

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MEETING OF THE BOARD OF DIRECTORS

Tuesday, May 10, 2011- 7:00 p.m.

AGENDA

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

- 1) ROLL CALL**
- 2) PLEDGE OF ALLEGIANCE**
- 3) PUBLIC COMMENTS**

At this time members of the public may address the Board of Directors on issues not listed on the agenda which are within the purview of the Coastside County Water District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes and must complete and submit a speaker slip. The President of the Board will recognize each speaker, at which time the speaker should proceed to the podium, give their name and address and provide their comments to the Board.

4) CONSENT CALENDAR

The following matters before the Board of Directors are recommended for action as stated by the General Manager.

All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Approval of disbursements for the month ending April 30, 2011: Claims: \$348,248.85; Payroll: \$107,823.42 for a total of \$456,072. ([attachment](#))
- B. Acceptance of Financial Reports ([attachment](#))
- C. Approval of Minutes of the April 12, 2011 Board of Directors Meeting ([attachment](#))
- D. Monthly Water Transfer Report ([attachment](#))
- E. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- F. Total CCWD Production Report ([attachment](#))
- G. CCWD Monthly Sales by Category Report ([attachment](#))
- H. April 2011 Leak Report ([attachment](#))
- I. Rainfall Reports ([attachment](#))
- J. San Francisco Public Utilities Commission Hydrological Conditions Report for April 2011 ([attachment](#))
- K. Notice of Completion for the Mill Street Two Inch Main Removal Project ([attachment](#))
- L. Notice of Completion for the El Granada Tank No. 1 Fencing Project ([attachment](#))
- M. Notice of Completion for the Crystal Springs Pump Station Check Valve Vault Cover Replacement Project ([attachment](#))

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

6) GENERAL BUSINESS

- A. Draft Fiscal Year 2011/2012 Budget and Draft Fiscal Year 2011/2012 to 2020/2021 Capital Improvement Program ([attachment](#))
- B. District Financing Plan Update ([attachment](#))
- C. Schedule a Public Hearing on Proposed Rate Increase and Authorize Issuance of a Notice of Public Hearing and Proposed Rate Increase ([attachment](#))

7) **GENERAL MANAGER'S REPORT INCLUDING MONTHLY INFORMATIONAL REPORTS ([attachment](#))**

- Denniston Water Treatment Plant Improvement Project - Bid Results
- District Website Update
- SFPUC Rate Increase and Untreated Water Discount Proposal
- Water Day Event - Saturday, May 14, 2011

A. Operations Report ([attachment](#))

B. Water Resources Report ([attachment](#))

8) **DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**

9) **ADJOURNMENT**

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Amount</u>	<u>Check Amount</u>
15943	ALL04	ALLIED WASTE SERVICES #925	04/01/2011	0.00	312.78
15944	ATT01	AT&T MOBILTY	04/01/2011	0.00	49.99
15945	BRE01	CATHLEEN BRENNAN	04/01/2011	0.00	311.92
15946	COA 15	COASTSIDE NET, INC	04/01/2011	0.00	59.95
15947	HAR03	HARTFORD LIFE INSURANCE CO.	04/01/2011	0.00	1,920.07
15948	LUN01	CRAIG LUNOW	04/01/2011	0.00	68.40
15949	PAC02	PACIFICA CREDIT UNION	04/01/2011	0.00	750.00
15950	PUB01	PUB. EMP. RETIRE SYSTEM	04/01/2011	0.00	16,650.97
15951	VAL01	VALIC	04/01/2011	0.00	1,650.00
15952	VER02	VERIZON WIRELESS	04/01/2011	0.00	817.88
15953	UB*00872	SHELLY PARKER	04/06/2011	0.00	2,190.81
15954	SPR04	SPRINGBROOK SOFTWARE, INC	04/08/2011	0.00	275.00
15955	ALV01	ALVES PETROLEUM, INC.	04/15/2011	0.00	2,728.17
15956	ASS01	HEALTH BENEFITS AUTHORITY (HBA	04/15/2011	0.00	21,507.96
15957	ASS08	ASSOC. CALIF. WATER AGENCY	04/15/2011	0.00	10,223.00
15958	ATT02	AT&T	04/15/2011	0.00	1,376.11
15959	BFI02	BFI OF CALIFORNIA, INC.	04/15/2011	0.00	55.36
15960	GRA07	THE GRAPHIC WORKS	04/15/2011	0.00	689.60
15961	HAR03	HARTFORD LIFE INSURANCE CO.	04/15/2011	0.00	1,920.07
15962	KAI01	KAISER FOUNDATION HEALTH	04/15/2011	0.00	9,993.00
15963	OCE04	OCEAN SHORE CO.	04/15/2011	0.00	1,948.42
15964	PAC01	PACIFIC GAS & ELECTRIC CO.	04/15/2011	0.00	9,180.52
15965	PAC02	PACIFICA CREDIT UNION	04/15/2011	0.00	750.00
15966	PAT05	DONALD PATTERSON	04/15/2011	0.00	36.15
15967	PUB01	PUB. EMP. RETIRE SYSTEM	04/15/2011	0.00	16,607.38
15968	TEA02	TEAMSTERS LOCAL UNION #856	04/15/2011	0.00	775.00
15969	TWI01	STEVE TWITCHELL	04/15/2011	0.00	120.00
15970	VAL01	VALIC	04/15/2011	0.00	1,650.00
15971	COU05	RECORDER'S OFFICE	04/21/2011	0.00	30.00
15972	ADP01	ADP, INC.	04/26/2011	0.00	516.10
15973	ADV02	FRANK YAMELLO	04/26/2011	0.00	207.00
15974	AME09	AMERICAN WATER WORKS ASSOC.	04/26/2011	0.00	1,780.00
15975	AND01	ANDREINI BROS. INC.	04/26/2011	0.00	12,403.50
15976	ANG01	ANGELO'S MUFFLER	04/26/2011	0.00	59.75
15977	AQU01	JOHN/DENISE AQUILA	04/26/2011	0.00	300.00
15978	ASS05	ACWA HEALTH BENEFITS AUTHORITY	04/26/2011	0.00	60.18
15979	ATT03	AT&T LONG DISTANCE	04/26/2011	0.00	72.86
15980	AZT01	AZTEC GARDENS, INC.	04/26/2011	0.00	190.00
15981	BAL04	BALANCE HYDROLOGICS, INC	04/26/2011	0.00	7,541.17
15982	BAR01	BARTKIEWICZ, KRONICK & SHANAHAN	04/26/2011	0.00	98.70
15983	BAS01	BASIC CHEMICAL SOLUTION, LLC	04/26/2011	0.00	4,643.71
15984	BAY01	BAY AREA AIR QUALITY MGMT DIST	04/26/2011	0.00	1,009.00
15985	BAY05	BAY AREA WATER SUPPLY &	04/26/2011	0.00	7,572.25
15986	BIG01	BIG CREEK LUMBER	04/26/2011	0.00	46.77
15987	BIG02	BIG ED'S CRANE SERVICE, INC	04/26/2011	0.00	1,287.00
15988	BOR01	BORGES & MAHONEY, INC.	04/26/2011	0.00	2,101.31
15989	CAL08	CALCON SYSTEMS, INC.	04/26/2011	0.00	855.00
15990	CAL09	CALIFORNIA URBAN WATER CONSERV	04/26/2011	0.00	2,605.42
15991	CAR02	CAROLYN STANFIELD	04/26/2011	0.00	485.00
15992	CIN01	CINTAS FIRST AID & SAFETY	04/26/2011	0.00	116.10
15993	COA19	COASTSIDE COUNTY WATER DIST.	04/26/2011	0.00	103.08
15994	COM01	COMMUNICATION LEASING SERVICES	04/26/2011	0.00	791.25
15995	CSG01	CSG SYSTEMS, INC	04/26/2011	0.00	2,610.89
15996	CUL01	CULLIGAN WATER COM OF NO CA	04/26/2011	0.00	593.00
15997	CUL02	CULVER COMPANY	04/26/2011	0.00	2,735.58
15998	CUM01	CUMMINS WEST, INC.	04/26/2011	0.00	148.53
15999	DAL01	DAL PORTO ELECTRIC	04/26/2011	0.00	3,465.00
16000	DAY01	DAY-TIMERS, INC.	04/26/2011	0.00	46.91
16001	DEP07	DEPARTMENT OF PUBLIC HEALTH	04/26/2011	0.00	5,344.40
16002	ELD01	ELDORADO FORKLIFT COMPANY	04/26/2011	0.00	825.70
16003	ELE01	ELECSYS INTERNATIONAL CORP	04/26/2011	0.00	2,530.80
16004	FAR01	FARALLON GEOGRAPHICS, INC	04/26/2011	0.00	1,174.44

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Amount</u>	<u>Check Amount</u>
16005	FIR06	FIRST NATIONAL BANK	04/26/2011	0.00	1,131.98
16006	GAR02	JORGE GARDUNO	04/26/2011	0.00	300.00
16007	GRA03	GRAINGER, INC.	04/26/2011	0.00	1,722.45
16008	HAL01	HMB BLDG. & GARDEN INC.	04/26/2011	0.00	271.79
16009	HAL04	HALF MOON BAY REVIEW	04/26/2011	0.00	1,865.00
16010	HAL24	H.M.B.AUTO PARTS	04/26/2011	0.00	173.38
16011	HAN01	HANSONBRIDGETT. LLP	04/26/2011	0.00	4,909.40
16012	HEA01	HEALTHWORKS	04/26/2011	0.00	62.00
16013	INT01	INTEGRATED ID SYSTEMS, INC	04/26/2011	0.00	27.22
16014	IRO01	IRON MOUNTAIN	04/26/2011	0.00	784.34
16015	IRV01	IRVINE CONSULTING SERVICES, IN	04/26/2011	0.00	4,355.00
16016	LOM01	GLENNA LOMBARDI	04/26/2011	0.00	99.00
16017	LOP02	GUADALUPE LOPEZ	04/26/2011	0.00	1,547.94
16018	MAD01	MADDAUS WATER MANAGEMENT	04/26/2011	0.00	4,360.00
16019	MCT01	MCTV6	04/26/2011	0.00	375.00
16020	MET06	METLIFE SBC	04/26/2011	0.00	1,367.09
16021	MIS01	MISSION UNIFORM SERVICES INC.	04/26/2011	0.00	146.23
16022	OFF01	OFFICE DEPOT	04/26/2011	0.00	1,110.43
16023	ONL01	ONLINE RESOURCES	04/26/2011	0.00	150.00
16024	ONT01	ONTRAC	04/26/2011	0.00	336.06
16025	PAP02	PAPE MACHINERY EXCHANGE	04/26/2011	0.00	1,143.71
16026	PAU01	PAULO'S AUTO CARE	04/26/2011	0.00	76.15
16027	PIT04	PITNEY BOWES	04/26/2011	0.00	231.00
16028	RIC01	RICOH AMERICAS CORPORATION	04/26/2011	0.00	666.61
16029	RIC02	RICOH AMERICAS CORP	04/26/2011	0.00	798.20
16030	ROB01	ROBERTS & BRUNE CO.	04/26/2011	0.00	3,065.83
16031	ROG01	ROGUE WEB WORKS, LLC	04/26/2011	0.00	360.00
16032	SAN03	SAN FRANCISCO WATER DEPT.	04/26/2011	0.00	101,994.50
16033	SAN05	SAN MATEO CTY PUBLIC HEALTH LA	04/26/2011	0.00	696.00
16034	SER03	SERVICE PRESS	04/26/2011	0.00	194.91
16035	SIE02	SIERRA CHEMICAL CO.	04/26/2011	0.00	5,399.53
16036	STR02	STRAWFLOWER ELECTRONICS	04/26/2011	0.00	43.59
16037	TET01	JAMES TETER	04/26/2011	0.00	649.00
16038	UB*00873	LORI BADERTSCHER	04/26/2011	0.00	69.61
16039	UB*00874	DIOTAY BAKER	04/26/2011	0.00	75.00
16040	UB*00875	VIRGINIA McCLELLAN	04/26/2011	0.00	66.50
16041	UB*00876	BRIAN MALONEY	04/26/2011	0.00	13.37
16042	UB*00877	ROBERT DAVID	04/26/2011	0.00	65.49
16043	UB*00878	EDGAR TSISSAR	04/26/2011	0.00	37.42
16044	UB*00879	RYAN/COLETTE CURTIS	04/26/2011	0.00	39.80
16045	UB*00880	MZK ENTERPRISES	04/26/2011	0.00	65.40
16046	UB*00881	REALTOR CHRISTINA INC	04/26/2011	0.00	27.43
16047	UB*00882	JOHN WILLIS	04/26/2011	0.00	75.00
16048	UB*00883	GDE HOLDINGS INC	04/26/2011	0.00	54.52
16049	UB*00884	ROD/BETTY HOLLARS	04/26/2011	0.00	53.97
16050	UB*00885	XL ADVISORS ATTN:ROB ROHAM	04/26/2011	0.00	63.66
16051	UNI07	UNITED STATES POSTAL SERV.	04/26/2011	0.00	600.00
16052	UNI12	UNION BANK OF CALIFORNIA	04/26/2011	0.00	2,138.12
16053	VER02	VERIZON WIRELESS	04/26/2011	0.00	464.36
16054	WAL02	JAY WALKER	04/26/2011	0.00	150.00
16055	WES01	WEST YOST ASSOCIATES, INC	04/26/2011	0.00	11,815.50
16056	WES11	WEST COAST AGGREGATES, INC.	04/26/2011	0.00	128.53
16057	WHE01	VIRGINIA WHELEN	04/26/2011	0.00	195.00
16058	GUI01	JOE GUISTINO	04/29/2011	0.00	668.86
16059	HAR03	HARTFORD LIFE INSURANCE CO.	04/29/2011	0.00	1,920.07
16060	IRV01	IRVINE CONSULTING SERVICES, IN	04/29/2011	0.00	990.00
16061	JOH03	JOHN'S SALT SERVICE, INC	04/29/2011	0.00	1,165.00
16062	PAC02	PACIFICA CREDIT UNION	04/29/2011	0.00	450.00
16063	PUB01	PUB. EMP. RETIRE SYSTEM	04/29/2011	0.00	15,823.99
16064	VAL01	VALIC	04/29/2011	0.00	1,650.00

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Amount</u>	<u>Check Amount</u>
Report Total:				0.00	348,248.85

COASTSIDE COUNTY WATER DISTRICT - PERIOD BUDGET ANALYSIS
30-Apr-11

ACCOUNT	DESCRIPTION	CURRENT ACTUAL	CURRENT BUDGET	B/(W) VARIANCE	B/(W) % VAR	YTD ACTUAL	YTD BUDGET	B/(W) VARIANCE	B/(W) % VAR
OPERATING REVENUE									
1-0-4120-00	Water Revenue -All Areas	427,125	382,460	44,665	11.7%	4,802,019	5,096,225	(294,206)	-5.8%
TOTAL OPERATING REVENUE		427,125	382,460	44,665	11.7%	4,802,019	5,096,225	(294,206)	-5.8%
NON-OPERATING REVENUE									
1-0-4170-00	Water Taken From Hydrants	973	2,083	(1,111)	-53.3%	15,031	20,833	(5,802)	-27.9%
1-0-4180-00	Late Notice -10% Penalty	3,695	4,167	(471)	-11.3%	44,819	41,667	3,152	7.6%
1-0-4230-00	Service Connections	0	667	(667)	-100.0%	6,536	6,667	(130)	-2.0%
1-0-4920-00	Interest Earned	1,857	6,605	(4,748)	0.0%	7,269	26,418	(19,149)	-72.5%
1-0-4930-00	Tax Apportionments/Cnty Checks	223,215	200,000	23,215	11.6%	611,482	547,000	64,482	11.8%
1-0-4950-00	Miscellaneous Income	5,358	3,083	2,275	73.8%	69,093	30,833	38,260	124.1%
1-0-4955-00	Cell Site Lease Income	9,519	9,276	243	2.6%	94,666	92,760	1,906	2.1%
1-0-4965-00	ERAF REFUND -County Taxes	0	0	0	0.0%	255,348	100,000	155,348	0.0%
TOTAL NON-OPERATING REVENUE		244,617	225,880	18,737	8.3%	1,104,245	866,178	238,067	27.5%
TOTAL REVENUES		671,742	608,340	63,402	10.4%	5,906,263	5,962,403	(56,140)	-0.9%
OPERATING EXPENSES									
1-1-5130-00	Water Purchased	101,995	87,152	(14,843)	-17.0%	1,305,207	1,400,007	94,800	6.8%
1-1-5230-00	Pump Exp, Nunes T P	2,080	1,583	(497)	-31.4%	18,255	15,834	(2,421)	-15.3%
1-1-5231-00	Pump Exp, CSP Pump Station	736	250	(486)	-194.4%	97,176	243,336	146,160	60.1%
1-1-5232-00	Pump Exp, Trans. & Dist.	753	833	80	9.6%	8,873	13,334	4,461	33.5%
1-1-5233-00	Pump Exp, Pilarcitos Can.	4,527	60	(4,467)	-7444.6%	20,079	9,896	(10,183)	-102.9%
1-1-5234-00	Pump Exp. Denniston Proj.	326	6,000	5,674	94.6%	17,450	41,176	23,726	57.6%
1-1-5235-00	Denniston T.P. Operations	96	2,910	2,814	96.7%	7,125	19,780	12,655	64.0%
1-1-5236-00	Denniston T.P. Maintenance	65	3,167	3,102	97.9%	24,337	31,666	7,329	23.1%
1-1-5240-00	Nunes T P Operations	12,081	6,635	(5,446)	-82.1%	85,244	53,260	(31,984)	-60.1%
1-1-5241-00	Nunes T P Maintenance	7,514	3,000	(4,514)	-150.5%	38,063	32,000	(6,063)	-18.9%
1-1-5242-00	CSP Pump Station Operations	579	708	129	18.2%	6,155	7,084	929	13.1%
1-1-5243-00	CSP Pump Station Maintenance	307	4,458	4,151	93.1%	46,990	44,584	(2,406)	-5.4%
1-1-5250-00	Laboratory Services	1,032	5,000	3,968	79.4%	28,303	50,000	21,697	43.4%
1-1-5318-00	Studies/Surveys/Consulting	791	1,833	1,042	56.8%	20,754	18,333	(2,420)	-13.2%
1-1-5321-00	Water Conservation	24,959	7,708	(17,251)	-223.8%	67,575	77,083	9,508	12.3%
1-1-5322-00	Community Outreach	375	2,183	1,808	82.8%	10,331	21,833	11,502	52.7%
1-1-5411-00	Salaries & Wages -Field	104,366	107,340	2,973	2.8%	785,551	787,158	1,607	0.2%
1-1-5412-00	Maintenance -General	11,568	16,042	4,474	27.9%	130,258	160,420	30,162	18.8%
1-1-5414-00	Motor Vehicle Expense	6,274	3,708	(2,566)	-69.2%	41,779	37,080	(4,699)	-12.7%

ACCOUNT	DESCRIPTION	CURRENT ACTUAL	CURRENT BUDGET	B/(W) VARIANCE	B/(W) % VAR	YTD ACTUAL	YTD BUDGET	B/(W) VARIANCE	B/(W) % VAR
1-1-5415-00	Maintenance -Well Fields	0	500	500	100.0%	0	5,000	5,000	100.0%
1-1-5610-00	Salaries/Wages-Administration	69,657	73,889	4,231	5.7%	520,625	541,850	21,225	3.9%
1-1-5620-00	Office Supplies & Expense	9,776	9,906	130	1.3%	100,791	99,063	(1,729)	-1.7%
1-1-5621-00	Computer Services	8,371	18,446	10,075	54.6%	50,619	54,258	3,639	6.7%
1-1-5625-00	Meetings / Training / Seminars	2,108	1,667	(442)	-26.5%	15,423	16,667	1,244	7.5%
1-1-5630-00	Insurance	46,050	46,158	108	0.2%	458,234	461,575	3,341	0.7%
1-1-5640-00	Employees Retirement Plan	47,482	50,514	3,032	6.0%	335,378	370,437	35,059	9.5%
1-1-5645-00	SIP 401K Plan	0	2,500	2,500	100.0%	0	25,000	25,000	100.0%
1-1-5681-00	Legal	2,687	4,750	2,063	43.4%	41,784	47,500	5,716	12.0%
1-1-5682-00	Engineering	480	1,167	687	58.9%	4,514	11,666	7,153	61.3%
1-1-5683-00	Financial Services	0	0	0	0.0%	15,531	23,250	7,719	33.2%
1-1-5684-00	Payroll Tax Expense	13,326	12,917	(409)	-3.2%	93,179	94,728	1,548	1.6%
1-1-5687-00	Membership, Dues, Subscript.	7,612	18,363	10,750	58.5%	45,113	56,225	11,112	19.8%
1-1-5688-00	Election Expenses	0	0	0	0.0%	0	0	0	0.0%
1-1-5689-00	Labor Relations	0	1,000	1,000	100.0%	2,040	10,000	7,960	79.6%
1-1-5700-00	San Mateo County Fees	0	0	0	0.0%	10,805	10,800	(5)	-0.1%
1-1-5705-00	State Fees	6,353	0	(6,353)	0.0%	24,431	10,500	(13,931)	-132.7%
TOTAL OPERATING EXPENSES		494,327	502,346	8,019	1.6%	4,477,970	4,902,382	424,412	8.7%
CAPITAL ACCOUNTS									
1-1-5711-00	Debt Svc/Existing Bonds 1998A	2,138	0	(2,138)	0.0%	271,983	269,845	(2,138)	-0.8%
1-1-5712-00	Debt Svc/Existing Bonds 2006B	0	0	0	0.0%	488,282	484,966	(3,316)	-0.7%
TOTAL CAPITAL ACCOUNTS		2,138	0	2,138	0.0%	760,265	754,811	5,454	0.7%
TOTAL EXPENSES		496,465	502,346	5,881	0.0%	5,238,235	5,657,193	418,958	7.4%

**COASTSIDE COUNTY WATER DISTRICT
INVESTMENT REPORT
April 30, 2011**

		<i>Restricted</i>	<i>Restricted</i>	<i>Restricted for CSP CIP Projects</i>		
	CASH FLOW & OPERATING RESERVE	EMERGENCY RESERVES	CAPITAL EXPENDITURES	DISTRICT CSP CONTRIBUTION	CSP T&S FEES	TOTAL
DISTRICT BALANCES						
<u>CASH IN FIRST NATIONAL BANK</u>						
OPERATING ACCOUNT			\$1,051,808.12			\$1,051,808.12
CSP T&S ACCOUNT					\$615,183.13	\$615,183.13
TOTAL FIRST NATIONAL BANK	\$0.00	\$0.00	\$1,051,808.12	\$0.00	\$615,183.13	\$1,666,991.25
CASH WITH L.A.I.F	\$298,070.00	\$1,184,396.25	\$3,906.76	\$0.00	\$20,974.87	\$1,507,347.88
UNION BANK - Project Fund Balance			\$0.00			\$0.00
CASH ON HAND	\$1,930.00					\$1,930.00
TOTAL DISTRICT CASH BALANCES	\$300,000.00	\$1,184,396.25	\$1,055,714.88	\$0.00	\$636,158.00	\$3,176,269.13
ASSESSMENT DISTRICT BALANCES						
<u>CASH IN FIRST NATIONAL BANK</u>						
REDEMPTION ACCOUNT		\$ 87,846.81				
RESERVE ACCOUNT (Closed Account 8-4-04)		\$ -				
TOTAL ASSESSMENT DISTRICT CASH		\$ 87,846.81				

This report is in conformity with CCWD's Investment Policy and there are sufficient funds to meet CCWD's expenditure requirements for the next three months.

**COASTSIDE COUNTY WATER DISTRICT
APPROVED CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2010-2011**

4/30/2011

	Approved CIP Budget FY 10/11	Actual To Date FY 10/11	Projected Year-End FY 10/11	Projected vs. Budget Variance	Project Status/ Comments
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PIPELINE PROJECTS

	Small Line Decomission Behind Main Street	\$ 25,000	23,322	\$ 25,000	\$ -	Project Complete
	Rebuild Harbor 4" Vault	\$ 20,000		\$ 20,000	\$ -	planning

WATER TREATMENT PLANTS

99-05	Denniston Intake Maintenance	\$ 29,000	\$ 25,347	\$ 25,347	\$ 3,653	Denniston dredging project for Year 2010 - Completed
10-03	Nunes- Backwash Variable Rates Prj (design/build)	\$ 25,000	\$ 19,745	\$ 20,000	\$ 5,000	
10-04	Nunes - Floc Drive Repair	\$ 50,000	\$ 44,311	\$ 45,000	\$ 5,000	Drives received and installed. Complete for FY11. New mixers on order for 2012, Project to be complete in FY12
08-05	Nunes WTP - Plant Painting	\$ 12,500		\$ 12,500	\$ -	

FACILITIES & MAINTENANCE

09-07	AMR Program & Fixed Network	\$ 100,000		\$ 50,000	\$ 50,000	Need to present business case to facilities committee and Board
08-08	PRV Valves Replacement Project	\$ 20,000		\$ 20,000	\$ -	On-going program
99-01	Meter Change Program	\$ 30,000	\$ 18,225	\$ 25,000	\$ 5,000	On-going program
09-09	Fire Hydrant Replacement	\$ 20,000	\$ 5,621	\$ 20,000	\$ -	Variance due to this project gets done when there is extra time.
09-10	Standardize Chlorine Analyzers at 6 Facilities	\$ 25,000	\$ 20,962	\$ 20,962	\$ 4,038	Purchasing parts and equipment for EG3
09-23	District Digital Mapping	\$ 75,000		\$ 40,000	\$ 35,000	Entered Into Agreement with California CAD Solutions, Inc.

