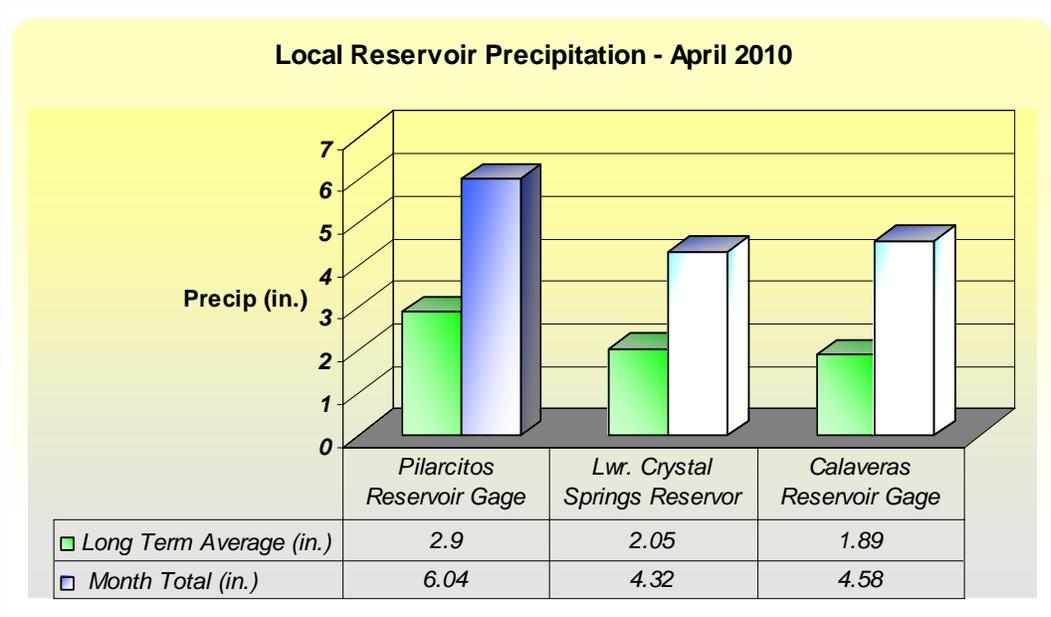


Figure 2. Precipitation for April at gauges at three local reservoirs.

Snowmelt and Water Supply

The final manual snow survey measurements for the 2010 winter season were made during the last week of April and the first few days of May. The May 1 survey provides a valuable update of snowpack conditions after what is typically considered the first month of snowmelt. The measurements at all elevations, however, showed very little snowpack depletion since the April 1st survey. In fact, the overall average snowpack conditions have increased since the April 1st snow survey and the snowpack is currently at 116% of average April 1st conditions. Automated snow measuring stations have showed cycles of melt and accumulation throughout the month of April. This pattern is due to brief warm spells followed by relatively cool temperatures and the 223% of average precipitation during April. The precipitation events that occurred during April brought trace accumulation of snow all the way down to the 4,000 foot elevation. These snowpack conditions ensure significant snowmelt runoff volume and indicate that there may be extended seasonal snowmelt runoff.

As summer is quickly approaching, the possibility of major storm systems dwindles. Typical late spring and summer precipitation events are thunderstorm activity. While these events can be intense and produce locally high precipitation accumulations, they do not greatly benefit water supply in the high country watersheds. The weather appears to have finally turned the corner, the jet stream has shifted north, and dry late spring and summer conditions are approaching. The current clear skies and moderate temperatures are melting low-elevation snow which is generating relatively significant inflows to the reservoirs. In the short-term, temperatures will be slightly below the climatic normal with the some possibility of a small system early next week. In the long-term, the National Weather Service's Climate forecast center is calling for above average temperatures for the next three months.

The coming snowmelt runoff will include high inflow rates and should generate considerable volumes of water available to the City.

Unimpaired Flow at La Grange & Water Available to the City

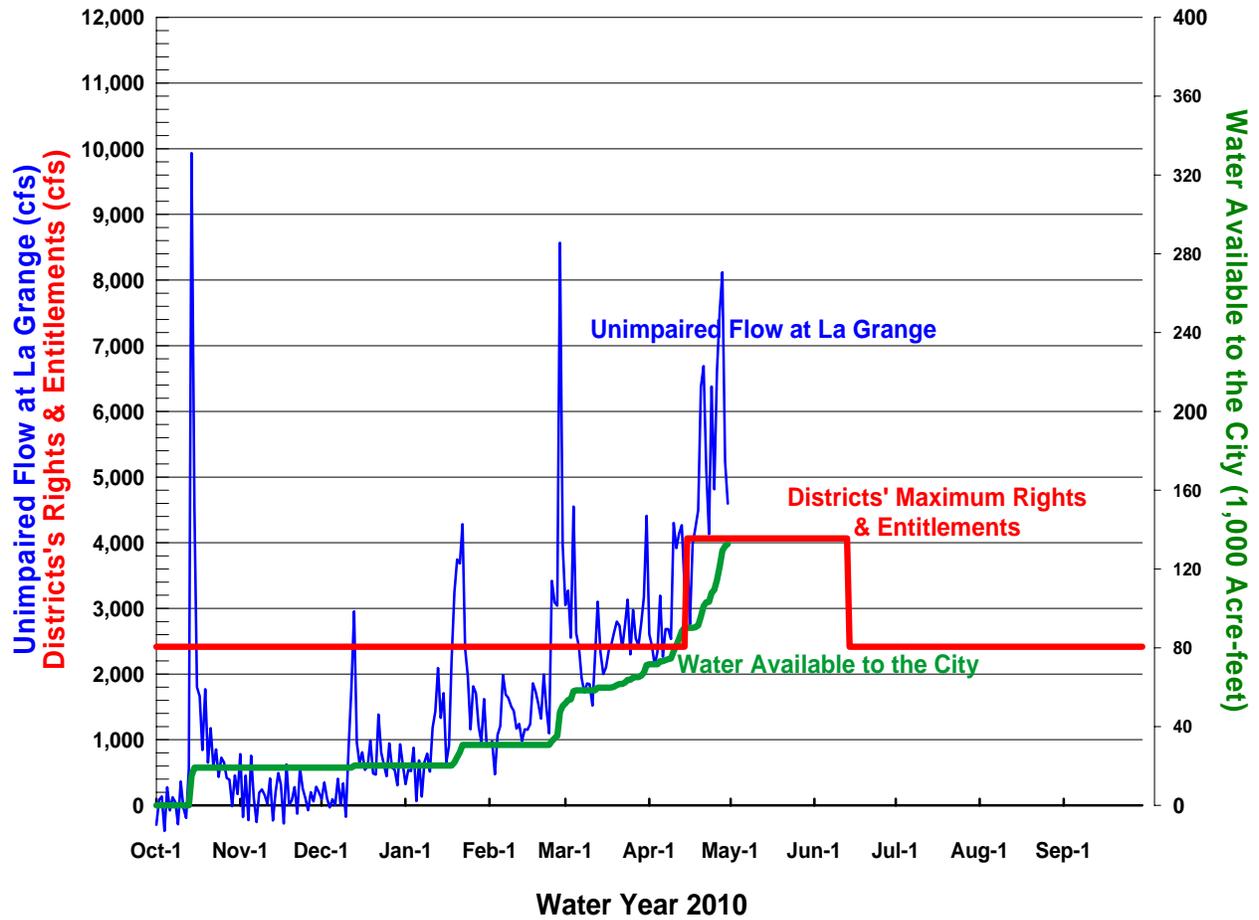


Figure 3: Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City. Water available to the City for the period from October 1st, 2009 through April 30th, 2010 was 132,674 acre-feet.

April-July Natural Flow at LaGrange

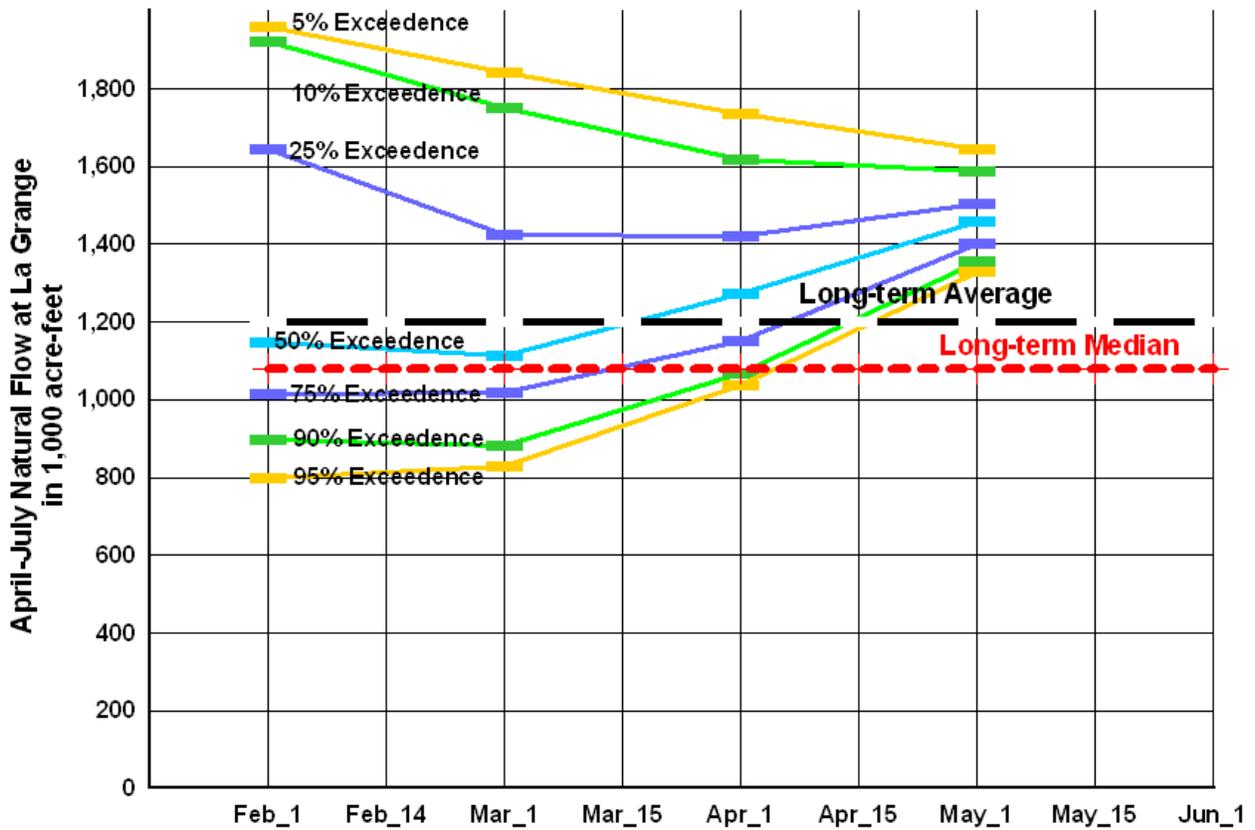


Figure 4: Tuolumne River at La Grange water supply forecast

Using the measured snow course and precipitation data, the volumetric forecast procedure was executed. The forecast indicates that the median amount of runoff that may occur this year is about 135% of the long-term median. The median forecast of April-to-July runoff is about 1,458 TAF, compared to the long-term median runoff for the April-thru-July period of 1,080 TAF. For natural flow at La Grange, there is an 80 percent chance that the April-to-July natural runoff will be between 1,357 TAF and 1,586 TAF. This forecast is a 15% increase from the April 1st forecast. This is due to the exceptional cool and wet April conditions.

| | | | | |
|----|-----------------|---------------------|--------------------|-------------------|
| cc | HHWP Records | Dufour, Alexis | Jue, Tyrone | Patterson, Mike |
| | Briggs, David | Gibson, Bill | Kehoe, Paula | Ramirez, Tim |
| | Cameron, David | Griffin, Dave | Levin, Ellen | Ritchie, Steve |
| | Carlin, Michael | Hale, Barbara | Mazurkiewicz, Adam | Rydstrom, Todd |
| | Chester, John | Hannaford, Margaret | McGurk, Bruce | Samii, Camron |
| | DeGraca, Andrew | Harrington, Ed | Meier, Steve | Sandkulla, Nicole |
| | Dhakal, Amod | Jensen, Art | Nelson, Kent | Tsang, Michael |

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Dave Dickson, General Manager

Agenda: May 11, 2010

Date: May 7, 2010

Subject: Notice of Completion - Acceptance of Nunes Filter #3 and #4 Media Replacement Project

Recommendation:

That the Board of Directors take the following actions:

- (1) Accept the Nunes Filter #3 and #4 Media Replacement Project as complete.
- (2) Authorize the Notice of Completion to be filed with the County of San Mateo.
- (3) Authorize the release of the retention funds when the Notice of Completion has been recorded and returned to the District.

Background

Coastside County Water District entered into a contract with Cowan & Thompson Construction Inc., on November 18, 2008 for the Nunes #3 and #4 Media Replacement Project.

This project consisted of removing and discarding the existing filter media and support gravel located in Filters #3 and #4 at the Nunes Water Treatment Plant, 500 Lewis Foster Drive, Half Moon Bay, California 94019; inspection and necessary repairs of the Leopold Duel-Parallel Lateral under drain system; testing and properly installing new support gravel, sand and anthracite media to meet the specifications.

The project was completed on March 12, 2010. The project was constructed according to the plans and specifications and is now in service.

Fiscal Impact: None

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

Name |
Street | COASTSIDE COUNTY WATER DISTRICT |
Address | 766 MAIN STREET |
City & | HALF MOON BAY, CA 94019 |
State |

SPACE ABOVE THIS LINE FOR RECORDER'S USE

RECORD WITHOUT FEE Govt. Code § 6103 & 27383

NOTICE OF COMPLETION

1. The undersigned is an owner of an interest or estate in the hereafter described real property, the nature of which is: Fee Title

2. The full name and address of the undersigned is:

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CALIFORNIA 94019

3. On the 12th day of March, 2010 there was completed upon the hereinafter described real property a work of improvement as a whole named Nunes Filter #3 and #4 Media Replacement Project, consisting of removing and discarding the existing filter media and support gravel located in Filters #3 and #4 at the Nunes Water Treatment plant, and testing and properly installing new support gravel, sand and anthracite media to meet specifications.

4. The name of the original contractor for the work of improvement as a whole was: Cowan and Thompson Construction Inc., P. O. Box 1514, Martinez, CA 94553.

5. The real property herein referred to is situated in the unincorporated area of County of San Mateo, State of California, and described as follows:

The work is located within parcels of land owned by the Coastside County Water District. The Nunes Water Treatment Plant is located at 500 Lewis Foster Drive in the unincorporated community of Half Moon Bay, California in San Mateo County (Assessor Parcel Number 056-320-090).

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

COASTSIDE COUNTY WATER DISTRICT

BY: _____
David R. Dickson, Secretary

VERIFICATION

I, David R. Dickson , declare that I am the Secretary of the Coastside County Water District and am authorized to make this verification for that reason. I have read said Notice of Completion and know the contents thereof to be true and correct.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on May 11, 2010, at Half Moon Bay, California
(Date) (Place where signed)

By: _____
David R. Dickson,
Secretary of the District

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Dave Dickson, General Manager

Agenda: May 11, 2010

Date: May 7, 2010

Subject: Notice of Completion - Acceptance of Denniston Filter Failure Project

Recommendation:

That the Board of Directors take the following actions:

- (1) Accept the Denniston Filter Failure Project as complete.
- (2) Authorize the Notice of Completion to be filed with the County of San Mateo.
- (3) Authorize the release of the retention funds when the Notice of Completion has been recorded and returned to the District.

Background

Coastside County Water District entered into a contract with ERS Industrial Services Inc., on January 13, 2010 for the Denniston Filter Failure Project.

This project consisted of inspecting, cleaning and repair of the underdrains and replenishment of media and new gravels for the three pressure filters at the Denniston WTP.

The project was completed on April 13, 2010. The project was constructed according to the plans and specifications and is now in service.

Fiscal Impact: None

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

Name |
Street | COASTSIDE COUNTY WATER DISTRICT |
Address | 766 MAIN STREET |
City & | HALF MOON BAY, CA 94019 |
State |

SPACE ABOVE THIS LINE FOR RECORDER'S USE

RECORD WITHOUT FEE Govt. Code § 6103 & 27383

NOTICE OF COMPLETION

1. The undersigned is an owner of an interest or estate in the hereafter described real property, the nature of which is: Fee Title

2. The full name and address of the undersigned is:

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CALIFORNIA 94019

3. On the 13th day of April, 2010 there was completed upon the hereinafter described real property a work of improvement as a whole named Denniston Water Treatment Plant Filter Failure Project, consisting of inspection, cleaning and repair of the underdrains and replenishment of media and new gravels for the three pressure filters at the Denniston WTP.

4. The name of the original contractor for the work of improvement as a whole was: ERS Industrial Services, Inc, 2120 Warm Springs Court, Fremont Ca 94539-6774.

5. The real property herein referred to is situated in the unincorporated area of County of San Mateo, State of California, and described as follows:

The work is located within parcels of land owned by the Coastside County Water District. The Denniston Water Treatment Plant is located at 150 Denniston Creek Road, El Granada in San Mateo County (Assessor Parcel Number 037-320-140-150).

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

COASTSIDE COUNTY WATER DISTRICT

BY: _____
David R. Dickson, Secretary

VERIFICATION

I, David R. Dickson , declare that I am the Secretary of the Coastside County Water District and am authorized to make this verification for that reason. I have read said Notice of Completion and know the contents thereof to be true and correct.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on May 11, 2010, at Half Moon Bay, California
(Date) (Place where signed)

By: _____
David R. Dickson,
Secretary of the District

Staff Report

To: Coastside County Water District Board of Directors,
via David Dickson, General Manager

From: Cathleen Brennan, Water Resources Analyst

Agenda: May 11, 2010

Subject: Coastside County Water District Indoor Water Use Efficiency Ordinance

Recommendation:

Discuss and consider adopting the Indoor Water Use Efficiency Ordinance.

□ Background

Increasing water costs and limited water supply will pose water supply challenges over the next decade for Coastside County Water District (District).

The San Francisco Public Utilities Commission's (SFPUC) decision to limit the available water supply to member agencies of the Bay Area Water Supply and Conservation Agency (BAWSCA) to 184 MGD until at least 2018 will result in an interim water supply allocation for the District. In addition to limitations on available imported water supply, Senate Bill 7x-7 has called for a 20% per capita reduction statewide in water use by the year 2020.

An Environmental surcharge fee will be imposed on the District by SFPUC, if the District's individual interim supply limitation is exceeded and the 184 MGD supply limitation is exceeded. The cost of the SFPUC's water system improvements is projected to result in increased wholesale rates through 2015.

These challenges require the District to evaluate the implementation of additional voluntary water efficiency programs and to take the next step into mandating water efficiency programs. The proposed indoor water use efficiency ordinance is a mandatory water efficiency measure that is expected to reduce per capita indoor water consumption for new and expanded water services in the District's service area. Other examples of mandatory water efficiency measures that the District imposes on customers are metering the usage of all customers and tiered residential water rates.

□ Description

Development of the indoor water use efficiency ordinance was a cooperative effort by BAWSCA member agencies to meet the challenge of reducing water demand and living within current water supply limitations. The ordinance was designed to achieve a 20% water savings for indoor water use and to be consistent with California Green Building Standards Code, California Senate Bill 7x-7 and the Environmental Protection Agency's WaterSense Program.

The District’s proposed ordinance (attached) applies to any project requiring new or expanded water service for new construction, remodels and existing construction. It targets residential and commercial plumbing fixtures and appliances. It also has specific metering requirements to encourage water efficiency.

| Fixture | Residential | Non-Residential |
|-----------------------------------|--|--|
| Toilets | ≤ 1.28 gpf, and ≥ 350 grams | ≤ 1.28 gpf, and ≥ 350 grams |
| Urinals | ≤ 0.5 gpf | ≤ 0.5 gpf |
| Showers | ≤ 2.0 gpm at 80 psi | ≤ 2.0 gpm at 80 psi |
| Bathroom faucets | ≤ 1.5 gpm at 60 psi | ≤ 0.5 gpm at 60 psi |
| Kitchen/Utility faucets | ≤ 2.2 gpm at 60 psi | ≤ 2.2 gpm at 60 psi |
| Clothes washers | ≤ 6.0 Water Factor | ≤ 6.0 Water Factor |
| Dishwashers | ≤ 6.5 gal/cycle, or Energy Star Qualified | Energy Star Qualified |
| Cooling towers | ≥ 5 cycles of concentration ≥ 2.5 LSI | ≥ 5 cycles of concentration ≥ 2.5 LSI |
| Food steamers | -- | Boiler less, or Self-contained |
| Ice machines | -- -- | ≤ 25 gal/100 lbs ice, or Air-cooled |
| Pre-rinse spray valves | -- | ≤ 1.15 gpm at 60 psi |
| Automatic vehicle wash facilities | -- | ≥ 50% of water recycled on site |
| Commercial refrigeration | -- | Closed loop, or Air-cooled |

A checklist (copy attached) with the requirements was developed to complement the ordinance and assist the applicant with compliance. The checklist will be used by District staff along with the other submittals to determine compliance.

