

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, September 14, 2010 - 6:30 p.m.

AGENDA

- 1) **ROLL CALL** - The Closed Session convened at 6:33 p.m. Present at roll call: President Chris Mickelsen, Vice-President Bob Feldman, and Directors Ken Coverdell and Jim Larimer. Also present: David Dickson, General Manager and Patrick Miyaki, Legal Counsel. Director Donovan arrived at approximately 6:50 p.m.

- 2) **PUBLIC COMMENT** - There were no public comments.

- 3) **CLOSED SESSION**
Pursuant to California Government Code Section 54956.9(b)
Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation: One Case

- 4) **RECONVENE TO OPEN SESSION** - The Closed Session concluded at 7:00 p.m., immediately prior to commencement of the regular meeting, at which time President Mickelsen announced that no reportable action was taken during the closed session.

- 5) **ADJOURNMENT**

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Tuesday, September 14, 2010

- 1) **ROLL CALL** - President Chris Mickelsen called the meeting to order at 7:00 p.m. Present at roll call: Vice-President Bob Feldman and Directors Ken Coverdell, Jim Larimer and Jerry Donovan.

Also present were: David Dickson, General Manager, Patrick Miyaki, Legal Counsel; Joe Guistino, Superintendent of Operations, Cathleen Brennan, Public Outreach/Program Development/Water Resources Analyst; JoAnne Whelen, Administrative Assistant/Recording Secretary; and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENTS**

President Mickelsen, noting that a number of speaker slips had been submitted from members of the public, stated that the matter of a potential cell tower site was not an item on the Board meeting agenda and has not been discussed at all by the Board of Directors. President Mickelsen advised that each speaker would be allowed a maximum of three (3) minutes to state their comments to the Board.

Eleven (11) members of the public stated their opposition to the construction and operation of a cell tower proposed by AT&T for the northwestern corner of San Clemente Road and Isabella Road, (Coastside County Water District's Tank # 1 site) in El Granada. The following El Granada residents provided their comments in opposition to the proposed project:

Gail Holland, Stevan Pasero, Paul Price, Daniel O'Brien, Gene Dillahunte, Gizette Sperinde, Jeff Sperinde Robert Hoexter, Tom Hageman, Kristen O'Brien, Simon Streets.

Dr. Anthony Neri stated that he did not agree with the health information contained in the Stop the Cell Tower flyer produced by the El Granada Neighborhood Action Group.

Bill Kehoe, Moss Beach, identified himself as a member of the Mid-Coast Community Council (MCC) and referenced the San Mateo Local Coastal Program cell tower provisions.

Len Erickson identified himself of a member of the Mid-Coast Community Council and announced that this matter will be an agenda item on their September 22, 2010 meeting.

4) CONSENT CALENDAR

- A. Requesting the Board to review disbursements for the month Ending August 31, 2010 - Claims: \$808,679.94; Payroll: \$72,386.47 for a total of \$881,066.41
- B. Acceptance of Financial Reports
- C. Minutes of the August 10, 2010 Board of Directors Meeting
- D. Monthly Water Transfer Report
- E. Installed Water Connection Capacity and Water Meters Report
- F. Total CCWD Production Report
- G. CCWD Monthly Sales by Category Report
- H. August 2010 Leak Report
- I. Rainfall Reports
- J. San Francisco Public Utilities Commission Hydrological Conditions Report for August 2010

ON MOTION BY Director Coverdell and seconded by Director Donovan, the Board voted as follows, by roll call vote, to accept the Consent Calendar in its entirety:

Director Coverdell	Aye
Vice-President Feldman	Aye
Director Larimer	Aye
Director Donovan	Aye
President Mickelsen	Aye

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

Director Coverdell reported on the recent meeting of the District's Facilities Committee and commented that he was very impressed with the progress of the Short-Term Improvements Project at the Nunes Water Treatment Plant.

Vice-President Feldman reported on the meeting of the Human Resources Committee.

