

YEAR 2 Operations & Maintenance Budget - FY 2019-2020

<i>FINAL JUNE 28, 2018 (Approved by Board of Directors at 6.28.18 Rate Hearing)</i>		Approved FY 2019/20	Approved FY 2018/19	FY19/20 Budget Vs. FY 18/19 Budget	FY19/20 Budget Vs. FY 18/19 Budget	Approved FY 2017/18
Account Number	Description	Budget	Budget	\$ Change	% Change	Budget
OPERATING REVENUE						
4120	Water Sales *	\$12,300,000	\$11,710,500	\$589,500	5.0%	\$10,805,600
	Water Sales in MG	596 MG	590 MG			
Total Operating Revenue		\$12,300,000	\$11,710,500	\$589,500	5.0%	\$10,805,600
NON-OPERATING REVENUE						
4170	Hydrant Sales	\$50,000	\$50,000	\$0	0.0%	\$50,000
4180	Late Penalty	\$60,000	\$60,000	\$0	0.0%	\$60,000
4230	Service Connections	\$10,000	\$10,000	\$0	0.0%	\$10,000
4920	Interest Earned	\$6,270	\$6,236	\$34	0.5%	\$6,174
4930	Property Taxes	\$725,000	\$725,000	\$0	0.0%	\$700,000
4950	Miscellaneous	\$25,000	\$25,000	\$0	0.0%	\$37,000
4955	Cell Site Lease Income	\$171,300	\$165,000	\$6,300	3.8%	\$154,000
4965	ERAF Refund	\$338,000	\$325,000	\$13,000	4.0%	\$250,000
Total Non-Operating Revenue		\$1,385,570	\$1,366,236	\$19,334	1.4%	\$1,267,174
TOTAL REVENUES		\$13,685,570	\$13,076,736	\$608,834	4.7%	\$12,072,774
OPERATING EXPENSES						
5130	Water Purchased	\$1,941,948	\$1,900,998	\$40,950	2.2%	\$2,106,991
5230	Electrical Exp. Nunes WTP	\$45,259	\$42,697	\$2,562	6.0%	\$40,280
5231	Electrical Expenses, CSP	\$357,305	\$337,080	\$20,225	6.0%	\$318,000
5232	Electrical	\$28,584	\$26,966	\$1,618	6.0%	\$25,440
5233	Elec Exp/Pilarcitos Cyn	\$42,000	\$39,248	\$2,752	7.0%	\$32,309
5234	Electrical Exp., Denn	\$137,800	\$130,000	\$7,800	6.0%	\$92,220
5242	CSP - Operation	\$11,128	\$10,700	\$428	4.0%	\$10,500
5243	CSP - Maintenance	\$37,000	\$37,000	\$0	0.0%	\$37,000
5246	Nunes WTP Oper	\$80,964	\$77,850	\$3,114	4.0%	\$72,000
5247	Nunes WTP Maint	\$122,500	\$122,500	\$0	0.0%	\$122,500
5248	Denn. WTP Oper.	\$49,000	\$47,000	\$2,000	4.3%	\$34,500
5249	Denn WTP Maint	\$104,000	\$101,850	\$2,150	2.1%	\$60,000
5250	Laboratory Expenses	\$75,000	\$71,450	\$3,550	5.0%	\$53,000
5260	Maintenance Expenses	\$300,000	\$291,700	\$8,300	2.8%	\$291,700
5261	Maintenance, Wells	\$40,000	\$40,000	\$0	0.0%	\$40,000
5263	Uniforms	\$12,500	\$12,500	\$0		\$10,000
5318	Studies/Surveys/Consulting	\$160,000	\$160,000	\$0	0.0%	\$160,000
5321	Water Resources	\$26,200	\$25,200	\$1,000	4.0%	\$37,000
5322	Community Outreach	\$56,900	\$54,700	\$2,200	4.0%	\$54,700
5381	Legal	\$100,000	\$100,000	\$0	0.0%	\$110,000
5382	Engineering	\$62,000	\$60,000	\$2,000	3.3%	\$100,000
5383	Financial Services	\$22,000	\$20,000	\$2,000	10.0%	\$20,000
5384	Computer Services	\$167,600	\$163,600	\$4,000	2.4%	\$144,800
5410	Salaries, Admin.	\$1,179,832	\$1,133,881	\$45,952	4.1%	\$1,150,980

YEAR 2 Operations & Maintenance Budget - FY 2019-2020

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Account Number	Description	Budget	Budget	\$ Change	% Change	Budget
5411	Salaries - Field	\$1,461,020	\$1,400,532	\$60,488	4.3%	\$1,266,081
5420	Payroll Taxes	\$183,582	\$177,733	\$5,849	3.3%	\$170,555
5435	Employee Medical Insurance	\$481,419	\$444,246	\$37,173	8.4%	\$447,056
5436	Retiree Medical Insurance	\$55,274	\$50,659	\$4,615	9.1%	\$47,215
5440	Employee Retirement	\$619,321	\$598,859	\$20,462	3.4%	\$544,380
5445	SIP 401a Plan	\$35,000	\$35,000	\$0	0.0%	\$35,000
5510	Motor Vehicle Exp.	\$63,000	\$60,000	\$3,000	5.0%	\$50,700
5620	Office & Billing Expenses	\$263,219	\$261,600	\$1,619	0.6%	\$225,500
5625	Meetings/Training/Seminars	\$27,000	\$26,000	\$1,000	3.8%	\$24,000
5630	Insurance	\$137,000	\$129,000	\$8,000	6.2%	\$120,000
5687	Memberships & Subscriptions	\$78,970	\$75,970	\$3,000	3.9%	\$75,350
5688	Election Expense	\$0	\$25,000	-\$25,000	-100.0%	\$0
5689	Union Expenses	\$6,000	\$6,000	\$0	0.0%	\$6,000
5700	County Fees	\$24,000	\$20,000	\$4,000	20.0%	\$20,000
5705	State Fees	\$36,500	\$36,500	\$0	0.0%	\$24,000
Total Operating Expenses		\$8,630,824	\$8,354,018	\$276,805	3.2%	\$8,179,756
CAPITAL ACCOUNTS						
5712	Existing Bonds - 2006B	\$484,831	\$486,383	-\$1,552	-0.3%	\$486,776
5715	Existing Bond-CIEDB 11-099	\$335,977	\$336,126	-\$149	0.0%	\$336,269
5716	CIEDB 16-111	\$323,803	\$324,235	-\$432		\$324,652
Total Capital Accounts		\$1,144,611	\$1,146,744	-\$2,133	-0.2%	\$1,147,697
TOTAL REVENUE LESS TOTAL EXPENSE		\$3,910,135	\$3,575,974	\$334,162	9.3%	\$2,745,322
5713	Cont. to CIP & Reserves	\$3,910,135				

