

COASTSIDE COUNTY WATER DISTRICT
766 Main Street
Half Moon Bay, CA 94019

MINUTES of the MEETING OF THE BOARD OF DIRECTORS

July 8, 2003 – 7:30 p.m.

- 1) **ROLL CALL:** President John Muller called the meeting to order at 7:30 p.m. Present at roll call were Directors Jim Larimer, Everett Ascher, Ken Coverdell and Chris Mickelsen.
- 2) **PLEDGE OF ALLEGIANCE:** Everyone stood for the Pledge of Allegiance.
- 3) **INTRODUCTIONS:** President Muller introduced Deborah Ruddock, Half Moon Bay City Councilmember, and Ric Lohman. The General Manager introduced Matt Damrosch, CCWD maintenance worker, who recently achieved his Grade 2 Treatment Operator's Certificate, and Dr. Iris Priestaf of Todd Engineers.
- 4) **PUBLIC ANNOUNCEMENTS:**
Ric Lohman, Miramar, brought the recent draft LCP for distribution to the Board.

John Meador asked to remind all about voluntary fire regulation NFPA 99, the national standard for color coding on fire hydrants which is used to indicate the degree of water flow available.
- 5) **APPROVAL OF THE AGENDA:** President Muller approved the General Manager's request to move Item 8A forward to follow Item 7B.

ON MOTION by Director Ascher, and seconded by Director Coverdell, the Board voted unanimously to move Agenda Item 8A to immediately follow Agenda Item 7B.

- 6) **CONSENT CALENDAR**
 - A. **Requesting the Board to review payment of claims for the month ending June 30, 2003 in the amount of \$263,957.10**
 - B. **Acceptance of Financial Reports**
 - C. **Minutes of the June 10, 2003 Board of Directors Meeting**
 - D. **Minutes of the June 20, 2003 Special Board of Directors Meeting**
 - E. **Monthly Water Transfer Approval Report**

President Muller reviewed the Consent Calendar for this meeting and asked for explanation about a payment to Coastside Net for \$96.00, which the Superintendent/Engineer described as payment for the District's email account. President Muller also asked about the cost of the District sampling lab in Monterey and the Superintendent/Engineer stated that this was likely to become more expensive in the future as increased testing regulations become required.

ON MOTION by Director Coverdell, and seconded by Director Ascher, the Board voted unanimously to accept the Consent Calendar in its' entirety.

7) REPORT OF THE GENERAL MANAGER

A. Discussion and possible acceptance of the FINAL Lower Pilarcitos Creek Groundwater Basin Study - Presentation by Iris Priestaf, Project Manager, Todd Engineers

The General Manager introduced Dr. Iris Priestaf of Todd Engineers, who addressed the Board with a presentation of the final version of the Lower Pilarcitos Creek Groundwater Basin Study. The study was initially presented in draft form to the Board on May 13, 2003, and since that time it has been revised to incorporate numerous comments and questions by Mr. James Teter, District Engineer.

Dr. Priestaf presented five major revisions to the original draft study:

- 1) Seasonal well yields are a main constraint to the development of the Lower Pilarcitos Creek well field.
- 2) An entire section has been added to the report regarding construction, operation and maintenance of the well field. The report includes a recommendation for a pilot production well, pump management, and close monitoring of water levels.
- 3) The final report clarifies the management of safe yield of 1300 acre-feet per year due to the impact of seawater intrusion.
- 4) The Executive Summary has been expanded to include responses to all questions related to the initial proposal.
- 5) Recommendations for a synoptic survey of the Pilarcitos Creek, with all measurements taken in the same day in order to follow flow, and the installation and thorough testing of a pilot well are included in the final report.

President Muller expressed his belief that the District has received a very good report from Todd Engineers and likes the new Executive Summary. He then opened the item to public discussion.

Keith Mangold, El Granada, discussed his work on the Lower Pilarcitos Creek restoration project for the past 12 years and indicated he has thoroughly studied this report. His main concern is that the Board will act too quickly and the project will create considerable negative environmental impact to steelhead trout and other native species, while also negatively impacting water levels.

Deborah Ruddock, Half Moon Bay City Councilmember, spoke as a member of the public and not on behalf of the Council. She supports Keith Mangold's position and would like to see a summer pumping testing project conducted.

