



	March Budget	March Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget	
Revenue										
RevType: 1 - Operating										
1-4120-00	Water Revenue	882,000.00	855,910.42	-26,089.58	-2.96%	9,620,000.00	9,025,352.31	-594,647.69	-6.18%	12,963,614.00
	Total RevType: 1 - Operating:	882,000.00	855,910.42	-26,089.58	-2.96%	9,620,000.00	9,025,352.31	-594,647.69	-6.18%	12,963,614.00
RevType: 2 - Non-Operating										
1-4170-00	Water Taken From Hydrants	3,000.00	2,551.10	-448.90	-14.96%	39,500.00	36,722.95	-2,777.05	-7.03%	52,000.00
1-4180-00	Late Notice - 10% Penalty	5,500.00	6,174.91	674.91	12.27%	48,500.00	82,541.19	34,041.19	70.19%	65,000.00
1-4230-00	Service Connections	850.00	294.36	-555.64	-65.37%	7,450.00	13,819.87	6,369.87	85.50%	10,000.00
1-4920-00	Interest Earned	7,000.00	35,004.53	28,004.53	400.06%	69,000.00	319,483.44	250,483.44	363.02%	90,000.00
1-4930-00	Tax Apportionments/County Checks	0.00	0.00	0.00	0.00%	640,000.00	679,907.26	39,907.26	6.24%	995,000.00
1-4950-00	Miscellaneous Income	400.00	59,021.49	58,621.49	14,655.37%	3,600.00	60,053.54	56,453.54	1,568.15%	5,000.00
1-4955-00	Cell Site Lease Income	16,500.00	15,996.85	-503.15	-3.05%	145,500.00	165,787.89	20,287.89	13.94%	195,000.00
1-4965-00	ERAF Refund - County Taxes	0.00	0.00	0.00	0.00%	550,000.00	689,608.38	139,608.38	25.38%	550,000.00
	Total RevType: 2 - Non-Operating:	33,250.00	119,043.24	85,793.24	258.02%	1,503,550.00	2,047,924.52	544,374.52	36.21%	1,962,000.00
	Total Revenue:	915,250.00	974,953.66	59,703.66	6.52%	11,123,550.00	11,073,276.83	-50,273.17	-0.45%	14,925,614.00
Expense										
ExpType: 1 - Operating										
1-5130-00	Water Purchased	107,423.00	159,078.90	-51,655.90	-48.09%	1,802,045.00	1,596,398.46	205,646.54	11.41%	2,461,346.00
1-5230-00	Nunes T P Pump Expense	5,000.00	5,958.00	-958.00	-19.16%	42,000.00	45,370.22	-3,370.22	-8.02%	57,000.00
1-5231-00	CSP Pump Station Pump Expense	9,000.00	3,725.00	5,275.00	58.61%	250,000.00	70,705.11	179,294.89	71.72%	350,000.00
1-5232-00	Other Trans. & Dist Pump Expense	2,300.00	3,171.00	-871.00	-37.87%	19,800.00	20,723.11	-923.11	-4.66%	27,000.00
1-5233-00	Pilarcitos Canyon Pump Expense	13,000.00	11,102.77	1,897.23	14.59%	63,800.00	59,575.37	4,224.63	6.62%	69,000.00
1-5234-00	Denniston T P Pump Expense	8,000.00	7,689.00	311.00	3.89%	52,000.00	79,784.58	-27,784.58	-53.43%	89,000.00
1-5242-00	CSP Pump Station Operations	1,000.00	673.32	326.68	32.67%	9,800.00	14,482.62	-4,682.62	-47.78%	13,000.00
1-5243-00	CSP Pump Station Maintenance	3,000.00	123.48	2,876.52	95.88%	26,000.00	5,015.35	20,984.65	80.71%	35,000.00
1-5246-00	Nunes T P Operations - General	9,000.00	6,525.71	2,474.29	27.49%	75,000.00	67,457.63	7,542.37	10.06%	102,000.00
1-5247-00	Nunes T P Maintenance	11,000.00	9,054.49	1,945.51	17.69%	92,000.00	72,812.56	19,187.44	20.86%	125,000.00
1-5248-00	Denniston T P Operations-General	4,000.00	426.20	3,573.80	89.35%	39,000.00	13,470.12	25,529.88	65.46%	54,000.00
1-5249-00	Denniston T.P. Maintenance	12,000.00	5,953.68	6,046.32	50.39%	119,000.00	94,251.07	24,748.93	20.80%	155,000.00
1-5250-00	Laboratory Expenses	7,000.00	4,183.82	2,816.18	40.23%	57,000.00	43,910.56	13,089.44	22.96%	77,000.00
1-5260-00	Maintenance - General	34,000.00	31,894.49	2,105.51	6.19%	293,000.00	387,133.79	-94,133.79	-32.13%	395,000.00
1-5261-00	Maintenance - Well Fields	2,000.00	0.00	2,000.00	100.00%	50,000.00	7,200.00	42,800.00	85.60%	50,000.00
1-5263-00	Uniforms	1,000.00	0.00	1,000.00	100.00%	11,000.00	13,033.18	-2,033.18	-18.48%	14,000.00
1-5318-00	Studies/Surveys/Consulting	20,000.00	32,270.22	-12,270.22	-61.35%	105,000.00	84,463.77	20,536.23	19.56%	160,000.00
1-5321-00	Water Resources	2,200.00	936.58	1,263.42	57.43%	14,800.00	18,171.97	-3,371.97	-22.78%	21,500.00