* Estimated at 596 MG (1% volume increase from 590 MG in FY2018/19 budget)
Reflects 4% revenue increase -- approved by Board of Directors 6.28.2018

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4120 Description: Water Sales	
Actual Amount As Of: 1-Jul 2019	
PROJECTED ACTIVITY to END of FY:	11,710,500
Projected YEAR END TOTAL:	11,710,500

PROPOSED Line Item Amount:	\$12,300,000 *
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	\$11,710,500
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% Change Actual Year End compared to Proposed Line item amount.	5.0%
% Change to Previous Year Budget	5.0%
Dollar difference between proposed budget & current budget	589,500

NARRATIVE:

Budget at 596MG per year - 1% increase (up from 590MG -FY2019 budget)
Also includes 4% revenue increase - Approved at June 28, 2018 Rate Hearing

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4170 Description: Hydrant Sales	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	50,000
Projected YEAR END TOTAL:	50,000
PROPOSED Line Item Amount:	50,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	50,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Water is taken from designated fire hydrants through portable meters for a variety of reasons. The most common use of this water is for new construction (dust control, earth compaction, etc.). Other uses of water through portable meters result in use for temporary irrigation, failed wells, temporary livestock watering, dust control for non construction purposes, festivals, etc. Water can only be supplied to areas within the District Boundary.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4230 Description: Service Connections	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	10,000
Projected YEAR END TOTAL:	10,000
PROPOSED Line Item Amount:	10,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	10,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

The amounts in the account show the labor cost charged to a customer for the installation of a new water service connection. The costs vary with each new installation depending upon the size of the service and how far it is from the distribution pipeline under the street. Cost of materials are not included in this category.

Labor	\$10,000
TOTAL	\$10,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4920 Description: Interest Earned	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	6,236
Projected YEAR END TOTAL:	6,236
PROPOSED Line Item Amount:	\$ 6,270

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	6,236
% Change Actual Year End compared to Proposed Line item amount.	0.5%
% Change to Previous Year Budget	0.5%
Dollar difference between proposed budget & current budget	34

NARRATIVE:

Interest income is derived from cash on deposit with LAIF.

Cash on Deposit	Balance							
	1,045,000	0	1,045,000	x	0.60%	=	\$ 6,270	

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2017/2018

<u>Line Item</u>		<u>Amount</u>
Acct. No.	4930	Description: Property Taxes
Actual Amount As Of:	1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:		725,000
Projected YEAR END TOTAL:		725,000
PROPOSED Line Item Amount:		725,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	725,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Projected CCWD portion of unsecured/secured Property Tax	\$700,000
TOTAL	<u><u>\$700,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4950 Description: Miscellaneous	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	25,000
Projected YEAR END TOTAL:	25,000
PROPOSED Line Item Amount:	25,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	37,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	(32.4%)
Dollar difference between proposed budget & current budget	-12,000

NARRATIVE:

Revenue from disposal of excess equipment, vehicles and reimbursement of expense line items, in addition to the identified sources, are entered into the Miscellaneous Sales account line item, such as: returned check fees, re-connect fees, copies of documents, reimbursement of repairs., etc...)

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4955 Description: Cell Site Lease Income	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	165,000
Projected YEAR END TOTAL:	165,000
PROPOSED Line Item Amount:	171,300

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	165,000
% Change Actual Year End compared to Proposed Line item amount.	3.8%
% Change to Previous Year Budget	3.8%
Dollar difference between proposed budget & current budget	6,300

NARRATIVE:

Revenue from Cell Site Leasing - added 4% inflationary increase

<u>Sub-Account</u>	<u>FY 19/20</u>
Sprint Spectrum Lease (Carter Hill)	\$ 31,192
Sprint Spectrum Lease (Alves Tank)	\$ 31,192
Metro PCS (Miramontes Tank)	\$ 33,863
Metro PCS (Miramar Tank)	\$ 33,863
Verizon (Nunes WTP)	\$ 30,525
January 2018 Amendment to Alves	10,608
	<u>171,244</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4965 Description: ERAF Refund	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	325,000
Projected YEAR END TOTAL:	325,000
PROPOSED Line Item Amount:	338,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	325,000
% Change Actual Year End compared to Proposed Line item amount.	4.0%
% Change to Previous Year Budget	4.0%
Dollar difference between proposed budget & current budget	13,000

NARRATIVE:

Educational Revenue Augmentation Fund (ERAF). ERAF was established in 1992 to redirect property tax revenues from cities, counties and special districts to public education programs. Once the school districts & programs are paid the maximum allowable under law, the law requires the excess to be refunded to the local taxing jurisdiction that contributed to ERAF. ---- Used 4% inflationary increase

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5130 Description: Water Purchased	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	1,900,998
Projected YEAR END TOTAL:	1,900,998
PROPOSED Line Item Amount:	1,941,948

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	1,900,998
% Change Actual Year End compared to Proposed Line item amount.	2.2%
% Change to Previous Year Budget	2.2%
Dollar difference between proposed budget & current budget:	40,950

NARRATIVE:

See worksheet 5130 A

The information on this sheet relates directly to Account 4120, water sales. (Water Sales = 596 MG)

- San Francisco Wholesale rates: FY2019 Cost per hcf \$3.67 (\$4.10 less \$.44 treated water discount)
FY2019 and FY2020 assumes a 0 increase (SFPUC projections as of 4.2018)
- BAWSCA Bond Surcharge (\$170,003 - reflects FY2019 rate + 4% inflation)
- SFPUC Base Charge (\$84,639annual reflects FY2019 rate + 4% inflation))

Budget includes 1% increase in water sales/production over FY2019 levels.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

