

Operations & Maintenance Budget - FY 2016-2017

Account Number	Description	Proposed Budget FY 16/17	Approved FY 15/16 Budget	FY16/17 Budget Vs. FY 15/16 Budget		Proj Year End Actual FY 15/16	FY 16/17 Budget Vs. FY 15/16 Actual		YTD Actual FY 15/16 as of March 31, 2016
				\$ Change	% Change		\$ Change	% Change	
OPERATING REVENUE									
4120	Water Sales (1)	\$10,266,127	\$9,863,916	\$402,211	4.1%	\$9,200,000	\$1,066,127	11.6%	\$6,800,306
Total Operating Revenue		\$10,266,127	\$9,863,916	\$402,211	4.1%	\$9,200,000	\$1,066,127	11.6%	\$6,800,306
NON-OPERATING REVENUE									
4170	Hydrant Sales	\$50,000	\$40,000	\$10,000	25.0%	\$75,000	-\$25,000	-33.3%	\$67,229
4180	Late Penalty	\$72,000	\$90,000	-\$18,000	-20.0%	\$60,000	\$12,000	20.0%	\$56,099
4230	Service Connections	\$10,000	\$10,000	\$0	0.0%	\$14,000	-\$4,000	-28.6%	\$9,501
4920	Interest Earned	\$3,070	\$2,550	\$520	20.4%	\$4,000	-\$930	-23.3%	\$2,438
4930	Property Taxes	\$600,000	\$600,000	\$0	0.0%	\$713,000	-\$113,000	-15.8%	\$466,617
4950	Miscellaneous	\$37,000	\$37,000	\$0	0.0%	\$25,000	\$12,000	48.0%	\$23,005
4955	Cell Site Lease Income	\$143,692	\$139,245	\$4,447	3.2%	\$141,000	\$2,692	1.9%	\$107,417
4965	ERAF Refund	\$200,000	\$200,000	\$0	0.0%	\$325,710	-\$125,710	-38.6%	\$325,710
Total Non-Operating Revenue		\$1,115,762	\$1,118,795	-\$3,033	-0.3%	\$1,357,710	-\$241,948	-17.8%	\$1,058,016
TOTAL REVENUES		\$11,381,889	\$10,982,711	\$399,178	3.6%	\$10,557,710	\$824,179	7.8%	\$7,858,322
OPERATING EXPENSES									
5130	Water Purchased	\$2,578,474	\$2,871,947	-\$293,474	-10.2%	\$2,500,000	\$78,474	3.1%	\$1,842,196
5230	Electrical Exp. Nunes WTP	\$31,270	\$29,500	\$1,770	6.0%	\$29,500	\$1,770	6.0%	\$22,748
5231	Electrical Expenses, CSP	\$325,420	\$307,052	\$18,368	6.0%	\$307,000	\$18,420	6.0%	\$224,586
5232	Electrical Expenses/Trans. & Dist.	\$18,020	\$12,800	\$5,220	40.8%	\$16,000	\$2,020	12.6%	\$12,967
5233	Elec Exp/Pilarcitos Cyn	\$26,000	\$18,000	\$8,000	44.4%	\$25,000	\$1,000	4.0%	\$21,370
5234	Electrical Exp., Denn	\$85,000	\$90,100	-\$5,100	-5.7%	\$90,000	-\$5,000	-5.6%	\$36,170
5242	CSP - Operation	\$10,500	\$8,500	\$2,000	23.5%	\$8,500	\$2,000	23.5%	\$7,270
5243	CSP - Maintenance	\$37,000	\$37,000	\$0	0.0%	\$37,000	\$0	0.0%	\$4,713
5246	Nunes WTP Oper	\$57,000	\$52,764	\$4,236	8.0%	\$53,000	\$4,000	7.5%	\$44,242
5247	Nunes WTP Maint	\$80,500	\$55,500	\$25,000	45.0%	\$80,500	\$0	0.0%	\$45,595
5248	Denn. WTP Oper.	\$35,000	\$30,000	\$5,000	16.7%	\$35,000	\$0	0.0%	\$26,311
5249	Denn WTP Maint	\$53,000	\$32,000	\$21,000	65.6%	\$53,000	\$0	0.0%	\$33,957
5250	Laboratory Expenses	\$53,000	\$40,000	\$13,000	32.5%	\$53,000	\$0	0.0%	\$31,720
5260	Maintenance Expenses	\$281,700	\$268,500	\$13,200	4.9%	\$268,500	\$13,200	4.9%	\$180,142
5261	Maintenance, Wells	\$50,000	\$40,000	\$10,000	25.0%	\$50,000	\$0	0.0%	\$25,992
5263	Uniforms	\$10,000	\$0	\$10,000		\$9,000	\$1,000	11.1%	\$5,126
5318	Studies/Surveys/Consulting	\$150,000	\$240,000	-\$90,000	-37.5%	\$200,000	-\$50,000	-25.0%	\$113,336
5321	Water Resources	\$47,000	\$37,000	\$10,000	27.0%	\$45,000	\$2,000	4.4%	\$35,792
5322	Community Outreach	\$50,000	\$95,100	-\$45,100	-47.4%	\$65,000	-\$15,000	-23.1%	\$7,616
5381	Legal	\$60,000	\$60,000	\$0	0.0%	\$65,000	-\$5,000	-7.7%	\$47,159
5382	Engineering	\$14,000	\$14,000	\$0	0.0%	\$14,000	\$0	0.0%	\$7,577
5383	Financial Services	\$20,000	\$24,000	-\$4,000	-16.7%	\$24,000	-\$4,000	-16.7%	\$9,360
5384	Computer Services	\$125,300	\$103,800	\$21,500	20.7%	\$103,000	\$22,300	21.7%	\$64,201
5410	Salaries, Admin.	\$1,100,800	\$1,061,780	\$39,020	3.7%	\$960,000	\$140,800	14.7%	\$691,344
5411	Salaries - Field	\$1,217,375	\$1,118,506	\$98,869	8.8%	\$1,118,506	\$98,869	8.8%	\$842,681

