

**COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**MONDAY, JULY 27, 2015**

- 1) **ROLL CALL** - President Chris Mickelsen called the meeting to order at 5:00 p.m. Present at roll call: Directors Ken Coverdell and Vice-President Arnie Glassberg. Director Glenn Reynolds arrived at 5:15 p.m. and Director Flint arrived at 5:23 p.m. Also present were: David Dickson, General Manager; Patrick Miyaki, Legal Counsel; JoAnne Whelen, Administrative Assistant/Recording Secretary; and Cathleen Brennan, Water Resources Analyst.

Members of the audience included Clemens Heldmaier, Bruce Russell, and Craig Lichty and Joel Faller from Kennedy/Jenks.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENT**

Clemens Heldmaier – Montara Water & Sanitary District General Manager/Sewer Authority  
Mid-Coast side Acting Manager – 888 Cabrillo Highway, Montara, CA

Mr. Heldmaier recommended that all interested parties focus on the Guiding Principles for the Recycled Water Project, which was executed earlier this year by the member agencies and commented that he was very pleased to see that the Coastside County Water District (CCWD) is proceeding with a plan and taking action to move the project forward and would encourage the SAM Board to do the same.

Bob Feldman – Half Moon Bay, CA - Commented that he had been a member of the CCWD Board of Directors in 2010 when a Memorandum of Understanding was executed, but had not “held his breath” to see if the project would be completed. He noted that he was encouraged to see this progress among the agencies and recommended that the agencies continue to collaborate and work together to bring recycled water to the community, especially given the fact that there is already a customer interested in receiving the water.

**4) GENERAL BUSINESS**

**A. Staff Presentation – Recycled Water Project Background and Next Steps**

Mr. Dickson thanked the Board for making themselves available on short notice to attend this important meeting to pursue the opportunity to move forward with recycled water. He noted that agreeing on the Guiding Principles for Recycled Water was a positive step resulting from a lot of hard work in the Fall of 2014 by members of the recycled water committee, including Director Coverdell. He also gave credit to former HMB Councilmember, Allan Alifano for his role in maintaining continued interest in the project.

Mr. Dickson then reviewed the background of some of the Guiding Principles. He explained what the Phase 1 Project would entail, which including a recycled water treatment facility at the SAM plant and a transmission and distribution system to deliver recycled water to Ocean Colony Partner’s golf courses and other District customers. He concluded by reviewing the next steps to pursue the Phase 1 Water Recycled Project.

**B. Professional Services Agreement with Kennedy/Jenks Consultants for Recycled Water Technical Support**

Mr. Dickson introduced Craig Lichty, P.E., Principal-In-Charge/Project Manager, and Joel Faller, P.E., Vice President, of Kennedy/Jenks Consultants. Mr. Lichty presented the firm’s credentials, emphasizing their expertise in recycled water, and reviewed a list of some of the firm’s clients and project experience. After he summarized the support services tasks for the proposed Phase 1 of the Project, he and Mr. Faller answered questions from the Board. The Board expressed their appreciation for the thorough proposal and presentation from Kennedy/Jenks.

**ON MOTION BY Director Glassberg and seconded by President Mickelsen, the Board voted, by roll call vote, to authorize the General Manager to execute a Professional Services Agreement with Kennedy/Jenks Consultants for technical support in developing Phase 1 of the Recycled Water Project, with a not-to-exceed budget of \$50,000:**

<b>President Mickelsen</b>	<b>Aye</b>
<b>Director Coverdell</b>	<b>Aye</b>
<b>Vice-President Glassberg</b>	<b>Aye</b>
<b>Director Reynolds</b>	<b>Aye</b>
<b>Director Flint</b>	<b>Aye</b>

Director Coverdell stated that he was delighted with the motivation at the Board level and added that he agreed with Mr. Dickson's comments that it was important to recognize that there has been a long history of what did not transpire with the proposed recycled water project. He also agreed that it would be beneficial to leave that history behind and for all of the agencies to consider this as day one, acknowledging that there is now a very positive and motivated environment, with the right group of people and a shared emphasis in moving forward.

**5) ADJOURNMENT**

The Special Board meeting was adjourned at 5:50 p.m.

Respectfully submitted,

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David R. Dickson, General Manager

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Arnie Glassberg, Vice-President  
Board of Directors