PRODUCTION & PUMPING SCHEDULE FY 2019/2020

	Denniston Surface		Denniston Wells		Pilarcitos Wells		SFWD Pilarcitos-Crystal Springs				SFWD Total		TOTAL PRODUCTION		SFWD COST
	FY 18/19 hcf	FY 19/20 hcf	FY 18/19 hcf	FY 19/20 hcf	FY 18/19 hcf	FY 19/20 hcf	Pilarcitos		CSP		FY 18/19 hcf	FY 19/20 hcf	FY 18/19	FY 19/20	**3.66/hcf
							Actual hcf	Plan hcf	Plan						
JUL	30,000	30,000	1,000	1,000	0	0	0	0	64,000	65,600	64,000	65,600	95,000	96,600	\$240,096
AUG	25,000	25,000	2,400	2,400	0	0	0	0	64,000	65,600	64,000	65,600	91,400	93,000	\$240,096
SEP	22,000	22,000	2,100	2,100	0	0	0	0	55,000	56,375	55,000	56,375	79,100	80,475	\$206,333
OCT	22,000	22,000	1,800	1,800	0	0	0	0	67,000	68,675	67,000	68,675	90,800	92,475	\$251,351
NOV	25,000	25,000	3,900	3,900	25,000	25,000	0	0	20,000	20,500	20,000	20,500	73,900	74,400	\$75,030
DEC	29,000	29,000	125	125	20,000	20,000	0	0	15,000	15,375	15,000	15,375	64,125	64,500	\$56,273
JAN	20,000	20,000	0	0	19,500	19,500	0	0	15,500	15,888	15,500	15,888	55,000	55,388	\$58,148
FEB	10,000	10,000	0	0	25,000	25,000	0	0	17,000	17,425	17,000	17,425	52,000	52,425	\$63,776
MAR	10,000	10,000	2,200	2,200	29,000	29,000	0	0	23,000	23,575	23,000	23,575	64,200	64,775	\$86,285
APR	21,000	21,000	2,200	2,200	0	0	28,000	28,000	5,000	5,000	33,000	33,000	56,200	56,200	\$120,780
MAY	22,000	22,000	2,200	2,200	0	0	30,000	30,000	5,000	5,000	35,000	35,000	59,200	59,200	\$128,100
JUN	21,000	21,000	2,200	2,200	0	0	39,000	39,000	5,000	5,000	44,000	44,000	67,200	67,200	\$161,040
hcf Totals	257,000	257,000	20,125	20,125	118,500	118,500	97,000	97,000	355,500	364,013	452,500	461,013	848,125	856,638	\$1,687,306
MG Totals	192.24	192.24	15.05	15.05	88.64	88.64	72.56	72.56	265.91	272.28	338.47	344.84	634.40	640.76	

Base Charge	\$84,639
BAWSCA Bond Surcharge	\$170,003
Grand Total	\$1,941,948

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5230 Description: Electrical Exp. Nunes WTP	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	42,697
Projected YEAR END TOTAL:	42,697
PROPOSED Line Item Amount:	45,259

Approved Line Item Amount:

<u>PREVIOUS YEAR BUDGET:</u>	<u>42,697</u>
% Change Actual Year End compared to Proposed Line item amount.	6.0%
% Change to Previous Year Budget	6.0%
Dollar difference between proposed budget & current budget	2,562

NARRATIVE:

The costs shown for this line item are for electrical costs for operating the water treatment plant.

FY 19/20

PG&E \$45,259

(assumes 6% rate increase)

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2019/20

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5231 Description: Electrical Expenses, CSP	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	337,080
Projected YEAR END TOTAL:	337,080
PROPOSED Line Item Amount:	357,305

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	337,080
% Change Actual Year End compared to Proposed Line item amount.	6.0%
% Change to Previous Year Budget	6.0%
Dollar difference between proposed budget & current budget	20,225

NARRATIVE:

Assumes 6% PG&E increase.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5232 Description: Electrical Expenses/Trans. & Dist.	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	26,966
Projected YEAR END TOTAL:	26,966
PROPOSED Line Item Amount:	28,584

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	26,966
% Change Actual Year End compared to Proposed Line item amount.	6.0%
% Change to Previous Year Budget	6.0%
Dollar difference between proposed budget & current budget	1,618

NARRATIVE:

	FY 19/20
Granada #1	\$7,741
Granada #2	\$6,813
Granada #3	\$3,346
Alves Pump Station	\$10,243
Miramontes Tank	\$441
TOTAL	<u>\$28,584</u>

Assumes 6% rate increase.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
TRUE**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5233 Description: Elec Exp/Pilarcitos Cyn	
Actual Amount As Of: 1-Jul 2019	
PROJECTED ACTIVITY to END of FY:	39,248
Projected YEAR END TOTAL:	39,248
PROPOSED Line Item Amount:	42,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	39,248
% Change Actual Year End compared to Proposed Line item amount.	7.0%
% Change to Previous Year Budget	7.0%
Dollar difference between proposed budget & current budget	2,752

NARRATIVE:

Assumes that we will focus on well production more so than in the past. Assumes a 6% rate increase.

FY 19/20

Well #1	\$ 7,000	Well #4	\$ 3,000
Well #3	\$ 2,000	Well #4A	\$ 10,000
Well #3A	\$ 11,000	Well #5	\$ 7,000
Carter Hill	\$ 1,000	Telemetry	\$ 1,000
TOTAL		Total	\$ 42,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5242 Description: CSP - Operation	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	10,700
Projected YEAR END TOTAL:	10,700
PROPOSED Line Item Amount:	11,128

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	10,700
% Change Actual Year End compared to Proposed Line item amount.	4.0%
% Change to Previous Year Budget	4.0%
Dollar difference between proposed budget & current budget	428

NARRATIVE:

FY 19/20

Telephone & Telemetry	\$7,800
Alarm Co. (Bay Alarm / HMB Alarm)	\$1,144
Fire System Maint.	<u>\$2,184</u>
TOTAL	<u><u>\$11,128</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5243 Description: CSP - Maintenance	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	37,000
Projected YEAR END TOTAL:	37,000
PROPOSED Line Item Amount:	37,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	37,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

	FY 19/20
Electrical Testing (ETI)	\$7,500
Electrical Repair	\$6,000
Misc. Equipment & Repair	\$9,000
Telemetry & Alarms	\$4,500
Pump Maintenance	\$10,000
	<u><u>\$37,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5246 Description: Nunes WTP Oper	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	77,850
Projected YEAR END TOTAL:	77,850
PROPOSED Line Item Amount:	80,964

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	77,850
% Change Actual Year End compared to Proposed Line item amount.	4.0%
% Change to Previous Year Budget	4.0%
Dollar difference between proposed budget & current budget	3,114

NARRATIVE:

Telephone/DSL	\$9,880	Chemicals	
Alarm System	<u>\$5,720</u>	Caustic	\$23,920
Sub total	\$15,600	Alum	\$29,484
		Salt	\$9,360
		Other	\$2,600
		Sub Total	\$65,364
		TOTAL	<u>\$80,964</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5234 Description: Electrical Exp., Denn	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	130,000
Projected YEAR END TOTAL:	130,000
PROPOSED Line Item Amount:	137,800

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	92,220
% Change Actual Year End compared to Proposed Line item amount.	6.0%
% Change to Previous Year Budget	49.4%
Dollar difference between proposed budget & current budget	45,580

NARRATIVE:

Reflects increased electrical costs due to new booster pump station being on line.
Includes 6% rate increase from PG&E.

