

**COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**Tuesday, January 14, 2025**

The Public was able to participate in the public meeting at the District Office. This was an in-person meeting.

- 1) **ROLL CALL** - President Reynolds called the meeting to order at 10:00 a.m. Present at roll call: Vice President Feldman, Director Ken Coverdell, Director Chris Mickelsen, and Director John Muller.

Also present: Mary Rogren, General Manager, Jeffrey Schneider, Assistant General Manager Finance/Administration, Patrick Miyaki, Legal Counsel; and Lisa Sulzinger, Administrative Analyst

- 2) **PLEDGE OF ALLEGIANCE**
- 3) **PUBLIC COMMENT** - There were no public comments.
- 4) **OPEN SESSION**

**Appoint Agency Designated Representative for Labor Negotiations between District and Teamsters Local 856, and between District and Unrepresented administrative employees.**

Ms. Rogren stated that in the past the Agency Designated Representative has been the General Manager.

**ON MOTION BY Vice President Feldman and seconded by Director Coverdell, the Board voted by roll call vote to appoint Mary Rogren, General Manager as the agency designated representative for labor negotiations between District and Teamsters Local 856, and between District and unrepresented administrative employees,**

<b>Director Coverdell</b>	<b>Aye</b>
<b>Director Mickelsen</b>	<b>Aye</b>
<b>Director Muller</b>	<b>Aye</b>
<b>Vice-President Feldman</b>	<b>Aye</b>
<b>President Reynolds</b>	<b>Aye</b>

5) **CLOSED SESSION**

1. Closed Session  
Pursuant to California Government Code Section 54957.6  
Conference with Labor Negotiators  
Agency Designated Representative: General Manager Mary Rogren  
Employee Organization: Teamsters Local 856
2. Closed Session  
Pursuant to California Government Code Section 54957.6  
Conference with Labor Negotiators  
Agency Designated Representative: General Manager Mary Rogren  
Unrepresented Employees: Administrative Employees
3. Closed Session  
Pursuant to California Government Code Section 54957  
Public Employee Performance Evaluation  
Title: General Manager

6) **RECONVENE TO OPEN SESSION - at 12:30 p.m.**

1. **Public Report of closed session action** - Mr. Miyaki reported:  
Closed session item 1, Direction was given to Agency Designated Representative  
Closed session item 2, Direction was given to Agency Designated Representative  
Closed session item 3, No action taken
2. **Preliminary Discussion About Potential Internal Reorganization of District**  
Ms. Rogren stated that with the current vacancies, staff is evaluating a potential internal reorganization that would meet the needs of the District in light of changing needs and regulatory requirements. staff has engaged a Human Resources consultant to undertake a needs assessment of the District. Ms. Rogren said that she anticipated that a recommendation will be brought back to the Board of Directors in the near future. Vice President Feldman requested Ms. Rogren keep President Reynolds and himself updated throughout the process.

7) **ADJOURNMENT - Special Board Meeting Adjourned at 12:33 p.m.**

Respectfully submitted,

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Mary Rogren, General Manager  
Secretary to the District

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Glenn Reynolds, President  
Board of Directors