

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE BOARD OF DIRECTORS MEETING

Tuesday, June 9, 2015

- 1) **ROLL CALL:** President Chris Mickelsen called the meeting to order at 7:00 p.m. Present at roll call: Vice-President Arnie Glassberg, Directors Steve Flint and Ken Coverdell. Director Glenn Reynolds was absent

Also present were: David Dickson, General Manager; Patrick Miyaki, Legal Counsel; Mary Rogren, Assistant General Manager; Joe Guistino, Superintendent of Operations; JoAnne Whelen, Administrative Assistant/Recording Secretary; Cathleen Brennan, Water Resources Analyst; and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENT**

Elizabeth Thompson - Half Moon Bay - expressed concern with the proposed rate increase.

- 4) **CONSENT CALENDAR**

- A. Approval of disbursements for the month ending May 31, 2015:
Claims: \$603,093.08; Payroll: \$87,281.57 for a total of \$690,374.65
➤ *May 2015 Monthly Financial Claims reviewed by Director Flint*
- B. Acceptance of Financial Reports
- C. Monthly Water Transfer Report
- D. Approval of Minutes of May 12, 2015 Regular Board of Directors Meeting
- E. Installed Water Connection Capacity and Water Meters Report
- F. Total CCWD Production Report
- G. CCWD Monthly Sales by Category Report - May 2015
- H. May 2015 Leak Report
- I. Rainfall Reports

Director Flint reported that he had reviewed the monthly financial claims and found all to be in order.

ON MOTION BY Vice-President Glassberg and seconded by President Mickelsen, the Board voted as follows, by roll call vote, to accept and approve the Consent Calendar in its entirety:

President Mickelsen	Aye
Director Coverdell	Aye
Director Flint	Aye
Vice-President Glassberg	Aye
Director Reynolds	Absent

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

President Mickelsen reported that he had attended a recent Bay Area Water Supply & Conservation Agency (BAWSCA) Board of Directors meeting.

6) GENERAL BUSINESS

A. Resolution 2015-05 Directing the San Mateo County Chief Elections Officer to Conduct the November 3, 2015 Election for the Coastsides County Water District Wholly by Mail, Pursuant to the Pilot Program Authorized by Assembly Bill 2028 if all Other Affected Jurisdictions also Request Participation in the Pilot Program at that Election

Mr. Jim Irizarry, Assistant Assessor County Clerk Recorder, from San Mateo County introduced himself and his colleague, Hillary O'Connor, from the Registrations Elections Division. Mr. Irizarry then provided a presentation on all-mailed elections, explaining how they work and the potential benefits. He also reviewed the timeline for the next steps for the County and the thirty seven jurisdictions in the County who must agree to the all-mailed election before in order for it to proceed in November 2015.

ON MOTION BY Director Coverdell and seconded by President Mickelsen, the Board voted as follows, by roll call vote, to approve Resolution 2015-05 Directing the San Mateo County Chief Elections Officer to Conduct the November 3, 2015 Election for the Coastsides County Water District Wholly by Mail, Pursuant to the Pilot Program Authorized by Assembly Bill 2028 if all Other Affected Jurisdictions also Request Participation in the Pilot Program at that Election:

President Mickelsen	Aye
Director Coverdell	Aye
Director Flint	Aye
Vice-President Glassberg	Aye
Director Reynolds	Absent

B. Draft Fiscal Year 2015-2016 Budget and Draft Fiscal Year 2015/2016 to 2024/2025 Capital Improvement Plan

Mr. Dickson explained that no Board action is required at this time, but that the draft Fiscal Year 2015-2016 Budget and draft Fiscal Year 2015/2016 to 2024/2025 Capital Improvement Program is being presented once again for Board and public review. He reminded the Board that a Special Board Meeting/Public Hearing has been scheduled for Tuesday, June 30, 2015 for the purpose of an in-depth review and discussion of the Budget, Capital Improvement Program and proposed Rate Increase.

C. Consideration of an Amended and Restated Ordinance Establishing and Expanding Mandatory Water Use Restrictions and Prohibitions Under Stage 2 - Water Shortage Emergency Warning of the District's Water Shortage Contingency Plan

Ms. Brennan provided a presentation on the State Water Resources Control Board's (SWRCB) emergency regulations of March 17, 2015, Governor Brown's Executive Order on April 1, 2015 and the May 5, 2015 expanded and modified drought emergency regulations adopted by the SWRCB. She reviewed revisions incorporated into the amended and restated Drought Ordinance in response to the new SWRCB regulations.

ON MOTION BY Vice-President Glassberg and seconded by Director Flint, the Board voted as follows, by roll call vote, to adopt Ordinance 2015-01 restating and expanding mandatory water use restrictions and prohibitions under Stage 2-Water Shortage Emergency Warning of Coastside County Water District's Water Shortage Contingency Plan:

President Mickelsen	Aye
Director Coverdell	Aye
Director Flint	Aye
Vice-President Glassberg	Aye
Director Reynolds	Absent

D. Resolution 2015-06 Calling for and Giving Notice of a Regular District Election on November 3, 2015

Mr. Dickson introduced this item as a necessary step in preparing for the regularly scheduled District election in November 2015. There were no questions or further discussion on this item.

ON MOTION BY Vice-President Glassberg and seconded by President Mickelsen, the Board voted as follows, by roll call vote, to approve Resolution 2015-06 Calling for and Giving Notice of a Regular District Election:

President Mickelsen	Aye
Director Coverdell	Aye
Director Flint	Aye
Vice-President Glassberg	Aye
Director Reynolds	Absent

7) MONTHLY INFOMATIONAL REPORTS

A. Operations Report - Mr. Guistino reviewed highlights from his report, including the addition of a new tank mixer and the favorable results from the final inspection of the Denniston Water Treatment Plant Improvement Project by the State Water Resources Control Board. He noted that the inspector was quite impressed with the success of the upgrades, as well as the duty operators' proficiency. He offered kudos to Sean Donovan, Treatment Supervisor, and Treatment/Distribution Operators, Todd Schmidt and Logan Duffy, for their attention to detail, skills, and knowledge.

8) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS

Director Coverdell requested that updates be provided for the design and cost estimates of the El Granada Pipeline Replacement Final Phase Project. He also inquired about the status of the Denniston Water Rights, which Mr. Dickson addressed. Additionally, Director Coverdell commented on the recent Sewer Authority Mid-Coastside's meeting regarding recycled water, and stated that he would like to see the CCWD Board strategize to determine what the District can do to move the recycled water project forward.

9) **ADJOURNMENT** - The meeting was adjourned at 8:16 p.m.

Respectfully submitted,

David R. Dickson, General Manager
Secretary of the District

Chris Mickelsen, President
Board of Directors