	FY 19/20
Denn Pump Station/Booster Station	\$108,120
Denn Well #1	\$1,191
Denn Well #2,3,4	\$2,978
Denn Well #5	\$596
Denn Well #9	\$5,955
Denn WTP	\$14,292
WWR System	\$4,668
TOTAL	<u><u>\$137,800</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5247 Description: Nunes WTP Maint	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	122,500
Projected YEAR END TOTAL:	122,500
PROPOSED Line Item Amount:	122,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: 122,500

% Change Actual Year End compared to Proposed Line item amount. 0.0%

% Change to Previous Year Budget 0.0%

Dollar difference between proposed budget & current budget 0

NARRATIVE:

FY 19/20

Hach Service & Certification	\$7,000
Generator Service Contract	\$3,000
Sludge Removal	\$10,000
Electrical	\$7,500
Instrumentation/Controls	\$17,500
Tools	\$8,000
Motor & Pump Replacement	\$5,000
Filter Surveillance	\$5,000
Filter Rehab/Media	\$0
Pump Service	\$7,500
Paving Repairs	\$20,000
Trees / Landscape	\$24,500
Misc. Expenses / Office Supplies	\$7,500
	<u>\$122,500</u>

Spread:

Jul Aug Sep Oct Nov Dec

Jan Feb Mar Apr May Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5248 Description: Denn. WTP Oper.	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	47,000
Projected YEAR END TOTAL:	47,000
PROPOSED Line Item Amount:	49,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	47,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	4.3%
% Change to Previous Year Budget	4.3%
Dollar difference between proposed budget & current budget	2,000

NARRATIVE:

Denniston reflects increase over prior year due to increased reliance on Denniston vs. SFPUC sources.

ADMIN		CHEMICALS	
Telephone/DSL	\$4,000	Caustic	\$9,000
Alarm System	\$4,000	917	\$13,000
		Salt	\$3,000
Subtotal	\$8,000	Pot. Perm	\$8,000
		Other	\$8,000
		Subtotal	\$41,000
		<hr/>	
		Total	\$49,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5249 Description: Denn WTP Maint	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	101,850
Projected YEAR END TOTAL:	101,850

PROPOSED Line Item Amount:	104,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	101,850
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	2.1%
% Change to Previous Year Budget	2.1%
Dollar difference between proposed budget & current budget	2,150

NARRATIVE:

FY2019-20 reflects increased flows from Denniston vs. other sources.

FY 19/20

Misc. Plumbing & Parts	\$ 11,500
Sludge Removal	\$ 6,000
Filter Surveillance	\$ 10,000
Treework	\$ 15,000
Inst. Controls	\$ 25,000
Dredging	\$ 25,000
Hach Service	\$ 2,500
Other	\$ 9,000
TOTAL	\$ 104,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5250 Description: Laboratory Expenses	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	71,450
Projected YEAR END TOTAL:	71,450
PROPOSED Line Item Amount:	75,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	71,450
% Change Actual Year End compared to Proposed Line item amount.	5.0%
% Change to Previous Year Budget	5.0%
Dollar difference between proposed budget & current budget	3,550

NARRATIVE:

Laboratory Costs associated with water sampling throughout distribution system, source waters and Treatment Plants.

Laboratory Costs associated with water sampling throughout distribution system, source waters and Treatment Plants.

(Additional sampling required for Lead in Schools, UCMR4 and LT2 sampling)

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5260	Description: Maintenance Expenses
Actual Amount As Of:	1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:		291,700
Projected YEAR END TOTAL:		291,700

PROPOSED Line Item Amount:	300,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	291,700
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% Change Actual Year End compared to Proposed Line item amount.	2.8%
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% Change to Previous Year Budget	2.8%
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Dollar difference between proposed budget & current budget	8,300
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NARRATIVE:

<u>ACCT 5260</u>		Equipment Rental	\$2,000
Laundry	\$1,200	Radio Repair/PM	\$2,000
Supplies Shop/Breakroom	\$1,250	Landscape Maint	\$7,500
Service Products	\$2,500	Cathodic Protection	\$10,500
Pump Repair	\$10,000	Misc. tools, etc.	\$9,500
USA	\$500	(Welder, Drill, Airtools, Sump Pump, Lrg tools)	
Backfill	\$5,000	Waste Services	\$3,000
Hydrant Repair	\$2,800	Fence Repairs	\$2,000
Tank Maintenance	\$4,000	Raising Valve (City/County)	\$15,000
Generator services	\$8,950	Building Maintenance	\$7,500
Safety Supplies	\$2,500		
DMV/Pre-employment Physical	\$1,000	<u>Acct 5260-10</u>	
Tree Removal	\$20,000	Emergency ML Repairs	\$100,000
Inventory	\$16,500	<u>Acct 5260-11</u>	
Materials	\$14,800	Paving	\$50,000

Spread:	TOTAL	\$300,000
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Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2019/20

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5261	Description: Maintenance, Wells
Actual Amount As Of:	1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:		40,000
Projected YEAR END TOTAL:		40,000
PROPOSED Line Item Amount:		40,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	40,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5263 Description: Uniforms	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	12,500
Projected YEAR END TOTAL:	12,500
PROPOSED Line Item Amount:	12,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	12,500
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Field Operation Uniforms (8 pants, 12 shirts, 1 Winter & 1 Summer Jacket)
 Cost increase reflects - (1) additional employee --- & vendor change.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5318 Description: Studies/Surveys/Consulting	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	160,000
Projected YEAR END TOTAL:	160,000
PROPOSED Line Item Amount:	160,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	160,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

Narrative:

FY 19/20

Consulting studies to include:

Annual Rate/Other Related Studies	\$50,000
Annual Water Loss Audit	\$65,000
Making Water Conservation a Way of Life (state mandate)	\$20,000
Hydraulic Model	\$20,000
Other	\$5,000

\$160,000

Move \$ from FY2017/18

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5321 Description: Water Resources	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	25,200
Projected YEAR END TOTAL:	25,200
PROPOSED Line Item Amount:	26,200