President Muller asked Dr. Priestaf to respond to comments that only winter testing would be done. She agreed that summer testing would be of great benefit and would also continue to recommend the synoptic study to get a better picture of flow. The General Manager explained that the report can be viewed by the public in 3 ways: at the library at the CCWD, by a purchase for \$8 for a CD, and, in the very near future, on the CCWD website. He said that if the Board wanted to approve the test well, they would need to direct him to move funds from the District's Capital Improvement Budget.

Director Coverdell, Director Mickelsen, Director Ascher and the General Manager directed questions to Dr. Priestaf regarding

- Project details and costs
- Seawater intrusion
- Testing of nearby existing wells nearby
- The building of a steel test well
- Clarification of a synoptic study and the test well and two separate procedures.

Director Ascher stated he would like to move forward with the synoptic stream flow survey and that the scope of work related to the test well be expanded to include the issues addressed by Keith Mangold and Deborah Ruddock. President Muller agreed with Director Ascher and suggested that, before a test well is built, Dr. Priestaf return at a later date when further data has been collected on the existing test wells for possible conversion to a production well.

ON MOTION by Director Coverdell, and seconded by Director Mickelsen, the Board voted unanimously, as follows, to accept the FINAL Lower Pilarcitos Creek Groundwater Basin Study:

Director Larimer	Aye
Director Ascher	Aye
Director Coverdell	Aye
Director Mickelsen	Aye
President Muller	Aye

ON MOTION by Director Ascher, and seconded by Director Coverdell, with Board discussion as noted below, the Board voted unanimously to authorize the allocation of \$5,000 for the synoptic study to be performed by Todd Engineers.

Director Larimer made remarks related to the Motion by Director Ascher. Along with keeping costs down, he would like to see the study reach a positive conclusion and reasonable outcome, as the current plans and course considerations are still not clear to him. The Board undertook discussion regarding the study expense related to the study outcome. Director Coverdell and Director Mickelsen discussed the use of 5 existing wells to obtain watershed results. Dr. Priestaf will come back to the Board with 1) a proposal to use the existing wells for study and 2) clarification of the course of study per Director Larimer’s comments.

**B. Well Failure and Request for an Emergency Non-Priority Water Service Connection at 117 Alameda Avenue, Half Moon Bay (APN 048-095-070)
Owners: Vincent and Patricia Bail**

Mrs. Bail offered a short history of their well’s high nitrate levels, reported by the San Mateo Public Health Department to the CCWD, which has damaged her toilets, sinks and faucets. President Muller remarked on the \$1,000 transfer and application fee to the City of Half Moon Bay for a connection transfer.

ON MOTION by Director Ascher, and seconded by Director Mickelsen, the Board voted unanimously by roll call vote, as follows, to approve the request by Mr. And Mrs. Vincent Bail for an emergency non-priority water service connection at their home:

Director Larimer	Aye
Director Ascher	Aye
Director Coverdell	Aye
Director Mickelsen	Aye
President Muller	Aye

At this point in the meeting, the Board moved to Item 8A as agreed in the approval of the Consent Calendar.

8) ATTORNEY’S REPORT

A. Discussion and possible direction to staff concerning potential annexation of APN 047-311-060 and 047-312-040, Lands of Big Wave LLC, near Airport Street and Stanford Avenue

Mr. Condotti explained the background regarding the potential annexation of Lands of Big Wave, LLC. Owners Jeff Peck and Steve Barber have expressed interest in annexing into the District as a means of obtaining water to serve the potential development of their property and they have asked that this item be placed on the Board’s agenda for this evening. The subject property is located in the area being formerly served by the Citizen’s Utility

Company and is currently being acquired by the Montara Sanitary District (MSD) but it is not actually located within their district. However, it is located within the Granada Sanitary District (GSD). Mr. Peck addressed the Board, explaining that the property is intended for commercial development and will, therefore, bring jobs to the Coastsides.

President Muller expressed his preference for taking a neutral position on this issue. Director Mickelsen agreed. Director Larimer asked if the Board's stand would make a difference to LAFCO process. Mr. Condotti explained the LAFCO procedure and stated that the issue would eventually come back to the CCWD Board for review and that the Board's position could influence the final decision at some future date but not at the present time. Director Coverdell stated that, if the issue can be resolved between the agencies, he would be in favor of annexation so that priority water hook-ups could be sold to the property owners.