Monthly Budget Report

For Fiscal: 2023-2024 Period Ending: 03/31/2024

	March Budget	March Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget
1-5322-00 Community Outreach	2,000.00	0.00	2,000.00	100.00%	33,000.00	12,545.14	20,454.86	61.98%	68,000.00
1-5381-00 Legal	9,000.00	4,601.50	4,398.50	48.87%	82,000.00	61,563.00	20,437.00	24.92%	110,000.00
1-5382-00 Engineering	7,200.00	8,804.74	-1,604.74	-22.29%	64,400.00	48,959.78	15,440.22	23.98%	86,000.00
1-5383-00 Financial Services	0.00	0.00	0.00	0.00%	21,000.00	17,540.00	3,460.00	16.48%	23,000.00
1-5384-00 Computer Services	30,000.00	17,681.51	12,318.49	41.06%	250,000.00	225,240.04	24,759.96	9.90%	339,974.00
1-5410-00 Salaries/Wages-Administration	111,186.00	109,534.94	1,651.06	1.48%	1,037,739.00	900,521.00	137,218.00	13.22%	1,381,887.00
1-5411-00 Salaries & Wages - Field	155,436.00	141,808.43	13,627.57	8.77%	1,450,735.00	1,364,691.96	86,043.04	5.93%	1,931,847.00
1-5420-00 Payroll Tax Expense	18,984.00	18,994.12	-10.12	-0.05%	177,184.00	160,705.35	16,478.65	9.30%	235,945.00
1-5435-00 Employee Medical Insurance	46,000.00	42,309.57	3,690.43	8.02%	378,000.00	340,323.62	37,676.38	9.97%	516,000.00
1-5436-00 Retiree Medical Insurance	4,100.00	3,700.57	399.43	9.74%	33,700.00	30,790.74	2,909.26	8.63%	46,000.00
1-5440-00 Employees Retirement Plan	54,000.00	64,441.16	-10,441.16	-19.34%	482,000.00	460,184.97	21,815.03	4.53%	642,924.00
1-5445-00 Supplemental Retirement 401a	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	38,000.00
1-5510-00 Motor Vehicle Expense	8,000.00	6,065.34	1,934.66	24.18%	66,000.00	51,861.31	14,138.69	21.42%	90,000.00
1-5620-00 Office & Billing Expenses	37,000.00	30,657.82	6,342.18	17.14%	303,000.00	276,342.02	26,657.98	8.80%	414,000.00
1-5625-00 Meetings / Training / Seminars	4,000.00	1,962.98	2,037.02	50.93%	30,000.00	26,217.87	3,782.13	12.61%	45,000.00
1-5630-00 Insurance	16,500.00	16,265.69	234.31	1.42%	133,000.00	141,231.39	-8,231.39	-6.19%	182,000.00
1-5687-00 Membership, Dues, Subscript.	5,000.00	1,668.64	3,331.36	66.63%	88,000.00	81,880.92	6,119.08	6.95%	118,825.00
1-5689-00 Labor Relations	500.00	0.00	500.00	100.00%	4,500.00	0.00	4,500.00	100.00%	6,000.00
1-5700-00 San Mateo County Fees	3,000.00	840.25	2,159.75	71.99%	24,000.00	15,346.35	8,653.65	36.06%	31,400.00
1-5705-00 State Fees	1,000.00	1,117.00	-117.00	-11.70%	45,000.00	44,198.61	801.39	1.78%	48,000.00
Total ExpType: 1 - Operating:	763,829.00	753,220.92	10,608.08	1.39%	7,824,503.00	6,954,103.54	870,399.46	11.12%	10,609,648.00
ExpType: 4 - Capital Related									
1-5715-00 Debt Service/CIEDB 11-099	0.00	0.00	0.00	0.00%	335,343.00	335,342.63	0.37	0.00%	335,343.00
1-5716-00 Debt Service/CIEDB 2016	0.00	0.00	0.00	0.00%	321,923.00	321,923.20	-0.20	0.00%	321,923.00
1-5717-00 Chase Bank - 2018 Loan	49,137.00	48,898.57	238.43	0.49%	437,233.00	436,994.55	238.45	0.05%	437,233.00
1-5718-00 First Foundation Bank - 2022	0.00	0.00	0.00	0.00%	417,501.00	417,501.19	-0.19	0.00%	417,501.00
Total ExpType: 4 - Capital Related:	49,137.00	48,898.57	238.43	0.49%	1,512,000.00	1,511,761.57	238.43	0.02%	1,512,000.00
Total Expense:	812,966.00	802,119.49	10,846.51	1.33%	9,336,503.00	8,465,865.11	870,637.89	9.33%	12,121,648.00
Report Total:	102,284.00	172,834.17	70,550.17		1,787,047.00	2,607,411.72	820,364.72		2,803,966.00