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	25,200
% Change Actual Year End compared to Proposed Line item amount.	4.0%
% Change to Previous Year Budget	4.0%
Dollar difference between proposed budget & current budget	1,000

NARRATIVE:

FY 19/20

BAWSCA - Conservetrack hosting/Admin Fees	\$1,500
High Efficiency Toilets Rebate Program	\$10,200
High Efficiency Fixture Devices	\$1,000
School Education Programs	\$6,000
Public Information / Outreach Programs	\$7,500

\$26,200 Total

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5322 Description: Community Outreach	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	54,700
Projected YEAR END TOTAL*:	54,700
PROPOSED Line Item Amount:	56,900

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	54,700
% Change Actual Year End compared to Proposed Line item amount.	4.0%
% Change to Previous Year Budget	4.0%
Dollar difference between proposed budget & current budget	2,200

NARRATIVE:

For community outreach between CCWD and our customers.	FY 19/209
Pacifica Coast Television - Recording meetings(14 @ \$300)	\$4,200
Montara Fog (14 @ \$300)	\$4,200
Prop 218/Other Public Notices (Printing/HMB Review/Mailing Services)	\$9,000
Postage for Public Outreach	\$8,000
Design/Printing Annual Reports (Consumer Confidence Report/ Water Supply Evaluation, etc.. Including Translation & Postage fees)	\$25,000
Constant Contact/Email	\$1,500
Graphic Artist/Photography	\$4,000
Pumpkin Festival	\$500
Pens	\$500
TOTAL	56,900

* Costs generally occur later in the year -- Consumer Confidence Report, Prop 218 Notices

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5381 Description: Legal	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	100,000
Projected YEAR END TOTAL:	100,000
PROPOSED Line Item Amount:	100,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	100,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

This account is for the Legal Counsel General District business that is not included in capital projects or reimbursable projects. The legal costs for capital projects and reimbursable projects whether the work is performed by District Counsel or other counsel

HansonBridgett	\$90,000
Bartkiewicz (Water Rights)	\$10,000
Total	\$100,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5382 Description: Engineering	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	60,000
Projected YEAR END TOTAL:	60,000
PROPOSED Line Item Amount:	62,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	60,000
% Change Actual Year End compared to Proposed Line item amount.	3.3%
% Change to Previous Year Budget	3.3%
Dollar difference between proposed budget & current budget	2,000

NARRATIVE:

This account is for the District Engineer's monthly retainer and for general District business that is not included in capital projects or reimbursable projects. The engineering costs for capital projects and reimbursable projects whether the work is performed by the District engineer or another engineer are part of the overall project and not an operating expense.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5383 Description: Financial Services	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	20,000
Projected YEAR END TOTAL:	20,000
PROPOSED Line Item Amount:	22,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	20,000
% Change Actual Year End compared to Proposed Line item amount.	10.0%
% Change to Previous Year Budget	10.0%
Dollar difference between proposed budget & current budget	2,000

NARRATIVE:

Annual auditing services performed by Fedak & Brown, CPA (per proposal) and Other misc services

	FY 19/20
Financial Audit Service	\$17,000
Accounting/Actuarial Services (OPEB)	\$5,000
Total	<u><u>\$22,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5384	Description: Computer Services
Actual Amount As Of:	1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:		163,600
Projected YEAR END TOTAL:		163,600
PROPOSED Line Item Amount:		167,600

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	163,600
% Change Actual Year End compared to Proposed Line item amount.	2.4%
% Change to previous year budget:	2.4%
Dollar difference between proposed budget & current budget	4,000
Includes addition of Aclara maintenance (AMI) and Tyler software maintenance over prior years actual	
NARRATIVE:	

FY 19/20

Maintenance Agreements		Computer Services	
Tyler	\$25,000	New/Upgrades to software/Cust Rpts	\$5,000
Water Smart	\$13,000	Service/Repairs/Parts	\$14,000
Irvine Consulting Svcs	\$33,000		
Aclara	\$41,000	Coastside Net	\$1,000
XC2 Software	\$2,500	Rogue Web Works (Website Maint.)	\$7,500
Remit Plus/Ck Scanner)	\$2,100		
GIS License (CalCAD)	\$5,000	Spam Filtering	\$900
Web Filtering (Barracuda)	\$1,400	Comcast Internet	\$2,400
CalCad Assessor Update	\$3,500	CalCAD Annual Application Maint.	\$2,500
		CalCAD Updates	\$10,000
DCU location rental	\$2,400		
Badger	400	Subtotal	\$38,300
Subtotal	\$129,300	Grand Total	\$167,600

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5410 Description: Salaries, Admin.	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	1,133,881
Projected YEAR END TOTAL:	1,133,881

PROPOSED Line Item Amount:	1,179,832
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	1,133,881
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% Change Actual Year End compared to Proposed Line item amount.	4.1%
% Change to Previous Year Budget	4.1%
Dollar difference between proposed budget & current budget	45,951

NARRATIVE:

Admin Salaries include:

* Reflects an estimated 3.8% COLA adjustment (TBD-COLA is based upon the Department of Labor Statistics information for February to February timeframe.) Also includes step increases effective 7/1/2019.

Includes 100% salary of General Manager.
budget.

(See Spreadsheet of Account #5411A for Admin and Board of Directors Salaries)

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2019/20

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5411	Description: Salaries - Field
Actual Amount As Of:	1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:		1,400,532
Projected YEAR END TOTAL:		1,400,532
PROPOSED Line Item Amount:		1,461,020

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	1,400,532
% Change Actual Year End compared to Proposed Line item amount.	4.3%
% Change to Previous Year Budget	4.3%
Dollar difference between proposed budget & current budget	60,488

NARRATIVE:

* Reflects an estimated 3.8% COLA adjustment (TBD-COLA is based upon the Department of Labor Statistics information for February to February timeframe.) Also includes step increases effective 7/1/2019.