Ric Lohman, Miramar, asked for a definition of the extent of the sphere of influence of the CCWD.

Mr. Condotti explained that he was unable to satisfactorily answer the question and President Muller agreed that this is a very difficult subject. Director Ascher expressed his encouragement to Mr. Peck to move forward with the LAFCO process if annexation to the CCWD is what he wants. Mr. Peck asked for clarification about which of the agencies would "own" the property in terms of water service. Director Larimer stated that if LAFCO suggests that the CCWD could annex the property, he would want to do so since the CCWD already has pipes that serve the adjacent area and the MSD does not.

Bob Ptacek, Montara, Director of the MSD, spoke to clarify that the MSD has not told Mr. Peck that the MSD could not serve his water needs. He explained that Mr. Peck had addressed the MSD in May of this year, was told that they could not take action on the annexation request and that Mr. Peck has not returned to the MSD since that time.

Mr. Condotti recommended that the Board take no action at this time and that the next move in this process will be up to Mr. Peck.

A short break was taken at 9:00 p.m. at the conclusion of discussion about Item 8A, with resumption of the meeting at Item 7C.

7) **REPORT OF THE GENERAL MANAGER** (continued from page four)

C. **Discussion of Midcoast Local Coastal Plan (LCP) Update and possible direction to staff**

The General Manager explained that one important component of the updated County LCP will be its' analysis of projected water demands. He had no recommendations for the Board, since George Bergman, Senior Planner – San Mateo County is revising the water demand figures. The General

Manager said he would seek the input of the District Engineer and District Counsel when analyzing the upcoming water demand figures. Director Larimer would like to ensure that the CCWD staff is participating in keeping a presence at the meetings. Both President Muller and Director Mickelsen expressed concurrence.

Ric Lohman brought hard copy handouts of the Draft updated LCP (as suggested by the Mid-Coast Community Council) for the Board members.

D. Association of California Water Agencies (ACWA) – Region Officer/ /Board Member Candidate - Approval of Resolution 2003- Placing in Nomination, John Muller, as a Member of the Association of California Water Agencies Region 5 Board Member position

The Board Directors all agreed that President Muller is the best person for the job. President Muller expressed his appreciation for their confidence in him and vowed to bring all water agency information back to the Coastsides.

ON MOTION by Director Ascher, and seconded by Director Mickelsen, the Board voted unanimously to nominate CCWD Board of Directors President John Muller for a membership in the Association of California Water Agencies Board of Directors.

E. Approval of Resolution 2003- Commending members of the District Staff for their outstanding performance in responding to the Cunha Country Store Fire

The General Manager briefly reviewed the excellent job performed by the CCWD staff in response to the May 21st, 2003 fire at the Cunha Country Store.

ON MOTION by Director Ascher and seconded by several directors in unison, the Board unanimously by roll call vote, as follows, to place commendations into the personnel files of the appropriate CCWD employee personnel files.

Director Larimer	Aye
Director Ascher	Aye
Director Coverdell	Aye
Director Mickelsen	Aye
President Muller	Aye

Following approval of the Motion, the General Manager stated that the hydraulic model meeting set for July 16th, 2003, would review possible scenarios for simultaneous fire incidents that at multiple points along the water distribution system.

F. Update on recent activities regarding the El Granada Pipeline Project Appeals and possible direction to staff regarding the California Coastal Commission Hearing for Appeal Nos. A-2-SMC-99-65 and A-1-HMB-99-20

The General Manager referred to the cancellation of the July CCC appeals hearing and the events that followed. As of today, the appeals of the CCWD project may be put on the agenda for the August CCC meeting to be held in Southern California.

Ric Lohman, Miramar, addressed the Board and referenced a letter from the Mid-Coast Council and their concerns and recommendations to the CCC.