Operations & Maintenance Budget - FY 2016-2017

Account Number	Description	Proposed Budget FY 16/17	FY16/17 Budget			Proj Year End	FY 16/17 Budget			YTD Actual FY 15/16 as of March 31, 2016
			Approved FY 15/16 Budget	Vs. FY 15/16 Budget \$ Change	FY16/17 Budget Vs. FY 15/16 Budget % Change		Actual FY 15/16	Vs. FY 15/16 Actual \$ Change	FY 16/17 Budget Vs. FY 15/16 Actual % Change	
5420	Payroll Taxes	\$162,245	\$153,056	\$9,189	6.0%	\$145,000	\$17,245	11.9%	\$107,613	
5435	Employee Medical Insurance	\$412,904	\$527,457	-\$114,553	-21.7%	\$470,000	-\$57,096	-12.1%	\$340,561	
5436	Retiree Medical Insurance	\$59,976		\$59,976		\$55,677	\$4,299	7.7%	\$12,832	
5440	Employee Retirement	\$508,257	\$505,321	\$2,936	0.6%	\$485,000	\$23,257	4.8%	\$362,846	
5445	SIP 401a Plan	\$33,000	\$30,000	\$3,000	10.0%	\$33,000	\$0	0.0%	\$0	
5510	Motor Vehicle Exp.	\$56,700	\$55,650	\$1,050	1.9%	\$56,000	\$700	1.3%	\$32,923	
5620	Office Expenses	\$170,775	\$164,475	\$6,300	3.8%	\$173,000	-\$2,225	-1.3%	\$135,068	
5625	Meetings/Training/Seminars	\$24,000	\$24,000	\$0	0.0%	\$24,000	\$0	0.0%	\$12,099	
5630	Insurance	\$120,000	\$115,000	\$5,000	4.3%	\$115,000	\$5,000	4.3%	\$75,930	
5687	Memberships & Subscriptions	\$74,000	\$71,290	\$2,710	3.8%	\$71,000	\$3,000	4.2%	\$41,075	
5688	Election Expense	\$0	\$25,000	-\$25,000	-100.0%	\$0	\$0		\$0	
5689	Union Expenses	\$6,000	\$6,000	\$0	0.0%	\$6,000	\$0	0.0%	\$0	
5700	County Fees	\$19,000	\$17,700	\$1,300	7.3%	\$19,000	\$0	0.0%	\$16,985	
5705	State Fees	\$16,000	\$16,000	\$0	0.0%	\$16,000	\$0	0.0%	\$10,982	
Total Operating Expenses		\$8,179,215	\$8,358,798	-\$179,583	-2.2%	\$7,878,183	\$301,032	3.8%	\$5,533,085	
CAPITAL ACCOUNTS										
5712	Existing Bonds - 2006B	\$486,426	\$485,889	\$537	0.1%	\$482,492	\$3,934	0.8%	\$482,492	
5715	Existing Bond-CIEDB 11-099	\$336,409	\$338,024	-\$1,615	-0.5%	\$336,546	-\$136	0.0%	\$336,546	
5716	New Bond	\$145,203	\$0	\$145,203		\$56,280	\$88,923			
Total Capital Accounts		\$968,039	\$823,913	\$144,126	17.5%	\$875,318	\$92,721	10.6%	\$819,038	
TOTAL REVENUE LESS TOTAL EXPENSE		\$2,234,635	\$1,800,000	\$434,635	24.1%	\$1,804,209	\$430,425	23.9%	\$1,506,199	
5713	Cont. to CIP & Reserves	\$2,234,635								

Notes:

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4120 Description: Water Sales	
Actual Amount As Of: 31-Mar 2016	6,800,306
PROJECTED ACTIVITY to END of FY:	2,399,694
Projected YEAR END TOTAL:	9,200,000

PROPOSED Line Item Amount:	\$10,266,127 *
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	\$9,863,916
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% Change Actual Year End compared to Proposed Line item amount.	11.6%
% Change to Previous Year Budget	4.1%
Dollar difference between proposed budget & current budget	402,211

NARRATIVE: See Worksheet 4120 A for calculations

Reflects 12% placeholder for a rate increase (from Prop 218 notice - not to exceed 12%)
Water sales reflect 12 month average as of March 2016 - 550 MG

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4170 Description: Hydrant Sales	
Actual Amount As Of: 31-Mar 2016	67,229
PROJECTED ACTIVITY to END of FY:	7,771
Projected YEAR END TOTAL:	75,000
PROPOSED Line Item Amount:	50,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	40,000
% Change Actual Year End compared to Proposed Line item amount.	(33.3%)
% Change to Previous Year Budget	25.0%
Dollar difference between proposed budget & current budget	10,000

NARRATIVE:

Water is taken from designated fire hydrants through portable meters for a variety of reasons. The most common use of this water is for new construction (dust control, earth compaction, etc.). Other uses of water through portable meters result in use for temporary irrigation, failed wells, temporary livestock watering, dust control for non construction purposes, festivals, etc. Water can only be supplied to areas within the District Boundary.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2016/2017

<u>Line Item</u>		<u>Amount</u>
Acct. No.	4180	Description: Late Penalty
Actual Amount As Of:	31-Mar 2016	56,099
PROJECTED ACTIVITY to END of FY:		3,901
Projected YEAR END TOTAL:		60,000
PROPOSED Line Item Amount:		72,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	90,000
% Change Actual Year End compared to Proposed Line item amount.	20.0%
% Change to Previous Year Budget	100.0%
Dollar difference between proposed budget & current budget	-18,000

NARRATIVE:

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4230 Description: Service Connections	
Actual Amount As Of: 31-Mar 2016	9,501
PROJECTED ACTIVITY to END of FY:	4,499
Projected YEAR END TOTAL:	14,000
PROPOSED Line Item Amount:	10,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	10,000
% Change Actual Year End compared to Proposed Line item amount.	(28.6%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

The amounts in the account show the labor cost charged to a customer for the installation of a new water service connection. The costs vary with each new installation depending upon the size of the service and how far it is from the distribution pipeline under the street. Cost of materials are not included in this category.

Labor	\$10,000
TOTAL	\$10,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4920 Description: Interest Earned	
Actual Amount As Of: 31-Mar 2016	2,438
PROJECTED ACTIVITY to END of FY:	1,562
Projected YEAR END TOTAL:	4,000
PROPOSED Line Item Amount:	\$ 3,070

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	2,550
% Change Actual Year End compared to Proposed Line item amount.	(23.3%)
% Change to Previous Year Budget	20.4%
Dollar difference between proposed budget & current budget	520

NARRATIVE:

Interest income is derived from cash on deposit with LAIF.

Cash on Deposit	Balance	Less CSP \$							
	1,023,226	0	1,023,226	x	0.30%	=	\$	3,070	

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2016/2017

<u>Line Item</u>		<u>Amount</u>
Acct. No.	4930	Description: Property Taxes
Actual Amount As Of:	31-Mar 2016	466,617
PROJECTED ACTIVITY to END of FY:		246,383
Projected YEAR END TOTAL:		713,000
PROPOSED Line Item Amount:		600,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	600,000
% Change Actual Year End compared to Proposed Line item amount.	(15.8%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Projected CCWD portion of unsecured/secured Property Tax	\$600,000
TOTAL	<u><u>\$600,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4950 Description: Miscellaneous	
Actual Amount As Of: 31-Mar 2016	23,005
PROJECTED ACTIVITY to END of FY:	1,995
Projected YEAR END TOTAL:	25,000
PROPOSED Line Item Amount:	37,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	37,000
% Change Actual Year End compared to Proposed Line item amount.	48.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Revenue from disposal of excess equipment, vehicles and reimbursement of expense line items, in addition to the identified sources, are entered into the Miscellaneous Sales account line item, such as: returned check fees, re-connect fees, copies of documents, reimbursement of repairs., etc...)

Skylawn Memorial Park reimburses the District for pumping when the District is not operating the Crystal Springs Pump Station for benefit of the District.

	FY 15/16
Skylawn	25,000
Miscellaneous	12,000
	<u><u>37,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4955 Description: Cell Site Lease Income	
Actual Amount As Of: 31-Mar 2016	107,417
PROJECTED ACTIVITY to END of FY:	33,583
Projected YEAR END TOTAL:	141,000
PROPOSED Line Item Amount:	143,692

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	139,245
% Change Actual Year End compared to Proposed Line item amount.	1.9%
% Change to Previous Year Budget	3.2%
Dollar difference between proposed budget & current budget	4,447

NARRATIVE:

Revenue from Cell Site Leasing

<u>Sub-Account</u>	<u>FY 16/17</u>
Sprint Spectrum Lease (Carter Hill)	29,064
Sprint Spectrum Lease (Alves Tank)	29,064
T Mobile (Miramontes Tank)	28,424
T Mobile (Miramar Tank)	28,424
Verizon (Nunes WTP)	28,716
	<u>143,692</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4965 Description: ERAF Refund	
Actual Amount As Of: 31-Mar 2016	325,710
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	325,710
PROPOSED Line Item Amount:	200,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	200,000
% Change Actual Year End compared to Proposed Line item amount.	(38.6%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Educational Revenue Augmentation Fund (ERAF). ERAF was established in 1992 to redirect property tax revenues from cities, counties and special districts to public education programs. Once the school districts & programs are paid the maximum allowable under law, the law requires the excess to be refunded to the local taxing jurisdiction that contributed to ERAF.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5130 Description: Water Purchased	
Actual Amount As Of: 31-Mar 2016	1,842,196
PROJECTED ACTIVITY to END of FY:	687,804
Projected YEAR END TOTAL:	2,530,000
PROPOSED Line Item Amount:	2,578,474

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	2,871,947
% Change Actual Year End compared to Proposed Line item amount.	1.9%
% Change to Previous Year Budget	(10.2%)
Dollar difference between proposed budget & current budget:	-293,474

NARRATIVE:

See worksheet 5130 A

The information on this sheet relates directly to Account 4120, water sales.