Salaries reflect addition of (1) operator position partially offset by the elimination of temporary staff.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT
7/1/2019
FY 2019/2020 BUDGET WORKSHEET (5411 A)
SALARY INFORMATION - Accounts 5411 & 5410

EMPLOYEE	Current Hrlr Rate	With Step Due 7/1/2019**	COLA 3.80%	Annual Pay	O T Hours	O T Pay	Cert. Pay	TOTAL
FIELD #5411								
Superintendent	75.45	77.34	80.28	166,977			13,200	180,177
Distribution Supervisor	60.45	60.45	62.74	130,503	80	7,529	7,200	145,232
WTP Supervisor	68.36	68.39	70.99	147,657	140	14,908	7,200	169,764
Sr. WTP Oper.	48.38	49.59	51.48	107,076	140	10,811	7,800	125,687
Treat/Dist Op	39.78	40.72	42.27	87,916	140	8,876	6,000	102,792
Treat/Dist Op (Senior)	40.86	41.88	43.47	90,416	140	9,129	7,200	106,744
Treat/Dist Op (WTP)	39.58	40.57	42.11	87,584	140	8,843	7,200	103,627
Treat/Dist Op	40.72	40.72	42.27	87,918	140	8,876	6,000	102,794
Treat/Dist Op	40.72	40.72	42.26	87,911	140	8,876	4,800	101,586
Treat/Dist Op (WTP)	44.79	44.95	46.66	97,049	140	9,798	7,200	114,047
Treat/Dist Op	38.90	39.87	41.38	86,080	140	8,691	4,800	99,570
Treat/Dist Op	34.25	35.10	36.44	75,787	140	7,652	4,800	88,238
Other (Superintendent relocation)								-
Standby Pay for On-Call Employees				20,760				20,760
Sub total, Field				1,273,633		103,987	83,400	1,461,020

ADMIN #5410								
Gen Manager	112.56	112.56	116.84	243,021			6,000	249,021
Asst. General Manager	88.78	88.78	92.15	191,679			3,600	195,279
Water Resource Analyst	50.20	50.20	52.11	108,386	100	7,816	1,200	117,402
Office Mgr	49.57	49.57	51.45	107,019	100	7,718		114,737
Admin Assist.	47.90	47.90	49.72	103,423	100	7,458	1,200	112,081
Utility Billing Specialist	43.23	43.85	45.52	94,674	100	6,827	600	102,101
Customer Service Specialist II	37.79	37.81	39.25	81,633	50	2,944		84,577
Customer Service Specialist I	33.62	34.27	35.57	73,990	50	2,668		76,658
Customer Service Specialist II	36.88	37.81	39.25	81,633	50	2,944	1,200	85,777
Water Cons/Outreach				-		-		-
Other - Car Allowance				7,200				7,200
Part-Time Help	20.00			20,000				20,000
Directors				15,000				15,000
Sub total, Admin				1,127,658		38,375	13,800	\$1,179,832

TOTAL

2,401,290

\$2,640,852

General Manager is budgeted at full time.
** Step increases are given annually - 1X per year at 7/1/2018.

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2019/20

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5420	Description: Payroll Taxes
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	177,734
Projected YEAR END TOTAL:	177,734
PROPOSED Line Item Amount:	183,582

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	177,734
% Change Actual Year End compared to Proposed Line item amount.	3.3%
% Change to Previous Year Budget	3.3%
Dollar difference between proposed budget & current budget	5,848

NARRATIVE:

Payroll taxes, i.e. Social Security is a function of salaries. It is applied at a total rate of 7.65% of gross payroll. The final amount will be determined when salaries and employee complement is finalized by the Board.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

Line Item

Amount

Acct. No. **5420**

Description:

Payroll Taxes

CALCULATION FOR PAYROLL TAXES

		SOCIAL SECURITY 6.20%	MEDICARE 1.45%	TOTAL
TOTAL PAYROLL	\$ 2,640,852			
AMOUNT SUBJECT TO SOCIAL SECURITY	\$ 2,343,379	\$ 145,289		\$ 145,289
AMOUNT SUBJECT TO MEDICARE	\$ 2,640,852		\$ 38,292	\$ 38,292
TOTAL				\$ 183,582

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5435	Description: Employee Medical Insurance
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	444,246
Projected YEAR END TOTAL:	444,246
PROPOSED Line Item Amount:	481,419

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	444,246
% Change Actual Year End compared to Proposed Line item amount.	8.4%
% Change to Previous Year Budget	8.4%
Dollar difference between proposed budget & current budget	37,173

NARRATIVE: Reflects active employees only. Assumes rate increases effective 1/1/2020
7% Kaiser and 10% Anthem.

<u>Active Employees:</u>	FY 19/20
Medical	436,551
Dental	18,435
Vision	5,539
Life/AD&D	13,477
LTD	6,799
EAP	618
	481,419 Total

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5436 Description: Retiree Medical Insurance	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	50,659
Projected YEAR END TOTAL:	50,659
PROPOSED Line Item Amount:	55,274

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: 50,659

% Change Actual Year End compared to Proposed Line item amount.	9.1%
% Change to Previous Year Budget	9.1%
Dollar difference between proposed budget & current budget	4,615

NARRATIVE: Retiree Medical Insurance (see insurance breakdown for more detail)
Assumes 7% rate increase - Kaiser; 10% Anthem ---- effective 1/1/2019.

<u>Retirees:</u>	FY 19/20
Medical	52,999
Dental	420
Vision	1,854
	<hr/> 55,274 Total

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

ACCOUNT No. 5435 / Insurance Benefits for Active Employees - Current Year 2019/2020

ACTIVE EMPLOYEES

	Kaiser	Blue Cross	Dental	Vision	Life/AD&D	LTD	EAP
July-19	10,719	24,081	1,521	457	1,112	561	51
August-19	10,719	24,081	1,521	457	1,112	561	51
September-19	10,719	24,081	1,521	457	1,112	561	51
October-19	10,719	24,081	1,521	457	1,112	561	51
November-19	10,719	24,081	1,521	457	1,112	561	51
December-19	10,719	24,081	1,521	457	1,112	561	51
January-20	11,469	26,489	1,551	466	1,134	572	52
February-20	11,469	26,489	1,551	466	1,134	572	52
March-20	11,469	26,489	1,551	466	1,134	572	52
April-20	11,469	26,489	1,551	466	1,134	572	52
May-20	11,469	26,489	1,551	466	1,134	572	52
June-20	11,469	26,489	1,551	466	1,134	572	52
Total Active	\$ 133,130	\$ 303,421	\$ 18,435	\$ 5,539	\$ 13,477	\$ 6,799	\$ 618

Rate increase assumption 7% 10% 2% 2% 2% 2% 2%

ACCOUNT No. 5436 / Insurance Benefits for Retirees - Current Year 2019/2020

RETIREES/COBRA

	Kaiser	Blue Cross	Dental	Vision
July-19	782	3,435	35	153
August-19	782	3,435	35	153
September-19	782	3,435	35	153
October-19	782	3,435	35	153
November-19	782	3,435	35	153
December-19	782	3,435	35	153
January-20	837	3,779	35	156
February-20	837	3,779	35	156
March-20	837	3,779	35	156
April-20	837	3,779	35	156
May-20	837	3,779	35	156
June-20	837	3,779	35	156
Total Retiree	\$ 9,715	\$ 43,285	\$ 420	\$ 1,854