□ Enforcement

Failure to comply with the requirements of the ordinance will result in:

- Resubmittal of application materials
- Notice of Correction to the Applicant or Property Owner for non-compliance
- Notice of Violation to the Applicant or Property Owner for non-compliance 60 days after the service of a Notice of Correction
- Installation of a flow restrictor on the non-compliant service after 60 days of non-compliance
- Suspension of water service at the non-compliant property after 60 days of non-compliance on a dedicated irrigation service

- Referral to the District Attorney, City Attorney or County Counsel of the jurisdiction where the violation occurred

- **Effective Date**

January 1, 2011 is the proposed effective date for this ordinance. The reason for delaying the effective date is that implementing this ordinance requires the amendment of the District's Rate and Fee Schedule, General Regulations Regarding Water Service and Regulations Regarding Water Service Extensions and Water System Improvements; Engineering and Construction Standards; Approved Materials. This effective date allows for proper staff review, public notice, and Board approval.

- **Economic Impact**

Applicants for new and expanded water service would be required to review the additional regulations and complete additional application materials to comply with the standards. In some cases, the compliant fixtures might cost more than non-compliant fixtures.

- **Fiscal Impact**

Additional staff time will be required to review applications for new and expanded water service. In instances where inspections are required, additional staff time will be required to verify compliance at the site.

- **Summary**

With the Board's approval and adoption of the ordinance, it will be published in the newspaper and staff will begin revising existing regulations and the rate and fee schedule.

ORDINANCE NO. 2010-_____

**AN ORDINANCE OF COASTSIDE COUNTY WATER DISTRICT
ESTABLISHING WATER CONSERVATION REGULATIONS**

THIS ORDINANCE is adopted in light of the following facts and circumstances, which are hereby found and declared by the Board of Directors.

WHEREAS, a reliable minimum supply of potable water is essential to the public health, safety and welfare of the people and economy of the County of San Mateo and the City of Half Moon Bay California.

WHEREAS, the San Francisco Bay Area is a semi-arid region and is dependent upon local surface water, ground water, and imported water supplies. Factors, such as drought, a growing population, climate change, and environmental and regulatory concerns affect our region's water reliability and make the region highly susceptible to water supply challenges.

WHEREAS, careful water management requires active water conservation measures, not only in times of drought but at all times, in order to ensure a reliable minimum supply of water to meet current and future water supply needs.

WHEREAS, Article X, Section 2 of the California Constitution and Section 100 of the California Water Code declare that the general welfare requires water resources be put to beneficial use, waste or unreasonable use or unreasonable method of use of water be prevented, and conservation of water be fully exercised with a view to the reasonable and beneficial use thereof.

WHEREAS, the San Francisco Public Utilities Commission has imposed an interim water supply limitation on its wholesale customers, including local water suppliers, until at least 2018.

WHEREAS, current supply and demand projections for the Bay Area Water Supply and Conservation Agency member agencies indicate that, in the absence of increased water conservation, water demands will exceed available water supplies in 2015 and implementation of water conserving ordinances is one mechanism by which agencies can reduce future water demands and remain within existing supplies.

WHEREAS, the Board of Directors finds and determines that this Ordinance is consistent with the provisions requiring high efficiency water conserving fixtures and reductions in indoor water use in the 2007 California Plumbing Code and the California Green Building Standards Code, respectively, as such provisions will be implemented in the coming years. Implementation of this Ordinance is necessary to expedite the use of high efficiency water conserving fixtures and assist BAWSCA member agencies in achieving water savings.

WHEREAS, the State Legislature has identified the provision of a more reliable water supply and the protection, restoration and enhancement of the Delta ecosystem as a high priority for the State. Pursuant to this, in November 2009, the State Legislature passed Senate Bill 7 (7th Extraordinary Session) requiring certain urban water suppliers to reduce per capita urban water use by 20% by the year 2020. Accordingly, the Board of Directors finds that the implementation of this Ordinance is consistent with the policies and goals established by the State Legislature in enacting Senate Bill 7 (7th Extraordinary Session).

WHEREAS, the State Legislature has identified urban water conservation as a cost-effective approach to addressing water supply needs and determined that there are many water conservation practices that produce significant energy and water resource savings that should be encouraged as a matter of state policy. Pursuant to this finding, the State Legislature passed Senate Bill 407 (Chapter 587, Stats. 2009), requiring all residential and commercial property owners to replace existing plumbing fixtures with water-conserving fixtures by 2017 and 2019, respectively, and to upgrade existing plumbing fixtures upon any remodel initiated after January, 1 2014. Senate Bill 407 further authorizes a city, county, or retail water supplier to enact local ordinances that promote compliant use of water efficient plumbing fixtures or which will result in a greater amount of water savings than those provided for in Senate Bill 407. Accordingly, the Board of Directors finds and determines that this Ordinance is consistent with the mandates of Senate Bill 407 and will result in water savings as provided for in Senate Bill 407.

WHEREAS, the District has the power to perform all acts necessary to carry out fully the provisions of the County Water District Law (Water Code Section 31001), may establish rules and regulations for the distribution and use of water supplies (Water Code Section 31024), may adopt and enforce a comprehensive water conservation program to reduce potable water consumption and conserve supplies (Water Code Section 375), and may require as a condition of new service, that reasonable water-saving devices and water reclamation devices be installed to reduce water use (Water Code Section 1009 and 31035).

WHEREAS, the District has followed the procedures for notice, public participation and adoption set forth in Section 375 of the California Water Code.

WHEREAS, the Board of Directors finds and determines that the more restrictive building standards for water conserving fixtures provided for in this Ordinance are reasonably necessary because of local climatic, geological or topographical conditions.

WHEREAS, the Board of Directors finds and determines that this Ordinance is not subject to the California Environmental Quality Act (Public Resources Code Section 21000 et seq.) ("CEQA") pursuant to Section 15307 (the activity assures the maintenance, restoration, enhancement, or protection of a natural resource) and Section 15378(b)(2) (the activity is not a project as it involves general policy and procedure making) of the State CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, since it makes and implements policies and procedures for ensuring that water resources are conserved by reducing water consumption through the use of water efficient indoor plumbing fixtures.

WHEREAS, the adoption and enforcement of this Ordinance is necessary to manage the Coastside County Water District's potable water supply in the short and long-term and to avoid or minimize the effects of drought and shortage within the Coastside County Water District's service area. This Ordinance is essential to ensure a reliable and sustainable minimum supply of water for the public health, safety and welfare.

NOW, THEREFORE, THE BOARD OF DIRECTORS DOES ORDAIN AS FOLLOWS:

I. Title

THIS ORDINANCE shall be known as the **Coastside County Water District Indoor Water Use Efficiency Ordinance**.

II. Coordination with the Plumbing Code

The District acknowledges that it is not legally empowered to adopt or enforce the code of rules and regulations printed in one volume and published by the International Association of Plumbing and Mechanical Officials, under the title "California Plumbing Code, 2007 Edition," and the appendices printed therein, and all supplements subsequently issued thereto, hereinafter collectively called the "Plumbing Code," prescribing regulations for the installation of all plumbing fixtures. However, the District intends to implement the measures provided for in this Ordinance in connection with an application for new or expanded water service.

III. Applicability

- A. The provisions of this Ordinance shall apply to the following projects requiring new or expanded water service:
 - 1. All new construction;
 - 2. Any remodel;
 - 3. Existing construction or existing development.
- B. The provisions of this Ordinance shall not apply to:
 - 1. Existing buildings not seeking new or expanded water service;
 - 2. Registered local, state or federal historical sites;
 - 3. Remodels where, in the discretion of the District's Superintendent, the unique configuration of the building, its drainage system or portions of the public sewer, or both, are incompatible with efficiency standards listed in the Indoor Water Use Efficiency Table and require a greater quantity of water to flush the system in a manner that is consistent with public health.

IV. Definitions

- A. "certified professional" means a licensed contractor, licensed architect or licensed professional engineer.
- B. "dedicated irrigation meter" means a meter installed to provide water for irrigation purposes only.
- C. "District" means Coastside County Water District.
- D. "Energy Star Qualified" means that a given fixture meets the United States Environmental Protection Agency standard for an energy efficient product.
- E. "gal/cycle" means gallons per cycle.
- F. "gal/100 lbs ice" means gallons per hundred pounds of ice.

- G. “gpf” means gallons per flush.
- H. “gpm” means gallons per minute.
- I. “water factor” means the number of gallons per cycle per cubic foot that a clothes washer uses.
- J. “individual meter” means a metered service connection serving one dwelling unit, one commercial unit or one landscaped area by an individual account with the District.
- K. “local agency” means a city or county, including a charter city or charter county, or water district that is responsible for adopting and implementing the Ordinance. The local agency is also responsible for the enforcement of this Ordinance, including but not limited to, in the case of a city or county, approval of a permit and plan check or design review of a project; and in the case of a district, approval of a new or expanded water service application.
- L. “LSI” means Langlier Saturation Index providing an indication of the degree of saturation of water with respect to calcium carbonate related to cooling tower efficiency.
- M. “local water purveyor” means any entity, including a public agency, city, county, or private water company that provides retail water service.
- N. “master meter” means an individual metered service connection serving multiple residential or multiple commercial units by an individual account with the District.
- O. “mixed use” means a parcel or building used for both commercial and residential purposes.
- P. “new or expanded water service” means a new connection or an increase in existing capacity for an existing connection.
- Q. “permit” means the document issued by local agencies in connection with new construction, remodels or renovations and which authorizes the lawful initiation of construction, improvements or repairs to a building or structure.
- R. “project applicant” means the individual or entity submitting an Indoor Water Use Efficiency Checklist as required under Section VII, and requesting a permit, plan check, design review, or new or expanded water service application from the local agency. A Project applicant may be the property owner or his or her designee.
- S. “RMF” means residential multi-family.
- T. “sq. ft.” means square feet.
- U. “toilet” means toilet tank, toilet valve, and toilet bowl.
- V. “urinal” means urinal porcelain and urinal valve.

V. Minimum Indoor Fixture Requirements

All projects requiring new and expanded water service will have, at a minimum, fixtures that comply with the efficiency standards listed below (the “Indoor Water Use Efficiency Table”):

INDOOR WATER USE EFFICIENCY TABLE

| Fixture | Residential | Non-Residential |
|---|--|--|
| Toilets | ≤ 1.28 gpf, and ≥ 350 grams | ≤ 1.28 gpf, and ≥ 350 grams |
| Urinals | ≤ 0.5 gpf | ≤ 0.5 gpf |
| Showers | ≤ 2.0 gpm at 80 psi | ≤ 2.0 gpm at 80 psi |
| Bathroom faucets | ≤ 1.5 gpm at 60 psi | ≤ 0.5 gpm at 60 psi |
| Kitchen/Utility faucets | ≤ 2.2 gpm at 60 psi | ≤ 2.2 gpm at 60 psi |
| Clothes washers | ≤ 6.0 Water Factor | ≤ 6.0 Water Factor |
| Dishwashers | ≤ 6.5 gal/cycle or Energy Star Qualified | Energy Star Qualified |
| Cooling towers | ≥ 5 cycles of concentration or ≥ 2.5 LSI | ≥ 5 cycles of concentration or ≥ 2.5 LSI |
| Food steamers | -- | Boiler less, or Self-contained |
| Ice machines | -- | ≤ 25 gal/100 lbs ice or Air-cooled |
| Pre-rinse spray valves | -- | ≤ 1.15 gpm at 60 psi |
| Automatic vehicle wash facilities | -- | ≥ 50% of water recycled on site |
| Commercial refrigeration | -- | Closed loop or Air-cooled |
| All fixtures and appliances must be manufactured to meet specifications. Flow restrictors and other after market modifications will not be accepted as compliant. | | |

VI. Metering

All projects requiring new and expanded water service shall comply with the following metering requirements:

- A. If the project includes landscaped area greater than or equal to 5,000 square feet, the applicant shall install a separate dedicated irrigation meter.

- B. If the project is a mixed use development, the applicant shall install an individual meter for each separate use, including a dedicated irrigation meter to serve the landscape.
- C. If the project involves a RMF (Residential Multi-Family) development, the applicant shall install an individual meter for each dwelling unit. In addition, the applicant shall install an individual meter for the common area and a dedicated irrigation meter shall be installed to serve the landscape.
- D. If the project involves a commercial multi-unit development, the applicant shall install an individual meter for each unit and the applicant shall install a dedicated irrigation meter to serve the landscape.
- E. Master meter service connections may be installed only for multiple residential units or multiple commercial units that satisfy all of the following conditions:
 - 1. all of the units are within one building, and;
 - 2. the building is three or more stories in height, and;
 - 3. the parcel and the building are owned by one legal entity, and;
 - 4. the parcel is served by a dedicated irrigation meter.

VII. Compliance with Ordinance

- A. The District shall:
 - 1. Provide the project applicant with the Ordinance and the Indoor Water Use Efficiency Checklist requirements when it provides the applicant with the procedures for new or expanded water service applications;
 - 2. Review the Indoor Water Use Efficiency Checklist submitted by the project applicant;
 - 3. Approve or deny the project applicant's Indoor Water Use Efficiency Checklist submittal;
 - 4. Only upon approval of the Indoor Water Use Efficiency Checklist, approve a new or expanded water service application for the project applicant;
 - 5. In its discretion, inspect the installation of the water efficient fixtures and appliances to verify that they have been installed and are performing at the required use levels; and
 - 6. Submit a copy of the complete Indoor Water Use Efficiency Checklist to the land use authority.
- B. The project applicant shall:

1. Meet the minimum water use efficiency standards for indoor fixtures and appliances provided for in the Indoor Water Use Efficiency Table and Checklist.
2. Comply with the District's regulations regarding water service, water service extensions, water system improvements, engineering and construction standards and approved materials.
3. Comply with the District's fee and rate schedule.
4. Prior to construction, submit all portions of the Indoor Water Use Efficiency Checklist to the District for verification.
5. Allow District staff access to inspect property for compliance with District regulations.

VIII. Components of the Indoor Water Use Efficiency Checklist

The Indoor Water Use Efficiency Checklist shall require, at a minimum:

- A. Project Information;
- B. Quantity and unit water use factors of all indoor fixtures and appliances relative to the standards listed in the Indoor Water Use Efficiency Table and Checklist;
- C. Construction drawings showing type, location and layout of plumbing fixtures, appliances and meters.
- D. Contain the following statement to be completed by the project applicant: "I certify that the subject project meets the specified requirements of the Indoor Water Use Efficiency Ordinance"; and
- E. Bear the signature of the project applicant, or that of a certified professional.

IX. Penalties and Enforcement

Failure to comply with the requirements of this ordinance or a violation of this ordinance is determined to be waste or unreasonable use or unreasonable method of use of water.

- A. Notice of Correction and Notice of Violation.

It is unlawful for any person, firm, partnership, association, or corporation subject to the requirements of this Ordinance to fail to comply with the water use efficiency requirements or to alter or replace the fixtures and appliances required by this Ordinance with other noncompliant fixtures or appliances after the completion of construction or remodel. Whenever the District Superintendent determines that a violation of this Ordinance has occurred, the District Superintendent may serve a notice of correction on the owner(s) of the property on which the violation is situated. The applicant or owner(s) of record shall have sixty (60) days to take corrective action. A notice of violation shall be issued after

sixty (60) days, from the date of the notice of correction, if the violation has not been corrected.

B. Enforcement.

If an applicant or owner(s) of record for new or expanded water service fails to comply with the provisions of this Ordinance, the District may require the applicant or owner(s) of record to resubmit its water service application and revised Indoor Water Use Efficiency Checklist for approval and will withhold approval of the application until the applicant or owner(s) of record complies with the terms of this Ordinance.

1. If the applicant or owner(s) of record with an installed water service fails to comply with this Ordinance, and fails to correct any violation within sixty (60) days of the notice of correction from the District, the District may require the installation of a flow restricting device(s) until compliance is achieved. The applicant or owner(s) of record will be charged for the installation and removal of the flow restricting device(s), so the District may recover the costs incurred from enforcement.
2. If the applicant or owner(s) of record with an installed water service fails to comply with this Ordinance, and fails to correct any violation after ninety (90) days of the notice of correction from the District, the District may suspend water service by locking or removing the water meter until compliance is achieved. The applicant or owner(s) of record will be charged for suspending and restoring water service.
3. If the applicant or owner(s) of record with an installed dedicated irrigation water service fails to comply with this Ordinance, and fails to correct any violation within sixty (60) days of the notice of correction from the District, the District may suspend water service by locking or removing the water meter until compliance is achieved. Irrigation is not a necessary water service for health and safety. The applicant or owner(s) of record will be charged for suspending and restoring water service.
4. In addition to any other remedy provided herein, the District may also refer enforcement of violations under this Ordinance to the City Attorney, County Counsel or District Attorney of the jurisdiction where the violation occurred.

X. Public Education

The District shall provide information to all applicants regarding the installation of water efficient fixtures and appliances.

XI. Severability

If any section, subsection, provision or part of this Ordinance, or its application to any person or circumstance, is held to be unconstitutional or otherwise invalid, the remainder

of this Ordinance, and the application of such provision to other person or circumstances, shall not be affected thereby and shall remain in full force and effect and, to that end, the provisions of this Ordinance are severable.

XII. Effective Date

This Ordinance shall become effective on January 1, 2011.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Coastside County Water District held on (INSERT DATE) by the following vote:

AYES:

NOES:

ABSENT:

ATTEST:

CHRIS MICKELSEN
BOARD PRESIDENT

DAVID R DICKSON
BOARD SECRETARY

Coastside County Water District Indoor Water Use Efficiency Ordinance

To Be Completed by Applicant Page 1 of 2

I certify that the subject project meets the specified requirements of the Coastside County Water District Indoor Water Use Efficiency Ordinance.

