

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

October 11, 2005

- 1) **ROLL CALL:** President Mickelsen called the meeting to order at 7:30 p.m. Present at roll call were Directors Jim Larimer, Everett Ascher, and Ken Coverdell. Director John Muller was absent.

Also present were Ed Schmidt, General Manager; Anthony Condotti, Legal Counsel; Jim Teter, District Engineer; Joe Guistino, Superintendent of Operations; Amanda Cox, Water Conservation Coordinator, JoAnne Whelen, Administrative Assistant/Recording Secretary, and Gina Brazil, Office Manager. The District's consultant, Doug Donaldson, was also present.

- 2) **PLEDGE OF ALLEGIANCE:** Everyone stood for the Pledge of Allegiance.
- 3) **PUBLIC ANNOUNCEMENTS:** President Mickelsen recognized Mr. Jim Marsh, a member of the public, who requested to address the Board.

Jim Marsh, 336 Filbert Street, Half Moon Bay: addressed the Board, expressing a concern about the recent discussions regarding the cost of water connections. He stated that the original connection cost of \$6,970, established in 1986, pro-rated to today, 2005, using the CPI index, the figure comes to approximately \$12,300.00.

Mr. Marsh also referenced a letter he recently sent concerning some political advertising that he had noticed in the community and inquired about when the CCWD Board decided to make endorsements for the water Board. Mr. Marsh then supplied a copy of this letter to Tony Condotti, Legal Counsel.

President Mickelsen stated that he did not believe it to be true that the Board endorses candidates and requested that Mr. Condotti comment on the allegation. Mr. Condotti commented that the Board has not taken any action in that regard.

4) CONSENT CALENDAR

- A. Requesting the Board to review disbursements for the month ending September 30, 2005 – Claims: \$722,822.44; Payroll: \$54,176.23 for a total of \$776,998.67**
- B. Acceptance of Financial Reports**
- C. Minutes of the September 13, 2005 Board of Directors Meeting**
- D. Acceptance of the pipeline extension project located at 482 Coronado Ave.**
- E. Monthly Water Transfer Report**

ON MOTION by Director Ascher and seconded by Director Coverdell, the Board voted as follows, to accept the Consent Calendar in its entirety:

Director Larimer	Aye
Director Ascher	Aye
Director Coverdell	Aye
Director Muller	Absent
President Mickelsen	Aye

5) Discussion and direction to staff regarding the Coastal Development Application to San Mateo County for the Denniston Reservoir Dredging Project

President Mickelsen introduced this item by explaining the importance of this local water source, utilized by the District since 1972. Mr. Schmidt then proceeded to explain that Mr. Doug Donaldson of Donaldson & Associates would be providing a brief presentation in regards to the Coastal Development Permit Application to San Mateo County for the Denniston Reservoir Dredging Project. Mr. Schmidt reported that Mr. Donaldson has been a consultant for the District since 1980, working on such projects as the Nunes Water Treatment Plant and the Crystal Springs Project. He further explained the importance and value of this local water source and supply. Mr. Schmidt also informed the Board of the many meetings that have taken place at the site with a number of different regulatory agencies.

Mr. Schmidt then briefly explained a few of the recommended options that had been suggested by representatives of the State of California Department of Fish & Game.

Mr. Donaldson then addressed the Board and proceeded with his power point presentation on the Denniston Reservoir Maintenance Dredging Project. Mr. Donaldson provided an informative presentation, including detailed information of the permitting process, the project background, required permits, CEQA, status of various permits, agency recommendations, implications, and new permits required.

Mr. Donaldson reported that the Department of Fish & Game expressed a number of concerns about the overall approach of the project, including the impact on the San Francisco Garter Snake, and felt that other solutions were more feasible, with less impact on the environment and animal habitats.

He recommended that we stay on this five-year maintenance dredging plan, including the public hearing to be scheduled next summer. He suggested possibly considering the Department of Fish & Games verbal suggestions, and expressed his frustration with the fact that the Department of Fish & Game have not responded in writing.

The Board members then asked several questions, which were addressed by the General Manager and Mr. Donaldson. Discussion then ensued among the Board and staff was directed to prepare a letter(s) to state and federal legislators and other involved agencies, documenting the process to date, explaining the dilemma this has presented to CCWD, outlining all of the ramifications, including the fact that this makes CCWD more dependent on water from the San Francisco Public Utilities Commission, the cost consequences, etc.

It was also recommended that CCWD request that the Department of Fish and Game provide more detailed information regarding their suggestions with the diversion, sediment control box, and sedimentation basin, including examples of working systems in operation and some history of those operations.

It was also recommended that the District modify their permit from a five-year period to a twenty-year period for this project.

Director Coverdell requested that District staff provide an update on the progress of this project at the November Board meeting.

6) **WATER CONSERVATION COORDINATOR’S REPORT**

- A. **Water Conservation Report** - Ms. Cox addressed the Board and recapped the activities outlined in the water conservation staff report, briefly reporting on the landscape irrigation survey she performed for Skylawn Memorial Park, and the award application submitted for the Association of California Water Agencies (ACWA) Theodore Roosevelt Environmental Award for Excellence in Natural Resources Management. Ms. Cox also explained the District’s events planned for the Pumpkin Festival, the website updates, and the additional pre-rinse spray valves installed at the Ritz Carlton and Caddy’s Restaurant. She concluded her presentation by reporting that the District’s Urban Water Management Plan would be presented to the Board at the November Board meeting.