EQUIPMENT PURCHASE & REPLACEMENT

99-02	Vehicle Replacement	\$ 20,000	\$ 17,166	\$ 18,000	\$ 2,000	Purchase Complete
99-03	Computer System	\$ 12,000	\$ 9,229	\$ 10,000	\$ 2,000	
99-04	Office Equipment/Furniture	\$ 3,000		\$ -	\$ 3,000	
06-03	SCADA/Telemetry/electrical controls	\$ 550,000	\$ 52,104	\$ 60,000	\$ 490,000	
	Billing System Upgrade	\$ 75,000	\$ 2,400	\$ 70,000	\$ 5,000	To Be Completed October 2011

PUMP STATIONS / TANKS / WELLS

09-17	Crystal Springs Emergency Generator	\$ 50,000			\$ 50,000	
	MCC Upgrades Denniston PP	\$ 30,000			\$ 30,000	Incorporated into DCWTP Improvements Prj
	Alves Tank - Recoating Exterior	\$ 100,000	\$ 5,486		\$ 100,000	Delayed to FY12
	EG Tank 2 - Recoating (and Ladder)	\$ 200,000	\$ 5,486	\$ -	\$ 200,000	Delayed to FY12
	EG Tank #2 Pump Station Pump Replacement	\$ 30,000	\$ 23,185	\$ 23,185	\$ 6,815	Complete
	Half Moon Bay Tank #1 (Int & Ext Recoat)	\$ 200,000	\$ 16,500		\$ 200,000	Delayed to FY12
	Miramar Tank Fence upgrade	\$ 8,000			\$ 8,000	Delayed to FY12

DENNISTON WTP PRIORITY (SHORT-TERM) IMPROVEMENTS

08-19	Denniston Short Term WTP Modifications	\$ 50,000			\$ 50,000	Incorporated into DCWTP Improvement Prj
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NUNES WTP PRIORITY (SHORT-TERM) IMPROVEMENTS

08-24	Nunes Short Term WTP Modifications	\$ 1,100,000	\$ 957,225	\$ 957,225	\$ 142,775	100% Complete
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DENNISTON WTP (LONG-TERM) IMPROVEMENTS (MEMBRANE FILTRATION)

08-22	Denniston Pre/Post Treatment Design	\$ 400,000	\$ 390,513	\$ 405,000	\$ (5,000)	Design in progress
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COASTSIDE COUNTY WATER DISTRICT
 APPROVED CAPITAL IMPROVEMENT PROJECTS
 FISCAL YEAR 2010-2011

4/30/2011

Approved CIP Budget FY 10/11	Actual To Date FY 10/11	Projected Year-End FY 10/11	Projected vs. Budget Variance	Project Status/ Comments
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WATER SUPPLY DEVELOPMENT

09-21	Reclamation Project Planning	\$ 100,000		\$ -	\$ 100,000	Timing of expenditures difficult to estimate due to slow progress in reaching agreement with SAM for recycling.
09-22	Water Supply Alternatives Evaluation	\$ 100,000	\$ 123,941	\$ 123,941	\$ (23,941)	Cost to date includes work on NPS-POST Denniston land transfer. Projected includes Urban Water Management Plan

FY 10-11 TOTALS \$ 3,459,500 \$ 1,737,446 \$ 1,946,160 \$ 1,468,340

FY 09/10 CIP Projects - paid in FY 10/11

1125-02	Retention - Filter Media - Denniston		\$ 8,511	\$ 8,511	\$ (8,511)	Project completed FY09-10.
1118-12	CSP Exterior Painting Project		\$ 25,981	\$ -	\$ -	Project completed FY10/11.
1121-51	Miramar Tank Recoating Project (retention)		\$ 28,054	\$ 28,045	\$ (28,045)	Project completed FY09-10.
1121-52	CSP PRV Cover/Valve Lid Replacment Project		\$ 22,000	\$ 13,000		Project Completed FY 10/11
1121-53	Pilarcitos Canyon Blending Station		\$ 29,185	\$ 130,000	\$ (130,000)	Original budget \$150K. FY09-10 expenditure of \$13,700

PREVIOUS YEAR TOTALS \$ 113,731 \$ 179,556 \$ (166,556)

NON-BUDGETED ITEMS (CAPITAL EXPENDITURES) FOR CURRENT FISCAL YEAR 010/11

1118-12	New Check Scanner for Office		\$ 2,716	\$ 2,716	\$ (2,716)	
1118-03	Outback Brush Cutter		\$ 2,512	\$ 2,512	\$ (2,512)	
1118-13	Base Station for Shop		\$ 2,501	\$ 2,501	\$ (2,501)	
1128-03	El Granada Pipeline - Phase III		\$ 428	\$ 428	\$ (428)	
1121-58	Railroad Pipeline Replacment		\$ 9,726	\$ 663	\$ (663)	
1121-59	Terrace Ave Service Connection Replacement		\$ 84,806	\$ 83,000	\$ (83,000)	
1120-07	Denniston Booster Pump		\$ 2,748	\$ 5,000	\$ (5,000)	
1121-62	New Pilarcitos Well		\$ 3,055	\$ 3,055	\$ (3,055)	
1118-09	Nunes - Chemtrac Systems Streaming Current		\$ 11,000	\$ 11,000	\$ (11,000)	
1127-06	Denniston Intake Failure 2010		\$ 22,567	\$ 22,567	\$ (22,567)	Incorporated into Denniston Improvements
1118-11	Denniston Discharge Station		\$ 7,725	\$ 10,000	\$ (10,000)	
1121-63	Roosevelt/Valve Bolt Replacement Project		\$ 23,677	\$ 23,677	\$ (23,677)	
1127-08	Denniston Creek WTP Improvement Project		\$ 24,700			
1121-16	Avenue Cabrillo Pipeline Replacement Project		\$ 423			

NON-BUDGETED TOTALS \$ 198,584 \$ 167,119 \$ (167,119)

CIP TOTALS \$ 3,459,500 \$ 2,049,762 \$ 2,292,835 \$ 1,134,665

**Legal Cost Tracking Report
12 Months At-A-Glance**

**Acct. No.5681
Patrick Miyaki - HansonBridgett, LLP
Legal**

Month	Admin (General Legal Fees)	Recycle Water Analysis	Water Supply Develpmnt	Transfer Program	CIP	Water Conservation	Personnel	Lawsuits	Infrastructure Project Review (Reimbursable)	TOTAL
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May-10	8,056									8,056
Jun-10	4,937			183	3,275	52	863		917	10,228
Jul-10	8,138		3,458	393						11,989
Aug-10	7,161		5,383	2,305			3,698			18,547
Sep-10	2,384		4,768	1,284			464			8,900
Oct-10	5,450		1,258	1,886	183					8,777
Nov-10	3,066		1,336	288			1,551			6,241
Dec-11	2,358		419	1,427			3,104		52	7,361
Jan-11	3,450		419	983	341					5,193
Feb-11	4,834		157	221						5,212
Mar-11	1,342		1,492	1,467						4,302
Apr-11	2,687		2,037	80	106					4,909

TOTAL	53,862	0	20,728	10,518	3,905	52	9,679	0	969	99,714
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**Engineer Cost Tracking Report
12 Months At-A-Glance**

**Acct. No. 5682
JAMES TETER
Engineer**

Month	Admin & Retainer	Phase 3 EG Pipeline	CIP	Short Term WTP Imprv.	Studies & Projects	TOTAL	Reimbursable from Projects
May-10	480		4,048	1,909		6,437	
Jun-10	1,015		2,709	1,743		5,467	
Jul-10	649			1,859	3,924	6,432	3,924
Aug-10	480			169		649	
Sep-10	480		5,333			5,813	
Oct-10	480		6,446	761		7,687	
Nov-10	565		4,688	1,135		6,388	
Dec-11	120			1,099		1,219	
Jan-11	480			709	797	1,986	
Feb-11	300			85		385	
Mar-11	480		254			734	
Apr-11	480		169			649	
TOTAL	6,008	0	23,646	9,467	4,721	43,843	3,924

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, April 12, 2011 - 3:00 p.m.

- 1) **ROLL CALL** - The Closed Session convened at 3:06 p.m. Present at roll call: President Bob Feldman and Directors Jim Larimer and Chris Mickelsen. Director Coverdell arrived at 3:21 p.m.

- 2) **PUBLIC COMMENT** - There were no public comments.

- 3) **CLOSED SESSION**
Conference with Labor Negotiator
Pursuant to California Government Code §54957.6
Agency Designated Representatives: General Manager
Employee Organization: Teamsters Union, Local 856

- 4) **RECONVENE TO OPEN SESSION**
The Closed Session concluded at 4:45 p.m. President Feldman announced that Vice-President Donovan had not participated in the Closed Session and that there was no reportable action taken at the Closed Session.

- 5) **ADJOURNMENT**

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

Tuesday, April 12, 2011 - 7:00 p.m.

- 1) **ROLL CALL** - President Feldman called the meeting to order at 7:00 p.m. Present at roll call: Director Ken Coverdell, Vice-President Jerry Donovan, and Directors Jim Larimer and Chris Mickelsen.

Also present were: David Dickson, General Manager; David Gehrig, Legal Counsel; Joe Guistino, Superintendent of Operations; Cathleen Brennan, Public Outreach/Program Development/Water Resources Analyst; JoAnne Whelen, Administrative Assistant/Recording Secretary; and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENTS** - There were no public comments

- 4) **PUBLIC HEARING**

- To allow community input on Coastside County Water District's Water Shortage Contingency Plan
- To consider adoption of Resolution 2011-06 Authorizing the Approval of a Water Shortage Contingency Plan

President Feldman opened the Public Hearing at 7:05 p.m. Cathleen Brennan explained that the District's Water Shortage Contingency Plan has been updated and revised to be included in the 2010 Urban Water Management Plan. She proceeded with a presentation, reviewing specific details and associated tables of the Plan's requirements, objectives, required elements, stages of action, and approach to demand reductions. Ms. Brennan answered questions from the Board, including one regarding the potential impact of Proposition 218 on the process should a level 3 Water Shortage Emergency be declared. Ms. Brennan confirmed that Proposition 218 does slow down the process when rate increases or water surcharges are instituted and advised that she was aware that some other water agencies have commenced the Proposition 218 process in advance and incorporated it into their

water shortage contingency planning. Mr. Dickson confirmed that the District could follow that process and pointed out that this Water Shortage Contingency Plan is a guideline for actions that the District can pursue and that there is still a lot of work to be done to complete the plan, including the drafting of an ordinance. He explained that this process fulfills the necessary Urban Water Management Plan requirements and noted that other tasks to be completed on the Plan, include rate and legal work. Discussion ensued regarding staff further exploring Proposition 218 provisions, especially during emergency and disaster conditions.

There were no comments from the Public and President Feldman closed the Public Hearing at 7:21 p.m. and invited Board comments and action for consideration of Resolution 2011-06. The Board members complimented Ms. Brennan on her efforts in preparing the Water Shortage Contingency Plan, noting that they felt it was a very thorough and professional Plan.

ON MOTION BY Director Coverdell and seconded by Vice-President Donovan, the Board voted as follows, by roll call vote, to adopt Resolution 2011-06 - A Resolution of the Board of Directors of the Coastside County Water District Authorizing the Approval of a Water Shortage Contingency Plan:

Director Coverdell	Aye
Vice-President Donovan	Aye
Director Larimer	Aye
Director Mickelsen	Aye
President Feldman	Aye

5) PUBLIC HEARING

- To allow community input on Coastside County Water District's implementation plan for complying with California Senate Bill SBx7-7
- Consider the economic impacts of the implementation plan; and
- Adopt a method pursuant to Water Code Section 1068.20(b) for determining its urban water use target
- Consider adoption of Resolution 2011-07 Authorizing the Approval of a Baseline Daily Per Capita Use, and Urban Water Use Target, and an Interim Urban Water Use Target

President Feldman opened the Public Hearing at 7:26 p.m. Cathleen Brennan continued with a presentation which addressed the purpose of the Public Hearing, reviewed the Water Conservation Act of 2009 and the steps for compliance. She also explained the basis for staff's recommendation for the application and adoption of

the Minimum Water Use Reduction Requirement as the target method for determining its urban water use target under the Water Conservation Act of 2009. She provided the District's targets using the required minimum reduction method, for the interim (year 2015) which would be 124 gallons per capita per day and the final (year 2020) which equals 120 gallons per capita per day. In conclusion, Ms. Brennan reviewed the next steps required to be completed in the process.

There being no comments from any members of the public, President Feldman closed the Public Hearing at 7:44 p.m. Mr. Dickson then took the opportunity to introduce Jerry Nakano and Elizabeth Drayer from West Yost & Associates, the consultants assisting the District in the preparation of the 2010 Urban Water Management Plan (UWMP). President Feldman stated that, after attending sessions on Urban Water Management Plans at the recent Association of California Water Agencies (ACWA) conference, he had a true appreciation for the amount of detail and work that goes into developing these plans and expressed his appreciation to Ms. Brennan for coordinating the project and in developing the District's UWMP.

Staff distributed a modified Resolution 2011-07 for the Board's consideration and Mr. Dickson explained the updates and revisions from the original resolution that was provided in the Board packet.

ON MOTION BY Director Coverdell and seconded by Vice-President Donovan, the Board voted as follows, by roll call vote, to adopt the modified version of Resolution 2011-07 - A Resolution of the Board of Directors of the Coastside County Water District Authorizing the Approval of a Baseline Daily Per Capita Use, an Urban Water Use Target, and an Interim Urban Water Use Target:

Director Coverdell	Aye
Vice-President Donovan	Aye
Director Larimer	Aye
Director Mickelsen	Aye
President Feldman	Aye

6) CONSENT CALENDAR

- A. Approval of disbursements for the month ending March 31, 2011:
Claims: \$625,204.79; Payroll: \$ 69,660.12 for a total of \$694,864.91
- B. Acceptance of Financial Reports
- C. Approval of Minutes of the March 8, 2011 Board of Directors Meeting
- D. Monthly Water Transfer Report
- E. Installed Water Connection Capacity and Water Meters Report
- F. Total CCWD Production Report
- G. CCWD Monthly Sales by Category Report

- H. March 2011 Leak Report
- I. Rainfall Reports
- J. San Francisco Public Utilities Commission Hydrological Conditions Report for March 2011
- K. Acceptance of Non-Complex Pipeline Extension- 411 Chesterfield Avenue

Director Coverdell stated that he had reviewed the monthly financial claims and found all to be in order.

ON MOTION BY Director Coverdell and seconded by Director Larimer, the Board voted as follows, by roll call vote, to accept the Consent Calendar in its entirety:

Director Coverdell	Aye
Vice-President Donovan	Aye
Director Larimer	Aye
Director Mickelsen	Aye
President Feldman	Aye

7) MEETINGS ATTENDED / DIRECTORS COMMENTS

Director Coverdell reported on his recent attendance at the Bay Area Water Supply and Conservation Agency (BAWSCA) Board meeting.

Director Mickelsen shared that he had attended the April 5, 2011 meeting of the Pilarcitos Restoration Workgroup.

President Feldman noted that he had attended the recent meeting of the Association of California Water Agencies (ACWA) Region 5 Board meeting held in Santa Cruz, CA. He also reported on the Silicon Valley Water Conservation award ceremony in the area that he attended with Mr. Dickson, and congratulated Director Ken Coverdell and his wife, Sally, who received a Water Champion award for 2011 for their efforts reducing water use. Additionally he reported that he, Director Mickelsen, and Mr. Dickson had attended the groundbreaking ceremony for the San Francisco Public Utilities Commission's Crystal Springs Dam project.

Vice-President Donovan noted that he and Director Larimer had met with Mr. Dickson for a District Facilities Committee meeting.

8) GENERAL BUSINESS

- A. Award of Professional Services Agreement with Analytical Environmental Services for the preparation of an Environmental Impact Report for the Denniston/San Vicente Water Supply Project

Mr. Dickson provided the background of this item and explained that the State Water Resources Control Board's Division of Water Rights (SWRCB) had notified the District that an environmental document was required to support the District's petition for an extension of time to perfect its water rights. He also advised that preparing an EIR will be the best way to analyze the complex biological and hydrological issues involved in Denniston/San Vicente, and will also address the concerns of permitting agencies and other stakeholders.

Mr. Dickson reviewed the request for proposal process and advised that after a thorough evaluation of the proposals by District staff, Legal Counsel Patrick Miyaki, and Special Water Rights Counsel Alan Lilly, as well as the Facilities Committee members, the recommendation was to retain the services of Analytical Environmental Services (AES) to prepare the Environmental Impact Report. Mr. Dickson then introduced Mr. Chris Stabenfeldt, Senior Project Manager with AES. Mr. Stabenfeldt provided the background and experience of the AES staff and answered questions from the Board.

ON MOTION BY Director Coverdell and seconded by Director Mickelsen, the Board voted as follows, by roll call vote, to authorize the General Manager to execute a contract with Analytical Environmental Services to prepare an Environmental Impact Report for the District's Denniston/San Vicente Water Supply Project at an estimated time and materials cost of \$282,000.00:

Director Coverdell	Aye
Vice-President Donovan	Aye
Director Larimer	Aye
Director Mickelsen	Aye
President Feldman	Aye

B. Award of Contract for District Digital Mapping and GIS Implementation to California CAD Solutions

Mr. Dickson stated that a Geographic Information System (GIS) has become an essential tool for a water utility, and that staff had included a District Digital Mapping project in the current Capital Improvement Program. He reviewed some examples of the information that the District will be able to produce readily with GIS queries.

Mr. Dickson advised that staff has been exploring options for GIS implementation, has received proposals from three consultants and recommended that the District award a contract to California CAD Solutions.

Director Larimer added that the members of the Facilities Committee had reviewed the proposals, agreed that this was a valuable project, and agreed with the recommendation.

ON MOTION BY Vice-President Donovan and seconded by Director Larimer, the Board voted as follows, by roll call vote, to authorize the General Manager to execute a contract with California CAD Solutions for digital mapping and Geographic Information System implementation services in the amount of \$36,700.00:

Director Coverdell	Aye
Vice-President Donovan	Aye
Director Larimer	Aye
Director Mickelsen	Aye
President Feldman	Aye

C. Resolution Authorizing I-Bank Loan Application for Denniston Water Treatment Improvements Project

Mr. Dickson reported that the pre-bid meeting for the Denniston Improvements project had been conducted earlier in the day and that seven general contractors were in attendance. He reminded the Board that the District will need to seek loan financing for this project and that the long-term financing plan considered during the last budget cycle anticipated this borrowing. He added that since the District cannot finance a project of this size in the current bond market, the best financing option will be to obtain a loan from the California Infrastructure and Economic Development Bank (I-Bank). He presented the preliminary application packet and a resolution authorizing the submission of the full loan application to I-Bank and informed the Board that members of the District's Finance Committee had also recently reviewed the application package.

ON MOTION BY Director Coverdell and seconded by Director Mickelsen, the Board voted as follows, by roll call vote, to approve Resolution 2011-08 - Authorizing the Submission of the Application to the California Infrastructure and Economic Development Bank for Financing of Denniston Water Treatment Plant Improvements Project, Declaration of Official Intent to Reimburse Certain Expenditures from Proceeds of Obligations, and Approving Certain Other Matters in Connection Therewith:

Director Coverdell	Aye
Vice-President Donovan	Aye
Director Larimer	Aye
Director Mickelsen	Aye
President Feldman	Aye

D. Fiscal year 2010-2011 Third Quarter Financial Review

Mr. Dickson summarized the third quarter budget review, which indicate that the District is overall doing better than originally budgeted. He also noted that the District was ahead of its objectives for contributions to the Capital Improvement Program.

E. Draft Fiscal Year 2011-2012 Budget and Draft Fiscal year 2011-2012 to 2020-2021 Capital Improvement Program Budget

Mr. Dickson presented the draft budgets and indicated that this is another opportunity for the Board and the public to review the proposed draft budgets and that a special budget workshop would be included in the May 10, 2011 Board meeting.

9) GENERAL MANAGER'S REPORT INCLUDING MONTHLY INFORMATIONAL REPORTS

- **Water Reclamation Update** - Mr. Dickson reported that Steve Leonard, Manager of the Sewer Authority Mid-Coastside (SAM), has continued to pursue the issue of recycled water with the SAM Board. He also reiterated that CCWD is waiting for SAM to respond to the principles of agreement approved by the CCWD Board at the February 9, 2010 Board meeting.
- **San Francisco Public Utilities Commission (SFPUC) Rate Increase and Untreated Water Discount Proposal** - Mr. Dickson referenced and reviewed the April 7, 2011 letter from the SFPUC regarding the Wholesale Water Rates and the Environmental Enhancement Surcharge effective for fiscal year 2011-2012. Director Coverdell expressed appreciation to Mr. Dickson and Director Mickelsen for their successful negotiations with SFPUC regarding the untreated water discounted rate structure.
- **T-Mobile Evaluating Cell Site Location at Alves Tank** - Mr. Dickson advised the Board of T-Mobile's interest in a cell site located on the District's Alves Tank property. He informed the Board that he would keep them advised of any further developments and would bring any proposed lease agreement to the Board for approval.

A. Operations Report

Mr. Guistino reviewed the monthly highlights of his report, including District staff's response to the March 11, 2011 Tsunami Warning, the impact of the recent Pilarcitos Pipeline break and the repair process, and the American Water Works Association (AWWA) Operator Meritorious Award presented to Steve Twitchell.

President Feldman commented on the positive article in the Half Moon Bay Review regarding their recent tour of the District's Nunes Water Treatment Plant.

B. Water Resources Report

Ms. Brennan thanked District staff for their assistance in the planning of Water Day and described the schedule and plans for the event.

10) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS

11) ADJOURNMENT

ON MOTION BY Director Larimer and seconded by Director Coverdell, the Board voted as follows to adjourn the April 12, 2011 meeting of the Coastside County Water District's Board of Directors:

Director Coverdell	Aye
Vice-President Donovan	Aye
Director Larimer	Aye
Director Mickelsen	Aye
President Feldman	Aye

The meeting was adjourned at 9:31 p.m. The next meeting of the Coastside County Water District is scheduled for Tuesday, May 10, 2011.

Respectfully submitted,

David R. Dickson, General Manager
Secretary of the Board

Robert C. Feldman, President
Board of Directors

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: April 21, 2011

Report

Date: May 10, 2011

Subject: Monthly Water Transfer Report

Recommendation:

None. For Board information purposes only.

Background:

At the December 10, 2002 Board meeting and November 18, 2003 Special Board meeting, the Board made several changes to the District's water transfer policy. One of the changes directed the General Manager to approve routine water transfer applications that met the District's criteria as embodied in Resolution 2002-17 and Resolution 2003-19. The General Manager was also directed to report the number of water transfers approved each month as part of the monthly Board packet information.

Since the previous Board meeting in April 2011, one transfer application was approved for one – 5/8" (20 gpm) non-priority water service connection. A spreadsheet reporting this transfer follows this report as well as the approval memorandum from Patrick Miyaki and the confirmation letter from Glenna Lombardi.

APPROVED WATER TRANSFERS FOR THE 2011 CALENDAR YEAR

DONATING APN	RECIPIENT APN	PROPERTY OWNERS	# OF CONNECTIONS	DATE
047-142-050	048-085-890	Reynolds, TRS to Haines	one--5/8" non-priority	Apr-11

Memorandum

VIA ELECTRONIC MAIL

TO: Glenna Lombardi
FROM: Patrick T. Miyaki
DATE: April 20, 2011
RE: **Application to Transfer Uninstalled Non-Priority Water Service Connections from Reynolds to Haines**

Glenna, we reviewed the Application to transfer one 5/8-inch uninstalled non-priority water service connections from property owned by Kevin and Patcharin Reynolds, Trustees (APN 047-142-050) to property owned by Kenneth and Patricia Haines (APN 048-085-890).

This Application is generally in order and satisfies the requirements of the District's General Regulations Regarding Water Service, Section U, Transfer of Uninstalled Water Service Connection Rights.