- San Francisco Wholesale rates: Cost per hcf \$3.63 (\$4.10 less \$.47 treated water discount)
- BAWSCA Bond Surcharge (\$343,955 Annual)
- SFPUC Base Charge (\$81,384 annual)

SFPUC rates reflect 8% increase effective 7/1/2016. (This estimate was provided by SFPUC Feb 2016. The SFPUC rate increase will be finalized at the SFPUC rate hearing scheduled for May 10, 2016.)

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

PRODUCTION & PUMPING SCHEDULE FY 2016/2017

	Denniston Surface		Denniston Wells		Pilarcitos Wells		SFWD Pilarcitos-Crystal Springs				SFWD Total		TOTAL PRODUCTION		SFWD COST
	FY 15/16 hcf	FY 16/17 hcf	FY 15/16 hcf	FY 16/17 hcf	FY 15/16 hcf	FY 16/17 hcf	Pilarcitos		CSP		FY 15/16 hcf	FY 16/17 hcf	FY 15/16	FY 16/17	**3.63/hcf Plan
							Actual hcf	Plan							
JUL	0	0	0	0	0	0	0	0	76,644	76,600	76,644	76,600	76,644	76,600	\$278,058
AUG	0	0	0	0	0	0	0	0	82,888	81,600	82,888	81,600	82,888	81,600	\$296,208
SEP	0	0	0	0	0	0	0	0	78,971	90,600	78,971	90,600	78,971	90,600	\$328,878
OCT	0	0	0	0	0	0	0	0	75,668	88,600	75,668	88,600	75,668	88,600	\$321,618
NOV	0	0	0	0	2,767	6,600	0	0	56,737	60,600	56,737	60,600	59,504	67,200	\$219,978
DEC	16,725	16,700	0	0	12,620	22,000	0	22,250	23,626	0	23,626	22,250	52,971	60,950	\$80,768
JAN	15,829	16,700	0	0	20,241	23,000	0	12,000	14,652	0	14,652	12,000	50,722	51,700	\$43,560
FEB	15,900	16,700	0	0	23,000	26,000	12,000	12,000	0	0	12,000	12,000	50,900	54,700	\$43,560
MAR	15,900	16,900	0	0	23,000	26,000	16,000	7,100	0	0	16,000	7,100	54,900	50,000	\$25,773
APR	13,500	16,900	2,300	3,812	0	0	47,000	40,600	0	0	47,000	40,600	62,800	61,312	\$147,378
MAY	13,500	16,900	2,300	3,812	0	0	50,000	45,600	0	0	50,000	45,600	65,800	66,312	\$165,528
JUN	13,500	16,900	2,300	3,812	0	0	0	58,000	55,600	0	58,000	55,600	73,800	76,312	\$201,828
hcf Totals	104,854	117,700	6,900	11,436	81,628	103,600	125,000	139,550	467,186	453,600	592,186	593,150	785,568	825,886	\$2,153,135
MG Totals	78.43	88.04	5.16	8.55	61.06	77.49	93.50	104.38	349.46	339.29	442.96	443.68	587.60	617.76	

Base Charge **\$81,384**
 BAWSCA Bond Surcharge **\$343,955**
 Grand Total **\$2,578,474**

Note: Bold numbers in actual columns are estimates
 Note: **Bold** numbers in FY 15/16 columns are estimates

Reflects SFPUC Projected Rate Increase effective 7/1/2016 -- 9.3%

Expect 30.3 MG (40479 hcf) of estimated unmetered water (leaks, plant use, flow tests, etc...) for FY17

7% unaccountable water

Max Dennistorn is 400 gpm through fy17

Denniston is assumed to run 22 days per month between December and June

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5230 Description: Electrical Exp. Nunes WTP	
Actual Amount As Of: 31-Mar 2016	22,748
PROJECTED ACTIVITY to END of FY:	6,752
Projected YEAR END TOTAL:	29,500
PROPOSED Line Item Amount:	31,270

Approved Line Item Amount:

<u>PREVIOUS YEAR BUDGET:</u>	<u>29,500</u>
% Change Actual Year End compared to Proposed Line item amount.	6.0%
% Change to Previous Year Budget	6.0%
Dollar difference between proposed budget & current budget	1,770

NARRATIVE:

The costs shown for this line item are for electrical costs for operating the water treatment plant.

FY16/17

PG&E \$31,270

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5231 Description: Electrical Expenses, CSP	
Actual Amount As Of: 31-Mar 2016	224,586
PROJECTED ACTIVITY to END of FY:	82,414
Projected YEAR END TOTAL:	307,000
PROPOSED Line Item Amount:	325,420

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	307,052
% Change Actual Year End compared to Proposed Line item amount.	6.0%
% Change to Previous Year Budget	6.0%
Dollar difference between proposed budget & current budget	18,368

NARRATIVE:

Used current year budget (\$307000) plus 6% PG&E rate increase (effective March 2016.)
Projected FY2016 is at budget or below --- if we can continue to rely on Denniston through June 2016.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5232 Description: Electrical Expenses/Trans. & Dist.	
Actual Amount As Of: 31-Mar 2016	12,967
PROJECTED ACTIVITY to END of FY:	3,033
Projected YEAR END TOTAL:	16,000
PROPOSED Line Item Amount:	18,020

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	12,800
% Change Actual Year End compared to Proposed Line item amount.	12.6%
% Change to Previous Year Budget	40.8%
Dollar difference between proposed budget & current budget	5,220

NARRATIVE:

	FY 16/17
Granada #1	\$4,857
Granada #2	\$4,294
Granada #3	\$2,112
Alves Pump Station	\$6,476
Miramontes Tank	\$282
TOTAL	<u>\$18,020</u>

Added 6% PG&E rate increase over prior year (Rate increase was effective 3/2016.)

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5233	Description: Elec Exp/Pilarcitos Cyn
Actual Amount As Of: 31-Mar 2016	21,370
PROJECTED ACTIVITY to END of FY:	3,630
Projected YEAR END TOTAL:	25,000

PROPOSED Line Item Amount:	26,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	18,000
% Change Actual Year End compared to Proposed Line item amount.	4.0%
% Change to Previous Year Budget	44.4%
Dollar difference between proposed budget & current budget	8,000

NARRATIVE:

Assumes sufficient rain in October to pump Pilarcitos Wells in November.

Wells #1 & 3	\$ 2,900	Well #4	\$ 2,100
Well #2	\$ 300	Well #4A	\$ 7,000
Well #3A	\$ 8,000	Well #5	\$ 4,000
Carter Hill	\$ 400	Telemeter	\$ 300
TOTAL		Blending Station	\$ 1,000
		Total	\$ 26,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5234	Description: Electrical Exp., Denn
Actual Amount As Of: 31-Mar 2016	36,170
PROJECTED ACTIVITY to END of FY:	48,830
Projected YEAR END TOTAL:	85,000
PROPOSED Line Item Amount:	85,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	90,100
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	(5.7%)
Dollar difference between proposed budget & current budget	-5,100

NARRATIVE:

Reflects increased electrical costs due to increased reliance on Denniston.
Includes 6% rate increase from PG&E (effective March 2016.)