7) **SUPERINTENDENT OF OPERATIONS’ REPORT**

- A. **Superintendent of Operations Monthly Report**
B. **Update on Water Treatment Plant Improvement Project**
C. **Water Service Connections Installed, Priority and Non-Priority**
D. **Capital Improvement Program Progress**
E. **Total CCWD Production, Sales by Category, monthly leak Report, Rainfall Reports**
F. **San Francisco Public Utilities Commission Hydrological Conditions Report for August 2005**

Joe Guistino, Superintendent of Operations, referenced his written Operations Reports contained in the Board packet and offered to answer any questions. He proceeded to report on a few of the important topics, recently requested by the Board, including system improvements, items requiring attention, and future needs.

Additionally Mr. Guistino reported on the water treatment supervisor recruitment, the recent water tank inspections, tank fall safety protection, chlorine safety and response training. He informed the Board of some future projects, including various alternatives and improvements to the present meter reading system and the inventory control module. Mr. Guistino then addressed a few questions from the Board members and a brief discussion ensued in regards to the fire hydrants within the District, and the need for standardization. Mr. Schmidt then recommended that this item be discussed in further detail during the District's next fiscal year budget process.

Mr. Guistino also elaborated on his plans for the updated water treatment plant operations manuals, the staff training he envisions, and his plans for incorporating even further data into the operations manuals.

The Board thanked the Superintendent for a thorough and informative report, adding that they had learned a great deal about the District's operations through the report.

8) REPORT OF THE GENERAL MANAGER

A. Discussion and possible direction to staff to negotiate and execute an agreement for the installation of a wireless antenna for New Cingular Wireless

The General Manager introduced this item and informed the Board that he has been working with Jeff Barnes, Attorney, with Atchison, Barisone & Condotti, on this item, with the intention of generating more revenue by way of the District erecting the cell site tower and then leasing portions of the tower to different carriers.

Mr. Schmidt further advised that New Cingular Wireless, for consideration of a lease reduction, was willing to pursue obtaining permits, as well as the tower construction.

The General Manager then directed the Board's attention to a draft proposal for leasing the space and introduced Ms. Gabriella Barr, representing New Cingular Wireless, for a brief presentation and question answering period. Ms. Barr informed the Board that she would like to pursue obtaining drawings and photo-simulations and encompass the proposal to show the additional proposed carriers.

Director Coverdell recommended that the General Manager communicate the District's other potential site locations to Ms. Barr, for possible consideration in additional sites. The General Manager was also directed to pursue negotiation/execution of an agreement with New Cingular Wireless.

B. City of Half Moon Bay Local Coastal Program – General Plan Update

The General Manager directed the Board's attention to the staff reports provided for the next two meetings on the LCP Amendments, a Planning Commission meeting to be held on Thursday, October 13, 2005 and a City Council meeting (Public Hearing) scheduled for Tuesday, October 18, 2005.

C. Status Report on major Capital Improvement Projects

Mr. Schmidt referenced the written status report on the major capital improvement projects and offered to answer any questions. He also reported that the Coastal Development Permit application for the Main Street / Highway 92 Pipeline Replacement Project is scheduled to go before the City of Half Moon Bay Planning Commission on Thursday, October 27, 2005.

Brief updates were also provided on the progress of the Carter Hill West and Carter Hill East Pipeline Replacement Projects.

D. General Manager Activities

There were no comments or questions on this item.

9) ENGINEER'S REPORT

A. Engineering Projects Received in September, 2005

The Engineer reported that no new projects had been received in September.

B. District Engineer Work Status Report

The Engineer reported that he is currently working on the drawings for the remainder of the Carter Hill East Pipeline Replacement Project.

10) MEETINGS ATTENDED/SCHEDULED - BOARD OF DIRECTORS

President Mickelsen advised that the November regular Board of Directors meeting falls on Election Day this year and would therefore be re-scheduled for Tuesday, November 15, 2005.

11) AGENDA ITEMS AND DIRECTOR COMMENTS

The General Manager informed the Board that he had provided notice on the agenda for the Facilities Committee meeting, scheduled for Wednesday, October 12, 2005, to allow for members of the public to attend, if they wish, and arranged for any interested individuals to meet at the District office at 8:00 a.m., in order to arrive at the Crystal Springs Pump Station by 8:30 a.m.

12) CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Cal. Government Code Section 54956.9) Joyce Yamagiwa Trustee v. City of Half Moon Bay; CCWD, et al SMSC Case No/ CIV449464

12) ADJOURNMENT

The meeting was adjourned at 9:12 p.m. The next regular meeting of the Coastside County Water District Board of Directors has been re-scheduled from Tuesday, November 8, 2005, to Tuesday, November 15, 2005, beginning at 7:30 p.m.

Respectfully submitted,

Ed Schmidt, General Manager

Chris Mickelsen, President

Coastside County Water District
Closed Session Report (Cal. Govt. Code section 54957.1)

By: Anthony P. Condotti, District Legal Counsel

Agenda: October 11, 2005

Report

Date: October 12, 2005

Subject: Closed Session pursuant to Cal. Govt. Code section 54957.1

The item referenced below was considered by the Board of Directors of the Coastside County Water District in closed session at the regular meeting of October 11, 2005. At the conclusion of the meeting the Board reconvened to open session. No members of the public were present. No reportable was taken. This memorandum shall be included with the minutes of the October 11, 2005 Board meeting, and shall also be available to the public upon request in accordance with the California Public Records Act (Cal. Govt. Code section 6250, *et seq.*).

CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL -
EXISTING LITIGATION (Cal. Government Code Section 54956.9)
Joyce Yamagiwa Trustee v. City of Half Moon Bay; CCWD, et al
SMSC Case No. CIV449464