Please do not hesitate to contact me if you have any questions or want to discuss this matter in more detail.

cc: David Dickson

April 22, 2011

Kevin & Patcharin Reynolds, TRS
70 Aquavista Way
San Francisco, CA 94131

Kenneth & Patricia Haines
75 Guerrero
Half Moon Bay, CA 94019

RE: Request to Transfer an Uninstalled Non-Priority Crystal Springs Project Water Service Connection

Dear Property Owners:

We are pleased to confirm that the Coastside County Water District has **approved** your request to transfer a one---5/8” (20 gpm) uninstalled, non-priority Crystal Springs Project water service connection. The result of this transfer is as follows:

- **APN 047-142-050** has no present right to a water service connection from the Coastside County Water District; and
- **APN 048-085-890** now has a one---5/8” (20 gpm) uninstalled non-priority water service connection from the Crystal Springs Project assigned to it

Please be advised that the City Council of the City of Half Moon Bay has taken the position that the transfer of a water service connection meets the definition of “development” so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the Half Moon Bay Planning Department if applicable. The Coastside County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,

Glenna Lombardi

Cc: David Dickson, General Manager

COASTSIDE COUNTY WATER DISTRICT

2010 NON-PRIORITY LOTTERY RECIPIENTS
STATUS UPDATE

April 30, 2011

33.5 TOTAL SOLD CONNECTIONS (T&S FEES PAID)

7.5	INSTALLATION FEES NOT PAID
12	INSTALLATION FEES PAID/METER INSTALLED - FINALED
7	INSTALLATION FEES PAID/METER NOT INSTALLED - NEEDS TO INSTALL SERVICE LINE
6	INSTALLATION FEES PAID/METER INSTALLED/OFF & LOCKED - NEEDS BACKFLOW TEST/DESTRUCTION CERTIFICATION - NOT FINALED
1	T&S FEES REFUNDED BACK TO CUSTOMER

TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2011

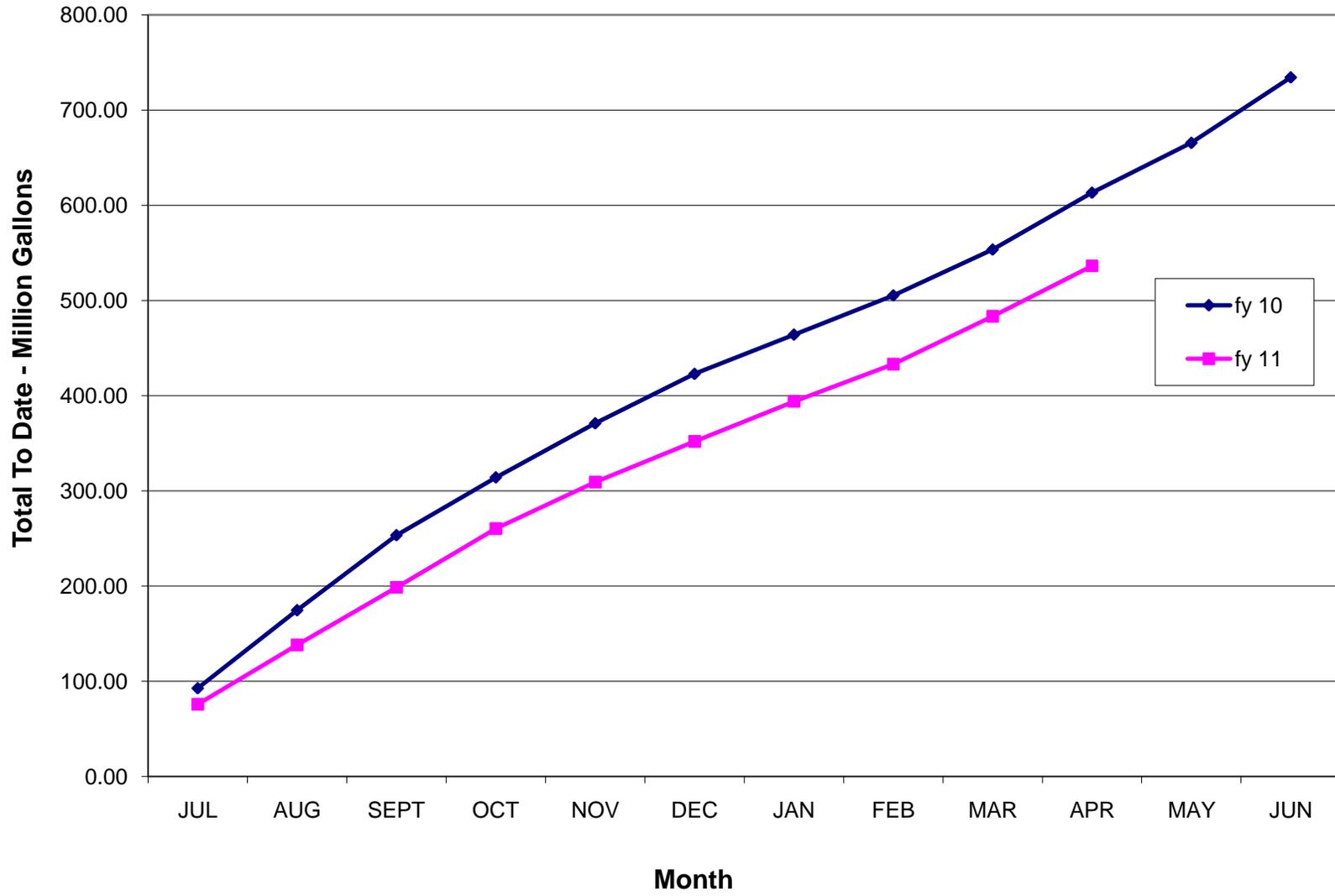
	PILARCITOS WELLS	PILARCITOS LAKE	DENNISTON WELLS	DENNISTON RESERVOIR	CRYSTAL SPRINGS RESERVOIR	RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
JUL	0.00	57.55	1.04	2.07	15.12	75.78	-0.21	75.99
AUG	0.00	41.40	0.80	3.03	18.17	63.40	1.06	62.35
SEPT	0.00	22.17	1.36	3.63	34.64	61.80	1.34	60.46
OCT	0.00	38.13	0.00	0.00	23.69	61.82	0.05	61.77
NOV	8.08	41.38	0	0.00	0.00	49.46	0.71	48.75
DEC	7.69	35.52	0	0.00	0.00	43.21	0.419	42.79
JAN	13.73	28.22	0	0.00	0.00	41.95	0.034	41.92
FEB	10.77	29.74	0.00	0.00	0.00	40.51	1.301	39.21
MAR	14.1	36.44	0.00	0.00	0.00	50.54	0.336	50.21
APR	0	44.15	0.00	0.00	8.71	52.86	-0.145	53.01
MAY								
JUN								
TOTAL	40.27	264.37	3.20	8.73	100.33	488.47	4.891	536.45
% TOTAL	8.2%	54.1%	0.7%	1.8%	20.5%	85.3%	1.00%	109.8%

12 Month Running Treated Total 657.56

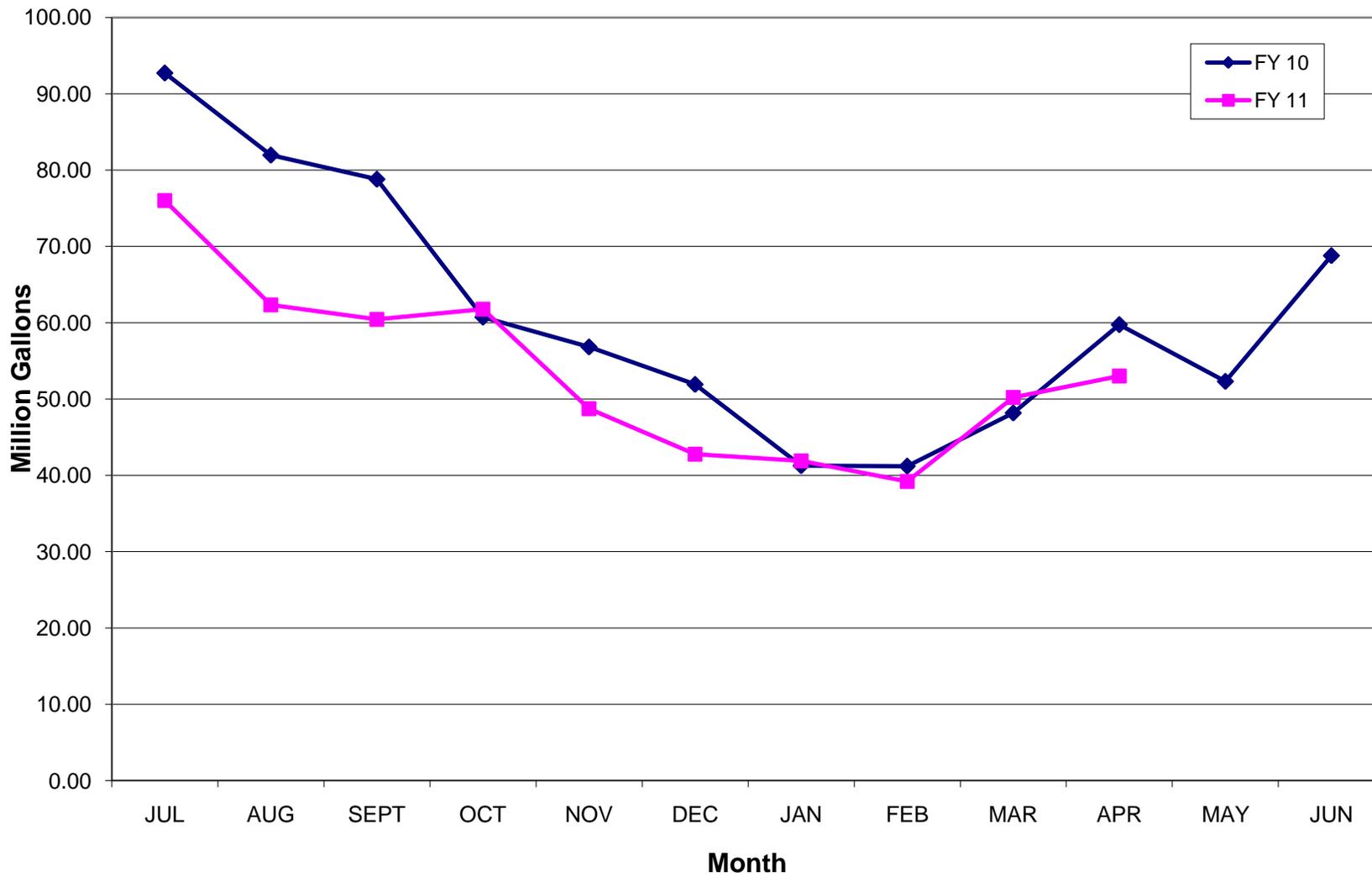
TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2010

	PILARCITOS WELLS	PILARCITOS LAKE	DENNISTON WELLS	DENNISTON RESERVOIR	CRYSTAL SPRINGS RESERVOIR	RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
JUL	0.00	1.78	0.00	1.27	90.10	93.15	0.42	92.73
AUG	0.00	0.00	0.00	0.00	82.30	82.30	0.33	81.97
SEPT	0.00	0.00	0.00	0.00	78.74	78.74	-0.07	78.81
OCT	0.00	0.00	0.00	0.00	60.48	60.48	-0.26	60.74
NOV	5.14	0.00	0.69	2.85	48.00	56.68	-0.15	56.83
DEC	7.93	0.00	0.6	3.07	40.13	51.73	-0.185	51.92
JAN	9.51	6.60	0.00	0.00	25.35	41.46	0.19	41.27
FEB	9.93	30.99	0.00	0.00	0.00	40.92	-0.29	41.21
MAR	11.65	37.69	0.00	0.00	0.00	49.34	1.16	48.18
APR	0.00	52.741	1.92	5.55	0.18	60.39	0.64	59.75
MAY	0.00	46.00	1.47	5.43	0.31	53.21	0.90	52.32
JUN	0.00	49.53	1.61	5.29	13.06	69.49	0.69	68.80
TOTAL	44.16	225.33	6.29	23.46	438.65	737.89	3.37	734.52
% TOTAL	6.0%	30.5%	0.9%	3.2%	59.4%	100.0%	0.46%	99.5%

Cumulative Production FY10 vs. FY11



Monthly Production FY10 vs. FY11



COASTSIDE COUNTY WATER DISTRICT

Predicted vs Actual Production - All Sources

	Denniston Surface			Denniston Wells			Pilarcitos Wells			Pilarcitos Surface			SFWD CSP			SFWD Total	
	Actual MG	Predicted MG	pred-act	Actual MG	Predicted	pred-act	Actual MG	Predicted MG	pred-act	Actual MG	Predicted MG	pred-act	Actual MG	Predicted MG	pred-act	Actual MG	Predicted MG
Jul-10	2.07	6.22	4.15	1.04	2.06	1.02	0.00	0.00	0.00	57.55	0.00	-57.55	15.12	85.08	69.96	72.67	85.08
Aug-10	3.03	0.00	-3.03	0.80	0.00	-0.80	0.00	0.00	0.00	41.40	0.00	-41.40	18.17	90.94	72.77	59.57	90.94
Sep-10	3.63	0.00	-3.63	1.36	0.00	-1.36	0.00	0.00	0.00	22.17	0.00	-22.17	34.64	74.14	39.50	56.81	74.14
Oct-10	0.00	4.34	4.34	0.00	2.01	2.01	0.00	0.00	0.00	38.13	0.00	-38.13	23.69	72.22	48.53	61.82	72.22
Nov-10	0.00	4.26	4.26	0.00	1.81	1.81	8.08	7.97	-0.11	41.38	0.00	-41.38	0.00	43.45	43.45	41.38	43.45
Dec-10	0.00	4.28	4.28	0.00	1.94	1.94	7.69	10.96	3.27	35.52	0.00	-35.52	0.00	37.93	37.93	35.52	37.93
Jan-11	0.00	0.00	0.00	0.00	0.00	0.00	13.73	11.62	-2.11	28.22	31.91	3.69	0.00	0.00	0.00	28.22	31.91
Feb-11	0.00	0.00	0.00	0.00	0.00	0.00	10.77	12.45	1.68	29.74	38.27	8.53	0.00	0.00	0.00	29.74	38.27
Mar-11	0.00	12.17	12.17	0.00	1.87	1.87	14.10	10.85	-3.25	36.44	18.18	-18.26	0.00	0.00	0.00	36.44	18.18
Apr-11	0.00	12.44	12.44	0.00	2.27	2.27	0.00	0.00	0.00	44.15	31.64	-12.51	8.71	0.00	-8.71	52.86	31.64
May-11																0.00	56.09
Jun-11																0.00	45.60
MG Totals	8.73	43.71	34.98	3.20	11.96	8.76	54.37	53.85	-0.52	374.70	120.00	-254.70	100.33	403.76	303.43	475.03	625.45

	Actual non SFPUC	Predicted non SFPUC	Actual SFPUC	Predicted SFPUC	TOTAL Actual	TOTAL Predicted	TOTAL Pred-act
	66.30	109.52	475.03	523.76	541.33	633.28	91.95
% Total	12.25%	17.29%	87.75%	82.71%	85.48%		

**Coastside County Water District Monthly Sales By Category (MG)
FY 2011**

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	MG to Date
RESIDENTIAL	27.995	53.667	25.593	47.825	22.275	29.933	19.546	33.603	19.271	31.178			310.89
COMMERCIAL	6.625	1.341	6.030	1.516	5.531	1.014	5.232	1.036	5.187	1.096			34.61
RESTAURANT	3.245	0.282	2.994	0.294	2.646	0.192	2.598	0.220	2.653	0.176			15.30
HOTELS/MOTELS	3.691	2.239	3.483	2.085	2.621	1.274	2.717	1.637	2.314	1.533			23.59
SCHOOLS	1.334	1.347	1.378	1.132	0.373	0.432	0.364	1.076	0.461	0.565			8.46
MULTI DWELL	3.136	2.895	3.050	3.116	2.361	2.290	2.735	2.811	2.358	2.503			27.26
BEACHES/PARKS	0.902	0.113	0.889	0.083	0.462	0.009	0.218	0.156	0.259	0.004			3.10
FLORAL	7.238	7.186	7.566	5.095	4.724	4.320	2.099	5.764	4.952	7.064			56.01
RECREATIONAL	0.040	0.232	0.032	0.207	0.020	0.147	0.028	0.204	0.022	0.171			1.10
MARINE	0.987	0.000	1.055	0.000	0.871	0.000	1.197	0.000	0.898	0.000			5.01
IRRIGATION	12.096	9.452	8.749	9.672	0.159	0.703	0.103	0.427	0.132	1.350			42.84
Portable Meters	0.000	0.408	0.000	0.382	0.000	0.175	0.000	0.159	0.000	0.135			1.26
TOTAL - MG	67.29	79.16	60.82	71.41	42.04	40.49	36.84	47.09	38.51	45.78	0.00	0.00	529.42

Running 12 Month Total													636.58
12 mo Ave Residential	31.79	31.68	31.39	31.31	31.33	30.98	30.91	30.98	31.16	31.06			
12 mo Ave Non Residential	24.89	24.15	23.55	23.44	22.78	22.37	22.16	22.22	21.96	21.98			
Total	56.68	55.83	54.95	54.75	54.11	53.36	53.07	53.20	53.12	53.05			
	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11	

FY 2010

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	MG to Date
RESIDENTIAL	29.420	55.001	29.038	48.765	22.031	34.135	20.466	32.739	17.123	32.307	21.012	40.874	382.91
COMMERCIAL	6.815	1.275	6.710	1.512	5.317	1.047	5.336	1.055	5.677	1.046	5.353	1.197	42.34
RESTAURANT	3.196	0.337	3.279	0.313	2.527	0.272	2.192	0.239	2.512	0.206	2.651	0.268	17.99
HOTELS/MOTELS	4.721	2.061	4.029	1.735	3.473	1.291	2.699	1.872	2.512	1.444	3.186	1.940	30.96
SCHOOLS	2.884	1.989	1.966	1.490	1.079	0.525	0.347	0.233	0.367	0.352	0.548	1.126	12.91
MULTI DWELL	2.872	3.378	3.531	2.424	2.055	2.254	2.431	1.722	2.215	2.008	1.656	3.296	29.84
BEACHES/PARKS	1.049	0.146	1.180	0.074	0.563	0.014	0.436	0.004	0.599	0.022	0.669	0.011	4.77
FLORAL	13.865	7.366	9.049	7.344	8.228	5.018	5.243	6.738	7.648	8.280	8.995	7.819	95.59
RECREATIONAL	0.070	0.260	0.080	0.194	0.026	0.203	0.025	0.228	0.018	0.181	0.026	0.217	1.53
MARINE	0.966	0.000	1.233	0.000	1.184	0.000	0.975	0.000	0.779	0.000	0.743	0.000	5.88
IRRIGATION	17.384	15.809	11.340	8.194	3.227	3.234	0.120	0.653	0.046	0.652	0.070	5.187	65.92
Portable Meters	0.000	1.739	0.000	1.676	0.000	1.563	0.010	0.070	0.000	0.117	0.000	0.310	5.49
TOTAL - MG	83.24	89.36	71.44	73.72	49.71	49.56	40.28	45.55	39.50	46.62	44.91	62.25	696.12

Running 12 Month Total													696.12
12 mo Ave Residential							33.51	33.29	33.15	32.74	32.51	31.91	
12 mo Ave Non Residential							23.95	26.60	24.85	25.79	24.84	26.10	
Total							57.46	59.89	57.99	58.52	57.35	58.01	
							Jan-10	Feb-10	Mar-10	Apr-10	May-10	Jun-10	

Coastside County Water District Monthly Leak Report

Date	Location	Pipe size/Type	Est. Water Loss (Gallons)*	Repair Material	Material Cost	Employee hours	Manpower and Equipment Costs	Total Costs
4/1/2011	346 Ave Cabrillo EG	2" old Galv	10000	12' of Galv. Pipe 2- Dayton's 6 ton of rock	\$89.55 \$68.56 \$82.32 Total \$240.43	Men 3 Hours 6	\$900 \$1,050.00 100 \$2,050	\$2,290.43
4/3/2011	26 Ventura Street Miramar	1" Plastic service	500	1" x 3/4" comp. 15" 3/4" copper 3/4" angle stop 1 ton of rock	\$12.12 \$81.68 \$76.91 Total \$184.43	Men 3 Hours 5	\$750 \$875.00 100 \$1,725	\$1,909.43
4/6/2011	903 Malaga St. EG	2" old Galv.	500	2"x7-1/2" full circle 1 ton of rock	\$49.95 \$13.72 Total \$63.67	Men 3 Hours 2	\$300 \$350.00 100 \$750	\$813.67
4/12/2011	871 Rail Road	1" plastic service	1000	20' of 1" copper 2-3/4" angle stops 1- 1"x3/4" tee 2- B9 boxes & lids 8 tons of rock	\$142.55 \$153.82 \$35.43 \$73.74 \$109.76 Total \$515.30	Men 3 Hours 4	\$600 \$700.00 100 \$1,400	\$1,915.30
4/21/2011	607 Columbus St. EG	3/4" Plastic	800	15'-3/4" copper B9 box and lid 3/4" angle stop 1 Flare x comp 6 tons of rock	\$81.86 \$36.75 \$76.91 \$16.45 \$82.32 Total \$294.29	Men 3 Hours 4	\$600 \$700.00 100 \$1,400	\$1,694.29
						Men Hours	\$0 \$0.00 100 \$100	
					Total \$0.00			
						Men Hours	\$0 \$0.00 100 \$100	
					Total \$0.00			

per hour

staff	50
backhoe	50
dumptruck	50
service truck	50
pickup truck	25
supervisor truck	25
supvisor time	75

*includes 1,000 gallons for mains to daylight plus 1,000 gallons to flush mains or 100 gallons to flush services

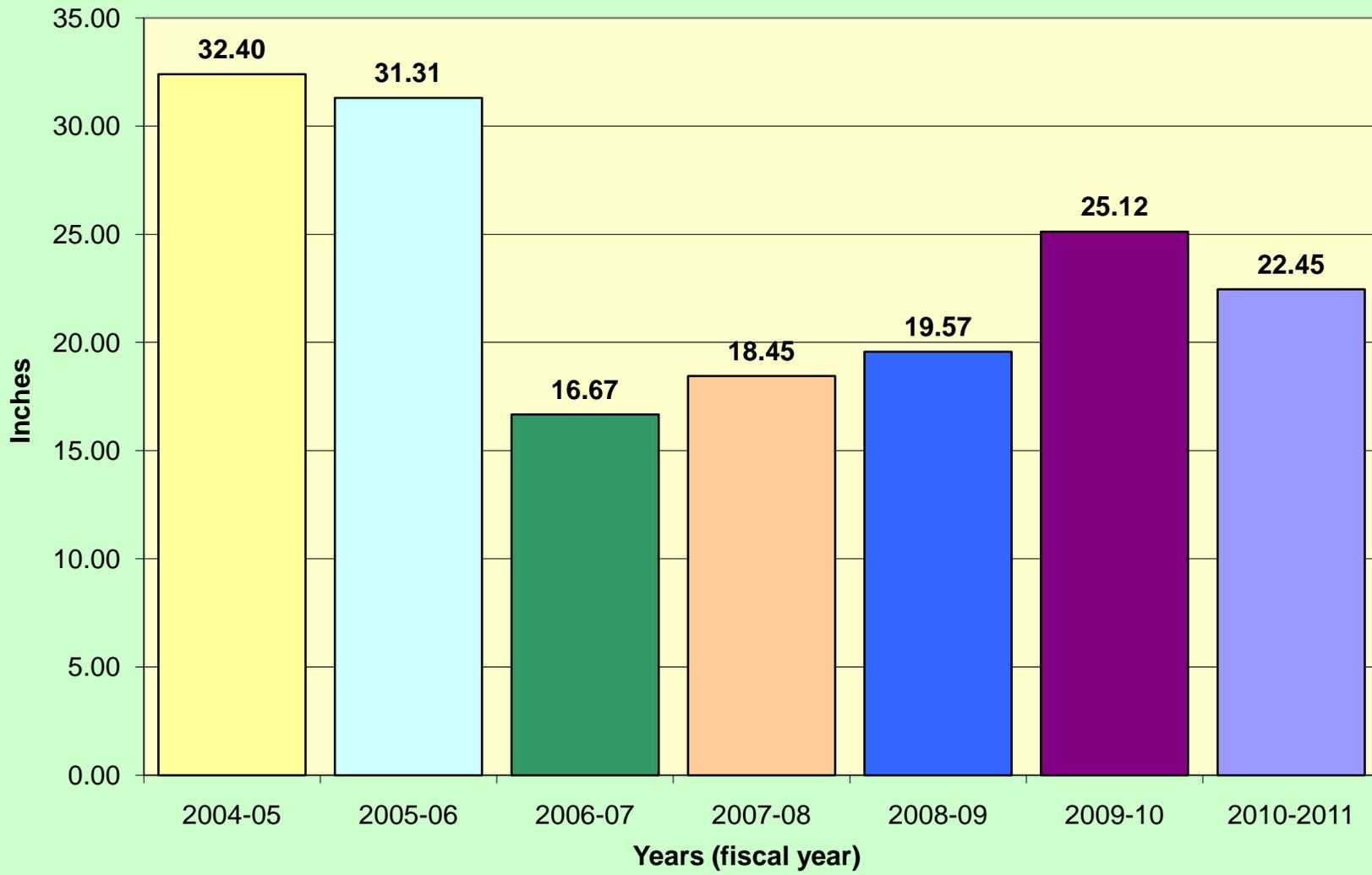
Total Person Hours	64	Total Water Loss	0.0128 MG	\$8,623.12
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Coastside County Water District
 766 Main Street
 July 2010 - June 2011

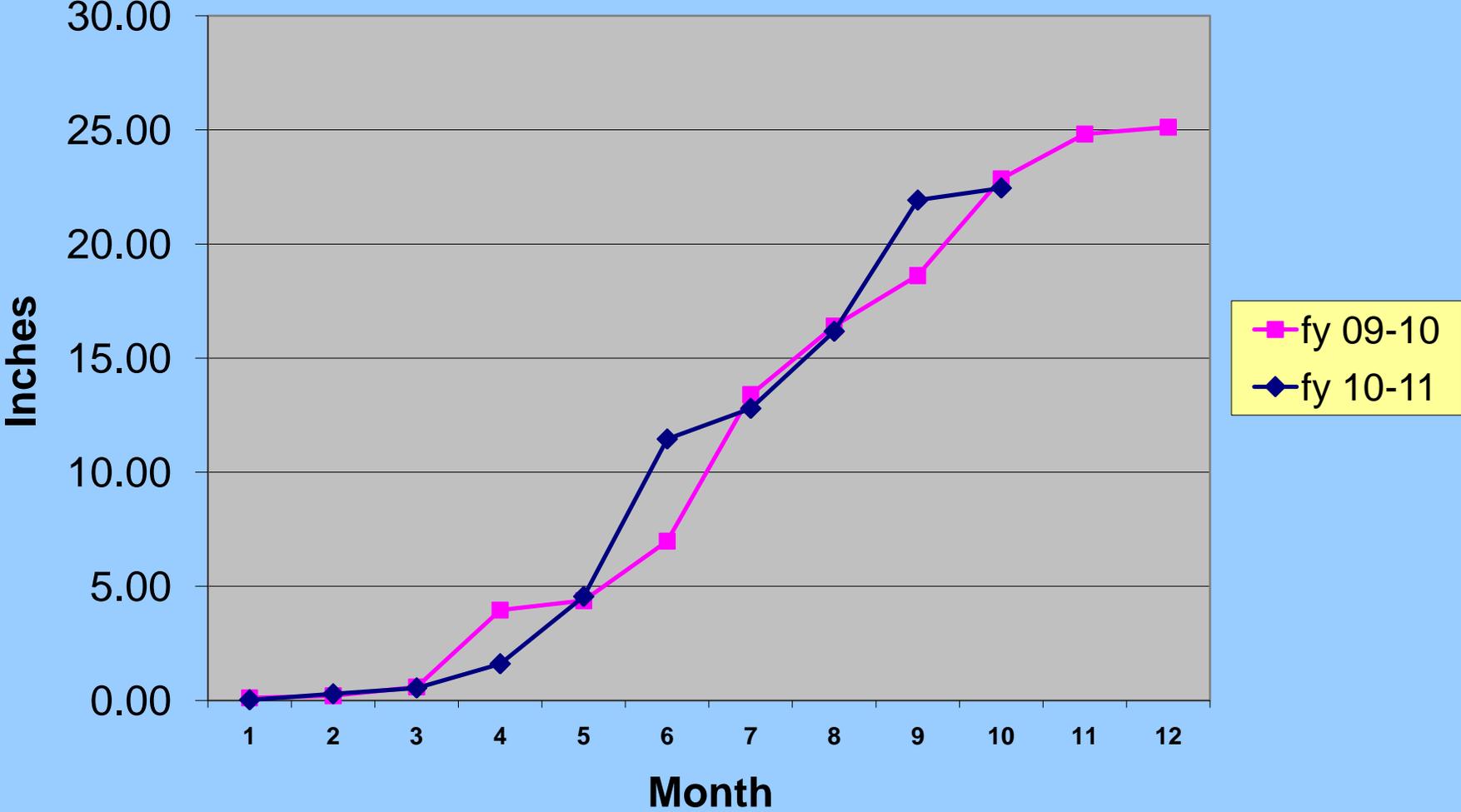
District Office
 Rainfall in Inches

	2010						2011					
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1	0	0	0	0	0.01	0	0.17	0	0.04	0		
2	0	0.01	0	0	0	0	0.37	0	0.06	0		
3	0	0.01	0	0	0.01	0	0	0	0.02	0		
4	0	0.01	0	0	0	0.03	0	0	0.01	0		
5	0	0.03	0	0	0.01	0.35	0	0	0.02	0		
6	0	0.02	0	0	0	0.07	0	0	0.29	0		
7	0	0.02	0.07	0	0.77	0	0	0	0.06	0.04		
8	0	0.02	0.03	0.01	0.01	0.95	0	0	0.03	0		
9	0	0.01	0	0	0.1	0.04	0	0	0	0		
10	0	0.01	0	0	0.14	0.07	0	0	0.03	0		
11	0	0.02	0	0	0	0.01	0.04	0	0	0.00		
12	0	0.01	0.01	0	0	0.01	0	0	0	0		
13	0	0.02	0	0	0	0	0.21	0	0.14	0.05		
14	0	0	0	0	0	0.31	0.01	0.16	0.18	0		
15	0	0	0.03	0	0	0.01	0	0.41	0.31	0		
16	0	0.01	0	0.01	0	0.04	0.01	0.21	0.03	0		
17	0	0.01	0.03	0.11	0.01	0.35	0.01	0.63	0	0.02		
18	0	0	0.04	0	0.01	0.51	0	0.71	0.65	0.12		
19	0	0	0.02	0	0.41	1.42	0	0.47	1.11	0.03		
20	0	0.02	0	0.01	0.5	0.05	0	0	0.05	0.01		
21	0	0.01	0	0	0.17	0.19	0	0	0.05	0.06		
22	0	0	0.01	0.07	0.03	0.21	0	0	0.31	0		
23	0	0	0	0.13	0.33	0.01	0	0	0.38	0.03		
24	0	0	0	0.57	0	0	0	0.43	1.05	0.08		
25	0	0	0	0.01	0	0.82	0	0.29	0.06	0.09		
26	0	0	0	0	0	0	0	0.07	0.64	0		
27	0	0	0	0	0.43	0.01	0	0	0.22	0		
28	0	0	0	0	0	1.28	0	0	0	0		
29	0	0	0.01	0.09	0.01	0.16	0.04		0	0		
30	0.01	0.01	0.01	0.05	0	0	0.47		0	0		
31	0.01	0.01		0		0	0.01		0.01			
Mon.Total	0.02	0.26	0.26	1.06	2.95	6.90	1.34	3.38	5.75	0.53	0.00	0.00
Year Total	0.02	0.28	0.54	1.60	4.55	11.45	12.79	16.17	21.92	22.45	22.45	22.45

Rain Totals



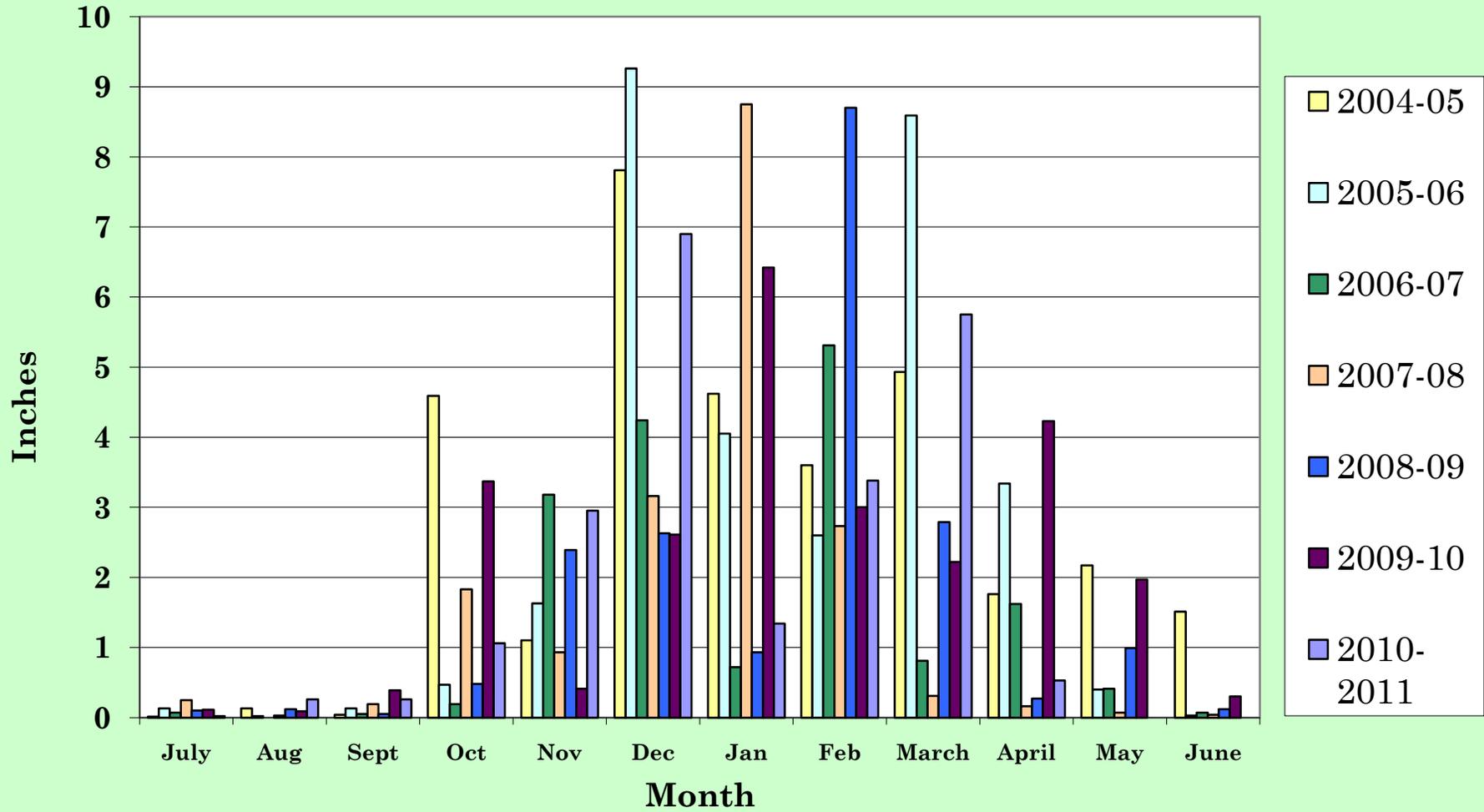
Rainfall Totals fy 10-11



Coastside County Water District

Rainfall by Month

July '10 thru Jun '11



MONTHLY CLIMATOLOGICAL SUMMARY for APR. 2011

NAME: CCWD1 CITY: STATE:
 ELEV: 0 ft LAT: LONG:

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN		TIME	LOW	TIME	HEAT	COOL	RAIN	AVG		TIME	DOM
	TEMP	HIGH				DEG	DEG		WIND	HIGH		DIR
1	63.5	77.2	11:30a	52.5	4:00a	3.8	2.4	0.00	1.6	17.0	8:00a	SSW
2	56.6	64.0	4:00p	46.9	12:00m	8.4	0.0	0.00	2.1	15.0	12:30p	SW
3	51.4	60.2	11:00a	41.8	5:30a	13.6	0.0	0.00	1.6	14.0	12:00p	N
4	57.4	76.3	2:00p	42.4	5:30a	9.2	1.6	0.00	1.3	14.0	10:30a	N
5	53.9	62.9	2:30p	45.6	12:00m	11.1	0.0	0.00	2.0	15.0	2:00p	SSW
6	50.7	57.5	2:30p	42.1	5:30a	14.3	0.0	0.00	2.8	21.0	12:30p	NNE
7	50.2	57.4	1:30p	41.7	12:00m	14.8	0.0	0.04	3.2	19.0	6:00p	SW
8	47.2	58.6	1:00p	37.7	4:00a	17.8	0.0	0.00	1.8	16.0	11:30a	N
9	50.1	60.8	12:30p	37.4	3:00a	14.9	0.0	0.00	2.1	14.0	3:00p	SW
10	52.9	59.4	3:00p	45.5	12:00m	12.1	0.0	0.00	1.4	10.0	11:00a	SW
11	53.6	66.0	2:00p	45.7	12:30a	11.4	0.0	0.00	2.1	12.0	1:30p	SW
12	53.7	61.1	11:30a	49.5	5:00a	11.3	0.0	0.00	2.2	13.0	5:00p	SW
13	53.7	61.4	11:30a	43.9	12:00m	11.3	0.0	0.05	1.7	12.0	11:30a	SSW
14	51.4	62.0	3:30p	41.3	4:30a	13.6	0.0	0.00	1.5	13.0	2:30p	N
15	55.2	64.5	3:00p	44.0	4:30a	9.8	0.0	0.00	1.6	12.0	1:30p	WNW
16	58.6	66.3	11:30a	54.2	5:30a	6.4	0.0	0.00	1.8	11.0	2:00p	SSW
17	58.5	66.8	12:00p	53.5	3:00a	6.5	0.0	0.02	1.1	12.0	1:30p	SW
18	61.1	71.7	1:00p	54.0	3:00a	4.6	0.7	0.12	1.2	9.0	1:30p	S
19	58.5	66.9	12:30p	52.7	11:30p	6.5	0.0	0.03	0.6	7.0	11:00a	SW
20	61.5	73.0	2:00p	52.5	1:00a	4.7	1.3	0.01	2.9	18.0	2:30p	S
21	54.8	62.0	3:00p	47.8	11:00p	10.2	0.0	0.06	2.1	13.0	2:00a	SW
22	55.1	64.9	11:30a	45.7	3:00a	9.9	0.0	0.00	1.2	11.0	11:30a	SSW
23	58.4	70.0	1:30p	48.3	5:30a	7.1	0.5	0.03	1.9	13.0	12:30p	S
24	57.7	63.9	3:00p	53.2	9:00p	7.3	0.0	0.08	1.6	12.0	12:00p	SW
25	57.6	65.1	2:00p	51.7	12:00m	7.4	0.0	0.09	2.2	13.0	7:30a	SE
26	54.4	62.0	1:30p	48.0	6:00a	10.6	0.0	0.00	2.5	16.0	3:30p	WSW
27	54.6	62.4	3:00p	47.3	5:30a	10.4	0.0	0.00	1.8	13.0	11:00a	SW
28	54.6	61.4	10:30a	47.6	2:00a	10.4	0.0	0.00	2.9	21.0	3:30p	WSW
29	52.1	60.3	2:30p	41.0	5:30a	12.9	0.0	0.00	2.6	18.0	11:30a	N
30	57.5	66.5	10:30a	43.7	12:00m	7.5	0.0	0.00	3.9	29.0	1:00a	N
	55.2	77.2	1	37.4	9	299.8	6.5	0.53	2.0	29.0	30	SW

Max >= 90.0: 0
 Max <= 32.0: 0
 Min <= 32.0: 0
 Min <= 0.0: 0

Max Rain: 0.12 ON 04/18/11

Days of Rain: 9 (>.01 in) 1 (>.1 in) 0 (>1 in)

Heat Base: 65.0 Cool Base: 65.0 Method: Integration

San Francisco Public Utilities Commission Hydrological Conditions Report For April 2011

J. Chester, B. McGurk, A. Mazurkiewicz, & M. Tsang, May 5, 2011



Lake Eleanor – The dam at Lake Eleanor is 1,260 feet long, has a maximum height of 61 feet and creates a 27,500 acre-feet reservoir in the western-most part of Yosemite National Park. The dam was completed in 1918 and was the first reservoir in the Hetch Hetchy system. The dam is designed to make use of the spillway during snowmelt runoff (B. McGurk).



Calaveras Dam – A large “cone” valve releases 150 cfs of water from Calaveras Reservoir in order to control reservoir elevation. The valve, affectionately known as “Big Blue”, can release up to 800 cfs (A. Dhakal).

Current Tuolumne System and Local Bay Area storage conditions are summarized in Table 1.

Table 1 Current Storage As of May 1, 2011							
Reservoir	Current Storage		Maximum Storage		Available Capacity		Percent of Maximum Storage
	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	
Tuolumne System							
Hetch Hetchy ^{1/}	239,920		340,830		100,910		70.4%
Cherry ^{2/}	208,420		273,340		64,920		76.2%
Lake Eleanor ^{3/}	24,100		23,541		0		Full
Water Bank	570,000		570,000		0		Full
Tuolumne Storage	1,042,440		1,207,711		165,830		86.3%
Local Bay Area Storage							
Calaveras ^{4/}	49,694	16,193	96,824	31,550	47,130	15,357	51.3%
San Antonio	49,772	16,218	50,496	16,454	723	236	98.6%
Crystal Springs	52,652	17,157	58,377	19,022	5,724	1,865	90.2%
San Andreas	15,087	4,916	18,996	6,190	3,910	1,274	79.4%
Pilarcitos	2,989	974	2,995	976	5	2	99.8%
Total Local Storage	170,194	55,458	227,688	74,192	57,492	18,734	74.7%
Total System	1,212,634		1,435,399		223,322		84.5%

^{1/} Maximum Hetch Hetchy Reservoir storage with drum gates deactivated.

^{2/} Maximum Cherry Reservoir storage with all flash-boards in.

^{3/} Maximum Lake Eleanor storage with all flash-boards out.

^{4/} Available capacity does not take into account current DSOD storage restrictions.

Hetch Hetchy System Precipitation Index ^{5/}

Current Month: The April six-station precipitation index accumulated 1.55 inches or 50% of the average index for the month. The Hetch Hetchy precipitation gauge recorded 1.81 inches.

Cumulative Precipitation to Date: The accumulated six-station precipitation index for water year 2011 is 52.5 inches, which is 147% of the average annual water year total, or 160% of the average annual-to-date. The Hetch Hetchy gauge is shown in Figure 1 in red, and is well above the median line.

^{5/}The precipitation index is computed using six Sierra precipitation stations and is an indicator of the wetness of the basin for the water year to date. The index is computed as the average of the six stations and is expressed in inches and in percent.

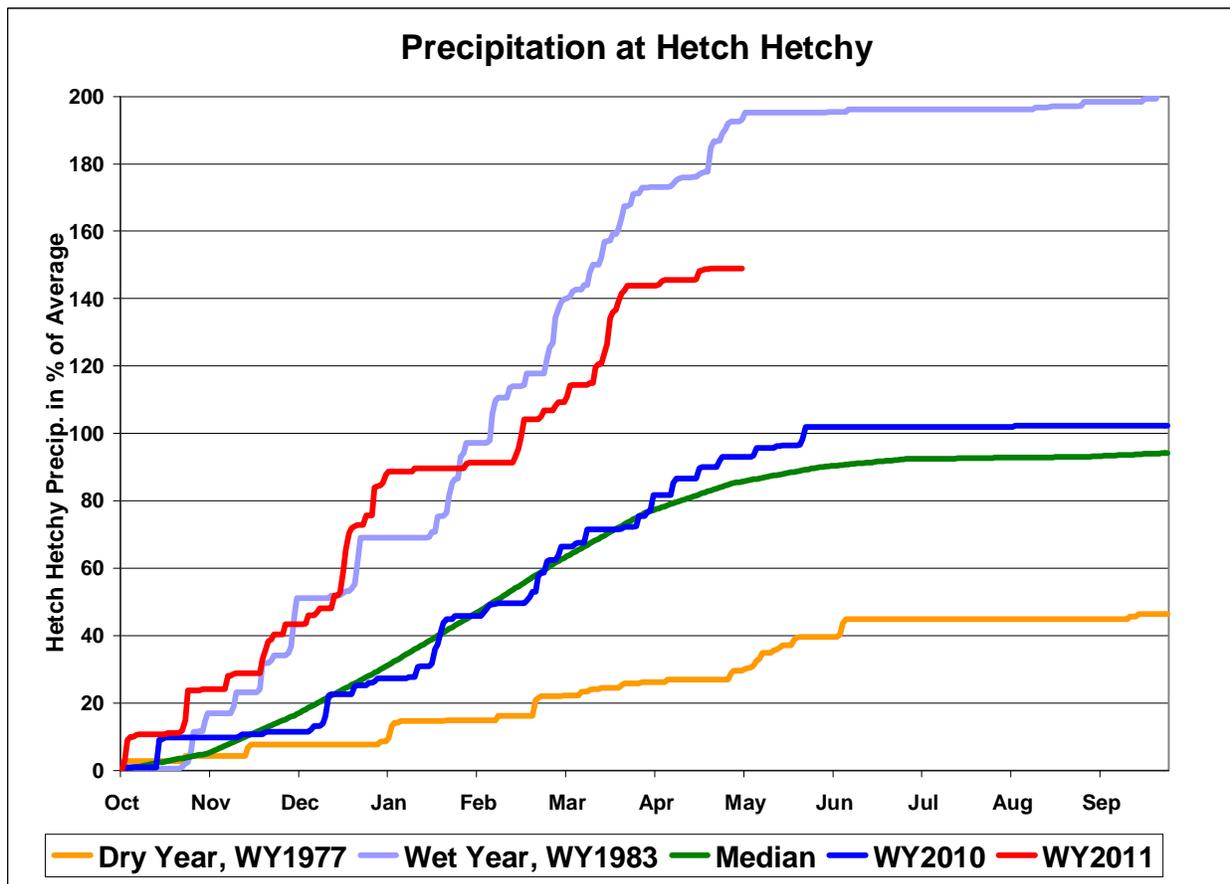


Figure 1: Water year 2011 cumulative precipitation received at Hetch Hetchy Reservoir through the end of April. Precipitation curves for wet, dry, median, and WY 2010 years for the station at Hetch Hetchy are included for comparison purposes.

Tuolumne Basin Unimpaired Inflow

Unimpaired inflow to SFPUC reservoirs and the Tuolumne River at La Grange as of April 30th is summarized below in Table 2. Low-elevation snowmelt brought inflows to well above normal conditions.

	April 2011				October 1, 2010 through April 30, 2011			
	Observed Flow	Median ⁶	Average ⁶	Percent of Average	Observed Flow	Median ⁶	Average ⁶	Percent of Average
Inflow to Hetch Hetchy Reservoir	112,713	88,560	90,389	124.7%	401,023	210,783	221,393	181.41%
Inflow to Cherry Reservoir and Lake Eleanor	95,863	72,601	72,783	131.7%	341,950	195,960	208,637	163.9%
Tuolumne River at La Grange	435,145	267,607	273,505	159.1%	1,688,913	799,899	884,725	190.9%
Water Available to the City	239,017	85,789	95,158	251.2%	821,295	246,836	326,876	251.3%

⁶ Hydrologic Record: 1919 – 2005.

Hetch Hetchy System Operations

Draft and releases from Hetch Hetchy Reservoir in March totaled 82,828 acre-feet which met SJPL deliveries, fisheries releases and reservoir management goals.

A total of 45,094 acre-feet of power draft was made at Cherry Reservoir to lower reservoir elevation in anticipation of snowmelt runoff and to support the City's Municipal load, District Class 1, other loads or accounts, and sales. No water was transferred from Eleanor to Cherry in April as the projected inflow will fill Cherry Lake by the end of the runoff after the planned full powerdraft.

Local System Water Delivery

The water delivery rates for the month averaged 193 MGD. This is an 18% increase over the March average rate of 164 MGD. The increased delivery rates reflect the dry April conditions and signal the seasonal increase in water consumption characteristic of late spring leading into summer.

Local Precipitation

Cool and drier weather conditions prevailed through the month culminating in below average April rainfall totals. Year-to-date precipitation remained above average. The April rainfall summary is presented in Table 3.

Reservoir	Month Total (inches)	Percentage of Normal for the Month	Water Year To Date ⁷ (inches)	Percentage of Normal for the Year-to-Date ⁷
Pilarcitos	2.11	73 %	41.20	117 %
Lower Crystal Springs	0.73	36 %	27.03	108 %
Calaveras	0.50	26 %	22.87	114 %

⁷ WY 2011: Oct. 2010 through Sep. 2011

Snowmelt and Water Supply

April brought a cyclical pattern of cool weather and seasonal warm temperatures throughout the month. These weather conditions triggered snowmelt of the lower elevation snowpack which generated above normal inflows. Currently snow exists at 5700 feet and higher, with 100% snow covered area above 6700 feet. The snow surveyors measured a May 1st snowpack that is 187% of normal conditions. Given this deep snowpack, large releases from Hetch Hetchy are planned. Releases during the snowmelt runoff season will be made for ecological research studies and to benefit habitat and stream morphology processes, as well as to meet operational goals. Currently Lake Eleanor is full and spilling, while Cherry Lake is being controlled through powerdraft. Pre-releases are expected to be made from Cherry Lake during May and June.

May has begun with warm temperatures and sunny skies which has generated significant snowmelt. The current weather forecast predicts a cyclical pattern of cool and warm periods. Currently the NWS Climate Prediction Center indicates equal chance of above- or below-normal temperatures and precipitation for the month of May.

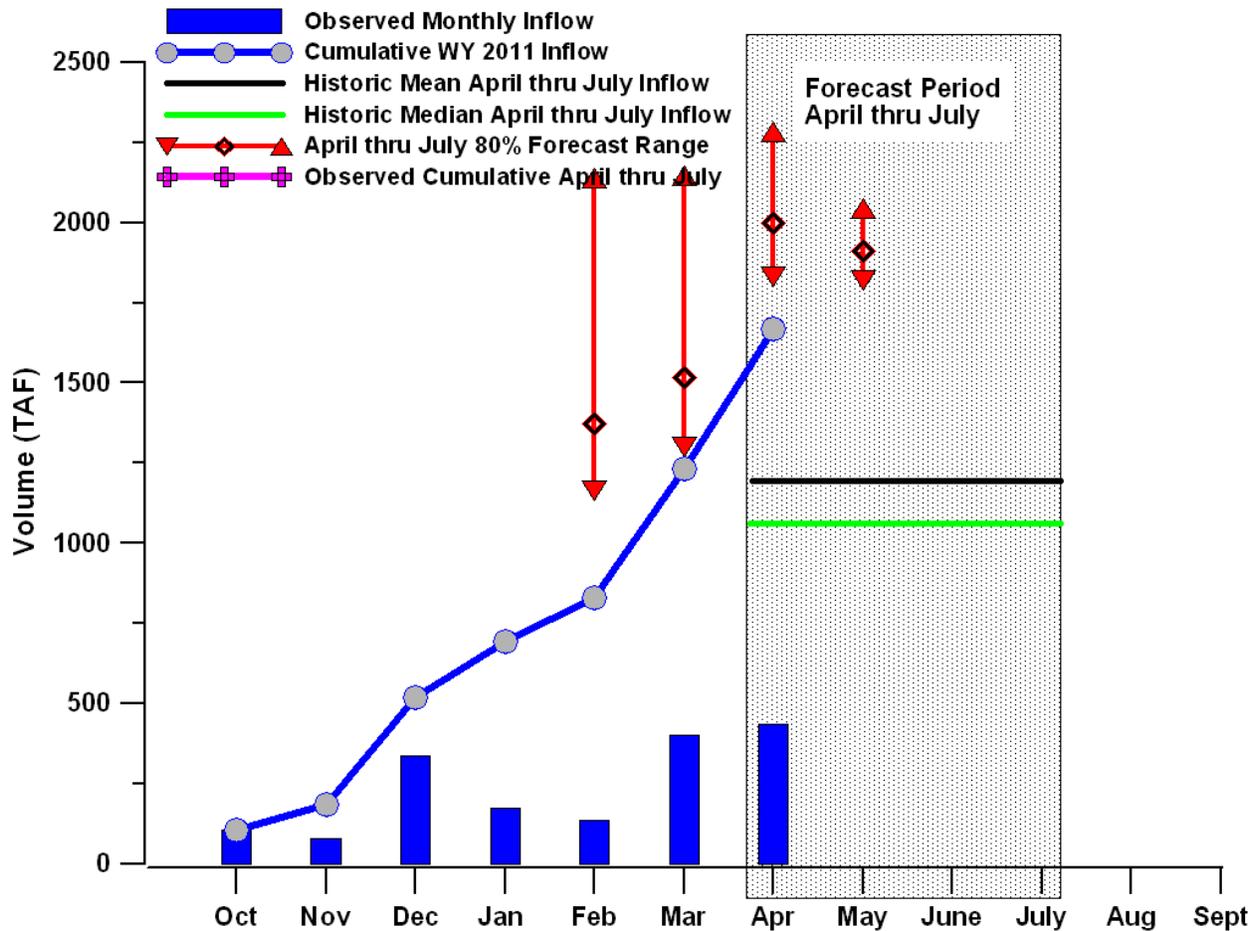


Figure 2: Water Year conditions for the Tuolumne River at La Grange and for the 80% water supply forecast range (triangles represent the 90% and 10% forecasts, the open diamond represents the median forecast).

The Tuolumne Basin Water Supply Forecast Model was executed using the measured snow course, precipitation, and runoff data. The forecast indicates that the median amount of runoff that may occur this year is about 177% of the long-term median (Figure 2). The median forecast of April-to-July runoff is about 1,910 TAF, compared to the long-term median runoff for the April-thru-July period of 1,080 TAF. For natural flow at La Grange, there is an 80 percent chance that the April-to-July natural runoff will be between 1,820 TAF and 2,045 TAF. This forecast is lower than the April 1st conditions due to the below normal precipitation which occurred during the month of April.

A moderate amount of water became available to the City, raising the water year total to 821,295 acre-feet (Figure 3).

Unimpaired Flow at La Grange & Water Available to the City

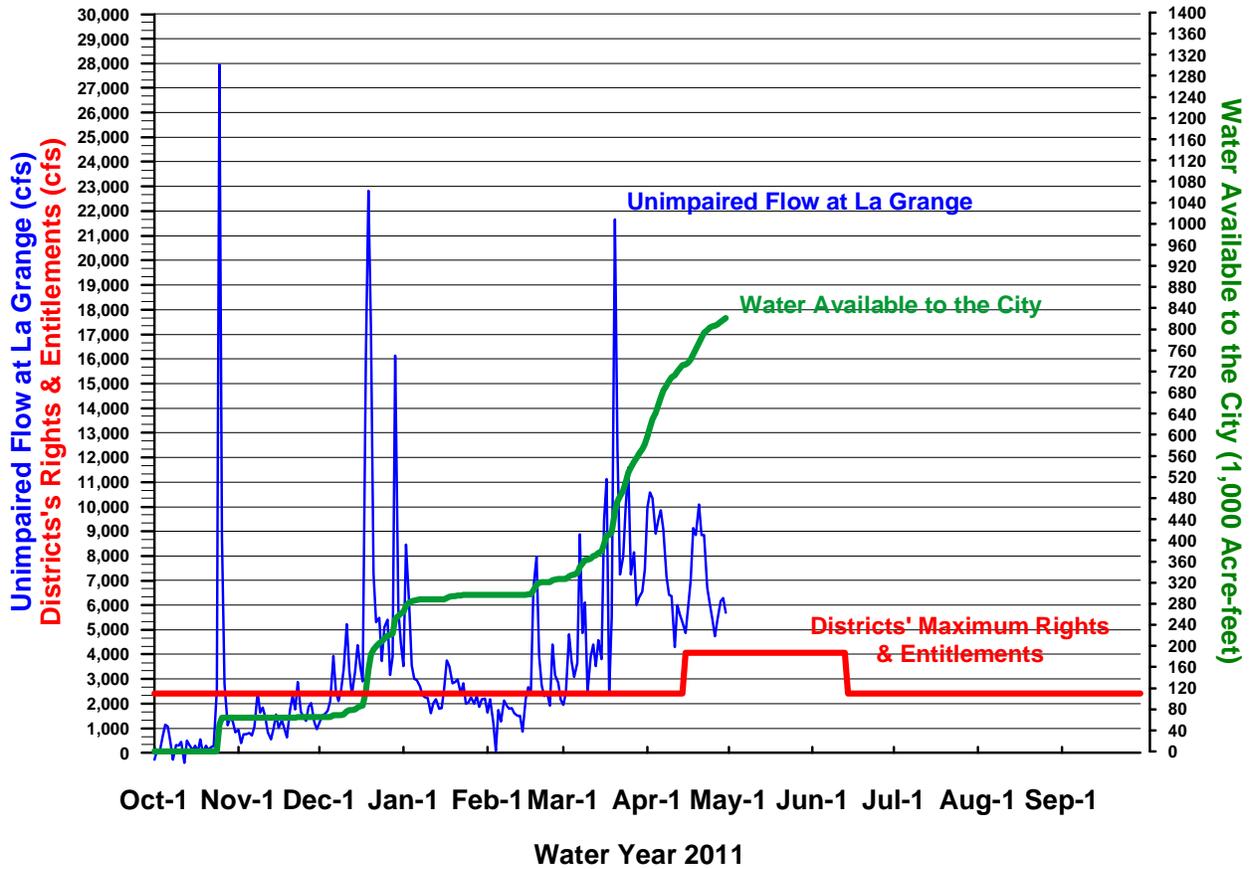


Figure 3: Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City. Water available to the City for the period from October 1st, 2010 through April 30th, 2011 was 821,295 acre-feet.

cc	HHWP Records	Dufour, Alexis	Jue, Tyrone	Patterson, Mike
	Briggs, David	Gibson, Bill	Kehoe, Paula	Ramirez, Tim
	Cameron, David	Griffin, Pat	Levin, Ellen	Ritchie, Steve
	Carlin, Michael	Hale, Barbara	Mazurkiewicz, Adam	Rydstrom, Todd
	Chester, John	Hannaford, Margaret	McGurk, Bruce	Samii, Camron
	DeGraca, Andrew	Harrington, Ed	Meier, Steve	Sandkulla, Nicole
	Dhakal, Amod	Jensen, Art	Nelson, Kent	Tsang, Michael

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Dave Dickson, General Manager

Agenda: May 10, 2011

Date: April 26, 2011

Subject: Notice of Completion - Mill Street Two Inch Main Removal Project

Recommendation:

That the Board of Directors take the following actions:

- (1) Accept the Mill Street Two Inch Main Removal Project as complete.
- (2) Authorize the Notice of Completion to be filed with the County of San Mateo.
- (3) Authorize the release of the retention funds when the Notice of Completion has been recorded and returned to the District.

Background

Coastside County Water District entered into a contract with Andreini Bros., Inc. on January 20, 2011 for the Mill Street Two Inch Main Removal Project.

The work consisted of assembling, fabricating and installing a 2-inch tap into the existing main on Mill Street, a 2-inch copper main and 6 copper lateral branches, meter stops, meter boxes, service lines and shutoff valves. All work was located within the street right of way area of Mill Street in the City of Half Moon Bay.

The project was completed on April 22, 2011. The project was constructed according to the plans and specifications.

Fiscal Impact: None.

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

Name
Street
Address
City &
State

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CA 94019

SPACE ABOVE THIS LINE FOR RECORDER'S USE

RECORD WITHOUT FEE Govt. Code § 6103 & 27383

NOTICE OF COMPLETION

1. The undersigned is an owner of an interest or estate in the hereafter described real property, the nature of which is: Fee Title

2. The full name and address of the undersigned is:

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CALIFORNIA 94019

3. On the 22nd day of April, 2011 there was completed upon the hereinafter described real property a work of improvement as a whole named Mill Street Two Inch Main Removal Project. The work consists of assembling and fabricating and installation of a 2-inch tap into the existing main on Mill Street, a 2-inch copper main and 6 copper lateral branches, meter stops, meter boxes, service lines and shutoff valves.

4. The name of the original contractor for the work of improvement as a whole was: Andreini Bros., Inc. 151 Main Street, Half Moon Bay, Ca 94019.

5. The real property herein referred to is situated in the incorporated area of Half Moon Bay, County of San Mateo, State of California, and described as follows:

Located on Mill Street between Main Street and Purissima Street, Half Moon Bay, San Mateo County, California.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

COASTSIDE COUNTY WATER DISTRICT

BY:

David R. Dickson, Secretary

VERIFICATION

I, David R. Dickson, declare that I am the Secretary of the Coastside County Water District and am authorized to make this verification for that reason. I have read said Notice of Completion and know the contents thereof to be true and correct.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on May 11, 2011, at Half Moon Bay, California
(Date) (Place where signed)

By: _____
David R. Dickson,
Secretary of the District

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Dave Dickson, General Manager

Agenda: May 10, 2011

Date: April 29, 2011

Subject: Notice of Completion - El Granada Tank No. 1 Fencing Project

Recommendation:

That the Board of Directors take the following actions:

- (1) Accept the El Granada Tank No. 1 Fencing Project as complete.
- (2) Authorize the Notice of Completion to be filed with the County of San Mateo.
- (3) Authorize the release of the retention funds when the Notice of Completion has been recorded and returned to the District.

Background

Coastside County Water District entered into a contract with Crusader Fence Co. Inc., on January 25, 2011 for the El Granada Tank No. 1 Fencing Project.

The work consisted of installing 418' lineal feet of 6' high black vinyl coated chain link fencing with 1" mesh, plus 3-strands barbed wire topping on 45-degree arms outward, including (1) 16' wide double and (1) 4' wide single swing gates. The work is located within property owned by the District and within a street right of way. The site of the work is located in the unincorporated community of El Granada, San Mateo County, at 127 San Clemente Road (APN 047-171-050).

The project was completed on April 28, 2011. The project was constructed according to the plans and specifications.

Fiscal Impact: None.

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

Name
Street
Address
City &
State

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CA 94019

SPACE ABOVE THIS LINE FOR RECORDER'S USE

RECORD WITHOUT FEE Govt. Code § 6103 & 27383

NOTICE OF COMPLETION

1. The undersigned is an owner of an interest or estate in the hereafter described real property, the nature of which is: Fee Title

2. The full name and address of the undersigned is:

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CALIFORNIA 94019

3. On the 28th day of April, 2011 there was completed upon the hereinafter described real property a work of improvement as a whole named El Granada Tank No. 1 Fencing Project. The work consisted of installing 418' lineal feet of 6' high black vinyl coated chain link fencing with 1" mesh, plus 3-strands barbed wire topping on 45-degree arms outward, including (1) 16' wide double and (1) 4' wide single swing gates.

4. The name of the original contractor for the work of improvement as a whole was: Crusader Fence Co., Inc., 3115-B Gold Valley Drive, Rancho Cordova, CA 95742-6588.

5. The real property herein referred to is situated in the unincorporated community of El Granada, County of San Mateo, State of California, and described as follows:

The site of the work is located at 127 San Clemente Road, El Granada (APN 047-171-050).

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

COASTSIDE COUNTY WATER DISTRICT

BY: _____
David R. Dickson, Secretary

VERIFICATION

I, David R. Dickson, declare that I am the Secretary of the Coastside County Water District and am authorized to make this verification for that reason. I have read said Notice of Completion and know the contents thereof to be true and correct.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on May 11, 2011, at Half Moon Bay, California
(Date) (Place where signed)

By: _____
David R. Dickson,
Secretary of the District

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Dave Dickson, General Manager

Agenda: May 10, 2011

Date: May 2, 2011

Subject: Notice of Completion - Crystal Springs Pump Station Check Valve Vault Cover Replacement Project

Recommendation:

That the Board of Directors take the following actions:

- (1) Accept the Crystal Springs Pump Station Check Valve Vault Cover Replacement Project as complete.
- (2) Authorize the Notice of Completion to be filed with the County of San Mateo.
- (3) Authorize the release of the retention funds when the Notice of Completion has been recorded and returned to the District.

Background

Coastside County Water District entered into a contract with Princeton Welding, Inc. on October 12, 2010 for the Crystal Springs Pump Station Check Valve Vault Cover Replacement Project.

The work consisted of construction and placement of a metal fabricated cover for the main PRV vault at the Crystal Springs Pump Station. The work site is located adjacent to State Highway 92 approximately ¼ mile west of Crystal Springs Reservoir, San Mateo County. The property on which the pump station is located is designated as the San Francisco State Fish and Game Refuge.

The project was completed on April 29, 2011. The project was constructed according to the plans and specifications.

Fiscal Impact: None.

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

Name
Street
Address
City &
State

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CA 94019

SPACE ABOVE THIS LINE FOR RECORDER'S USE

RECORD WITHOUT FEE Govt. Code § 6103 & 27383

NOTICE OF COMPLETION

1. The undersigned is an owner of an interest or estate in the hereafter described real property, the nature of which is: Fee Title

2. The full name and address of the undersigned is:

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CALIFORNIA 94019

3. On the 29th day of April, 2011 there was completed upon the hereinafter described real property a work of improvement as a whole named Crystal Springs Pump Station Check Valve Vault Cover Replacement Project. The work consisted of construction and placement of a metal fabricated cover for the main PRV vault at the Crystal Springs Pump Station.

4. The name of the original contractor for the work of improvement as a whole was: Princeton Welding, Inc., 231 Harvard Avenue, Half Moon Bay, California 94019.

5. The real property herein referred to is situated in the unincorporated area of County of San Mateo, County of San Mateo, State of California, and described as follows:

The work site is located adjacent to State Highway 92 approximately ¼ mile west of Crystal Springs Reservoir, San Mateo County. The property on which the pump station is located is designated as the San Francisco State Fish and Game Refuge.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

COASTSIDE COUNTY WATER DISTRICT

BY: _____
David R. Dickson, Secretary

VERIFICATION

I, David R. Dickson, declare that I am the Secretary of the Coastside County Water District and am authorized to make this verification for that reason. I have read said Notice of Completion and know the contents thereof to be true and correct.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on May 11, 2011, at Half Moon Bay, California
(Date) (Place where signed)

By: _____
David R. Dickson,
Secretary of the District

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: May 10, 2011

Report

Date: May 5, 2011

Subject: Draft Fiscal Year 2011-2012 Budget and Draft Fiscal Year 2011/12 to 2020/21 Capital Improvement Program

Recommendation:

No Board action required at this time.

Background:

Staff presents for the Board's review the attached **Draft** Fiscal Year 2011-2012 Budget and Draft Fiscal Year 2011/12 to 2020/21 Capital Improvement Program (CIP). Highlights:

Budget

- Changes to draft budget presented on April 12:
 - SFPUC rate decreased from \$2.68 to \$2.57. SFPUC rate of \$2.57 includes wholesale rate of \$2.80 based on April 7 SFPUC projection, \$0.23/ccf untreated water discount.
 - COLA for all employees decreased from 2.5% to 1.5% (payment of deferred COLA eliminated).
 - Employer-paid member contribution to PERS decreased from 7% to 6% (i.e. employee payment increased from 1% to 2%)
 - Employee medical insurance and property/liability insurance now shown as separate accounts.
- Total operating expense increase of 7.0% over FY11 budget, 14.7% over projected year-end FY11 expenses, primarily due to a 47% increase in SFPUC water cost combined with planned greater SFPUC usage during Denniston shutdown.
- Reduced budget for operating expenses other than SFPUC purchases (\$102,000 lower).
- Non-operating revenue budgeted at approximately the same level as FY11 (1.7% lower).
- Draft budget shows a preliminary rate increase of 15%, consistent with the increase shown in the District's 2010 Long-Term Financing Plan. This increase is subject to adjustment based on consideration of the updated Financing Plan to be presented to the Board at the May 10 meeting.
- Contribution to CIP and reserves (net revenue) of \$732,483.

CIP

- \$23,424,500 total CIP (FY12 dollars, reduced from CIP total in April 12 draft due to Denniston Improvements bid results coming in lower than estimate)
- Increase of \$2.0 million over previous CIP due to increase in Denniston plant upgrade cost, addition of Denniston/San Vicente water supply development projects, and addition of future pipeline replacement costs.

Operations & Maintenance Budget - FY 2011/2012

Account Number	Description	Proposed Budget FY 11/12	FY 11/12 Budget Vs. FY 10/11 Budget		FY 11/12 Budget Vs. FY 10/11 Budget		FY 11/12 Budget Vs. FY 10/11 Actual		YTD Actual FY 10/11 as of January 31, 2011
			Approved FY 10/11 Budget	\$ Change	% Change	Proj Year End Actual FY 10/11	\$ Change	% Change	
OPERATING REVENUE									
4120	Water Sales (1) *	\$6,726,300	\$6,182,885	\$543,415	8.8%	\$5,848,940	\$877,360	15.0%	\$3,572,467
Total Operating Revenue		\$6,726,300	\$6,182,885	\$543,415	8.8%	\$5,848,940	\$877,360	15.0%	\$3,572,467
NON-OPERATING REVENUE									
4170	Hydrant Sales	\$25,000	\$25,000	\$0	0.0%	\$19,683	\$5,317	27.0%	\$12,183
4180	Late Penalty	\$50,000	\$50,000	\$0	0.0%	\$53,584	-\$3,584	-6.7%	\$33,584
4230	Service Connections	\$8,000	\$8,000	\$0	0.0%	\$7,506	\$494	6.6%	\$5,006
4920	Interest Earned	\$7,423	\$26,418	-\$18,995	-71.9%	\$7,913	-\$490	-6.2%	\$5,413
4930	Property Taxes	\$600,000	\$600,000	\$0	0.0%	\$639,843	-\$39,843	-6.2%	\$364,843
4950	Miscellaneous	\$37,000	\$37,000	\$0	0.0%	\$54,677	-\$17,677	-32.3%	\$44,677
4955	Cell Site Lease Income	\$113,892	\$111,312	\$2,580	2.3%	\$111,136	\$2,756	2.5%	\$66,136
4965	ERAF Refund	\$100,000	\$100,000	\$0	0.0%	\$250,000	-\$150,000	-60.0%	\$0
Total Non-Operating Revenue		\$941,315	\$957,730	-\$16,415	-1.7%	\$1,144,342	-\$203,028	-17.7%	\$531,842
TOTAL REVENUES		\$7,667,615	\$7,140,615	\$527,000	7.4%	\$6,993,282	\$674,332	9.6%	\$4,104,309
OPERATING EXPENSES									
5130	Water Purchased	\$2,199,668	\$1,671,874	\$527,794	31.6%	\$1,516,645	\$683,023	45.0%	\$1,032,745
5230	Electrical Exp. Nunes WTP	\$25,000	\$19,000	\$6,000	31.6%	\$23,889	\$1,111	4.7%	\$11,890
5231	Electrical Expenses, CSP	\$127,434	\$243,836	-\$116,402	-47.7%	\$102,157	\$25,278	24.7%	\$94,882
5232	Electrical Expenses/Trans. & Dist.	\$14,000	\$15,000	-\$1,000	-6.7%	\$11,923	\$2,077	17.4%	\$6,624
5233	Elec Exp/Pilarcitos Cyn	\$16,162	\$10,016	\$6,146	61.4%	\$14,517	\$1,645	11.3%	\$6,326
5234	Electrical Exp., Denn	\$5,940	\$53,176	-\$47,236	-88.8%	\$30,996	-\$25,056	-80.8%	\$16,629
5235	Denn. WTP Oper.	\$3,000	\$25,600	-\$22,600	-88.3%	\$12,292	-\$9,292	-75.6%	\$6,383
5236	Denn WTP Maint	\$5,000	\$38,000	-\$33,000	-86.8%	\$38,086	-\$33,086	-86.9%	\$24,078
5240	Nunes WTP Oper	\$70,908	\$64,820	\$6,088	9.4%	\$80,306	-\$9,398	-11.7%	\$54,024
5241	Nunes WTP Maint	\$38,000	\$38,000	\$0	0.0%	\$37,057	\$943	2.5%	\$19,564
5242	CSP - Operation	\$8,500	\$8,500	\$0	0.0%	\$7,640	\$860	11.3%	\$4,219
5243	CSP - Maintenance	\$50,000	\$53,500	-\$3,500	-6.5%	\$50,958	-\$958	-1.9%	\$40,654
5250	Laboratory Expenses	\$35,000	\$60,000	-\$25,000	-41.7%	\$31,448	\$3,552	11.3%	\$15,427
5318	Studies/Surveys/Consulting	\$45,000	\$22,000	\$23,000	104.5%	\$24,171	\$20,829	86.2%	\$19,171
5321	Water Conservation	\$62,350	\$92,500	-\$30,150	-32.6%	\$88,515	-\$26,165	-29.6%	\$40,515
5322	Community Outreach	\$26,200	\$26,200	\$0	0.0%	\$22,900	\$3,300	14.4%	\$5,900
5411	Salaries - Field	\$958,326	\$930,278	\$28,048	3.0%	\$944,144	\$14,182	1.5%	\$544,144
5412	Maintenance Expenses	\$192,500	\$192,500	\$0	0.0%	\$193,563	-\$1,063	-0.5%	\$85,805
5414	Motor Vehicle Exp.	\$44,500	\$44,500	\$0	0.0%	\$44,500	\$0	0.0%	\$30,043
5415	Maintenance, Wells	\$6,000	\$6,000	\$0	0.0%	\$4,000	\$2,000	50.0%	\$0
5610	Salaries, Admin.	\$644,904	\$640,368	\$4,536	0.7%	\$621,994	\$22,910	3.7%	\$356,994
5620	Office Expenses	\$119,375	\$118,875	\$500	0.4%	\$121,820	-\$2,445	-2.0%	\$71,820
5621	Computer Services	\$67,650	\$62,650	\$5,000	8.0%	\$57,816	\$9,834	17.0%	\$27,816
5625	Meetings/Training/Seminars	\$18,000	\$20,000	-\$2,000	-10.0%	\$16,752	\$1,248	7.5%	\$9,752
5630	Insurance	\$125,000	\$125,000	\$0	0.0%	\$119,586	\$5,414	4.5%	\$91,336
5635	Ee/Ret. Medical Insurance	\$438,607	\$403,890	\$34,717	8.6%	\$408,046	\$30,561	7.5%	\$231,296
5640	Employee Retirement	\$462,627	\$437,789	\$24,838	5.7%	\$410,240	\$52,386	12.8%	\$223,240
5645	SIP 401a Plan	\$30,000	\$30,000	\$0	0.0%	\$58,752	-\$28,752	0.0%	\$0
5681	Legal	\$60,000	\$57,000	\$3,000	5.3%	\$62,921	-\$2,921	-4.6%	\$32,921
5682	Engineering	\$14,000	\$14,000	\$0	0.0%	\$6,254	\$7,747	123.9%	\$3,254
5683	Financial Services	\$31,000	\$31,000	\$0	0.0%	\$26,531	\$4,469	16.8%	\$15,531
5684	Payroll Taxes	\$114,658	\$111,951	\$2,707	2.4%	\$107,087	\$7,570	7.1%	\$62,087
5687	Memberships & Subscriptions	\$57,950	\$56,950	\$1,000	1.8%	\$60,317	-\$2,367	-3.9%	\$36,317
5688	Election Expense	\$25,000	\$0	\$25,000	0.0%	\$0	\$25,000	0.0%	\$0
5689	Union Expenses	\$6,000	\$12,000	-\$6,000	-50.0%	\$2,040	\$3,960	194.1%	\$2,040
5700	County Fees	\$16,200	\$10,800	\$5,400	50.0%	\$10,805	\$5,395	49.9%	\$10,805
5705	State Fees	\$19,400	\$10,500	\$8,900	84.8%	\$19,078	\$322	1.7%	\$18,078
Total Operating Expenses		\$6,183,858	\$5,758,073	\$425,785	6.9%	\$5,389,748	\$794,110	14.7%	\$3,252,312
CAPITAL ACCOUNTS									
5711	Existing Bonds - 1998A	\$267,993	\$269,845	-\$1,853	-0.7%	\$269,235	-\$1,242	-0.5%	\$250,235
5712	Existing Bonds - 2006B	\$483,281	\$484,966	-\$1,685	-0.3%	\$487,431	-\$4,150	-0.9%	\$337,431
Total Capital Accounts		\$751,274	\$754,811	-\$3,537	-0.5%	\$756,666	-\$5,392	-0.7%	\$587,666
TOTAL REVENUE - TOTAL EXPENSE		\$732,483	\$627,731	\$104,752	16.7%	\$846,869	-\$114,386	-13.5%	\$264,332
5713	Cont. to CIP & Reserves	\$732,483							

Notes:
(1) Water sales revenue calculated by applying rate increase to projected year-end sales.

