

**COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

**MINUTES OF THE BOARD OF DIRECTORS MEETING**

**Tuesday, February 10, 2009**

- 1) **ROLL CALL:** President Mickelsen called the meeting to order at 7:02 p.m. Present at roll call were Directors Ken Coverdell, Bob Feldman, Jim Larimer, and Everett Ascher.

Also present were: David Dickson, General Manager; Patrick Miyaki, Legal Counsel; Joe Guistino, Superintendent of Operations; Cathleen Brennan, Public Outreach/Program Development /Water Resources Analyst; JoAnne Whelen, Administrative Assistant/Recording Secretary and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC ANNOUNCEMENTS:** Director Ascher requested a moment of silence in remembrance of Felicia Donovan, mother of Sean Donovan, Coastside County Water District's (CCWD) Senior Treatment/Distribution Operator, who passed away on February 2, 2009.

Bruce J. Russell, Owner of Kenmark - Stated that construction of the Carnoustie Subdivision is underway, and requested that CCWD staff work with the development in inspecting construction so that work on the project could continue without further delay.

Mr. Dickson commented that Kenmark had submitted all of the necessary paperwork, the water service agreement is currently being drafted, and he did not anticipate any problems in accommodating Kenmark's request that he expected the Carnoustie water service agreement to be an agenda item for the Special Board of Directors meeting scheduled for February 26, 2009.

Jerry Steinberg, 591 Terrace Avenue, Half Moon Bay, CA - Commented on the preliminary plans for the water lines to serve the Pacific Ridge Project.

**4) CONSENT CALENDAR**

- A. Requesting the Board to review disbursements for the month Ending January 31, 2009 - Claims: \$1,064,978.; Payroll: \$69,900.69; for a total of \$1,134,679.03
- B. Acceptance of Financial Reports
- C. Minutes of the January 13, 2009 Board of Directors Meeting
- D. Minutes of the January 26, 2009 Special Board of Directors Meeting - Infrastructure Strategic Planning Workshop
- E. Installed Water Connection Capacity and Water Meters Report
- F. Total CCWD Production Report
- G. CCWD Monthly Sales by Category Report
- H. January 2009 Leak Report
- I. Rainfall Reports
- J. San Francisco Public Utilities Commission Hydrological Conditions Report for January 2009
- K. Acceptance of the 909 Miramontes Street Non-Complex Pipeline Extension Project

President Mickelsen stated that he had reviewed the monthly claims and found all to be in order.

Director Larimer referenced the Minutes from the January 26, 2009 Special Board of Directors Meeting - Infrastructure Strategic Planning Workshop and inquired about the status of a permanent record of the meeting. Mr. Dickson confirmed that an audio tape is available and remains a part of the District's permanent record, as is the case with all CCWD Board meetings.

**ON MOTION by Director Coverdell and seconded by Director Ascher, the Board voted as follows, to accept the Consent Calendar in its entirety:**

<b>Director Coverdell</b>	<b>Aye</b>
<b>Vice-President Feldman</b>	<b>Aye</b>
<b>Director Larimer</b>	<b>Aye</b>
<b>Director Ascher</b>	<b>Aye</b>
<b>President Mickelsen</b>	<b>Aye</b>

**5) DIRECTOR COMMENTS / MEETINGS ATTENDED**

There were no Director comments and no report of meetings attended.

6) GENERAL BUSINESS

A. Miramar Tank Coating

Mr. Dickson referred the discussion of this item to Mr. Guistino. He provided the background, including the age and present condition of the tank, based on the recent professional tank inspection. He explained the recommended repairs and modifications planned to improve the condition of the tank and addressed a few questions from the Board.

**ON MOTION by Director Ascher and seconded by Director Coverdell, the Board voted as follows, to direct staff to prepare bid documents and solicitation of bids for the internal and external coating and minor modifications of the Miramar Tank. An amendment was proposed by Director Coverdell and accepted by Director Ascher to not accept bids submitted in the amount over \$200,000:**

Director Coverdell	Aye
Vice-President Feldman	Aye
Director Larimer	Aye
Director Ascher	Aye
President Mickelsen	Aye

B. Drought Planning: How Coastside County Water District's (CCWD) Water Supply Would be Affected by San Francisco Public Utilities Commission (SFPUC) Mandatory System-Wide Reduction

President Mickelsen announced that he would first be acknowledging members of the public who wish to address the Board on this topic:

Don Mendel, Nurserymen's Exchange - Commented that he had reviewed Mr. Dickson's staff report on this agenda item and wanted to state that should the District impose a mandatory rationing program, that it be careful and mindful of all the implications of that rationing on the commercial and the floriculture industry, which will have a serious and adverse impact on their businesses

Bruce J. Russell, representing Ocean Colony Partners - Informed the Board that in addition to the golf course being provided for recreational use, the facility is the third largest employer in Half Moon Bay, employing over 225 people and given the current economy have already had to close use of the golf course a couple of days per week. He stated that in the face of the declining market and a difficult economy, it would be

very devastating to not have the ability to adequately irrigate the facility.

Mr. Dickson introduced this item, reviewed the background of the drought planning, followed by a power point presentation explaining the agreements between the San Francisco Public Utilities Commission (SFPUC) and the wholesale users and the agreements among the wholesale users and how SFPUC supply cutbacks will be determined and administered. Mr. Dickson then answered a series of questions from the Board. Director Larimer stated that he had prepared some calculations and plotted the data, including a thirty-four year history of CCWD water production; copies of his work were distributed. He then reviewed the data contained in each of the graphs.

Board discussion ensued, with Mr. Miyaki and Mr. Dickson addressing a few comments and questions from the Board regarding the agreements.

C. **Water Reclamation Goals, Conditions for Coastside County Water District (CCWD) Approval of Sewer Authority Mid-Coastside (SAM) Request to Distribute Reclaimed Water Within CCWD Boundaries**

President Mickelsen called for comments by any members of the public.

*Bruce Russell – representing Ocean Colony Partners* - Stated that he considers Ocean Colony a prime recycled water user and noted that a distribution pipeline is already in place from their facility to a location very near the SAM plant, which had actually been used to distribute recycled water in the 1970's and 1980's. He expressed their support for the project and willingness to enter into a long-term contract to purchase recycled water.

Mr. Russell addressed a few questions and comments from the Board.

*Marina Fraser – SAM Chair* - Thanked the Board and stated that she was encouraged that a meeting of the CCWD and SAM committees had been scheduled for Monday, February 23, 2009 at 6:00 p.m. She stated that she was optimistic about the meeting and stressed the importance that the members of all of the committees put other issues

aside and work cooperatively together for a goal of achieving some positive results.

Mr. Dickson reiterated that he felt this was positive progress that the joint committee meeting had been scheduled. He explained that he had placed this item on the agenda in order to provide an opportunity for the Board to discuss the kinds of objectives the District has for recycling and to provide guidance to the Water Reclamation Committee members prior to this joint committee meeting with SAM. He then reviewed the suggested CCWD Reclamation Goals and Conditions for Approval of SAM Project to Distribute Reclaimed Water within CCWD Boundaries, contained in his staff report.

Board discussion of the District's water reclamation objectives ensued.

**7) GENERAL MANAGER'S REPORT INCLUDING MONTHLY INFORMATIONAL REPORTS**

The Board had no questions or comments regarding the General Manager's report. Director Larimer requested that MCTV be scheduled to tape the Financing the District Strategic Planning Workshop, scheduled for February 26, 2009.

- A. **Monthly Water Resources Report**
- B. **Water Shortage and Drought Contingency Plan Update**
- C. **Operations Report**

Director Ascher inquired about the status of the South of Town pipeline, referenced in the Operations Report, which was addressed by Mr. Dickson. Director Larimer requested that this proposed project be further analyzed at a future meeting of the District's Facilities Committee.

**8) ADJOURNMENT**

The meeting was adjourned at 9:08 p.m. The next regular meeting of the Coastside County Water District's Board of Directors is scheduled for Tuesday, March 10, 2009.

Respectfully submitted,

---

David R. Dickson, General Manager  
Secretary of the Board

---

Chris R. Mickelsen, President  
Board of Directors  
Coastside County Water District