

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, March 8, 2016 - 6:30 p.m.

AGENDA

1) ROLL CALL

2) PUBLIC COMMENT

Members of the public may address the Board of Directors on the items on the agenda for this special meeting. The Chair requests that each person addressing the Board complete and submit a speaker slip, and limit their comments to three (3) minutes.

3) CLOSED SESSION

- A. Pursuant to California Code Section §54957
Public Employee Appointment
Title: General Manager

4) RECONVENE TO OPEN SESSION - Public report of closed session action

5) ADJOURNMENT

***Accessible Public Meetings** - Upon request, the Coastside County Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, telephone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: Coastside County Water District, Attn: Alternative Agenda Request, 766 Main Street, Half Moon Bay, CA 94019.*

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, March 8, 2016 - 7:00 p.m.

AGENDA

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

- 1) ROLL CALL**
- 2) PLEDGE OF ALLEGIANCE**
- 3) PUBLIC COMMENT**

At this time members of the public may address the Board of Directors on issues not listed on the agenda which are within the purview of the Coastside County Water District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes and must complete and submit a speaker slip. The President of the Board will recognize each speaker, at which time the speaker should proceed to the podium, give their name and address and provide their comments to the Board.

4) **PUBLIC HEARING** ([attachment](#))

- **To allow community input on Coastside County Water District's Water Shortage Contingency Plan**
- **Consider Resolution 2016-01 Authorizing the Approval of a Water Shortage Contingency Plan**

- A. Open Public Hearing
- B. Staff Presentation of Coastside County Water District's Water Shortage Contingency Plan
- C. Public Comments
- D. Close Public Hearing
- E. Board Comments/Board Action

5) **CONSENT CALENDAR**

The following matters before the Board of Directors are recommended for action as stated by the General Manager. All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Approval of disbursements for the month ending February 29, 2016: Claims: \$539,321.52; Payroll: \$86,733.64 for a total of \$626,055.16 ([attachment](#))
 - *February 2016 Monthly Financial Claims reviewed & approved by Director Reynolds*
- B. Acceptance of Financial Reports ([attachment](#))
- C. Approval of Minutes of January 26, 2016 Special Board of Directors Meeting ([attachment](#))
- D. Approval of Minutes of February 9, 2016 Regular Board of Directors Meeting ([attachment](#))
- E. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- F. Total CCWD Production Report ([attachment](#))
- G. CCWD Monthly Sales by Category Report - February 2016 ([attachment](#))
- H. Monthly Emergency Main and Service Repairs Report ([attachment](#))
- I. Rainfall Reports ([attachment](#))
- J. Notice of Completion - Administration Building Repair/Remodeling Project ([attachment](#))
- K. SFPUC Hydrological Report for January 2016 ([attachment](#))

6) **MEETINGS ATTENDED / DIRECTOR COMMENTS**

7) GENERAL BUSINESS

- A. Resolution of Intention to Approve an Amendment to Contract with California Public Employees' Retirement System for Partial Service Retirement ([attachment](#))
- B. Amended Fiscal Year 2016-2017 Budget Process Timeline - Information Only ([attachment](#))
- C. Draft Fiscal Year 2016-2017 Operations Budget and Draft Fiscal Year 2016/17 to 2025/26 Capital Improvement Program ([attachment](#))
 - Draft Operations & Maintenance Budget for Fiscal Year 2016-2017 ([attachment](#))

8) GENERAL MANAGER'S REPORT & MONTHLY INFORMATIONAL REPORTS
([attachment](#))

- Recycled Water Update
- March 3, 2016 BAWSCA Water Supply Management Representatives Meeting
- A. Operations Report ([attachment](#))

9) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS

10) ADJOURNMENT