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5440 Description: Employee Retirement	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	598,859
Projected YEAR END TOTAL:	598,859
PROPOSED Line Item Amount:	619,321

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	598,859
% Change Actual Year End compared to Proposed Line item amount.	3.4%
% Change to Previous Year Budget	3.4%

Dollar difference between proposed budget & current budget 20,462

NARRATIVE:

This line item is a function of salaries and will be determined when salaries and employee complement is set by the Board

<p>2.5% @ 55 Employer Rate increased from 11.419% (FY 18/19) to 12% for FY19/20. In addition, the amount \$372,552 will be added for our unfunded liability. (Budgeted at the same amount as FY18/19) Employees pay 100% of the employee contribution, or (8%).</p>
<p>2% @ 60 Employer Rate increased from 8.346% (FY 18/19) to 8.8%(FY19/20.) In addition \$642 will be added to cover this year's contribution to the unfunded liability. Employees pay 100% of the employee contribution, or (7%).</p>
<p>2% @ 62 - New Tier - Effective January 1, 2013 (PERS Pension Reform Act 2013 - PEPRA) Employer rate increase from 7.266% in FY18/19 to 7.3% in FY 19/20; In addition, \$1,618 will be added to cover our unfunded liability. Member Contribution (6.5%) 100% paid by Employee</p>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2019/20

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5445	Description: SIP 401a Plan
Actual Amount As Of:	1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:		35,000
Projected YEAR END TOTAL:		35,000
PROPOSED Line Item Amount:		35,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	35,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5510 Description: Motor Vehicle Exp.	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	60,000
Projected YEAR END TOTAL:	60,000
PROPOSED Line Item Amount:	63,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	60,000
% Change Actual Year End compared to Proposed Line item amount.	5.0%
% Change to Previous Year Budget	5.0%
Dollar difference between proposed budget & current budget	3,000

NARRATIVE:

	<u>FY 19/20</u>
Fuel	\$32,000.00
Mobile Phones/Radios	\$16,000.00
Service & Repairs	\$15,000.00

	<u><u>\$63,000.00</u></u>
Total	

Jul	Aug	Sept	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5620	Description: Office & Billing Expenses
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	261,600
Projected YEAR END TOTAL:	261,600
PROPOSED Line Item Amount:	263,219

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	261,600
% Change Actual Year End compared to Proposed Line item amount.	0.6%
% Change to Previous Year Budget	0.6%
Dollar difference between proposed budget & current budget	1,619

NARRATIVE:

See Sheet 5620 A which details the cost items comprising this line item
Category was underbudgeted in prior years given recent historical activity.

5620-00	General Office	\$	32,000	
5620-30	Billing & Fulfillment Services	\$	55,000	
5620-31	Payroll	\$	9,000	
5620-32	Equipment Leases/Maint	\$	23,000	
5620-33	Credit Card/Bank Fees	\$	50,000	
5620-34	Office Facilities/Communication	\$	92,200	
5620-35	Bad Debt Expense	\$	2,019	<u>\$ 263,219</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Account 5620 - Detail of Account

Acct No	Account Name	Description	Amount	
5620-00	General Office	Postage/Printing	\$	10,000
		Office Supplies	\$	19,000
		Recruitment/HR Related	\$	3,000
				\$ 32,000
5620-30	Billing Fulfillment Services	Dataprose (reflects move to monthly billing)		\$ 55,000
	Monthly Billing			
	Bill package	\$ 6,800.00	\$ 0.16	\$ 1,054.00
	Search & Viewbill	\$ 7,500.00	\$ 0.02	\$ 112.50
	NCOAlink	\$ 50.00	\$ 0.50	\$ 25.00
	Additional Impressions	\$ 1,400.00	\$ 0.04	\$ 49.00
	Bill suppression	\$ 700.00	\$ 0.05	\$ 35.00
	Oversize surcharge	\$ 10.00	\$ 0.20	\$ 2.00
		\$ 10.00	\$ 4.00	\$ 40.00
	Postage	\$ 6,800.00	\$ 0.40	\$ 2,720.00
	Late package			\$ 300.00
	Cost adjustments			\$ 250.00
	Total Monthly - Dataprose			<u>\$ 4,587.50</u>
	Annual			<u>\$ 55,050.00</u>
5620-31	Payroll	Payroll Processing with ADP		\$ 9,000
5620-32	Leases/Equipment Maint	Pitney Bowes	\$	3,000
		Ricoh Copy Machine	\$	12,000
		Office Equipment Repairs	\$	3,000
		Office Alarms and Security Camera	\$	5,000
				\$ 23,000
5620-33	Credit Card/Bank Fees	Insite Transaction Fees		\$ 50,000
		Bank Fees		
5620-34	Office Facilities/Communications	Janitorial Service	\$	20,000
		Pest Control	\$	4,000
		Office Building	\$	5,000
		Iron Mountain - Offsite Storage	\$	8,000
		Bay Alarm	\$	1,800
		PG&E - District Office	\$	8,400
		TPX Communications	\$	24,000
		AT&T	\$	21,000
				\$ 92,200
5620-35	Bad Debt Expense			\$ 11,000
				\$ 272,200

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5625 Description: Meetings/Training/Seminars	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	26,000
Projected YEAR END TOTAL:	26,000
PROPOSED Line Item Amount:	27,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	26,000
% Change Actual Year End compared to Proposed Line item amount.	3.8%
% Change to Previous Year Budget	3.8%
Dollar difference between proposed budget & current budget	1,000

NARRATIVE:

	FY 19/20
	FALSE
	<u>Amount</u>
Conferences (District Employees)	\$ 5,000
Conferences/Seminars (Board of Directors)	\$ 3,000
Staff Training/Seminars/Continuing Education	\$ 4,000
Safety Training (CINTAS)	\$ 10,000
WTO/WDO Renewal/Application Fees	\$ 2,000
Water Resource Meetings, Training, Seminars	\$ 3,000
TOTAL	<u><u>\$ 27,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5630 Description: Insurance	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	129,000
Projected YEAR END TOTAL:	129,000
PROPOSED Line Item Amount:	137,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	129,000
% Change Actual Year End compared to Proposed Line item amount.	6.2%
% Change to Previous Year Budget	6.2%
Dollar difference between proposed budget & current budget	8,000