* Assumes 15% rate increase

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4120 Description: Water Sales	
Actual Amount As Of: 31-Jan 2011	3,572,467
PROJECTED ACTIVITY to END of FY:	2,276,473
Projected YEAR END TOTAL:	5,848,940

PROPOSED Line Item Amount:	\$6,726,300 *
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	6,182,885
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% Change Actual Year End compared to Proposed Line item amount.	15.0%
% Change to Previous Year Budget	8.8%
Dollar difference between proposed budget & current budget	543,415

NARRATIVE: See Worksheet 4120 A for calculations

Water sales revenues are not expected to increase during the next fiscal year due to new customers coming on line. The projection is that there will be approximately 35 new connections Increased Consumer awareness in the third year of drought will keep consumption to levels seen in FY 10/11.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

Fiscal Year 2011/2012 Water Sales Projections

MONTH	a	b	c	d	e	f	g	h	i	j		Proposed
	Res. hcf 10/11	Res. hcf 11/12	Other hcf 10/11	Other hcf 11/12	TOTAL Units 10/11	TOTAL Units 11/12	Per Cent Diff 10 v. 11 dif	Residential \$ Projected 11/12	Other \$ Projected \$6.10hcf	Base Charge 10/11	Base Charge 11/12	FY 11/12 \$ Budget
	Actual	Budget	Actual	Budget	Actual	Budget				Actual	Budget	
Jul-10	37,361	37,361	52,535	52,535	89,896	89,896	0.0%	\$ 171,861	\$ 320,464	\$84,123	\$96,741	\$ 589,065
Aug-10	71,747	71,747	33,536	33,536	105,283	105,283	0.0%	\$ 330,036	\$ 204,570	\$114,009	\$131,111	\$ 665,717
Sep-10	34,215	34,215	47,095	47,095	81,310	81,310	0.0%	\$ 157,389	\$ 287,280	\$89,022	\$102,375	\$ 547,044
Oct-10	63,937	63,937	31,020	31,020	94,957	94,957	0.0%	\$ 294,110	\$ 189,222	\$114,579	\$131,766	\$ 615,098
Nov-10	29,779	29,779	26,424	26,424	56,203	56,203	0.0%	\$ 136,983	\$ 161,186	\$88,982	\$102,330	\$ 400,499
Dec-10	40,017	40,017	13,880	13,880	53,897	53,897	0.0%	\$ 184,078	\$ 84,668	\$114,722	\$131,930	\$ 400,676
Jan-11	25,964	25,964	20,910	20,910	46,874	46,874	0.0%	\$ 119,434	\$ 127,551	\$89,136	\$102,506	\$ 349,492
Feb-11	41,534	41,534	14,963	14,963	56,497	56,497	0.0%	\$ 191,056	\$ 91,274	\$114,731	\$131,940	\$ 414,271
Mar-11	21,723	21,723	23,629	23,629	45,352	45,352	0.0%	\$ 99,926	\$ 144,137	\$89,000	\$102,350	\$ 346,413
Apr-11	45,549	45,549	6,319	6,319	51,868	51,868	0.0%	\$ 209,525	\$ 38,546	\$114,000	\$131,100	\$ 379,171
May-11	28,468	28,468	52,129	52,129	80,597	80,597	0.0%	\$ 130,953	\$ 317,987	\$89,000	\$102,350	\$ 551,290
Jun-11	57,889	57,889	8,688	8,688	66,577	66,577	0.0%	\$ 266,289	\$ 52,997	\$114,000	\$131,100	\$ 450,386
TOTAL	498,183	498,183	331,128	331,128	829,311	829,311	0.0%	\$ 2,291,642	\$ 2,019,881	\$1,215,304	\$1,397,599	

Average Residential Charge per Unit
\$4.60

Commercial Charge per Unit
\$6.10

\$ -

FACTORS TO BE CONSIDERED

- 1 Superintendent projects a 7.5 MG purchase from Skylawn for next fiscal year
- 2 Anticipation of approximately 35 new connections next year.
- 3 April - June - Predicted Base on following:
Actual Sales / Predicted Sales (Jul - Feb)
 $Residential = 0.91$
 $Other = 1.242$

Budgeted Values for Residential & Other
Above multiplied by factor to get predicted
water sales.

Res Units	FY 10/11	0.0% FY 11/12	Base Charge	
			FY 10/11	0.0% FY 11/12
1-8	\$4.48		5/8" 2 dwelling units	\$27.43
9 -25	\$4.94		3/4"	\$41.23
26 - 40	\$6.42		3/4" / 2 dwelling units	\$82.51
41 +	\$7.93		1"	\$68.72
			1.5"	\$132.71
			2.0"	\$219.95
Comm	\$6.10		3"	\$481.16
			4"	\$1,649.90

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4170 Description: Hydrant Sales	
Actual Amount As Of: 31-Jan 2011	12,183
PROJECTED ACTIVITY to END of FY:	7,500
Projected YEAR END TOTAL:	19,683
PROPOSED Line Item Amount:	25,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	25,000
% Change Actual Year End compared to Proposed Line item amount.	27.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Water is taken from designated fire hydrants through portable meters for a variety of reasons. The most common use of this water is for new construction (dust control, earth compaction, etc.). Other uses of water through portable meters result in use for temporary irrigation, failed wells, temporary livestock watering, dust control for non construction purposes, festivals, etc.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4180 Description: Late Penalty	
Actual Amount As Of: 31-Jan 2011	33,584
PROJECTED ACTIVITY to END of FY:	20,000
Projected YEAR END TOTAL:	53,584
PROPOSED Line Item Amount:	50,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	50,000
% Change Actual Year End compared to Proposed Line item amount.	(6.7%)
% Change to Previous Year Budget	100.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4230 Description: Service Connections	
Actual Amount As Of: 31-Jan 2011	5,006
PROJECTED ACTIVITY to END of FY:	2,500
Projected YEAR END TOTAL:	7,506
PROPOSED Line Item Amount:	8,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	8,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	6.6%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

The amounts in the account show the labor cost charged to a customer for the installation of a new water service connection. The costs vary with each new installation depending upon the size of the service and how far it is from the distribution pipeline under the street. Cost of materials are not included in this category.

Labor	\$8,000
TOTAL	\$8,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>		<u>Amount</u>
Acct. No.	4920	Description: Interest Earned
Actual Amount As Of:	31-Jan 2011	5,413
PROJECTED ACTIVITY to END of FY:		2,500
Projected YEAR END TOTAL:		7,913
PROPOSED Line Item Amount:		\$ 7,423

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	26,418
% Change Actual Year End compared to Proposed Line item amount.	(6.2%)
% Change to Previous Year Budget	(71.9%)
Dollar difference between proposed budget & current budget	-18,995

NARRATIVE:

Interest income is derived from cash on deposit with LAIF. The interest income is calculated on funds that are not restricted to the CSP Project.

Cash on Deposit	Balance	Less CSP \$						
	1,505,465	20,948	1,484,516	x	0.50%	=	\$	7,423

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>		<u>Amount</u>
Acct. No.	4930	Description: Property Taxes
Actual Amount As Of:	31-Jan 2011	364,843
PROJECTED ACTIVITY to END of FY:		275,000
Projected YEAR END TOTAL:		639,843
PROPOSED Line Item Amount:		600,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	600,000
% Change Actual Year End compared to Proposed Line item amount.	(6.2%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Projected CCWD portion of unsecured/secured Property Tax	\$600,000
TOTAL	<u><u>\$600,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4950 Description: Miscellaneous	
Actual Amount As Of: 31-Jan 2011	44,677
PROJECTED ACTIVITY to END of FY:	10,000
Projected YEAR END TOTAL:	54,677
PROPOSED Line Item Amount:	37,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	37,000
% Change Actual Year End compared to Proposed Line item amount.	(32.3%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Revenue from disposal of excess equipment, vehicles and reimbursement of expense line items, in addition to the identified sources, are entered into the Miscellaneous Sales account line item, such as: returned check fees, re-connect fees, copies of documents, reimbursement of repairs., etc...)

Skylawn Memorial Park reimburses the District for pumping when the District is not operating the Crystal Springs Pump Station for benefit of the District.

	FY 10/11	FY 11/12
Skylawn	25,000	25,000
Miscellaneous	12,000	12,000
	37,000	37,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4955 Description: Cell Site Lease Income	
Actual Amount As Of: 31-Jan 2011	66,136
PROJECTED ACTIVITY to END of FY:	45,000
Projected YEAR END TOTAL:	111,136
PROPOSED Line Item Amount:	113,892

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	111,312
% Change Actual Year End compared to Proposed Line item amount.	2.5%
% Change to Previous Year Budget	2.3%
Dollar difference between proposed budget & current budget	2,580

NARRATIVE:

Revenue from Cell Site Leasing

<u>Sub-Account</u>	<u>FY 11/12</u>
Sprint Spectrum Lease	22,424
Sprint Spectrum Lease	20,022
Metro PCS	23,363
Metro PCS	23,363
Verizon	24,720
	113,892

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4965 Description: ERAF Refund	
Actual Amount As Of: 31-Jan 2011	0
PROJECTED ACTIVITY to END of FY:	250,000
Projected YEAR END TOTAL:	250,000
PROPOSED Line Item Amount:	100,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	100,000
% Change Actual Year End compared to Proposed Line item amount.	(60.0%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Educational Revenue Augmentation Fund (ERAF). ERAF was established in 1992 to redirect property tax revenues from cities, counties and special districts to public education programs.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

PRODUCTION & PUMPING SCHEDULE FY 2011/2012

	Denniston Surface		Denniston Wells		Pilarcitos Wells		SFWD Pilarcitos-Crystal Springs				SFWD Total		TOTAL PRODUCTION		SFWD COST
	FY 10/11	FY 11/12	FY 10/11	FY 11/12	FY 10/11	FY 11/12	Pilarcitos		CSP		FY 10/11	FY 11/12	FY 10/11	FY 11/12	**2.57 hcf
	hcf	hcf	hcf	hcf	hcf	hcf	hcf	hcf	hcf	hcf	hcf	hcf	Actual hcf	Plan	Plan
Jul-10	2,767	0	1,390	0	0	0	76,939	81,096	20,213	20,213	97,152	101,309	101,309	101,309	\$260,364
Aug-10	4,051	0	1,070	0	0	0	55,345	60,466	24,291	24,291	79,636	84,757	84,757	84,757	\$217,825
Sep-10	4,853	0	1,818	0	0	0	29,639	36,310	46,310	46,310	75,949	82,620	82,620	82,620	\$212,333
Oct-10	0	0	0	0	0	0	50,976	50,976	31,671	31,671	82,647	82,647	82,647	82,647	\$212,403
Nov-10	0	0	0	0	10,802	13,000	55,321	53,123	0	0	55,321	53,123	66,123	66,123	\$136,526
Dec-10	0	0	0	0	10,281	13,000	47,407	44,688	0	0	47,407	44,688	57,688	57,688	\$114,848
Jan-11	0	0	0	0	12,955	14,000	42,100	41,055	0	0	42,100	41,055	55,055	55,055	\$105,511
Feb-11	0	0	0	0	14,397	15,000	41,432	40,829	0	0	41,432	40,829	55,829	55,829	\$104,931
Mar-11	0	0	0	0	15,576	15,000	50,382	50,958	0	0	50,382	50,958	65,958	65,958	\$130,962
Apr-11	0	0	0	0	0	0	70,000	70,000	0	0	70,000	70,000	70,000	70,000	\$179,900
May-11	18,000	0	3,249	0	0	0	65,000	86,249	0	0	65,000	86,249	86,249	86,249	\$221,660
Jun-11	0	0	0	0	0	0	66,000	66,000	20,000	20,000	86,000	86,000	86,000	86,000	\$221,020
hcf Totals	29,671	0	7,527	0	64,011	70,000	650,541	681,750	142,485	142,485	793,026	824,235	894,235	894,235	\$2,118,284
MG Totals	22.19	0.00	5.63	0.00	47.88	52.36	486.60	509.95	106.58	106.58	593.18	616.53	668.89	668.89	

Base Charge **\$81,384**
 Grand Total **\$2,199,668**

Note: Bold numbers in actual columns are estimates

Expect 72,608 hcf of estimated unmetered water (leaks, plant use, flow tests, etc...)for FY 10/11
 7.4% unaccountable water

** - The San Francisco Wholesale rate is the total of \$2.80 less the proposed discount rate of \$.23.

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5230 Description: Electrical Exp. Nunes WTP	
Actual Amount As Of: 31-Jan 2011	11,890
PROJECTED ACTIVITY to END of FY:	11,999
Projected YEAR END TOTAL:	23,889
PROPOSED Line Item Amount:	25,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	19,000
% Change Actual Year End compared to Proposed Line item amount.	4.7%
% Change to Previous Year Budget	31.6%
Dollar difference between proposed budget & current budget	6,000

NARRATIVE:

The costs shown for this line item are for electrical costs for operating the water treatment plant.

FY 11/12

PG&E \$25,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5231 Description: Electrical Expenses, CSP	
Actual Amount As Of: 31-Jan 2011	94,882
PROJECTED ACTIVITY to END of FY:	7,275
Projected YEAR END TOTAL:	102,157

PROPOSED Line Item Amount:	127,434
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	243,836
% Change Actual Year End compared to Proposed Line item amount.	24.7%
% Change to Previous Year Budget	(47.7%)
Dollar difference between proposed budget & current budget	-116,402

NARRATIVE:

Skylawn is estimated to purchase 7.5 million gallons.
Anticipated more usage at Crystal Springs FY 11/12 since Denniston WTP will be off-line more in FY 11/12.

	hcf	rate to pump 1 unit of water			
Pumping charges - electrical	142,485	0.770	=	\$	109,713
Non-pumping electrical				\$	10,000
Skylawn Pumping Expenses	10,027	0.770	=	\$	7,721
TOTAL				<u>\$</u>	<u>127,434</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5232	Description: Electrical Expenses/Trans. & Dist.
Actual Amount As Of:	31-Jan 2011	6,624
PROJECTED ACTIVITY to END of FY:		5,299
Projected YEAR END TOTAL:		11,923
PROPOSED Line Item Amount:		14,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	15,000
% Change Actual Year End compared to Proposed Line item amount.	17.4%
% Change to Previous Year Budget	(6.7%)
Dollar difference between proposed budget & current budget	-1,000

NARRATIVE:

	FY 11/12
Granada #1	\$5,000
Granada #2	\$3,000
Granada #3	\$1,500
Alves Pump Station	\$4,000
Miramontes Tank	\$500
TOTAL	<u>\$14,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5233	Description: Elec Exp/Pilarcitos Cyn
Actual Amount As Of:	31-Jan 2011	6,326
PROJECTED ACTIVITY to END of FY:		8,191
Projected YEAR END TOTAL:		14,517
PROPOSED Line Item Amount:		16,162

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	10,016
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	11.3%
% Change to Previous Year Budget	61.4%
Dollar difference between proposed budget & current budget	6,146

NARRATIVE:

Assumes sufficient rain in October to pump Pilarcitos Wells in November.
 Assumes 70,000 units of production, at an energy cost of \$0.29 per unit.

Wells #1 & 3	\$ 5,215	Well #4	\$ 3,500	
Well #2	\$ 255	Well #4A	\$ 3,500	
Well #3A	\$ 255	Well #5	\$ 2,981	
Carter Hill	\$ 256	Telemeter	\$ 200	
TOTAL	\$ 5,981	Total	\$ 10,181	Total
				\$ 16,162

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5234	Description: Electrical Exp., Denn
Actual Amount As Of:	31-Jan 2011	16,629
PROJECTED ACTIVITY to END of FY:		14,367
Projected YEAR END TOTAL:		30,996

PROPOSED Line Item Amount:	5,940
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	53,176
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	(80.8%)
% Change to Previous Year Budget	(88.8%)
Dollar difference between proposed budget & current budget	-47,236

NARRATIVE:

Projected year end low due to inoperation of plant for all of FY 11/12.

	FY 11/12
Denn Pump Station	\$2,040
Denn Well #1	\$300
Denn Well #2,3,4	\$300
Denn Well #5	\$300
Denn Well #9	\$300
Denn WTP	\$2,400
Filter Recycle Pump	\$300
TOTAL	<u><u>\$5,940</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5235 Description: Denn. WTP Oper.	
Actual Amount As Of: 31-Jan 2011	6,383
PROJECTED ACTIVITY to END of FY:	5,909
Projected YEAR END TOTAL:	12,292
PROPOSED Line Item Amount:	3,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	25,600
% Change Actual Year End compared to Proposed Line item amount.	(75.6%)
% Change to Previous Year Budget	(88.3%)
Dollar difference between proposed budget & current budget	-22,600

NARRATIVE:

ADMIN	CHEMICALS	
Telephone/DSL	\$1,000	
Alarm System	\$2,000	Chemicals
	\$3,000	<u>\$0</u>
	TOTAL	\$3,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5236 Description: Denn WTP Maint	
Actual Amount As Of: 31-Jan 2011	24,078
PROJECTED ACTIVITY to END of FY:	14,008
Projected YEAR END TOTAL:	38,086

PROPOSED Line Item Amount:	5,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	38,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	(86.9%)
% Change to Previous Year Budget	(86.8%)
Dollar difference between proposed budget & current budget	-33,000

NARRATIVE:

Little or no activity during construction of Dennistion Treatment Plant Upgrade

	FY 11/12
Telemetry	\$3,000
Misc. Plumbing & Parts	\$2,000

TOTAL	\$5,000
--------------	----------------

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5240	Description: Nunes WTP Oper
Actual Amount As Of: 31-Jan 2011	54,024
PROJECTED ACTIVITY to END of FY:	26,282
Projected YEAR END TOTAL:	80,306
PROPOSED Line Item Amount:	70,908

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	64,820
% Change Actual Year End compared to Proposed Line item amount.	(11.7%)
% Change to Previous Year Budget	9.4%
Dollar difference between proposed budget & current budget	6,088

NARRATIVE:
Chemical costs = \$87/MG.
Expect to treat 617 MG.

Telephone/DSL	\$2,120
Alarm System	\$1,000
Sub total	\$3,120

Chemicals	
Caustic	\$24,859
Polymer	\$2,011
Alum	\$33,318
Salt	7600
Sub Total	\$67,788
TOTAL	\$70,908

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5241 Description: Nunes WTP Maint	
Actual Amount As Of: 31-Jan 2011	19,564
PROJECTED ACTIVITY to END of FY:	17,493
Projected YEAR END TOTAL:	37,057
PROPOSED Line Item Amount:	38,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	38,000
% Change Actual Year End compared to Proposed Line item amount.	2.5%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

No change in maintenance costs expected.

FY 11/12

Generator Service Contract	\$1,000
Sludge Removal	\$6,000
Electrical	\$6,000
Instrumentation/Controls	\$7,000
Motor & Pump Replacement	\$7,000
Filter Inspection	\$4,000
Annual Electrical PM	\$5,000
Misc.	\$2,000
	<u>\$38,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5242 Description: CSP - Operation	
Actual Amount As Of: 31-Jan 2011	4,219
PROJECTED ACTIVITY to END of FY:	3,421
Projected YEAR END TOTAL:	7,640
PROPOSED Line Item Amount:	8,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	8,500
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	11.3%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:	FY 11/12
Telephone & Telemetry	\$6,300
Alarm Co. (Bay Alarm / HMB Alarm)	\$1,200
Fire System Maint.	<u>\$1,000</u>
TOTAL	<u><u>\$8,500</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5243 Description: CSP - Maintenance	
Actual Amount As Of: 31-Jan 2011	40,654
PROJECTED ACTIVITY to END of FY:	10,304
Projected YEAR END TOTAL:	50,958
PROPOSED Line Item Amount:	50,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	53,500
% Change Actual Year End compared to Proposed Line item amount.	(1.9%)
% Change to Previous Year Budget	(6.5%)
Dollar difference between proposed budget & current budget	-3,500

NARRATIVE:

Will not be cleaning tunnel in FY 10/11. Anticipate needing more work on instrumentation and controls in FY 10/11.

	FY 11/12
Electrical Testing (ETI)	\$5,000
Electrical Repair	\$7,000
Equipment /Valve Maintenance	\$12,000
Pressure Reducing Valves	\$1,000
Misc. Equip/Air Vent	\$1,000
Telemetry & Alarms	\$4,000
Pump Maintenance	\$10,000
Confined Space Team	\$10,000
	\$50,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5250	Description: Laboratory Expenses
Actual Amount As Of: 31-Jan 2011	15,427
PROJECTED ACTIVITY to END of FY:	16,021
Projected YEAR END TOTAL:	31,448
PROPOSED Line Item Amount:	35,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	60,000
% Change Actual Year End compared to Proposed Line item amount.	11.3%
% Change to Previous Year Budget	(41.7%)
Dollar difference between proposed budget & current budget	-25,000

NARRATIVE:

Laboratory Costs associated with water sampling throughout distribution system, source waters and Treatment Plants.

	FY 11/12
Nunes WTP	\$20,000
Denniston WTP	\$15,000
	\$35,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5318 Description: Studies/Surveys/Consulting	
Actual Amount As Of: 31-Jan 2011	19,171
PROJECTED ACTIVITY to END of FY:	5,000
Projected YEAR END TOTAL:	24,171

PROPOSED Line Item Amount:	\$45,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	22,000
% Change Actual Year End compared to Proposed Line item amount.	86.2%
% Change to Previous Year Budget	104.5%
Dollar difference between proposed budget & current budget	23,000

Narrative: Lease consultant agreement offset by Cell Site Lease Agreements in account 4955

Communication Lease Consultant (Til FY 10/11)	\$5,000.00
Groundwater Monitoring Plan (SBx6)	\$30,000.00
Misc. Studies/Surveys	\$10,000.00
	\$45,000.00

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5321 Description: Water Conservation	
Actual Amount As Of: 31-Jan 2011	40,515
PROJECTED ACTIVITY to END of FY:	48,000
Projected YEAR END TOTAL:	88,515

PROPOSED Line Item Amount:	62,350
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	92,500
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	(29.6%)
% Change to Previous Year Budget	(32.6%)
Dollar difference between proposed budget & current budget	-30,150

NARRATIVE:

Increase funding due to:

1. Funding included for new lawn replacement program.

Legend:

- BAWSCA** - Bay Area Water Supply and Conservation Agency
- BMP** - Best Management Practices
- CASGEM**: California Statewide Groundwater Elevation Monitoring
- CUWCC** - California Urban Water Conservation Council
- IRWMP** - Integrated Regional Watershed Management Plan
- UWMP** - Urban Water Management Plan
- WCIP** - Water Conservation Implementation Plan

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5322 Description: Community Outreach	
Actual Amount As Of: 31-Jan 2011	5,900
PROJECTED ACTIVITY to END of FY:	17,000
Projected YEAR END TOTAL:	22,900
PROPOSED Line Item Amount:	26,200

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	26,200
% Change Actual Year End compared to Proposed Line item amount.	14.4%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Created new account per Finance Committee to accommodate new community outreach between CCWD and Customers. Increase due to additional printing of annual reports and postage. Decrease in MCTV services.

MCTV-Recording meetings(14 @ \$375)	\$5,000
Montara Fog (14 @ \$300)	\$4,200
Materials/Publications/Public Information	\$5,000
Postage for Public Outreach	\$6,000
Printing Annual Reports (Consumer Confidence Report/ Water Supply Evaluation, etc..)	\$6,000

Spread: TOTAL **26,200**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5411	Description: Salaries - Field
Actual Amount As Of:	31-Jan 2011	544,144
PROJECTED ACTIVITY to END of FY:		400,000
Projected YEAR END TOTAL:		944,144
PROPOSED Line Item Amount:		958,326

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	930,278
% Change Actual Year End compared to Proposed Line item amount.	1.5%
% Change to Previous Year Budget	3.0%
Dollar difference between proposed budget & current budget	28,048

NARRATIVE:

A COLA of 1.5% was used as a place holder based upon the Memorandum of Understanding between the CCWD and Teamsters Local 856.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT
 5/5/2011
FY 2011/2012 BUDGET WORKSHEET (5411 A)

SALARIES - Accounts 5411 & 5610

EMPLOYEE	Current Hrly Rate	COLA 1.5%	Annual Pay	O T Hours	O T Pay	Cert. Pay	TOTAL
FIELD #5411							
Superintendent	57.58	58.44	121,552			10,800	132,352
Field Supervisor	46.10	46.79	97,326	120	8,422	7,200	112,949
WTP Supervisor	50.89	51.65	107,434	120	9,297	7,200	123,931
Sr. WTP Oper.	43.88	44.53	92,629	120	8,016	7,200	107,845
Treat/Dist Op	29.56	30.01	62,412	120	5,401	4,800	72,613
Treat/Dist Op	28.84	29.27	60,882	120	5,269	6,000	72,150
Treat/Dist Op	28.84	29.27	61,787	80	3,512	6,000	70,151
Treat/Dist Op	30.30	30.75	63,969	80	3,691	7,200	74,860
Maint Worker	26.81	27.21	56,607	80	3,266	3,600	63,472
Maint Worker	24.90	25.27	52,569	80	3,033	2,400	58,002
Part-Time Help	15.00		15,000				15,000
Part-Time Help	15.00		15,000				15,000
Estimated Annual Merit Increase			20,000				20,000
Standby Pay for On-Call Employees			20,000				20,000
Sub total, Field			847,167		49,907	62,400	958,326
ADMIN #5610							
Gen Manager	88.00	89.32	185,786				185,786
Water Conser.	35.05	35.58	73,998	80	4,269		78,267
Prj Coord. PT	60.00		15,000				15,000
Office Mgr	38.76	39.34	81,835	80	4,721		86,557
Admin Assist.	35.13	35.65	74,156	80	4,278	7,046	85,480
Office Spec1st	26.81	27.21	56,607		-		56,607
Office Spec1st	24.90	25.27	52,569	80	3,033		55,602
Office Spec1st	26.81	27.21	56,607		-		56,607
Directors			20,000				20,000
Estimated Annual Merit Increase			5,000				5,000
Sub total, Admin			621,556		16,301	7,046	\$644,904
TOTAL			1,468,724				\$1,603,229

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5412 Description: Maintenance Expenses	
Actual Amount As Of: 31-Jan 2011	85,805
PROJECTED ACTIVITY to END of FY:	107,758
Projected YEAR END TOTAL:	193,563
PROPOSED Line Item Amount:	192,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	192,500
% Change Actual Year End compared to Proposed Line item amount.	(0.5%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Laundry	\$1,000	Tree Removal	\$8,000
Service Products	\$3,000	Paving	\$25,000
Pump Repair	\$5,000	Inventory	\$12,000
Uniforms/Jackets/Shoes	\$8,000	Materials	\$9,000
USA	\$500	Equip. Rental	\$2,000
Backfill	\$3,000	Radio Repair/PM	\$3,000
Hydrant repair	\$14,000	Landscape Maint	\$3,000
Tank Inspection	\$5,000	Main Repairs/Sml Line Replacmnt	\$26,000
Generator services	\$5,000	Cathodic Protection	\$7,000
Safety Supplies	\$4,000	Misc. tools, etc.	\$4,000
DMV/Pre-employment Physical	\$1,000	(Welder,Drill,Airtools, Sump Pump, Lrg tools)	
Alves Alt Valve	\$10,000	Waste Services	\$4,000
Alves Vault Valves	\$5,000	Fence Repairs	\$1,000
		Raising Valve (City/County)	\$24,000

TOTAL **\$192,500**
Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5414 Description: Motor Vehicle Exp.	
Actual Amount As Of: 31-Jan 2011	30,043
PROJECTED ACTIVITY to END of FY:	14,457
Projected YEAR END TOTAL:	44,500

PROPOSED Line Item Amount:	44,500
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	44,500
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	(0.0%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