**COASTSIDE COUNTY WATER DISTRICT
MONTHLY INVESTMENT REPORT
March 31, 2024**

<u>RESERVE BALANCES</u>	Current Year as of 3/31/2024	Prior Year as of 3/31/2023
CAPITAL AND OPERATING RESERVE	\$12,531,928.73	\$13,625,786.41
RATE STABILIZATION RESERVE	\$250,000.00	\$250,000.00
TOTAL DISTRICT RESERVES	\$12,781,928.73	\$13,875,786.41

ACCOUNT DETAIL

ACCOUNTS WITH TRI COUNTIES BANK		
CHECKING ACCOUNT	\$977,418.32	\$902,616.82
CSP T & S ACCOUNT	\$256,477.61	\$64,089.86
MONEY MARKET GEN. FUND (Opened 7/20/17)	\$19,808.72	\$19,806.73
LOCAL AGENCY INVESTMENT FUND (LAIF) BALANCE	\$11,527,424.08	\$12,888,473.00
DISTRICT CASH ON HAND	\$800.00	\$800.00
TOTAL ACCOUNT BALANCES	\$12,781,928.73	\$13,875,786.41

This report is in conformity with CCWD's Investment Policy.

COASTSIDE COUNTY WATER DISTRICT
 CAPITAL IMPROVEMENT PROJECTS - STATUS REPORT
 FISCAL YEAR 2023/2024

Prepared 4.4.2024

3/31/2024

* Approved June 2023

Status	Approved* CIP Budget FY23/24	Actual To Date FY23/24	Projected FY23/24	Variance vs. Budget	% Completed	Project Status/ Comments
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Equipment Purchases & Replacement

06-03	SCADA/Telemetry/Electrical Controls Replacement	ongoing	\$ 50,000		\$ 50,000	\$ -	n/a	
99-02	Vehicle Fleet Replacement	ongoing	\$ 80,000	\$ -	\$ -	\$ 80,000	100%	purchased vehicle in June 2023 (planned for FY2024)