NARRATIVE:	FY 19/20
Auto/General Liability	\$65,000
Property Program	\$22,000
Workers Compensation	\$50,000
TOTAL	<u><u>\$137,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2019/20

<u>Line Item</u>			<u>Amount</u>
Acct. No.	5687	Description:	Memberships & Subscriptions
Actual Amount As Of:	1-Jul	2019	0
PROJECTED ACTIVITY to END of FY:			75,970
Projected YEAR END TOTAL:			75,970
PROPOSED Line Item Amount:			78,970

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	75,970
% Change Actual Year End compared to Proposed Line item amount.	3.9%
% Change to Previous Year Budget	3.9%
Dollar difference between proposed budget & current budget	3,000

NARRATIVE: See attached worksheet for detail of costs

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

	A	B	C	D
1	Worksheet 5687A			
2			Budget Detail Worksheet	
3	Line Item: Memberships & Subscriptions			Description
4	Acct. No. 5687		Amount	
5				
6	Alliance for Water Efficiency	\$	500	Annual Membership
7	ACWA	\$	15,000	Membership dues/Delta Sustainability
8	AWWA	\$	3,000	Membership dues and technical publications
9	BAWSCA	\$	34,000	Annual assessment & dues
10	California Emergency Utilities	\$	500	Annual Membership
11	California Special Districts	\$	7,000	Annual membership
12	California Urban Water Conservation Council	\$	2,700	Annual Membership
13	Chamber of Commerce	\$	600	Membership dues
14	Costco	\$	110	Annual Membership
15	Half Moon Bay Review	\$	60	Annual Subscription
16	IAMPO	\$	100	Subscription for Backflow Prevention Magazine
17	Miscellaneous	\$	5,000	Miscellaneous Dues/Memberships/Subscriptions
18	Tyler User Groups	\$	2,000	Tyler Software
19	Underground Service Alert	\$	2,000	Annual Membership
20	Water Education Foundation	\$	1,000	Membership dues and technical publications
21	Water Net	\$	250	Publication & Membership
22	Water Research Foundation	\$	1,100	Annual Membership Dues
23	Water ReUse	\$	700	Annual Association Dues
24	Wellness Program	\$	2,100	Wellness Program
25	West Group (Formally Barclays)	\$	600	Updates on California Code of Regulations regarding construction laws
26	Wienhoff & Associates	\$	650	Consortia Fee
27	TOTAL	\$	<u>78,970</u>	
28				
29				

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5688 Description: Election Expense	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	25,000
Projected YEAR END TOTAL:	25,000
PROPOSED Line Item Amount:	0

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	25,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	(100.0%)
% Change to Previous Year Budget	
Dollar difference between proposed budget & current budget	-25,000

NARRATIVE:

Next election is November 2020- County of San Mateo election costs

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2019/20

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5689	Description: Union Expenses
Actual Amount As Of:	1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:		6,000
Projected YEAR END TOTAL:		6,000
PROPOSED Line Item Amount:		6,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	6,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Union Consultation		\$ 6,000
	TOTAL	\$ 6,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5700 Description: County Fees	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	20,000
Projected YEAR END TOTAL:	20,000
PROPOSED Line Item Amount:	24,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	20,000
% Change Actual Year End compared to Proposed Line item amount.	20.0%
% Change to Previous Year Budget	20.0%
Dollar difference between proposed budget & current budget	4,000

NARRATIVE:

FY 19/20

1. The cost of the LAFCo budget, estimated	\$7,500.00
2. Hazardous Material Handling (Nunes & Denniston)	\$5,000.00
3. Property Taxes	\$4,000.00
4. Annual Encroachment Permit	\$6,000.00
5. District Digital Mapping - Secured Master Data	\$1,500.00
	<u>\$24,000.00</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5705 Description: State Fees	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	36,500
Projected YEAR END TOTAL:	36,500
PROPOSED Line Item Amount:	36,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	24,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	52.1%
Dollar difference between proposed budget & current budget	12,500

NARRATIVE:

- # Large water systems fee - State Water Resource Control Board; plus applications and annual permits/reports on operation of the Nunes & Denniston *Water Treatment Plants*
- #2 Water Rights (initialized by SWRCB) for both Pilarcitos & San Vicente
- #3 RWQCB NPDES Annual Fee
- #4 Bay Area Air Quality Management Dist - Permits to Operate

#1	\$27,000	500
#2	\$2,000	
#3	\$2,000	
#4	\$5,500	
	\$36,500	

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

Line Item **Amount**

Acct. No. **5712** Description: **Existing Bonds - 2006B**

Actual Amount As Of: 1-Jul 2019 0

PROJECTED ACTIVITY to END of FY: **486,383**

Projected YEAR END TOTAL: **486,383**

PROPOSED Line Item Amount:	484,831
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	486,776
% Change Actual Year End compared to Proposed Line item amount.	(0.3%)
% Change to Previous Year Budget	(0.4%)
Dollar difference between proposed budget & current budget	-1,945

NARRATIVE:

CSCDA Pooled Financing Program Series 2006B

September 2019 Payment	\$371,603
March 2020 Payment	\$110,228
Annual fees (CSCDA/Admin Fees)	\$3,000
	\$484,831

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5715 Description: Existing Bond-CIEDB 11-099	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	336,126
PROPOSED Line Item Amount:	335,977

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	336,269
% Change Actual Year End compared to Proposed Line item amount.	(0.0%)
% Change to Previous Year Budget	(0.1%)
Dollar difference between proposed budget & current budget	-292

NARRATIVE:

California Infrastructure & Economic Development Bank (I-Bank) - CIEDB-11-099

July 2019 Payment	\$266,638
January 2020 Payment	<u>\$69,339</u>
	\$335,977

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2019/20**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5716 Description: CIEDB 16-111	
Actual Amount As Of: 1-Jul 2019	0
PROJECTED ACTIVITY to END of FY:	324,235
Projected YEAR END TOTAL:	324,235
PROPOSED Line Item Amount:	323,803

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	324,235
% Change Actual Year End compared to Proposed Line item amount.	(0.1%)
% Change to Previous Year Budget	(0.1%)
Dollar difference between proposed budget & current budget	-432

NARRATIVE:

Reflects new lbank loan per loan schedule

July 2019 payment	\$233,204
January 2020 payment	<u>\$90,599</u>
	\$323,803

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun