



Coastside County Water District

Monthly Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 01/31/2025

	January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget	
Revenue										
RevType: 1 - Operating										
1-4120-00	Water Revenue	902,000.00	864,012.15	-37,987.85	-4.21%	8,313,000.00	8,103,718.55	-209,281.45	-2.52%	14,145,409.00
	Total RevType: 1 - Operating:	902,000.00	864,012.15	-37,987.85	-4.21%	8,313,000.00	8,103,718.55	-209,281.45	-2.52%	14,145,409.00
RevType: 2 - Non-Operating										
1-4170-00	Water Taken From Hydrants	3,000.00	2,615.74	-384.26	-12.81%	33,500.00	50,546.35	17,046.35	50.88%	52,000.00
1-4180-00	Late Notice - 10% Penalty	8,000.00	7,860.42	-139.58	-1.74%	58,000.00	63,590.08	5,590.08	9.64%	100,000.00
1-4230-00	Service Connections	1,000.00	886.54	-113.46	-11.35%	8,500.00	4,444.95	-4,055.05	-47.71%	15,000.00
1-4920-00	Interest Earned	24,000.00	36,172.17	12,172.17	50.72%	204,000.00	320,479.98	116,479.98	57.10%	300,000.00
1-4930-00	Tax Apportionments/County Checks	10,000.00	2,485.86	-7,514.14	-75.14%	561,000.00	613,574.94	52,574.94	9.37%	1,092,000.00
1-4950-00	Miscellaneous Income	400.00	160.00	-240.00	-60.00%	2,800.00	11,551.15	8,751.15	312.54%	5,000.00
1-4955-00	Cell Site Lease Income	16,930.00	19,381.68	2,451.68	14.48%	118,330.00	134,713.36	16,383.36	13.85%	203,000.00
1-4965-00	ERAF Refund - County Taxes	309,000.00	357,990.03	48,990.03	15.85%	600,000.00	698,690.23	98,690.23	16.45%	600,000.00
	Total RevType: 2 - Non-Operating:	372,330.00	427,552.44	55,222.44	14.83%	1,586,130.00	1,897,591.04	311,461.04	19.64%	2,367,000.00
	Total Revenue:	1,274,330.00	1,291,564.59	17,234.59	1.35%	9,899,130.00	10,001,309.59	102,179.59	1.03%	16,512,409.00
Expense										
ExpType: 1 - Operating										
1-5130-00	Water Purchased	87,231.00	115,973.04	-28,742.04	-32.95%	1,761,617.00	1,741,308.29	20,308.71	1.15%	2,587,024.00
1-5230-00	Nunes T P Pump Expense	5,550.00	5,367.14	182.86	3.29%	35,550.00	37,243.34	-1,693.34	-4.76%	65,550.00
1-5231-00	CSP Pump Station Pump Expense	20,000.00	12,001.42	7,998.58	39.99%	320,000.00	244,668.86	75,331.14	23.54%	500,000.00
1-5232-00	Other Trans. & Dist Pump Expense	2,600.00	2,436.53	163.47	6.29%	17,600.00	17,961.38	-361.38	-2.05%	31,050.00
1-5233-00	Pilarcitos Canyon Pump Expense	15,300.00	12,782.80	2,517.20	16.45%	45,950.00	44,273.39	1,676.61	3.65%	79,350.00
1-5234-00	Denniston T P Pump Expense	5,000.00	2,692.45	2,307.55	46.15%	75,000.00	44,038.44	30,961.56	41.28%	102,350.00
1-5242-00	CSP Pump Station Operations	1,000.00	849.65	150.35	15.04%	7,800.00	5,459.18	2,340.82	30.01%	13,000.00
1-5243-00	CSP Pump Station Maintenance	4,000.00	1,528.75	2,471.25	61.78%	25,000.00	16,761.71	8,238.29	32.95%	45,000.00
1-5246-00	Nunes T P Operations - General	9,000.00	3,167.97	5,832.03	64.80%	62,000.00	35,953.36	26,046.64	42.01%	109,000.00
1-5247-00	Nunes T P Maintenance	11,000.00	22,539.00	-11,539.00	-104.90%	77,000.00	99,570.40	-22,570.40	-29.31%	135,000.00
1-5248-00	Denniston T P Operations-General	6,000.00	-9,540.87	15,540.87	259.01%	43,000.00	25,150.19	17,849.81	41.51%	78,000.00
1-5249-00	Denniston T.P. Maintenance	13,000.00	3,854.43	9,145.57	70.35%	95,000.00	97,792.31	-2,792.31	-2.94%	165,000.00
1-5250-00	Laboratory Expenses	6,000.00	6,662.73	-662.73	-11.05%	47,000.00	62,756.44	-15,756.44	-33.52%	81,000.00
1-5260-00	Maintenance - General	35,000.00	35,756.46	-756.46	-2.16%	245,000.00	185,678.75	59,321.25	24.21%	421,000.00
1-5261-00	Maintenance - Well Fields	8,000.00	4,807.75	3,192.25	39.90%	42,000.00	101,372.73	-59,372.73	-141.36%	50,000.00
1-5263-00	Uniforms	1,000.00	0.00	1,000.00	100.00%	9,700.00	14,728.75	-5,028.75	-51.84%	14,700.00
1-5318-00	Studies/Surveys/Consulting	15,000.00	2,690.00	12,310.00	82.07%	70,000.00	50,665.05	19,334.95	27.62%	160,000.00
1-5321-00	Water Resources	1,700.00	161.57	1,538.43	90.50%	11,500.00	2,325.99	9,174.01	79.77%	20,000.00