	<u>FY 11/12</u>
Gasoline	\$29,000.00
Mobile Phones	\$7,500.00
Service & Repairs	\$8,000.00
	<u><u>\$44,500.00</u></u>
Total	

Jul	Aug	Sept	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5415 Description: Maintenance, Wells	
Actual Amount As Of: 31-Jan 2011	0
PROJECTED ACTIVITY to END of FY:	4,000
Projected YEAR END TOTAL:	4,000
PROPOSED Line Item Amount:	6,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	6,000
% Change Actual Year End compared to Proposed Line item amount.	50.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

FY 11/12 amounts same from past year due to not being able to rehabilitate wells and complete upgrades

	<u>FY 11/12</u>
Electrical PM	\$1,200
Pumps	\$3,000
Electrical	\$1,600
Plumbing	\$200
	<u>\$6,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5610	Description: Salaries, Admin.
Actual Amount As Of: 31-Jan 2011	356,994
PROJECTED ACTIVITY to END of FY:	265,000
Projected YEAR END TOTAL:	621,994
PROPOSED Line Item Amount:	644,904

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	640,368
% Change Actual Year End compared to Proposed Line item amount.	3.7%
% Change to Previous Year Budget	0.7%
Dollar difference between proposed budget & current budget	4,536

NARRATIVE:

A COLA of 1.5% was used as a place holder based upon the Memorandum of Understanding between the CCWD and Teamsters Local 856.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Budget Worksheet

**Fiscal Year
2011/2012**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5620 Description: Office Expenses	
Actual Amount As Of: 31-Jan 2011	71,820
PROJECTED ACTIVITY to END of FY:	50,000
Projected YEAR END TOTAL:	121,820
PROPOSED Line Item Amount:	119,375

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	118,875
% Change Actual Year End compared to Proposed Line item amount.	(2.0%)
% Change to Previous Year Budget	0.4%
Dollar difference between proposed budget & current budget	500

NARRATIVE:

See Sheet 5620 A which details the cost items comprising this line item

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Account 5620 - Detail of Account

Account Name	Description	Amount
Postage	Mail Machine	\$ 2,000
	Bulk Mailing	\$ 5,000
	Pre-Stamped Envelopes	\$ 3,000
Phone Services PG&E	Monthly Service & Repairs	\$ 4,000
	Monthly Service (District Office)	\$ 8,000
Office Cleaning	Janitorial Service/Carpet Cleaning	\$ 7,800
File Storage	Iron Mountain - Offsite Storage	\$ 5,000
	Iron Mountain - Shredding Service	\$ 300
Leases	Mail & Copier Machines	\$ 13,000
	Office Alarms and Security Camera	\$ 4,000
Printing	Checks, Forms, Statements	\$ 1,500
CSG Systems, Inc.	Fulfillment Center for Billing Stmtnts	\$ 20,000
	NetBill (Online Payments)	\$ 6,500
Emergency	Supplies	\$ 1,000
	AED Certification	\$ 125
Miscellaneous	Office Supplies	\$ 5,500
	Credit Card / Bank Fees	\$ 7,000
	Pre-Employment Physicals	\$ 250
	Employee Recognition Program	\$ 2,000
	Petty Cash	\$ 2,500
	Director recognition/framing	\$ 300
	ORCC LockBox Services	\$ 600
	Allowance for Bad Debt	\$ 5,000
Maintenance	Office Equipment/Repairs	\$ 1,500
	Office Maintenance/Repairs	\$ 5,000
Payroll	Payroll Processing with ADP	\$ 8,500
TOTAL		\$ 119,375

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5621	Description: Computer Services
Actual Amount As Of:	31-Jan 2011	27,816
PROJECTED ACTIVITY to END of FY:		30,000
Projected YEAR END TOTAL:		57,816
PROPOSED Line Item Amount:		67,650

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	62,650
% Change Actual Year End compared to Proposed Line item amount.	17.0%
% Change to previous year budget:	8.0%
Dollar difference between proposed budget & current budget	5,000

NARRATIVE: Addition of Check Scanner Annual Maintenance costs along with an increase in upgrades to software for water shortage billing module

Maintenance Agreements		Computer Services	
Springbrook	\$12,000	New/Upgrades to software/Cust Rpts	\$ 4,000
Radix	\$3,000	Services/Repairs	\$ 15,000
ICS	\$15,000	Coastside Net	\$ 1,000
Hansen	\$2,500	Rogue Web Works (Website Maint.)	\$ 5,000
Badger	\$1,500	Sonic.net	\$ 450
XC2 Software	\$800	Spam Filtering	\$ 900
Check Scanner	\$1,500		
GIS License	\$5,000		
Subtotal	\$41,300	Subtotal	\$ 26,350
		Grand Total	\$ 67,650

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5625	Description: Meetings/Training/Seminars
Actual Amount As Of: 31-Jan 2011	9,752
PROJECTED ACTIVITY to END of FY:	7,000
Projected YEAR END TOTAL:	16,752
PROPOSED Line Item Amount:	18,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	20,000
% Change Actual Year End compared to Proposed Line item amount.	7.5%
% Change to Previous Year Budget	(10.0%)
Dollar difference between proposed budget & current budget	-2,000

NARRATIVE:

	<u>Amount</u>
Conferences (District Employees)	\$ 4,000
Conferences/Seminars (Board of Directors)	\$ 2,000
Staff Training/Seminars/Continuing Education	\$ 4,000
Safety Training (CINTAS)	\$ 7,000
WTO/WDO Renewal/Application Fees	\$ 1,000
TOTAL	\$ 18,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>			<u>Amount</u>
Acct. No.	5630	Description:	Insurance
Actual Amount As Of:	31-Jan	2011	91,336
PROJECTED ACTIVITY to END of FY:			28,250
Projected YEAR END TOTAL:			119,586

PROPOSED Line Item Amount:	125,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	125,000
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% Change Actual Year End compared to Proposed Line item amount. 4.5%

% Change to Previous Year Budget 0.0%

Dollar difference between proposed budget & current budget 0

NARRATIVE:

	FY 10/11	FY 11/12
Auto/General Liability	\$55,000	\$55,000
Property Program	\$20,000	\$20,000
Workers Compensation	\$50,000	\$50,000
TOTAL	\$125,000	\$125,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5635	Description: Ee/Ret. Medical Insurance
Actual Amount As Of:	31-Jan 2011	231,296
PROJECTED ACTIVITY to END of FY:		176,750
Projected YEAR END TOTAL:		408,046

PROPOSED Line Item Amount:	438,607
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	403,890
% Change Actual Year End compared to Proposed Line item amount.	7.5%
% Change to Previous Year Budget	8.6%
Dollar difference between proposed budget & current budget	34,717

NARRATIVE:

<u>Active Employees:</u>	FY 11/12
Medical	288,944
Dental	17,717
Vision	4,173
Life/AD&D	6,156
LTD	16,733
EAP	737
	334,459 Subtotal

<u>Retirees:</u>	
Medical	96,233
Dental	6,196
Vision	1,718
	104,148 Subtotal

438,607 Total

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

ACCOUNT No. 5635 / Insurance Benefits for Active Employees and Retirees - Year 2010/2011

ACTIVE EMPLOYEES

	Kaiser	Blue Cross	Dental	Vision	Life/AD&D	LTD	EAP	
July-10	7,886	11,430	1,285	338	494	1,367	60	
August-10	7,886	11,965	1,285	338	494	1,367	60	
September-10	7,886	11,965	1,285	338	503	1,367	60	
October-10	7,886	11,965	1,285	338	503	1,367	60	
November-10	7,886	11,965	1,285	338	503	1,367	60	
December-10	7,886	12,794	1,343	338	503	1,367	60	
January-11	8,705	12,794	1,417	338	503	1,367	60	
February-11	8,705	12,794	1,380	338	503	1,367	60	
March-11	8,705	12,794	1,380	338	503	1,367	60	
April-11	8,705	12,794	1,380	338	503	1,367	60	
May-11	8,705	12,794	1,380	338	503	1,367	60	
June-11	8,705	12,794	1,380	338	503	1,367	60	
	99,546	148,847	16,081	4,051	6,016	16,405	722	Subtotal
	104,460	153,526	16,558	4,051	6,035	16,405	722	Subtotal (June Rate x 12/mo)
	12%	12%	7%	3%	2%	2%	2%	% Increase
	116,995	171,949	17,717	4,173	6,156	16,733	737	TOTAL
	288,944							

RETIREES

	Kaiser	Blue Cross	Dental	Vision	
July-10	1,168	4,709	462	139	
August-10	1,168	4,715	462	139	
September-10	1,168	4,715	462	139	
October-10	1,168	4,715	462	139	
November-10	1,168	4,715	462	139	
December-10	1,168	5,872	483	139	
January-11	1,288	5,872	483	139	
February-11	1,288	5,872	483	139	
March-11	1,288	5,872	483	139	
April-11	1,288	5,872	483	139	
May-11	1,288	5,872	483	139	
June-11	1,288	5,872	483	139	
		(24,311)	(4,987)		Reimbursement from Retirees
	3,568				Medical reimbursement to Retirees
	18,304	40,364	700	1,668	Subtotal
	15,456	70,467	5,791	1,668	Subtotal (June Rate x 12/mo)
	12%	12%	7%	3%	% Increase
	17,311	78,923	6,196	1,718	TOTAL
	96,233				

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5640 Description: Employee Retirement	
Actual Amount As Of: 31-Jan 2011	223,240
PROJECTED ACTIVITY to END of FY:	187,000
Projected YEAR END TOTAL:	410,240
PROPOSED Line Item Amount:	462,627

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	437,789
% Change Actual Year End compared to Proposed Line item amount.	12.8%
% Change to Previous Year Budget	5.7%
Dollar difference between proposed budget & current budget	24,838

NARRATIVE:

This line item is a function of salaries and will be determined when salaries and employee complement is set by the Board.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5645 Description: SIP 401a Plan	
Actual Amount As Of: 31-Jan 2011	0
PROJECTED ACTIVITY to END of FY:	58,752
Projected YEAR END TOTAL:	58,752
PROPOSED Line Item Amount:	30,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	30,000
% Change Actual Year End compared to Proposed Line item amount.	(48.9%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Supplemental Income Trust Fund / AIP 401a Plan base on the Memorandum of Understanding between CCWD and the Teamsters Union, Local 856

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT
DRAFT
 Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5681 Description: Legal	
Actual Amount As Of: 31-Jan 2011	32,921
PROJECTED ACTIVITY to END of FY:	30,000
Projected YEAR END TOTAL:	62,921
PROPOSED Line Item Amount:	60,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	57,000
% Change Actual Year End compared to Proposed Line item amount.	(4.6%)
% Change to Previous Year Budget	5.3%
Dollar difference between proposed budget & current budget	3,000

NARRATIVE:

This account is for the Legal Counsel General District business that is not included in capital projects or reimbursable projects. The legal costs for capital projects and reimbursable projects whether the work is performed by District Counsel or other counsel is part of the overall project and not an operating expense.

HansonBridgett	\$60,000
Total	\$60,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5682 Description: Engineering	
Actual Amount As Of: 31-Jan 2011	3,254
PROJECTED ACTIVITY to END of FY:	3,000
Projected YEAR END TOTAL:	6,254

PROPOSED Line Item Amount:	14,000
-----------------------------------	---------------

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	14,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	123.9%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

This account is for the District Engineer's monthly retainer and for general District business that is not included in capital projects or reimbursable projects. The engineering costs for capital projects and reimbursable projects whether the work is performed by the District engineer or another engineer are part of the overall project and not an operating expense.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5683	Description: Financial Services
Actual Amount As Of: 31-Jan 2011	15,531
PROJECTED ACTIVITY to END of FY:	11,000
Projected YEAR END TOTAL:	26,531

PROPOSED Line Item Amount:	31,000
-----------------------------------	---------------

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	31,000
% Change Actual Year End compared to Proposed Line item amount.	16.8%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Annual auditing services performed by Joseph J Arch, CPA and
Annual accounting/consultation services provided by John Parsons, CPA.

	FY 11/12
Financial Audit Service	\$16,000
Accounting Services	\$15,000
Total	<u><u>\$31,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5684 Description: Payroll Taxes	
Actual Amount As Of: 31-Jan 2011	62,087
PROJECTED ACTIVITY to END of FY:	45,000
Projected YEAR END TOTAL:	107,087
PROPOSED Line Item Amount:	114,658

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	111,951
% Change Actual Year End compared to Proposed Line item amount.	7.1%
% Change to Previous Year Budget	2.4%
Dollar difference between proposed budget & current budget	2,707

NARRATIVE:

Payroll taxes, i.e. Social Security is a function of salaries. It is applied at a total rate of 7.65% of gross payroll. The final amount will be determined when salaries and employee complement is finalized by the Board.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2011/2012**

Line Item

Amount

Acct. No. **5684** Description: Payroll Taxes

CALCULATION FOR PAYROLL TAXES

		SOCIAL SECURITY 6.20%	MEDICARE 1.45%	TOTAL
TOTAL PAYROLL	\$ 1,603,229			
AMOUNT SUBJECT TO SOCIAL SECURITY	\$ 1,474,367	\$ 91,411		\$ 91,411
AMOUNT SUBJECT TO MEDICARE	\$ 1,603,229		\$ 23,247	\$ 23,247
TOTAL				\$ 114,658

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5687 Description: Memberships & Subscriptions	
Actual Amount As Of: 31-Jan 2011	36,317
PROJECTED ACTIVITY to END of FY:	24,000
Projected YEAR END TOTAL:	60,317
PROPOSED Line Item Amount:	57,950

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	56,950
% Change Actual Year End compared to Proposed Line item amount.	(3.9%)
% Change to Previous Year Budget	1.8%
Dollar difference between proposed budget & current budget	1,000

NARRATIVE: See attached worksheet for detail of costs

Increase in BAWSCA Annual Assessments

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Worksheet 5687A			
Budget Detail Worksheet			
<u>Line Item: Memberships & Subscriptions</u>			Description
Acct. No. 5687		Amount	
ACWA	\$10,000	Membership dues	
ACWA	\$10,000	Delta Sustainability Dues	
AWWA	\$2,000	Membership dues and technical publications	
BAWSCA	\$25,000	Annual assessment & dues	
California Emergency Utilities	\$500	Annual Membership	
Chamber of Commerce	\$600	Membership dues & Farm Day Luncheon Tickets	
CSDA	\$4,000	Membership dues	
IAMPO	\$100	Subscription for Backflow Prevention Magazine	
Miscellaneous	\$1,000	Miscellaneous Dues/Memberships/Subscriptions	
Springbrook Users Group	\$50	Annual Users Group for Springbrook Software	
Water Education Foundation	\$1,000	Membership dues and technical publications	
Water ReUse	\$600	Annual Association Dues	
Wellness Program	\$2,500	Wellness Program group membership in health club	
West Group (Formally Barclays)	\$600	Updates on California Code of Regulations regarding construction laws	
TOTAL	\$57,950		

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5688 Description: Election Expense	
Actual Amount As Of: 31-Jan 2011	0
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	0
PROPOSED Line Item Amount:	25,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: 0

% Change Actual Year End compared to Proposed Line item amount.

% Change to Previous Year Budget #DIV/0!
 Dollar difference between proposed budget & current budget 25,000

NARRATIVE:

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5689	Description: Union Expenses
Actual Amount As Of:	31-Jan 2011	2,040
PROJECTED ACTIVITY to END of FY:		0
Projected YEAR END TOTAL:		2,040
PROPOSED Line Item Amount:		6,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	12,000
% Change Actual Year End compared to Proposed Line item amount.	194.1%
% Change to Previous Year Budget	(50.0%)
Dollar difference between proposed budget & current budget	-6,000

NARRATIVE:

Union Negotiation Services		\$ 6,000
	TOTAL	\$ 6,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5700 Description: County Fees	
Actual Amount As Of: 31-Jan 2011	10,805
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	10,805
PROPOSED Line Item Amount:	16,200

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	10,800
% Change Actual Year End compared to Proposed Line item amount.	49.9%
% Change to Previous Year Budget	50.0%
Dollar difference between proposed budget & current budget	5,400

NARRATIVE:

Increase due to required Annual Encroachment Permit by San Mateo County.

1. The cost of the LAFCo budget, estimated	\$5,500.00
2. Hazardous Material Handling (Nunes & Denniston)	\$3,500.00
3. Property Taxes	\$1,200.00
4. Annual Encroachment Permit	\$6,000.00
	\$16,200.00

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5705 Description: State Fees	
Actual Amount As Of: 31-Jan 2011	18,078
PROJECTED ACTIVITY to END of FY:	1,000
Projected YEAR END TOTAL:	19,078
PROPOSED Line Item Amount:	19,400

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	10,500
% Change Actual Year End compared to Proposed Line item amount.	1.7%
% Change to Previous Year Budget	84.8%
Dollar difference between proposed budget & current budget	8,900

NARRATIVE:

- #1 Fees are charged by the State Department of Health Services for reviewing applications and annual reports on operation of the Nunes & Denniston Water Treatment Plants (*DHS Fees - Increase due to additional services regarding new regulations*)
- #2 Water Rights (initialized by SWRCB) for both Pilarcitos & San Vicente
- #3 RWQCB NPDES Annual Fee (estimated)
- #4 Bay Area Air Quality Management Dist - Permits to Operate

#1	\$15,000
#2	\$2,000
#3	\$1,400
#4	\$1,000
	<u>\$19,400</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5711 Description: Existing Bonds - 1998A	
Actual Amount As Of: 31-Jan 2011	250,235
PROJECTED ACTIVITY to END of FY:	19,000
Projected YEAR END TOTAL:	269,235
PROPOSED Line Item Amount:	267,993

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: 269,845

% Change Actual Year End compared to Proposed Line item amount.	(0.5%)
% Change to Previous Year Budget	(0.7%)
Dollar difference between proposed budget & current budget	-1,853

NARRATIVE:

ABAG Pooled Financing Program Series 1998A

September 2011 Payment	\$254,610
March 2012 Payment	\$13,383
Spread:	<u>\$267,993</u>

Jul Aug Sep Oct Nov Dec

Jan Feb Mar Apr May Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5712 Description: Existing Bonds - 2006B	
Actual Amount As Of: 31-Jan 2011	337,431
PROJECTED ACTIVITY to END of FY:	150,000
Projected YEAR END TOTAL:	487,431
PROPOSED Line Item Amount:	483,281

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	484,966
% Change Actual Year End compared to Proposed Line item amount.	(0.9%)
% Change to Previous Year Budget	(0.3%)
Dollar difference between proposed budget & current budget	-1,685

NARRATIVE:

CSCDA Pooled Financing Program Series 2006B

September 2011 Payment	\$335,852
March 2012 Payment	\$147,429
	<u>\$483,281</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2011/2012

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5713 Description: Cont. to CIP & Reserves	
Actual Amount As Of: 31-Jan 2011	313,865
PROJECTED ACTIVITY to END of FY:	313,865
Projected YEAR END TOTAL:	627,731
PROPOSED Line Item Amount:	732,483

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	627,731
% Change Actual Year End compared to Proposed Line item amount.	16.7%
% Change to Previous Year Budget	16.7%
Dollar difference between proposed budget & current budget	104,752

NARRATIVE:

Contribution to CIP & Reserves	\$ 732,483
	<u>\$ 732,483</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT
 PLANNED CAPITAL PROJECTS
 FISCAL YEARS 11/12 THRU 20/21

DRAFT - MAY 10, 2011

Origin FY	Number		Priority	Projected FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY12-21 Totals
Budget Projects up Priority Level -->			3												
PIPELINE PROJECTS - * Pending Further Pressure Testing															
06	01	Avenue Cabrillo Phase I (Permitting/Design)	2		100,000		-					-	-		\$100,000
06	01	Avenue Cabrillo Phase I (Construction)	2		-	347,000		-	-	-	-	-	-		\$347,000
		Avenue Cabrillo Phase II (Construction)	2		-	-	-	246,000	-	-	-	-	-		\$246,000
		Avenue Cabrillo Phase III (Construction)	2		-	-	-	-	479,000	-	-	-	-		\$479,000
		Small line decommission behind Main Street	2	25,000	-	-	-	-	-	-	-	-	-		\$0
06	02	Highway #1 South Phase I / II	3		-	-	-	-	-		80,000	100,000	1,200,000		\$1,380,000
07	03	Pilarcitos Canyon Pipeline Replacement	1		-	100,000	1,000,000					-	-		\$1,100,000
07	04	Bell-Moon Pipeline Replacement Project	3		-				60,000	250,000		-	-		\$310,000
		* Main Street Pipeline Replacement Project - Phase 3	3		-	-	-	-	-	90,000	249,000	-	-		\$339,000
		* Bridgeport Drive Pipeline Replacement Project	3		-	-	-	-	-	110,000	840,000	-	-		\$950,000
		Railroad Ave. Pipeline Relocation			-	148,000									\$148,000
		Rebuild Harbor 4" service vault	2	25,000	-	-	-	-	-	-	-	-	-		\$0
		Wave Valve Automation			-		30,000								\$30,000
		Crystal Springs Pipeline Air/Vacuum Relief Valves			-		20,000								\$20,000
12		Pipeline replacement projects			-					500,000		900,000		1,000,000	\$2,400,000
WATER TREATMENT PLANTS															
99	05	Denniston - Maintenance Dredging	1	25,347	30,000	31,000	32,000	33,000	34,000	35,000	36,000	37,000	37,000		\$305,000
10	02	Denniston - Intake construction	1		-		100,000						0		\$100,000
		Denniston - Treated Water Booster Station			-	200,000									\$200,000
10	03	Nunes - Backwash Variable Rates Project - design/build	3	25,000	-								-		\$0
10	04	Nunes - Floc Drive Repair	2	45,000	50,000								-		\$50,000
08	05	Nunes - Plant Painting	3	12,500	12,500	12,500	12,500						-		\$37,500
08	06	Nunes - Filter to Waste System	3		-	5,000	75,000						-		\$80,000
08	07	Nunes - Filter Valve Replacement	2		-	-	-	30,000	30,000	30,000	30,000	30,000	-		\$150,000
12		Nunes - Return Washwater Pump Replacement			-		25,000								\$25,000
12		Nunes - Hydropneumatic System Improvements			40,000										\$40,000
		Nunes - DR5000 Analyzer			8,000										\$8,000
		Nunes - Access Road Repaving			-		100,000								\$100,000
FACILITIES & MAINTENANCE															
09	07	AMR Program + Fixed Network	1	50,000	-	-	300,000	400,000	400,000	-	100,000	-	-		\$1,200,000
08	08	PRV Valves Replacement Project**	2	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000		\$180,000
99	01	Meter Change Program**	1	30,000	30,000	30,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000		\$200,000
09	09	Fire Hydrant Replacement**	2	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000		\$180,000
09	23	District Digital Mapping	3	75,000	75,000	50,000	25,000	-	-	-	-	-	-		\$150,000
EQUIPMENT PURCHASE & REPLACEMENT															
99	02	Vehicle Replacement	1	18,000	-	-	-	-	30,000	30,000	30,000	30,000	-		\$120,000
99	03	Computer System	1	10,000	12,000	6,000	5,000	5,000	5,000	5,000	5,000	5,000	-		\$48,000
99	04	Office Equipment/Furniture	1	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000		\$27,000
06	03	SCADA/Telemetry/electrical controls	1		750,000	150,000						-	-		\$900,000
08	09	Dump Truck	1		-	-		100,000	-			-	-		\$100,000
08	10	Backhoe	1		-	-	80,000	-	-			-	-		\$80,000
08	12	New Service Truck Box (old dumptruck conversion)	3		-	-	-	50,000	-			-	-		\$50,000
		Billing System Upgrade	2		70,000	-	-	-	-	-	-	-	-		\$70,000

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: May 10, 2011

Report

Date: May 5, 2011

Subject: District Financing Plan Update

Recommendation:

No Board action required at this time.

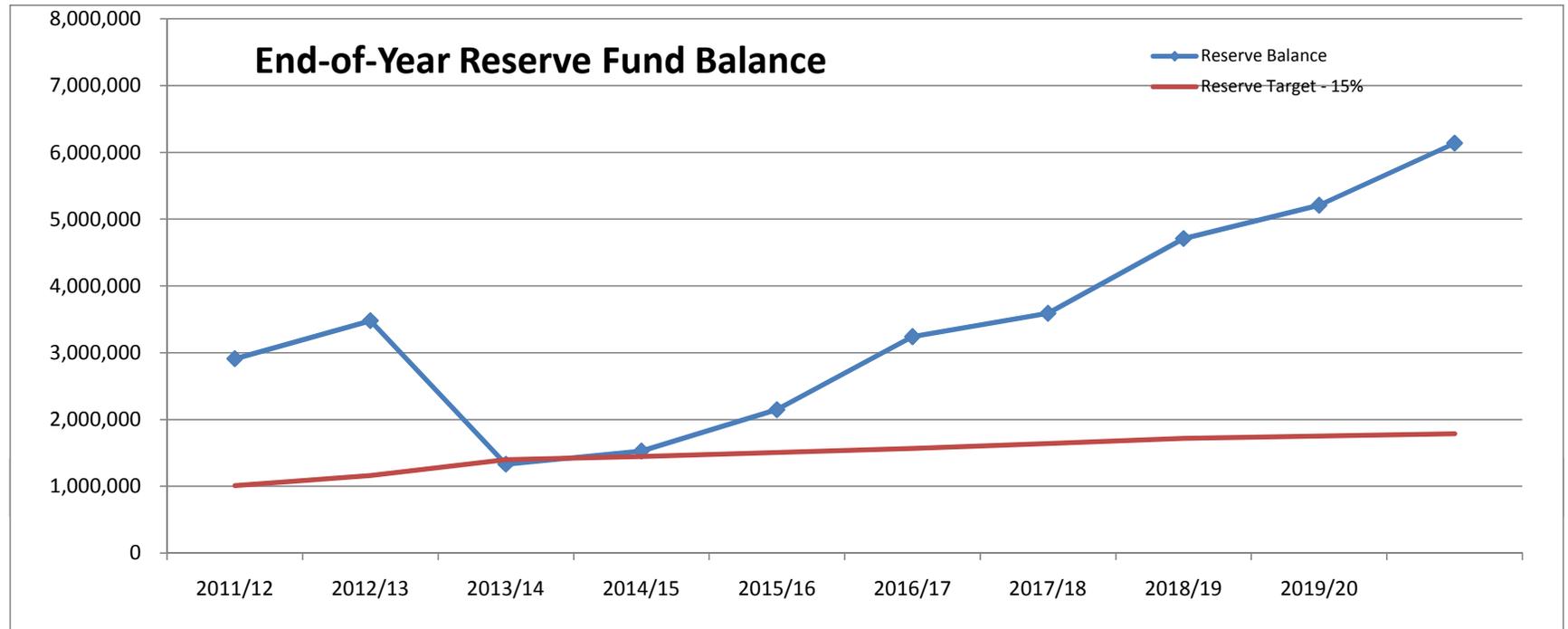
Background:

The District Financing Plan model, originally presented in Bartle Wells' August 2009 District Financing Plan report and updated during the FY11 budget process, projects the rate increases and borrowing necessary to fund the District's operations and Capital Improvement Program. The attached sheets from the model update show the basis for the 15% rate increase recommended for the FY11-12 budget year and project that subsequent increases of 15% will be required in FY12-13 and FY13-14.

