

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE BOARD OF DIRECTORS MEETING

Tuesday, September 10, 2013

- 1) **ROLL CALL:** President Ken Coverdell called the meeting to order at 7:00 p.m. Present at roll call: Directors Chris Mickelsen, Bob Feldman and Vice-President Glenn Reynolds. Director Bryan Hannegan was absent.

Also present were: David Dickson, General Manager, Patrick Miyaki, Legal Counsel; JoAnne Whelen, Administrative Assistant/Recording Secretary; Cathleen Brennan, Water Resources Analyst and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENT:** There were no public comments.

- 4) **CONTINUANCE OF PUBLIC HEARING**

Coastside County Water District Ordinance 2013-01 - Modifying Section W of the District's General Regulations Regarding Water Service Pertaining to the Control of Backflow and Cross Connections

Public Hearing - Mr. Miyaki reminded the Board that this is a continuation of the public hearing, opened initially by President Coverdell at 7:29 p.m. at the August 13, 2013 CCWD Board meeting, in order to allow members of the public to continue to present questions, comments, and concerns about the proposed update to the District's Backflow and Cross Connection Program.

Mr. Dickson stated that a very productive discussion of the proposed modifications to the District's General Regulations pertaining to backflow and cross connection control had transpired at the August 13, 2013 Public Hearing and that staff had worked to address the questions and concerns presented by both the Board and members of the public at that meeting. He proceeded to

review his staff report, which addressed questions raised on August 13 and outlined proposed revisions to the draft ordinance.

Following the presentation, staff reported, for the record, that there had been no additional public comments, written or verbal, received by the District during the open public hearing period. President Coverdell closed the public hearing at 7:14 p.m.

Board discussion ensued, with each of the Directors sharing their comments about the proposed revisions to the District's backflow and cross connection prevention program, and expressing their appreciation to staff for their extensive and comprehensive work in the development of this vital District program.

ON MOTION BY Vice-President Reynolds and seconded by Director Feldman, the Board voted as follows, by roll call vote, to approve Ordinance 2013-01 Modifying Section W of the District's General Regulations Regarding Water Service Pertaining to the Control of Backflow and Cross Connections:

Director Mickelsen	Aye
Vice-President Reynolds	Aye
Director Hannegan	Absent
Director Feldman	Aye
President Coverdell	Aye

5) CONSENT CALENDAR

- A.** Approval of disbursements for the month ending August 31, 2013:
Claims: \$686,787.33; Payroll: \$105,957.76; for a total of \$792,745.09
➤ *August 2013 Monthly Financial Claims reviewed by President Coverdell*
- B.** Acceptance of Financial Reports
- C.** Approval of Minutes of August 13, 2013 Regular Board of Directors Meeting
- D.** Installed Water Connection Capacity and Water Meters Report
- E.** Total CCWD Production Report
- F.** CCWD Monthly Sales by Category Report - August, 2013
- G.** August 2013 Leak Report
- H.** Rainfall Reports
- I.** Notice of Completion - Avenue Portola Pipeline Replacement Project
- J.** Request for Board to Provide Authorization to Write Off Bad Debts for Fiscal Year 2012-2013

President Coverdell reported that he had reviewed the monthly financial claims and found all to be in order.

ON MOTION BY Vice-President Reynolds and seconded by Director Feldman, the Board voted as follows, by roll call vote, to accept and approve the Consent Calendar, in its entirety:

Director Mickelsen	Aye
Vice-President Reynolds	Aye
Director Hannegan	Absent
Director Feldman	Aye
President Coverdell	Aye

6) MEETINGS ATTENDED / DIRECTOR COMMENTS

Vice-President Reynolds reported on the workshop he recently attended in Sacramento, put on by the State Regional Water Quality Control Board, partnering with the Department of Public Health, on the topic of nitrate contamination in drinking water.

7) GENERAL BUSINESS

A. Award of Contract - Phase 2 Avenue Cabrillo Pipeline Replacement Project

Mr. Dickson explained the phases of this project, referencing the diagram which illustrated the areas encompassed in the three phases and recommended awarding the contract for phase 2 of this project to the lowest bidder, Andreini Brothers, Inc.

ON MOTION BY Director Mickelsen and seconded by Vice-President Reynolds, the Board voted as follows, by roll call vote, to authorize the General Manager to enter into a contractual agreement with Andreini Bros., Inc. to replace 1,890 linear feet of 6-inch diameter ductile iron water pipeline, 3 fire hydrants, 20 customer water service connections, and asphalt repaving of the trenches for the sum of \$332,855:

Director Mickelsen	Aye
Vice-President Reynolds	Aye
Director Hannegan	Absent
Director Feldman	Aye
President Coverdell	Aye

8) GENERAL MANAGER'S REPORT - INCLUDING MONTHLY INFORMATIONAL REPORTS

Mr. Dickson provided an update to the Board on the effects of the Rim Fire on the San Francisco Public Utilities Commission's (SFPUC) water supply, advising that SFPUC staff has performed an excellent job in keeping the Bay Area Water Supply and Conservation Agency (BAWSCA) and the wholesale customers informed of the impacts of the fire and of their plans to address any potential effects on the Hetch Hetchy water supply. He also provided a report to the Board on a recent leak on Highway 92, and commended District staff, especially Joe Guistino and Jon Bruce, for the excellent job in handling the challenging and complicated repairs necessary to restore the pipeline. He also advised that staff will develop contingency plans to improve the District's response to any additional leaks which may occur and will be evaluating options for accelerating replacement of this pipeline.

A. Operations Report

Mr. Dickson informed the Board that Mr. Guistino was not available to attend the Board meeting, but that he would be happy to answer any of the Board's questions.

B. Water Resources Report

Ms. Brennan summarized the District's participation in the high efficiency clothes washer rebate program, which is partnered with BAWSCA and Pacific Gas & Electric (PG&E). She also answered questions from the Board regarding the outlook for anticipated rainfall conditions for the current water year.

9) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS

Director Feldman requested that staff provide an update at a future Board meeting on the progress of the San Vicente project in terms of perfecting the water rights, the status of the environmental impact report, and related matters.

President Coverdell adjourned the meeting at 7:51 p.m. The next meeting of the Coastside County Water District's Board of Directors will be on Tuesday, September 10, 2013.

Respectfully submitted,

David R. Dickson, General Manager
Secretary of the District

Ken Coverdell, President
Board of Directors