Name (print) _____ Signature _____ Date _____

Project Information

Single Family Multi-Family Commercial Institutional Irrigation only Industrial Mixed Use Other:

Applicant Name (print): _____ Contact Phone: _____

Applicant Mailing Address: _____ Contact Email: _____

Project Site Address: _____ Assessor Parcel Number: _____

Project Area (sq.ft. or acre): _____ Landscaped Area (sq.ft. or acre) _____ Number of Units: _____

| Fixture | Requirements | | | Number of Devices and Unit Water Use | Agency Review | |
|--|----------------------------|--|-------------------------|--------------------------------------|--------------------------|--------------------------|
| | Single-Family Residential | and Non-Residential | Units | | (Pass) | (Fail) |
| Toilets | < 1.28 and ≥ 350 | < 1.28 and ≥ 350 | gpf | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | grams | | <input type="checkbox"/> | <input type="checkbox"/> |
| Urinals | -- | ≤ 0.5 | gpf | | <input type="checkbox"/> | <input type="checkbox"/> |
| Showers | ≤ 2.0 | ≤ 2.0 | gpm | | <input type="checkbox"/> | <input type="checkbox"/> |
| Bathroom faucets | ≤ 1.5 | ≤ 0.5 | gpm | | <input type="checkbox"/> | <input type="checkbox"/> |
| Kitchen/Utility faucets | ≤ 2.2 | ≤ 2.2 | gpm | | <input type="checkbox"/> | <input type="checkbox"/> |
| Clothes washers | ≤ 6.0 | ≤ 6.0 | Water Factor | | <input type="checkbox"/> | <input type="checkbox"/> |
| Dishwashers | ≤ 6.5 or Energy Star | Energy Star | gal/cycle | | <input type="checkbox"/> | <input type="checkbox"/> |
| Cooling towers | -- | ≥ 5 or ≥ 2.5 | cycles of concentration | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | LSI | | | |
| Food steamers | -- | Boilerless or Self-Contained | -- | | <input type="checkbox"/> | <input type="checkbox"/> |
| Ice machines | -- | ≤ 25 or Air-cooled | gal/100 lbs ice | | <input type="checkbox"/> | <input type="checkbox"/> |
| Pre-rinse spray valves | ≤ 1.15 | ≤ 1.15 | gpm | | <input type="checkbox"/> | <input type="checkbox"/> |
| Automatic vehicle wash facilities | -- | ≥ 50% of the water is recycled on site | -- | | <input type="checkbox"/> | <input type="checkbox"/> |
| Commercial refrigeration | -- | Closed loop or Air-cooled | -- | | <input type="checkbox"/> | <input type="checkbox"/> |

Coastside County Water District Indoor Water Use Efficiency Ordinance

| | | | | Backflow Device | | Agency Review | |
|--|----------------|------|----------|-----------------|----|--------------------------|--------------------------|
| | Identification | Size | Location | Yes | No | (Pass) | (Fail) |
| Meter₁ | | | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Meter₂ | | | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| If more than two meters attached information to checklist. | | | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Dedicated Fire Detector Check Meter required on all fire services. | | | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Dedicated Irrigation Meter required if landscape is $\geq 5,000$ sq.ft. | | | | | | <input type="checkbox"/> | <input type="checkbox"/> |

To Be Completed By Coastside County Water District Staff

| <p>Reviewed by:</p> <p>Materials Received and Reviewed:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Indoor Water Use Efficiency Checklist <input type="checkbox"/> Project Plans <input type="checkbox"/> Other: <p>Date Reviewed:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Follow up required (explain): <p>Date Resubmitted:</p> <p>Date Inspected:</p> <p>Date Approved:</p> | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="background-color: #ADD8E6; padding: 2px;">Material Distributed to Applicant</th> </tr> <tr> <td style="padding: 2px;"> <input type="checkbox"/> Indoor Water Use Efficiency Ordinance <input type="checkbox"/> Indoor Water Use Efficiency Checklist <input type="checkbox"/> Other: </td> </tr> <tr> <th style="background-color: #ADD8E6; padding: 2px;">Measures Recommended to Applicant</th> </tr> <tr> <td style="padding: 2px;"> <input type="checkbox"/> On-demand/tankless water heater <input type="checkbox"/> Leak detection methods <input type="checkbox"/> Water-efficient landscaping <input type="checkbox"/> Other: </td> </tr> </table> | Material Distributed to Applicant | <input type="checkbox"/> Indoor Water Use Efficiency Ordinance <input type="checkbox"/> Indoor Water Use Efficiency Checklist <input type="checkbox"/> Other: | Measures Recommended to Applicant | <input type="checkbox"/> On-demand/tankless water heater <input type="checkbox"/> Leak detection methods <input type="checkbox"/> Water-efficient landscaping <input type="checkbox"/> Other: |
|--|--|-----------------------------------|---|-----------------------------------|--|
| Material Distributed to Applicant | | | | | |
| <input type="checkbox"/> Indoor Water Use Efficiency Ordinance <input type="checkbox"/> Indoor Water Use Efficiency Checklist <input type="checkbox"/> Other: | | | | | |
| Measures Recommended to Applicant | | | | | |
| <input type="checkbox"/> On-demand/tankless water heater <input type="checkbox"/> Leak detection methods <input type="checkbox"/> Water-efficient landscaping <input type="checkbox"/> Other: | | | | | |

Comments:

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: May 11, 2010

Report

Date: May 4, 2010

Subject: Fiscal Year 2010-2011 Revenue and Expense Budget and Capital Improvement Program - Draft

Recommendation:

Review the draft Fiscal Year 2010-2011 Revenue and Expense Budget, schedule a public hearing on the proposed rate increase for June 29, 2010, and authorize issuance of a notice of public hearing and proposed rate increase.

Background:

In accordance with the District's established procedure for development and approval of the annual budget, staff has prepared the attached draft Operations and Maintenance Budget for Fiscal Year 2010-2011 and draft ten-year Capital Improvement Program (CIP) for Fiscal Year 2010-2011 through 2019-2020.

Staff reviewed the draft budget and CIP in detail with the full Board of Directors at a public budget work session held on April 29, 2010.

Highlights of the draft budget and CIP:

Budget

- Total operating expense increase of 1.2% over FY10 budget, 2.5% over projected year-end FY10 expenses.
- Non-operating revenue lower by 14% vs. FY10 budget, 46% vs. projected FY10 actual year-end revenue due to differences in connection sales, tax share.
- Recommended rate increase of 14% based on revenue required to fund CIP, maintain reserves based on multi-year financing model.
- Contribution to CIP and reserves (net revenue) of \$627,000.

CIP

- \$21,433 total CIP (FY11 dollars)
- Increase of \$3 million over previous CIP due to increase in Denniston plant upgrade cost, investment in water supply development/reliability.

In order to comply with the requirements of Proposition 218, the recommended Board action would authorize issuance of a notice (draft attached) of a rate increase of 14% and schedule a public hearing for June 29, 2010. Following the public hearing, the Board can approve the budget and adopt the rate increase. If a majority of affected property owners submit written protests, the rate increase cannot be adopted.

Operations & Maintenance Budget - FY 2010/2011

| Account Number | Description | Proposed Budget FY 10/11 | Approved FY 09/10 Budget | FY 10/11 Budget Vs. FY 09/10 Budget | | FY 10/11 Budget Vs. FY 09/10 Actual | | | YTD Actual FY 09/10 as of March 31, 2010 |
|--------------------------------------|------------------------------------|--------------------------|--------------------------|-------------------------------------|---------------|-------------------------------------|-------------------|---------------|--|
| | | | | \$ Change | % Change | Proj Year End Actual FY 09/10 | \$ Change | % Change | |
| OPERATING REVENUE | | | | | | | | | |
| 4120 | Water Sales (1) | \$6,180,345 | \$6,180,345 | \$0 | 0.0% | \$5,421,355 | \$758,990 | 14.0% | \$4,174,443 |
| Total Operating Revenue | | \$6,180,345 | \$6,180,345 | \$0 | 0.0% | \$5,421,355 | \$758,990 | 14.0% | \$4,174,443 |
| NON-OPERATING REVENUE | | | | | | | | | |
| 4170 | Hydrant Sales | \$25,000 | \$25,000 | \$0 | 0.0% | \$17,449 | \$7,551 | 43.3% | \$11,449 |
| 4180 | Late Penalty | \$50,000 | \$50,000 | \$0 | 0.0% | \$55,966 | -\$5,966 | -10.7% | \$37,966 |
| 4230 | Service Connections | \$8,000 | \$458,000 | -\$450,000 | -98.3% | \$503,310 | -\$495,310 | -98.4% | \$3,310 |
| 4920 | Interest Earned | \$26,418 | \$65,549 | -\$39,131 | -59.7% | \$34,827 | -\$8,409 | -24.1% | \$19,827 |
| 4930 | Property Taxes | \$600,000 | \$300,000 | \$300,000 | 100.0% | \$693,157 | -\$93,157 | -13.4% | \$393,157 |
| 4950 | Miscellaneous | \$37,000 | \$37,000 | \$0 | 0.0% | \$85,891 | -\$48,891 | -56.9% | \$76,891 |
| 4955 | Cell Site Lease Income | \$111,312 | \$82,200 | \$29,112 | 35.4% | \$89,098 | \$22,214 | 24.9% | \$80,098 |
| 4965 | ERAF Refund | \$100,000 | \$100,000 | \$0 | 0.0% | \$305,752 | -\$205,752 | -67.3% | \$305,752 |
| Total Non-Operating Revenue | | \$957,730 | \$1,117,749 | -\$160,019 | -14.3% | \$1,785,450 | -\$827,720 | -46.4% | \$928,450 |
| TOTAL REVENUES | | \$7,138,075 | \$7,298,094 | -\$160,019 | -2.2% | \$7,206,805 | -\$68,730 | -1.0% | \$5,102,893 |
| OPERATING EXPENSES | | | | | | | | | |
| 5130 | Water Purchased | \$1,671,874 | \$1,610,934 | \$60,940 | 3.8% | \$1,595,664 | \$76,210 | 4.8% | \$1,150,664 |
| 5230 | Electrical Exp. Nunes WTP | \$19,000 | \$19,000 | \$0 | 0.0% | \$20,789 | -\$1,789 | -8.6% | \$14,289 |
| 5231 | Electrical Expenses, CSP | \$243,836 | \$230,407 | \$13,429 | 5.8% | \$247,477 | -\$3,640 | -1.5% | \$238,477 |
| 5232 | Electrical Expenses/Trans. & Dist. | \$15,000 | \$21,700 | -\$6,700 | -30.9% | \$12,140 | \$2,860 | 23.6% | \$9,140 |
| 5233 | Elec Exp/Pilarcitos Cyn | \$10,016 | \$10,016 | \$0 | 0.0% | \$13,462 | -\$3,446 | -25.6% | \$10,962 |
| 5234 | Electrical Exp., Denn | \$53,176 | \$53,176 | \$0 | 0.0% | \$25,238 | \$27,938 | 110.7% | \$8,238 |
| 5235 | Denn. WTP Oper. | \$25,600 | \$30,000 | -\$4,400 | -14.7% | \$19,711 | \$5,889 | 29.9% | \$4,711 |
| 5236 | Denn WTP Maint | \$38,000 | \$43,000 | -\$5,000 | -11.6% | \$101,476 | -\$63,476 | -62.6% | \$16,476 |
| 5240 | Nunes WTP Oper | \$64,820 | \$65,400 | -\$580 | -0.9% | \$77,618 | -\$12,798 | -16.5% | \$59,618 |
| 5241 | Nunes WTP Maint | \$38,000 | \$38,000 | \$0 | 0.0% | \$60,472 | -\$22,472 | -37.2% | \$43,472 |
| 5242 | CSP - Operation | \$8,500 | \$8,500 | \$0 | 0.0% | \$10,216 | -\$1,716 | -16.8% | \$6,116 |
| 5243 | CSP - Maintenance | \$53,500 | \$68,500 | -\$15,000 | -21.9% | \$47,181 | \$6,319 | 13.4% | \$30,181 |
| 5250 | Laboratory Expenses | \$60,000 | \$75,000 | -\$15,000 | -20.0% | \$52,109 | \$7,891 | 15.1% | \$33,109 |
| 5318 | Studies/Surveys/Consulting | \$22,000 | \$22,544 | -\$544 | -2.4% | \$58,050 | -\$36,050 | -62.1% | \$43,050 |
| 5321 | Water Conservation | \$92,500 | \$60,650 | \$31,850 | 52.5% | \$63,331 | \$29,169 | 46.1% | \$48,331 |
| 5322 | Community Outreach | \$26,200 | \$28,700 | -\$2,500 | -8.7% | \$24,083 | \$2,117 | 8.8% | \$14,083 |
| 5411 | Salaries - Field | \$930,278 | \$907,674 | \$22,604 | 2.5% | \$905,450 | \$24,828 | 2.7% | \$655,450 |
| 5412 | Maintenance Expenses | \$192,500 | \$189,500 | \$3,000 | 1.6% | \$177,828 | \$14,672 | 8.3% | \$107,828 |
| 5414 | Motor Vehicle Exp. | \$44,500 | \$47,500 | -\$3,000 | -6.3% | \$42,204 | \$2,296 | 5.4% | \$35,205 |
| 5415 | Maintenance, Wells | \$6,000 | \$15,000 | -\$9,000 | -60.0% | \$3,713 | \$2,287 | 61.6% | \$2,713 |
| 5610 | Salaries, Admin. | \$640,368 | \$646,607 | -\$6,239 | -1.0% | \$618,597 | \$21,771 | 3.5% | \$443,597 |
| 5620 | Office Expenses | \$118,875 | \$131,150 | -\$12,275 | -9.4% | \$113,462 | \$5,413 | 4.8% | \$78,462 |
| 5621 | Computer Services | \$62,650 | \$64,150 | -\$1,500 | -2.3% | \$57,528 | \$5,122 | 8.9% | \$39,528 |
| 5625 | Meetings/Training/Seminars | \$20,000 | \$20,000 | \$0 | 0.0% | \$21,654 | -\$1,654 | -7.6% | \$16,654 |
| 5630 | Insurance | \$528,890 | \$500,830 | \$28,060 | 5.6% | \$508,885 | \$20,005 | 3.9% | \$383,885 |
| 5640 | Employee Retirement | \$437,789 | \$447,750 | -\$9,961 | -2.2% | \$430,257 | \$7,532 | 1.8% | \$305,257 |
| 5645 | SIP 401 K Plan | \$30,000 | \$20,000 | \$10,000 | 50.0% | \$0 | \$30,000 | 0.0% | \$0 |
| 5681 | Legal | \$57,000 | \$52,000 | \$5,000 | 9.6% | \$56,008 | \$992 | 1.8% | \$41,008 |
| 5682 | Engineering | \$14,000 | \$15,000 | -\$1,000 | -6.7% | \$12,782 | \$1,218 | 9.5% | \$9,282 |
| 5683 | Financial Services | \$31,000 | \$31,000 | \$0 | 0.0% | \$27,563 | \$3,438 | 12.5% | \$19,863 |
| 5684 | Payroll Taxes | \$111,951 | \$112,146 | -\$195 | -0.2% | \$108,241 | \$3,710 | 3.4% | \$78,241 |
| 5687 | Memberships & Subscriptions | \$56,950 | \$53,815 | \$3,135 | 5.8% | \$48,760 | \$8,190 | 16.8% | \$33,760 |
| 5688 | Election Expense | \$0 | \$15,000 | -\$15,000 | -100.0% | \$24,358 | -\$24,358 | -100.0% | \$24,358 |
| 5689 | Union Expenses | \$12,000 | \$12,000 | \$0 | 0.0% | \$12,000 | \$0 | 0.0% | \$9,000 |
| 5700 | County Fees | \$10,800 | \$10,800 | \$0 | 0.0% | \$9,531 | \$1,269 | 13.3% | \$7,531 |
| 5705 | State Fees | \$10,500 | \$10,500 | \$0 | 0.0% | \$9,669 | \$831 | 8.6% | \$8,669 |
| Total Operating Expenses | | \$5,758,073 | \$5,687,949 | \$70,124 | 1.2% | \$5,617,506 | \$140,567 | 2.5% | \$4,031,207 |
| CAPITAL ACCOUNTS | | | | | | | | | |
| 5711 | Existing Bonds - 1998A | \$269,845 | \$270,845 | -\$1,000 | -0.4% | \$270,844 | -\$999 | -0.4% | \$270,844 |
| 5712 | Existing Bonds - 2006B | \$484,966 | \$486,400 | -\$1,434 | -0.3% | \$489,296 | -\$4,330 | -0.9% | \$489,296 |
| Total Capital Accounts | | \$754,811 | \$757,245 | -\$2,434 | -0.3% | \$760,140 | -\$5,329 | -0.7% | \$760,140 |
| TOTAL REVENUE - TOTAL EXPENSE | | \$625,190 | \$852,900 | -\$227,710 | -26.7% | \$829,159 | -\$203,968 | -24.6% | \$311,546 |
| 5713 | Cont. to CIP & Reserves | \$625,190 | | | | | | | |

Notes:

(1) Water sales revenue calculated by applying rate increase to projected year-end sales.

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|--|---------------|
| Acct. No. 4120 Description: Water Sales | |
| Actual Amount As Of: 31-Mar 2010 | 4,174,443 |
| PROJECTED ACTIVITY to END of FY: | 1,246,912 |
| Projected YEAR END TOTAL: | 5,421,355 |

| | |
|-----------------------------------|--------------------|
| PROPOSED Line Item Amount: | \$6,180,345 |
|-----------------------------------|--------------------|

Approved Line Item Amount:

| | |
|-----------------------|------------------|
| PREVIOUS YEAR BUDGET: | 5,844,903 |
|-----------------------|------------------|

| | |
|---|---------|
| % Change Actual Year End compared to Proposed Line item amount. | 14.0% |
| % Change to Previous Year Budget | 5.7% |
| Dollar difference between proposed budget & current budget | 335,442 |

NARRATIVE: See Worksheet 4120 A for calculations

Water sales revenues are not expected to increase during the next fiscal year due to new customers coming on line. The projection is that there will be approximately 35 new connections Increased Consumer awareness in the thrid year of drought will keep consumption to levels seen in FY 09/10.

Spread:

| | | | | | | |
|-----|-----|-----|-----|-----|-----|--------|
| Jul | Aug | Sep | Oct | Nov | Dec | Totals |
| Jan | Feb | Mar | Apr | May | Jun | |

Fiscal Year 2010/2011 Water Sales Projections

DRAFT

| MONTH | a | b | c | d | e | f | g | h | i | j | | Proposed |
|--------------|----------------------|----------------------|-----------------------|-----------------------|-------------------------|-------------------------|----------------------------------|--------------------------------------|-------------------------------------|-------------------------|-------------------------|--------------------------|
| | Res. hcf 09/10 | Res. hcf 10/11 | Other hcf 09/10 | Other hcf 10/11 | TOTAL Units 09/10 | TOTAL Units 10/11 | Per Cent Diff 09 v. 10 dif | Residential \$ Projected 10/11 | Other \$ Projected \$5.35 hcf | Base Charge 09/10 | Base Charge 10/11 | FY 10/11 \$ Budget |
| | Actual | Budget | Actual | Budget | Actual | Budget | | | | Actual | Budget | |
| Jul-09 | 39,331 | 39,331 | 71,954 | 71,954 | 111,285 | 111,285 | 0.0% | | | | | |
| Aug-09 | 73,531 | 73,531 | 43,611 | 43,611 | 117,142 | 117,142 | 0.0% | | | | | |
| Sep-09 | 38,821 | 38,821 | 56,680 | 56,680 | 95,501 | 95,501 | 0.0% | | | | | |
| Oct-09 | 65,194 | 65,194 | 31,123 | 31,123 | 96,317 | 96,317 | 0.0% | | | | | |
| Nov-09 | 29,453 | 29,453 | 37,004 | 37,004 | 66,457 | 66,457 | 0.0% | | | | | |
| Dec-09 | 45,635 | 45,635 | 18,527 | 18,527 | 64,162 | 64,162 | 0.0% | | | | | |
| Jan-10 | 27,361 | 27,361 | 26,474 | 26,474 | 53,835 | 53,835 | 0.0% | | | | | |
| Feb-10 | 43,769 | 43,769 | 18,945 | 18,945 | 62,714 | 62,714 | 0.0% | | | | | |
| Mar-10 | 22,892 | 22,892 | 29,916 | 29,916 | 52,808 | 52,808 | 0.0% | | | | | |
| Apr-10 | 48,522 | 48,522 | 8,739 | 8,739 | 57,261 | 57,261 | 0.0% | | | | | |
| May-10 | 30,662 | 30,662 | 66,432 | 66,432 | 97,094 | 97,094 | 0.0% | | | | | |
| Jun-10 | 62,178 | 62,178 | 11,789 | 11,789 | 73,967 | 73,967 | 0.0% | | | | | |
| TOTAL | 527,349 | 527,349 | 421,194 | 421,194 | 948,543 | 948,543 | 0.0% | \$ - | \$ - | | | |

Average Residential Charge per Unit
\$4.60

Commercial Charge per Unit
\$5.35

\$ -

FACTORS TO BE CONSIDERED

- 1 Superintendent projects a 40 MG purchase from Skylawn for next fiscal year
- 2 Anticipation of approximately 35 new connections next year.
- 3 April - June - Predicted Base on following:
Actual Sales / Predicted Sales (Jul - Feb)

Residential = 0.91

Other = 1.242

Budgeted Values for Residential & Other
Above multiplied by factor to get predicted
water sales.

| Res Units | FY09/10 | % FY 10/11 | Base Charge | FY 08/09 | 10.0% FY 09/10 |
|--------------|---------|---------------|------------------------|------------|-------------------|
| | | | | | |
| 1-8 | \$3.93 | | 5/8" | \$21.87 | \$24.06 |
| 9 -25 | \$4.33 | | 5/8"/ 2 dwelling units | \$48.11 | \$52.92 |
| 26 - 40 | \$5.63 | | 3/4" | \$32.88 | \$36.17 |
| 41 + | \$6.96 | | 3/4"/ 2 dwelling units | \$65.80 | \$72.38 |
| | | | 1" | \$54.80 | \$60.28 |
| | | | 1.5" | \$105.83 | \$116.41 |
| | | | 2.0" | \$175.40 | \$192.94 |
| Comm | \$5.35 | | 3" | \$383.70 | \$422.07 |
| | | | 4" | \$1,315.71 | \$1,447.28 |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|--|---------------|
| Acct. No. 4170 Description: Hydrant Sales | |
| Actual Amount As Of: 31-Mar 2010 | 11,449 |
| PROJECTED ACTIVITY to END of FY: | 6,000 |
| Projected YEAR END TOTAL: | 17,449 |
| PROPOSED Line Item Amount: | 25,000 |

Approved Line Item Amount:

| | |
|---|--------|
| PREVIOUS YEAR BUDGET: | 25,000 |
| % Change Actual Year End compared to Proposed Line item amount. | 43.3% |
| % Change to Previous Year Budget | 0.0% |
| Dollar difference between proposed budget & current budget | 0 |

NARRATIVE:

Water is taken from designated fire hydrants through portable meters for a variety of reasons. The most common use of this water is for new construction (dust control, earth compaction, etc.). Other uses of water through portable meters result in use for temporary irrigation, failed wells, temporary livestock watering, dust control for non construction purposes, festivals, etc.

