

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, January 14, 2020 - 7:00 p.m.

AGENDA

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

- 1) ROLL CALL**
- 2) PLEDGE OF ALLEGIANCE**
- 3) PUBLIC COMMENT**

At this time members of the public may address the Board of Directors on issues not listed on the agenda which are within the purview of the Coastside County Water District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes and must complete and submit a speaker slip. The President of the Board will recognize each speaker, at which time the speaker should proceed to the podium, give their name and address and provide their comments to the Board.

4) CONSENT CALENDAR

The following matters before the Board of Directors are recommended for action as stated by the General Manager. All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Approval of disbursements for the month ending December 31, 2019:
Claims: \$988,290.99; Payroll: \$172,801.26 for a total of \$1,161,092.25 ([attachment](#))
➤ *December 2019 Monthly Financial Claims reviewed and approved by President Mickelsen*
- B. Acceptance of Financial Reports ([attachment](#))
- C. Approval of Minutes of December 10, 2019 Public Hearing ([attachment](#))
- D. Approval of Minutes of December 10, 2019 Regular Board of Directors Meeting ([attachment](#))
- E. Approval of Minutes of December 17, 2019 Public Hearing ([attachment](#))
- F. Monthly Water Service Connection Transfer Report ([attachment](#))
- G. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- H. Total CCWD Production Report ([attachment](#))
- I. CCWD Monthly Sales by Category Report – December 2019 ([attachment](#))
- J. Monthly Planned Plant or Tank Discharge and New Water Line Flushing Report ([attachment](#))
- K. Monthly Rainfall Reports ([attachment](#))
- L. S.F.P.U.C. Hydrological Report for the month of November 2019 ([attachment](#))
- M. S.F.P.U.C. Hydrological Report for the month of December 2019 ([attachment](#))
- N. Notice of Completion – Bell Moon Pipeline Replacement Project ([attachment](#))
- O. Request for Board to Provide Authorization to Write Off Bad Debts for Fiscal Year Ending 2018-2019 ([attachment](#))

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

6) GENERAL BUSINESS

- A. Coastside County Water District Basic Financial Statements and Independent Auditor's Report for the Fiscal Year Ended June 30, 2019 ([attachment](#))
- B. Quarterly Financial Review ([attachment](#))
- C. Budget Process Timeline – Operations and Maintenance Budgets for FY 2020-2021 and FY 2021-2022 and Capital Improvement Program for Fiscal years 2020/2021 to 2029/2030 – Information Only ([attachment](#))
- D. Review of Coastside County Water District Board Committees and composition of committees ([attachment](#))
- E. Appointment of CCWD Board Member Representative Alternate(s) to participate in San Mateo Local Agency Formation Commission (LAFCo) election of officers ([attachment](#))

7) MONTHLY INFORMATIONAL REPORTS

- A. Superintendent of Operations Report ([attachment](#))
- B. Water Resources Report ([attachment](#))

8) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS

9) CLOSED SESSION

- A. Pursuant to California Government Code Section 54956.9(d)(2)
Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation
One Potential Case

10) RECONVENE TO OPEN SESSION

- A. Public report of Closed Session Action

11) ADJOURNMENT