Staff will review financing plan assumptions and results in a presentation to the Board.

CCWD Rate Increases Needed to Meet Revenue Requirements - FY12 Budget

	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
% Rate Increase	15	15	15	2	2	2	2	2	2	2
Cumulative Increase	1.15	1.32	1.52	1.55	1.58	1.61	1.65	1.68	1.71	1.75
Loan 1	5500000									
Loan 2		3000000								
Loan 3										



Coastside County Water District - Financing Plan
 Ten-Year Cash Flow Projections

Table 5. Cash Flow Projection												
	Proj. Actual				Estimated							
	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	
Beginning Fund Balance												
Operating & Capital Fund Balance	\$4,315,340	\$3,351,204	\$2,909,149	\$3,479,566	\$1,330,743	\$1,527,210	\$2,147,218	\$3,240,154	\$3,590,239	\$4,708,388	\$5,207,260	
Rate Stabilization Fund Balance	\$0	\$0	\$0	\$500,000	\$500,000	\$500,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	
Rate Adjustment at Beginning of FY												
		15.0%	15.0%	15.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	
SOURCES OF FUNDS												
REVENUES												
Water Sales	5,848,940	6,726,300	7,735,200	9,309,200	9,631,000	10,031,200	10,443,500	10,940,300	11,452,800	11,681,900	11,915,500	
Property Taxes (1)	640,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	
ERAF Refund (1)	250,000	100,000	0	0	0	0	0	0	0	0	0	
Service Connections	450,000	8,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	
Interest (2)	8,000	7,423	7,720	8,030	8,350	8,680	9,030	9,390	9,770	10,160	10,570	
Other Revenues (3)	<u>220,000</u>	<u>225,892</u>	<u>235,000</u>	<u>244,000</u>	<u>254,000</u>	<u>264,000</u>	<u>275,000</u>	<u>286,000</u>	<u>297,000</u>	<u>309,000</u>	<u>321,000</u>	
Subtotal Revenues	7,416,940	7,667,615	8,602,920	10,186,230	10,518,350	10,928,880	11,352,530	11,860,690	12,384,570	12,626,060	12,872,070	
LONG-TERM BORROWING												
Proceeds from SDW-SRF Loans												
New Loan 1		5,500,000	0	0	0	0	0	0	0	0	0	
New Loan 2		0	3,000,000	0	0	0	0	0	0	0	0	
New Loan 3		0	0	0	0	0	0	0	0	0	0	
TOTAL SOURCES	7,416,940	13,167,615	11,602,920	10,186,230	10,518,350	10,928,880	11,352,530	11,860,690	12,384,570	12,626,060	12,872,070	
USES OF FUNDS												
Operating Expenses												
Water Purchased		2,199,676	1,973,229	1,961,464	1,855,114	2,180,983	2,425,101	2,682,052	2,675,502	2,721,357	2,856,384	
Electricity		188,536	198,000	218,000	232,000	249,000	267,000	288,000	310,000	326,000	342,000	
Denniston Water Treatment Plant Maint./Oper.		8,000	80,000	84,000	125,000	185,000	194,000	204,000	214,000	225,000	236,000	
Nunes Water Treatment Plant Maint./Oper.		108,908	114,000	125,000	133,000	143,000	153,000	165,000	178,000	187,000	196,000	
Crystal Springs Project Water Treatment Plant Maint./Oper.		47,000	49,000	54,000	58,000	62,000	66,000	71,000	77,000	81,000	85,000	
Salaries & Payroll Taxes		1,717,888	1,804,000	1,894,000	1,989,000	2,088,000	2,192,000	2,302,000	2,417,000	2,538,000	2,665,000	
Insurance		563,607	592,000	622,000	653,000	686,000	720,000	756,000	794,000	834,000	876,000	
Employee Retirement		462,627	486,000	510,000	536,000	563,000	591,000	621,000	652,000	685,000	719,000	
Other Expenses		<u>887,617</u>	<u>932,000</u>	<u>979,000</u>	<u>1,028,000</u>	<u>1,079,000</u>	<u>1,133,000</u>	<u>1,190,000</u>	<u>1,250,000</u>	<u>1,313,000</u>	<u>1,379,000</u>	
Subtotal Operating Expenses	5,330,996	6,183,859	6,228,229	6,447,464	6,609,114	7,235,983	7,741,101	8,279,052	8,567,502	8,910,357	9,354,384	
Non-Operating (Capital-Related) Expenses												
Existing Water Revenue Bonds	757,245	754,811	751,274	746,589	750,769	485,889	482,494	483,553	483,919	481,831	481,831	
Future SDW-SRF Loans	0	0	441,000	682,000	682,000	682,000	682,000	682,000	682,000	682,000	682,000	
Capital Projects (Escalated)	2,292,835	6,671,000	3,112,000	4,459,000	2,280,000	1,405,000	1,354,000	2,066,000	1,533,000	2,053,000	1,423,000	
Contribution to CIP & Reserves (Transfer)	0	0	0	0	0	0	0	0	0	0	0	
Contribution to Rate Stabilization Fund (Transfer)	<u>0</u>	<u>0</u>	<u>500,000</u>	<u>0</u>	<u>0</u>	<u>500,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
Subtotal Non-Operating Expenses	3,050,080	7,425,811	4,804,274	5,887,589	3,712,769	3,072,889	2,518,494	3,231,553	2,698,919	3,216,831	2,586,831	
TOTAL USES	8,381,076	13,609,671	11,032,503	12,335,053	10,321,883	10,308,872	10,259,594	11,510,606	11,266,420	12,127,189	11,941,215	
Surplus (Deficiency)	(964,136)	(442,056)	570,417	(2,148,823)	196,467	620,008	1,092,936	350,084	1,118,150	498,871	930,855	
Ending Fund Balance												
Operating & Capital Fund Balance	3,351,204	2,909,149	3,479,566	1,330,743	1,527,210	2,147,218	3,240,154	3,590,239	4,708,388	5,207,260	6,138,114	
Rate Stabilization Fund Balance	<u>0</u>	<u>0</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	
Total Fund Balance	3,351,204	2,909,149	3,979,566	1,830,743	2,027,210	3,147,218	4,240,154	4,590,239	5,708,388	6,207,260	7,138,114	

Table 3
Coastside County Water District - Financing Plan
Operating Expenses

Table 3. Projected Future Operating Expenses											
	Budget	Inflation	Estimated								
	2011/12	Factor	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
Operating Expenses											
Water Purchased (1)	\$2,199,676	varies	\$1,973,229	\$1,961,464	\$1,855,114	\$2,180,983	\$2,425,101	\$2,682,052	\$2,675,502	\$2,721,357	\$2,856,384
Electricity	188,536	5%	198,000	218,000	232,000	249,000	267,000	288,000	310,000	326,000	342,000
Denniston WTP Maint./Oper.	8,000	5%	80,000	84,000	125,000	185,000	194,000	204,000	214,000	225,000	236,000
Nunes WTP Maint./Oper.	108,908	5%	114,000	125,000	133,000	143,000	153,000	165,000	178,000	187,000	196,000
CSP WTP Maint./Oper.	47,000	5%	49,000	54,000	58,000	62,000	66,000	71,000	77,000	81,000	85,000
Salaries & Payroll Taxes	1,717,888	5%	1,804,000	1,894,000	1,989,000	2,088,000	2,192,000	2,302,000	2,417,000	2,538,000	2,665,000
Insurance	563,607	5%	592,000	622,000	653,000	686,000	720,000	756,000	794,000	834,000	876,000
Employee Retirement	462,627	5%	486,000	510,000	536,000	563,000	591,000	621,000	652,000	685,000	719,000
Other Expenses	<u>887,617</u>	5%	<u>932,000</u>	<u>979,000</u>	<u>1,028,000</u>	<u>1,079,000</u>	<u>1,133,000</u>	<u>1,190,000</u>	<u>1,250,000</u>	<u>1,313,000</u>	<u>1,379,000</u>
Total Operating Expenses	6,183,859		6,228,229	6,447,464	6,609,114	7,235,983	7,741,101	8,279,052	8,567,502	8,910,357	9,354,384
Increase from prior fiscal year			44,370	219,235	161,650	626,869	505,118	537,952	288,449	342,856	444,027
Percent increase from prior fiscal year			0.7%	3.5%	2.5%	9.5%	7.0%	6.9%	3.5%	4.0%	5.0%

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Dave Dickson, General Manager

Agenda: May 10, 2011

Date: May 5, 2011

Subject: Schedule a Public Hearing on Proposed Rate Increase and Authorize Issuance of a Notice of Public Hearing and Proposed Rate Increase

Recommendation:

Schedule a Public Hearing for Tuesday, June 28, 2011 on the proposed rate increase and authorize Staff to issue a Notice of Public Hearing for the proposed rate increase.

Background:

In order to comply with the requirement of Proposition 218, the recommended Board action would authorize issuance of a notice (draft attached) of a rate increase of up to 15% and schedule a public hearing for June 28, 2011. Following the public hearing, the Board can approve the budget and adopt the rate increase. If a majority of affected property owners submit written protests, the rate increase cannot be adopted.

NOTICE OF PUBLIC HEARING
PROPOSED 2011-2012 RATE INCREASES FOR WATER SERVICES

May 10, 2011



NOTICE IS HEREBY GIVEN that the Coastside County Water District (CCWD) Board of Directors will hold a public hearing to consider a proposed increase of up to 15% in the District's water rates. The proposed new rates are shown in the table below. If approved, the new rates will apply to meter readings on and after July 1, 2011.

Under the new rates, the typical residential customer using 14 units (Tier 2) bimonthly would pay an additional \$6.96 per month. A customer using 5 units (Tier 1) bimonthly would pay an additional \$3.73 per month. Customers using 34 (Tier 3) or 41 (Tier 4) units bimonthly would pay an additional \$15.35 or \$18.82 per month, respectively.

The proposed rate increase is necessitated by a number of factors: 1) projected increase of 47% in wholesale water rates from the San Francisco Public Utilities Commission, 2) financing costs for required upgrades to the District's water treatment plants and other elements of the Capital Improvement Program, and 3) lower water consumption resulting from continued conservation efforts by District customers. The Draft CCWD 2011-2012 fiscal year budget describes the anticipated revenues and expenses in further detail. Copies are available at the District office or online at www.coastsidewater.org.

ATTEND THE PUBLIC HEARING:
Tuesday, June 28, 2011 - Meeting begins at 7:00 pm
COASTSIDE COUNTY WATER DISTRICT OFFICE
766 Main Street, Half Moon Bay, CA 94019

YOU CAN BE HEARD: Proposition 218 allows a customer to respond to proposed rate increases prior to the public hearing. If you wish to protest the proposed rate changes, CCWD must receive your **written protest** prior to the close of, or during, the public hearing on June 28, 2011.

You may deliver your protest at the public hearing, or you can deliver the protest in advance by first class mail or personal delivery to: *Attention: General Manager, Coastside County Water District, 766 Main Street, Half Moon Bay, CA 94019*
Emails will not be accepted

For your protest to be counted, please include one of the following: address(es) or Assessor Parcel Number(s) of the property(ies) you own, or the utility account number(s) for active utility accounts that are subject to the proposed rate adjustment(s). Protests are limited to one per parcel. If written protests are submitted by a majority of the affected property owners/customers, the proposed rate increases will not be imposed.

COASTSIDE COUNTY WATER DISTRICT FY 2010-2011 PROPOSED WATER RATE SCHEDULE

RESIDENTIAL & OTHER - BASE CHARGE

Meter Size	Currently Bimonthly Base Charge	Proposed Bimonthly Base Charge
5/8 inch	\$27.43	\$31.54
5/8 inch for 2 dwelling units	\$60.33	\$69.38
3/4 inch	\$41.23	\$47.41
3/4 inch for 2 dwelling units	\$82.51	\$94.89
1.0 inch	\$68.72	\$79.03
1.5 inch	\$132.71	\$152.62
2.0 inch	\$219.95	\$252.94
3.0 inch	\$481.16	\$553.33
4.0 inch	\$1,649.90	\$1,897.39

RESIDENTIAL - WATER RATE SCHEDULE

Rate Tiers Bimonthly Use	Water Consumption Charge Per Unit	Proposed Water Consumption Charge Per Unit
1 1 – 8 Units	\$4.48	\$5.15
2 9 – 25 Units	\$4.94	\$5.68
3 26 – 40 Units	\$6.42	\$7.38
4 41+ Units	\$7.93	\$9.12

One Unit of water equals 100 cubic feet or 748 gallons

OTHER - WATER RATE SCHEDULE

Current Rate: \$ 6.10 per unit

Proposed Rate: \$7.02 per unit

FIRE DETECTOR CHECK VALVE

Current Rate: \$ 6.00 per inch

Proposed Rate: \$6.90 per inch

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: May 10, 2011

Report

Date: May 5, 2011

Subject: General Manager's Report

Recommendation:

None. Information only.

Background:

For this month's report, I would like to highlight the following:

1. Denniston Water Treatment Plant Improvements Project Bid Results

We received bids from six general contractors for the Denniston Project on May 3. As the attached summary of the bids shows, Anderson Pacific was the apparent low bidder. Their bid price of \$4.6 million is 80% of the engineer's estimate of construction costs. Staff is evaluating the bids submitted and anticipates bringing a recommendation for award of the project at the June 14 meeting.

2. District Website Update

JoAnne Whelen, working with our web designer, has developed an update to the District's web site that improves its appearance, organization, and function and lays the groundwork for further improvements. The updated site is now live at coastsidewater.org.

3. SFPUC Rate Increase and Untreated Water Discount Proposal

As discussed in my April report, SFPUC staff proposed a 47% rate increase in an April 7 letter to BAWSCA. Based on significant input from BAWSCA and BAWSCA member agencies, it now appears likely that the recommendation increase will be lower - possibly 38%. There will be no change to the recommended untreated water discount that will apply to CCWD.

SFPUC Commissioners will hold a public hearing and consider adoption of the rate recommendations on May 10, 2011, 1:30 p.m. I plan to attend that meeting, along with President Feldman.

4. Water Day Event

The District will host its first Water Day event on Saturday, May 14 from 10am to 2pm at the Half Moon Bay High School softball fields. I want to recognize the excellent efforts our staff, under the leadership of Cathleen Brennan, has put into making this event a success. Cathleen will describe plans for Water Day in more detail in her report to the Board.

DENNISTON CREEK WATER TREATMENT PLANT IMPROVEMENT PROJECT

BID OPENING/RESULTS

MAY 3, 2011 - 2:00 PM

COMPANY	BASE BID	BASE BID + 1	BASE BID + 1 & 2
Anderson Pacific	\$4,509,100.00	\$4,667,861.00	\$4,601,861.00
Proven Management	\$4,540,000.00	\$4,697,500.00	\$4,715,000.00
KG Walters	\$4,811,000.00	\$4,946,000.00	\$4,953,000.00
Auburn Constructors, Inc.	\$4,884,100.00	\$5,039,100.00	\$5,050,300.00
Gantry Constructors, Inc.	\$4,957,000.00	\$5,102,000.00	\$5,109,000.00
Pacific Infrastructure	\$5,287,000.00	\$5,429,000.00	\$5,433,000.00

MONTHLY REPORT

To: David Dickson, General Manager
From: Joe Guistino, Superintendent of Operations
Agenda: May 10, 2011

Report

Date: May 3, 2011

Monthly Highlights

El Granada Tank 1 Fence

We finally have adequate security around El Granada Tank 1. We will also be providing an intrusion alarm on the hatches as part of the SCADA project.

Pilarcitos Pipeline Repair

A recent earth movement caused the pipeline to buckle up near the Stone Dam meter on San Francisco Public Utility Corporation (SFPUC) property in the upper Pilarcitos Canyon. District crews had the repairs complete by 5 April and have been using it ever since.

Encroachment Permits

The City of Half Moon Bay (HMB) will be requiring encroachment permits every time we install a new service or respond to main repairs. We are still discussing costs and logistics.

Source of Supply

Pilarcitos Reservoir and Crystal Springs Reservoir were the major source of supply for the month of April.

Systems Improvement

Beautification

- V ditches cleaned and general weed abatement at Nunes Water Treatment Plant (WTP) site.
- Work trucks cleaned, inside and out.
- Graffiti removal on back slatted chain link and front and rear brick walls.
- Cleaned off egg remains from El Granada Tank 1 contributed by local vandals.
- Scrap metal run to recycle station.
- Numbers stenciled on to the flocculator drives at Nunes WTP.
- Cleaned in and around meter boxes that were looking neglected.
- Cleaned out all Pressure Reducing Valve (PRV) vaults in El Granada.

Backflow Program

Backflow preventers installed on both services to Shoreline Station.

Eddie Andreini agreed to have backflow devices installed on his properties behind Ace Hardware.

Staff did a backflow survey on highway 92 from Main Street to Spanishtown.

Nunes Workshop

Crews completed the Nunes WTP workshop to be used for small repairs and special projects.

El Granada Tank 1 Fence

A new 6', barbed wire, antilimb black vinyl coated fence was installed around the perimeter of our property at El Granada Tank 1. Approximately 400 square feet of our property was left unfenced directly in front of our neighbor's house at this site. We will be making a lot line adjustment in the forthcoming months.

Denniston Tank Communication

Communication was re-established with the Denniston storage tank after the original RUGID computer failed last winter. We can now monitor tank levels again from this site.

NunesWTP Access Road

Numerous potholes on Nunes WTP access road are causing concerns to the suppliers of our treatment chemicals. Staff has marked and saw cut all areas to be patched. All patches are to be complete on the first week of May.

System Pressures

The Avenue Cabrillo distribution network was showing signs of increased leakage so we dropped the system pressure by 20 psi in the general area. District Engineer Jim Teter is presently designing Phase 1 repairs for the Avenue Cabrillo Pipeline Replacement Project. System pressure remains at around 90 psi in the area.

Closed Circuit Monitoring of Nunes WTP

A closed circuit monitoring system was upgraded at Nunes WTP. Staff can now monitor the plant remotely from their home computers.

Clean-In-Place Device

Treatment Staff has designed and built a cart that will enable them to clean the On Site Hypochlorite Generator at Nunes WTP without disassembling the equipment. It is based on a similar device sold by the manufacturer for \$3500 but was made in-house for \$700. The manufacturer (PSI) was impressed with our work and we will be entering it in the AWWA gimmicks and gadgets competition once all beta testing is complete and we have more experience with it's use.

Update on Other Activities:

Pilarcitos Pipeline Repair

As mentioned in last month's report, the Pilarcitos Pipeline from Stone Dam meter developed a major leak when the side of the hill that it is installed in started to slump from the March rains. The pipeline buckled but was able to be repaired with a 3' full circle clamp. We had switched to the Crystal Springs source of supply from 1 to 6 April.

We have since initiated discussions with SFPUC to develop Pilarcitos Pipeline replacement alternatives.

Water Day Preparation

Staff and Crew have been preparing for water day by procuring and hanging banners, cleaning the Nunes WTP, making access road improvements, working with the HMB High School staff to develop a staging area, ordering food, drinks and snacks, preparing press releases and advertisement,

Watershed Sanitary Survey

We have retained the services of a consultant to prepare the update to our Watershed Sanitary Survey for Denniston Project and Pilarcitos Canyon Well Field. This survey is required by the Department of Public Health (DPH) to be updated every 5 years.

Stray Current

Repair crews received some minor shocks when installing a new service line to replace a failed plastic line on Valencia Street. I contacted Pacific Gas & Electric (PG&E) to investigate and they found a detached neutral wire on the electrical service to the house. A situation such as this may be responsible for the accelerated corrosion of our water valves in the vicinity of nearby Roosevelt Street.

Lead and Copper Testing

Staff has geared up for Lead and Copper Testing that is required by DPH every 3 years. The contact list will be updated in May and the first letters should go out in early June.

Encroachment Permits

We have been notified by the City of Half Moon Bay that an encroachment permit will be required for all work done in the street right-of-ways within the city limits. I have met with the City Engineer to discuss procedural, costs and notification basics. We are presently leaning towards a blanket payment done annually at the beginning of the fiscal year.

Safety/Training/Inspections/Meetings

Meetings Attended

- 6 April - Met with Golden Gate National Recreation Area (GGNRA) staff and Pat Miyaki with phone communication with Allen Lilly at the offices of Hansen Bridgett to discuss Coastside County Water District (CCWD) easements through the Denniston Project area.
- 6 April - Facilities Committee meeting.
- 8 April - Met with Geographical Information System (GIS) provider NOBEL Systems as part of the selection process for digitalization of our system maps.
- 12 April - Denniston Improvement Project Pre Bid Walk through meeting.
- 14 April - National Pollution Discharge Elimination Survey (NPDES) discharge workgroup conference call.
- 18 April - Water Day planning meeting.
- 19 April - Kickoff meeting with Cal CAD for District map updates and digitalization
- 20 April - Met with John Muller to discuss his pipeline extension project to supply water to his home.
- 25 April - Met with SFPUC to discuss Pilarcitos Pipeline repair and alternatives.

Safety Meeting and Training

On 13 April, the safety training was a make-up session for Cardio Pulmonary Resuscitation (CPR) and First Aid. Donovan, myself, Davis and Bruce were in attendance. There was no safety committee meeting in April.

Safety Equipment

Personal Protective Equipment (PPE) (ear plugs, eye protection, poison oak cleanser and sunscreen) were organized and conveniently placed in the shop for easy access. A new First Aid kit was hung on the wall nearby. The shop emergency eyewash shower was serviced also.

Treatment Operator Training

Logan Duffy received 34 hours of treatment operator training at the Nunes WTP under the guidance of Steve Twitchell and Sean Donovan.

Site Fire Protection and Emergency Access

We have installed fire department Knox Boxes at District Center, Denniston Pump Station and WTP. We will be installing a similar device at the back gate and the shop.

Regulatory Agency Interaction

California Department of Public Health (DPH)

Submitted the 2010 annual report to DPH in April.

Denniston Treatment Improvement Project DPH Review

We submitted the design drawings and specs to our DPH engineer for review in April. She informed us that the design and specs are approved and will require us to carefully report plant performance weekly for the first year of operation.

Projects

Tank Recoating Projects

The specifications for repairs, internal lining and external coating of the Half Moon Bay Tank 1 are complete and will be sent to prospective bidders on the first week of May.

Denniston Treatment Improvement Project

We hired a contractor to remove the sludge out of the Denniston sludge drying pond in preparation for the upcoming improvement project.

Crystal Springs Main Check Valve Vault Lid

The lid has been installed and looks great.

Monthly Report

To: David Dickson, General Manager
From: Cathleen Brennan, Water Resource Analyst
Agenda: May 10, 2011
Subject: Water Resources Report

This report is provided as an update on water resources activities. The report includes the following items:

- Water Day Celebration – Saturday, May 14 2011
 - 2010 Urban Water Management Plan
 - California Urban Water Conservation Council
 - Half Moon Bay Precipitation Table
 - List of Meetings
-

□ Water Day Celebration

Join us on Saturday, May 14th (10:00am to 2:00pm)

Customers are invited to tour the Nunes Water Treatment Plant and learn how drinking water is treated and distributed.

This is a unique opportunity to meet with District staff and view displays of the District’s water sources and other facilities. The event will take place at the softball field at Half Moon Bay High School between 10:00am and 2:00pm.



□ 2010 Urban Water Management Plan

Staff is working with West Yost Associates to complete the 2010 Urban Water Management Plan. The public hearing is scheduled for the June 14, 2011 Board meeting at 7:00pm.

□ **California Urban Water Conservation Council (CUWCC)**

The new reporting database for the CUWCC is not available due to delays in the development. The CUWCC has provided members with an alternative of submitting PDF files to comply with reporting requirements. The Best Management Practices coverage reports for the Foundational and GPCD Best Management Practices have been submitted. The remaining Programmatic PDF files will be submitted, as soon as they are made available to CUWCC members.

□ **Half Moon Bay Precipitation Table**

The month of March was above normal for precipitation bringing us back to normal for year to date precipitation.

Precipitation for Half Moon Bay (inches)													
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Historic Average	1.6	3.0	4.5	5.3	4.6	3.8	1.9	0.8	0.3	0.1	0.2	0.4	26.3
Water Year 2011	2010			2011									
	1.1	3.0	6.9	1.3	3.4	5.8	0.5						21.9

□ **List of Meetings**

Pilarcitos Creek Workgroup - IRWMP	April 5, 2011
Water Day Planning Meeting	April 18, 2011
CUWCC - Group 1 Rep Committee	April 20, 2011
Waterfluence - J.Whitcomb	April 29, 2011