

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, April 10, 2018 - 7:00 p.m.

AGENDA

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

- 1) ROLL CALL**
- 2) PLEDGE OF ALLEGIANCE**
- 3) PUBLIC COMMENT**

At this time members of the public may address the Board of Directors on issues not listed on the agenda which are within the purview of the Coastside County Water District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes and must complete and submit a speaker slip. The President of the Board will recognize each speaker, at which time the speaker should proceed to the podium, give their name and address and provide their comments to the Board.

4) CONSENT CALENDAR

The following matters before the Board of Directors are recommended for action as stated by the General Manager. All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Approval of disbursements for the month ending March 31, 2018:
Claims: \$930,558.93; Payroll: \$98,551.72 for a total of \$1,029,110.65 ([attachment](#))
➤ *March Monthly Financial Claims reviewed and approved by Director Reynolds*
- B. Acceptance of Financial Reports ([attachment](#))
- C. Approval of Minutes of March 13, 2018 Regular Board of Directors Meeting ([attachment](#))
- D. Monthly Water Service Connection Transfer Report ([attachment](#))
- E. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- F. Total CCWD Production Reports ([attachment](#))
- G. CCWD Monthly Sales by Category Report –March 2018 ([attachment](#))
- H. Monthly Emergency Main and Service Repairs Report ([attachment](#))
- I. Monthly Rainfall Reports ([attachment](#))
- J. Notice of Completion – Denniston Drying Bed Paving Project ([attachment](#))
- K. Acceptance of Water System Improvements – Best Western Hotel ([attachment](#))

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

6) GENERAL BUSINESS

- A. Resolution Amending the Coastside County Water District Personnel Manual ([attachment](#))
- B. Quarterly Financial Review ([attachment](#))
- C. Fiscal Year 2018-2019 Budget Process Timeline – information only ([attachment](#))
- D. Draft Fiscal Year 2018-2019 and Fiscal Year 2019-2020 Operations Budgets, Draft Fiscal Year 2018/2019 to 2027/2028 Capital Improvement Program (CIP) and Draft Fiscal Year 2018-2019 Financing Plan and Proposed Rate Increase Discussion ([attachment](#))

7) MONTHLY INFORMATIONAL REPORTS

- A. Assistant General Manager's Report ([attachment](#))
 - AMI – Advanced Metering Infrastructure Installation
- B. Superintendent of Operations Report ([attachment](#))
- C. Water Resource Report ([attachment](#))

**8) DIRECTOR AGENDA ITEMS - FUTURE BOARD AND COMMITTEE MEETINGS
AND REQUESTS FOR FUTURE BOARD MEETINGS AGENDA ITEMS**

- April 16, 2018 Special Meeting - 9:00 a.m. - Budget/Finance Plan Work Session and Approval of Notice of Rate Increase (Proposition 218)
- May 8, 2018 Regular Board Meeting - Present and Discuss "Draft" CIP and O & M Budget and Finance Plan
- June 12, 2018 Regular Board Meeting - Rate Increase Hearing - Approve O & M Budget and CIP and Approve Rate Increase

9) ADJOURNMENT