

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL CLOSED SESSION

Tuesday - June 10, 2008 - 6:00 p.m.

1) CLOSED SESSION

A. Conference with Labor Negotiators
(Gov. Code Section §54957.6)

Agency Designated Representatives: General Manager, IEDA

Employee Organization: Teamsters Union, Local 856

2) RECONVENE TO OPEN SESSION

The Closed Session convened at 6:00 p.m. with President Ascher and Directors Larimer, Mickelsen, Coverdell and Feldman, General Manager David Dickson, Legal Counsel Tony Condotti and IEDA representative Austris Rungis. The Closed Session concluded at approximately 7:00 p.m., immediately prior to commencement of the regular meeting, at which time President Ascher announced that no reportable action had been taken during the closed session.

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MINUTES OF THE BOARD OF DIRECTORS MEETING

Tuesday, June 10, 2008 – 7:00 p.m.

- 1) **ROLL CALL:** President Ascher called the meeting to order at 7:12 p.m. Present at roll call were Directors Ken Coverdell, Jim Larimer, Chris Mickelsen and Bob Feldman.

Also present were: David Dickson, General Manager; Tony Condotti, Legal Counsel; Joe Guistino, Superintendent of Operations; Cathleen Brennan, Public Outreach/Program Development /Water Resources Analyst; JoAnne Whelen, Administrative Assistant/Recording Secretary and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC ANNOUNCEMENTS - None**

- 4) **CONSENT CALENDAR**

- A. Requesting the Board to review disbursements for the month Ending May 31, 2008- Claims: \$2,043,166.30; Payroll: \$96,932.65 for a total of \$2,140,098.95
- B. Acceptance of Financial Reports
- C. Minutes of the May 13, 2008 Board of Directors Meeting
- D. Minutes of the May 15, 2008 Special Board of Directors Meeting
- E. Minutes of the May 29, 2008 Special Board of Directors Meeting
- F. Monthly Water Transfer Report
- G. Installed Water Connection Capacity and Water Meters Report
- H. Total CCWD Production Report

- I. CCWD Monthly Sales by Category Report
- J. May 2008 Leak Report
- K. Rainfall Reports
- L. San Francisco Public Utilities Commission Hydrological Conditions Report for May 2008

Director Coverdell reported that he had reviewed the financial claims and found all to be in order.

ON MOTION by Vice President Mickelsen and seconded by Director Feldman, the Board voted as follows to accept the Consent Calendar in its entirety:

Director Coverdell	Aye
Vice President Mickelsen	Aye
Director Larimer	Aye
Director Feldman	Aye
President Ascher	Aye

5) DIRECTOR COMMENTS / MEETINGS ATTENDED

Director Larimer proposed that the Board consider establishing a citizens advisory board, which would utilize the services, knowledge, experience and skills of some of the residents in the local community to assist the Board in making decisions in regards to managing and possibly outsourcing work, contracts, projects, etc.

Directors Feldman, Coverdell and Vice-President Mickelsen shared their comments and views on the concept. President Ascher stated that the Board would not be taking any action on the suggestion, due to the fact that the item was not on the agenda and proposed that the matter be brought back as an agenda item for Board discussion in three months.

Each of the Directors reported on the recent meetings, conferences, and workshops they have attended since the May Board meeting.

6) GENERAL BUSINESS

- A. Fiscal Year 2008-2009 Draft Operations and Maintenance Budget

Mr. Dickson introduced this item, and reviewed the revisions that had been made to the draft budget following discussion at the Finance Committee meeting, and reviewed the Account Variance Explanations section.

The Board members all briefly commented on the budget and proposed rate increase.

B. Capital Improvement Program (CIP) for Fiscal Year 2008-2009 through 2017-2018

Mr. Dickson reported that both the District's Facilities Committee and the Finance Committee had reviewed the CIP and explained that the presentation has been re-formatted to include a summary spreadsheet and a project numbering system. He also explained that for the upcoming fiscal year, staff will focus on executing significant projects, including the water treatment plants short term improvements project, the upgrade of the District's SCADA and control systems, and the coating of various water storage tanks. Additionally Mr. Dickson reviewed the items under water supply development, which include reclamation project planning and water supply alternatives evaluations. Each of the Directors shared their comments on the CIP and its implementation.

C. El Granada Pipeline Phase 3 Construction Progress Update

Mr. Dickson reviewed the current progress on the project and provided an update on the project cost projection and anticipated date of project completion. The Board shared their comments on the satisfaction with the contractor and the project's progress and a brief discussion ensued about planning a celebration to take place upon the project's completion.

7) GENERAL MANAGER'S REPORT INCLUDING MONTHLY INFORMATIONAL REPORTS

Mr. Dickson reviewed his report, highlighting the drought situation and noted the water strategic planning workshop scheduled for June 26, 2008.

A. Water Resources Report

B. Water Shortage and Drought Contingency Plan

Ms. Brennan advised the Board on the recent news that Governor Schwarzenegger officially declared a statewide drought.

C. Operations Report

Mr. Guistino highlighted the progress on a few recent projects, including the Nunes Filter Media Replacement Project, and the short-term improvements project.

8) ADJOURNMENT

The meeting was adjourned at 8:50 p.m. The next regular meeting of the Coastside County Water District's Board of Directors is scheduled for Tuesday, July 8, 2008.

Respectfully submitted,

David Dickson, General Manager
Secretary of the Board

Everett Ascher, President
Board of Directors
Coastside County Water District