Director Larimer referred to the letter from Half Moon Bay Councilmember Michael Ferreira, calling it “incredibly disingenuous”. He said that the continual delay of important issues must stop and expressed his belief that the community deserves better treatment by resolving important issues instead of undermining the public interest. Director Coverdell stated that he had been insulted by the letter from Mr. Ferreira and expressed his concern regarding who the letter was from - Mr. Ferreira as an individual, or the entire HMB City Council since the letter was on official stationary. He questioned the possibility of Mr. Ferreira’s misuse of his office. Director Ascher stated that the Board “is not in the growth business, nor are they “into paving the coast”, but only wants to provide the best possible water service to the community and get the pipeline project off the ground. President Muller voiced the possibility of another Special Meeting in order to prepare for the CCC Hearing, once the appeals are placed on the CCC Agenda and the CCC staff report is received by the District.

G. Discussion and possible authorization to staff to purchase one new Ford Explorer for use by the General Manager

The General Manager recommended waiving the District policy of acquiring bids for purchases over \$25,000 since James Ford, the local Ford dealership in Half Moon Bay, submitted the lowest quote, and has worked hard to be competitive in acquiring the District’s business.

ON MOTION by Director Mickelsen, and seconded by Director Coverdell, the Board voted unanimously by roll call vote, as follows, to approve the District purchase of one new Ford Explorer from James Ford.

Director Larimer	Aye
Director Ascher	Aye
Director Coverdell	Aye
Director Mickelsen	Aye
President Muller	Aye

H. General Manager Activities

The General Manager briefly presented his activities report to the Board. No discussion was undertaken on this item.

I. **Correspondence:**

- (1) Letter dated June 12, 2003 from San Francisco Bay Area Regional Water System Financing Authority regarding the schedule for the next meeting of the Financing Authority.
- (2) Letter from San Francisco Public Utilities Commission (SFPUC) dated June 9, 2003 regarding organizational changes
- (3) CCWD letter to Senator Jackie Speir dated June 20, 2003 regarding support for Assembly Bill No. 1051 (Goldberg) relating to capital facilities fees

No specific review or discussion was undertaken on this item.

9) **ENGINEER'S REPORT**

A. **Engineering Projects Received in June 2003**

B. **District Engineer Work Status Report**

Mr. Teter stated that no new projects had been received in June and that the status report remains unchanged this month until the CDP's are completed.

10) **OPERATIONS REPORT**

A. **Water Service Connections Installed, Priority and Non-Priority**

B. **Capital Improvement Program Progress**

C. **Water Sample Report, Local Production, Water Purchases, Leaks, etc.**

D. **Deployment and Start of Portable Pump**

The Board looked briefly at the Operations Reports and no discussion was undertaken on these items at this time.

E. **Power Point Presentation - Crystal Springs Pump Station Tunnel Inspection, Main Line Repair and Portable Pump System**

Mr. Lambing gave a PowerPoint presentation to the Board, detailing the tunnel inspection and the repair of a main line. Mr. Teter suggested that the maintenance staff would benefit from the presence of an engineer at the inspection process every year, or at least every other year. It was also mentioned at this point that compliments should be expressed to John Davis and Sean Donovan for their thorough and competent inspection of the tunnel this year.

Director Mickelsen stressed the importance of the fact that it be known that the process of placing the portable pump in operation was a staff decision and that the CCWD Board of Directors played no part in the decision to place the portable pump in use. President Muller and the General Manager agreed that it is best to leave the portable pump in place through September in case the hot weather continues.

11) MEETINGS ATTENDED/SCHEDULED – BOARD OF DIRECTORS

A. Bay Area Water Supply and Conservation Agency Board of Directors Meeting - June 19, 2003 - Attended by Representative, Director Chris Mickelsen

Director Mickelsen attended the BAWSCA Board Meeting on June 19th, 2003. He briefly reviewed the meeting high points, specifically naming several members elected to office on the Board. President Muller made the observation that there are a number of elected officials on the BAWSCA Board of Directors and Director Mickelsen agreed that he is part of a highly select group of individuals.

12) AGENDA ITEMS AND DIRECTOR COMMENTS

President Muller attended a State Chair meeting, during which there was very serious discussion related to financial issues affecting California and key water-knowledgeable staff due to be let go from their positions.

13) ADJOURN:

The meeting was adjourned at 9:54 p.m.

Respectfully submitted,

Ed Schmidt, General Manager

APPROVED:

John Muller, President