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

DRAFT

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|--|---------------|
| Acct. No. 4180 Description: Late Penalty | |
| Actual Amount As Of: 31-Mar 2010 | 37,966 |
| PROJECTED ACTIVITY to END of FY: | 18,000 |
| Projected YEAR END TOTAL: | 55,966 |
| PROPOSED Line Item Amount: | 50,000 |

Approved Line Item Amount:

| | |
|---|----------------|
| PREVIOUS YEAR BUDGET: | 50,000 |
| % Change Actual Year End compared to Proposed Line item amount. | (10.7%) |
| % Change to Previous Year Budget | 100.0% |
| Dollar difference between proposed budget & current budget | 0 |
| NARRATIVE: | |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|---|---------------|
| Acct. No. 4230 Description: Service Connections | |
| Actual Amount As Of: 31-Mar 2010 | 3,310 |
| PROJECTED ACTIVITY to END of FY: | 500,000 |
| Projected YEAR END TOTAL: | 503,310 |
| PROPOSED Line Item Amount: | 8,000 |

Approved Line Item Amount:

| | |
|---|----------|
| PREVIOUS YEAR BUDGET: | 458,000 |
| % Change Actual Year End compared to Proposed Line item amount. | (98.4%) |
| % Change to Previous Year Budget | (98.3%) |
| Dollar difference between proposed budget & current budget | -450,000 |

NARRATIVE:

The amounts in the account show the labor cost charged to a customer for the installation of a new water service connection. The costs vary with each new installation depending upon the size of the service and how far it is from the distribution pipeline under the street. Cost of materials are not included in this category.

| | |
|--------------|----------------|
| Labor | \$8,000 |
| TOTAL | \$8,000 |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|---|------------------|
| Acct. No. 4920 Description: Interest Earned | |
| Actual Amount As Of: 31-Mar 2010 | 19,827 |
| PROJECTED ACTIVITY to END of FY: | 15,000 |
| Projected YEAR END TOTAL: | 34,827 |
| PROPOSED Line Item Amount: | \$ 26,418 |

Approved Line Item Amount:

| | |
|---|---------|
| PREVIOUS YEAR BUDGET: | 65,549 |
| % Change Actual Year End compared to Proposed Line item amount. | (24.1%) |
| % Change to Previous Year Budget | (59.7%) |
| Dollar difference between proposed budget & current budget | -39,131 |

NARRATIVE:

Interest income is derived from cash on deposit with LAIF. The interest income is calculated on funds that are not restricted to the CSP Project.

| | | | | | | | | |
|-----------------|-----------|-------------|-----------|---|-------|---|----|--------|
| Cash on Deposit | Balance | Less CSP \$ | | | | | | |
| | 2,662,647 | 20,868 | 2,641,779 | x | 1.00% | = | \$ | 26,418 |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|---|----------------|
| Acct. No. 4930 Description: Property Taxes | |
| Actual Amount As Of: 31-Mar 2010 | 393,157 |
| PROJECTED ACTIVITY to END of FY: | 300,000 |
| Projected YEAR END TOTAL: | 693,157 |
| PROPOSED Line Item Amount: | 600,000 |

Approved Line Item Amount:

| | |
|---|---------|
| PREVIOUS YEAR BUDGET: | 300,000 |
| % Change Actual Year End compared to Proposed Line item amount. | (13.4%) |
| % Change to Previous Year Budget | 100.0% |
| Dollar difference between proposed budget & current budget | 300,000 |

NARRATIVE:

| | |
|--|-----------|
| Projected CCWD portion of unsecured/secured Property Tax | \$600,000 |
| TOTAL | \$600,000 |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|---|---------------|
| Acct. No. 4950 Description: Miscellaneous | |
| Actual Amount As Of: 31-Mar 2010 | 76,891 |
| PROJECTED ACTIVITY to END of FY: | 9,000 |
| Projected YEAR END TOTAL: | 85,891 |
| PROPOSED Line Item Amount: | 37,000 |

Approved Line Item Amount:

| | |
|---|---------|
| PREVIOUS YEAR BUDGET: | 37,000 |
| % Change Actual Year End compared to Proposed Line item amount. | (56.9%) |
| % Change to Previous Year Budget | 0.0% |
| Dollar difference between proposed budget & current budget | 0 |

NARRATIVE:

Revenue from disposal of excess equipment, vehicles and reimbursement of expense line items, in addition to the identified sources, are entered into the Miscellaneous Sales account line item, such as: returned check fees, re-connect fees, copies of documents, reimbursement of repairs., etc...)

Skylawn Memorial Park reimburses the District for pumping when the District is not operating the Crystal Springs Pump Station for benefit of the District.

| <u>Sub-Account</u> | FY 09/10 | FY 10/11 |
|--------------------|----------|----------|
| Skylawn | 25,000 | 25,000 |
| Miscellaneous | 12,000 | 12,000 |
| | 37,000 | 37,000 |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|--|----------------|
| Acct. No. 4955 Description: Cell Site Lease Income | |
| Actual Amount As Of: 31-Mar 2010 | 80,098 |
| PROJECTED ACTIVITY to END of FY: | 9,000 |
| Projected YEAR END TOTAL: | 89,098 |
| PROPOSED Line Item Amount: | 111,312 |

Approved Line Item Amount:

| | |
|---|--------|
| PREVIOUS YEAR BUDGET: | 82,200 |
| % Change Actual Year End compared to Proposed Line item amount. | 24.9% |
| % Change to Previous Year Budget | 35.4% |
| Dollar difference between proposed budget & current budget | 29,112 |

NARRATIVE:

Revenue from disposal of excess equipment, vehicles and reimbursement of expense line items, in addition to the identified sources, are entered into the Miscellaneous Sales account line item, such as: returned check fees, re-connect fees, copies of documents, reimbursement of repairs., etc...)

Skylawn Memorial Park reimburses the District for pumping when the District is not operating the Crystal Springs Pump Station for benefit of the District.

| <u>Sub-Account</u> | <u>FY 10/11</u> |
|-----------------------|-----------------|
| Sprint Spectrum Lease | 21,852 |
| Sprint Spectrum Lease | 19,812 |
| Metro PCS | 22,464 |
| Metro PCS | 22,464 |
| Verizon | 24,720 |
| | <u>111,312</u> |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

DRAFT

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2010/2011**

| <u>Line Item</u> | | | <u>Amount</u> |
|----------------------------------|-------------|--------------|--------------------|
| Acct. No. | 4965 | Description: | ERAF Refund |
| Actual Amount As Of: | 31-Mar | 2010 | 305,752 |
| PROJECTED ACTIVITY to END of FY: | | | 0 |
| Projected YEAR END TOTAL: | | | 305,752 |

| | |
|-----------------------------------|----------------|
| PROPOSED Line Item Amount: | 100,000 |
|-----------------------------------|----------------|

Approved Line Item Amount:

| | |
|--|----------------|
| PREVIOUS YEAR BUDGET: | 100,000 |
| % Change Actual Year End compared to Proposed Line item amount. | (67.3%) |
| % Change to Previous Year Budget | 0.0% |
| Dollar difference between proposed budget & current budget | 0 |

NARRATIVE:

Educational Revenue Augmentation Fund (ERAF). ERAF was established in 1992 to redirect property tax revenues from cities, counties and special districts to public education programs.

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|---|------------------|
| Acct. No. 5130 Description: Water Purchased | |
| Actual Amount As Of: 31-Mar 2010 | 1,150,664 |
| PROJECTED ACTIVITY to END of FY: | 445,000 |
| Projected YEAR END TOTAL: | 1,595,664 |
| PROPOSED Line Item Amount: | 1,671,874 |

Approved Line Item Amount:

| | |
|---|-----------|
| PREVIOUS YEAR BUDGET: | 1,610,934 |
| % Change Actual Year End compared to Proposed Line item amount. | 4.8% |
| % Change to Previous Year Budget | 3.8% |
| Dollar difference between proposed budget & current budget | 60,940 |

NARRATIVE:

See worksheet 5130 A

The information on this sheet relates directly to Account 4120, water sales.

Water rates will increase approximately 15.2% from the SFWD this year. Cost per hcf \$1.90

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

PRODUCTION & PUMPING SCHEDULE FY 2010/2011

DRAFT

| | Denniston Surface | | Denniston Wells | | Pilarcitos Wells | | SFWD Pilarcitos-Crystal Springs | | | | SFWD Total | | TOTAL PRODUCTION | | SFWD COST |
|------------|-------------------|----------|-----------------|----------|------------------|----------|------------------------------------|----------|----------|----------|------------|----------|------------------|-----------|-------------|
| | FY 09/10 | FY 10/11 | FY 09/10 | FY 10/11 | FY 09/10 | FY 10/11 | Pilarcitos | | CSP | | FY 09/10 | FY 10/11 | FY 09/10 | FY 10/11 | 1.90 hcf |
| | hcf | hcf | hcf | hcf | hcf | hcf | FY 09/10 | FY 10/11 | FY 09/10 | FY 10/11 | hcf | hcf | Actual | Plan | Plan |
| Jul-09 | 1,698 | 8,311 | 0 | 2,756 | 0 | 0 | 0 | 0 | 120,454 | 113,746 | 120,454 | 113,746 | 122,152 | 124,813 | \$216,117 |
| Aug-09 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 110,027 | 121,578 | 110,027 | 121,578 | 110,027 | 121,578 | \$230,998 |
| Sep-09 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 105,267 | 99,118 | 105,267 | 99,118 | 105,267 | 99,118 | \$188,324 |
| Oct-09 | 0 | 5,798 | 0 | 2,687 | 0 | 0 | 0 | 0 | 80,856 | 96,545 | 80,856 | 96,545 | 80,856 | 105,030 | \$183,436 |
| Nov-09 | 3,810 | 5,690 | 922 | 2,420 | 6,872 | 10,655 | 0 | 0 | 64,171 | 58,083 | 64,171 | 58,083 | 75,775 | 76,848 | \$110,358 |
| Dec-09 | 4,104 | 5,716 | 802 | 2,600 | 10,602 | 14,653 | 0 | 0 | 53,650 | 50,709 | 53,650 | 50,709 | 69,158 | 73,678 | \$96,347 |
| Jan-10 | 0 | 0 | 0 | 0 | 12,955 | 15,535 | 8,342 | 42,667 | 33,890 | 0 | 42,232 | 42,667 | 55,187 | 58,202 | \$81,067 |
| Feb-10 | 0 | 0 | 0 | 0 | 13,279 | 16,640 | 41,432 | 51,161 | 0 | 0 | 41,432 | 51,161 | 54,711 | 67,801 | \$97,206 |
| Mar-10 | 0 | 16,273 | 0 | 2,500 | 15,576 | 14,508 | 50,382 | 25,244 | 0 | 0 | 50,382 | 25,244 | 65,958 | 58,525 | \$47,964 |
| Apr-10 | 20,400 | 16,630 | 3,000 | 2,976 | 0 | 0 | 56,400 | 42,300 | 0 | 0 | 56,400 | 42,300 | 79,800 | 61,906 | \$80,370 |
| May-10 | 18,000 | 20,794 | 3,249 | 4,052 | 0 | 0 | 65,000 | 74,983 | 0 | 0 | 65,000 | 74,983 | 86,249 | 99,829 | \$142,468 |
| Jun-10 | 17,326 | 14,231 | 3,640 | 2,961 | 0 | 0 | 40,000 | 34,074 | 37,000 | 26,892 | 77,000 | 60,966 | 97,966 | 78,158 | \$115,835 |
| hcf Totals | 65,338 | 93,443 | 11,613 | 22,952 | 59,284 | 71,991 | 261,556 | 270,429 | 605,315 | 566,671 | 866,871 | 837,100 | 1,003,106 | 1,025,486 | \$1,590,490 |
| MG Totals | 48.87 | 69.90 | 8.69 | 17.17 | 44.34 | 53.85 | 195.64 | 202.28 | 452.78 | 423.87 | 648.42 | 626.15 | 750.32 | 767.06 | |

Base Charge **\$81,384**
Grand Total **\$1,671,874**

Note: Bold numbers in actual columns are estimates

Expect 72,608 hcf of estimated unmetered water (leaks, plant use, flow tests, etc...)for FY 10/11
7.4% unaccountable water

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|---|---------------|
| Acct. No. 5230 Description: Electrical Exp. Nunes WTP | |
| Actual Amount As Of: 31-Mar 2010 | 14,289 |
| PROJECTED ACTIVITY to END of FY: | 6,500 |
| Projected YEAR END TOTAL: | 20,789 |
| PROPOSED Line Item Amount: | 19,000 |

Approved Line Item Amount:

| | |
|---|--------|
| PREVIOUS YEAR BUDGET: | 19,000 |
| % Change Actual Year End compared to Proposed Line item amount. | (8.6%) |
| % Change to Previous Year Budget | 0.0% |
| Dollar difference between proposed budget & current budget | 0 |

NARRATIVE:

The costs shown for this line item are for electrical costs for operating the water treatment plant.

FY 10/11

PG&E \$19,000

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|--|----------------|
| Acct. No. 5231 Description: Electrical Expenses, CSP | |
| Actual Amount As Of: 31-Mar 2010 | 238,477 |
| PROJECTED ACTIVITY to END of FY: | 9,000 |
| Projected YEAR END TOTAL: | 247,477 |

| | |
|-----------------------------------|----------------|
| PROPOSED Line Item Amount: | 243,836 |
|-----------------------------------|----------------|

Approved Line Item Amount:

| | |
|-----------------------|----------------|
| PREVIOUS YEAR BUDGET: | 230,407 |
|-----------------------|----------------|

| | |
|---|---------------|
| % Change Actual Year End compared to Proposed Line item amount. | (1.5%) |
| % Change to Previous Year Budget | 5.8% |
| Dollar difference between proposed budget & current budget | 13,429 |

NARRATIVE:

Skylawn is estimated to purchase 40 million gallons.
Anticipated less usage at Crystal Springs as FY 09/10 since Denniston WTP will be on-line more in FY 10/11.

| | hcf | rate to pump 1 unit of water | | | |
|------------------------------|------------|-------------------------------------|---|-----------|----------------|
| Pumping charges - electrical | 566,671 | 0.384 | = | \$ | 217,602 |
| Non-pumping electrical | | | | \$ | 5,700 |
| Skylawn Pumping Expenses | 53,476 | 0.384 | = | \$ | 20,535 |
| TOTAL | | | | \$ | 243,836 |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|--|---------------|
| Acct. No. 5232 Description: Electrical Expenses/Trans. & Dist. | |
| Actual Amount As Of: 31-Mar 2010 | 9,140 |
| PROJECTED ACTIVITY to END of FY: | 3,000 |
| Projected YEAR END TOTAL: | 12,140 |
| PROPOSED Line Item Amount: | 15,000 |

Approved Line Item Amount:

| | |
|---|---------|
| PREVIOUS YEAR BUDGET: | 21,700 |
| % Change Actual Year End compared to Proposed Line item amount. | 23.6% |
| % Change to Previous Year Budget | (30.9%) |
| Dollar difference between proposed budget & current budget | -6,700 |

NARRATIVE:

| | FY 10/11 |
|--------------------|-----------------|
| Granada #1 | \$5,670 |
| Granada #2 | \$3,400 |
| Granada #3 | \$1,650 |
| Alves Pump Station | \$4,080 |
| Miramontes Tank | \$200 |
| TOTAL | <u>\$15,000</u> |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|--|---------------|
| Acct. No. 5233 Description: Elec Exp/Pilarcitos Cyn | |
| Actual Amount As Of: 31-Mar 2010 | 10,962 |
| PROJECTED ACTIVITY to END of FY: | 2,500 |
| Projected YEAR END TOTAL: | 13,462 |
| PROPOSED Line Item Amount: | 10,016 |

Approved Line Item Amount:

| | |
|---|---------|
| PREVIOUS YEAR BUDGET: | 10,016 |
| % Change Actual Year End compared to Proposed Line item amount. | (25.6%) |
| % Change to Previous Year Budget | 0.0% |
| Dollar difference between proposed budget & current budget | 0 |

NARRATIVE:

Assumes sufficient rain in October to pump Pilarcitos Wells in November. During last three fiscal years this did not occur. Assumes 46,000 units of production, at an energy cost of \$0.20 per unit. Expected to double well #2 output from being refurbish this spring.

| | | | | |
|--------------|-----------------|--------------|-----------------|---------------------------|
| Wells #1 & 3 | \$ 1,500 | Well #4 | \$ 3,600 | |
| Well #2 | \$ 370 | Well #4A | \$ 1,600 | |
| Well #3A | \$ 370 | Well #5 | \$ 2,120 | |
| Carter Hill | \$ 256 | Telemeter | \$ 200 | |
| TOTAL | \$ 2,496 | Total | \$ 7,520 | Total <u>\$ 10,016</u> |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|---|------------------------------------|
| Acct. No. 5234 | Description: Electrical Exp., Denn |
| Actual Amount As Of: 31-Mar 2010 | 8,238 |
| PROJECTED ACTIVITY to END of FY: | 17,000 |
| Projected YEAR END TOTAL: | 25,238 |
| PROPOSED Line Item Amount: | 53,176 |

Approved Line Item Amount:

| | |
|---|--------|
| PREVIOUS YEAR BUDGET: | 53,176 |
| % Change Actual Year End compared to Proposed Line item amount. | 110.7% |
| % Change to Previous Year Budget | 0.0% |
| Dollar difference between proposed budget & current budget | 0 |

NARRATIVE:

Projected year end low due to inoperation of plant for most of FY 09/10.

| | FY 10/11 |
|---------------------|------------------------|
| Denn Pump Station | \$28,560 |
| Denn Well #1 | \$4,080 |
| Denn Well #2,3,4 | \$3,400 |
| Denn Well #5 | \$2,856 |
| Denn Well #9 | \$3,400 |
| Denn WTP | \$8,160 |
| Filter Recycle Pump | \$2,720 |
| TOTAL | <u><u>\$53,176</u></u> |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|---|---------------|
| Acct. No. 5235 Description: Denn. WTP Oper. | |
| Actual Amount As Of: 31-Mar 2010 | 4,711 |
| PROJECTED ACTIVITY to END of FY: | 15,000 |
| Projected YEAR END TOTAL: | 19,711 |
| PROPOSED Line Item Amount: | 25,600 |

Approved Line Item Amount:

| | |
|---|---------|
| PREVIOUS YEAR BUDGET: | 30,000 |
| % Change Actual Year End compared to Proposed Line item amount. | 29.9% |
| % Change to Previous Year Budget | (14.7%) |
| Dollar difference between proposed budget & current budget | -4,400 |

NARRATIVE:

Chemical costs = \$200/MG Expect to treat 112 MG.

| ADMIN | | CHEMICALS | |
|-------------------|---------|---------------------|------------------------|
| Telephone/DSL | \$1,000 | Caustic Soda | \$12,000 |
| Alarm System | \$1,600 | Alum | \$1,600 |
| Charts & Supplies | \$3,000 | Polymer | \$3,200 |
| | | KMNO4 | \$800 |
| | | Sodium Hypochlorite | \$2,400 |
| | | Admin | \$5,600 |
| | | Chemicals | \$20,000 |
| | | TOTAL | <u><u>\$25,600</u></u> |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

DRAFT

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|--|---------------|
| Acct. No. 5236 Description: Denn WTP Maint | |
| Actual Amount As Of: 31-Mar 2010 | 16,476 |
| PROJECTED ACTIVITY to END of FY: | 85,000 |
| Projected YEAR END TOTAL: | 101,476 |

| | |
|-----------------------------------|---------------|
| PROPOSED Line Item Amount: | 38,000 |
|-----------------------------------|---------------|

Approved Line Item Amount:

| | |
|---|---------|
| PREVIOUS YEAR BUDGET: | 43,000 |
| <hr/> | |
| % Change Actual Year End compared to Proposed Line item amount. | (62.6%) |
| % Change to Previous Year Budget | (11.6%) |
| Dollar difference between proposed budget & current budget | -5,000 |

NARRATIVE:

Increased in year end over proposed for last year due to following activities:
Filter Failure

| | FY 10/11 |
|------------------------|-----------------|
| Electrical | \$5,000 |
| Instrumentation | \$7,000 |
| Telemetry | \$3,000 |
| Pump Repair | \$15,000 |
| Misc. Plumbing & Parts | \$4,000 |
| Sludge Removal | \$4,000 |
| TOTAL | \$38,000 |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|---|-----------------------------|
| Acct. No. 5240 | Description: Nunes WTP Oper |
| Actual Amount As Of: 31-Mar 2010 | 59,618 |
| PROJECTED ACTIVITY to END of FY: | 18,000 |
| Projected YEAR END TOTAL: | 77,618 |
| PROPOSED Line Item Amount: | 64,820 |

Approved Line Item Amount:

| | |
|---|---------|
| PREVIOUS YEAR BUDGET: | 65,400 |
| % Change Actual Year End compared to Proposed Line item amount. | (16.5%) |
| % Change to Previous Year Budget | (0.9%) |
| Dollar difference between proposed budget & current budget | -580 |

NARRATIVE:

Chemical costs = \$87/MG.
Expect to treat 690 MG.

| | | | |
|-------------------|------------------------|------------------|-----------------|
| Telephone/DSL | \$2,120 | Chemicals | |
| Alarm System | \$1,000 | Caustic | \$14,000 |
| Charts & Supplies | \$2,000 | Polymer | \$2,700 |
| Sub total | <u>\$5,120</u> | Alum | \$28,000 |
| | | Hypo Chlor | <u>\$15,000</u> |
| | | | \$59,700 |
| TOTAL | <u><u>\$64,820</u></u> | | |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|--|---------------|
| Acct. No. 5241 Description: Nunes WTP Maint | |
| Actual Amount As Of: 31-Mar 2010 | 43,472 |
| PROJECTED ACTIVITY to END of FY: | 17,000 |
| Projected YEAR END TOTAL: | 60,472 |
| PROPOSED Line Item Amount: | 38,000 |

Approved Line Item Amount:

| | |
|---|---------|
| PREVIOUS YEAR BUDGET: | 38,000 |
| % Change Actual Year End compared to Proposed Line item amount. | (37.2%) |
| % Change to Previous Year Budget | 0.0% |
| Dollar difference between proposed budget & current budget | 0 |

NARRATIVE:

Overdraft of maintenance budget due to costs incurred from failure of emergency generator switchgear (\$13,000) as well as failure of alarm system and dial up notification (\$6300).

