COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, January 13, 2026 - 6:00 p.m.

AGENDA

The Public may attend this meeting in person at the District Office located at 766 Main Street, Half Moon Bay or choose to watch and/or participate in the public meeting by joining the meeting through the Zoom Videoconference link provided below. The public may also join the meeting by calling the below listed teleconference phone number. Note that in person meetings are the primary format for the District's Board of Directors meetings. The District desires to accommodate remote participation by the public, therefore as a courtesy and technology permitting, the public will have the opportunity to fully participate in the meeting via Zoom. However, the District cannot guarantee that the public's remote access to any meeting will be uninterrupted before or during a meeting, and technical difficulties may occur from time to time. In those instances, as long as the public may attend the meeting in person, the meeting may be held or continue. Members of the public desiring to provide comments as a part of a Board meeting are encouraged to submit written comments prior to the meeting or to attend the meeting in person.

The meeting will begin at 6:00 p.m.

Join Zoom Meeting

https://us06web.zoom.us/j/84224363283?pwd=tdIHhJkLpFfYcJN84jIyiHQAZIzGlo.1

Meeting ID: 842 2436 3283

Passcode: 320538

One tap mobile

+16699006833,,84224363283#,,,,*320538# US (San Jose)

+16694449171,,84224363283#,,,,*320538# US

Join instructions

https://us06web.zoom.us/meetings/84224363283/invitations?signature=HF-fySa64lGbnJ9H6ZyNc0CeojRbDoFrIq-P1k08mgQ

Procedures to make a public comment with Zoom Video/Conference – All participants except the Board Members and Staff are muted on entry and video is disabled. Participants may not unmute themselves unless asked to unmute by the Moderator.

- ***From a computer:*** *(1) Using the Zoom App. at the bottom of your screen, click on "Participants" and then "Raise Hand". Participants will be called to comment in the order in which they are received.*
- ***From a phone:*** *Using your keypad, dial *9, and this will notify the Moderator that you have raised your hand. The Moderator will call on you by stating the last 4 digits of your phone number.*

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

1) ROLL CALL

2) PLEDGE OF ALLEGIANCE

3) PUBLIC COMMENT

At this time members of the public may address the Board of Directors on issues not listed on the agenda which are within the purview of the Coastside County Water District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes. Members of the public attending in-person must complete and submit a speaker slip. Members of the public attending via Zoom must first "raise hand" and the Moderator will "ask to unmute". The President of the Board will recognize each speaker, at which time the speaker can provide their comments to the Board.

4) CONSENT CALENDAR

The following matters before the Board of Directors are recommended for action as stated by the General Manager. All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the

Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

A. Approval of disbursements for the month ending December 31, 2025:
Claims: $ 1,662,532.31; Payroll: $ 255,101.28 for a total of $ 1,917,633.59 (attachment)
December 2025 Monthly Financial Claims reviewed and approved by Director Reynolds
B. Acceptance of Financial Reports (attachment)
C. Approval of Minutes of December 9, 2025, Regular Board of Directors Meeting (attachment)
D. Installed Water Connection Capacity and Water Meters Report (attachment)
E. Total CCWD Production Report (attachment)
F. CCWD Monthly Sales by Category Report – December 2025 (attachment)
G. Leak/Flushing Report – December 2025 (attachment)
H. Monthly Rainfall Reports (attachment)
I. SFPUC Hydrological Conditions Report – November 2025 and December 2025 (attachment)
J. Water Service Connection Transfer Report for December 2025 (attachment)
K. Notice of Completion – Nunes Water Treatment Plant Generator Roof Replacement (attachment)

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

6) GENERAL BUSINESS

A. Accept the Coastside County Water District Basic Financial Statements and Independent Auditor's Report for Fiscal Year Ended June 30, 2025 (attachment)
B. Approval of Amendment to a Professional Services Agreement with EKI Environment and Water, Inc. for Additional Engineering Services for the Alcatraz Avenue, Santa Rosa Avenue, And Alto Avenue Pipeline Replacement Project (attachment)
C. Approval of Professional Services Agreement with EKI Environment and Water, Inc. for Capital Project Management and As-Needed Engineering Services (attachment)
D. Quarterly Financial Review (attachment)
E. Review District Board Committees. Consider and Approve Appointments of Board Members to the Coastside County Water District Board Committees, and Appointment of District Representatives to External Organizations and Associations. Consider and Approve Establishment of New Advisory Committee(s) and External Organization Representation (attachment)
F. Appointment of Coastside County Water District Board Member Representative Alternate(s) to Participate in San Mateo Local Agency Formation Commission (LAFCo) Election of Officers (attachment)
G. Carter Hill Prestressed Concrete Tank and Seismic Upgrades Project - Update #15 (attachment)
H. Waive the Procedural Requirements for Sealed Competitive Bids and Authorize the General Manager to Procure a New Ford F150 4x4 Crew Cab Pickup (attachment)

7) MONTHLY INFORMATIONAL REPORTS

A. General Manager's Report (attachment)
B. Operations Report (attachment)

8) DIRECTOR AGENDA ITEMS – REQUESTS FOR FUTURE BOARD MEETINGS

9) CLOSED SESSION

A. Public Employee Performance Evaluation
Pursuant to California Government Section 54957
Title: General Manager

10) RECONVENE TO OPEN SESSION

Public report of closed session action.

11) ADJOURNMENT