

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: April 14, 2026

Report Date: April 10, 2026

Agenda Title: Approval of a Professional Services Agreement with Reliable Automation Controls, LLC. for Maintenance and Instrumentation Support of the District's SCADA System

Recommendation / Motion:

Authorize the General Manager to enter into a professional services agreement with Reliable Automation Controls, LLC. for maintenance and instrumentation support of the District's SCADA System on a time and materials basis for a one year, not-to-exceed amount of \$80,000.

Background:

At the May 13, 2025 Board of Directors meeting, the Board approved a professional services agreement with Reliable Automation Controls, LLC. (RAC) for \$70,000 for a one-year term for maintenance and instrumentation support of the District's Supervisory Control and Data Acquisition (SCADA) system on a time and materials basis. Those funds have now been fully expended.

District staff recommend continuing these services with RAC for the upcoming year under a new agreement, on a time-and-materials basis, for a not-to-exceed amount of \$80,000.

The founder of RAC and primary point of contact for ongoing services is Rudy Everett. Prior to 2025, Mr. Everett was employed by Calcon Systems, Inc. (Calcon) and has served as the District's primary provider of SCADA support services for the past 17 years. Mr. Everett will continue in this role as the District's primary SCADA resource, with Calcon available to provide backup support as needed.

The proposed RAC Scope of Work and related fee schedule is included as Attachment A. Mr. Everett's 2026 rates have remained the same as the 2025 rates.

Financial Impact: \$80,000 annual cost.

Attachment A



Reliable Automation Controls
Novato CA 94947
www.reliableautomationcontrols.com

Annual Services Agreement
3/24/2026

To
Coastside County Water District
766 Main St, Half Moon Bay, CA 94019, USA
[650.726.4405](tel:650.726.4405)

Subject
Annual Service Rates – 2026

Services Description

Providing maintenance, instrumentation, calibrations, HMI, PLC, SCADA, modifications, system integration and other work performed on a time-and-materials basis.

The following rates apply for the 2026 calendar year up to the annually budgeted amount of 80K.

Billing Rates

Description	Rate
Standard rate: standard business hours, Monday-Friday 7 AM – 6 PM on-site time Labor rate per hour, 4-hour minimum per service call.	\$175.00 per hour
Overtime rate: applies for hours in excess of eight standard hours per day Labor rate per hour <i>*CCWD special overtime rate. Standard rate applies</i>	\$175.00 per hour
After-hours, nights and weekends service call rate: Labor rate per hour, 4-hour minimum per service call. <i>*CCWD special after-hours, nights & weekends service call rate. Standard rate applies for first 24 hours, 250.00/hour thereafter.</i>	\$175.00 per hour
Travel rate: travel and mileage allowance of \$350 per round trip for travel to the district's work sites.	\$350.00 per trip
Materials will be priced/quoted on an as-needed basis at the following markup.	Cost + 20%

Terms
Net 30 Days
This quote is valid for the 2026/7 12 month PSA year unless otherwise noted above.

X *Rudolph Everett*

Rudy Everett
Owner

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