

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING

Tuesday, July 10, 2018

- 1) **ROLL CALL** - President Robert Feldman called the meeting to order at 7:00 p.m. Present at roll call: Directors Chris Mickelsen, Arnie Glassberg, Glenn Reynolds and Vice-President Ken Coverdell.

Also present: David Dickson, General Manager; Mary Rogren, Assistant General Manager; Patrick Miyaki, Legal Counsel; JoAnne Whelen, Administrative Assistant/Recording Secretary; Cathleen Brennan, Water Resources Analyst and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENT** - There were no public comments.

- 4) **CONSENT CALENDAR**

- A. Approval of disbursements for the month ending June 30, 2018:
Claims: \$793,204.56; Payroll: \$142,293.04 for a total of \$935,497.60
- B. Acceptance of Financial Reports
- C. Approval of Minutes of June 12, 2018 Regular Board of Directors Meeting
- D. Approval of Minutes of June 28, 2018 Special Board of Directors Meeting
- E. Monthly Water Service Connection Transfer Report
- F. Installed Water Connection Capacity and Water Meters Report
- G. Total CCWD Production Reports
- H. CCWD Monthly Sales by Category Report -June 2018
- I. Monthly Planned Plant or Tank Discharge and New Water Line Flushing Report
- J. Monthly Rainfall Reports
- K. SFPUC Hydrological Report for the month of May 2018
- L. Delegation of Authority to the General Manager to Issue Final Acceptance of Non-Complex Pipeline Extension Project at 400-408 Redondo Beach Road

Director Mickelsen reported that he had reviewed the monthly financial claims and found all to be in order.

Director Glassberg requested that items 4C and 4D be removed from the Consent Calendar for further discussion.

ON MOTION BY Director Mickelsen and seconded by Director Reynolds, the Board voted by roll call vote to approve the Consent Calendar with the exception of agenda items 4C and 4D, which were removed from the Consent Calendar for further discussion:

Vice-President Coverdell	Aye
Director Glassberg	Aye
Director Mickelsen	Aye
Director Reynolds	Aye
President Feldman	Aye

Director Glassberg commented that with regards to agenda item 4C, the Minutes from the June 12, 2018 CCWD Board meeting referencing item 7B, Water Resources Informational Report, that although he did not believe a substantial amount of details were necessary to be reported in the meeting minutes, he personally thought it would be of value to reflect that the Board expressed concerns about the impact of the new Statewide Water Efficiency Goals on the District and its ratepayers. Staff was directed to listen to the tape of this Board meeting and to include approximately a sentence referencing the Board's discussion of this subject matter and present the revised meeting minutes on the Consent Calendar of the August 14, 2018 Board meeting.

Regarding agenda item 4D, the Special Board Meeting Minutes from June 28, 2018, Director Glassberg raised a procedural question about the motion that was recorded and seconded that did not include a roll call vote but was proposed again later in the meeting. Mr. Miyaki recommended making no changes to these meeting minutes.

ON MOTION BY Director Glassberg and seconded by Director Reynolds, the Board voted by roll call vote to approve item 4D, the Minutes of the June 28, 2018 CCWD Special Board of Directors meeting on the Consent Calendar:

Vice-President Coverdell	Aye
Director Glassberg	Aye
Director Mickelsen	Abstain
Director Reynolds	Aye
President Feldman	Aye

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

Director Mickelsen shared a memo that he had received from the Bay Area Water Supply and Conservation Agency (BAWSCA) regarding the court decision associated with the Restore Hetch Hetchy matter.

6) GENERAL BUSINESS

A. Fiscal 2017-2018 Year-End Financial Results - Preliminary

Ms. Rogren summarized the preliminary results for Fiscal Year ending 2018, highlighting the year to date operating revenue of \$843,000 above budget due to

higher water sales than planned, and year to date expenses, which were \$586,000 under budget. Additionally, she pointed out that the savings were largely due to the utilization of local water sources, personnel costs and legal and engineering services. Ms. Rogren also reported the contributions to the Capital Improvement Program and Reserves as \$4,385,000 compared to a budget of \$2,745,000.

7) MONTHLY INFORMATIONAL REPORTS

A. Assistant General Manager's Report

Ms. Rogren provided updates on the Series 2006B Bond Refinancing, progress on the SFPUC Water System Improvement Program and details of an emergency pipeline repair located on Main Street on July 3, 2018.

B. Superintendent of Operations Report

Mr. Derbin reviewed monthly highlights including replacement projects, fire flow testing and successful simultaneous use of Crystal Springs and Pilarcitos Lake sources.

C. Water Resources Informational Report

Ms. Brennan reported on the completed and distributed 2017 Annual Water Quality Report - Consumer Confidence Report and reviewed the associated outreach efforts. She stated that she was pleased to report that the treated drinking water delivered to District customers met all drinking water quality standards set by the state and federal governments.

8) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS

Director Coverdell requested that an update be provided on the status of the District's water rights.

Director Glassberg inquired about the status of items discussed at the Districts previous Strategic Planning Session.

There was a brief break provided at 7:44 p.m. to clear the Board room to prepare for discussion of the Closed Session agenda item. The Closed Session discussion begun at 7:46 p.m.

9) CLOSED SESSION

- A. **Conference with Labor Negotiator
Pursuant to California Government Code Section 54957.6
Agency Designated Representatives: David Dickson, General Manager
and Mary Rogren, Assistant General Manager
Employee Organization: Teamsters Union, Local 856**

10) RECONVENE TO OPEN SESSION

The Board reconvened into open session at 8:35 p.m. Mr. Miyaki reported that in the Closed Session the Board gave direction to its agency designated representatives.

11) ADJOURNMENT - The meeting was adjourned at 8:36 p.m.

Respectfully submitted,

David R. Dickson, General Manager
Secretary to the District

Robert C. Feldman, President
Board of Directors