

STAFF REPORT

To: **Coastside County Water District Board of Directors**

From: **Jeffrey Schneider, Assistant General Manager**

Agenda: **February 10, 2026**

Report Date: **February 6, 2026**

Agenda Title: **Budget Process Timeline**

Recommendation / Motion:

Information Only.

Background:

The attached Timeline lists key milestones for the annual Budget process, including Committee and Board reviews and Board approval of the District's Fiscal Year 2026/27 Operations and Maintenance (O&M) Budget and Fiscal Year 2026/27 through Fiscal Year 2035/36 Capital Improvement Program (CIP).

Key dates are also outlined for the District's on-going planning and reporting in support of the Strategic Priorities that were established at the Board's January 12, 2026 Strategic Planning Workshop.

Coastside County Water District

Budget Process Timeline

(Includes milestones for Strategic Planning Priorities)

Date	Description
February, 9, 2026	Facilities Committee – Review of Draft FY26/27- FY35/36 Capital Improvement Program (CIP) Budget
March 9/10, 2026	Facilities Committee – 2 nd Review of Master Tank Plan
March, 2026 TBD	Facilities Committee – Review of Draft FY26/27 – FY35/36 CIP Budget; Establish Goals for <i>Strategic Priorities: CIP and Alternative Water Sources</i>
March, 2026 TBD	Finance Committee – Review of Draft FY26/27 Operations & Maintenance (O&M) Budget and Draft FY26/27- FY35/36 CIP Budget and Review of Draft Long Term Financial Model; <i>Establish Goals for Strategic Priority: Financial Sustainability - Financial Planning</i>
April 14, 2026 Regular Board Meeting	Present Draft of FY26/27 O&M Budget for Board Review; Present Draft of Long-Term Financial Model; <i>Board Review of Goals for Strategic Priorities</i>
April, 2026 TBD	Facilities Committee – Review of Draft FY26/27 – FY35/36 CIP Budget
April, 2026 TBD <i>Special Board Meeting</i>	Review of Master Tank Plan
May 12, 2026 Regular Board Meeting	Board Presentation of Draft FY26/27 – FY35/36 CIP Budget
May, 2026 TBD (as needed)	Facilities Committee – Review of Draft FY26/27 – FY35/36 CIP Budget
May, 2026 TBD (as needed)	Finance Committee – Review of Draft FY26/27 O&M Budget and Draft FY26/27 – FY35/36 CIP Budget
June 9, 2026 Regular Board Meeting	Board Approval of Draft FY26/27 O&M and Draft FY26/27 – FY35/36 CIP Budgets
January, 2027	<i>First semi-annual Status Report – Strategic Priorities</i>