Facilities & Maintenance

09-09	Fire Hydrant Replacement	ongoing	\$ 140,000	\$ 138,147	\$ 138,147	\$ 1,853	100%	
23-13	Pilarcitos Canyon Culvert Replacement	in design	\$ 40,000	\$ 6,334	\$ 100,000	\$ (60,000)	0%	Requires engineering; surveying; geotech
99-01	Meters	ongoing	\$ 10,000	\$ -	\$ 10,000	\$ -	n/a	

Pipeline Projects

14-01/23-10	Highway 92 - Pipeline Restoration and Replacement of Welded Steel Line	In design	\$ 2,500,000	\$ 399,695	\$ 700,000	\$ 1,800,000	0%	Construction start planned for Summer 2024
16-09	Magellan at Hwy 1	construction	\$ 500,000		\$ 200,000	\$ 300,000	0%	Awarded November 2023
22-07	Alameda Ave Crossing at Medio Creek	construction	\$ 275,000	\$ 61,312	\$ 200,000	\$ 75,000	0%	Awarded November 2023
23-02	Poplar Street Pipeline Replacement	complete	\$ 400,000	\$ 373,246	\$ 373,246	\$ 26,754	100%	
24-01	Myrtle/2nd Ave Valve Replacement	construction	\$ 100,000	\$ 182,101	\$ 250,000	\$ (150,000)	85%	Awarded November 2023

Pump Stations / Tanks / Wells

21-07	Carter Hill Tank Improvement Project	In design	\$ 300,000	\$ 71,387	\$ 150,000	\$ 150,000	0%	At 100% design
19-01	EG #1 Tank Improvement Project/New Pump Station	In design	\$ 150,000	\$ 31,577	\$ 50,000	\$ 100,000	0%	
09-18	Denniston Well Field Replacements	TBD	\$ 500,000		\$ 30,000	\$ 470,000	0%	Under review with hydrogeologist and DDW- Delayed
23-14	CSP Pump #1/2 Spare	on order	\$ 90,000	\$ 88,148	\$ 88,148	\$ 1,852	100%	
23-11	CSP Screens - Intake Valves	tech memo	\$ 250,000	\$ 2,015	\$ 2,015	\$ 247,985		Delayed
19-05	Tanks - THM Control	Ongoing	\$ 50,000	\$ 23,042	\$ 50,000	\$ -	0%	

Water Supply Development

14-25	San Vicente/Denniston Water Supply Development	ongoing	\$ 500,000	\$ 109,656	\$ 200,000	\$ 300,000	n/a	
23-04	Lower Pilarcitos Well Development	TBD	\$ 100,000		\$ -	\$ 100,000	0%	Delayed
17-12	Water Reuse Feasibility Study	in process	\$ 300,000	\$ 183,968	\$ 200,000	\$ 100,000	95%	

Water Treatment Plants

20-14	Nunes Water Treatment Plant Improvement Project	Construction	\$ 1,600,000	\$1,726,412	\$ 1,900,000	\$ (300,000)	85%	Construction started August 2021; To be completed June 2024
23-05	Sodium Hypochlorite Generator Replacement (Nunes)	on order	\$ 200,000	\$ 21,482	\$ 200,000	\$ -	0%	Board approved August 2023
23-06	Existing Sedimentation Basin Rehabilitation	TBD	\$ 300,000		\$ -	\$ 300,000	0%	delayed to FY2025
23-09	Denniston Contact Clarifier Hatch Replacements	TBD	\$ 75,000	\$ 875	\$ 875	\$ 74,125	0%	Delayed

COASTSIDE COUNTY WATER DISTRICT
 CAPITAL IMPROVEMENT PROJECTS - STATUS REPORT
 FISCAL YEAR 2023/2024

Prepared 4.4.2024

3/31/2024

* Approved June 2023

Status	Approved* CIP Budget FY23/24	Actual To Date FY23/24	Projected FY23/24	Variance vs. Budget	% Completed	Project Status/ Comments
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UNSCHEDULED/NEW CIP ITEMS FOR CURRENT FISCAL YEAR 2023/2024