FY 10/11

| | |
|----------------------------|-----------------|
| Generator Service Contract | \$1,000 |
| Sludge Removal | \$6,000 |
| Electrical | \$6,000 |
| Instrumentation/Controls | \$7,000 |
| Motor & Pump Replacement | \$6,000 |
| Filter Inspection | \$4,000 |
| Annual Electrical PM | \$6,000 |
| Misc. | \$2,000 |
| | <u>\$38,000</u> |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|--|---------------|
| Acct. No. 5242 Description: CSP - Operation | |
| Actual Amount As Of: 31-Mar 2010 | 6,116 |
| PROJECTED ACTIVITY to END of FY: | 4,100 |
| Projected YEAR END TOTAL: | 10,216 |
| PROPOSED Line Item Amount: | 8,500 |

Approved Line Item Amount:

| | |
|---|---------|
| PREVIOUS YEAR BUDGET: | 8,500 |
| % Change Actual Year End compared to Proposed Line item amount. | (16.8%) |
| % Change to Previous Year Budget | 0.0% |
| Dollar difference between proposed budget & current budget | 0 |

| NARRATIVE: | FY 10/11 |
|-----------------------------------|-----------------------|
| Telephone & Telemetry | \$6,300 |
| Alarm Co. (Bay Alarm / HMB Alarm) | \$1,200 |
| Fire System Maint. | <u>\$1,000</u> |
| TOTAL | <u><u>\$8,500</u></u> |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|--|---------------|
| Acct. No. 5243 Description: CSP - Maintenance | |
| Actual Amount As Of: 31-Mar 2010 | 30,181 |
| PROJECTED ACTIVITY to END of FY: | 17,000 |
| Projected YEAR END TOTAL: | 47,181 |
| PROPOSED Line Item Amount: | 53,500 |

Approved Line Item Amount:

| | |
|---|---------|
| PREVIOUS YEAR BUDGET: | 68,500 |
| % Change Actual Year End compared to Proposed Line item amount. | 13.4% |
| % Change to Previous Year Budget | (21.9%) |
| Dollar difference between proposed budget & current budget | -15,000 |

NARRATIVE:

Will not be cleaning tunnel in FY 10/11. Anticipate needing more work on instrumentation and controls in FY 10/11.

| | FY 10/11 |
|------------------------------|-----------------|
| Electrical Testing (ETI) | \$10,000 |
| Electrical Repair | \$10,000 |
| Equipment /Valve Maintenance | \$12,000 |
| Pressure Reducing Valves | \$1,000 |
| Misc. Equip/Air Vent | \$1,500 |
| Telemetry & Alarms | \$4,000 |
| Pump Maintenance | \$15,000 |
| | <u>\$53,500</u> |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|---|----------------------------------|
| Acct. No. 5250 | Description: Laboratory Expenses |
| Actual Amount As Of: 31-Mar 2010 | 33,109 |
| PROJECTED ACTIVITY to END of FY: | 19,000 |
| Projected YEAR END TOTAL: | 52,109 |
| PROPOSED Line Item Amount: | 60,000 |

Approved Line Item Amount:

| | |
|---|---------|
| PREVIOUS YEAR BUDGET: | 75,000 |
| % Change Actual Year End compared to Proposed Line item amount. | 15.1% |
| % Change to Previous Year Budget | (20.0%) |
| Dollar difference between proposed budget & current budget | -15,000 |

NARRATIVE:

Laboratory Costs associated with water sampling throughout distribution system and Treatment Plants. Reduced testing due to end of IDSE monitoring

FY 10/11

| | |
|---------------|-----------------|
| Nunes WTP | \$30,000 |
| Denniston WTP | \$30,000 |
| | <u>\$60,000</u> |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|--|---------------|
| Acct. No. 5318 Description: Studies/Surveys/Consulting | |
| Actual Amount As Of: 31-Mar 2010 | 43,050 |
| PROJECTED ACTIVITY to END of FY: | 15,000 |
| Projected YEAR END TOTAL: | 58,050 |

| | |
|-----------------------------------|-----------------|
| PROPOSED Line Item Amount: | \$22,000 |
|-----------------------------------|-----------------|

Approved Line Item Amount:

| | |
|--|----------------|
| PREVIOUS YEAR BUDGET: | 22,544 |
| % Change Actual Year End compared to Proposed Line item amount. | (62.1%) |
| % Change to Previous Year Budget | (2.4%) |
| Dollar difference between proposed budget & current budget | -544 |

Narrative: Lease consultant agreement offset by Cell Site Lease Agreements in account 4955

| | |
|---|-------------|
| Communication Lease Consultant (Til FY 10/11) | \$17,000.00 |
| Misc. Studies/Surveys | \$5,000.00 |
| | \$22,000.00 |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|-----------------------------------|--|
| Acct. No. 5321 | Description: Water Conservation |
| Actual Amount As Of: 31-Mar 2010 | 48,331 |
| PROJECTED ACTIVITY to END of FY: | 15,000 |
| Projected YEAR END TOTAL: | 63,331 |
| PROPOSED Line Item Amount: | 92,500 |

Approved Line Item Amount:

| | |
|---|---------------|
| PREVIOUS YEAR BUDGET: | 60,650 |
| % Change Actual Year End compared to Proposed Line item amount. | 46.1% |
| % Change to Previous Year Budget | 52.5% |
| Dollar difference between proposed budget & current budget | 31,850 |

NARRATIVE:

Increase funding due to:

1. Rebates for toilets and washing machines is being increased in anticipation of losing grant funding, increased rebate amounts and an increase in participation per BAWSCA's WCIP.
2. School education is being increased in anticipation of new BAWSCA sponsored outreach to more grade levels.
3. Funding for residential surveys is a new item in anticipation of outsourcing this program to comply with CUWCC BMP.
4. Low flow device funding is being increased to provide low flow spray rinse valves to restaurants as part of BAWSCA's WCIP.
5. Funds included to install water meter at 766 Main Street to comply with BMP's.
6. Funds included for Pilarcitos IRWMP implementation.
7. Funds included to produce 2010 UWMP, which is due December 2009.

Legend:

- BAWSCA** - Bay Area Water Supply and Conservation Agency
- BMP** - Best Management Practices
- CUWCC** - California Urban Water Conservation Council
- IRWMP** - Integrated Regional Watershed Management Plan
- UWMP** - Urban Water Management Plan
- WCIP** - Water Conservation Implementation Plan

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

Budget Worksheet

Fiscal Year

2010-2011

DRAFT

Worksheet 5321 A – Water Conservation/Water Resources

Proposed

Description

FY 10/11

Foundational

1.0 Utility Operations Programs

1.1 Operations

Conservation Coordinator \$0

Water Waste Prevention \$0

1.2 System Water Audits \$0

1.3 Metering \$0

1.4 Conservation Pricing \$0

Subtotal \$0

2.0 Education Programs

2.1 Public Information Programs

Events \$0

Bill Stuffers \$7,000

Website \$0

Direct Mail \$0

Point of Purchase Materials \$100

Landscape Workshops \$0

Media \$1,000

California Water Awareness Campaign \$900

Materials (Conservation) \$2,000

2.2 School Education Programs

Curriculum Materials \$500

Water Wise (BAWSCA) \$3,000

WTP Tours \$0

Subtotal \$14,500

Programmatic

3.0 Residential

3.1 High Efficiency Fixture Devices (Q=300 each) \$3,500

3.2 High Efficiency Toilet Rebates (Q=100) \$15,000

3.3 High Efficiency Clothes Washer Rebates (Q=200) \$28,060

3.4 Residential Assistance

High Bill Relief Outreach (Q=50) \$0

Indoor Survey \$0

Outdoor Survey \$0

Subtotal \$46,560

4.0 Commercial, Industrial and Institutional

4.1 Rebates

High Efficiency Tank Toilets (Q=1) \$150

High Efficiency Urinals (Q=1) \$300

High Efficiency and Ultra Low Flow Flush Valve Toilets (Q=1) \$300

Water Efficient Ice Machines \$0

Connectionless Food Steamers \$0

Dry vacuum Pumps \$0

Cooling Tower (conductivity and pH) \$0

San Mateo Green Business Certification Program \$0

4.2 Give-away

| | |
|--|-----------------|
| Restaurant Spray Valves (Q=1) | \$90 |
| Subtotal | \$840 |
| 5.0 Landscape (Large) | |
| 5.1 Dedicated Irrigation Account Water Budget Reports (Q=44) | \$2,500 |
| 5.2 Surveys for Deedicated Irrigation Meters Accounts (1) | \$1,400 |
| 5.3 Outreach to CII Mixed Use Meters | \$0 |
| Subtotal | \$3,900 |
| Water Resources | |
| legal | \$0 |
| UWMP 2010 | \$15,000 |
| SB7 compliance | \$5,000 |
| Pilarcitos IRWMP Commitments (\$2500) | \$2,500 |
| California Urban Water Conservation Council Dues | \$3,000 |
| BAWSCA Assessment (4*5572=22288) | \$0 |
| CCR (cal yr) | \$0 |
| WSE (cal yr) | \$0 |
| Springbrook | \$1,200 |
| DWR Water System Statistics Report (cal yr) | \$0 |
| Department of Public Health Annual Report (cal yr) | \$0 |
| BAWSCA Annual Report (FY) | \$0 |
| BAWSCA Water Management Charge (estimate=\$19,556.98) | \$0 |
| California Urban Water Conservation Council Reporting | \$0 |
| Subtotal | \$26,700 |
| Total | \$92,500 |

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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2010/2011**

| <u>Line Item</u> | <u>Amount</u> |
|--|---------------|
| Acct. No. 5322 Description: Community Outreach | |
| Actual Amount As Of: 31-Mar 2010 | 14,083 |
| PROJECTED ACTIVITY to END of FY: | 10,000 |
| Projected YEAR END TOTAL: | 24,083 |
| PROPOSED Line Item Amount: | 26,200 |

Approved Line Item Amount:

| | |
|---|---------------|
| PREVIOUS YEAR BUDGET: | 28,700 |
| % Change Actual Year End compared to Proposed Line item amount. | 8.8% |
| % Change to Previous Year Budget | (8.7%) |
| Dollar difference between proposed budget & current budget | -2,500 |

NARRATIVE:

Created new account per Finance Committee to accommodate new community outreach between CCWD and Customers. Increase due to additional printing of annual reports and postage. Decrease in MCTV services.

| | |
|---|---------|
| MCTV-Recording meetings(14 @ \$375) | \$5,000 |
| Montara Fog (14 @ \$300) | \$4,200 |
| Materials/Publications/Public Information | \$5,000 |
| Postage for Public Outreach | \$6,000 |
| Printing Annual Reports (Consumer Confidence Report/ Water Supply Evaluation, etc..) | \$6,000 |

Spread: TOTAL **26,200**

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | | <u>Amount</u> |
|-----------------------------------|-------------|-------------------------------|
| Acct. No. | 5411 | Description: Salaries - Field |
| Actual Amount As Of: | 31-Mar 2010 | 655,450 |
| PROJECTED ACTIVITY to END of FY: | | 250,000 |
| Projected YEAR END TOTAL: | | 905,450 |
| PROPOSED Line Item Amount: | | 930,278 |

Approved Line Item Amount:

| | |
|---|---------|
| PREVIOUS YEAR BUDGET: | 907,674 |
| % Change Actual Year End compared to Proposed Line item amount. | 2.7% |
| % Change to Previous Year Budget | 2.5% |
| Dollar difference between proposed budget & current budget | 22,604 |

NARRATIVE:

A COLA of 3.0% was used as a place holder based upon the Memorandum of Understanding between the CCWD and Teamsters Local 856.

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

DRAFT

COASTSIDE COUNTY WATER DISTRICT
5/6/2010
FY 2010/2011 BUDGET WORKSHEET (5411 A)

SALARIES - Accounts 5411 & 5610

| EMPLOYEE | Current Hrly Rate | COLA 3.0% | Annual Pay | O T Hours | O T Pay | Cert. Pay | TOTAL |
|-----------------------------------|----------------------|--------------|------------------|--------------|---------------|---------------|--------------------|
| FIELD #5411 | | | | | | | |
| Superintendent | 56.18 | 57.86 | 120,349 | | | 10,800 | 131,149 |
| Distribution Supervisor | 46.10 | 47.48 | 98,765 | 120 | 8,547 | 7,200 | 114,512 |
| WTP Supervisor | 49.65 | 51.14 | 106,370 | 120 | 9,205 | 7,200 | 122,775 |
| Sr. WTP Oper. | 43.88 | 45.20 | 94,009 | 120 | 8,135 | 7,200 | 109,344 |
| Treat/Dist Op | 29.56 | 30.45 | 63,329 | 80 | 3,654 | 4,800 | 71,783 |
| Treat/Dist Op | 28.84 | 29.70 | 61,781 | 80 | 3,564 | 4,800 | 70,146 |
| Treat/Dist Op | 28.84 | 29.71 | 61,787 | 80 | 3,565 | 4,800 | 70,151 |
| Treat/Dist Op | 29.56 | 30.45 | 63,335 | 80 | 3,654 | 7,200 | 74,189 |
| Maint Worker | 26.81 | 27.61 | 57,438 | 40 | 1,657 | 2,400 | 61,495 |
| Maint Worker | 24.29 | 25.02 | 52,034 | 40 | 1,501 | 1,200 | 54,735 |
| Part-Time Help | 15.00 | | 15,000 | | | | 15,000 |
| Part-Time Help | 15.00 | | 15,000 | | | | 15,000 |
| Estimated Annual Merit Increase | | | | | | | |
| Standby Pay for On-Call Employees | | | 20,000 | | | | 20,000 |
| Sub total, Field | | | 829,196 | | 43,482 | 57,600 | 930,278 |
| ADMIN #5610 | | | | | | | |
| Gen Manager | 88.00 | 90.64 | 188,531 | | | | 188,531 |
| Water Conser. | 35.05 | 36.10 | 75,091 | 40 | 2,166 | | 77,257 |
| Prj Coord. PT | 60.00 | | 12,000 | | | | 12,000 |
| Office Mgr | 38.76 | 39.93 | 83,045 | 40 | 2,396 | | 85,440 |
| Admin Assist. | 35.13 | 36.18 | 75,252 | 40 | 2,171 | 7,546 | 84,969 |
| Office Specst | 26.81 | 27.62 | 57,443 | | - | | 57,443 |
| Office Specst | 24.90 | 25.65 | 53,346 | 40 | 1,539 | | 54,885 |
| Office Specst | 26.81 | 27.62 | 57,443 | | - | 2,400 | 59,843 |
| Directors | | | 20,000 | | | | 20,000 |
| Estimated Annual Merit Increase | | | | | | | |
| Sub total, Admin | | | 622,151 | | 8,271 | 9,946 | \$640,368 |
| TOTAL | | | 1,451,347 | | | | \$1,570,646 |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|---|----------------|
| Acct. No. 5412 Description: Maintenance Expenses | |
| Actual Amount As Of: 31-Mar 2010 | 107,828 |
| PROJECTED ACTIVITY to END of FY: | 70,000 |
| Projected YEAR END TOTAL: | 177,828 |
| PROPOSED Line Item Amount: | 192,500 |

Approved Line Item Amount:

| | |
|---|---------|
| PREVIOUS YEAR BUDGET: | 189,500 |
| % Change Actual Year End compared to Proposed Line item amount. | 8.3% |
| % Change to Previous Year Budget | 1.6% |
| Dollar difference between proposed budget & current budget | 3,000 |

NARRATIVE:

| | | | |
|-----------------------------|-------------------|---|------------------|
| Laundry | \$2,000 | Tree Removal | \$13,000 |
| Service Products | \$5,000 | Paving | \$15,000 |
| Pump Repair | \$6,000 | Inventory | \$13,000 |
| Uniforms/Jackets/Shoes | \$8,000 | Materials | \$5,000 |
| USA | \$500 | Equip. Rental | \$2,000 |
| Backfill | \$3,000 | Radio Repair/PM | \$3,000 |
| Hydrant repair | \$14,000 | Landscape Maint | \$2,000 |
| Tank Inspection | \$5,000 | Main Repairs/Sml Line Replacmnt | \$28,000 |
| Generator services | \$7,000 | Cathodic Protection | \$8,000 |
| Safety Supplies | \$4,000 | Misc. tools, etc. | \$4,000 |
| DMV/Pre-employment Physical | \$1,000 | (Welder, Drill, Airtools, Sump Pump, Lrg tools) | |
| Miramar Alt Valve | \$10,000 | Waste Services | \$3,000 |
| Miramar Vault Valves | \$4,000 | Fence Repairs | \$2,000 |
| Sub totals | \$69,500 | Raising Valve (City/County) | \$25,000 |
| TOTAL | \$ 192,500 | | \$123,000 |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|--|---------------|
| Acct. No. 5414 Description: Motor Vehicle Exp. | |
| Actual Amount As Of: 31-Mar 2010 | 35,204 |
| PROJECTED ACTIVITY to END of FY: | 7,000 |
| Projected YEAR END TOTAL: | 42,204 |

| | |
|-----------------------------------|---------------|
| PROPOSED Line Item Amount: | 44,500 |
|-----------------------------------|---------------|

Approved Line Item Amount:

| | |
|---|--------|
| PREVIOUS YEAR BUDGET: | 47,500 |
| <hr/> | |
| % Change Actual Year End compared to Proposed Line item amount. | 5.4% |
| % Change to Previous Year Budget | (6.3%) |
| Dollar difference between proposed budget & current budget | -3,000 |

NARRATIVE:

| | <u>FY 10/11</u> |
|-------------------|---------------------------|
| Gasoline | \$29,000.00 |
| Mobile Phones | \$7,500.00 |
| Service & Repairs | \$8,000.00 |
| | <u><u>\$44,500.00</u></u> |
| Total | |

| | | | | | |
|-----|-----|------|-----|-----|-----|
| Jul | Aug | Sept | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|---|---------------|
| Acct. No. 5415 Description: Maintenance, Wells | |
| Actual Amount As Of: 31-Mar 2010 | 2,713 |
| PROJECTED ACTIVITY to END of FY: | 1,000 |
| Projected YEAR END TOTAL: | 3,713 |
| PROPOSED Line Item Amount: | 6,000 |

Approved Line Item Amount:

| | |
|---|---------|
| PREVIOUS YEAR BUDGET: | 15,000 |
| % Change Actual Year End compared to Proposed Line item amount. | 61.6% |
| % Change to Previous Year Budget | (60.0%) |
| Dollar difference between proposed budget & current budget | -9,000 |

NARRATIVE:

FY 09/10 amounts lower from past year due to rehabilitation of wells and upgrades.

| | <u>FY 10/11</u> |
|---------------|-----------------|
| Electrical PM | \$1,200 |
| Pumps | \$3,000 |
| Electrical | \$1,600 |
| Plumbing | \$200 |
| | <u>\$6,000</u> |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|---|----------------|
| Acct. No. 5610 Description: Salaries, Admin. | |
| Actual Amount As Of: 31-Mar 2010 | 443,597 |
| PROJECTED ACTIVITY to END of FY: | 175,000 |
| Projected YEAR END TOTAL: | 618,597 |
| PROPOSED Line Item Amount: | 640,368 |

Approved Line Item Amount:

| | |
|---|---------|
| PREVIOUS YEAR BUDGET: | 646,607 |
| % Change Actual Year End compared to Proposed Line item amount. | 3.5% |
| % Change to Previous Year Budget | (1.0%) |
| Dollar difference between proposed budget & current budget | -6,239 |

NARRATIVE:

A COLA of 3.0% was used as a place holder based upon the Memorandum of Understanding between the CCWD and Teamsters Local 856.