6) GENERAL BUSINESS

A. Budget Increase for Nunes Short-Term Improvements Project Construction Management

Mr. Dickson provided the background of the project and reviewed the factors contributing to the cost increase in construction management services provided by Erler & Kalinowski, Inc. (EKI). He further explained that staff believes the budget increase for these services is necessary, reasonable, and justified. Director Larimer agreed that the costs are justified in this case and reported that the tour of the water treatment plant, provided recently to the District's Facilities Committee members, was remarkable. He noted that the upgrades to the facility were impressive and that the District should be proud of the improvements accomplished at this water treatment plant. He complimented the District's management and staff and expressed his appreciation of all of their efforts to make this site a first-rate facility.

ON MOTION BY Director Coverdell and seconded by Director Larimer, the Board voted as follows, by roll call vote, to authorize a \$28,000.00 increase in the construction management budget for the Nunes Short-Term Improvements Project:

Director Coverdell	Aye
Vice-President Feldman	Aye
Director Larimer	Aye
Director Donovan	Aye
President Mickelsen	Aye

7) GENERAL MANAGER'S REPORT INCLUDING MONTHLY INFORMATIONAL REPORTS

President Mickelsen acknowledged a speaker slip for discussion of the topic of the Connection Sale Status contained in the General Manager's Report.

Leonard Woren, El Granada - inquired about the District's policy and associated costs of backflow prevention devices for maintaining wells in operation once water service has been established with the District.

- **Recognition to Joe Guistino** - Mr. Dickson advised the Board that the District's Superintendent of Operations, Joe Guistino, recently received the George A. Elliott Memorial Award from the California-Nevada Section of the American Water Works Association, which recognizes outstanding volunteer activities.

Mr. Dickson also acknowledged Mr. Guistino and staff for their achievements in accomplishing all of the recent improvements at the water treatment plants.

- **Water Reclamation Update-** Mr. Dickson informed the Board that he had recently met with Steve Leonard, the new Sewer Authority Mid-Coastside Manager, to discuss recycled water and that Mr. Leonard had indicated that he would make an effort to determine the status of the principles of the agreement, which the CCWD Board approved on February 9, 2010.
- **Connection Sale Status** - Mr. Dickson told the Board that the District had received 37 connection purchase applications and had conducted a lottery on September 1, 2010 to choose 36 purchasers. . He informed the Board that after staff's review of all of the winning applications, it was determined that three of the winners would not qualify under the rules established for the sale, resulting in every qualified applicant being eligible to purchase a connection. He reported that letters had been mailed to all prospective purchasers with instructions for completing the transaction.

Additionally Mr. Dickson advised the Board that the Human Resources Committee has requested a Special Board meeting for the purpose of discussing the General Manger's goals and objections for the upcoming year.

Vice-President Feldman complimented Mr. Dickson and staff for the professional job with handling the connection sales program, from the initial concept, staff's presentation and recommendations to the Board, and the excellent outcome of the project, which will benefit the District and the

community. Mr. Dickson acknowledged Mr. Miyaki for his guidance and role in overseeing the design and administration of the program.

A. Operations Report

Mr. Guistino reviewed the highlights of his monthly report, reporting his progress on improvements to the District's Backflow Prevention Program. He also acknowledged Steve Twitchell, Water Treatment Supervisor, for his efforts and the pride he takes in working at the water treatment plants and for his success in recently securing pricing for the next year for the District's supply of caustic chemicals, necessary in the operation of the treatment plants.

B. Water Resources Report

Ms. Brennan referenced her staff report which emphasized an update on current water resources activities.

8) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS

Director Coverdell shared that he does not think there is enough emphasis on water conservation and water appreciation in the community. He noted that the month of May is designated as Water Awareness Month, and recommended that CCWD, as a District, schedule a date during the month of May, and conduct a community event to recognize water conservation and the value of water in our lives.

Board discussion ensued and it was recommended that Ms. Brennan present some possible suggestions and ideas for this potential event at the next or a subsequent Board meeting.

9) ADJOURNMENT

The meeting was adjourned at 8:52 p.m. The next regular meeting of the Coastside County Water District's Board of Directors is scheduled for Tuesday, October 12, 2010.

Respectfully submitted

David R. Dickson, General Manager
Secretary of the Board

Chris R. Mickelsen, President
Board of Directors