Monthly Budget Report

For Fiscal: 2024-2025 Period Ending: 01/31/2025

	January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget
1-5322-00 Community Outreach	2,000.00	300.00	1,700.00	85.00%	46,000.00	26,927.66	19,072.34	41.46%	68,000.00
1-5381-00 Legal	9,700.00	10,205.00	-505.00	-5.21%	67,900.00	156,048.94	-88,148.94	-129.82%	116,000.00
1-5382-00 Engineering	7,500.00	3,707.88	3,792.12	50.56%	52,500.00	90,584.50	-38,084.50	-72.54%	90,000.00
1-5383-00 Financial Services	3,150.00	0.00	3,150.00	100.00%	22,150.00	14,617.00	7,533.00	34.01%	24,150.00
1-5384-00 Computer Services	31,000.00	26,881.78	4,118.22	13.28%	220,000.00	214,987.14	5,012.86	2.28%	375,000.00
1-5410-00 Salaries/Wages-Administration	129,084.00	120,754.85	8,329.15	6.45%	864,301.00	809,187.21	55,113.79	6.38%	1,459,211.00
1-5411-00 Salaries & Wages - Field	185,192.00	138,360.35	46,831.65	25.29%	1,239,984.00	1,233,155.43	6,828.57	0.55%	2,093,480.00
1-5420-00 Payroll Tax Expense	22,505.00	22,081.78	423.22	1.88%	150,685.00	132,951.45	17,733.55	11.77%	254,404.00
1-5435-00 Employee Medical Insurance	46,431.00	35,988.46	10,442.54	22.49%	288,681.00	277,433.83	11,247.17	3.90%	520,835.00
1-5436-00 Retiree Medical Insurance	5,561.00	5,924.81	-363.81	-6.54%	34,601.00	37,321.15	-2,720.15	-7.86%	62,407.00
1-5440-00 Employees Retirement Plan	58,985.00	63,406.00	-4,421.00	-7.50%	412,895.00	389,580.31	23,314.69	5.65%	707,803.00
1-5445-00 Supplemental Retirement 401a	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	38,016.00
1-5510-00 Motor Vehicle Expense	8,130.00	1,681.96	6,448.04	79.31%	54,330.00	31,046.50	23,283.50	42.86%	95,000.00
1-5620-00 Office & Billing Expenses	35,000.00	41,457.94	-6,457.94	-18.45%	243,000.00	227,121.82	15,878.18	6.53%	418,000.00
1-5625-00 Meetings / Training / Seminars	4,400.00	5,672.19	-1,272.19	-28.91%	30,300.00	27,831.54	2,468.46	8.15%	52,300.00
1-5630-00 Insurance	18,600.00	23,220.68	-4,620.68	-24.84%	115,800.00	157,361.74	-41,561.74	-35.89%	209,000.00
1-5687-00 Membership, Dues, Subscript.	18,333.00	18,687.87	-354.87	-1.94%	80,831.00	73,360.63	7,470.37	9.24%	125,000.00
1-5688-00 Election Expenses	0.00	0.00	0.00	0.00%	30,000.00	0.00	30,000.00	100.00%	30,000.00
1-5689-00 Labor Relations	500.00	0.00	500.00	100.00%	3,500.00	0.00	3,500.00	100.00%	6,000.00
1-5700-00 San Mateo County Fees	2,750.00	1,295.00	1,455.00	52.91%	19,250.00	14,289.02	4,960.98	25.77%	33,000.00
1-5705-00 State Fees	41,500.00	3,642.25	37,857.75	91.22%	46,000.00	30,910.64	15,089.36	32.80%	50,600.00
Total ExpType: 1 - Operating:	876,702.00	746,999.62	129,702.38	14.79%	7,013,425.00	6,772,425.07	240,999.93	3.44%	11,485,230.00
ExpType: 4 - Capital Related									
1-5715-00 Debt Service/CIEDB 11-099	57,046.00	57,045.79	0.21	0.00%	335,173.00	335,172.75	0.25	0.00%	335,173.00
1-5716-00 Debt Service/CIEDB 2016	78,755.00	78,754.88	0.12	0.00%	321,412.00	321,412.10	-0.10	0.00%	321,412.00
1-5717-00 Debt Service-Chase Bank - 2018 Loan	0.00	0.00	0.00	0.00%	388,521.00	388,520.67	0.33	0.00%	432,821.00
1-5718-00 Debt Service-First Foundation Bank - 20...	0.00	0.00	0.00	0.00%	348,541.00	348,540.88	0.12	0.00%	417,434.00
Total ExpType: 4 - Capital Related:	135,801.00	135,800.67	0.33	0.00%	1,393,647.00	1,393,646.40	0.60	0.00%	1,506,840.00
Total Expense:	1,012,503.00	882,800.29	129,702.71	12.81%	8,407,072.00	8,166,071.47	241,000.53	2.87%	12,992,070.00
Report Total:	261,827.00	408,764.30	146,937.30		1,492,058.00	1,835,238.12	343,180.12		3,520,339.00