20-07	766 Main Street Improvements	complete		\$ 80,078	\$ 80,078	\$ (80,078)	100%	Outside lighting/landscaping
23-12	Alves Tank Roof Replacement	complete		\$ 26,600	\$ 26,600	\$ (26,600)	100%	
NN-00	Unscheduled CIP		\$ 100,000			\$ 100,000	0%	
21-01	Alcatraz Ave/Santa Rosa Ave and Redondo Ocean Colony Pipeline Projects	in design		\$ 16,469	\$ 16,469	\$ (16,469)	0%	
24-02	Denniston Water Treatment Plant Spare Return Water Pump			\$ 81,533	\$ 81,533	\$ (81,533)	100%	

NEW FY2023/2024 CIP TOTAL	\$ 8,610,000	\$3,624,075	\$ 5,097,111	\$ 3,512,890
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**Legal Cost Tracking Report
12 Months At-A-Glance**

**Acct. No.5681
Patrick Miyaki - HansonBridgett, LLP
Legal**

Month	Admin (General Legal Fees)	Water Supply Development	Recycled Water	Uninstalled Connection Transfer Program	Capital Improvement Projects	Labor & Employment	Election (CVRA)	Cell Tower Leases	Public Records Requests	Litigation	Non CIP / Infrastructure (Project Review) <i>Reimbursable</i>	Total
Apr-23	3150	3396			2778				1050			10,374
May-23	1872				1,551				5,490			8,913
Jun-23	2811	2226	1,050	540	519	0	0	714	966	0		8,826
Jul-23	4902		294		1,929				630		5,421	13,176
Aug-23	6300			516					756			7,572
Sep-23	4620			1,113	3,363			2,814				11,910
Oct-23	1764	210		606				3,444		1,386		7,410
Nov-23	7278			252	378	1,176		1,596		1,470		12,150
Dec-23	3486		2,814	564	4,980			168		2,424		14,436
Jan-24	2790				624				546	399		4,359
Feb-24	3783			897	6,398			846		178		12,101
Mar-24	2622	223		178	1,830			979				5,831
TOTAL	45,378	6,055	4,158	4,666	24,349	1,176	0	10,561	9,438	5,857	5,421	117,058

**Engineer Cost Tracking Report
12 Months At-A-Glance**

**Acct. No. 5682
JAMES TETER
Engineer**

Month	Admin & Retainer	CIP	Studies and Non - CIP Project	TOTAL	Reimbursable from Projects
Apr-23	480			480	
May-23	480			480	
Jun-23	480			480	
Jul-23	480			480	
Aug-23	480			480	
Sep-23	480			480	
Oct-23	480			480	
Nov-23	480			480	
Dec-23	480			480	
Jan-24	480			480	
Feb-24	480			480	
Mar-24	480			480	
TOTAL	5,760	0	0	5,760	0

Calcon T&M Projects Tracking

3/31/2024

Project No.	Name	Status	Proposal Date	Approved Date	Project Budget	Project Billings FY2023-2024
FY 2023-2024 Open Projects:						
	Nunes Magnetic Flow Meter					
	Nunes WTP Upgrade Project		9/19/2023	10/11/2023	\$59,917.00	\$ 55,341.88
Open Projects - Subtotal						\$55,341.88
Other: Monthly Maintenance						
Tanks						
Crystal Springs Maintenance						
	Nunes Maintenance					\$ 17,750.00
	Denniston Maintenance					\$ 3,854.96
	Distribution System					\$ 41,325.59
Wells						
	Cellular Telemetry					\$ 2,625.04
Subtotal Maintenance						\$ 65,555.59
FINAL TOTAL FY 2023/2024						\$120,897.47

EKI Environment & Water
Engineering Services Billed FY 2021-2022 to FY 2023-2024
Billed through 3/31/2024

	Contract Date	Not to Exceed Budget	Status	FY2021-2022	FY2022-2023	FY 2023-2024
CIP Project Management						
Fiscal Year 2020-2021	8.13.2020	\$ 100,000.00	Complete	\$ 33,162.48		
Fiscal Year 2021-2022 - Non-Complex Main line Extension Services	10.15.2021	\$ 25,000.00	Complete	\$ 10,301.46	\$ 10,438.74	\$ 4,201.34
Fiscal Year 2023-2024 - Non-Complex Main line Extension Services			Open			\$ 6,550.18
Fiscal Year 2021-2022 - Drought Relief Grant Application	12.2021		Complete	\$ 21,074.82		
Fiscal Year 2022-2023 - Capital Improvement Management	4.20.2022	\$ 117,000.00	Complete	\$ 5,453.76	\$ 71,198.60	\$ 34,038.14
Fiscal Year 2024-2025-Capital Improvement Management	1.9.2024	\$ 100,000.00	Open			\$ 21,216.48
Fiscal Year 2022-2023 - Emergency Engineering Services	2.10.2023	\$ 28,000.00	Complete		\$ 26,164.58	
Fiscal Year 2022-2023 - Emergency FEMA Grant Application		\$ 15,000.00	Complete		\$ 16,568.76	
Sub Total - CIP Project Management Services		\$ 385,000.00		\$ 69,992.52	\$ 124,370.68	\$ 66,006.14

Highway 92 Potable Water Pipeline Phase 1 (2023)	14-01	6.13.2023	\$ 135,400.00	Open		\$ 22,894.82	\$ 67,535.07
Highway 92 Environmental Permitting - Emergency Restoration	23-10	3.15.2023	\$ 44,800.00	Open		\$ 321.36	\$ 38,136.95
Highway 92 Potable Water Pipeline Emergency Geotechnical	23-10	3.3.2023	\$ 63,400.00	Open		\$ 52,946.71	
Highway 92 Potable Water Pipeline Emergency Restoration-Design	23-10	3.15.2023	\$ 247,600.00	Open		\$ 55,017.03	\$ 123,446.86
Highway 92 Potable Water Pipeline Future Phases Geotechnical	14-01	3.3.2023	\$ 54,200.00	Open		\$ 26,884.03	\$ 23,313.72
Miramontes Point Road Water Main Replacement	22-01	7.14.2021	\$ 177,300.00	Open	\$ 92,356.96	\$ 46,900.62	
Medio Crossing-Alternatives Evaluation for Pipeline Replacement	22-07	4.25.2022	\$ 20,400.00	Complete	\$ 8,410.48	\$ 13,419.12	
Medio Creek and Magellan Pipeline/Miramar Deadends Design	22-07	3.15.2023	\$ 138,900.00	Open		\$ 39,015.39	\$ 28,840.07
EG Tank #1 - Pre-design for New Pump Station	19-01	6.13.2023	\$ 25,000.00	Open		\$ 1,046.76	\$ 19,712.42
Highway 92 - 2017 Easements Land Description Packages	14-01	8.18.2023	\$ 14,000.00	Open			\$ 14,000.00
Highway 92 - Environmental Permitting Strategies	23-10	5.24.2023	\$ 29,700.00	Open			\$ 27,999.05
Miramar Deadends Project - Biological Resources Assessment	22-07	5.24.2023	\$ 18,200.00	Open			\$ 17,184.44
Alcatraz Ave, Santa Rosa Ave, and Ocean Colony Pipeline Projects	21-01	1.9.2024	\$ 66,200.00	Open			\$ 16,468.66
Poplar Street Water Main Replacement Project	23-02	10.3.2022	\$ 29,200.00	Complete		\$ 22,944.36	\$ 6,199.05
Grandview Crossing at Hwy 1	20-08	2.9.2021	\$ 156,500.00	Complete	\$ 37,244.28	\$ 32,891.30	
Grandview Crossing at Hwy 1 - Construction Management Services	20-08	9.16.2022	\$ 132,800.00	Complete		\$ 106,755.71	
Pilarcitos Creek Crossing Water Main Replacement Design	13-02	7.14.2020	\$ 99,900.00	Complete	\$ 31,454.78	\$ 28,025.40	
Pilarcitos Creek Crossing Water Main Replacement Field Surveys/Land Descriptions	13-02	9.13.2022	\$ 28,600.00	Complete	\$ 20,059.82	\$ 4,681.04	
Highway 92 Potable Water Pipeline Replacement Project Design	14-01	7.2.2021	\$ 24,800.00	Complete	\$ 18,139.94	\$ 6,631.56	
Purissima Way Water Main Replacement	14-29	10.18.2021	\$ 20,400.00	Complete	\$ 19,840.91		

Total - All Services

\$ 297,499.69 \$ 584,745.89 \$ 448,842.43