	FY 16/17
Denn Pump Station	\$62,000
Denn Well #1	\$1,000
Denn Well #2,3,4	\$500
Denn Well #5	\$500
Denn Well #9	\$5,000
Denn WTP	\$12,000
WWR System	\$4,000
TOTAL	<u><u>\$85,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5242 Description: CSP - Operation	
Actual Amount As Of: 31-Mar 2016	7,270
PROJECTED ACTIVITY to END of FY:	1,230
Projected YEAR END TOTAL:	8,500
PROPOSED Line Item Amount:	10,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	8,500
% Change Actual Year End compared to Proposed Line item amount.	23.5%
% Change to Previous Year Budget	23.5%
Dollar difference between proposed budget & current budget	2,000

NARRATIVE:

FY 16/17

Telephone & Telemetry	\$7,000
Alarm Co. (Bay Alarm / HMB Alarm)	\$1,500
Fire System Maint.	<u>\$2,000</u>
 TOTAL	 <u><u>\$10,500</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5243 Description: CSP - Maintenance	
Actual Amount As Of: 31-Mar 2016	4,713
PROJECTED ACTIVITY to END of FY:	32,287
Projected YEAR END TOTAL:	37,000
PROPOSED Line Item Amount:	37,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	37,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

	FY 16/17
Electrical Testing (ETI)	\$4,000
Electrical Repair	\$6,000
Equipment /Valve Maintenance	\$11,000
Pressure Reducing Valves	\$1,000
Misc. Equip/Air Vent	\$1,000
Telemetry & Alarms	\$4,000
Pump Maintenance	\$10,000
	<u>\$37,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5246 Description: Nunes WTP Oper	
Actual Amount As Of: 31-Mar 2016	44,242
PROJECTED ACTIVITY to END of FY:	8,758
Projected YEAR END TOTAL:	53,000

PROPOSED Line Item Amount:	57,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	52,764
% Change Actual Year End compared to Proposed Line item amount.	7.5%
% Change to Previous Year Budget	8.0%
Dollar difference between proposed budget & current budget	4,236

NARRATIVE:

Chemical costs = \$103/MG.
Expect to treat 484 MG.

Telephone/DSL	\$2,500	Chemicals	
Alarm System	<u>\$1,500</u>	Caustic	\$20,000
Sub total	\$4,000	Polymer	\$2,000
		Alum	\$22,000
		Salt	\$7,000
		Other	\$2,000
		Sub Total	\$53,000
		TOTAL	<u><u>\$57,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5247 Description: Nunes WTP Maint	
Actual Amount As Of: 31-Mar 2016	45,595
PROJECTED ACTIVITY to END of FY:	34,905
Projected YEAR END TOTAL:	80,500
PROPOSED Line Item Amount:	80,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: 55,500

% Change Actual Year End compared to Proposed Line item amount. 0.0%

% Change to Previous Year Budget 45.0%

Dollar difference between proposed budget & current budget 25,000

NARRATIVE:

Reflects FY2016 expenses plus \$10,000 for tool additions

Increase in Misc. Expenses to include misc. office expenses.

FY 16/17

Hach Service	\$2,500
Generator Service Contract	\$1,000
Sludge Removal	\$10,000
Electrical	\$5,000
Instrumentation/Controls	\$10,500
Tools	\$10,000
Motor & Pump Replacement	\$2,500
Filter Surveillance	\$15,000
Backwash Pump Service	\$5,000
Annual Electrical PM	\$5,000
Trees / Landscape	\$7,000
Misc. Expenses / Office Supplies	\$7,000
	<u>\$80,500</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5248 Description: Denn. WTP Oper.	
Actual Amount As Of: 31-Mar 2016	26,311
PROJECTED ACTIVITY to END of FY:	8,689
Projected YEAR END TOTAL:	35,000
PROPOSED Line Item Amount:	35,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	30,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	16.7%
Dollar difference between proposed budget & current budget	5,000

NARRATIVE:

Denniston reflects increase over prior year due to increased reliance on Denniston vs. SFPUC sources.

ADMIN		CHEMICALS	
Telephone/DSL	\$2,300	Caustic	\$8,000
Alarm System	\$2,200	917	\$7,000
		Salt	\$2,000
Subtotal	\$4,500	Pot. Perm	\$3,500
		Lab Reagents	\$4,000
		Other	\$6,000
		Subtotal	\$30,500
		<hr/> Total	<hr/> \$35,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5249 Description: Denn WTP Maint	
Actual Amount As Of: 31-Mar 2016	33,957
PROJECTED ACTIVITY to END of FY:	19,043
Projected YEAR END TOTAL:	53,000

PROPOSED Line Item Amount:	53,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	32,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	65.6%
Dollar difference between proposed budget & current budget	21,000

NARRATIVE:

FY2017 reflects increased flows from Denniston vs. other sources.

	FY 16/17
Misc. Expenses / Office Supplies	\$ 3,800
Telemetry	\$ 2,000
Misc. Plumbing & Parts	\$ 4,600
Sludge Removal	\$ 6,100
Filter Surveillance	\$ 10,000
Annual PM	\$ 5,000
Inst. Controls	\$ 11,000
Office Lab	\$ 4,000
CCTV	\$ 1,000
Hach Service	\$ 2,500
Other	\$ 3,000
TOTAL	\$ 53,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2016/2017

<u>Line Item</u>			<u>Amount</u>
Acct. No.	5250	Description:	Laboratory Expenses
Actual Amount As Of:	31-Mar	2016	31,720
PROJECTED ACTIVITY to END of FY:			21,280
Projected YEAR END TOTAL:			53,000
PROPOSED Line Item Amount:			53,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	40,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	32.5%
Dollar difference between proposed budget & current budget	13,000

NARRATIVE:

Laboratory Costs associated with water sampling throughout distribution system, source waters and Treatment Plants.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5260 Description: Maintenance Expenses	
Actual Amount As Of: 31-Mar 2016	180,142
PROJECTED ACTIVITY to END of FY:	88,358
Projected YEAR END TOTAL:	268,500
PROPOSED Line Item Amount:	281,700

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	268,500
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	4.9%
% Change to Previous Year Budget	4.9%
Dollar difference between proposed budget & current budget	13,200

NARRATIVE:

Uniforms has been moved to new account number 5263

<u>ACCT 5260</u>			
		Equipment Rental	\$2,000
Laundry	\$1,200	Radio Repair/PM	\$3,000
Supplies Shop/Breakroom	\$1,000	Landscape Maint	\$2,500
Service Products	\$3,000	Cathodic Protection	\$8,000
Pump Repair	\$10,000	Misc. tools, etc.	\$5,000
USA	\$500	(Welder,Drill,Airtools, Sump Pump, Lrg tools)	
Backfill	\$5,000	Waste Services	\$3,000
Hydrant Repair	\$3,000	Fence Repairs	\$2,000
Tank Maintenance	\$5,000	Raising Valve (City/County)	\$20,000
Generator services	\$6,000	Building Maintenance	\$10,000
Safety Supplies	\$3,500		
DMV/Pre-employment Physical	\$1,000	<u>Acct 5260-10</u>	
Tree Removal	\$20,000	Emergency ML Repairs	\$100,000
Inventory	\$11,000	<u>Acct 5260-11</u>	
Materials	\$6,000	Paving	\$50,000

Spread: **TOTAL** **\$281,700**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5261 Description: Maintenance, Wells	
Actual Amount As Of: 31-Mar 2016	25,992
PROJECTED ACTIVITY to END of FY:	24,008
Projected YEAR END TOTAL:	50,000
PROPOSED Line Item Amount:	50,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	40,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	25.0%
Dollar difference between proposed budget & current budget	10,000

NARRATIVE:

FY 15/16 amounts same from past year due to not being able to rehabilitate wells and complete upgrades

	<u>FY 16/17</u>
Electrical PM	\$2,000
Pumps	\$5,000
Electrical	\$2,800
Plumbing	\$200
Rehabilitation (1 well)	\$40,000
	<u>\$50,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5263 Description: Uniforms	
Actual Amount As Of: 31-Mar 2016	5,126
PROJECTED ACTIVITY to END of FY:	3,874
Projected YEAR END TOTAL:	9,000
PROPOSED Line Item Amount:	10,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	0
% Change Actual Year End compared to Proposed Line item amount.	11.1%
% Change to Previous Year Budget	#DIV/0!
Dollar difference between proposed budget & current budget	10,000

NARRATIVE:

Field Operation Uniforms (8 pants, 12 shirts, 1 Winter & 1 Summer Jacket)
This is a new account (at direction of CalPERS) - pulled from the maintenance budget

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5318 Description: Studies/Surveys/Consulting	
Actual Amount As Of: 31-Mar 2016	113,336
PROJECTED ACTIVITY to END of FY:	86,664
Projected YEAR END TOTAL:	200,000
PROPOSED Line Item Amount:	\$150,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	240,000
% Change Actual Year End compared to Proposed Line item amount.	(25.0%)
% Change to Previous Year Budget	(37.5%)
Dollar difference between proposed budget & current budget	-90,000

Narrative:

Consulting studies to include:

Annual Rate Study	\$25,000.00
Annual Water Audit	\$60,000.00
Watershed Sanitary Survey	\$10,000.00
EI Granada PRV Study	\$25,000.00
Other Misc. studies, including	\$ 30,000.00
Infrastructure Replacement Plan	
Seismic Vulnerability Study	

\$150,000.00

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5321 Description: Water Resources	
Actual Amount As Of: 31-Mar 2016	35,792
PROJECTED ACTIVITY to END of FY:	9,208
Projected YEAR END TOTAL:	45,000
PROPOSED Line Item Amount:	47,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	37,000
% Change Actual Year End compared to Proposed Line item amount.	4.4%
% Change to Previous Year Budget	27.0%
Dollar difference between proposed budget & current budget	10,000
Water resource activities are budgeted in 5321 Water Resources and 5322 Community Outreach.	
See significant savings in 5322 that offset this budget.	

NARRATIVE:

Lawn Be Gone! Rebate Program	\$20,000	
High Efficiency Toilets Rebate Program	\$7,000	
School Education Programs	\$5,000	
<u>Public Information / Outreach Programs</u>	<u>\$15,000</u>	
	\$47,000	Total

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5322 Description: Community Outreach	
Actual Amount As Of: 31-Mar 2016	7,616
PROJECTED ACTIVITY to END of FY:	57,384
Projected YEAR END TOTAL:	65,000
PROPOSED Line Item Amount:	50,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	95,100
% Change Actual Year End compared to Proposed Line item amount.	(23.1%)
% Change to Previous Year Budget	(47.4%)
Dollar difference between proposed budget & current budget	-45,100

NARRATIVE:

Created new account per Finance Committee to accommodate new community outreach between CCWD and Customers.

Pacifica Coast Television - Recording meetings(14 @ \$250)	\$3,500
Montara Fog (14 @ \$300)	\$4,200
Materials/Publications/Public Information	\$5,000
Postage for Public Outreach	\$6,000
Design/Printing Annual Reports (Consumer Confidence Report/ Water Supply Evaluation, etc.. Including Translation & Postage fees)	\$25,000
Constant Contact/Email	\$2,300
Graphic Artist	\$2,000
Pumpkin Festival	\$1,000
Pens	\$1,000

Spread: TOTAL **50,000**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT
DRAFT
 Budget Worksheet

Fiscal Year
2016/2017

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5381 Description: Legal	
Actual Amount As Of: 31-Mar 2016	47,159
PROJECTED ACTIVITY to END of FY:	17,841
Projected YEAR END TOTAL:	65,000
PROPOSED Line Item Amount:	60,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	60,000
% Change Actual Year End compared to Proposed Line item amount.	(7.7%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

This account is for the Legal Counsel General District business that is not included in capital projects or reimbursable projects. The legal costs for capital projects and reimbursable projects whether the work is performed by District Counsel or other counsel is part of the overall project and not an operating expense.

HansonBridgett	\$60,000
Total	<u>\$60,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5382 Description: Engineering	
Actual Amount As Of: 31-Mar 2016	7,577
PROJECTED ACTIVITY to END of FY:	6,423
Projected YEAR END TOTAL:	14,000
PROPOSED Line Item Amount:	14,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	14,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

This account is for the District Engineer's monthly retainer and for general District business that is not included in capital projects or reimbursable projects. The engineering costs for capital projects and reimbursable projects whether the work is performed by the District engineer or another engineer are part of the overall project and not an operating expense.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5383 Description: Financial Services	
Actual Amount As Of: 31-Mar 2016	9,360
PROJECTED ACTIVITY to END of FY:	14,640
Projected YEAR END TOTAL:	24,000
PROPOSED Line Item Amount:	20,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	24,000
% Change Actual Year End compared to Proposed Line item amount.	(16.7%)
% Change to Previous Year Budget	(16.7%)
Dollar difference between proposed budget & current budget	-4,000

NARRATIVE:

Annual auditing services performed by Joseph J Arch, CPA and
Other misc services

	FY 16/17
Financial Audit Service	\$18,000
Accounting Services	\$2,000
Total	\$20,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>			<u>Amount</u>
Acct. No.	5384	Description:	Computer Services
Actual Amount As Of:	31-Mar 2016		64,201
PROJECTED ACTIVITY to END of FY:			38,799
Projected YEAR END TOTAL:			103,000
PROPOSED Line Item Amount:			125,300

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	103,800
% Change Actual Year End compared to Proposed Line item amount.	21.7%
% Change to previous year budget:	20.7%
Dollar difference between proposed budget & current budget	21,500
Increase in Springbrook Maintenance & Website Maintenance and addition of Comcast Internet	

NARRATIVE:

Maintenance Agreements

Tyler/Springbrook	\$20,000
Radix	\$3,000
Irvine Consulting Srvc	\$24,000
Badger/AMR/AMI	\$15,000
XC2 Software	\$2,600
Remit Plus/Ck Scanner)	\$2,000
GIS License	\$5,000
Web Filtering (Barracuda)	\$1,400
Sprbrk Server License	\$700
TelePacific Phone Sys	\$14,000
 Subtotal	 \$87,700

Computer Services

New/Upgrades to software/Cust Rpts	\$7,500
Service/Repairs/Parts	\$15,000
Coastside Net	\$1,000
Rogue Web Works (Website Maint.)	\$7,500
Sonic.net	\$1,500
Spam Filtering	\$900
Comcast Internet	\$1,700
CalCAD Annual Application Maint.	\$2,500
Subtotal	\$37,600

Grand Total **\$125,300**

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5410 Description: Salaries, Admin.	
Actual Amount As Of: 31-Mar 2016	691,344
PROJECTED ACTIVITY to END of FY:	268,656
Projected YEAR END TOTAL:	960,000
PROPOSED Line Item Amount:	1,100,800

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	1,061,780
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	14.7%
% Change to Previous Year Budget	3.7%
Dollar difference between proposed budget & current budget	39,020

NARRATIVE:

Admin Salaries include:

* Reflects a 4.0% COLA adjustment (3% COLA plus additional 1% per union contract. COLA is based upon the Department of Labor Statistics information for February to February timeframe.)