**COASTSIDE COUNTY WATER DISTRICT
MONTHLY INVESTMENT REPORT
January 31, 2025**

<u>RESERVE BALANCES</u>	Current Year as of 1/31/2025	Prior Year as of 1/31/2024
CAPITAL AND OPERATING RESERVE	\$20,465,556.49	\$13,087,948.09
RATE STABILIZATION RESERVE	\$250,000.00	\$250,000.00
TOTAL DISTRICT RESERVES	\$20,715,556.49	\$13,337,948.09

ACCOUNT DETAIL

ACCOUNTS WITH TRI COUNTIES BANK		
CHECKING ACCOUNT	\$2,634,825.70	\$1,847,566.05
CSP T & S ACCOUNT	\$678,549.77	\$192,349.57
MONEY MARKET (CARTER HILL - DN TANK FINANCING)	\$8,001,753.85	\$19,808.39
LOCAL AGENCY INVESTMENT FUND (LAIF) BALANCE	\$9,399,627.17	\$11,277,424.08
DISTRICT CASH ON HAND	\$800.00	\$800.00
TOTAL ACCOUNT BALANCES	\$20,715,556.49	\$13,337,948.09

This report is in conformity with CCWD's Investment Policy.

COASTSIDE COUNTY WATER DISTRICT
 CAPITAL IMPROVEMENT PROJECTS - STATUS REPORT
 FISCAL YEAR TO DATE 2024/2025 - JANUARY 31, 2025

2/5/2025

1/31/2025

* Approved June 2024

Status	Approved* CIP Budget FY24/25	Actual To Date FY24/25	Projected FY24/25	Variance vs. Budget	% Completed	Project Status/ Comments
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Equipment Purchases & Replacement

06-03	SCADA/Telemetry/Electrical Controls Replacement	ongoing	\$ 50,000		\$ 50,000	\$ -	n/a	
99-02	Vehicle Fleet Replacement	ongoing	\$ 50,000		\$ 50,000	\$ -	0%	Vehicle is on order

Facilities & Maintenance

09-09	Fire Hydrant Replacement	ongoing	\$ 140,000	\$ 22,529	\$ 140,000	\$ -	16%	
23-13	Pilarcitos Canyon Culvert Replacement	in design	\$ 400,000	\$ 44,465	\$ 150,000	\$ 250,000	0%	Engineering and environmental permitting in process
99-01	Meters	ongoing	\$ 10,000		\$ 10,000	\$ -	n/a	

Pipeline Projects

14-01/23-10	Highway 92 Potable Water Pipeline Emergency Restoration Project	Bid Ready	\$ 3,000,000	\$ 270,473	\$ 1,500,000	\$ 1,500,000	0%	Awarded January 2025; construction to occur March-September 2025
21-01	Pipeline Replacement Projects: Alcatraz and Santa Cruz Aves/Redondo Beach Loop/Ocean Colony	In design	\$ 400,000	\$ 10,678	\$ 25,000	\$ 375,000	0%	Postponed to FY2025-26

Pump Stations / Tanks / Wells