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

Budget Worksheet

DRAFT

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|-----------------------------------|-------------------------------------|
| Acct. No. 5620 | Description: Office Expenses |
| Actual Amount As Of: 31-Mar 2010 | 78,462 |
| PROJECTED ACTIVITY to END of FY: | 35,000 |
| Projected YEAR END TOTAL: | 113,462 |
| PROPOSED Line Item Amount: | 118,875 |

Approved Line Item Amount:

| | |
|---|----------------|
| PREVIOUS YEAR BUDGET: | 131,150 |
| % Change Actual Year End compared to Proposed Line item amount. | 4.8% |
| % Change to Previous Year Budget | (9.4%) |
| Dollar difference between proposed budget & current budget | -12,275 |

NARRATIVE:

See Sheet 5620 A which details the cost items comprising this line item

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

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Account 5620 - Detail of Account

| Account Name | Description | Amount |
|------------------------|--|-------------------|
| Postage | Mail Machine | \$ 2,500 |
| | Bulk Mailing | \$ 5,000 |
| | Pre-Stamped Envelopes | \$ 3,500 |
| Phone Services PG&E | Monthly Service & Repairs | \$ 4,000 |
| | Monthly Service (District Office) | \$ 6,000 |
| Office Cleaning | Janitorial Service/Carpet Cleaning | \$ 7,500 |
| File Storage | Iron Mountain - Offsite Storage | \$ 5,000 |
| Leases | Mail & Copier Machines | \$ 13,000 |
| | Office Alarms and Security Camera | \$ 4,000 |
| Printing | Checks, Forms, Statements | \$ 1,700 |
| Data Prose | Fulfillment Center for Billing Stmtnts | \$ 20,000 |
| | NetBill (Online Payments) | \$ 6,000 |
| Emergency | Supplies | \$ 1,000 |
| | AED Certification | \$ 125 |
| Miscellaneous | Office Supplies | \$ 7,500 |
| | Credit Card / Bank Fees | \$ 7,000 |
| | DMV/Pre-Employment Physicals | \$ 400 |
| | Employee Recognition Program | \$ 1,750 |
| | Petty Cash | \$ 2,500 |
| | Director recognition/framing | \$ 300 |
| | ORCC LockBox Services | \$ 600 |
| | Allowance for Bad Debt | \$ 5,000 |
| Maintenance | Office Equipment/Repairs | \$ 2,500 |
| | Office Maintenance/Repairs | \$ 5,000 |
| Payroll | Payroll Processing with ADP | \$ 7,000 |
| TOTAL | | \$ 118,875 |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| | | |
|----------------------------------|-------------|--------------------------------|
| <u>Line Item</u> | | <u>Amount</u> |
| Acct. No. | 5621 | Description: Computer Services |
| Actual Amount As Of: | 31-Mar 2010 | 39,528 |
| PROJECTED ACTIVITY to END of FY: | | 18,000 |
| Projected YEAR END TOTAL: | | 57,528 |

| | |
|-----------------------------------|---------------|
| PROPOSED Line Item Amount: | 62,650 |
|-----------------------------------|---------------|

Approved Line Item Amount:

| | |
|--|---------------|
| PREVIOUS YEAR BUDGET: | 64,150 |
| % Change Actual Year End compared to Proposed Line item amount. | 8.9% |
| % Change to previous year budget: | (2.3%) |
| Dollar difference between proposed budget & current budget | -1,500 |

NARRATIVE: Addition of Check Scanner Annual Maintenance costs along with an increase in upgrades to software for water shortage billing module

| Maintenance Agreements | | Computer Services | |
|-------------------------------|-----------------|------------------------------------|------------------|
| Springbrook | \$12,000 | New/Upgrades to software/Cust Rpts | \$ 4,000 |
| Radix | \$3,000 | Services/Repairs | \$ 15,000 |
| ICS | \$15,000 | Coastside Net | \$ 1,000 |
| Hansen | \$2,500 | Rogue Web Works (Website Maint.) | \$ 5,000 |
| Badger | \$1,500 | Sonic.net | \$ 450 |
| XC2 Software | \$800 | Spam Filtering | \$ 900 |
| Check Scanner | \$1,500 | | |
| <i>Subtotal</i> | <i>\$36,300</i> | Subtotal | \$ 26,350 |
| | | Grand Total | \$ 62,650 |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|---|---------------|
| Acct. No. 5625 Description: Meetings/Training/Seminars | |
| Actual Amount As Of: 31-Mar 2010 | 16,654 |
| PROJECTED ACTIVITY to END of FY: | 5,000 |
| Projected YEAR END TOTAL: | 21,654 |
| PROPOSED Line Item Amount: | 20,000 |

Approved Line Item Amount:

| | |
|---|--------|
| PREVIOUS YEAR BUDGET: | 20,000 |
| % Change Actual Year End compared to Proposed Line item amount. | (7.6%) |
| % Change to Previous Year Budget | 0.0% |
| Dollar difference between proposed budget & current budget | 0 |

NARRATIVE:

| | <u>Amount</u> |
|--|-------------------------|
| Conferences (District Employees) | \$ 5,000 |
| Conferences/Seminars (Board of Directors) | \$ 3,000 |
| Staff Training/Seminars/Continuing Education | \$ 4,000 |
| Safety Training (CINTAS) | \$ 7,000 |
| WTO/WDO Renewal/Application Fees | \$ 1,000 |
| TOTAL | <u>\$ 20,000</u> |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | | <u>Amount</u> |
|-----------------------------------|-------------|------------------------|
| Acct. No. | 5630 | Description: Insurance |
| Actual Amount As Of: | 31-Mar 2010 | 383,885 |
| PROJECTED ACTIVITY to END of FY: | | 125,000 |
| Projected YEAR END TOTAL: | | 508,885 |
| PROPOSED Line Item Amount: | | 528,890 |

Approved Line Item Amount:

| | |
|---|---------|
| PREVIOUS YEAR BUDGET: | 500,830 |
| % Change Actual Year End compared to Proposed Line item amount. | 3.9% |
| % Change to Previous Year Budget | 5.6% |
| Dollar difference between proposed budget & current budget | 28,060 |

| NARRATIVE: | FY 09/10 | FY 10/11 |
|----------------------|------------------|------------------|
| Dental | \$21,253 | \$23,053 |
| LTD | \$16,158 | \$16,777 |
| Health | \$326,690 | \$351,723 |
| Liability | \$55,000 | \$55,000 |
| Life | \$5,361 | \$5,766 |
| Property | \$20,000 | \$20,000 |
| Vision | \$5,636 | \$5,834 |
| EAP Program | \$732 | \$737 |
| Workers Compensation | \$50,000 | \$50,000 |
| TOTAL | \$500,830 | \$528,890 |

Estimated Rate Increases for: Dental Dental (10%), Health (Blue Cross - 15%), EAP (2%), VSP (2%), Life (3%), Health (Kaiser - 15%), LTD (3%)

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

DRAFT

Current FY 2009/2010

| | KAISER | Blue Cross | Dental | Vision | Life/AD&D | LTD Metlife | ACWA EAP | ACWA W/C | ACWA Property | ACWA Liability |
|--------------------------|------------------|------------------|-----------------|---------------|---------------|----------------|-------------|-------------|------------------|-------------------|
| July | \$8,609 | \$15,483 | \$1,610 | \$470 | \$456 | \$1,307 | \$60 | \$11,664 | | |
| August | \$8,609 | \$15,483 | \$1,610 | \$470 | \$456 | \$1,458 | \$60 | | | \$55,000 |
| September | \$7,533 | \$11,852 | \$1,643 | \$470 | \$497 | \$1,357 | \$60 | | | |
| October | \$8,288 | \$15,483 | \$1,643 | \$470 | \$467 | \$1,357 | \$60 | \$13,000 | | |
| November | \$6,596 | \$15,483 | \$1,643 | \$470 | \$467 | \$1,357 | \$60 | | | |
| December | \$9,054 | \$16,139 | \$1,746 | \$477 | \$467 | \$1,357 | \$60 | | | |
| January | \$9,054 | \$16,139 | \$1,746 | \$477 | \$467 | \$1,357 | \$60 | \$11,387 | | |
| February | \$9,054 | \$16,139 | \$1,746 | \$477 | \$467 | \$1,357 | \$60 | | \$17,000 | |
| March | \$9,054 | \$16,139 | \$1,746 | \$477 | \$467 | \$1,357 | \$60 | | | |
| April | \$9,054 | \$16,139 | \$1,746 | \$477 | \$467 | \$1,357 | \$60 | \$12,000 | | |
| May | \$9,054 | \$16,139 | \$1,746 | \$477 | \$467 | \$1,357 | \$60 | | | |
| June | \$9,054 | \$16,139 | \$1,746 | \$477 | \$467 | \$1,357 | \$60 | | | |
| EE/Retirees Credit | -\$5,904 | -\$22,322 | -\$4,978 | -\$237 | -\$169 | \$0 | | | | |
| Retiree Reimbursement | \$3,528 | | | | | | | | | |
| Sub Total | \$100,637 | \$164,437 | \$15,397 | \$5,448 | \$5,440 | \$16,338 | \$722 | \$48,051 | \$17,000 | \$55,000 |
| | | | | | | | | | | |
| FY 09/10 Total | \$112,176 | \$193,670 | \$20,957 | \$5,720 | \$5,598 | \$16,288 | \$722 | \$48,051 | | |
| June Rate x 12 months | | | | | | | | | | |
| | | | | | | | | | | |
| Approx. Rate Increase | 15% \$129,002 | 15% \$222,721 | 10% \$23,053 | 2% \$5,834 | 3% \$5,766 | 3% \$16,777 | 2% \$737 | \$50,000 | \$20,000 | \$55,000 |
| | | | | | | | | | | |
| Total Medical | \$351,723 | | | | | | | | | |
| | | | | | | | | | | |
| Total | \$528,890 | | | | | | | | | |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|---|----------------|
| Acct. No. 5640 Description: Employee Retirement | |
| Actual Amount As Of: 31-Mar 2010 | 305,257 |
| PROJECTED ACTIVITY to END of FY: | 125,000 |
| Projected YEAR END TOTAL: | 430,257 |
| PROPOSED Line Item Amount: | 437,789 |

Approved Line Item Amount:

| | |
|---|----------------|
| PREVIOUS YEAR BUDGET: | 447,750 |
| % Change Actual Year End compared to Proposed Line item amount. | 1.8% |
| % Change to Previous Year Budget | (2.2%) |
| Dollar difference between proposed budget & current budget | -9,961 |

NARRATIVE:

This line item is a function of salaries and will be determined when salaries and employee complement is set by the Board.

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|--|---------------|
| Acct. No. 5645 Description: SIP 401 K Plan | |
| Actual Amount As Of: 31-Mar 2010 | 0 |
| PROJECTED ACTIVITY to END of FY: | 0 |
| Projected YEAR END TOTAL: | 0 |
| PROPOSED Line Item Amount: | 30,000 |

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **20,000**

| | |
|---|---------------|
| % Change Actual Year End compared to Proposed Line item amount. | |
| % Change to Previous Year Budget | 50.0% |
| Dollar difference between proposed budget & current budget | 10,000 |

NARRATIVE:

Supplemental Income Trust Fund / AIP 401 K Plan base on the Memorandum of Understanding between CCWD and the Teamsters Union, Local 856

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT
DRAFT
 Budget Worksheet

DRAFT

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|---|---------------|
| Acct. No. 5681 Description: Legal | |
| Actual Amount As Of: 31-Mar 2010 | 41,008 |
| PROJECTED ACTIVITY to END of FY: | 15,000 |
| Projected YEAR END TOTAL: | 56,008 |
| PROPOSED Line Item Amount: | 57,000 |

Approved Line Item Amount:

| | |
|---|---------------|
| PREVIOUS YEAR BUDGET: | 52,000 |
| % Change Actual Year End compared to Proposed Line item amount. | 1.8% |
| % Change to Previous Year Budget | 9.6% |
| Dollar difference between proposed budget & current budget | 5,000 |

NARRATIVE:

This account is for the Legal Counsel General District business that is not included in capital projects or reimbursable projects. The legal costs for capital projects and reimbursable projects whether the work is performed by District Counsel or other counsel is part of the overall project and not an operating expense.

| | |
|----------------|-----------------|
| HansonBridgett | \$55,000 |
| Sherman/Feller | \$2,000 |
| Total | \$57,000 |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|---|---------------|
| Acct. No. 5682 Description: Engineering | |
| Actual Amount As Of: 31-Mar 2010 | 9,282 |
| PROJECTED ACTIVITY to END of FY: | 3,500 |
| Projected YEAR END TOTAL: | 12,782 |
| PROPOSED Line Item Amount: | 14,000 |

Approved Line Item Amount:

| | |
|---|--------|
| PREVIOUS YEAR BUDGET: | 15,000 |
| % Change Actual Year End compared to Proposed Line item amount. | 9.5% |
| % Change to Previous Year Budget | (6.7%) |
| Dollar difference between proposed budget & current budget | -1,000 |

NARRATIVE:

This account is for the District Engineer's monthly retainer and for general District business that is not included in capital projects or reimbursable projects. The engineering costs for capital projects and reimbursable projects whether the work is performed by the District engineer or another engineer are part of the overall project and not an operating expense.

Note: Engineer will receive 1.8% increase in the hourly rate effective 7/1/10

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|--|---------------|
| Acct. No. 5683 Description: Financial Services | |
| Actual Amount As Of: 31-Mar 2010 | 19,863 |
| PROJECTED ACTIVITY to END of FY: | 7,700 |
| Projected YEAR END TOTAL: | 27,563 |

| | |
|-----------------------------------|---------------|
| PROPOSED Line Item Amount: | 31,000 |
|-----------------------------------|---------------|

Approved Line Item Amount:

| | |
|---|--------|
| PREVIOUS YEAR BUDGET: | 31,000 |
| <hr/> | |
| % Change Actual Year End compared to Proposed Line item amount. | 12.5% |
| % Change to Previous Year Budget | 0.0% |
| Dollar difference between proposed budget & current budget | 0 |

NARRATIVE:

Annual auditing services performed by Joseph J Arch, CPA and
Annual accounting/consultation services provided by John Parsons, CPA.

| | FY 10/11 |
|-------------------------|------------------------|
| Financial Audit Service | \$16,000 |
| Accounting Services | \$15,000 |
| Total | <u><u>\$31,000</u></u> |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|---|----------------|
| Acct. No. 5684 Description: Payroll Taxes | |
| Actual Amount As Of: 31-Mar 2010 | 78,241 |
| PROJECTED ACTIVITY to END of FY: | 30,000 |
| Projected YEAR END TOTAL: | 108,241 |
| PROPOSED Line Item Amount: | 111,951 |

Approved Line Item Amount:

| | |
|---|----------------|
| PREVIOUS YEAR BUDGET: | 112,146 |
| % Change Actual Year End compared to Proposed Line item amount. | 3.4% |
| % Change to Previous Year Budget | (0.2%) |
| Dollar difference between proposed budget & current budget | -195 |

NARRATIVE:

Payroll taxes, i.e. Social Security is a function of salaries. It is applied at a total rate of 7.65% of gross payroll. The final amount will be determined when salaries and employee complement is finalized by the Board.

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2010/2011**

Line Item

Amount

Acct. No. **5684**

Description:

Payroll Taxes

CALCULATION FOR PAYROLL TAXES

| | | SOCIAL SECURITY 6.20% | MEDICARE 1.45% | TOTAL |
|-----------------------------------|---------------------|--------------------------------------|---------------------------|--------------------------|
| TOTAL PAYROLL | \$ 1,570,646 | | | |
| AMOUNT SUBJECT TO SOCIAL SECURITY | \$ 1,438,335 | \$ 89,177 | | \$ 89,177 |
| AMOUNT SUBJECT TO MEDICARE | \$ 1,570,646 | | \$ 22,774 | \$ 22,774 |
| TOTAL | | | | <u><u>\$ 111,951</u></u> |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|---|---------------|
| Acct. No. 5687 Description: Memberships & Subscriptions | |
| Actual Amount As Of: 31-Mar 2010 | 33,760 |
| PROJECTED ACTIVITY to END of FY: | 15,000 |
| Projected YEAR END TOTAL: | 48,760 |
| PROPOSED Line Item Amount: | 56,950 |

Approved Line Item Amount:

| | |
|---|--------|
| PREVIOUS YEAR BUDGET: | 53,815 |
| % Change Actual Year End compared to Proposed Line item amount. | 16.8% |
| % Change to Previous Year Budget | 5.8% |
| Dollar difference between proposed budget & current budget | 3,135 |

NARRATIVE: See attached worksheet for detail of costs

Increase in BAWSCA Annual Assessments

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

DRAFT

| | | | |
|--|-----------------|---------------|---|
| Worksheet 5687A | | | |
| Budget Detail Worksheet | | | |
| <u>Line Item: Memberships & Subscriptions</u> | | | Description |
| | | | |
| Acct. No. 5687 | | Amount | |
| | | | |
| ACWA | \$10,000 | | Membership dues |
| ACWA | \$10,000 | | Delta Sustainability Dues |
| AWWA | \$2,000 | | Membership dues and technical publications |
| BAWSCA | \$24,000 | | Annual assessment & dues |
| California Emergency Utilities | \$500 | | Annual Membership |
| Chamber of Commerce | \$600 | | Membership dues & Farm Day Luncheon Tickets |
| CSDA | \$4,000 | | Membership dues |
| IAMPO | \$100 | | Subscription for Backflow Prevention Magazine |
| Miscellaneous | \$1,000 | | Miscellaneous Dues/Memberships/Subscriptions |
| Springbrook Users Group | \$50 | | Annual Users Group for Springbrook Software |
| Water Education Foundation | \$1,000 | | Membership dues and technical publications |
| Water ReUse | \$600 | | Annual Association Dues |
| Wellness Program | \$2,500 | | Wellness Program group membership in health club |
| West Group (Formally Barclays) | \$600 | | Updates on California Code of Regulations regarding construction laws |
| | | | |
| TOTAL | \$56,950 | | |
| | | | |
| | | | |

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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | | <u>Amount</u> |
|-----------------------------------|-------------|-------------------------------|
| Acct. No. | 5688 | Description: Election Expense |
| Actual Amount As Of: | 31-Mar 2010 | 24,358 |
| PROJECTED ACTIVITY to END of FY: | | 0 |
| Projected YEAR END TOTAL: | | 24,358 |
| PROPOSED Line Item Amount: | | 0 |

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: 15,000

% Change Actual Year End compared to Proposed Line item amount. (100.0%)

% Change to Previous Year Budget

Dollar difference between proposed budget & current budget -15,000

NARRATIVE:

Spread:

| | | | | | | |
|-----|-----|-----|-----|-----|-----|--------|
| Jul | Aug | Sep | Oct | Nov | Dec | Totals |
| Jan | Feb | Mar | Apr | May | Jun | |

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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | | <u>Amount</u> |
|-----------------------------------|-------------|-----------------------------|
| Acct. No. | 5689 | Description: Union Expenses |
| Actual Amount As Of: | 31-Mar 2010 | 9,000 |
| PROJECTED ACTIVITY to END of FY: | | 3,000 |
| Projected YEAR END TOTAL: | | 12,000 |
| PROPOSED Line Item Amount: | | 12,000 |

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: 12,000

% Change Actual Year End compared to Proposed Line item amount. 0.0%

% Change to Previous Year Budget 0.0%

Dollar difference between proposed budget & current budget 0

NARRATIVE:

| | |
|--|-----------|
| Serivces contracted with IEDA (Labor Negotiator) | \$ 12,000 |
| TOTAL | \$ 12,000 |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|---|---------------|
| Acct. No. 5700 Description: County Fees | |
| Actual Amount As Of: 31-Mar 2010 | 7,531 |
| PROJECTED ACTIVITY to END of FY: | 2,000 |
| Projected YEAR END TOTAL: | 9,531 |
| PROPOSED Line Item Amount: | 10,800 |

Approved Line Item Amount:

| | |
|---|--------|
| PREVIOUS YEAR BUDGET: | 10,800 |
| % Change Actual Year End compared to Proposed Line item amount. | 13.3% |
| % Change to Previous Year Budget | 0.0% |
| Dollar difference between proposed budget & current budget | 0 |

NARRATIVE:

| | |
|---|-------------|
| 1. San Mateo County charges the District for collecting and transmitting property taxes | \$2,000.00 |
| 2. The cost of the LAFCo budget, estimated | \$5,000.00 |
| 3. Hazardous Material Handling (Nunes & Denniston) | \$3,000.00 |
| 4. Property Taxes | \$800.00 |
| | \$10,800.00 |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|--|---------------|
| Acct. No. 5705 Description: State Fees | |
| Actual Amount As Of: 31-Mar 2010 | 8,669 |
| PROJECTED ACTIVITY to END of FY: | 1,000 |
| Projected YEAR END TOTAL: | 9,669 |
| PROPOSED Line Item Amount: | 10,500 |

Approved Line Item Amount:

| | |
|---|--------|
| PREVIOUS YEAR BUDGET: | 10,500 |
| % Change Actual Year End compared to Proposed Line item amount. | 8.6% |
| % Change to Previous Year Budget | 0.0% |
| Dollar difference between proposed budget & current budget | 0 |

NARRATIVE:

- #1 Fees are charged by the State Department of Health Services for reviewing applications and annual reports on operation of the Nunes & Denniston Water Treatment Plants (*DHS Fees - Increase due to additional services regarding new regulations*)
- #2 Water Rights (initialized by SWRCB) for both Pilarcitos & San Vincente
- #3 RWQCB NPDES Annual Fee (estimated)
- #4 Bay Area Air Quality Management Dist - Permits to Operate

| | |
|----|-----------------|
| #1 | \$7,500 |
| #2 | \$1,000 |
| #3 | \$1,000 |
| #4 | \$1,000 |
| | <u>\$10,500</u> |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

DRAFT

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2010/2011**

| <u>Line Item</u> | <u>Amount</u> |
|--|----------------|
| Acct. No. 5711 Description: Existing Bonds - 1998A | |
| Actual Amount As Of: 31-Mar 2010 | 270,844 |
| PROJECTED ACTIVITY to END of FY: | 0 |
| Projected YEAR END TOTAL: | 270,844 |
| PROPOSED Line Item Amount: | 269,845 |

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **270,845**

| | |
|---|---------------|
| % Change Actual Year End compared to Proposed Line item amount. | (0.4%) |
| % Change to Previous Year Budget | (0.4%) |
| Dollar difference between proposed budget & current budget | -1,000 |

NARRATIVE:

ABAG Pooled Financing Program Series 1998A

| | |
|------------------------|------------------|
| September 2010 Payment | \$250,235 |
| March 2011 Payment | \$19,610 |
| Spread: | <u>\$269,845</u> |

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
|-----|-----|-----|-----|-----|-----|

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jan | Feb | Mar | Apr | May | Jun |
|-----|-----|-----|-----|-----|-----|

DRAFT

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2010/2011

Line Item Amount

| | | | |
|----------------------------------|-------------|--------------|------------------------|
| Acct. No. | 5712 | Description: | Existing Bonds - 2006B |
| Actual Amount As Of: | 31-Mar 2010 | | 489,296 |
| PROJECTED ACTIVITY to END of FY: | | | 0 |
| Projected YEAR END TOTAL: | | | 489,296 |

PROPOSED Line Item Amount: **484,966**

Approved Line Item Amount:

| | |
|---|---------|
| PREVIOUS YEAR BUDGET: | 486,400 |
| % Change Actual Year End compared to Proposed Line item amount. | (0.9%) |
| % Change to Previous Year Budget | (0.3%) |
| Dollar difference between proposed budget & current budget | -1,434 |

NARRATIVE:

CSCDA Pooled Financing Program Series 2006B

| | |
|------------------------|-----------|
| September 2010 Payment | \$334,114 |
| March 2011 Payment | \$150,852 |
| | \$484,966 |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

DRAFT

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2010/2011

| <u>Line Item</u> | <u>Amount</u> |
|---|----------------|
| Acct. No. 5713 Description: Cont. to CIP & Reserves | |
| Actual Amount As Of: 31-Mar 2008 | 388,093 |
| PROJECTED ACTIVITY to END of FY: | 129,364 |
| Projected YEAR END TOTAL: | 517,457 |
| PROPOSED Line Item Amount: | 600,000 |

Approved Line Item Amount:

| | |
|---|----------------|
| PREVIOUS YEAR BUDGET: | 517,457 |
| % Change Actual Year End compared to Proposed Line item amount. | 16.0% |
| % Change to Previous Year Budget | 16.0% |
| Dollar difference between proposed budget & current budget | 82,543 |

NARRATIVE:

| | |
|--------------------------------|-------------------|
| Contribution to CIP & Reserves | \$ 600,000 |
| | <u>\$ 600,000</u> |

Spread:

| | | | | | |
|-----|-----|-----|-----|-----|-----|
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

**COASTSIDE COUNTY WATER DISTRICT
PLANNED CAPITAL PROJECTS
FISCAL YEARS 10/11 THRU 19/20**

 = new or modified projects
 = completed projects or projects to be deleted

| Origin FY | Number | Priority | Budget FY 09/10 | Projected FY09/10 Exp | FY 10/11 | FY 11/12 | FY 12/13 | FY 13/14 | FY 14/15 | FY 15/16 | FY 16/17 | FY 17/18 | FY 18/19 | FY 19/20 | 10/11-19/20 Totals | FY10-19 Budget |
|---|--------|--|--------------------|--------------------------|----------|----------|----------|-----------|-----------------------------------|-------------|----------|--------------------------------------|-----------|-------------|-----------------------|-------------------|
| PIPELINE PROJECTS - * Pending Further Pressure Testing | | | | | | | | | | | | | | | | |
| 06 | 01 | Avenue Cabrillo Phase I (Permitting/Design) | 2 | 52,000 | 3,025 | | 100,000 | moved up | | | | | | | \$100,000 | \$152,000 |
| 06 | 01 | Avenue Cabrillo Phase I (Construction) | 2 | | | | | 347,000 | | | | split into three construction phases | | | \$347,000 | \$1,048,000 |
| | | Avenue Cabrillo Phase II (Construction) | | | | | | | 246,000 | | | | | | \$246,000 | \$0 |
| | | Avenue Cabrillo Phase III (Construction) | | | | | | | | 479,000 | | | | | \$479,000 | \$0 |
| | | Small line decommission behind Main Street | | | 25,000 | | | | | | | | | | \$25,000 | \$0 |
| 06 | 02 | Highway #1 South Phase I / II | 3 | | | | | | | | 80,000 | 100,000 | 1,200,000 | \$1,380,000 | \$1,380,000 | |
| 07 | 03 | Pilarcitos Canyon Pipeline Replacement | 1 | | | | 100,000 | 1,000,000 | | | | | | | \$1,100,000 | \$1,100,000 |
| 07 | 04 | Bell-Moon Pipeline Replacement Project | 3 | | | | | | | 60,000 | 250,000 | | | | \$310,000 | \$310,000 |
| | | * Main Street Pipeline Replacement Project - Phase 3 | 3 | | | | | | | | 90,000 | 249,000 | | | \$339,000 | \$339,000 |
| | | * Bridgeport Drive Pipeline Replacement Project | 3 | | | | | | | | 110,000 | 840,000 | | | \$950,000 | \$950,000 |
| | | Rebuild Harbor 4" service vault | | | 20,000 | | | | | | | | | | \$20,000 | \$0 |
| 05 | 01 | Main Street/Hwy 92 Widening Project | | 20,000 | complete | | | | | | | | | | \$0 | \$20,000 |
| | | | | | | | | | | | | | | | \$5,296,000 | \$5,299,000 |
| WATER TREATMENT PLANTS | | | | | | | | | | | | | | | | |
| 99 | 05 | Denniston Intake Maintenance | 1 | 80,000 | 76,232 | 29,000 | 30,000 | 31,000 | 32,000 | 33,000 | 34,000 | 35,000 | 36,000 | 37,000 | \$334,000 | \$377,000 |
| 08 | 01 | Denniston WTP- Filter Flow Meters | 2 | | | | | | | | | | | | \$0 | \$0 |
| 09 | | Denniston WTP - Intake study/pre-design | 1 | | | | | | | | | | | | \$0 | \$0 |
| 10 | 02 | Denniston WTP - Intake construction | 1 | 100,000 | 25,000 | | | 100,000 | | | | | | | \$100,000 | \$100,000 |
| 08 | 02 | Nunes WTP- Replace Cl2/pH Analyzer | | | | | | | | | | | | | \$0 | \$0 |
| 09 | 03 | Nunes - Backwash Variable Rates Project - study | 3 | | | | | | deleted 15K | | | | | | \$0 | \$0 |
| 10 | 03 | Nunes - Backwash Variable Rates Project - design/build | 3 | | | 25,000 | | | moved and reduced from 50K to 25K | | | | | | \$25,000 | \$50,000 |
| 10 | 04 | Nunes - Flocc Drive Repair | 2 | 50,000 | 45,000 | 50,000 | 50,000 | | | | | | | | \$100,000 | \$150,000 |
| 09 | 04 | Nunes Backwash and WWR Tank Lights | 2 | | | | | | | | | | | | \$0 | \$0 |
| 07 | 01 | Nunes Filter Media Replacement | | 50,000 | 50,000 | | | | | | | | | | \$0 | \$0 |
| 09 | 05 | Nunes Office Heater | 2 | | | | | | | | | | | | \$0 | \$0 |
| 08 | 03 | Nunes UST removal and replaced with AGST | | | | | | | | | | | | | \$0 | \$0 |
| 08 | 04 | Nunes WTP - Head Loss System Replacement | | | | | | | | | | | | | \$0 | \$0 |
| 08 | 05 | Nunes WTP - Plant Painting | 3 | | | 12,500 | 12,500 | 12,500 | 12,500 | | | | | | \$50,000 | \$50,000 |
| 08 | 06 | Nunes WTP- Filter to Waste System | 3 | | | | | 5,000 | 75,000 | | | | | | \$80,000 | \$80,000 |
| 08 | 07 | Nunes WTP -Filter Valve Replacement | 2 | | | | | | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | | \$150,000 | \$150,000 |
| | | | | | | | | | | | | | | | \$839,000 | \$957,000 |
| FACILITIES & MAINTENANCE | | | | | | | | | | | | | | | | |
| 9 | 6 | District Space Planning | 2 | 25,000 | - | | | | | | | | | | \$0 | \$0 |
| 09 | 07 | AMR Program + Fixed Network | 1 | 400,000 | | 100,000 | | 300,000 | 400,000 | 400,000 | | 100,000 | | | \$1,200,000 | \$1,300,000 |
| 08 | 08 | PRV Valves Replacement Project** | 2 | 20,000 | 20,639 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | \$200,000 | \$200,000 |
| 99 | 01 | Meter Change Program** | 1 | 18,000 | 39,900 | 30,000 | 30,000 | 30,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | \$230,000 | \$225,000 |
| 09 | 08 | Main Office - Replace Skylights (repair leaks) | | | | | | | | | | | | | \$0 | \$0 |
| 09 | 09 | Fire Hydrant Replacement** | 2 | 40,000 | | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | \$200,000 | \$80,000 |
| 09 | 10 | Standardize Chlorine Analyzers at 6 facilities | 2 | | | 15,000 | 15,000 | | | | | | | | \$30,000 | \$30,000 |
| 09 | 11 | Pilarcitos Culvert Repair | 1 | 200,000 | 113,068 | | | | | | | | | | \$0 | \$200,000 |
| 09 | 23 | District Digital Mapping | 3 | | | 75,000 | | | | | | | | | \$75,000 | \$75,000 |
| | | | | | | | | | | | | | | | \$1,935,000 | \$2,110,000 |
| EQUIPMENT PURCHASE & REPLACEMENT | | | | | | | | | | | | | | | | |
| 99 | 02 | Vehicle Replacement | 1 | 28,000 | | 20,000 | | | | 30,000 | 30,000 | 30,000 | 30,000 | | \$140,000 | \$207,000 |
| 99 | 03 | Computer System | 1 | 5,000 | 5,000 | 12,000 | 12,000 | 6,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | | \$60,000 | \$46,000 |
| 99 | 04 | Office Equipment/Furniture | 1 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | \$30,000 | \$30,000 |
| 06 | 03 | SCADA/Telemetry/electrical controls | 1 | 250,000 | 200,000 | 550,000 | 350,000 | \$50K | | | | | | | \$900,000 | \$1,100,000 |
| 08 | 09 | Dump Truck | 1 | | | | | | 100,000 | deferred to | | | | | \$100,000 | \$100,000 |
| 08 | 10 | Backhoe | 1 | | | | | 80,000 | | deferred to | | | | | \$80,000 | \$80,000 |
| 08 | 12 | New Service Truck Box (old dumptruck conversion) | 3 | | | | | | 50,000 | deferred to | | | | | \$50,000 | \$50,000 |
| | | Billing System Upgrade | | | | 75,000 | | | | | | | | | \$75,000 | \$0 |
| | | | | | | | | | | | | | | | \$1,435,000 | \$1,613,000 |
| PUMP STATIONS / TANKS / WELLS | | | | | | | | | | | | | | | | |
| 06 | 04 | Hazen's Tank Replacement | 2 | | | | 280,000 | | | | | | | | \$280,000 | \$280,000 |
| 10 | 05 | Hazen's Tank Fence Upgrade | 2 | 10,000 | | | | | | | | | | | \$0 | \$0 |
| 09 | 12 | Crystal Springs Reroof and Paint | 1 | 50,000 | | | | | | | | | | | \$0 | \$0 |
| 09 | 13 | Crystal Springs Soft Starts 1 & 3 | 1 | 25,000 | | | | | | | | | | | \$0 | \$0 |

**COASTSIDE COUNTY WATER DISTRICT
PLANNED CAPITAL PROJECTS
FISCAL YEARS 10/11 THRU 19/20**

= new or modified projects
 = completed projects or projects to be deleted

| Origin FY | Number | Priority | Budget FY 09/10 | Projected FY09/10 Exp | FY 10/11 | FY 11/12 | FY 12/13 | FY 13/14 | FY 14/15 | FY 15/16 | FY 16/17 | FY 17/18 | FY 18/19 | FY 19/20 | 10/11-19/20 Totals | FY10-19 Budget |
|---|--------|---|--------------------|--------------------------|----------|-----------|---------------|-----------|----------|--------------|----------|----------|----------|----------|-----------------------|-------------------|
| 09 | 14 | CSP Pump #2 Rehabilitation | | | | | | | | | | | | | \$0 | \$0 |
| 09 | 17 | Crystal Springs Emergency Generator | 2 | | 50,000 | study | | 300,000 | | | | | | | \$350,000 | \$300,000 |
| | | Crystal Springs Spare 350 HP pump | | | | 50,000 | | | | | | | | | \$50,000 | \$0 |
| | | Crystal Springs Rebuild spare 500 HP | | | | | 25,000 | | | | | | | | \$25,000 | \$0 |
| | | Replace/rebuild Air relief/Vacuum valves on CSP line | | | | | | 20,000 | | | | | | | \$20,000 | \$0 |
| 10 | 01 | Crystal Springs Check Valve Repair/Replacement | 1 | 100,000 | 100,000 | | | | | | | | | | \$0 | \$100,000 |
| | | Crystal Springs stainless steel inlet valves (manual safety | | | | | | | | 100,000 | | | | | \$100,000 | \$0 |
| | | MCC Upgrades Denniston PP | | | 30,000 | | | | | | | | | | \$30,000 | \$0 |
| 06 | 05 | Well Rehabilitation | 2 | 40,000 | 12,380 | | 25,000 | | | | | | | | \$25,000 | \$100,000 |
| 08 | 14 | Alves Tank Recoating, Interior+Exterior | 1 | 300,000 | | 100,000 | exterior only | | 250,000 | carried fwd, | | | | | \$350,000 | \$300,000 |
| 08 | 15 | Miramar Tank Interior Recoat + Mixing | 1 | 230,000 | 300,000 | | | | | | | | | | \$0 | \$230,000 |
| 08 | 16 | Cahill Tank Exterior Recoat | 2 | | | | | 150,000 | | | | | | | \$150,000 | \$150,000 |
| 10 | 06 | Cahill Tank Ladder Replacement | | 15,000 | 15,000 | | | | | | | | | | \$0 | \$15,000 |
| 08 | 17 | EI Granada Tank 2 Recoat + Ladder | 2 | | | 200,000 | | | | | | | | | \$200,000 | \$200,000 |
| 08 | 18 | EG Tank #3 Recoating Interior + Exterior | 2 | | | | 260,000 | | | | | | | | \$260,000 | \$260,000 |
| 10 | 07 | EG Tank #1 security fence | | 20,000 | 20,000 | | | | | | | | | | \$0 | \$20,000 |
| 10 | 08 | EG Tank #1 pump station pump replacement | | 23,000 | 23,000 | | | | | | | | | | \$0 | \$23,000 |
| | | EG Tank #2 pump station pump replacement | | | | 30,000 | | | | | | | | | \$30,000 | \$0 |
| | | Miramar Tank Altitude Valve Replacement | | | | | | | 30,000 | | | | | | \$30,000 | \$0 |
| | | Alves Tank Altitude Valve Replacement | | | | | | 30,000 | | | | | | | \$30,000 | \$0 |
| | | Half Moon Bay Tank #1 Int & Ext Recoat | | | | 200,000 | | | | | | | | | \$200,000 | \$0 |
| | | Half Moon Bay Tank #2 Int & Ext Recoat | | | | | | | | | 200,000 | | | | \$200,000 | \$0 |
| | | Half Moon Bay Tank #3 Int & Ext Recoat | | | | | | | | | | | 200,000 | | \$200,000 | \$0 |
| | | Pump Station Chlorine analyzer replacements (4) | | | | 10,000 | 10,000 | 10,000 | 10,000 | | | | | | \$40,000 | \$0 |
| 09 | 18 | New Pilarcitos Well | 3 | 25,000 | 10,000 | | | 150,000 | | | | | | | \$150,000 | \$175,000 |
| 09 | 19 | Pilarcitos Canyon Blending Station | 2 | 100,000 | 100,000 | | | | | | | | | | \$0 | \$100,000 |
| 10 | 09 | Miramar Tank Fence Upgrade | | | | 8,000 | | | | | | | | | \$8,000 | \$8,000 |
| DENNISTON WTP PRIORITY (SHORT-TERM) IMPROVEMENTS | | | | | | | | | | | | | | | | |
| 08 | 19 | Denniston Short Term WTP Modifications | 2 | | | 50,000 | 300,000 | 900,000 | | | | | | | \$1,250,000 | \$1,600,000 |
| 08 | 20 | Denniston Storage Tank Modification Project | 1 | | | | | | | | | | | | \$0 | \$0 |
| DENNISTON WTP (LONG-TERM) IMPROVEMENTS | | | | | | | | | | | | | | | | |
| 08 | 22 | Denniston Pre/Post Treatment Design | 1 | 350,000 | 200,000 | 400,000 | | | | | | | | | \$400,000 | \$350,000 |
| 08 | 23 | Denniston Pre/Post Treatment Construction | 1 | | | | 1,500,000 | 2,000,000 | | | | | | | \$3,500,000 | \$1,800,000 |
| NUNES WTP PRIORITY (SHORT-TERM) IMPROVEMENTS | | | | | | | | | | | | | | | | |
| 08 | 24 | Nunes WTP Short Term Modifications | 1 | 600,000 | 300,000 | 1,100,000 | | | | | | | | | \$1,100,000 | \$1,800,000 |
| NUNES WTP (LONG-TERM) IMPROVEMENTS | | | | | | | | | | | | | | | | |
| 08 | 26 | Install Air Scour for Filters | 2 | | | | | | 100,000 | | | | | | \$100,000 | \$100,000 |
| 08 | 27 | Modify Filters for Rate of Flow Control | 2 | 10,000 | | | | | 260,000 | | | | | | \$260,000 | \$270,000 |
| WATER SUPPLY DEVELOPMENT | | | | | | | | | | | | | | | | |
| 09 | 21 | Reclamation Project Planning | 1 | 100,000 | 50,000 | 100,000 | 50,000 | | | | | | | | \$150,000 | \$250,000 |
| 09 | 22 | Water Supply Alternatives Evaluation | 1 | 50,000 | 50,000 | 100,000 | | | | | | | | | \$100,000 | \$50,000 |
| | | Water Supply Development/Reliability Program | 1 | | | | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | \$2,250,000 | \$0 |
| Totals | | | | | | | | | | | | | | | \$21,443,000 | \$18,460,000 |
| FY10 Budget Totals | | | | | | | | | | | | | | | \$18,460,000 | |
| FY 09 Budget Totals | | | | | | | | | | | | | | | \$19,684,000 | |

NOTICE OF PUBLIC HEARING

PROPOSED 2010-2011 RATE INCREASES FOR WATER SERVICES

May 2010



NOTICE IS HEREBY GIVEN that the Coastside County Water District (CCWD) Board of Directors will hold a public hearing to consider a proposed increase in the District's water rates. The proposed new rates are shown in the table below. If approved, the new rates will apply to meter readings on and after July 1, 2010.

