

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: April 8, 2025

Date: April 4, 2025

Agenda Title: Authorize the General Manager to Approve Change Orders on the Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project up to a Cumulative Total of \$200,000

Recommendation/Motion:

Authorize the General Manager to Approve Change Orders on the Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project up to a cumulative total of \$200,000.

Background:

At the July 9, 2024 Regular Board of Directors meeting, the Board approved an agreement with DN Tanks, LLC. for construction of the Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project for \$10,968,951. The full “notice to proceed” was issued on January 21, 2025, and the contract duration is 480 days.

The project is now fully underway and given the complexity of the project and unknown site conditions, changes are being frequently discussed (nearly daily) with staff, the construction manager, and the District’s engineers. To date, the changes have been manageable as some change orders have resulted in credits that offset other charges.

However many of the change orders to date have required staff to make quick decisions to avoid delays in the construction schedule. In order not to hold up the construction schedule if changes exceed the General Manager’s spending authority (\$30,000), staff requests that the Board authorize the General Manager to approve a cumulative level of change orders up to \$200,000. When the change order running balance reaches \$200,000, the General Manager will bring change order requests to the Board of Directors for review and approval.

Staff will regularly update the Facilities Committee on the status of the change orders for the project.

Fiscal Impact: up to \$200,000.