21-07	Carter Hill Tank Improvement Project	Construction	\$ 4,000,000	\$ 513,311	\$ 4,000,000	\$ -	0%	
16-08	Denniston Well Field Replacements	TBD	\$ 450,000		\$ -	\$ 450,000	0%	Delayed - Efforts are being directed to the Pilarcitos Wells in FY2025 and FY2026
23-11	CSP Screens - Intake Valves/Treatability Study	Feasibility	\$ 50,000		\$ 30,000	\$ 20,000	0%	
19-05	Tanks - THM Control	Ongoing	\$ 50,000		\$ 50,000	\$ -	0%	

Water Supply Development

14-25	San Vicente/Denniston Water Supply Development	ongoing	\$ 2,000,000	\$ 162,034	\$ 300,000	\$ 1,700,000	n/a	Construction delayed to FY2026
25-02	Denniston Sluice Gates	TBD	\$ 50,000			\$ 50,000	0%	

Water Treatment Plants

23-05	Sodium Hypochlorite Generator Replacement (Nunes)	Construction	\$ 200,000	\$ 36,986	\$ 200,000	\$ -	50%	Installation started 1/2025
23-06	Existing Sedimentation Basin Rehabilitation	TBD	\$ 300,000		\$ 30,000	\$ 270,000	0%	design planned in FY2025

UNSCHEDULED/NEW CIP ITEMS FOR CURRENT FISCAL YEAR 2024/2025

25-01	Nunes Water Treatment Plant Paving Project	Construction		\$ 348,678	\$ 348,678	\$ (348,678)	100%	
25-04	Nunes Water Treatment Plant Roof Replacement	Construction		\$ 166,320	\$ 180,000	\$ (180,000)	100%	
23-09	Denniston Contact Clarifier Hatch Replacements	Construction		\$ 280,246	\$ 350,000	\$ (350,000)	90%	In CIP in future years
25-03	CSP Earthquake Expansion Joints	Construction		\$ 68,627	\$ 75,000	\$ (75,000)	95%	
25-02	Pilarcitos Wellfield Replacement Project	In design		\$ 116,708	\$ 250,000	\$ (250,000)	0%	in design/permitting
NN-00	Unscheduled CIP		\$ 100,000		\$ 100,000	\$ -	0%	

NEW FY2024/2025 CIP TOTAL	\$ 11,250,000	\$2,041,056	\$ 7,838,678	\$ 3,411,322
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COASTSIDE COUNTY WATER DISTRICT
 CAPITAL IMPROVEMENT PROJECTS - STATUS REPORT
 FISCAL YEAR TO DATE 2024/2025 - JANUARY 31, 2025

2/5/2025

1/31/2025

* Approved June 2024

Status	Approved* CIP Budget FY24/25	Actual To Date FY24/25	Projected FY24/25	Variance vs. Budget	% Completed	Project Status/ Comments
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FY2023/2024 CIP Carryover Projects