Under the new rates, the typical residential customer using 14 units bimonthly would pay an additional \$5.71 per month. A customer using 5 units bimonthly would pay an additional \$3.06 per month.

The proposed rate increase is necessitated by a number of factors: 1) an increase of 15.2% in wholesale water rates from the San Francisco Public Utilities Commission, 2) financing costs for required upgrades to the District's water treatment plants and other elements of the Capital Improvement Program, and 3) lower water consumption resulting from continued conservation efforts by District customers. The Draft CCWD 2010-2011 fiscal year budget describes the anticipated revenues and expenses in further detail. Copies are available at the District office or online at www.coastsidewater.org.

ATTEND THE PUBLIC HEARING:

Tuesday, June 29, 2010

Meeting begins at 7:00 pm

COASTSIDE COUNTY WATER DISTRICT OFFICE
766 Main Street, Half Moon Bay, CA 94019

YOU CAN BE HEARD: Proposition 218 allows a customer to respond to proposed rate increases prior to the public hearing. If you wish to protest the proposed rate changes, CCWD must receive your **written protest** prior to the close of, or orally during, the public hearing on June 29, 2010.

You may deliver your protest at the public hearing, by 1st class mail or deliver written protests in advance to:

Attention: General Manager, Coastside County Water District, 766 Main Street, Half Moon Bay, CA 94019.

Emails will not be accepted

For your protest to be counted, please include one of the following: address(es) or Assessor Parcel Number(s) of the property(ies) you own, or the utility account number(s) for active utility accounts that are subject to the proposed rate adjustment(s). Protests are limited to one per parcel.

COASTSIDE COUNTY WATER DISTRICT FY 2009-2010 PROPOSED WATER RATE SCHEDULE

RESIDENTIAL & OTHER - BASE CHARGE

| Meter Size | Currently Bi-Monthly Base Charge | Proposed Bi-Monthly Base Charge |
|-------------------------------|----------------------------------|---------------------------------|
| 5/8 inch | \$24.06 | \$27.43 |
| 5/8 inch for 2 dwelling units | \$52.92 | \$60.33 |
| 3/4 inch | \$36.17 | \$41.23 |
| 3/4 inch for 2 dwelling units | \$72.38 | \$82.51 |
| 1.0 inch | \$60.28 | \$68.72 |
| 1.5 inch | \$116.41 | \$132.71 |
| 2.0 inch | \$192.94 | \$219.95 |
| 3.0 inch | \$422.07 | \$481.16 |
| 4.0 inch | \$1,447.28 | \$1,649.90 |

RESIDENTIAL - WATER RATE SCHEDULE

| Use Tiers | Bi-Monthly Water Consumption Charge | Proposed Bi-Monthly Water Consumption Charge |
|------------------|-------------------------------------|--|
| 1 – 8 Units | \$3.93 | \$4.48 |
| 9 – 25 Units | \$4.33 | \$4.94 |
| 26 – 40 Units | \$5.63 | \$6.42 |
| 41 or more Units | \$6.96 | \$7.93 |

One Unit of water equals 100 cubic feet or 748 gallons

OTHER - WATER RATE SCHEDULE

Current Rate: \$ 5.35

Proposed Rate: \$6.10 per hcf

IMPORTANT INFORMATION



PLEASE READ

Coastside County Water District
766 Main Street
Half Moon Bay, CA 94019

www.coastsidewater.org
(650) 726-4405

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First Class Mail
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Permit No. 1
Half Moon Bay,
CA

To:

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: May 11, 2010

Report

Date: May 8, 2010

Subject: General Manager's Report

Recommendation:

None. Information only.

Background:

For this month's report, I would like to highlight the following:

1. San Mateo County Local Coastal Program Update Process

I have reported previously on the progress of extended negotiations between San Mateo County and the California Coastal Commission (CCC) regarding the County's proposed amendments to its Local Coastal Program (LCP), which the County first submitted to the CCC in November 2006. On December 10, 2009, the CCC voted to deny the County's LCP amendments and to approve a revised version recommended by CCC staff, despite the County's objection to a number of the CCC modifications. Under normal CCC procedures, the County has until June 10, 2010 to accept the CCC modifications in their entirety, or to stay with their existing LCP.

On April 13, 2010, the Board of Supervisors held a public hearing on the LCP update and discussed what action the County should take. There were more than 25 public comment speakers, and the Supervisors' comments indicated significant objections to the CCC's take-it-or-leave-it mandate. The Board of Supervisors will conduct another public hearing on the issue on May 11, 2010 and will consider a resolution directing County staff to develop a resubmittal and to submit a request to the CCC to extend by one year the timeframe for resubmitting an alternative version of the LCP update.

I will continue to monitor and report on the LCP update process.

2. Water Reclamation Update

There's no progress to report with regard to developing a recycled water agreement between SAM and CCWD. We are waiting for SAM to respond to the principles of agreement the CCWD Board approved on February 9, 2010.

Monthly Report

To: David Dickson, General Manager
From: Cathleen Brennan, Water Resources Analyst
Agenda: May 11, 2010

Subject: Water Shortage and Drought Contingency Planning

This report is provided as an update on the implementation of the Water Shortage and Drought Contingency Plan – Stage 1 (Advisory Stage). The Advisory Stage was implemented in June of 2007. In June of 2008, Governor Schwarzenegger declared a state - wide drought. On February 27, 2009, Governor Schwarzenegger proclaimed a state of emergency due to drought conditions and the resulting water shortage.

- √ **Half Moon Bay Precipitation Records by Water Year.**
- Water year 2007 was critically dry at 67% of annual historic average.
 - Water year 2008 was dry at 72% of the annual historic average.
 - Water year 2009 was dry at 78% of annual historic average.
 - Water year 2010 started on October 1, 2009. Local precipitation is at 92% of normal to date.

| Precipitation for Half Moon Bay | | | | | | | | | | | | | |
|---------------------------------|------|-----|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Total |
| Historic Average | 1.3 | 3.4 | 3.7 | 5.5 | 4.8 | 3.9 | 1.6 | 0.6 | 0.2 | 0.0 | 0.1 | 0.3 | 25.4 |
| | 2009 | | | 2010 | | | | | | | | | |
| Water Year 2010 | 3.4 | 0.4 | 2.6 | 6.4 | 3.0 | 2.2 | 4.2 | | | | | | 22.3 |
| | 2008 | | | 2009 | | | | | | | | | |
| Water Year 2009 | 0.5 | 2.4 | 2.6 | 0.9 | 8.7 | 2.8 | 0.3 | 1.0 | 0.1 | 0.1 | 0.1 | 0.4 | 19.9 |
| | 2007 | | | 2008 | | | | | | | | | |
| Water Year 2008 | 1.8 | 0.9 | 3.2 | 8.8 | 2.7 | 0.3 | 0.2 | 0.1 | 0.0 | 0.1 | 0.1 | 0.1 | 18.3 |
| | 2006 | | | 2007 | | | | | | | | | |
| Water Year 2007 | 0.2 | 3.2 | 4.2 | 0.7 | 5.3 | 0.8 | 1.6 | 0.4 | 0.1 | 0.3 | 0.0 | 0.2 | 17.0 |

√ **San Francisco Public Utilities Commission**

The SFPUC Hydrological Conditions Report for April shows that the SFPUC water supply is much improved this year. Due to the over 200% of normal April precipitation, the snowpack has increased rather than starting to melt during April. In addition, Bay Area reservoirs are near full and snowmelt runoff will continue through June of this year.

For more information regarding precipitation and storage levels for the Hetch Hetchy System and Pilarcitos Lake, please refer to the [San Francisco Public Utilities Commission Hydrological Conditions Report for April 2010](#), in the Board packet.

√ **Final Snow Survey Results - April 30, 2010**

The Department of Water Resources announced that the water content in California's statewide mountain snowpack is 143 percent of normal.

- ❖ The northern Sierra snow water equivalents at 188 percent of normal to date
- ❖ The central Sierra snow water equivalents at 121 percent of normal to date
- ❖ The southern Sierra snow water equivalents at 139 percent of normal to date

Due to regulatory restrictions on pumping water from the Delta to protect native fish species and below normal storage in many reservoirs, there will be less than normal water deliveries to farms and communities throughout the state from the State Water Project.

MONTHLY REPORT

To: David Dickson, General Manager
From: Joe Guistino, Superintendent of Operations
Agenda: May 11, 2010

Report
Date: May 4, 2010

Monthly Highlights

Canada Cove Fire Valve

The new fire valve and water meter have been installed and are working well. We will be carefully monitoring their water usage to best determine their actual water demand and the possible need for increased capacity purchase.

Denniston WTP

Denniston WTP was put back in service in April and has been running very well at 450 gpm. We find that the old 8" pipe remaining on Bridgeport Avenue affects the southward flow of water during periods of low demand.

Crystal Springs Tunnel Cleaning and Maintenance

The tunnel was cleaned and some maintenance issues resolved in April

Source of Supply

Pilarcitos Reservoir, Denniston Water Treatment Plant (WTP) and Denniston Wells were the major source of supply for the month of April.

Systems Improvement

Beautification

- Temp worker assigned to weed abatement at Nunes and Denniston WTPs.
- Crew cleaned El Granada and Denniston Tank sites.
- Denniston Tank chlorine booster shed primed and painted.
- New lights installed at the Nunes lab.
- Treatment Staff installed clipboard cubbies at Nunes WTP.
- Treatment Staff installed new interior lighting at Denniston.

Nunes WTP Filter Orifice Plates

All orifice plates at Nunes WTP have been installed and the filter flow meters are scheduled for calibration in May.

Unidirectional Flushing Program

The crew finished the last week of unidirectional flushing of El Granada, Clipper Ridge and Princeton in April. There were no complaints associated with the flushing

in April and the operation went smoothly. I will be planning the unidirectional flushing of central Half Moon Bay this fall for the flushing to take place in Jan/Feb 2011.

New PLC at Crystal Springs

CalCon is putting the finishing touches on the new PLC operating system for Crystal Springs PS. We will now have a reliable and sustainable operating system that provides more information on the plant functions at the control panel at District Center and also provides us with alarm and historical data documentation, reports, and trends.

Denniston Reservoir Chlorine Booster Shed

Crews have built a small shed at the Denniston Tank to house a small compressor and hypochlorite metering pump. This station will allow the operator an easy way to boost the chlorine in the tank in the event that the tank residual falls too low.

Dialysis Patients

We will be installing a warning device in valve cans in the immediate vicinity of known in-home dialysis patients to let the operator know that they must contact the dialysis patient prior to shutting down the water supply to the area.

Nunes Electrical Box

A water leak into a hard-to-reach electrical junction box finally corroded enough to short out the 110 electrical outlets. This left us without the ability to monitor return wash water turbidity in the plant process. We hired an electrical contractor to replace much of the wiring and installed new control boxes, eliminating further disruption of process and improving general safety.

Denniston Well 9 control panel

The control panel for well 9 had deteriorated to the point that the well would no longer operate. We hired an electrical contractor to install a new unit, which is now functioning well.

Update on Other Activities:

Denniston WTP

The filter underdrain issue at Denniston has been repaired and the plant was put back on line on 13 April. It ran at 0.64 MGD until Friday, 16 April, when it had to be shut down due to low demand in El Granada and a high Denniston Tank level. The plant was restarted on Wednesday, 21 April and ran to Sunday, when the hard drive on the trending unit failed. Repairs should be complete the first week of May and the plant will be restarted and expected to run the entire month. We are now seeing the impacts of the 8" pipeline bottleneck on Bridgeport Avenue during periods of low demand. Jim Teter has been assigned to start on the design of the Bridgeport Pipeline and a small pump station at the Denniston raw water pump station.

Denniston Creek Biological Survey

We will be cost sharing funding with the RCD to keep Balance Hydrologics maintaining flow gauging stations on Denniston Creek. This will aid us in our desire to retain water rights to the Denniston/San Vicente water systems as well as provide us with enough hard data to counter California Department of Fish and Games (CDF&G) claims for fish passage and maintenance.

Crystal Springs Tunnel Cleaning and Maintenance

We hired Bennet Marine to clean the Crystal Springs intake tunnel and to make some needed repairs. They repaired a leak in the pneumatic operating conduit and replaced both of the failed actuators that control the air purging system for the screens. The operation went very well on Tuesday, 13 April, and again on Tuesday, 4 May. We will be making improvements to the present gondola person carrier and safety ropes in the hopes of performing future tunnel cleaning and maintenance in-house with an emergency safety team standing by.

Slump

The embankment next to the Miramontes Tank access road slumped pretty severely this past rainy season. We are pursuing quotes to re-stabilize the banks and a possible cost sharing agreement with Mid Peninsula Housing.

Highway 92 Leak

A leak developed on the 10" welded steel treated water pipeline on Highway 92 in front of the winery on 19 April. We had Andreini Bros. Construction make the repairs since the work required a small excavator, night work and lane closures.

Pedestrian Trail

We have been working with the City of Half Moon Bay to coordinate the planning and construction of the pedestrian trail on the west side of Highway 1 north of Main Street. The trail and an associated retaining wall are being built on top of and/or adjacent to the El Granada pipeline in the vicinity of BK Motors. We are in the process of developing a proper easement and maintenance agreement with the City on these matters.

Safety/Training/Inspections/Meetings

Meetings Attended

7 April - Finance Committee

8 April - John Davis and I met with City of HMB on Highway 1 pedestrian trail.

9 April - John Davis and I met with Dave Detert of Bennett Marine to go over safety procedures and work needed in the Crystal Springs Tunnel.

14 April - Met with Ed Watkins of Cabrillo Unified School District to discuss fire meter usage at HMB High School.

13 April - Met with neighbors at El Granada Tank 3 to discuss contact with the owner of the lot next to our site in order to facilitate permission to trim or remove trees.

19 April - Met with Kennedy/Jenks Engineer and John Davis to discuss Crystal Springs Vault lid design.

21 April - Phone conference with Van Tsang of DPH to discuss sampling schedule for 2010.

23 April - O&M Staff meeting with Twitchell and Davis.

27 April - Met with KG Walters and EKI and treatment staff to discuss construction phasing changes.

29 April - Budget workshop at special Board meeting.

Safety Training

This month's training was on CPR and took place on 14 April. Ray Winch, Jack Whelen, Jon Bruce and John Davis were in attendance.

Training

On April 28 and 29, Maintenance Worker Ray Winch attended a two day training class in Vacaville aimed to help him pass the Treatment I and II certification.

Department of Public Health (DPH)

2010 Sampling Schedule

On 21 April, Treatment Supervisor Steve Twitchell and I had a phone conference with our DPH engineer Van Tsang to go over the changes in our required monitoring for 2010 and to establish monitoring schedules through 2015.

Nunes CT Credits

On 25 April, I sent a letter to DPH formally requesting inclusion of the Nunes effluent pipeline and 10% of the volume in Half Moon Bay Tank 3 to be included in the disinfection credits (CT) for Nunes WTP. This will allow us to discontinue, or greatly reduce the amount of chlorine we add at the beginning of the treatment process and make up for it after filtration. By doing this, we will reduce the amount of trihalomethanes (THMs) and haloacetic acids (HAAs) produced in the disinfection process and thereby allowing us to comply with the Stage 2 Disinfection/Disinfection By-Products Rule (D/DBPR) that will be promulgated in 2013. We await their formal response, but in conversations with our DPH representative she is very favorable to the idea.

Annual Inspection Response

It was cited in our annual inspection report that the Monterey Pines adjacent to El Granada Tanks 1 and 3 are dropping too many needles, branches and bird droppings on the tank roofs, which could contribute to tank contamination. We have surveyed the sites and have trimmed the trees around El Granada Tank 1. We also have tagged 2 trees at that site for removal since they are diseased and dying. They also contribute to destabilize the retaining wall next to the tank. I am in correspondence with the property owner adjacent to El Granada Tank 3 as to trees on his property that are contributing to the debris deposition. He would like to have the trees removed completely and is willing to share the costs with us if we could get the required permits. We are exploring this option presently.

Projects

Tank Recoating Projects

Miramar Tank – All coating and mechanical work has been completed. We aerated the tank for 2 additional weeks in an attempt to assist the curing of the internal coating and to mitigate the paint fumes. We filled the tank with 4 feet of water and let it sit for 5 days in a preliminary soak test. After 5 days the water had an off taste but the VOC results came in well below the state regulations and it came in negative for Total Coliform. We drained the water off anyway and refilled the tank. At the time of this report, it has been soaking for 5 days and we have collected the required VOC sample. We are very confident that the tank will pass this test and we can put it back into service.

Half Moon Bay Tank 1 – This is the oldest tank in the District and was reported to be in very poor condition when we inspected the tank earlier this year. Once Miramar Tank is in service we will drain this tank completely and do a thorough inspection with Jim Teter to decide on our next course of action.

Denniston Treatment Improvements

Kennedy/Jenks has submitted a proposal for the design of the Denniston Improvements and is presently under Staff review.

Nunes Short Term Improvement Project

The contractor has completed the containment basin structures for the caustic and polymer areas. We are scheduled to discuss changes in the coating specifications with Jim Teter on Thursday, 6 May.

We met with the contractors in April to discuss modifying the staging of the construction. The location of the present alum pumps will be in too close proximity to work being done in the caustic area and treatment staff and the contractors feel that there is a high risk of a disruption or spill. We discussed alternatives and they will be submitting a change order request on the construction phasing that will not incur any additional costs to the project.

Nunes Flocculator Drives

The 3 new flocculators were put back in service in April. They utilize food grade oil which eliminates contamination issues in the event of a spillage during maintenance. They are also able to be serviced in place. Treatment Supervisor Twitchell added a gear box draining spigot which makes oil changes all the easier and safer and without disqualifying the warrantee period.

Crystal Springs Check Valve Replacement Project

Kennedy/Jenks has submitted the design documents for the vault lid and we will be seeking quotes from fabricators in May.

Pilarcitos Blending Station

We have ordered the Cla-Valve for this project from Pump Repair and presently await the final construction documents from Kennedy/Jenks.

Canada Cove Fire Valve

A new meter and fire valve has been successfully installed in accordance to the plans design by Jim Teter. The old storage tank and booster pumps have been removed and the system has full fire protection from the District grid. We will profile the usage from this meter every month to be sure that they remain within their allotted domestic capacity. If we find that they exceed their allotted capacity, our water service agreement stipulates that they must purchase enough capacity to meet their domestic needs.