The COLA increase is offset by a 2% reduction in pension contribution by the District effective 7/1/16. Salaries for (2) vacant positions are included in the budget.

Projected FY2015/16 salaries are lower than the FY2015/16 budget due to position vacancies that occurred during the year.

(See Spreadsheet of Account #5411A for Admin and Board of Directors Salaries)

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5411 Description: Salaries - Field	
Actual Amount As Of: 31-Mar 2016	842,681
PROJECTED ACTIVITY to END of FY:	275,825
Projected YEAR END TOTAL:	1,118,506
PROPOSED Line Item Amount:	1,217,375

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	1,118,506
% Change Actual Year End compared to Proposed Line item amount.	8.8%
% Change to Previous Year Budget	8.8%
Dollar difference between proposed budget & current budget	98,869

NARRATIVE:

* Reflects a 4.0% COLA adjustment (3% COLA plus additional 1% per union contract. COLA is based upon the Department of Labor Statistics information for February to February timeframe.)

Projected FY2015/16 salaries are lower than the FY2015/16 budget due to position vacancies that occurred during the year.

FY2016/17 budget includes step increases due during the FY2015/16 year but postponed to 7/1/2016.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT
7/1/2016
FY 2016/2017 BUDGET WORKSHEET (5411 A)
SALARY INFORMATION - Accounts 5411 & 5410

EMPLOYEE	Current Hly Rate	With Step Due 7/1/2016**	COLA 4.00%	Annual Pay	O T Hours	O T Pay	Cert. Pay	TOTAL
FIELD #5411								
Superintendent	67.70	67.70	70.41	146,451			10,800	157,251
Field Supervisor	54.20	54.20	56.37	117,245	80	6,764	7,200	131,210
WTP Supervisor	56.94	60.14	62.54	130,089	120	11,258	7,200	148,547
Sr. WTP Oper.	43.41	44.30	46.07	95,827	120	8,293	6,000	110,120
Treat/Dist Op	33.06	33.96	35.31	73,452	120	6,356	6,000	85,808
Treat/Dist Op	30.71	32.40	33.70	70,091	120	6,066	4,800	80,957
Treat/Dist Op	34.75	36.23	37.68	78,366	120	6,782	6,600	91,748
Treat/Dist Op	33.90	35.55	36.97	76,896	120	6,654	6,000	89,551
Treat/Dist Op	34.75	36.39	37.85	78,719	120	6,812	4,800	90,332
Treat/Dist Op	36.51	36.51	37.97	78,984	120	6,835	7,200	93,019
Treat/Dist Op	31.48	33.20	34.53	71,818	120	6,215	4,800	82,833
Part-Time Help	18.00			18,000				18,000
Part-Time Help	18.00			18,000				18,000
Standby Pay for On-Call Employees				20,000				20,000
Sub total, Field				1,073,940		72,035	71,400	1,217,375
ADMIN #5410								
Gen Manager	100.94	100.94	104.98	218,348			6,000	224,348
Asst. General Manager of Finance/Admin	79.61	79.61	82.80	172,218			2,400	174,618
Water Resource Analyst	45.02	45.02	46.82	97,382	50	3,511	1,200	102,093
Office Mgr	44.45	44.45	46.23	96,154	100	6,934		103,088
Admin Assist.	42.95	42.95	44.67	92,909	50	3,350	1,200	97,460
Utility Billing Specialist	36.00	36.90	38.38	79,822	50	2,878	600	83,300
Office Speclst II	31.00	32.93	34.25	71,230	50	2,568		73,799
Office Speclst I	28.00	28.70	29.85	62,084	50	2,239		64,322
Office Speclst II (Customer Service)	29.71	29.71	30.90	64,269	50	2,317	1,200	67,786
Office Speclst II (Water Cons/Outreach)	29.71	29.71	30.90	64,269	50	2,317	1,200	67,786
Other - Car Allowance				7,200				7,200
Part-Time Help	20.00			20,000				20,000
Directors				15,000				15,000
Sub total, Admin				1,060,885		26,116	13,800	\$1,100,800
TOTAL				2,134,824				\$2,318,175

Admin Budget includes (2) vacant positions - budgeted in FY2016

- 1) Office Specialist II - for Customer Service/Meter Reading
- 2) Office Specialist II for Water Conservation/Outreach --- would be required for allocations

** Step increases due during FY2015-2016 were postponed to 7/1/2016 in order to change the practice of giving step increases on the employee's anniversary date to the start of the new fiscal year budget cycle. (7/1/2016 also includes a prorated portion of the step increase that would have historically been given on an employee's anniversary

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2016/2017

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5420 Description: Payroll Taxes	
Actual Amount As Of: 31-Mar 2016	107,613
PROJECTED ACTIVITY to END of FY:	37,387
Projected YEAR END TOTAL:	145,000
PROPOSED Line Item Amount:	162,245

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	153,056
% Change Actual Year End compared to Proposed Line item amount.	11.9%
% Change to Previous Year Budget	6.0%
Dollar difference between proposed budget & current budget	9,189

NARRATIVE:

Payroll taxes, i.e. Social Security is a function of salaries. It is applied at a total rate of 7.65% of gross payroll. The final amount will be determined when salaries and employee complement is finalized by the Board.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

Line Item

Amount

Acct. No.

5420

Description:

Payroll Taxes

CALCULATION FOR PAYROLL TAXES

		SOCIAL SECURITY 6.20%	MEDICARE 1.45%	TOTAL
TOTAL PAYROLL	\$ 2,318,175			
AMOUNT SUBJECT TO SOCIAL SECURITY	\$ 2,074,701	\$ 128,631		\$ 128,631
AMOUNT SUBJECT TO MEDICARE	\$ 2,318,175		\$ 33,614	\$ 33,614
TOTAL				<u><u>\$ 162,245</u></u>

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5435	Description: Employee Medical Insurance
Actual Amount As Of: 31-Mar 2016	340,561
PROJECTED ACTIVITY to END of FY:	129,439
Projected YEAR END TOTAL:	470,000
PROPOSED Line Item Amount:	412,904

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	471,780
% Change Actual Year End compared to Proposed Line item amount.	(12.1%)
% Change to Previous Year Budget	(12.5%)
Dollar difference between proposed budget & current budget	-58,876

NARRATIVE: Reflects active employees only; Prior year includes employee and retiree See account 5436 for retiree medical.

<u>Active Employees:</u>	FY 16/17
Medical	355,382
Dental	18,725
Vision	5,430
Life/AD&D	10,956
LTD	21,816
EAP	594

412,904 Total

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5436 Description: Retiree Medical Insurance	
Actual Amount As Of: 31-Mar 2016	12,832
PROJECTED ACTIVITY to END of FY:	37,168
Projected YEAR END TOTAL:	50,000
PROPOSED Line Item Amount:	59,976

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: 55,677

% Change Actual Year End compared to Proposed Line item amount.	20.0%
% Change to Previous Year Budget	7.7%
Dollar difference between proposed budget & current budget	4,299

NARRATIVE: Retiree Medical Insurance --- FY2017 includes (2) additional retirees over FY2016 budget

<u>Retirees:</u>	
Medical	53,612
Dental	4,556
Vision	1,809
	59,976 Subtotal

Note: This is a new account for FY2017. Previous years' retiree expenses were combined with employee expenses in account 5435. (Additional breakout is now required by Cal Pers.)