20-14	Nunes Water Treatment Plant Improvement Project	complete		\$ 3,671	\$ 3,671	\$ (3,671)	100%	
22-07	Alameda Ave Crossing at Medio Creek	complete		\$ 50,412	\$ 50,412	\$ (50,412)	100%	
24-01	Myrtle/2nd Ave Valve Replacement	complete		\$ 4,559	\$ 4,559	\$ (4,559)	100%	
23-03	CSP Fire Sprinklers	complete		\$ 26,751	\$ 26,751	\$ (26,751)	100%	
24-03	Nunes WTP Flocculator #8 Gearbox Replacement	complete		\$ 32,130	\$ 32,130	\$ (32,130)	100%	

FY2023/2024 CARRYOVER PROJECTS	\$	-	\$ 117,522	\$	117,523	\$	(117,523)
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Green = approved by the Board/in process

TOTAL - FY 2024/2025 CIP + PRIOR YEAR CARRYOVER	\$	11,250,000	\$2,158,579	\$	7,956,201	\$	3,293,800
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**Legal Cost Tracking Report
12 Months At-A-Glance**

Acct. No.5681
Patrick Miyaki - HansonBridgett, LLP
Legal

Month	Admin (General Legal Fees)	Water Supply Development	Recycled Water	Uninstalled Connection Transfer Program	Capital Improvement Projects	Labor & Employment	Cell Tower Leases	Public Records Requests	Litigation	Non CIP / Infrastructure (Project Review) <i>Reimbursable</i>	Total
Feb-24	3,783			897	6,398		846		178		12,101
Mar-24	2,622	223		178	1,830		979				5,831
Apr-24	5,485	2,003	356	1,342	3,239		223		89		12,736
May-24	6,817	89		178	11,676	401	846				20,006
Jun-24	4,420	1,691	490		3,821	6,497					16,919
Jul-24	14,688				14,213	1,388	1,495				31,783
Aug-24	6,663			267	10,550	2,359	134				19,972
Sep-24	4,904				25,059	2,448	935		223		33,567
Oct-24	2,848			589	21,488	12,683	134				37,741
Nov-24	5,365				9,041	24,680	757				39,842
Dec-24	15,547			267	3,649	8,811	89				28,363
Jan-25	5,029			767	4,628	4,228	579				15,229
TOTAL	78,169	4,005	846	4,484	115,590	63,492	7,013	0	490	0	274,086

Calcon T&M Projects Tracking

1/31/2025

Project No.	Name	Status	Proposal Date	Approved Date	Project Budget	Project Billings FY2024-2025
FY 2024-2025 Open Projects:						
					Open Projects - Subtotal	\$0.00
Other: Monthly Maintenance						
	Tanks					
	Crystal Springs Maintenance					
	Nunes Maintenance				\$	32,691.57
	Denniston Maintenance				\$	5,880.00
	Distribution System				\$	18,568.76
	Wells					
	Cellular Telemetry				\$	1,968.78
					Subtotal Maintenance	\$ 59,109.11
					FINAL TOTAL FY 2024/2025	\$59,109.11

EKI Environment & Water
 Engineering Services Billed FY 2022-2023 to FY 2024-2025
 Billed through 1/31/2025

	Contract Date	Not to Exceed Budget	Status	FY2022-2023	FY 2023-2024	FY 2024-2025
CIP Project Management						
Fiscal Year 2021-2022 - Non-Complex Main line Extension Services	10.15.2021	\$ 25,000.00	Complete	\$ 10,438.74	\$ 4,201.34	
Fiscal Year 2023-2024 - Non-Complex Main line Extension Services			Open		\$ 11,801.40	\$ 6,091.02
Fiscal Year 2024-2025-Capital Improvement Management	1.9.2024	\$ 100,000.00	Complete		\$ 62,469.90	\$ 37,520.86
Fiscal Year 2024-2025-Capital Improvement Management		\$ 60,000.00	Open			\$ 38,380.12
Fiscal Year 2022-2023 - Capital Improvement Management	4.20.2022	\$ 117,000.00	Complete	\$ 71,198.60	\$ 34,038.14	
Fiscal Year 2022-2023 - Emergency Engineering Services	2.10.2023	\$ 28,000.00	Complete	\$ 26,164.58		
Fiscal Year 2022-2023 - Emergency FEMA Grant Application		\$ 15,000.00	Complete	\$ 16,568.76		
Sub Total - CIP Project Management Services		\$ 345,000.00		\$ 124,370.68	\$ 112,510.78	\$ 81,992.00

