

## ***STAFF REPORT***

**To:** Coastside County Water District Board of Directors

**From:** Jeffrey Schneider, Assistant General Manager

**Agenda:** February 10, 2026

**Report Date:** February 6, 2026

**Agenda Title:** Budget Process Timeline

---

### **Recommendation / Motion:**

**Information Only.**

### **Background:**

The attached Timeline lists key milestones for the annual Budget process, including Committee and Board reviews and Board approval of the District's Fiscal Year 2026/27 Operations and Maintenance (O&M) Budget and Fiscal Year 2026/27 through Fiscal Year 2035/36 Capital Improvement Program (CIP).

Key dates are also outlined for the District's on-going planning and reporting in support of the Strategic Priorities that were established at the Board's January 12, 2026 Strategic Planning Workshop.

## Coastside County Water District

### Budget Process Timeline

*(Includes milestones for Strategic Planning Priorities)*

Date	Description
February, 9, 2026	Facilities Committee – Review of Draft FY26/27- FY35/36 Capital Improvement Program (CIP) Budget
March 9/10, 2026	Facilities Committee – 2 <sup>nd</sup> Review of Master Tank Plan
March, 2026 TBD	Facilities Committee – Review of Draft FY26/27 – FY35/36 CIP Budget; Establish Goals for <i>Strategic Priorities: CIP and Alternative Water Sources</i>
March, 2026 TBD	Finance Committee – Review of Draft FY26/27 Operations & Maintenance (O&M) Budget and Draft FY26/27- FY35/36 CIP Budget and Review of Draft Long Term Financial Model; <i>Establish Goals for Strategic Priority: Financial Sustainability - Financial Planning</i>
April 14, 2026 Regular Board Meeting	Present Draft of FY26/27 O&M Budget for Board Review; Present Draft of Long-Term Financial Model; <i>Board Review of Goals for Strategic Priorities</i>
April, 2026 TBD	Facilities Committee – Review of Draft FY26/27 – FY35/36 CIP Budget
April, 2026 TBD <i>Special Board Meeting</i>	Review of Master Tank Plan
May 12, 2026 Regular Board Meeting	Board Presentation of Draft FY26/27 – FY35/36 CIP Budget
May, 2026 TBD (as needed)	Facilities Committee – Review of Draft FY26/27 – FY35/36 CIP Budget
May, 2026 TBD (as needed)	Finance Committee – Review of Draft FY26/27 O&M Budget and Draft FY26/27 – FY35/36 CIP Budget
June 9, 2026 Regular Board Meeting	Board Approval of Draft FY26/27 O&M and Draft FY26/27 – FY35/36 CIP Budgets
January, 2027	<i>First semi-annual Status Report – Strategic Priorities</i>