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

ACCOUNT No. 5635 / Insurance Benefits for Active Employees - Current Year 2016/2017

ACTIVE EMPLOYEES

	Kaiser	Blue Cross	Dental	Vision	Life/AD&D	LTD	EAP
July-16	12,885	15,504	1,545	448	904	1,800	49
August-16	12,885	15,504	1,545	448	904	1,800	49
September-16	12,885	15,504	1,545	448	904	1,800	49
October-16	12,885	15,504	1,545	448	904	1,800	49
November-16	12,885	15,504	1,545	448	904	1,800	49
December-16	12,885	15,504	1,545	448	904	1,800	49
January-17	13,787	17,054	1,576	457	922	1,836	50
February-17	13,787	17,054	1,576	457	922	1,836	50
March-17	13,787	17,054	1,576	457	922	1,836	50
April-17	13,787	17,054	1,576	457	922	1,836	50
May-17	13,787	17,054	1,576	457	922	1,836	50
June-17	13,787	17,054	1,576	457	922	1,836	50
Total Active	\$ 160,032	\$ 195,350	\$ 18,725	\$ 5,430	\$ 10,956	\$ 21,816	\$ 594

Rate increase assumption 7% 10% 2% 2% 2% 2% 2%

ACCOUNT No. 5636 / Insurance Benefits for Retirees - Current Year 2016/2017

RETIREEES/COBRA

	Kaiser	Blue Cross	Dental	Vision
July-16	775	3,491	376	149
August-16	775	3,491	376	149
September-16	775	3,491	376	149
October-16	775	3,491	376	149
November-16	775	3,491	376	149
December-16	775	3,491	376	149
January-17	829	3,840	383	152
February-17	829	3,840	383	152
March-17	829	3,840	383	152
April-17	829	3,840	383	152
May-17	829	3,840	383	152
June-17	829	3,840	383	152
Total Retiree	\$ 9,626	\$ 43,987	\$ 4,556	\$ 1,809

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5440 Description: Employee Retirement	
Actual Amount As Of: 31-Mar 2016	362,846
PROJECTED ACTIVITY to END of FY:	122,154
Projected YEAR END TOTAL:	485,000
PROPOSED Line Item Amount:	508,257

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	505,322
% Change Actual Year End compared to Proposed Line item amount.	4.8%
% Change to Previous Year Budget	0.6%

Dollar difference between proposed budget & current budget 2,935

NARRATIVE:

This line item is a function of salaries and will be determined when salaries and employee complement is set by the Board

<p>2.5% @ 55 Employer Rate increased from 10.612% (FY 15/16) to 10.808% (FY 16/17). In addition, the amount \$300,835 will be added to cover unfunded liability and side fund instead of the prior method of a contribution rate. Employer Paid Member Contribution has been eliminated, Member Contribution (8%) 100% paid by Employee</p>
<p>2% @ 60 Employer Rate increased from 7.510% (FY 15/16) to 7.809% (FY 16/17) Employer Paid Member Contribution has been eliminated, Member Contribution (7%) 100% paid by Employee</p>
<p>2% @ 62 - New Tier - Effective January 1, 2013 (PERS Pension Reform Act 2013 - PEPRA) Employer Rate 6.930% / Employee Rate 6.5% No Employer Paid Member Contribution</p>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5445	Description: SIP 401a Plan
Actual Amount As Of:	31-Mar 2016	0
PROJECTED ACTIVITY to END of FY:		33,000
Projected YEAR END TOTAL:		33,000
PROPOSED Line Item Amount:		33,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	30,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	10.0%
Dollar difference between proposed budget & current budget	3,000

NARRATIVE:

Supplemental Income Trust Fund / AIP 401a Plan base on the Memorandum of Understanding between CCWD and the Teamsters Union, Local 856

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5510	Description: Motor Vehicle Exp.
Actual Amount As Of: 31-Mar 2016	32,923
PROJECTED ACTIVITY to END of FY:	23,077
Projected YEAR END TOTAL:	56,000
PROPOSED Line Item Amount:	56,700

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	55,650
% Change Actual Year End compared to Proposed Line item amount.	1.3%
% Change to Previous Year Budget	1.9%
Dollar difference between proposed budget & current budget	1,050

NARRATIVE:

	<u>FY16/17</u>
Gasoline	\$25,000.00
Diesel	\$3,000.00
FastTrak	\$200.00
Mobile Phones*	\$12,500.00
Service & Repairs	\$16,000.00
	<u>\$56,700.00</u>

Total

* Includes \$5000 for employee adds - Public outreach and Meter Reading

Jul	Aug	Sept	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5620	Description: Office Expenses
Actual Amount As Of: 31-Mar 2016	135,068
PROJECTED ACTIVITY to END of FY:	37,932
Projected YEAR END TOTAL:	173,000
PROPOSED Line Item Amount:	170,775

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	164,475
% Change Actual Year End compared to Proposed Line item amount.	(1.3%)
% Change to Previous Year Budget	3.8%
Dollar difference between proposed budget & current budget	6,300

NARRATIVE:

See Sheet 5620 A which details the cost items comprising this line item

Increase due to:

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Account 5620 - Detail of Account

Acct No	Account Name	Description	Amount	
5620-00	Postage	Mail Machine	\$ 6,000	
5620-00		Bulk Mailing	\$ 6,000	
5620-00		Pre-Stamped Envelopes	\$ 3,000	
5620-34	Phone Services PG&E	Monthly Service & Repairs	\$ 12,000	
5620-34		Monthly Service (District Office)	\$ 7,000	
5620-00	Office Cleaning	Janitorial Service/Carpet Cleaning	\$ 8,300	
5620-00	File Storage	Iron Mountain - Offsite Storage	\$ 6,000	
5620-00		Iron Mountain - Shredding Service	\$ 300	
5620-32	Leases	Mail & Copier Machines	\$ 11,000	
5620-32		Office Alarms and Security Camera	\$ 5,000	
5620-00	Printing	Checks, Forms, Statements	\$ 2,000	
5620-30	CSG Systems, Inc.	Fulfillment Center for Billing Strmnts	\$ 30,000	
5620-30		NetBill (Online Payments)	\$ 6,500	
5620-00	Emergency	Supplies	\$ 1,000	
5620-00		AED Certification	\$ 125	
5620-33	Miscellaneous	Office Supplies	\$ 9,000	
5620-33		Credit Card / Bank Fees	\$ 15,000	
5620-00		Pre-Employment Physicals	\$ 500	
5620-00		Employee Recognition Program	\$ 2,000	
5620-00		Petty Cash	\$ 2,500	
5620-00		Director recognition/framing	\$ 300	
5620-00		ORCC LockBox Services	\$ 750	
5620-00		Allowance for Bad Debt	\$ 6,000	
5620-00		Bond Administration Costs	\$ 2,000	
5620-00		Maintenance	Office Equipment/Repairs	\$ 5,000
5620-00			Office Building	\$ 15,000
5620-31	Payroll	Payroll Processing with ADP	\$ 8,500	

TOTAL \$ 170,775

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5625 Description: Meetings/Training/Seminars	
Actual Amount As Of: 31-Mar 2016	12,099
PROJECTED ACTIVITY to END of FY:	11,901
Projected YEAR END TOTAL:	24,000

PROPOSED Line Item Amount:	24,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	24,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