Highway 92 Potable Water Pipeline Phase 1 (2023)	14-01	6.13.2023	\$ 135,400.00	Open	\$ 22,894.82	\$ 70,887.84	\$ 4,836.00
Highway 92 Environmental Permitting - Emergency Restoration	23-10	3.15.2023	\$ 73,800.00	Open	\$ 321.36	\$ 47,121.55	\$ 15,421.11
Highway 92 Potable Water Pipeline Emergency Geotechnical	23-10	3.3.2023	\$ 63,400.00	Open	\$ 52,946.71		
Highway 92 Potable Water Pipeline Emergency Restoration-Design	23-10	3.15.2023	\$ 247,600.00	Open	\$ 55,017.03	\$ 125,635.28	\$ 15,281.05
Highway 92 Potable Water Pipeline Future Phases Geotechnical	14-01	3.3.2023	\$ 54,200.00	Open	\$ 26,884.03	\$ 23,313.72	
Miramontes Point Road Water Main Replacement	22-01	7.14.2021	\$ 177,300.00	Open	\$ 46,900.62		
Medio Creek and Magellan Pipeline/Miramar Deadends Design	22-07	3.15.2023	\$ 138,900.00	Open	\$ 39,015.39	\$ 50,313.73	\$ 5,969.34
EG Tank #1 - Pre-design for New Pump Station	19-01	6.13.2023	\$ 25,000.00	Open	\$ 1,046.76	\$ 23,917.66	
Highway 92 - Environmental Permitting Strategies	23-10	5.24.2023	\$ 29,700.00	Open		\$ 28,207.05	
Miramar Deadends Project - Biological Resources Assessment	22-07	5.24.2023	\$ 18,200.00	Open		\$ 17,581.46	\$ 582.40
Alcatraz Ave, Santa Rosa Ave, and Ocean Colony Pipeline Projects	21-01	1.9.2024	\$ 66,200.00	Open		\$ 41,027.74	\$ 10,678.46
Carter Hill Tank Replacement Project Support	21-07	9.1.2024	\$ 25,000.00	Open			\$ 7,740.98
Pilarcitos Wellfield Replacement Project	25-02	10.9.2024	\$ 378,300.00	Open			\$ 96,707.60
SFPUC Pilarcitos Dam and Reservoir Improvement Project	5382	10.9.2024	\$ 18,000.00				\$ 6,559.54
Pilarcitos Creek Road Bank Stabilization Project	23-13	10.9.2024	\$ 44,800.00				\$ 6,703.30
Highway 92 - 2017 Easements Land Description Packages	14-01	8.18.2023	\$ 14,000.00	Complete		\$ 14,000.00	
Medio Crossing-Alternatives Evaluation for Pipeline Replacement	22-07	4.25.2022	\$ 20,400.00	Complete	\$ 13,419.12		
Poplar Street Water Main Replacement Project	23-02	10.3.2022	\$ 29,200.00	Complete	\$ 22,944.36	\$ 6,199.05	
Grandview Crossing at Hwy 1	20-08	2.9.2021	\$ 156,500.00	Complete	\$ 32,891.30		
Grandview Crossing at Hwy 1 - Construction Management Services	20-08	9.16.2022	\$ 132,800.00	Complete	\$ 106,755.71		
Pilarcitos Creek Crossing Water Main Replacement Design	13-02	7.14.2020	\$ 99,900.00	Complete	\$ 28,025.40		
Pilarcitos Creek Crossing Water Main Replacement Field Surveys/Land Descriptions	13-02	9.13.2022	\$ 28,600.00	Complete	\$ 4,681.04		
Highway 92 Potable Water Pipeline Replacement Project Design	14-01	7.2.2021	\$ 24,800.00	Complete	\$ 6,631.56		

Total - All Services:

\$ 584,745.89 \$ 560,715.86 \$ 252,471.78