	<u>Amount</u>
Conferences (District Employees)	\$ 5,000
Conferences/Seminars (Board of Directors)	\$ 3,000
Staff Training/Seminars/Continuing Education	\$ 4,000
Safety Training (CINTAS)	\$ 7,000
WTO/WDO Renewal/Application Fees	\$ 2,000
Water Resource Meetings, Training, Seminars	\$ 3,000
TOTAL	<u>\$ 24,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5630 Description: Insurance	
Actual Amount As Of: 31-Mar 2016	75,930
PROJECTED ACTIVITY to END of FY:	39,070
Projected YEAR END TOTAL:	115,000
PROPOSED Line Item Amount:	120,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **115,000**

% Change Actual Year End compared to Proposed Line item amount.	4.3%
% Change to Previous Year Budget	4.3%
Dollar difference between proposed budget & current budget	5,000

NARRATIVE:	FY 16/17
Auto/General Liability	\$57,000
Property Program	\$21,000
Workers Compensation	\$42,000
TOTAL	<u><u>\$120,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2016/2017

<u>Line Item</u>			<u>Amount</u>
Acct. No.	5687	Description:	Memberships & Subscriptions
Actual Amount As Of:	31-Mar	2016	41,075
PROJECTED ACTIVITY to END of FY:			29,925
Projected YEAR END TOTAL:			71,000
PROPOSED Line Item Amount:			74,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	71,290
% Change Actual Year End compared to Proposed Line item amount.	4.2%
% Change to Previous Year Budget	3.8%
Dollar difference between proposed budget & current budget	2,710

NARRATIVE: See attached worksheet for detail of costs

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Worksheet 5687A			
Budget Detail Worksheet			
Line Item: Memberships & Subscriptions			Description
Acct. No. 5687		Amount	
	Alliance for Water Efficiency	\$ 300	Annual Membership
	ACWA	\$ 12,000	Membership dues
	ACWA	\$ 10,000	Delta Sustainability Dues
	AWWA	\$ 2,000	Membership dues and technical publications
	BAWSCA	\$ 32,000	Annual assessment & dues
	California Emergency Utilities	\$ 500	Annual Membership
	California Urban Water Conservation Council	\$ 2,400	Annual Membership
	Chamber of Commerce	\$ 600	Membership dues
	CSDA	\$ 5,000	Membership dues
	Half Moon Bay Review	\$ 60	Annual Subscription
	IAMPO	\$ 100	Subscription for Backflow Prevention Magazine
	Miscellaneous	\$ 3,390	Miscellaneous Dues/Memberships/Subscriptions
	Springbrook Users Group	\$ 100	Annual Users Group for Springbrook Software
	Water Education Foundation	\$ 1,500	Membership dues and technical publications
	Water Net	\$ 250	Publication & Membership
	Water Research Foundation	\$ 1,100	Annual Membership Dues
	Water ReUse	\$ 600	Annual Association Dues
	Wellness Program	\$ 1,500	Wellness Program group membership in health club
	West Group (Formally Barclays)	\$ 600	Updates on California Code of Regulations regarding construction laws
	TOTAL	\$ 74,000	

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5688	Description: Election Expense
Actual Amount As Of:	31-Mar 2016	0
PROJECTED ACTIVITY to END of FY:		0
Projected YEAR END TOTAL:		0
PROPOSED Line Item Amount:		0

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **25,000**

% Change Actual Year End compared to Proposed Line item amount.

% Change to Previous Year Budget

Dollar difference between proposed budget & current budget -25,000

NARRATIVE:

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5689 Description: Union Expenses	
Actual Amount As Of: 31-Mar 2016	0
PROJECTED ACTIVITY to END of FY:	6,000
Projected YEAR END TOTAL:	6,000
PROPOSED Line Item Amount:	6,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	6,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Union Negotiation Services	\$ 6,000
TOTAL	\$ 6,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5700 Description: County Fees	
Actual Amount As Of: 31-Mar 2016	16,985
PROJECTED ACTIVITY to END of FY:	2,015
Projected YEAR END TOTAL:	19,000
PROPOSED Line Item Amount:	19,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	17,700
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	7.3%
Dollar difference between proposed budget & current budget	1,300

NARRATIVE:

1. The cost of the LAFCo budget, estimated	\$5,000.00
2. Hazardous Material Handling (Nunes & Denniston)	\$4,000.00
3. Property Taxes	\$1,500.00
4. Annual Encroachment Permit	\$7,000.00
5. District Digital Mapping - Secured Master Data	\$1,500.00
	<u>\$19,000.00</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5705 Description: State Fees	
Actual Amount As Of: 31-Mar 2016	10,982
PROJECTED ACTIVITY to END of FY:	5,018
Projected YEAR END TOTAL:	16,000
PROPOSED Line Item Amount:	16,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	16,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

#1 Fees are charged by the State Department of Health Services for reviewing applications and annual reports on operation of the Nunes & Denniston Water Treatment Plants
(DHS Fees - Increase due to additional services regarding new regulations)

#2 Water Rights (initialized by SWRCB) for both Pilarcitos & San Vicente

#3 RWQCB NPDES Annual Fee (estimated)

#4 Bay Area Air Quality Management Dist - Permits to Operate

#1	\$12,000
#2	\$1,000
#3	\$2,000
#4	\$1,000
	<hr/>
	\$16,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

Line Item **Amount**

Acct. No. **5712** Description: **Existing Bonds - 2006B**

Actual Amount As Of: 31-Mar 2016 **482,492**

PROJECTED ACTIVITY to END of FY: **0**

Projected YEAR END TOTAL: **482,492**

PROPOSED Line Item Amount:	486,426
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	485,889
% Change Actual Year End compared to Proposed Line item amount.	0.8%
% Change to Previous Year Budget	0.1%
Dollar difference between proposed budget & current budget	537

NARRATIVE:

CSCDA Pooled Financing Program Series 2006B

September 2016 Payment	\$356,597
March 2017 Payment	\$126,956
Annual fees (CSCDA/Admin Fees)	\$2,873
	\$486,426

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5713 Description: Cont. to CIP & Reserves	
Actual Amount As Of: 31-Mar 2016	1,450,000
PROJECTED ACTIVITY to END of FY:	350,000
Projected YEAR END TOTAL:	1,800,000
PROPOSED Line Item Amount:	2,234,635

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	1,800,000
% Change Actual Year End compared to Proposed Line item amount.	24.1%
% Change to Previous Year Budget	24.1%
Dollar difference between proposed budget & current budget	434,635

NARRATIVE:

Contribution to CIP & Reserves	\$ 2,234,635
	<u>\$ 2,234,635</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2016/2017**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5715 Description: Existing Bond-CIEDB 11-099	
Actual Amount As Of: 31-Mar 2016	336,546
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	336,546
PROPOSED Line Item Amount:	336,409

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	338,024
% Change Actual Year End compared to Proposed Line item amount.	(0.0%)
% Change to Previous Year Budget	(0.5%)
Dollar difference between proposed budget & current budget	-1,615

NARRATIVE:

California Infrastructure & Economic Development Bank (I-Bank) - CIEDB-11-099

July 2016 Payment	\$260,466
January 2017 Payment	<u>\$75,943</u>
	\$336,409

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2016/2017

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5716 Description: New Bond	
Actual Amount As Of: 31-Mar 2016	0
PROJECTED ACTIVITY to END of FY:	56,280
Projected YEAR END TOTAL:	56,280
PROPOSED Line Item Amount:	145,203

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: 0

% Change Actual Year End compared to Proposed Line item amount. 158.0%

% Change to Previous Year Budget #DIV/0!

Dollar difference between proposed budget & current budget 145,203

NARRATIVE:

Reflects new lbank loan per loan schedule

Spread:

Jul Aug Sep Oct Nov Dec

Jan Feb Mar Apr May Jun